

Halifax County Board of Commissioners

Vernon J. Bryant, Chairman
J. Rives Manning, Jr., Vice-Chairman
Carolyn C. Johnson
Linda A. Brewer
Marcelle O. Smith
T. Patrick W. Qualls



Tony N. Brown
County Manager
Andrea H. Wiggins
Clerk to the Board
M. Glynn Rollins, Jr.
County Attorney

Monday May 11, 2020 Regular Meeting 9:30 AM

Halifax County Historic Courthouse
10 North King Street, Post Office Box 38, Halifax, North Carolina 27839
252-583-1131/Fax: 252-583-9921
www.halifaxnc.com

The mission of the Halifax County Board of Commissioners is to provide leadership and support for an effective county government that seeks to enhance the quality of life for the people of Halifax County.

Call to Order

Chairman Vernon J. Bryant

Invocation and Pledge of Allegiance

Adoption of the Agenda

Conflict of Interest

Chairman Vernon J. Bryant

In accordance with the Halifax County Board of Commissioners Rules of Procedures and N. C. G. S. Sec.153A-44, it is the duty of every member present to vote on all matters coming before the Board, unless there is a conflict of interest as determined by the Board or by law. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and the remaining Board members will vote to consider the requested excuse.

1. Coronavirus Disease 2019 (COVID-19)

A. COVID-19 Update

Bruce L. Robistow, Health Director

2. Consent Agenda

County Commissioners

A. Approval of Minutes

B. Budget Amendments

C. Community Involvement to Support Healthy Lifestyles Grant

3. Special Recognitions

A. Retirement Resolution - Patricia Peterson - Sheriff's Office

County Commissioners

B. Retirement Resolution - Deborah L. James - Ag Extension

County Commissioners

4. Public Comment Period N. C. G. S. 153A - 52.1

A. Public Comment Period

5. Agenda Items

A. Halifax Community College FY 2019-2020 Budget

**David L. Forester, CPA, Vice
President of Administrative Services**

B. 4-H Rural Life Center PARTF Grant 2020

Joe Long, 4-H Rural Life Director

C. Emergency Management Performance Grant-Supplemental (EMPG-S)

**Buddy Wrenn, Emergency
Management Coordinator**

D. Solid Waste Collection Contract Amendment Request

Greg Griffin, Public Utilities Director

6. Board Appointments

A. Board Appointments

County Commissioners

7. Economic Development Report

8. County Manager's Report

9. County Attorney's Report

A. Resolution Related to Donations of Property

M. Glynn Rollins, Jr., County Attorney

10. Other Business

County Commissioners

A. Letter of Appreciation - Lowe's Home Improvement Donation

Vernon J. Bryant, Chairman

11. Closed Session

County Commissioners

A. Approval of Closed Session Minutes

12. Adjourn Until the May 18, 2020 Regular Meeting

County Commissioners

*Accommodations for individuals with disabilities may be arranged by contacting
the County Manager's office at 252-583-1131 at least 48 hours prior to the meeting.*



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Bruce L. Robistow, Health Director

PRESENTER: Bruce L. Robistow, Health Director

SUBJECT: COVID-19 Update

DATE: May 11, 2020 Regular Meeting

SUPPORTING INFORMATION:

Most current information of COVID-19 Update for Halifax County.

ATTACHMENTS:

Description

No Attachments Available

TOTAL COST:0.00

COUNTY COST:0.00

REQUEST: Accept the COVID-19 update for Halifax County.



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Andrea H. Wiggins, MMC, Clerk to the Board/Assistant to the County Manager

SUBJECT: Approval of Minutes

DATE: May 11, 2020 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find draft minutes for your review.

ATTACHMENTS:

Description

- ▢ January 6, 2020 Regular Meeting
- ▢ January 21, 2020 Regular Meeting
- ▢ February 3, 2020 Regular Meeting
- ▢ February 17, 2020 Regular Meeting
- ▢ March 9, 2020 Regular Meeting

TOTAL COST:

COUNTY COST:

REQUEST: Approve the draft minutes.

**MINUTES
HALIFAX COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING
JANUARY 6, 2020**

***Note to Reader:** Although the printed agenda document for this Board meeting is not part of these minutes, the agenda document provides background information on most all of the items discussed by the Board at this meeting. The Clerk to the Board maintains the agenda document in accordance with the laws of North Carolina. One may see a copy of the agenda for this meeting by contacting the Clerk to the Board.*

The Halifax County Board of Commissioners held a Regular Meeting on Monday, January 6, 2020, at 9:30 A. M. in the Historic Courthouse, Halifax, North Carolina.

PRESENT: Honorable J. Rives Manning, Jr., Vice Chairman
Honorable Carolyn C. Johnson
Honorable Marcelle O. Smith
Honorable Vernon J. Bryant, Chairman
Honorable Linda A. Brewer

OTHERS: Tony N. Brown, County Manager
M. Glynn Rollins, Jr., County Attorney
Cathy A. Scott, Economic Development Director
Dia H. Denton, Deputy County Manager
Mary W. Duncan, Finance Director
Renee Perry, Human Resources Management Director
Ian M. Bumgarner, Senior Management Analyst
Michelle F. Moseley, Paralegal
Mary Anderson-Faison, Deputy Clerk

ABSENT: Honorable T. Patrick W. Qualls
Andrea H. Wiggins, MMC, Clerk to the Board/Assistant to the County Manager

Call to Order

Chairman Bryant called the meeting to order.

Invocation and Pledge of Allegiance

Commissioner Brewer provided the invocation and the Pledge of Allegiance was then recited.

Adoption of the Agenda

Chairman Bryant requested that Closed Session be held after Item 3. Public Comment Period N. C. G. S. §153A-52.1 on the agenda and that all other items be numbered subsequently.

Commissioner Brewer moved to adopt the agenda as amended. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

Conflict of Interest

There was no conflict of interest noted by any member of the Board.

1. Consent Agenda

Commissioner Manning moved to approve the following items on the consent agenda. Commissioner Smith seconded the motion, which passed unanimously by voice vote.

A. Approval of Minutes

Andrea H. Wiggins, Clerk to the Board/Assistant to the County Manager, requested that the Board approve the draft minutes of the October 21, 2019 Regular Meeting and November 4, 2019 Regular Meeting.

B. Budget Amendments

Mary W. Duncan, Finance Director, requested that the Board approve a list of budget amendments, which is attached to these minutes as Attachment A.

C. Property Tax Releases - December 2019

Doris B. Hawkins, Halifax County Tax Coordinator and Collector, requested that the Board approve the property tax releases in accordance with N. C. G. S. §105-380 and N. C. G. S. §105-381.

D. 2020 Homeland Security Grant Program Project 1 and 2

Buddy Wrenn, Emergency Management Coordinator, requested that the Board approve the submission of the 2020 Homeland Security Grant Program Project 1 and 2 application, the receipt of funds if awarded, authorize the appropriate staff to execute the necessary documents, purchase equipment, and submit receipts for reimbursement.

E. 2020 Seniors Health Insurance Information Program Grant

Rose B. Lewis, Human Resources Management, Aging Services, requested that the Board approve the receipt of grant funds in the amount of \$5,592 from the Seniors Health Insurance Information Program.

F. FY 2019 - 2020 Rural Operating Assistance Program Grant

Rose B. Lewis, Human Resources Management, Aging Services, requested that the Board approve the submission of the 2020 Rural Operating Assistance Program Grant application, the receipt of funds if awarded, and authorize the appropriate staff to execute the necessary documents.

2. Special Recognitions

A. Retirement Resolution - Phyllis L. Caine, Social Services Department

Commissioner Manning read and presented a retirement resolution in recognition of Phyllis L. Caine, Social Services Department, which is attached to these minutes as Attachment B.

Commissioner Manning moved to adopt the retirement resolution honoring Phyllis L. Caine, Social Services Department. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

B. Retirement Resolution - Beulah K. Turner, Social Services Department

Commissioner Brewer read and presented a retirement resolution in recognition of Beulah K. Turner, Social Services Department, which is attached to these minutes as Attachment C.

Commissioner Brewer moved to adopt the retirement resolution honoring Beulah K. Turner, Social Services Department. Commissioner Manning seconded the motion, which passed unanimously by voice vote.

C. Retirement Resolution - Jean H. Cobb, Public Health Department

Commissioner Johnson read and presented the retirement resolution in recognition of Jean H. Cobb, Public Health Department, which is attached to these minutes as Attachment D.

Commissioner Johnson moved to adopt a retirement resolution honoring Jean H. Cobb, Public Health Department. Commissioner Smith seconded the motion, which passed unanimously by voice vote.

D. Retirement Resolution - Brenda M. Pearson, Social Services Department

Commissioner Smith read the retirement resolution in recognition of Brenda M. Pearson, Social Services Department, which is attached to these minutes as Attachment E.

Commissioner Smith moved to adopt the retirement resolution honoring Brenda M. Pearson, Social Services Department. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

3. Public Comment Period N. C. G. S. §153A - 52.1

There were no public comments.

4. Closed Session

Commissioner Manning moved that Closed Session be entered pursuant to N. C. G. S. §143-318.11(a) to discuss (3) Legal Matters. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

Commissioner Smith moved to return to Regular Session. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

5. Agenda Items

A. Roanoke Rapids Graded School District Lottery Funds Request

Robbie Clements, Director of Operations, addressed the Board regarding the Roanoke Rapids Graded School District lottery funds request in the amount of \$200,000 for the Manning Elementary School debt service located at 940 Park Avenue, Roanoke Rapids.

Commissioner Brewer moved to approve the Roanoke Rapids Graded School District lottery funds request for debt service on the Manning Elementary School in the amount of \$200,000. Commissioner Manning seconded the motion, which passed unanimously by voice vote.

B. Red Carpet Entertainment, LLC

C. Shane Lynch, County Assessor, addressed the Board stating that in North Carolina, businesses were required to list any business-related personal property and/or business-related improvements to leased real property during the annual listing period each year. When a business did not accurately list its personal property or list it at all, N. C. G. S. §105-312 allowed the Tax Assessor to create a discovery bill for the current year and for any of the preceding five years during which it escaped taxation. The same statute allowed the Tax Assessor and Tax Collector to add a penalty of 10% of the amount of the tax for the earliest year in which the property was not listed, plus an additional 10% of the same amount for each subsequent listing period that elapsed before the property was discovered. This statute also gives the Board of Commissioners the authority to compromise, settle, or adjust the taxes and penalty. The owners of Red Carpet Entertainment, LLC, requested any consideration the Board could provide regarding the late list penalties applied to their discovery bill. The bill had been penalized to the maximum penalty allowed by law. The owners had already paid the bill and would be issued a refund based on any adjustments the Board may approve. A breakdown of penalties, Red Carpet Entertainment, LLC, letter of request, and a copy of the N. C. G. S. §105-312 regarding discovered property, appraisal, and penalty were provided for the Board's review.

Commissioner Smith moved to approve adjusting the taxes and late list penalties to 10% for all years regarding Red Carpet Entertainment, LLC. Commissioner Johnson seconded the motion, which pass unanimously by voice vote.

C. Amended Audit Contract for June 30, 2019

Mary W. Duncan, Finance Director, addressed the Board stating that the Local Government Commission required all audit contracts to be amended when not received by the due date of December 1, 2019. The audit for the Halifax County ABC Board was not received until December 13, 2019. The cost for FY 2019 also increased in the amount of \$8,300 for two additional single audit programs needed to meet the major program threshold requirements.

Commissioner Smith moved to approve the amended Audit Contract for June 30, 2019 in the amount of \$8,300 and directed the Finance Director to notify Mauldin and Jenkins, LLC, of the Board's displeasure regarding the amended Audit Contract as notification should have been provided during the 2019 Audit Presentation. Commissioner Bryant seconded the motion, which pass unanimously by voice vote.

D. Lease of County Property to Harris Family Farms, LLC

M. Glynn Rollins, Jr., County Attorney, addressed the Board stating that the County owned 305 acres of cultivated land in the Halifax County Corporate Park, and 104 acres of cultivated land off Trestle Road, Enfield Township, the Culpepper tract. Both farm leases with Harris Family Farms, LLC, on these tracts expired on December 31, 2019. After discussions regarding the renewal of the leases, and after investigating farm rents in the County, it was proposed that leases be renewed with Harris Family Farms, LLC, at an annual rent in the amount of \$135 per acre on the Corporate Park tract and \$130 per acre on the Culpepper tract. This was the same amount of rent paid under the last lease agreements. The average farm rent in the County was in the amount of \$120 per acre, according to the most recent data available from the USDA. It was proposed that both tracts be leased for a three-year term. The Culpepper tract was under a one-year lease for the last three years. The lease agreements were provided for the Board's review. Mr. Rollins requested that the Board adopt the resolution authorizing the lease of property for more than one year pursuant to N. C. G. S. §160A-272 (a) and (a1) regarding farm leases for the Corporate Park tract and Culpepper tract, which is attached to these minutes as Attachment F.

Commissioner Manning moved to adopt the resolution authorizing the lease of property for more than one year pursuant to N. C. G. S. §160A-272 (a) and (a1) regarding farm leases for the Corporate Park tract and Culpepper tract. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

6. Board Appointments

Halifax-Northampton Regional Airport Authority

Commissioner Johnson moved to waive the term limit and reappoint Robert Clark to serve on the Halifax-Northampton Regional Airport Authority, term expiring January 31, 2023. Commissioner Manning seconded the motion, which passed unanimously by voice vote.

Juvenile Crime Prevention Council

Commissioner Manning moved to reappoint Anzell Harris and Joseph Sandoval to serve on the Juvenile Crime Prevention Council, terms expiring January 31, 2022. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

Commissioner Manning moved to waive the term limits and reappoint Ellen Burnette and Joe Long to serve on the Juvenile Crime Prevention Council, terms expiring January 31, 2022. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

Motor Vehicle Valuation Committee

Commissioner Smith moved to waive the term limits and reappoint Larry High, J. Rives Manning, Jr., and J. B. Rodwell to serve on the Motor Vehicle Valuation Committee, terms expiring January 31, 2023. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

Parks and Recreation Advisory Board

Commissioner Smith moved to appoint Kayla Taylor to fill the unexpired term of Carolyn Battle on the Parks and Recreation Advisory Board, term expiring September 30, 2021. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

Roanoke Chowan Regional Housing Authority

It was the consensus of the Board to defer action on the Roanoke Chowan Regional Housing Authority.

Solid Waste Advisory Board

It was the consensus of the Board to defer action on the Solid Waste Advisory Board.

7. Economic Development Report

Cathy A. Scott, Economic Development Director, addressed the Board and provided a brief PowerPoint presentation regarding the monthly Halifax County Economic Development Commission Activity Report.

8. County Manager's Report

A. Retirement Resolution - Tammy H. Rodwell, Public Health Department

Tony N. Brown, County Manager, read the retirement resolution in recognition of Tammy H. Rodwell, Public Health Department, which is attached to these minutes as Attachment G.

Commissioner Brewer moved to adopt the retirement resolution honoring Tammy H. Rodwell, Public Health Department. Commissioner Manning seconded the motion, which passed unanimously by voice vote.

B. Retirement Resolution - Beverly B. Acree, Public Health Department

Tony N. Brown, County Manager, read the retirement resolution in recognition of Beverly B. Acree, Public Health Department, which is attached to these minutes as Attachment H.

Commissioner Johnson moved to adopt the retirement resolution honoring Beverly B. Acree, Public Health Department. Commissioner Manning seconded the motion, which passed unanimously by voice vote.

9. County Attorney's Report

A. Lakeland Cultural Arts Center, Inc., Quitclaim Deed

M. Glynn Rollins, Jr., County Attorney, addressed the Board stating that on a deed dated June 1, 2011, the Warren County Board of Education intended to convey property known as Person's Ordinary to Halifax County. On a deed dated September 25, 2014, Halifax County conveyed the identical property to the Littleton Woman's Club. The County received notice that the legal description used in the 2011 deed from Warren County Board of Education and the 2014 deed from the County was not the correct legal description, but was the legal description for one-half acre of property formally known as the W. S. Bobbitt lot, formally owned by the Warren County Board of Education, but previously conveyed to Dick C. Harris by a deed dated January 21, 1977. Attorney Rollins requested that the Board approve the execution of the quitclaim deed between the Littleton Woman's Club and Halifax County to Lakeland Cultural Arts Center, Inc., and to authorize the appropriate County officials and staff to execute and deliver the correction deeds that would be required to have the Person's Ordinary property provided to the Littleton Woman's Club..

Commissioner Manning moved to approve the execution of the quitclaim deed between the Littleton Woman's Club and Halifax County to Lakeland Cultural Arts Center, Inc., and to authorize the appropriate County officials and staff to execute and deliver the correction deeds that would be required to have the Person's Ordinary property provided to the Littleton Woman's Club. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

10. Other Business

A. FY 2019-2020 Juvenile Crime Prevention Council Funding Plan - Additional Funding

Marcelle O. Smith, Juvenile Crime Prevention Council Chairman, addressed the Board requesting approval to receive additional funds in the amount of \$24,130 for the FY 2019-2020 Juvenile Crime Prevention Council Funding Plan to be dispersed as follows: Operation Restart

Interpersonal Skill Building and Community Service \$9,262; Resolve It Together Interpersonal Skill Building/Anger Management \$8,202; and Administrative in the amount of \$6,666.

Commissioner Johnson moved to approve the receipt of additional funds in the amount of \$24,130 for the FY 2019-2020 Juvenile Crime Prevention Council Funding Plan. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

B. Proposed Local Legislation Regarding Hunting in Halifax County

Commissioner Manning addressed the Board stating that that over the past several months, a committee appointed by Chairman Bryant had been working on a proposal for local legislation regarding certain hunting practices in the County. The Hunting Committee consisting of Commissioner Qualls, Commissioner Johnson, County Manager, Deputy County Manager, County Attorney, and himself and was established to address concerns received from the public regarding hunting in the County. The Hunting Committee met on numerous occasions including meetings with hunters and landowners. The result of those meetings was the Proposed Local Legislation Regarding Hunting in Halifax County, which was provided for the Board's review. The Hunting Committee recommended that a public hearing be held regarding this matter during the January 21, 2020 Regular Meeting before deciding whether to request that the General Assembly adopt the proposed local legislation.

Commissioner Manning moved that a public hearing be held during the January 21, 2020 Regular Meeting concerning the proposed local legislation regarding hunting in Halifax County. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

11. Special Recognition

A. Proclamation Honoring the Services Rendered by M. L. Stallings

Chairman Bryant read and presented a proclamation honoring the services rendered by M. L. Stallings, which is attached to these minutes as Attachment I.

Commissioner Bryant moved to adopt the proclamation honoring the services rendered by M. L. Stallings. Commissioner Manning seconded the motion, which passed unanimously by voice vote.

Commissioner Manning read and presented a letter from former Chairman of the Halifax County Board of Commissioners, Quentin Q. Qualls, and further presented Mr. Stallings with a Halifax County lapel pin. There were many fond memories and heartfelt remarks expressed by members of the Board of Commissioners, County Staff, and those in attendance in recognition of M. L. Stallings. After Commissioner Smith provided the blessing over the refreshments, a celebration was held in honor of the services rendered by former Sheriff M. L. Stallings.

12. Adjourn until the January 21, 2019 Regular Meeting

With there being no further matters to come before the Board, Commissioner Smith moved to adjourn the meeting until the January 21, 2020 Regular Meeting at 5:30 P. M. in the Historic Courthouse. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

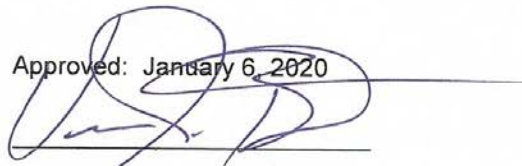
Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

Andrea H. Wiggins, MMC, NCCCC, Clerk to the Board
Halifax County Board of Commissioners

Attachment A

Budget Amendments	Fiscal Year 19 - 20	January 6, 2020
1	Cooperative Extension - Farmer's Market - Budget additional revenue	\$ 150.00
2	Maintenance & Repair to Buildings - Capital Outlay - Budget insurance proceeds from water damages sustained in September	38,266.63
3	Cooperative Extension - County Extension Program - Budget additional funds from Donations	1,000.00
4	Cooperative Extension - 4H Program - Budget additional funds	1,708.50

Approved: January 6, 2020

A handwritten signature in blue ink, appearing to read 'V. Bryant', is written over a horizontal line.

Vernon J. Bryant
Chairman

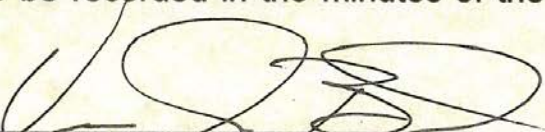
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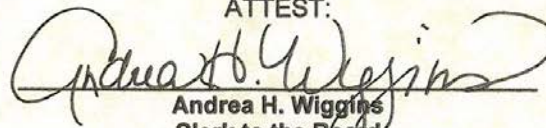
✧ **WHEREAS, PHYLLIS L. CAINE**, decided to retire as a Community Services Consultant with the Halifax County Department of Social Services effective December Thirty-First of the Year Two Thousand and Nineteen; and

✧ **WHEREAS**, she has spent Thirty years with local government; Phyllis has also served in many positions of honor in the community and State, as well as being a dedicated public servant to the citizens of Halifax County.

✧ **NOW THEREFORE BE IT RESOLVED** that on this day, Monday, January Sixth of the Year Two Thousand and Twenty, the Halifax County Board of Commissioners did honor Phyllis L. Caine with formal adoption of this resolution, to be recorded in the minutes of the meeting of this day.




Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

ATTEST:

Andrea H. Wiggins
Clerk to the Board

Resolution

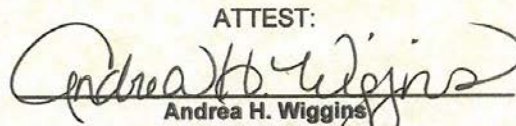
✧ **WHEREAS, BEULAH K. TURNER**, decided to retire as a Income Maintenance Worker III with the Halifax County Department of Social Services effective December Thirty-First of the Year Two Thousand and Nineteen; and

✧ **WHEREAS**, she has spent Thirty years with local government; Beulah has also served in many positions of honor in the community and State, as well as being a dedicated public servant to the citizens of Halifax County.

✧ **NOW THEREFORE BE IT RESOLVED** that on this day, Monday, January Sixth of the Year Two Thousand and Twenty, the Halifax County Board of Commissioners did honor Beulah K. Turner with formal adoption of this resolution, to be recorded in the minutes of the meeting of this day.




Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

ATTEST:

Andrea H. Wiggins
Clerk to the Board

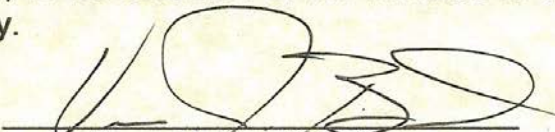
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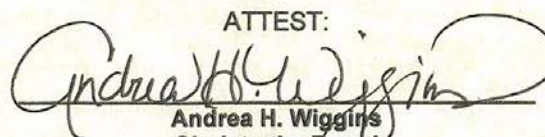
✧ **WHEREAS, JEAN H. COBB**, decided to retire as a Environmental Health Specialist with the Halifax County Public Health System effective December Thirty-First of the Year Two Thousand and Nineteen; and

✧ **WHEREAS**, she has spent Thirty-One years with local government; Jean has also served in many positions of honor in the community and State, as well as being a dedicated public servant to the citizens of Halifax County.

✧ **NOW THEREFORE BE IT RESOLVED** that on this day, Monday, January Sixth of the Year Two Thousand and Twenty, the Halifax County Board of Commissioners did honor Jean H. Cobb with formal adoption of this resolution, to be recorded in the minutes of the meeting of this day.




Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

ATTEST:

Andrea H. Wiggins
Clerk to the Board

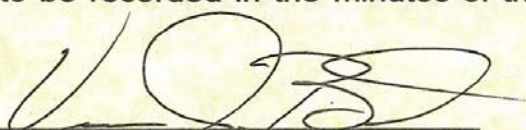
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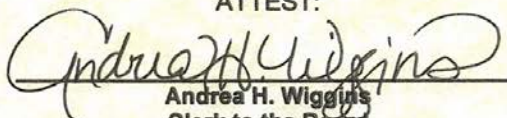
✧ **WHEREAS, BRENDA M. PEARSON**, decided to retire as a Personnel Assistant V with the Halifax County Department of Social Services effective December Thirty-First of the Year Two Thousand and Nineteen; and

✧ **WHEREAS**, she has spent Eighteen years with local government; Brenda has also served in many positions of honor in the community and State, as well as being a dedicated public servant to the citizens of Halifax County.

✧ **NOW THEREFORE BE IT RESOLVED** that on this day, Monday, January Sixth of the Year Two Thousand and Twenty, the Halifax County Board of Commissioners did honor Brenda M. Pearson with formal adoption of this resolution, to be recorded in the minutes of the meeting of this day.




Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

ATTEST:

Andrea H. Wiggins
Clerk to the Board

Attachment F

Resolution Authorizing the Lease of Property For More Than One Year
Pursuant to G.S. 160A-272(a) and (a1)
(Farm Leases for Corporate Park and Culpepper Tract)

Whereas, Halifax County (the County) owns certain real property consisting of 305 acres of cultivated land identified as FSA Farm No. 9218, Tract #3350, Tract #3351 and Tract #3352, located within the Halifax County Corporate Park (the Corporate Park Property); and

Whereas, Halifax County (the County) owns certain real property consisting of 104 acres of cultivated land identified as FSA Farm No. 9535, Tract #1718, and FSA Farm No. 8324, Tract #1717, located east and south of Trestle Road, Enfield Township, being a part of the County's "Culpepper Tract (the Culpepper Property, with the Corporate Park Property, collectively referred as the Properties); and

Whereas, the County does not presently have use for the Properties, and it is not anticipated that the County will have use for the Properties during the term of the leases described below; and

Whereas, the County and Harris Family Farms, LLC, have agreed upon a lease for the Corporate Park Property under which Harris Family Farms, LLC, will lease that Property for a three year term effective as of January 1, 2020, and ending December 31, 2022, with annual rent of \$135.00 per acre; and

Whereas, the County and Harris Family Farms, LLC, have agreed upon a lease for the Culpepper Property under which Harris Family Farms, LLC, will lease that Property for a three year term effective as of January 1, 2020, and ending December 31, 2022, with annual rent of \$130.00 per acre; and

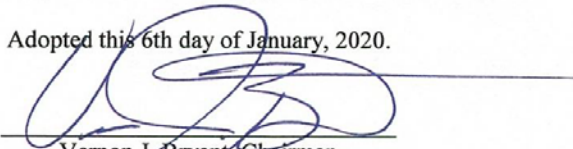
Whereas, a copy of the proposed leases have been presented to the board of commissioners; and

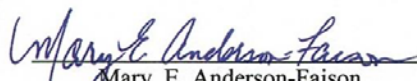
Whereas, under G.S. 160A-272(a) and (a1) the County is authorized to enter into leases of more than one year but not more than ten years upon resolution of the board of county commissioners adopted at a regular meeting after thirty (30) days public notice; and

Whereas, the required notice has been published and the board of commissioners is this day convened in a regular meeting;

NOW, THEREFORE, THE HALIFAX COUNTY BOARD OF COMMISSIONERS RESOLVES that the lease of the Properties to Harris Family Farms, LLC, is approved and the county manager is authorized and directed to execute any instruments necessary to effectuate those leases.

Adopted this 6th day of January, 2020.


Vernon J. Bryant, Chairman
Halifax County Board of Commissioners


Mary E. Anderson-Faison
Deputy Clerk to the Board

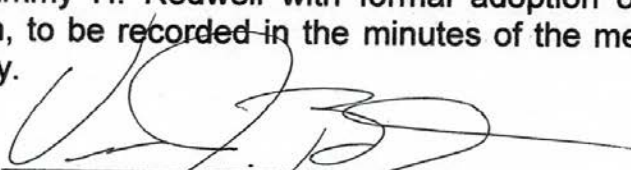


Resolution

✧ **WHEREAS, TAMMY H. RODWELL**, decided to retire as a Public Health Nursing Director I with the Halifax County Public Health System effective September Third of the Year Two Thousand and Nineteen; and

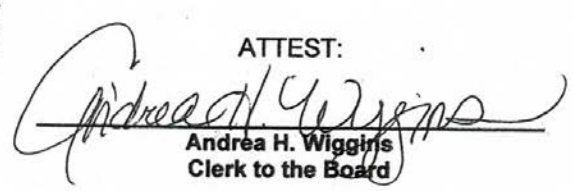
✧ **WHEREAS**, she has spent Sixteen years with local government; Tammy has also served in many positions of honor in the community and State, as well as being a dedicated public servant to the citizens of Halifax County.

✧ **NOW THEREFORE BE IT RESOLVED** that on this day, Monday, January Sixth of the Year Two Thousand and Twenty, the Halifax County Board of Commissioners did honor Tammy H. Rodwell with formal adoption of this resolution, to be recorded in the minutes of the meeting of this day.


Vernon J. Bryant, Chairman
Halifax County Board of Commissioners



ATTEST:


Andrea H. Wiggins
Clerk to the Board

Resolution

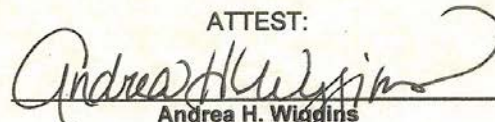
✧ **WHEREAS, BEVERLY B. ACREE**, decided to retire as a Public Health Nurse I with the Halifax County Public Health System effective December Thirty-First of the Year Two Thousand and Nineteen; and

✧ **WHEREAS**, she has spent Twenty years with local government; Beverly has also served in many positions of honor in the community and State, as well as being a dedicated public servant to the citizens of Halifax County.

✧ **NOW THEREFORE BE IT RESOLVED** that on this day, Monday, January Sixth of the Year Two Thousand and Twenty, the Halifax County Board of Commissioners did honor Beverly B. Acree with formal adoption of this resolution, to be recorded in the minutes of the meeting of this day.




Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

ATTEST:

Andrea H. Wiggins
Clerk to the Board



Proclamation
Honoring the Services Rendered by
M. L. Stallings

Whereas, M. L. Stallings has proven to be a dedicated and extraordinary public servant who has gained the admiration and respect of the Halifax County Board of Commissioners and the citizens of Halifax County; and

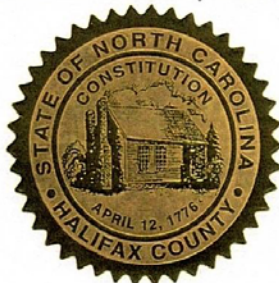
Whereas, Mr. Stallings began his career as a police officer for the City of Raleigh in 1956. In 1959, he accepted a position at Caledonia Correctional Institution and after years of perseverance and hard work was hired as the Superintendent. He later transferred to the Division of Adult Probation and Parole as a Unit Supervisor for Halifax and Northampton counties. In 1986, he retired with 30 years of service; and

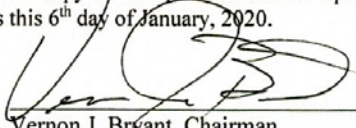
Whereas, Mr. Stallings was elected Sheriff of Halifax County in 1986. During his tenure, he demonstrated leadership, wisdom, creativity, and community spirit while improving public safety and Halifax County's unique quality of life. After 10 years of service, he decided to retire on December 31, 1996; and

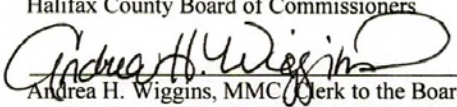
Whereas, Mr. Stallings and his lovely wife, Annette Hart Stallings, have been married for 62 years and attend Rosemary United Methodist Church. They were blessed with three beautiful children and four wonderful grandchildren.

Now, Therefore, Be It Proclaimed, that the Halifax County Board of Commissioners does hereby thank and express its sincere appreciation to M. L. Stallings, for his outstanding service to Halifax County and its citizens.

Be It Further Proclaimed, that the Halifax County Board of Commissioners does hereby recognize January 6, 2020 as M. L. Stallings Day in Halifax County, that the original of this proclamation be presented to M. L. Stallings, and that a copy of this proclamation be spread upon the minutes of the Halifax County Board of Commissioners this 6th day of January, 2020.




Vernon J. Bryant, Chairman
Halifax County Board of Commissioners


Andrea H. Wiggins, MMC Clerk to the Board
Halifax County Board of Commissioners

**MINUTES
HALIFAX COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING
JANUARY 21, 2020**

***Note to Reader:** Although the printed agenda document for this Board meeting is not part of these minutes, the agenda document provides background information on most all of the items discussed by the Board at this meeting. The Clerk to the Board maintains the agenda document in accordance with the laws of North Carolina. One may see a copy of the agenda for this meeting by contacting the Clerk to the Board.*

The Halifax County Board of Commissioners held a Regular Meeting on Tuesday, January 21, 2020, at 5:30 P. M. in the Historic Courthouse, Halifax, North Carolina.

PRESENT: Honorable J. Rives Manning, Jr., Vice Chairman
Honorable Carolyn C. Johnson
Honorable Marcelle O. Smith
Honorable Vernon J. Bryant, Chairman
Honorable T. Patrick W. Qualls
Honorable Linda A. Brewer

OTHERS: Tony N. Brown, County Manager
M. Glynn Rollins, Jr., County Attorney
Cathy A. Scott, Economic Development Director
Dia H. Denton, Deputy County Manager
Mary W. Duncan, Finance Director
Renee Perry, Human Resources Management Director
Ian M. Bumgarner, Senior Management Analyst
Michelle F. Moseley, Paralegal
Mary Anderson-Faison, Deputy Clerk

ABSENT: Andrea H. Wiggins, MMC, Clerk to the Board/Assistant to the County Manager

Call to Order

Chairman Bryant called the meeting to order.

Invocation and Pledge of Allegiance

Commissioner Manning provided the invocation and the Pledge of Allegiance was then recited.

Adoption of the Agenda

Commissioner Brewer moved to adopt the agenda as presented. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

Conflict of Interest

There was no conflict of interest noted by any member of the Board.

1. Public Hearing

A. Proposed Local Legislation Regarding Hunting in Halifax County

M. Glynn Rollins, Jr., County Attorney, addressed the Board stating that over the past several months, a committee appointed by Chairman Bryant had been working on a proposal for local legislation regarding certain hunting practices in Halifax County. The committee met on numerous occasions, including meetings with hunters and landowners. The result of those meetings was the Proposed Local Legislation Regarding Hunting in Halifax County, which is attached to these minutes as Attachment A. Though not required, the Board recommended that a public hearing be held regarding this matter before deciding whether to request that the General Assembly adopt the proposed local legislation.

Commissioner Qualls, Chairman of the Hunting Committee, stated that the Hunting Committee consisted of Commissioner Manning, Commissioner Johnson, County Manager, Deputy County Manager, County Attorney, and Sheriff and was established to address concerns received from the public regarding hunting in the County. The Hunting Committee met and strived to prepare a document that would protect hunters and landowners. The Proposed Local Legislation Regarding Hunting in Halifax County was drafted in a format that allowed everyone an opportunity to have input which included committee meetings, hunting clubs, and landowners. The proposed legislation provided tools to law enforcement that would allow them to prosecute situations that were most egregious to landowners without infringing upon hunting rights. On behalf of the Hunting Committee, Commissioner Qualls requested that the Board and the citizens of Halifax County support the proposed local legislation regarding hunting.

With there being no comments from the Board, Commissioner Qualls moved to declare the public hearing open. Commissioner Smith seconded the motion, which passed unanimously by voice vote.

Bob Patterson, 1726 Eastern Shores Road, Littleton; Emerson Solomon, 1014 Williams Scott Road, Enfield; Jeff Wolgemuth, 3530 Sledge Road, Littleton; Paul Heaton, Jr., 1591 Reverend Alex Brown Road, Roanoke Rapids; Jimmy Watson, 374 Myrick Estates Road, Littleton; and Robert Edwards, 470 Milton Bridge Road, Whitakers, addressed the Board in support of the Proposed Local Legislation Regarding Hunting in Halifax County.

Helen Bush, 179 Stack Powell Road, Roanoke Rapids; Donna Marshall, 3530 Sledge Road, Littleton; and Dave Box, 83 Berkshire Drive, Littleton, were also in support of the Proposed Local Legislation Regarding Hunting in Halifax County; however, did not wish to make public comments.

With there being no further comments from the public, Commissioner Manning moved that the public hearing be closed. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

2. Agenda Item

A. 2020 Tax Listing Extension

C. Shane Lynch, Tax Assessor, addressed the Board stating that per N. C. G. S. §105-307(b) the Board of Commissioners had the authority to extend the listing period. With 2020 being a revaluation year and the fact that some listing and revaluation notices were received by taxpayers a little later than anticipated, it was requested that the Board extend the listing period two additional weeks ending February 14, 2020. The Board was provided the N. C. G. S. §105-307(b) Length of listing period; extension; preliminary work and the resolution extending the period for property listing pursuant to N. C. G. S. 105-307(b), which is attached to these minutes as Attachment B. It was requested that the Board adopt the resolution extending the period for property listing pursuant to N. C. G. S. 105-307(b).

Commissioner Qualls moved to adopt the resolution extending the period for property listing pursuant to N. C. G. S. 105-307(b). Commissioner Manning seconded the motion, which passed unanimously by voice vote.

3. Action on Public Hearing

A. Proposed Local Legislation Regarding Hunting in Halifax County

M. Glynn Rollins, Jr., County Attorney, advised that Sec. 5. of the proposed legislation regarding hunting would be amended to provide further clarification as follows: Sec. 5. It shall be unlawful to hunt deer, bear, fox or coyote with dogs without having possession, while hunting, of written proof of specific permission to hunt with dogs on the property where the dogs are released or allowed to run; provided further, that the total area of contiguous property for which permission to hunt with dogs is held shall be at least 300 acres.

Commissioner Brewer moved to request that the North Carolina General Assembly adopt the Proposed Legislation Regarding Hunting in Halifax County and to direct staff to present the proposed legislation to the appropriate legislative officials for consideration. Commissioner Manning seconded the motion, which passed unanimously by voice vote.

4. Agenda Item

A. Jail Expansion Project Construction Bids

Ian M. Bumgarner, Senior Management Analyst, addressed the Board requesting approval of the lowest responsive bidder to serve as the general contractor for the Jail Expansion Project pending approval by the Local Government Commission. The H. G. Reynolds Company, Inc. provided the lowest responsive bid in the amount of \$12,860,000 with a not to

exceed amount of \$14.5 Million, which represented the construction costs along with the cost of financing and miscellaneous project costs. Information was provided regarding the financing schedule along with hiring approximately 25 detention officers necessary to manage the new facility. The total repayment of the not to exceed amount of \$14.5 Million, including principal and interest over a 20-year period was in the total amount of \$19,348,665, with an average annual payment in the amount of \$978,000. A brief discussion was held regarding the current Jail Expansion Project and the concept of a regional jail to include Northampton and Nash counties.

Commissioner Smith moved to suspend any further efforts regarding the construction and expansion of the current Halifax County Jail and to direct the County Manager and staff to meet with Nash County and Northampton County staff as soon as possible regarding a regional jail concept and to provide a report to the Board. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

5. Other Business

A. JBB Packaging Rail Spur Project Amended Grant Project Ordinance

M. Glynn Rollins, Jr., County Attorney, addressed the Board requesting the adoption of the amended Grant Project Ordinance for JBB Packaging Rail Spur Project, which is attached to these minutes as Attachment C., as follows: Section 7. The county manager shall have the authority to approve change orders for this project which do not exceed the revenues appropriated hereunder.

Commissioner Qualls moved to adopt the Amended Grant Project Ordinance for JBB Packaging Rail Spur Project. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

B. Tax Foreclosure at 1027 East 10th Street, Roanoke Rapids

M. Glynn Rollins, Jr., County Attorney, addressed the Board stating that a tax foreclosure was held on property located at 1027 East 10th Street, Roanoke Rapids. After discussing this matter with the County Manager, it was decided that the County should make a bid on the property in order to recoup the funds owed to the County, as the property tax value as of the 2020 revaluation was in the amount of \$90,500. The County was the only bidder at the tax foreclosure sale and placed a bid in the amount of \$15,000. There were no upset bids offered by the deadline. Under the North Carolina General Statutes, the County could effect its purchase of the property just by paying the cost of the tax foreclosure and take ownership and hold the property in trust for the County and the other taxing units that were owed taxes to include the City of Roanoke Rapids and the Roanoke Rapids Graded School District. It was requested that the Board decide whether to assign the bid to some other party that was interested and that party would pay the \$15,000 or continue with the sale and pay the cost involved but not the full \$15,000 because of the taxes owed, market and sale the property, and pay the taxes owed.

Commissioner Qualls moved to authorize the County Manager to either assign the County's bid or to effect the purchase of the property under the bid regarding the tax foreclosure located at 1027 East 10th Street, Roanoke Rapids. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

C. Kate B. Reynolds Charitable Trust Recreation Grant

Ian M. Bumgarner, Senior Management Analyst, requested that the Board approve the submission of the Kate B. Reynolds Charitable Trust Recreation Grant application even though the deadline to file had passed. If the grant was received the funding would be used to pay a Parks and Recreation Coordinator for two years, with the County continuing to fund the position thereafter.

Commissioner Qualls moved to approve the submission of the Kate B. Reynolds Charitable Trust Recreation Grant application. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

D. ITS Department Vacant Positions

Commissioner Johnson requested an update regarding the vacant positions in the ITS Department. Mr. Brown provided a brief update stating that the position of Network Administrator had been reclassified and advertised and there was another position that was under the Family Medical Leave Act.

6. Closed Session

Commissioner Smith moved that Closed Session be entered pursuant to N. C. G. S. §143-318.11(a) to discuss (3) Legal Matters. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

Commissioner Johnson moved to return to Regular Session. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

7. Adjourn until the February 3, 2020 Regular Meeting

With there being no further matters to come before the Board, Commissioner Brewer moved to adjourn the meeting until the February 3, 2020 Regular Meeting at 9:30 A. M. in the Historic Courthouse. Commissioner Smith seconded the motion, which passed unanimously by voice vote.

Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

Andrea H. Wiggins, MMC, NCCCC, Clerk to the Board
Halifax County Board of Commissioners

Attachment A

Proposed Local Legislation Regarding Hunting in Halifax County

“The Hunting Safety and Protection Act”

Sec. 1. It shall be unlawful for any person to take or kill any deer, bear or turkey with the aid of any boat or floating device from or on lands adjoining the Roanoke River between the Roanoke Rapids Dam and the Halifax-Martin County line. The same shall also be unlawful from or on lands adjoining Fishing Creek from the Warren-Halifax County line to the Halifax-Edgecombe County line. This provision shall only apply on the waters of the Roanoke River and Fishing Creek, and on adjacent lands in Halifax County adjoining the water's edge on the southern side of the Roanoke River and the northern side of Fishing Creek.

Sec. 2. It shall be unlawful to hunt deer or other wild animals with a dog unless the dog has a collar with the dog owner's name and telephone number.

Sec. 3. It shall be unlawful to chase deer or other wild animals with dogs, or permit a dog to chase deer or other wild animals between April 1 and July 31. This prohibition shall not apply to wild game pens.

Sec. 4. It shall be unlawful to hunt or trap wildlife or attempt to hunt or trap wildlife on the land of another, or to fish on the land of another, without having on one's possession while hunting, trapping or fishing, the written permission of the owner, lessee or agent in control of that property, signed and dated for the current hunting, trapping or fishing season.

Sec. 5. It shall be unlawful to hunt deer, bear, fox or coyote with dogs without having possession, while hunting, of written proof of specific permission to hunt with dogs on the property where the dogs are released or allowed to run; provided further, that the total area of contiguous property for which permission to hunt with dogs is held shall be at least 300 acres. The existence of roads or streams shall not cause a 300 acre area to be non-contiguous. Written proof of permission to hunt shall include the name, address and telephone number of the property owners granting such permission, and identification of the tracts of land by reference to the correct county tax parcel numbers. If permission is granted to a hunt club, written proof of permission to hunt and hunt club membership may be produced within 48 hours, or longer in the discretion of the investigating law enforcement officer.

Sec. 6. Any person, association of persons, or any firm or corporation violating the provisions of this act shall be guilty of a misdemeanor, and upon conviction shall be fined a sum not to exceed \$250 for a first offense, \$500 for a second offense, and \$500 plus confiscation of all firearms in possession at the time of a third or subsequent offense.

Sec. 7. All law enforcement officers of the county and State, including wildlife game protectors, are hereby authorized, and it shall be their duty to aid in the enforcement of this law.

Sec. 8. Sections 2 through 6 shall apply to Halifax County.

Attachment B

RESOLUTION EXTENDING THE PERIOD
FOR PROPERTY LISTING PURSUANT TO G.S. 105-307(b)

WHEREAS, under G.S. 105-307(a) the period during which property is to be listed for taxation begins on the first business day of January and ends on January 31; and


WHEREAS, pursuant to G.S. 105-307(b), the Halifax County Board of Commissioners (the Board) has the authority to extend the listing period; and

WHEREAS, the Board finds that it is in the best interest of the taxpayers of the county that the listing period for the calendar year 2020 be extended;

NOW, THEREFORE, BE IT RESOLVED that the Halifax County Board of Commissioners hereby extends the 2020 listing period to and including February 14, 2020, said action to be recorded in the minutes of the Board and published as required by G.S. 105-296(c).

The 21st day of January, 2020.)


Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

ATTEST:

Mary Anderson-Faison, Deputy Clerk
Halifax County Board of Commissioners



**Amended Grant Project Ordinance
JBB Packaging Rail Spur Project
Halifax County, North Carolina**

Be it ordained by the Board of Commissioners of Halifax County that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Amended Grant Project Ordinance is hereby adopted, adding Section 7:

Section 1: The project authorized is the JBB Packaging Rail Spur Project.

Section 2: The officers of this unit of government are hereby directed to proceed with the grant project within the terms of the grant agreements, the rules and regulations of North Carolina Railroad and the North Carolina Department of Transportation, and the budget contained herein.

Section 3: The following revenues are anticipated to be available to complete this project:

North Carolina Railroad (NCRR) Grant	\$400,000.00
NC Department of Transportation (NCDOT) Rail Access Funds	\$200,000.00
JBB Packaging LLC	\$ 3,480.00
Total	\$603,480.00

Section 4: The following expenditure are anticipated for this project:

Rail Spur Construction	\$500,400.00
Rail Engineering & Construction Administration/Observation	\$ 78,234.00
Contingency	\$ 24,846.00
Grand Total	\$603,480.00

Section 5: The Finance Director is hereby directed to maintain within the Grant Project Fund sufficient detailed account to provide the accounting to the North Carolina Railroad and North Carolina Department of Transportation required by the Grant Agreements and other state or federal regulations.

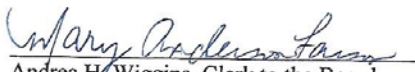
Section 6: If all grant agreements identified in this project ordinance are in proper order, funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests will be made to the grant agencies in a timely and effective manner, with immediate repayment to the General Fund upon receipt.

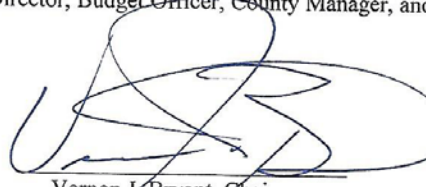
Section 7: The county manager shall have the authority to approve change orders for this project which do not exceed the revenues appropriated hereunder.

Section 8: Copies of this Amended Grant Project Ordinance shall be entered into the minutes of the governing board within five days after adoption and be filed with the Finance Director, Budget Officer, County Manager, and the Clerk to the Board.

Adopted this 21st day of January, 2020.

ATTEST:


Andrea H. Wiggins, Clerk to the Board
Mary Anderson-Faison, Deputy Clerk


Vernon J. Bryant, Chairman

**MINUTES
HALIFAX COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING
FEBRUARY 3, 2020**

***Note to Reader:** Although the printed agenda document for this Board meeting is not part of these minutes, the agenda document provides background information on most all of the items discussed by the Board at this meeting. The Clerk to the Board maintains the agenda document in accordance with the laws of North Carolina. One may see a copy of the agenda for this meeting by contacting the Clerk to the Board.*

The Halifax County Board of Commissioners held a Regular Meeting on Monday, February 3, 2020, at 9:30 A. M. in the Historic Courthouse, Halifax, North Carolina.

PRESENT: Honorable J. Rives Manning, Jr., Vice Chairman
Honorable Carolyn C. Johnson
Honorable Marcelle O. Smith
Honorable Vernon J. Bryant, Chairman
Honorable Linda A. Brewer

OTHERS: Tony N. Brown, County Manager
M. Glynn Rollins, Jr., County Attorney
Cathy A. Scott, Economic Development Director
Dia H. Denton, Deputy County Manager
Mary W. Duncan, Finance Director
Renee Perry, Human Resources Management Director
Ian M. Bumgarner, Senior Management Analyst
Michelle F. Moseley, Paralegal
Mary Anderson-Faison, Deputy Clerk

ABSENT: Honorable T. Patrick W. Qualls
Andrea H. Wiggins, MMC, Clerk to the Board/Assistant to the County Manager

Call to Order

Chairman Bryant called the meeting to order.

Invocation and Pledge of Allegiance

Commissioner Johnson provided the invocation and the Pledge of Allegiance was then recited.

Adoption of the Agenda

Tony N. Brown, County Manager, requested that Item 5A. Lake Gaston Community Task Force be deleted and replaced with Item 7A. Governor's Highway Safety Grant and that all other agenda items be numbered subsequently.

Commissioner Smith moved to adopt the agenda as amended. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

Conflict of Interest

There was no conflict of interest noted by any member of the Board.

1. Consent Agenda

Commissioner Manning moved to approve the following items on the consent agenda. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

A. Library Service and Technology Grant

Brenda Faithful, Library Director, requested that the Board approve the receipt of Library Service and Technology Grant funds in the amount of \$1,000 to attend the North Carolina Public Library Directors Association Conference that would be held on March 25 - 26, 2020.

B. Choanoke Area Development Association of North Carolina, Inc., 2020-2021 Community Services Block Grant Anti-Poverty Work Plan Application

Sallie P. Surface, Executive Director, requested that the Board approve the receipt and review of the 2020-2021 Community Services Block Grant Anti-Poverty Work Plan Application.

C. PRIMA 2020 Annual Conference Scholarship

Roland J. Tellier, Fire Marshal, requested that the Board approve the submission of the PRIMA 2020 Annual Conference Scholarship application, the receipt of funds if awarded, and authorize the appropriate staff to execute the necessary documents.

D. Property Tax Releases - January 2020

Doris B. Hawkins, Halifax County Tax Coordinator and Collector, requested that the Board approve the property tax releases in accordance with N. C. G. S. §105-380 and N. C. G. S. §105-381.

E. 2019 Property Tax Liens and Request to Advertise

Doris B. Hawkins, Halifax County Tax Coordinator and Collector, requested that the Board approve advertising the tax liens during the month of April in accordance with N. C. G. S. §105-369(a).

F. Approval of Minutes

Andrea H. Wiggins, Clerk to the Board/Assistant to the County Manager, requested that the Board approve the draft minutes of the November 7, 2019 Joint Special Meeting and November 18, 2019 Regular Meeting.

G. Budget Amendments

Mary W. Duncan, Finance Director, requested that the Board approve a list of budget amendments, which is attached to these minutes as Attachment A.

2. Special Recognition

A. Retirement Resolution - Darlene P. Whitby, Social Services Department

Commissioner Manning read and presented a retirement resolution in recognition of Darlene P. Whitby, Social Services Department, which is attached to these minutes as Attachment B.

Commissioner Manning moved to adopt the retirement resolution honoring Darlene P. Whitby, Social Services Department. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

3. Public Comment Period N. C. G. S. §153A - 52.1

Dwight King, 4108 Ridgecrest Road, Littleton, and Michael Lynch, 43 Hart Road, Hollister, addressed the Board in opposition of the Proposed Local Legislation Regarding Hunting in Halifax County.

Vanessa Fields, 3507 North Carolina Highway 125, Hobgood, addressed the Board regarding the recent Recreation 2020 Stakeholders Meeting. The group was able to reestablish the recreation network and was looking forward to increasing recreation equity, setting goals, and strategies that would increase the health ranking and healthy outcomes in the County.

4. Public Hearings

A. Proposed Zoning Map Amendment Request - James A. Carlisle, II, Hockaday Funeral and Cremation Service

Chris D. Rountree, Planning and Development Director, addressed the Board stating that the applicant, James A. Carlisle, II, Hockaday Funeral and Cremation Service, requested that the remaining portion of tax parcel 09-04276 which was 1.83 acres of the 2.83 tract be rezoned from RA - Residential/Agriculture to HB - Highway Business in order that the entire lot be zoned commercial. The property had approximately 270 feet of road frontage along U. S. Highway 158 and was located in the Roanoke Rapids Township. The rezoning to the HB - Highway Business District would allow for a wider range of highway-orientated businesses. The Halifax

County Planning Board met on November 20, 2019 and unanimously recommended approval of the proposed zoning map amendment. Mr. Rountree requested that the Board adopt a resolution to amend the official Zoning Map of Halifax County, Hockaday Funeral Home Property Rezoned from RA - Residential/Agriculture to HB - Highway Business District, which is attached to these minutes as Attachment C.

After comments were received from the Board, Commissioner Manning moved to declare the public hearing open. Commissioner Smith seconded the motion, which passed unanimously by voice vote.

Chairman Bryant inquired if there was anyone from the public that wished to comment regarding the Proposed Zoning Map Amendment Request of James A. Carlisle, II, Hockaday Funeral and Cremation Service.

With there being no comments from the public, Commissioner Brewer moved that the public hearing be closed. Commissioner Smith seconded the motion, which passed unanimously by voice vote.

B. Proposed Installment Financing for the Expansion of a County Industrial Building

Prior to a public hearing pursuant to N. C. G. S. §160A-20, M. Glynn Rollins, Jr., County Attorney, addressed the Board stating that the Commissioners were considering an installment financing contract in an amount not to exceed \$1,000,000 to finance a portion of the construction of a 25,000 square foot expansion of an industrial building owned by the County and leased to PCB Piezotronics of North Carolina, Inc. The property was located at 10869 North Carolina Highway 903, Halifax, North Carolina. The financing would involve the execution and delivery of such security instruments to include the deed of trust, security agreement, fixture filings, etc. related to the County's fee simple interest in the property as may be required by the entity providing the funds to the County under the installment financing contract. Pursuant to N.C.G.S. §160A-20, the Board must conduct a public hearing regarding the proposed financing.

With there being no comments from the Board, Commissioner Johnson moved to declare the public hearing open. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

Chairman Bryant inquired if there was anyone from the public that wished to comment regarding the proposed installment financing for the expansion of a County industrial building.

With there being no comments from the public, Commissioner Smith moved that the public hearing be closed. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

5. Agenda Item

A. Governor's Highway Safety Grant

Sheriff S. Wes Tripp, Sheriff Office, addressed the Board requesting authorization to apply for a Governor's Highway Safety Grant that would be used for equipment, manhours, and overtime related to traffic enforcement. If awarded, the Governor's Highway Safety Grant would provide 85% of the total funds and the County would provide 15% of the total funds.

Commissioner Brewer moved to authorize the submission of the Governor's Highway Safety Grant, the receipt of funds if awarded, and authorize the appropriate staff to execute the necessary documents. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

6. Action on Public Hearing

A. Proposed Zoning Map Amendment Request

Commissioner Manning moved to adopt a resolution to amend the official Zoning Map of Halifax County, Hockaday Funeral Home Property Rezoned from RA - Residential/Agriculture to HB - Highway Business District. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

7. Agenda Items

A. Ash Monofill Closure and Area 1 C & D Landfill Closure Project - Contract Change Orders 1A and 1B

Greg Griffin, Public Utilities Director, addressed the Board stating that Glover Construction Company, Inc., had completed the construction of the Ash Monofill Closure and Area 1 C & D Landfill Closure Project. Change Order 1A was a Final Adjusting Change Order for the Ash Monofill portion of the contract in the amount of \$2,378,380 which was reduced in the amount \$26,494.25 for a total amount of \$2,351,885.75. Change Order 1B was a Final Adjusting Change Order for the C & D portion of the contract in the amount of \$592,841 which was reduced in the amount of \$8,124.75 for the total amount of \$584,716.25. Both change orders included a 215 day increase in contract performance time due to wet weather and included the temporary suspension of work approved by the Board during its January 22, 2019 Regular Meeting.

Commissioner Manning moved to approve the Ash Monofill Closure and Area 1 C & D Landfill Closure Project - Contract Change Orders 1A and 1B. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

B. First Tryon Advisors Work Order 3 Regarding PCB Piezotronics of North Carolina, Inc., Building Expansion

Mary W. Duncan, Finance Director, addressed the Board stating that the County engaged First Tryon Advisors in October 2016 to assist with debt service actions such as RFP for financing vendors, estimated debt costs, loan closing, Local Government Commission applications, bond refinancing, etc. The projects required work orders stating the provided

services and the related costs. The First Tryon Advisors work order 3 was regarding the PCB Piezotronics of North Carolina, Inc., building expansion in the amount of \$15,000. The previous work orders were created for the DSS/Inborden Elementary refinancing and General Obligation Water refunding.

Commissioner Johnson moved to approve the First Tryon Advisors work order 3 regarding the PCB Piezotronics of North Carolina, Inc., building expansion in the amount of \$15,000. Commissioner Smith seconded the motion, which passed unanimously by voice vote.

C. 4-H Rural Life Center Recreation Project - Grant Project Ordinance

Dia H. Denton, Deputy County Manager, addressed the Board stating that staff was moving forward with plans to further enhance amenities at the 4-H Rural Life Center. BayWa r.e. Solar Projects, LLC, intended to contribute \$110,000 towards the project and had agreed to allow these funds to serve as part of a match towards a Parks and Recreation Trust Fund Grant. The project included erecting a fence around the multi-purpose court, finishing the pier at the newly constructed pond, and constructing multiple tennis courts. The Grant Project Ordinance lists the sources of funding along with the expected expenses for the project. It was requested that the County match in the amount of \$10,000 be taken from the Contingency Fund. It was further requested that the Board adopt the Grant Project Ordinance 4-H Rural Life Center Recreation Project, which is attached to these minutes as Attachment D.

Commissioner Smith moved to adopt the Grant Project Ordinance 4-H Rural Life Center Recreation Project, with a County match from the Contingency Funds in the amount of \$10,000. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

D. United States Tennis Association Facility Grant

Joe Long, Cooperative Extension, addressed the Board stating that as part of the larger overall recreational improvements planned for the 4-H Rural Life Center, it was requested that the Board approve the submission of the United States Tennis Association Facility Grant application to construct up to 12 tennis courts at the 4-H Rural Life Center. Funds in the total amount of \$140,000 was being requested; however, it was unknown how much, if any, funds would be received. The number of tennis courts to be constructed would be determined by how much funding was received. The project could be modified. This was a rolling grant period; therefore, the status of the grant should be known in a short period of time. The funds were planned to be partnered with a Parks and Recreation Trust Fund Grant application that would be submitted for your review and approval in April before the May 1st deadline. It was requested that the Board approve the submission of the United States Tennis Association Facility Grant application, the receipt of funds if awarded, and authorize the appropriate staff to execute the necessary documents.

Commissioner Smith moved to approve the submission of the United States Tennis Association Facility Grant application, the receipt of funds if awarded, and authorize the appropriate staff to execute the necessary documents. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

E. 4-H Tennis Facility Project Exemption of Engineering Services

M. Glynn Rollins, Jr., County Attorney, addressed the Board stating that the County intended to pursue grant funding for the development of tennis facilities at the 4-H Rural Life Center. The application for certain grant funding, in particular, the United States Tennis Association, required that the County have sealed plans and specifications for the proposed tennis facilities. Ordinarily, N. C. G. S. §143-64.31 would require the selection of a firm to perform engineering be based upon demonstrated competence and qualification without regards to fee. Discussions were held with Nick Rightmyer, of Joyner Keeny, PLLC, a firm in Rocky Mount, regarding the need for engineering services for this project. The estimated cost of engineering services associated with this project was in the amount of \$6,500. This was far less than the \$50,000 statutory limit required in order to qualify engineering services for exemption from the statutory selection process. It was recommended that the Board exempt the project from the statutory selection process, allowing the County to proceed with the negotiation of a contract with Joyner Keeny for engineering services. It was requested that the Board adopt the resolution exempting engineering services for the contemplated 4-H Tennis Facilities Project from the statutory selection process prescribed by N. C. G. S. §143-64.32, which is attached to these minutes as Attachment E.

Commissioner Manning moved to adopt the resolution exempting engineering services for the contemplated 4-H Tennis Facilities Project from the statutory selection process prescribed by N. C. G. S. §143-64.32. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

8. Board Appointments

Halifax County Board of Adjustment

Commissioner Brewer moved to reappoint Jeffrey Faison to serve on the Halifax County Board of Adjustment, term expiring February 28, 2023. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

Commissioner Manning moved to waive the term limit and reappoint Lee Bone to serve on the Halifax County Board of Adjustment, term expiring February 28, 2023. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

Commissioner Manning moved to reappoint Jason Myrick to serve on the Halifax County Board of Adjustment, term expiring February 28, 2023. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

Commissioner Manning moved to reappoint James Whitaker to serve on the Halifax County Board of Adjustment, term expiring February 28, 2023. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

Halifax County Planning Board

Commissioner Smith moved to waive the term limit and reappoint Neal Davis to serve on the Halifax County Planning Board, term expiring February 28, 2023. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

Commissioner Manning moved to waive the term limit and reappoint Tyrone Hewlin to serve on the Halifax County Planning Board, term expiring February 28, 2023. Commissioner Smith seconded the motion, which passed unanimously by voice vote.

Commissioner Manning moved to reappoint Bentley Mohorn to serve on the Halifax County Planning Board, term expiring February 28, 2023. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

Lake Gaston Weed Control Council

Commissioner Manning moved to waive the term limit and reappoint Tony Brown to serve as director on the Lake Gaston Weed Control Council, term expiring February 28, 2023. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

Commissioner Manning moved to reappoint Ian Bumgarner to serve as an alternate on the Lake Gaston Weed Control Council, term expiring February 28, 2023. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

Commissioner Manning moved to waive the term limit and reappoint Dia Denton to serve as alternate on the Lake Gaston Weed Control Council, term expiring February 28, 2023. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

Roanoke Canal Commission

Commissioner Johnson moved to appoint Greg Brown to fill the unexpired term of James Frazier, Jr., on the Roanoke Canal Commission, term expiring June 30, 2020. Commissioner Manning seconded the motion, which passed unanimously by voice vote.

9. Economic Development Report

Cathy A. Scott, Economic Development Director, addressed the Board and provided a brief PowerPoint presentation regarding the monthly Halifax County Economic Development Commission Activity Report.

10. County Manager's Report

A. Roanoke Rapids Graded School District Request

Tony N. Brown, County Manager, addressed the Board stating that a request had been received from Dr. Dain Butler, Roanoke Rapids Graded School District Superintendent, regarding the use of the remaining funds in the amount of \$121,926.28 from the Manning Elementary School Project to be used to offset the upcoming lottery fund payment in the amount

of \$200,000 that would be applied to debt service. Historically, the Board had expended any remaining fund from a school project back into the County's General Fund or paid the amount against the principle for the project. Mr. Brown stated that Dr. Butler's request was also based upon being good stewards of the County's project funds; however, this would set a precedent for future projects and the same request would be made when the County build other schools.

M. Glynn Rollins, County Attorney, stated that once the Manning Elementary School Project budget was closed the remaining funds must be deposited into the County's General Fund. If the Board decided to approve the Roanoke Rapids Graded School District request, funds in the amount of \$121,926.28 would be an additional capital outlay request. Attorney Rollins advised that after consulting with the Finance Department, there would more than likely be \$200,000 available for the Manning Elementary School Project debt service.

Commissioner Johnson moved to deny the Roanoke Rapids Graded School District request. Commissioner Smith seconded the motion, which passed unanimously by voice vote.

- B. Resolution in Celebration of the 100th Anniversary of the Passage of the 19th Amendment to the Constitution of the United States and Founding of the League of Women Voters

Tony N. Brown, County Manager, read and requested that the Board adopt a resolution in celebration of the 100th anniversary of the passage of the 19th amendment to the Constitution of the United States and the founding of the League of Women Voters, which is attached to these minutes as Attachment F.

Commissioner Manning moved to adopt the resolution in celebration of the 100th anniversary of the passage of the 19th amendment to the Constitution of the United States and the founding of the League of Women Voters. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

11. County Attorney's Report

M. Glynn Rollins, Jr., County Attorney, addressed the Board stating that there were no matters for discussion.

12. Other Business

- A. EMS Transports, Staffing, and Response Time Update

Commissioner Smith requested periodic updates regarding EMS transports, staffing, and response time since the Our Community Hospital closed.

13. Closed Session

Commissioner Smith moved that Closed Session be entered pursuant to N. C. G. S. §143-318.11(a) to approve Closed Session Minutes. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

Commissioner Manning moved to return to Regular Session. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

14. Adjourn until the February 17, 2020 Regular Meeting

With there being no further matters to come before the Board, Commissioner Brewer moved to adjourn the meeting until the February 17, 2020 Regular Meeting at 5:30 P. M. in the Historic Courthouse. Commissioner Smith seconded the motion, which passed unanimously by voice vote.

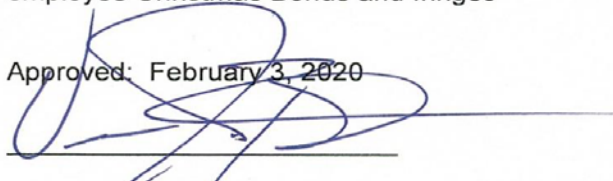
Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

Andrea H. Wiggins, MMC, NCCCC, Clerk to the Board
Halifax County Board of Commissioners

Attachment A

Budget Amendments	Fiscal Year 19 - 20	February 3, 2020
1 Sheriff - Budget insurance reimbursement proceeds for a deer collision		\$ 2,517.64
2 Library - Budget State E-Rate reimbursement for telephone/internet expenses		6,356.80
3 Central Communications - Budget transfer from General Fund for employee Christmas Bonus and fringes		1,960.14
4 Health - Budget transfer from General Fund for employee Christmas Bonus and fringes		5,995.62
5 DSS - Budget transfer from General Fund for employee Christmas Bonus and fringes		18,620.98
6 DSS - Budget additional revenue from Donations for Miscellaneous Revenue under Fees & Refunds		500.00
7 DSS - Budget additional CRISIS distribution per Funding Authorization #4 dated 12-31-19		57,000.00
8 DSS - Budget additional revenue for LIEAP per Funding Authorization #2 dated 1-13-20		23,500.00
9 EMS - Budget transfer from General Fund for employee Christmas Bonus and fringes		7,552.22
10 EMS - Budget insurance reimbursement proceeds for a not-at-fault MVA		5,378.56
11 EMS - Budget insurance reimbursement proceeds for a not-at-fault MVA		38,516.67
12 Jail Expansion Project - Transfer fund from project Contingency for architect reimbursables		335.96
13 Public Utilities - Water Division - Budget Fund Balance for employee Christmas Bonus and fringes		1,787.16
14 Public Utilities - Solid Waste Division - Budget Fund Balance for employee Christmas Bonus and fringes		1,210.76

Approved: February 3, 2020



Vernon J. Bryant
Chairman


Resolution

✧ **WHEREAS, DARLENE P. WHITBY**, decided to retire as a Child Support Supervisor III with the Halifax County Department of Social Services effective January Thirty-First of the Year Two Thousand and Twenty; and

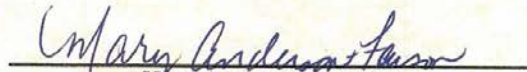
✧ **WHEREAS**, she has spent Twenty six years with local government; Darlene has also served in many positions of honor in the community and State, as well as being a dedicated public servant to the citizens of Halifax County.

✧ **NOW THEREFORE BE IT RESOLVED** that on this day, Monday, February Third of the Year Two Thousand and Twenty, the Halifax County Board of Commissioners did honor Darlene P. Whitby with formal adoption of this resolution, to be recorded in the minutes of the meeting of this day.




Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

ATTEST:


Mary Anderson-Faison
Deputy Clerk to the Board

A RESOLUTION TO AMEND
THE OFFICIAL ZONING MAP OF HALIFAX COUNTY

(Hockaday Funeral Home property Rezoned from RA District to HB District)

WHEREAS, on February 3, 2020, James A. Carlisle, II petitioned the Halifax County Board of Commissioners, regarding a proposed amendment to the Official Zoning Map of Halifax County, wherein he proposed that the following property be rezoned from Residential-Agricultural (RA) District to Highway Business (HB) District, to wit: that certain real property located in Roanoke Rapids Township, Halifax County, North Carolina, and for purposes of identification and description designated in the county tax records as follows: a portion of Tax Parcel Number 0904276, consisting of 1.83 acres, more or less; and

WHEREAS, this proposal was submitted to the Halifax County Planning Board for review and recommendation as required by GS 153A-344, GS 153A-341, and Section 902.01 of the county zoning ordinance; and

WHEREAS, the Planning Board conducted its review at its regular meeting on November 20, 2019, and by unanimous vote has recommended the adoption of the proposed amendment; and

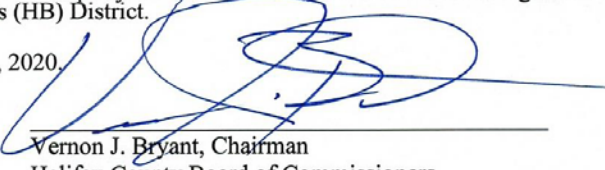
WHEREAS, pursuant to GS 153A-323(a) and Section 900 of the county zoning ordinance, a public hearing was held by the Halifax County Board of Commissioners regarding the proposed amendment at its regular meeting on Monday, February 3, 2020, at 9:30 a.m. after notice of the public hearing had published in the manner required by said statute and ordinance, delivered by first class mail to those persons or entities entitled to notice under GS 153A-343(a), and posted on the Property as required by GS 153A-343(d);

WHEREAS, the proposed rezoning is consistent with the following policies of the Halifax County Comprehensive Development Plan, to wit: Policy PC-1 and Policy ED-1; and

WHEREAS, the Board of Commissioners has fully considered all of the permissible uses of property within the Highway Business (HB) District, and finds that such uses are compatible with the areas surrounding the proposed HB District;

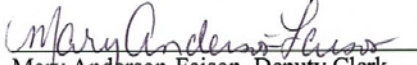
NOW, THEREFORE, IT IS HEREBY RESOLVED that the Official Zoning Map of Halifax County be and hereby is amended by changing the designated use district (zoning district) of the land within the boundary of the Property as described above from Residential-Agricultural (RA) District to Highway Business (HB) District.

Adopted this 3rd day of February, 2020.



Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

ATTEST:



Mary Anderson-Faison, Deputy Clerk
Halifax County Board of Commissioners

Attachment D

**Grant Project Ordinance
4-H Rural Life Center Recreation Project
Halifax County, North Carolina**

BE IT ORDAINED by the Board of Commissioners of Halifax County that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Grant Project Ordinance is hereby adopted:

Section 1: The project authorized is the 4-H Rural Life Center Recreation Project, which provides for construction of improvements to serve 4-H Rural Life Center recreational operations located on US Highway 903 near Halifax, NC.

Section 2: The officers of this unit of government are hereby directed to proceed with the grant project within the terms of the grant agreements, the rules and regulations of the granting agencies, and the budget contained herein.

Section 3: The following revenues are anticipated for this project:

Parks & Recreation Trust Fund (PARTF) Grant	\$256,000
US Tennis Association Grant	\$140,000
BayWa r.e. Solar Projects, LLC	\$110,000
Halifax County	\$ 10,000
Total	\$516,000

Section 4: The following expenses are estimated for this project:

Master Park Plan	\$3,500
Engineering Design	\$6,500
Pier Construction	\$10,000
Multi-purpose Court Fencing	\$11,000
Educational Shelter	\$19,000
Tennis Courts	\$466,000
Total	\$516,000

Section 5: The Finance Officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to satisfy the requirements of the grantor agencies, the grant agreements, and federal regulations, if applicable.

Section 6: County funds have been transferred from the General Fund in the amount of \$10,000 for the purpose of making payments as due. Reimbursement requests will be made to the grantor agencies identified above in an orderly and timely manner.

Section 7: If all grant agreements identified in this project ordinance are in proper order, funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests will be made to the grant agencies in a timely and effective manner, with immediate repayment to the General Fund upon receipt.

Section 8: The county manager shall have the authority to approve change orders for this project which do not exceed the revenues appropriated hereunder.

Section 9: Copies of this Grant Project Ordinance shall be entered into the minutes of the governing board within five days after adoption and be filed with the Finance Director, Budget Officer, County Manager, and the Clerk to the Board.

Adopted this 3rd day of February, 2020.


Vernon J. Bryant, Chairman

ATTEST:


Deputy Clerk to the Board

**Resolution Exempting Engineering Services
For Halifax County 4H Rural Life Center Tennis Court Facilities
From the Selection Process Required by G.S. 143-64.31**

WHEREAS, Halifax County intends to pursue grant funding for the development of tennis facilities at the Halifax County 4H Rural Life Center (the Project); and

WHEREAS, application for certain grant funding will require that the county have sealed plans and specifications for the proposed tennis facilities; and

WHEREAS, G.S. 143-64.31 requires the initial selection of firms to perform architectural, engineering, and surveying services on the basis of demonstrated competence and qualification without regard to fee;

WHEREAS, Halifax County (the County) proposes to enter into a contract for engineering services for the Project in furtherance of the grant applications; and

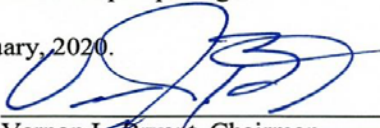
WHEREAS, Joyner Keeny, PLLC, 1051 N. Winstead Ave., Rocky Mount, NC, is a qualified firm familiar with the needs of the County with regard to the Project; and

WHEREAS, the estimated professional fees for engineering services associated with the Project is \$6,500.00, which is less than the \$50,000.00 statutory limit required in order to qualify engineering services for exemption from the selection process set forth in G.S. 143-64.31;

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF HALIFAX COUNTY RESOLVES:

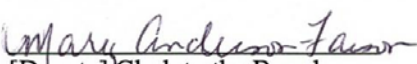
1. Pursuant to G.S. 143-64.32, the above-described Project is hereby made exempt from the provisions of G.S. 143-64.31 for the reasons stated in this resolution.
2. The County Manager and appropriate staff are authorized to negotiate a contract with Joyner Keeny, PLLC, for the engineering work associated with this Project.
3. This resolution shall be effective upon passage.

Adopted this 3rd day of February, 2020.



Vernon L. Bryant, Chairman
Halifax County Board of Commissioners

ATTEST:


[Deputy] Clerk to the Board

**RESOLUTION IN CELEBRATION OF THE 100TH ANNIVERSARY OF THE PASSAGE OF THE
NINETEENTH AMENDMENT TO THE CONSTITUTION OF THE UNITED STATES AND
FOUNDING OF THE LEAGUE OF WOMEN VOTERS**

WHEREAS: an organized movement to enfranchise women began in July 1848, at a convention in Seneca Falls, NY; and

WHEREAS: through the efforts of brave and courageous women, referred to as suffragists, who sacrificed family, their personal life and their financial resources for over seventy years to gain equal rights for women, especially the right to vote; and

WHEREAS: women and men, black and white, supported the woman's suffrage movement for women to gain the constitutional right of having a voice in making the laws that govern them; and

WHEREAS: the woman's suffrage movement led to the passage of the 19th Amendment to the Constitution of the United States in 1919; with ratification by the states by the summer of 1920; and

WHEREAS: The National Woman's Suffrage Association dissolved in 1920 to create the League of Women Voters of the United States to register voters and educate all voters; and

WHEREAS: The League of Women Voters of North Carolina was launched on October 7, 1920, on the steps of the Guilford County Courthouse by Gertrude Weil, a politically active and tireless young woman from Goldsboro, NC; and

WHEREAS: More than 120,000 women were registered to vote in North Carolina by 1920; and

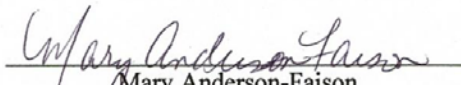
WHEREAS: women today constitute a majority vote in our state and the United States and are running for office in higher numbers and more active in the election process than ever before in history.

NOW, THEREFORE, BE IT RESOLVED that the 100th anniversary of women gaining the right to vote and the founding of the League of Women Voters in the United States and in North Carolina is recognized for the impact these historic accomplishments have on citizen engagement and the civic life of the community, the state and the nation.

BE IT FURTHER RESOLVED, that the Halifax County Board of Commissioners goes on public record this 3rd day of February 2020 in support of the foregoing resolution and was duly adopted at said meeting.



Vernon J. Bryant, Chairman
Halifax County Board of Commissioners



Mary Anderson-Faison
Deputy Clerk to the Board

**MINUTES
HALIFAX COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING
FEBRUARY 17, 2020**

***Note to Reader:** Although the printed agenda document for this Board meeting is not part of these minutes, the agenda document provides background information on most all of the items discussed by the Board at this meeting. The Clerk to the Board maintains the agenda document in accordance with the laws of North Carolina. One may see a copy of the agenda for this meeting by contacting the Clerk to the Board.*

The Halifax County Board of Commissioners held a Regular Meeting on Monday, February 17, 2020 at 5:30 P. M. in the Historic Courthouse, Halifax, North Carolina.

PRESENT: Honorable J. Rives Manning, Jr., Vice Chairman
Honorable Carolyn C. Johnson
Honorable Marcelle O. Smith
Honorable Vernon J. Bryant, Chairman
Honorable T. Patrick W. Qualls
Honorable Linda A. Brewer

OTHERS: Tony N. Brown, County Manager
M. Glynn Rollins, Jr., County Attorney
Cathy A. Scott, Economic Development Director
Dia H. Denton, Deputy County Manager
Mary W. Duncan, Finance Director
Ian M. Bumgarner, Senior Management Analyst
Michelle F. Moseley, Paralegal
Mary Anderson-Faison, Deputy Clerk

ABSENT: Andrea H. Wiggins, MMC, Clerk to the Board/Assistant to the County Manager
Renee Perry, Human Resources Management Director

Call to Order

Chairman Bryant called the meeting to order.

Invocation and Pledge of Allegiance

Chairman Bryant provided the invocation and the Pledge of Allegiance was then recited.

Adoption of the Agenda

Commissioner Qualls requested that Item 1. Public Comment Period N. C. G. S. §153A - 52.1 be added to the agenda in the interest of fairness and that all other items be listed subsequently. Commissioner Smith requested that Item 3B. Resolution in Memory and Honor of Doris N. Mack be added to the agenda.

Commissioner Qualls moved to adopt the agenda as amended. Commissioner Manning seconded the motion, which passed unanimously by voice vote.

Conflict of Interest

There was no conflict of interest noted by any member of the Board.

1. Public Comment Period N. C. G. S. §153A - 52.1

Kylie Scott and Joel Scott, 272 Graystone Street, Roanoke Rapids, Halifax County Dog Hunters Association; Sammy Shearin, 133 Devonshire Circle, Roanoke Rapids, 7 Spot Hunting Club; India and Dwight King, 4108 Ridgecrest Road, Littleton, Northampton Neighborhood Hunting Club; James Howell, Clayton, Eastern Carolina Houndsman Alliance; Hurley Richardson, Jr., 79 Jeremiah Church Road, Hollister, RedMan Hunting Club; Sammy Dickens, 715 Stansbury Road, Littleton, Community Hunting Club; Michael Lynch, 43 Hart Road, Hollister, Poor Boys Hunting Club, addressed the Board in opposition of the proposed local legislation regarding hunting in Halifax County.

2. Agenda Item

A. Halifax County Industrial Building Expansion Project Design-Build Criteria

Ian M. Bumgarner, Senior Management Analyst, addressed the Board stating that the County intended to construct a 25,000 square feet expansion to the County's industrial building located at 10869 N. C. Highway 903, Halifax, now leased to PCB Piezotronics of North Carolina, Inc., with a project completion date of September 30, 2020. It was recommended that the design-build method be used to deliver the project. This delivery method would provide the needed flexibility to complete the project on time and within budget without sacrificing quality in construction. Pursuant to N. C. G. S. §143-128.1A(b), the County must establish in writing the criteria to be used for determining the circumstances under which the design-build method was appropriate for a project. A copy of the establishment of criteria for design-build delivery method for construction contracts and the approval of using the design-build delivery method for the Halifax County Industrial Building Expansion Project was provided for the Board's review. Part 1: Establishment of Criteria provided the suggested criteria and if adopted, the criteria would apply to any projects being evaluated for a design-build method of delivery. Once the proposed criteria was adopted the Board must determine whether the current project, the industrial building expansion, met the establish criteria. Part 2: Applying the Criteria to the Halifax County Industrial Building Expansion Project was also provided for the Board's review. If the Board adopted the design-build criteria, and approved the industrial building expansion project for design-build under the criteria, it would be recommended that the County Manager, or his designees, be authorized to proceed with a design-build RFQ, make a selection and negotiate

a design-build contract with the selected design-build entity, as long as the contract was consistent with the previously adopted project ordinance.

M. Glynn Rollins, Jr., County Attorney, requested that the Board adopt the resolution establishing criteria for use of the design-build delivery method for construction projects, which is attached to these minutes as Attachment A. He further requested that the Board adopt the resolution to use the design-build method of delivery for the Halifax County Industrial Building Project and other matters related thereto, which is attached to these minutes as Attachment B.

Commissioner Smith moved to adopt the resolution establishing criteria for use of the design-build delivery method for construction projects. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

Commissioner Manning moved to adopt the resolution to use the design-build method of delivery for the Halifax County Industrial Building Project and other matters related thereto. Commissioner Qualls seconded the motion, which passed unanimously by voice vote.

3. Other Business

A. Letter of Special Recognition - Katherine Lee's 90th Birthday

Chairman Bryant requested that the Board approve a letter of special recognition honoring Katherine Lee's 90th Birthday.

Commissioner Qualls moved to approve a letter of special recognition honoring Katherine Lee's 90th Birthday. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

B. Resolution in Memory and Honor of Doris N. Mack

Commissioner Smith requested that the Board adopt a resolution in memory and honor of Doris N. Mack, which is attached to these minutes as Attachment C.

Commissioner Smith moved to adopt a resolution in memory and honor of Doris N. Mack. Commissioner Manning seconded the motion, which passed unanimously by voice vote.

C. Proposed Local Legislation Regarding Hunting in Halifax County

Commissioner Qualls, Chairman of the Hunting Committee, inquired if the Hunting Committee could be reconvened for further discussions and suggestions regarding the proposed local legislation regarding hunting in Halifax County. Tony N. Brown, County Manager, responded that the document had already been sent to the County's legislators. After a brief discussion was held, it was the consensus of the Board not to make any changes to the proposed local legislation regarding hunting in Halifax County; however, if there were concerns regarding this matter to contact Commissioner Qualls.

D. Weldon City Schools Board of Education Appointed Interim Superintendent

Commissioner Johnson stated that the Weldon City Schools Board of Education had appointed Dr. Jerry V. Congleton as Interim Superintendent.

E. Nash Brick Company

Commissioner Johnson stated that there were some concerns in the Hollister community regarding the reopening of Nash Brick Company that was now under new management and was operating as a landfill. Trucks were entering the facility during the night and dumping some kind of chemical at the landfill which was in close proximity to Fishing Creek. Commissioner Johnson requested that the County Manager investigate what was being dumped in the landfill at Nash Brick Company and whether it was hazardous to the Hollister community. Mr. Brown responded that he would have Chris D. Rountree, Planning and Development Director, investigate this matter and he would provide the Board with his findings.

F. Needs-Based Public School Capital Fund

M. Glynn Rollins, Jr., County Attorney, addressed the Board stating that three years ago, legislation was put in place regarding a Needs-Based Public School Capital Fund and if received by a locality lottery funds would not be received for five years. He stated that upon inquiring with the North Carolina Association of County Commissioners about counties that had multiple school districts it was found that no consideration was provided. He explained that if a particular district received Needs-Based Public School Capital Funds, that district would give up their share of lottery funds. He further explained that there was one sentence in the legislation that would need to be amended if the Board wanted the County Manager to pursue this matter. Other counties with multiple school districts were not tier one counties and would probably not qualify for the Needs-Based Public School Capital Funds. It was the consensus of the Board to authorize the County Manager to explore the Needs-Based Public School Capital Fund and provide his findings.

4. Closed Session

Commissioner Smith moved that Closed Session be entered under N. C. G. S. §143-318.11(a) to discuss (3) Legal Matters. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

Commissioner Brewer moved to return to Regular Session. Commissioner Manning seconded the motion, which passed unanimously by voice vote.

Commissioner Qualls moved to authorize the County Manager to use his discretion regarding the cost of an updated appraisal of the building shared by the County, Tourism, and Chamber of Commerce to be appropriated from the Contingency Fund. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

5. Adjourn until the March 9, 2020 Regular Meeting

With there being no further matters to come before the Board, Commissioner Smith moved to adjourn the meeting until the March 9, 2020 Regular Meeting at 9:30 A. M. in the Historic Courthouse. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

Andrea H. Wiggins, MMC, NCCCC, Clerk to the Board
Halifax County Board of Commissioners

Resolution Establishing Criteria for
Use of the Design-Build Delivery Method for Construction Projects

WHEREAS, under G.S. 143-128.1A governmental entities (including counties) are authorized to use the design-build delivery method for construction projects; and

WHEREAS, G.S. 143-128.1A(b) provides that a governmental entity must establish written criteria to be used for determining the circumstances under which the design-build method is appropriate for a project; and

WHEREAS, County staff have proposed written criteria to be used for determining the circumstances under which the design-build method is appropriate for a project, which addresses the six matters specified under G.S. 143-128.1A(b); and

WHEREAS, the Halifax County Board of Commissioners desires to adopt and approve the written criteria proposed by staff;

NOW, THEREFORE, it is hereby RESOLVED that the Halifax County Board of Commissioners adopts, approves and establishes the following criteria for determining the circumstances under which the design-build method is appropriate for a project:

1. The extent to which the County can adequately and thoroughly define the project requirements prior to the issuance of the request for qualifications (RFQ) for a design-builder. The design-build delivery method may be used if it is determined that, for the project, the County has professional personnel that are both qualified and experienced to thoroughly define project requirements prior to the issuance of a request for qualifications for a design-builder. Consideration will be given to the qualifications and experience of the personnel in the Operations Department and the availability of professional personnel in the areas of procurement, finance and legal to assist in the development of an RFQ.

2. The time constraints for the delivery of the project. The design-build delivery method may be used if a project has a firm date by which a facility must be operational and the normal delivery method is likely not to be timely (typically involving an RFQ for design/architectural services, study, design, bid and construction). The size and cost of a project will dictate complexity and schedule.

3. The ability to ensure that a quality project can be delivered. The design-build delivery method may be used if it is determined that, for the project, the County has professional and experienced personnel to ensure that the design-build firm will provide a quality project within the budget constraints established by the Board. Consideration will be given to the qualifications and experience of the personnel in the Operations, Finance, County Management and Legal Departments.

4. The capability of the County to manage and oversee the project, including the availability of experienced staff or outside consultants who are experienced with the design-build method of project delivery. The design-build delivery method may be used if it is

Attachment A

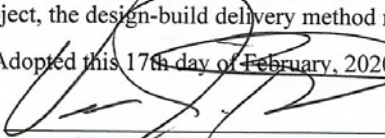
determined that, for the project, the County has professional and experienced personnel that are knowledgeable of design-build projects or, in the alternative, experienced consultants local to the Halifax County area are available to be retained to perform the construction management of a design-build contract.

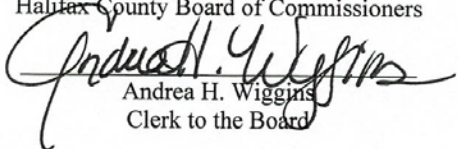
5. A good-faith effort to comply with G.S. 143-128.2, G.S. 143-128.4, and to recruit and select small business entities. The County complies with G.S. 143-128.2, and G.S. 143-128.4. The County has an established and successful minority business participation program which requires contractors to comply with the minority business participation goal set by the Board, which is currently 10%.

6. The criteria utilized by the County, including a comparison of the costs and benefits of using the design-build delivery method for a given project in lieu of separate-prime bidding, single-prime bidding or construction management at risk (as identified in subsections (1), (2) or (4) of GS 143-128(a1)). The criteria utilized by the County when considering a design-build delivery method for a project will be as follows:

- a. Is the project well defined and does it include qualitative and quantitative characteristics that make a design-build contract more appropriate than other methods of delivery?
- b. Is the project timeline overly constrained and will it be necessary to have the facility complete and operational within a short timeframe?
- c. Will it be necessary to have beneficial use of a portion of the facility while it is under construction?
- d. Given the scope of the project, is there a maximum budget that must be adhered to in order to allow negotiations and flexibility to make appropriate decisions on scope as the project progresses?
- e. Does the design-build delivery method meet the ultimate operational goals established for a given facility and the quality of product achieved as a result of a more fluid and flexible delivery method?
- f. In general terms, if it is determined that the expected expense of a design-build project will be no more than ten (10%) greater than the expected expense of a traditional RFQ, study, design, bid and construct project, the design-build delivery method may be utilized.

Adopted this 17th day of February, 2020.


Vernon J. Bryant, Chair
Halifax County Board of Commissioners


Andrea H. Wiggins
Clerk to the Board

Resolution to Use the Design-Build Delivery Method for
the Halifax County Industrial Building Expansion Project
and Other Matter Related Thereto

(Related to Expansion of PCB Piezotronics of North Carolina, Inc.)

WHEREAS, under G.S. 143-128.1A governmental entities (including counties) are authorized to use the design-build delivery method for construction projects; and

WHEREAS, pursuant to G.S. 143-128.1A(b) the Halifax County Board of Commissioners has established written criteria to be used for determining the circumstances under which the design-build method is appropriate for a project; and

WHEREAS, County staff recommend that the design-build delivery method be used for construction of the proposed 25,000 sq. ft. expansion of the Halifax County Industrial Building, and have presented factors for the Board to consider in determining that the design-build method is appropriate for this project, addressing the criteria previously established by the Board; and

WHEREAS, County staff also recommend that if the design-build method is deemed appropriate for this project, the Board should authorize the County Manager, or his designees, to proceed with a request for qualifications pursuant to G.S. 143-128.1A(c), select the highest-ranked design-builder pursuant to Article 3D, Chapter 143, N.C. General Statutes, and negotiate a contract with the selected design-builder pursuant to G.S. 143-64.31, so long as the contract terms are consistent with the previously adopted project ordinance; and

WHEREAS, the Halifax County Board of Commissioners finds that the design-build method of delivery is appropriate for this project, based upon the following considerations:

Criteria 1: Halifax County staff has adequately and thoroughly developed a project plan and scope for the Halifax County Industrial Building Project. Using the collective expertise of the Legal, Management, Finance, Planning, Operations, and Economic Development departments and professionals, Halifax County has developed a detailed project implementation plan, scope of work, and request for qualifications that meet and exceed the requirements of GS 143-128.1A.

Criteria 2: Due to the employee growth expansion underway by PCB Piezotronics (PCB), it is imperative that Halifax County pursue the design-build delivery method to meet PCB's deadline of September 30, 2020, for completion of the first phase employee growth. Utilizing traditional construction procurement methods for the 25,000 sq. ft. building expansion could extend the project timeline by 6 to 9 months and cause issues for PCB in meeting its employee growth plans.

Criteria 3: Within the Operations, Economic Development, County Management, Planning, Finance, and Legal Departments, the County has professional and experienced personnel to ensure that the design-build firm will provide a quality product within the budget parameters established by the Board of Commissioners and other funding available for this project.

Attachment B

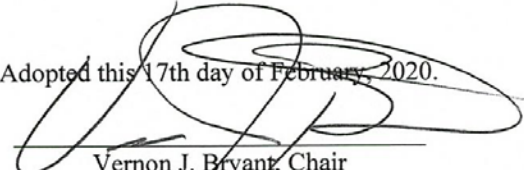
Criteria 4: Within the Operations Department, the County has professional and experienced personnel that are knowledgeable of commercial construction practices and design-build projects. Should it become necessary to contract the construction management of a design-build contract, there are experienced consultants in the Halifax County area to provide this service.

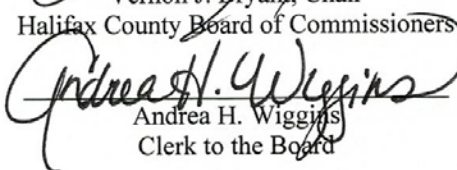
Criteria 5: The County complies with G.S. 143-128.2, G.S. 143-128.4. The County has an established and successful minority business participation program which requires contractors to comply with the minority business participation goals set by Board, which is currently 10%.

Criteria 6: Use of the design-build process is expected to reduce the overall project schedule by six to nine months. This is critical to meet the desire of PCB to accelerate employment and meet short and long term production demands. This has a direct benefit on the project budget. The design-build delivery method is not expected to involve any additional expense compared to the expected expense of a traditional RFQ, study, design, bid, and build project. The budget for the expansion of the Halifax Industrial Building is an amount NTE \$2.0 million. By reducing the time frame by several months, price escalation that would occur within that period of time is eliminated. Additionally, the scope of the design efforts will be reduced, enabling more of the approved project budget to go directly towards the physical improvements of the facility. It is expected that the design-build process will allow more of our allocated funding to be used for actual construction over what the traditional RFQ-study-design-bid-build process would allow. The benefits to the project schedule and cost make the design-build method preferable to the conventional design/bid/build method.

NOW, THEREFORE, it is hereby RESOLVED that the Halifax County Board of Commissioners approves use of the design-build delivery method for construction of the proposed 25,000 sq. ft. expansion of the Halifax County Industrial Building. It is FURTHER RESOLVED that the Board authorizes the County Manager, or his designees, to proceed with a request for qualifications pursuant to G.S. 143-128.1A(c), select the highest-ranked design-builder pursuant to Article 3D, Chapter 143, N.C. General Statutes, and negotiate a contract with the selected design-builder pursuant to G.S. 143-64.31, so long as the contract terms are consistent with the previously adopted project ordinance.

Adopted this 17th day of February, 2020.


Vernon J. Bryant, Chair
Halifax County Board of Commissioners


Andrea H. Wiggins
Clerk to the Board



*Resolution
in Memory and Honor of
Doris N. Mack*

Whereas, the Halifax County Board of Commissioners, paused in its deliberations, to note with great sadness the passing of Doris N. Mack; and

Whereas, Ms. Mack served as a dedicated member on many Boards and Commissions such as the Halifax County Human Relations Commission, Halifax County Library Board, and was currently serving on the Halifax County Juvenile Crime Prevention Council; and

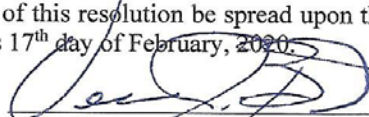
Whereas, Ms. Mack was honored, respected, and held in the highest esteem by everyone who knew her and for her many contributions and untiring efforts to Families Supporting Families of Halifax County, which has indeed left an indelible mark on Halifax County; and

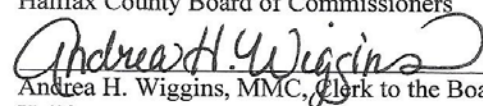
Whereas, Halifax County mourns the loss of Doris N. Mack and extends to her family its sincere sympathy and deepest appreciation for her leadership, foresight, and unselfish contributions in meeting the needs of the citizens and improving Halifax County's unique quality of life; and

Now, Therefore, Be it Resolved, that the Halifax County Board of Commissioners, on behalf of a grateful community, does hereby express great sorrow at the passing of Doris N. Mack, who personified a distinguished career serving the needs of Halifax County and whose life and memory we are proud to honor.

Be it Further Resolved, that the original of this resolution be presented to the family of Doris N. Mack and orders that a copy of this resolution be spread upon the minutes of the Halifax County Board of Commissioners this 17th day of February, 2020.




Vernon J. Bryant, Chairman
Halifax County Board of Commissioners


Andrea H. Wiggins, MMC, Clerk to the Board
Halifax County Board of Commissioners

**MINUTES
HALIFAX COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING
MARCH 9, 2020**

***Note to Reader:** Although the printed agenda document for this Board meeting is not part of these minutes, the agenda document provides background information on most all of the items discussed by the Board at this meeting. The Clerk to the Board maintains the agenda document in accordance with the laws of North Carolina. One may see a copy of the agenda for this meeting by contacting the Clerk to the Board.*

The Halifax County Board of Commissioners held a Regular Meeting on Monday, March 9, 2020, at 9:30 A. M. in the Historic Courthouse, Halifax, North Carolina.

PRESENT: Honorable J. Rives Manning, Jr., Vice Chairman
Honorable Carolyn C. Johnson
Honorable Vernon J. Bryant, Chairman
Honorable T. Patrick W. Qualls
Honorable Linda A. Brewer

OTHERS: Tony N. Brown, County Manager
Andrea H. Wiggins, MMC, Clerk to the Board/Assistant to the County Manager
M. Glynn Rollins, Jr., County Attorney
Cathy A. Scott, Economic Development Director
Dia H. Denton, Deputy County Manager
Mary W. Duncan, Finance Director
Renee Perry, Human Resources Management Director
Ian M. Bumgarner, Senior Management Analyst
Michelle F. Moseley, Paralegal

ABSENT: Honorable Marcelle O. Smith

Call to Order

Chairman Bryant called the meeting to order.

Invocation and Pledge of Allegiance

After a moment of silence was held for Commissioner John M. Bell, Wayne County, Chairman Bryant provided the invocation and the Pledge of Allegiance was then recited.

Adoption of the Agenda

Chairman Bryant requested that Item 2. Coronavirus Disease 2019 Update be added to the agenda. Tony N. Brown, County Manager, requested that Item 10. Economic Development Report be removed from the agenda and that all other items be numbered subsequently.

Commissioner Qualls moved to approve the agenda as amended. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

Conflict of Interest

There was no conflict of interest noted by any member of the Board.

1. Consent Agenda

Commissioner Brewer moved to approve the following items on the consent agenda. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

A. Approval of Minutes

Andrea H. Wiggins, Clerk to the Board/Assistant to the County Manager, requested that the Board approve the draft minutes of the December 2, 2019 Organizational Meeting, December 2, 2019 Regular Meeting, December 6, 2019 Regular Meeting, December 11, 2019 Joint Special Meeting, and December 16, 2019 Special Meeting.

B. Budget Amendments

Mary W. Duncan, Finance Director, requested that the Board approve a list of budget amendments, which is attached to these minutes as Attachment A.

C. Property Tax Refunds and Releases - February 2020

Doris B. Hawkins, Halifax County Tax Coordinator and Collector, requested that the Board approve the property tax refunds and releases in accordance with N. C. G. S. §105-380 and N. C. G. S. §105-381.

D. Juvenile Crime Prevention Council Program Grant

Michael Pittman, Cooperative Extension, requested that the Board approve the submission of the Juvenile Crime Prevention Council Program Grant application, the receipt of funds if awarded, and to authorize the appropriate staff to execute the documents.

E. Roanoke Electric Cooperative Operation Roundup Grant

Arthur Whitehead, Cooperative Extension Director, requested that the Board approve the submission of the Roanoke Electric Cooperative Operation Roundup Grant application, the receipt of funds if awarded, and to authorize the appropriate staff to execute the documents.

2. Coronavirus Disease 2019 Update

Bruce Robistow, Health Department Director, provided a brief update regarding the Coronavirus Disease 2019 (Covid-19) which was a new and unknown virus that was spreading as follows: Worldwide 111,354 confirmed cases, 3,892 deaths; United States 566 confirmed cases in 34 states, 22 deaths; North Carolina 2 cases, 0 deaths. The signs and symptoms of the Coronavirus included fever, cough, and shortness of breath. The Centers for Disease Control and Prevention, North Carolina Department of Health and Human Services, rural Health Directors, and hospitals were recommending that anyone that had symptoms to call your doctor instead of visiting hospital emergency rooms or doctor's offices in order to prevent others from being exposed to the Coronavirus. People who were at increased risk of getting the Coronavirus consisted of the following: over the age of 60; underlying health issues such as heart disease, diabetes, obesity, and smoking; people who had been in close contact with a person known to have the Coronavirus or people who lived in or had recently been in an area with ongoing spread were at an increased risk of exposure. The Coronavirus was commonly spread through respiratory droplets and healthcare providers were recommending the following in order to prevent the spread of the virus: wash hands with soap and water for at least 20 seconds especially after blowing your nose, coughing, sneezing, going to the bathroom, and before eating or preparing food; avoid touching your eyes, nose, and mouth with unwashed hands; stay home when sick and practice social distancing; and cover all coughs and sneezes with tissue and then throw the tissue into the trash. Mr. Robistow stated that it was extremely important to follow the recommendations because there was a shortage of test kits to confirm the Coronavirus and he was only expecting a total of three test kits for Halifax County.

3. Special Recognitions

A. Retirement Resolution - Cheryl D. Ward, Department of Social Services

Commissioner Manning read a retirement resolution in honor of Cheryl D. Ward, Department of Social Services, which is attached to these minutes as Attachment B.

Commissioner Manning moved to adopt the retirement resolution honoring Cheryl D. Ward, Department of Social Services. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

B. Resolutions of Commendation Honoring the Heroic Acts of Chief Deputy Timothy Scott Hall and Bridgette Pair, Registered Nurse

Commissioner Qualls presented a Resolution of Commendation Honoring the Heroic Act of Chief Deputy Timothy Scott Hall, which is attached to these minutes as Attachment C. Commissioner Johnson presented a Resolution of Commendation Honoring the Heroic Act of Bridgette Pair, Registered Nurse, which is attached to these minutes as Attachment D.

Commissioner Qualls moved to approve the Resolutions of Commendation Honoring the Heroic Acts of Chief Deputy Timothy Scott Hall and Bridgette Pair, Registered Nurse. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

4. Public Comment Period N. C. G. S. §153A - 52.1

William A. Hodge, 425 Rightmyer Drive, Roanoke Rapids, addressed the Board regarding local economy rankings in the County.

5. Public Hearing

- A. Expansion and Lease of the County Industrial Building to PCB Piezotronics of North Carolina, Inc.

M. Glynn Rollins, Jr., County Attorney, addressed the Board and stated that pursuant to N. C. G. S. §158-7.1(a) and (b)(4), the County intended to appropriate and expend funds to construct a 25,000 sq. ft. expansion to County property located at 10869 Highway 903, Halifax, North Carolina, which was now leased to PCB Piezotronics of North Carolina, Inc. The cost of the expansion would not exceed \$2,000,000. It would be funded by a grant from the Golden Leaf Foundation in the amount of \$535,000. It would also be funded by a grant from the North Carolina Department of Commerce, Rural Economic Development Division, in the amount of \$500,000, which required a cash match of \$25,000 to be paid from the General Fund of the County. It was proposed that the balance of the building expansion cost in the amount of \$940,000 would be financed by the County, with the revenues for debt service to be recouped by lease payments on the expanded facility. Pursuant to N. C. G. S. §158-7.1 (d) and (d2), the County also intended to lease the expanded facility to PCB Piezotronics of North Carolina, Inc. The fair market value of the lease for the expanded facility, as proposed, was in the amount of \$116,000 per year. The proposed lease payments by PCB Piezotronics of North Carolina, Inc. would be in the amount of \$116,000 per year. Through an Economic Development Agreement, the company would be required to make certain additional machinery and equipment investments, create and retain a specified number of new jobs, and maintain certain wage levels. It was believed that this project would stimulate the local economy, increase the tax base, promote business, and result in the creation of a substantial number of new, permanent jobs in Halifax County that pay at or above the County average wage. Pursuant to N. C. G. S. §158-7.1(c) and (d), a public hearing must be held regarding the proposed expenditures and the proposed lease. It was requested that the Board adopt a resolution authorizing the appropriation and expenditure of certain funds and other actions in support of the expansion of operations of PCB Piezotronics of North Carolina, Inc., which is attached to these minutes as Attachment E.

With there being no comments from the Board, Commissioner Johnson moved to declare the public hearing open. Commissioner Manning seconded the motion, which passed unanimously by voice vote.

Chairman Bryant inquired if there was anyone from the public that wished to comment regarding the expansion and lease of the County industrial building in support of PCB Piezotronics of North Carolina, Inc.

After comments were received from William A. Hodge, 425 Rightmyer Drive, Roanoke Rapids, and Geoffrey S. Pittard, 307 Jackson Street, Roanoke Rapids, Commissioner Manning

moved that the public hearing be closed. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

6. Agenda Item

A. CloudWyze - Halifax County Broadband Project

Shaun Olsen, CloudWyze Founder and CEO, and Chris Utesh, Business Development Manager, addressed the Board and provided a brief PowerPoint presentation regarding CloudWyze and the Halifax County Broadband Project. CloudWyze was expanding broadband throughout the County as part of a \$2.28 Million project. The project was being funded by a \$1.48 Million North Carolina Growing Rural Economies with Access to Technology Grant and \$800,0000 was being funded directly by CloudWyze. The Halifax County Broadband Project would provide broadband access to 857 households representing 2,264 County citizens who currently lack access in the census blocks that were directly under the initial water tower sites. An additional 727 households throughout the County could be reached with the repeater poles, for a total of approximately 1,500 total households. Additionally, an estimated 10 agriculture operations, 25 businesses, and 10 community anchor points would receive broadband access.

M. Glynn Rollin, Jr., County Attorney, advised that he was in the process of researching an appropriate fee for an access agreement that would allow CloudWyze to erect equipment on top of the County's water towers and the fees paid from the access agreement would be deposited into the Public Utilities Surplus Fund.

7. Action on Public Hearing

A. Expansion and Lease of the County Industrial Building to PCB Piezotronics of North Carolina, Inc.

Commissioner Qualls moved to adopt a resolution authorizing the appropriation and expenditure of certain funds and other actions in support of the expansion of operations of PCB Piezotronics of North Carolina, Inc. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

8. Agenda Items

A. Lake Gaston 911 Community Task Force Presentation

Sherry Herzing and Nancy Dowless, Lake Gaston 911 Community Task Force, addressed the Board and provided a brief PowerPoint presentation regarding the Lake Gaston 911 Community Task Force, a new non-profit organization. It was the mission of the Task Force to raise awareness and save lives during 911 emergencies and to partner with the five bordering counties of Lake Gaston to establish a team to provide better emergency response.

B. Approval of Installment Financing Contract and Other Matters Related to Expansion of County Industrial Building

M. Glynn Rollins, Jr., County Attorney, addressed the Board stating that the County intended to finance a portion of the construction of the industrial building currently leased to PCB Piezotronics of North Carolina, Inc. The proposed financing was in the amount not to exceed \$1,000,000. The Board conducted a public hearing on the proposed financing on February 3, 2020. The proposed financing would be placed with Truist Bank, formerly BB&T, for a term of ten years at a rate of 2.71%. A resolution was prepared by bond counsel for the Board's consideration and adoption. By this resolution the Board would ratify all prior actions by County officials and staff in effectuating this financing, approve Parker Poe as special counsel and First Tryon Advisors as financial advisor, approve and authorize execution of the financing instruments, and otherwise authorize various County officials and staff to perform those actions necessary to complete the financing. The proposed Installment Financing Contract, Deed of Trust, and amortization schedule were provided for the Board's review. It was requested that the Board adopt a Resolution of the County of Halifax, North Carolina, Approving an Installment Financing Contract and Delivery Thereof and Providing for Certain Other Related Matters, which is attached to these minutes as Attachment F.

Commissioner Qualls moved to adopt a Resolution of the County of Halifax, North Carolina, Approving an Installment Financing Contract and Delivery Thereof and Providing for Certain Other Related Matters. Commissioner Manning seconded the motion, which passed unanimously by voice vote.

C. Board of Commissioners Recording Software Upgrade and Laptop Computer

Andrea H. Wiggins, Clerk to the Board/Assistant to the County Manager, addressed the Board stating that approximately 12 years ago, the County purchased a recording software from Analog Digital Solutions, Inc., to digitally record the Board of Commissioners Meetings. For the Record recording software was installed on the desktop computer in the Commissioners Meeting Room and on a laptop computer used for offsite meetings. The ITS Department was upgrading all computers to Windows 10; however, the current recording software was not compatible with Windows 10 and would need to be upgraded. A quote from Analog Digital Solutions, Inc., for the For The Record Gold 6.5 upgrade to be installed on two computers in the amount of \$8,549.30. Per ITS, the desktop computer should upgrade to Windows 10; however, the laptop would not upgrade since Windows XP had no upgrade option at this time. A quote for a laptop computer in the amount of \$2,254.83 was provided for the Board's review. Once Windows 10 was installed by ITS, Analog Digital Solutions, Inc., would be able to install the recording software and provide service and technical support. It was requested that the Board approve the purchase of the For The Record recording software for two computers in the amount of \$8,549.30 and a laptop computer in the amount of \$2,254.83 for a total amount of \$10,804.13 from the Contingency Fund as this was an unexpected expense and the necessary funding was not in the Governing Body Budget.

Commissioner Brewer moved to approve the purchase of the For The Record recording software for two computers in the amount of \$8,549.30 and a laptop computer in the amount of \$2,254.83 for a total amount of \$10,804.13 to be appropriated from the Contingency Fund. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

9. Board Appointments

Amphitheater Advisory Board

Commissioner Brewer moved to reappoint William Cox, Jeff Dickens, and Judy Evans-Barbee to serve on the Amphitheater Advisory Board, terms expiring March 31, 2023. Commissioner Manning seconded the motion, which passed unanimously by voice vote.

Choanoke Public Transportation Authority

Commissioner Qualls moved to reappoint Allen Purser and Patricia Whalen to serve on the Choanoke Public Transportation Authority, terms expiring March 31, 2022. Commissioner Manning seconded the motion, which passed unanimously by voice vote.

Parks and Recreation Advisory Board

Commissioner Manning moved to appoint Wade-Louis McMillian to fill the unexpired term of Bettie Moore, term expiring September 30, 2020. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

Solid Waste Advisory Board

Commissioner Manning moved to reappoint Gregory Griffin, James Gunnells, Ann Jackson, and Robert Sykes, Jr., to serve on the Solid Waste Advisory Board, terms expiring January 31, 2023. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

Commissioner Manning moved to waive the term limits and reappoint Al Haskins, John Smith, and Betty Willis to serve on the Solid Waste Advisory Board, terms expiring January 31, 2023. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

Commissioner Manning moved to appoint Lindbergh Harlow to fill the expired term of Jeffrey Elks to serve on the Solid Waste Advisory Board, term expiring January 31, 2023. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

10. County Manager's Report

Tony N. Brown, County Manager, addressed the Board and provided an update regarding the landfill at Nash Brick Company. He stated that staff contacted the State and requested an investigation regarding the landfill. Chris D. Rountree, Planning and Development Director, contacted the owner of Nash Brick Company and advised that the conditional use permit for the company had expired and there could not be any business conducted until a new conditional use permit was received.

Mr. Brown announced that Renee Perry, Human Resources Management Director, and Ian Bumgarner, Senior Management Analyst, had accepted positions in other localities and their last day with the County would be March 31, 2020.

11. County Attorney's Report

A. Halifax County Surplus Property

M. Glynn Rollins, Jr., County Attorney, addressed the Board stating that there were two properties owned by the County that were considered surplus property as follows: A single story house located at 700 Georgia Avenue, Roanoke Rapids, that had a holdover tenant that vacated the property at the end of February 2020. Office property located at 1027 East 10th Street that was a tax foreclosure. The County could dispose of the property by advertising for seal bids, public auction, or by someone who was interested in the property. He stated that someone had inquired about the office property and that he would follow up with that person regarding an offer. He recommended that staff advertise the property on Georgia Avenue to see if there was anyone interested in making an offer and if no one made an offer the County would have a public auction or sealed bid.

12. Other Business

A. Halifax County Board of Commissioners 2020 Meeting Schedule Amendment

Chairman Bryant requested that the Board amend the Halifax County Board of Commissioners 2020 Meeting Schedule and reschedule the May 4, 2020 Regular Meeting until the May 11, 2020 Regular Meeting.

Commissioner Manning moved to amend the Halifax County Board of Commissioners 2020 Meeting Schedule and reschedule the May 4, 2020 Regular Meeting until the May 11, 2020 Regular Meeting. Commissioner Johnson seconded the motion, which passed unanimously by voice.

B. 2020 NACo Legislative Conference

Commissioner Johnson stated that the 2020 NACo Legislative Conference was recently held in Washington, D.C., and she attended educational workshops regarding infrastructure and technology. She further stated that cyberattacks were discussed at the Board's Retreat in December and inquired if the County was prepared. She requested that the Frederick Bunch, ITS Director, provide the Board with an update regarding the County's preparedness. Commissioner Johnson stated that during the conference she was able to network with many attendees and was able to share with a Chairman from Michigan the County's Mock Board of Commissioners Meeting. She further had a discussion with an individual that had an organization named Urban Awareness USA that provided information on available grants that may be beneficial to the County. She stated that the President of the United States, Donald J. Trump, was one of the speakers along with retired General Colin L. Powell.

Chairman Bryant recommended that the County Manager have Frederick Bunch, ITS Director, provide a presentation regarding the County's preparedness and prevention of cyberattacks.

C. Trash on County Roads

Commissioner Johnson stated that there was a lot of trash on the roadways in the County and had recently seen a sofa, chair, and mattress on the side of the road. She inquired what could be done regarding this matter.

Chairman Bryant recommended that the County Manager contact the local Department of Transportation and the prisons that have community service programs that included road crews that remove trash.

13. Closed Session

Commissioner Qualls moved that Closed Session be entered pursuant to N. C. G. S. §143-318.11(a) to discuss (1) Personnel and (3) Legal Matters. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

Commissioner Manning moved to return to Regular Session. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

14. Adjourn until the April 6, 2020 Regular Meeting

With there being no further matters to come before the Board, Commissioner Qualls moved to adjourn the meeting until the April 6, 2020 Regular Meeting at 9:30 A. M. in the Historic Courthouse. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

Andrea H. Wiggins, MMC, NCCCC, Clerk to the Board
Halifax County Board of Commissioners

Attachment A

Budget Amendments	Fiscal Year 19 - 20	March 9, 2020
1	General Government - Reverse original Aging Donation budget for Meals on Wheels	\$ 2,000.00
2	Transfer & Support Services - Carry forward available budget from FY 19 for Lake Gaston Weed Control	58,000.00
3	Transfer & Support Services - Post revenue from sale of Home Health & Hospice against expenses	30,171.92
4	Cooperative Extension - Farmer's Market - Budget Fall revenues for year round utility expense	100.00
5	Aging - Post revised budget for donations to Meals on Wheels for FY 20	905.00
6	JCPC - Resolve It Together - Budget additional funds received per funding authorization	8,202.00
7	Sheriff - Budget insurance claim reimbursement for an at-fault motor vehicle accident	7,184.17
8	Sheriff - Budget insurance claim reimbursement for an at-fault motor vehicle accident	5,871.25
9	Sheriff - Carry-forward fees earned in FY 19 from ACP and other security duties	30,000.00
10	Cooperative Extension - Extension Agent Programs - Budget additional revenue from donations and fees	545.36
11	Cooperative Extension - 4H Account - Budget additional revenue from donations and fees	1,400.00
12	Public Utilities - Solid Waste Division - Budget additional interest earned for safety rail installation per Risk Management	15,000.00

Approved: March 9, 2020



Vernon J. Bryant
Chairman

Resolution

✧ **WHEREAS, CHERYL D. WARD**, decided to retire as a Social Work Supervisor III with the Halifax County Department of Social Services effective February Twenty-Ninth of the Year Two Thousand and Twenty; and

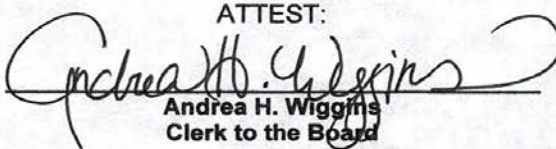
✧ **WHEREAS**, she has spent Twenty six years with local government; Cheryl has also served in many positions of honor in the community and State, as well as being a dedicated public servant to the citizens of Halifax County.

✧ **NOW THEREFORE BE IT RESOLVED** that on this day, Monday, March Ninth of the Year Two Thousand and Twenty, the Halifax County Board of Commissioners did honor Cheryl D. Ward with formal adoption of this resolution, to be recorded in the minutes of the meeting of this day.




Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

ATTEST:


Andrea H. Wiggins
Clerk to the Board

Attachment C



*Resolution of Commendation
Honoring the Heroic Act Rendered by
Timothy Scott Hall, Chief Deputy
Halifax County Sheriff's Office*

Whereas, Timothy Scott Hall, Chief Deputy, has proven to be a dedicated and extraordinary public servant who has gained the admiration and respect of the Halifax County Board of Commissioners and the citizens of Halifax County; and

Whereas, Sunday, January 19, 2020, during church services at Victory Baptist Church a church attendee lost consciousness. Several other attendees came to his aid and immediately checked his vital signs and determined that there was no pulse and that he was not breathing; and

Whereas, At approximately 11:55 A. M., 911 was called and Emergency Services along with Halifax County Deputies were dispatched to Victory Baptist Church. While awaiting their arrival, Timothy Scott Hall, Chief Deputy, and Bridgette Pair, Registered Nurse, began administering lifesaving cardiopulmonary resuscitation on the attendee. Through their efforts, along with the use of naloxone, a pulse was obtained and the attendee began breathing on his own.

Whereas, Through the valiant and heroic act of Timothy Scott Hall, Chief Deputy, along with Bridgette Pair, Registered Nurse, Emergency Services, and Halifax County Deputies, had an integral part in saving the life of the church attendee.

Now, Therefore, Be It Resolved, that the Halifax County Board of Commissioners does hereby commend and express its sincere appreciation to Timothy Scott Hall, Chief Deputy, for his outstanding service and dedication to Halifax County and its citizens. Also, that the original of this resolution be presented to Timothy Scott Hall and that a copy of this resolution be spread upon the minutes of the Halifax County Board of Commissioners this 9th day of March, 2020.



Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

Andrea H. Wiggins, MMC Clerk to the Board
Halifax County Board of Commissioners



*Resolution of Commendation
Honoring the Heroic Act Rendered by
Bridgette Pair, Registered Nurse*

Whereas, Bridgette Pair, Registered Nurse, has proven to be a dedicated and extraordinary public servant who has gained the admiration and respect of the Halifax County Board of Commissioners and the citizens of Halifax County; and

Whereas, Sunday, January 19, 2020, during church services at Victory Baptist Church a church attendee lost consciousness. Several other attendees came to his aid and immediately checked his vital signs and determined that there was no pulse and that he was not breathing; and

Whereas, At approximately 11:55 A. M., 911 was called and Emergency Services along with Halifax County Deputies were dispatched to Victory Baptist Church. While awaiting their arrival, Bridgette Pair, Registered Nurse, and Timothy Scott Hall, Chief Deputy, began administering lifesaving cardiopulmonary resuscitation on the attendee. Through their efforts, along with the use of naloxone, a pulse was obtained and the attendee began breathing on his own.

Whereas, Through the valiant and heroic act of Bridgette Pair, Registered Nurse, along with Timothy Scott Hall, Chief Deputy, Emergency Services, and Halifax County Deputies, had an integral part in saving the life of the church attendee.

Now, Therefore, Be It Resolved, that the Halifax County Board of Commissioners does hereby commend and express its sincere appreciation to Bridgette Pair, Registered Nurse, for her outstanding service and dedication to Halifax County and its citizens. Also, that the original of this resolution be presented to Bridgette Pair, Registered Nurse, and that a copy of this resolution be spread upon the minutes of the Halifax County Board of Commissioners this 9th day of March, 2020.



Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

Andrea H. Wiggins, MMC, Clerk to the Board
Halifax County Board of Commissioners

RESOLUTION AUTHORIZING THE APPROPRIATION AND EXPENDITURE OF CERTAIN
FUNDS AND OTHER ACTIONS IN SUPPORT OF THE EXPANSION OF
OPERATIONS OF PCB PIEZOTRONICS OF NORTH CAROLINA, INC.

WHEREAS, G.S. 158-7.1(a) authorizes a county to make appropriations and expenditures for economic development purposes "funded by the levy of property taxes pursuant to G.S. 153A-149 . . . and by the allocation of other revenues whose use is not otherwise restricted by law"; and

WHEREAS, G.S. 158-7.1(b)(4) authorizes a county to "acquire, construct, convey or lease a building suitable for industrial or commercial use"; and

WHEREAS, the Company currently operates a manufacturing facility in Halifax County located at 10869 N.C. Hwy. 903, Halifax, North Carolina, in a 50,000 sq. ft. building that is owned by the County and leased to the Company under a "Lease and Development Agreement" dated March 17, 2005 (the "Current Facility"); and

WHEREAS, the Company intends to expand its manufacturing operations in Halifax County at the same location; and

WHEREAS, the County intends to support the Company's expansion of operations by constructing a 25,000 sq. ft. expansion of the building now under lease to the Company and thereafter terminate the existing lease and enter into a new lease with the Company for the expanded facility pursuant to and in compliance with G.S. 158-7.1(d) and (d2); and

WHEREAS, in support of the proposed expansion, the County has received a grant in the amount of \$535,000.00 from the Golden LEAF Foundation; and

WHEREAS, also in support of the proposed expansion, the County has received Building Reuse grant in the amount of \$500,000.00 from the N.C. Department of Commerce, Rural Economic Development Division; and

WHEREAS, in furtherance of the proposed expansion, the County will pursue additional financing, to be combined with the Golden LEAF and Building Reuse grants, for the construction of the expansion; and

Attachment E

WHEREAS, it is anticipated that as a result of the expansion of its operations the Company will make an additional taxable investment in machinery and equipment of at least \$2,175,000.00 in Halifax County; and

WHEREAS, it is anticipated that as a result of the expansion of its operations the Company will create 120 new full-time jobs in Halifax County which will pay wages exceeding the average weekly wage for Halifax County; and

WHEREAS, the Board has determined that the fair market value of the leasehold interest, subject to the conditions in the proposed Lease Agreement, is \$116,000.00 per year, and that the consideration for the lease will not be less than the value so determined; and

WHEREAS, copies of the proposed Economic Development Agreement and Lease Agreement were presented to the Halifax County Board of Commissioners prior to the consideration and adoption of this resolution; and

WHEREAS, the Board held a public hearing pursuant to G.S. 158-7.1(c) regarding the appropriation and expenditure of the Grant Funds and the anticipated loan funds for the expansion of the facility now occupied by the Company; and

WHEREAS, the Board finds that the expansion of the Company's operations in Halifax County will stimulate, diversify, and stabilize the local economy, promote business in Halifax County, increase the population and taxable property in Halifax County, and result in the creation of a substantial number of jobs in Halifax County paying at or above the average wage in the county, all of which justify the actions taken herein;

NOW, THEREFORE, BE IT RESOLVED:

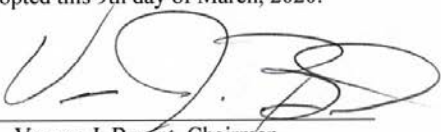
1. The Board does hereby approve the appropriation and expenditure of the Grant Funds and the anticipated loan funds for a 25,000 sq. ft. expansion of the facility now occupied by the Company.

Attachment E

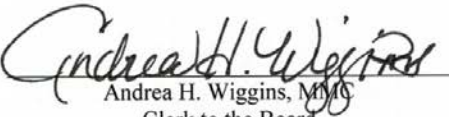
2. The Board does hereby authorize the Chairman and other appropriate county officials and staff to execute all documents or instruments reasonably necessary to carry out the purposes set forth in this resolution, including but not necessarily limited to the Economic Development Agreement and the Lease Agreement, in substantially the same form as presented to the Board prior to the adoption of this resolution. All documents or instruments shall require approval of the County Attorney prior to execution.

Adopted this 9th day of March, 2020.





Vernon J. Bryant, Chairman
Halifax County Board of Commissioners



Andrea H. Wiggins, MPA
Clerk to the Board

EXTRACTS FROM MINUTES OF THE BOARD

A regular meeting of the Board of Commissioners of the County of Halifax, North Carolina, was duly held on March 9, 2020 at 9:30 a.m. in the Historic Courthouse, 10 N. King Street, Halifax, North Carolina. Chairman Vernon J. Bryant presiding.

The following members were present:

Honorable J. Rives Manning, Jr., Vice Chairman
Honorable Carolyn C. Johnson
Honorable Vernon J. Bryant, Chairman
Honorable T. Patrick W. Qualls
Honorable Linda A. Brewer

The following members were absent:

Honorable Marcelle O. Smith

* * * * *

Commissioner Qualls moved that the following resolution, copies of which having been made available to the Board, be adopted:

**A RESOLUTION OF THE COUNTY OF HALIFAX, NORTH CAROLINA,
APPROVING AN INSTALLMENT FINANCING CONTRACT AND DELIVERY
THEREOF AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS.**

WHEREAS, the County of Halifax, North Carolina (the "*County*") is a duly and regularly created, organized and validly existing political subdivision of the State of North Carolina, existing as such under and by virtue of the Constitution, statutes and laws of the State of North Carolina (the "*State*");

WHEREAS, the County has the power, pursuant to Section 160A-20 of the General Statutes of North Carolina, as amended, to (a) purchase real and personal property, (b) enter into installment financing contracts in order to finance the purchase of real and personal property used, or to be used, for public purposes, and (c) grant a security interest in some or all of the property purchased to secure repayment of the purchase price;

WHEREAS, the Board of Commissioners of the County (the "*Board*"), hereby determines that it is in the best interests of the County to receive an advance of funds in an aggregate principal amount of not more than \$1,000,000 by entering into an installment financing contract (the "*Contract*") with Truist Bank (the "*Lender*") in order to finance a portion of the construction of an expansion of an industrial building owned by the County and leased to PCB Piezotronics of North Carolina, Inc. (the "*Project*") and pay the costs related to the execution and delivery of the Contract;

WHEREAS, the Project is owned and operated by the County;

WHEREAS, the County hereby determines that the Project is essential to the County's proper, efficient and economic operation and to the general health and welfare of its inhabitants; that the Project has or will provide an essential use and has or will permit the County to carry out public functions that it is authorized by law to perform; and that entering into the Contract is necessary and expedient for the County by virtue of the findings presented herein;

WHEREAS, the County hereby determines that the estimated cost of the Project is an amount not to exceed \$1,000,000 and that such cost of the Project exceeds the total amount that can be prudently raised from currently available appropriations, unappropriated fund balances and non-voted bonds that could be issued by the County in the current fiscal year pursuant to Article V, Section 4 of the Constitution of the State;

WHEREAS, although the cost of financing the Project pursuant to the Contract is expected to exceed the cost of financing the Project pursuant to a bond financing for the same undertaking, the County hereby determines that the cost of financing the Project pursuant to the Contract and the obligations of the County thereunder are preferable to a general obligation bond financing or revenue bond financing for several reasons, including but not limited to the following: (a) the cost of a special election necessary to approve a general obligation bond financing, as required by the laws of the State, would result in the expenditure of significant funds; (b) the time required for a general obligation bond election would cause an unnecessary delay which would thereby decrease the financial benefits of the Project; and (c) insufficient revenues are produced by the Project so as to permit a revenue bond financing;

Attachment F

WHEREAS, the County hereby determines that the estimated cost of financing the Project pursuant to the Contract reasonably compares with an estimate of similar costs under a bond financing for the same undertaking as a result of the findings delineated in the above preambles;

WHEREAS, the obligation of the County to make Installment Payments under the Contract is a limited obligation of the County payable solely from currently budgeted appropriations of the County and does not constitute a pledge of the faith and credit of the County within the meaning of any constitutional debt limitation;

WHEREAS, the County will entering into a deed of trust and security agreement (the "*Deed of Trust*") for the benefit of the Lender relating to the Project;

WHEREAS, the County does not anticipate future property tax increases solely to pay installment payments falling due under the Contract in any fiscal year during the term of the Contract;

WHEREAS, Parker Poe Adams & Bernstein LLP, as special counsel ("*Special Counsel*"), will render an opinion to the effect that entering into the Contract and the transactions contemplated thereby are authorized by law and constitute a purpose for which public funds may be expended pursuant to the Constitution and laws of the State;

WHEREAS, no deficiency judgment may be rendered against the County in any action for its breach of the Contract, and the taxing power of the County is not and may not be pledged in any way directly or indirectly or contingently to secure any moneys due under the Contract;

WHEREAS, the County is not in default under any of its debt service obligations;

WHEREAS, the County's budget process and Annual Budget Ordinance are in compliance with the Local Government Budget and Fiscal Control Act, and external auditors have determined that the County has conformed with generally accepted accounting principles in preparing its Annual Budget Ordinance;

WHEREAS, past audit reports of the County indicate that its debt management and contract obligation payment policies have been carried out in strict compliance with the law, and the County has not been censured by the North Carolina Local Government Commission (the "*LGC*"), external auditors or any other regulatory agencies in connection with such debt management and contract obligation payment policies;

WHEREAS, a public hearing on the Contract and the financing of the Project after publication of a notice with respect to such public hearing must be held and the Board conducted such public hearing at its February 3, 2020 meeting;

WHEREAS, the County has filed an application with the LGC for approval of the LGC with respect to the County entering into the Contract in an aggregate principal amount of not to exceed \$1,000,000, and the County hereby determines that all findings, conclusions and determinations of the County in this resolution are subject to such approval by the LGC;

WHEREAS, there has been presented to the Board the form of the Contract and the Deed of Trust which the County proposes to approve, enter into and deliver, as applicable, to effectuate the proposed financing at the Interest Rate (as defined in the Contract) and for a maximum principal amount of \$1,000,000 as specified in the Contract; and

WHEREAS, it appears that each of the Contract and the Deed of Trust (collectively, the “Instruments”) is in appropriate form and is an appropriate instrument for the purposes intended;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF HALIFAX, NORTH CAROLINA, AS FOLLOWS:

Section 1. Ratification of Prior Actions. All actions of the County Manager, the Finance Director of the County and the Clerk to the Board of Commissioners and their respective designees in effectuating the proposed financing are hereby approved, ratified and authorized pursuant to and in accordance with the transactions contemplated by the Contract.

Section 2. Financing Team. The financing team of Parker Poe Adams & Bernstein LLP, as special counsel, First Tryon Advisors, as financial advisor, and Truist Bank, as the lender, is hereby approved.

Section 3. Approval, Authorization and Execution of Instruments. The County hereby approves the financing of the Project in accordance with the terms of the Instruments, which will be valid, legal and binding obligations of the County in accordance with their respective terms. The County hereby approves the amount to be advanced by the Lender to the County pursuant to the Contract in an aggregate principal amount not to exceed \$1,000,000, such amount to be repaid by the County to the Lender as provided in the Contract. The form, terms and content of the Instruments are in all respects authorized, approved and confirmed, and each of the Chairman of the Board, the County Manager, the Finance Director of the County and the Clerk to the Board of Commissioners or their respective designees are authorized, empowered and directed to execute and deliver the Instruments for and on behalf of the County, including necessary counterparts, in substantially the forms presented to the Board, but with such changes, modifications, additions or deletions therein as shall to them seem necessary, desirable or appropriate, their execution thereof to constitute conclusive evidence of their approval of any and all such changes, modifications, additions or deletions, and that from and after the execution and delivery of the Instruments, each of the Chairman of the Board, the County Manager, the Finance Director of the County and the Clerk to the Board of Commissioners or their respective designees are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Instruments as executed.

Section 4. Further Actions. Each of the Chairman of the Board, the County Manager, and the Finance Director of the County are hereby designated as the County’s representatives to act on behalf of the County in connection with the transactions contemplated by the Instruments, and each of the Chairman of the Board, the County Manager, and the Finance Director of the County are authorized and directed to proceed with the financing of the Project in accordance with the terms of the Instruments and to seek opinions on matters of law from the County Attorney, which the County Attorney is authorized to furnish on behalf of the County, and opinions of law from such other attorneys for all documents contemplated hereby as required by law. Each of the Chairman of the Board, the County Manager, and the Finance Director of the County are hereby authorized to designate one or more employees of the County to take all actions which each of the Chairman of the Board, the County Manager, and the Finance Director of the County are authorized to perform under this Resolution, and each of the Chairman of the Board, the County Manager, the Finance Director of the County or their designees are in all respects authorized on behalf of the County to supply all information pertaining to the transactions contemplated by the Instruments. Each of the Chairman of the Board, the County Clerk, the County Manager, and the Finance Director of the County are authorized to execute and deliver for and on behalf of the County any and all additional certificates, documents, opinions or other papers and perform all other acts as may be required by the Instruments or as they may deem necessary or appropriate in order to implement and carry out the intent and purposes of this Resolution.

Attachment F

*Section 5. **Related Actions.*** All acts and doings of officers, employees and agents of the County, whether taken prior to, on, or after the date of this Resolution, that are in conformity with and in furtherance of the purposes and intents of this Resolution as described above shall be, and the same hereby are, in all respects ratified, approved and confirmed.

*Section 6. **Repealer.*** All motions, orders, resolutions, ordinances and parts thereof, in conflict herewith are hereby repealed.

*Section 7. **Severability.*** If any section, phrase or provision of this Resolution is for any reason declared to be invalid, such declaration shall not affect the validity of the remainder of the sections, phrases or provisions of this Resolution.

*Section 8. **Effective Date.*** That this Resolution is effective on the date of its adoption.

Yeas Commissioners Manning, Johnson, Bryant, Qualls, and Brewer

Nays None

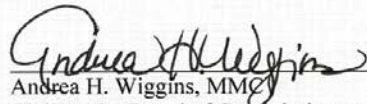
Attachment F

STATE OF NORTH CAROLINA)
)
COUNTY OF HALIFAX) SS:

I, Andrea H. Wiggins, duly appointed Clerk to the Board of Commissioners of the County of Halifax, North Carolina, *DO HEREBY CERTIFY*, that the foregoing is a true and accurate copy of the resolution entitled "A RESOLUTION OF THE COUNTY OF HALIFAX, NORTH CAROLINA, APPROVING AN INSTALLMENT PURCHASE CONTRACT AND DELIVERY THEREOF AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS" which was adopted by the Board of Commissioners of the County of Halifax, North Carolina, at its regular meeting held on March 9, 2020, and that such resolution has been duly recorded in the minutes of the County.

WITNESS my hand and the corporate seal of the County of Halifax, North Carolina, this 10th day of March, 2020.




Andrea H. Wiggins, MMC
Clerk to the Board of Commissioners
County of Halifax, North Carolina



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Mary W. Duncan, Finance Director

SUBJECT: Budget Amendments

DATE: May 11, 2020 Regular Meeting

SUPPORTING INFORMATION:

Attached are copies of the budget amendments which transfer amounts from one fund to another, increase or decrease funds from an outside funding source or establish new budgets not set up in the original FY 20 Budget Adoption.

ATTACHMENTS:

Description

- ▢ BA Coversheet 5-11-20
- ▢ BA individually

TOTAL COST:

COUNTY COST:

REQUEST: Approve budget amendments

Budget Amendments**Fiscal Year 19 - 20****May 11, 2020**

1	Sheriff - Budget additional revenue for Halifax County School Resource Officer Contract	\$ 65,518.51
2	Human Resource Management - Carry forward prior year contract balance for Personnel Policy revision	3,000.00
3	Library - Increase budget for additional LSTA Grant funding for conference travel	398.00
4	Emergency Management - Budget Hurricane Florence reimbursement funds for building project	9,704.69
5	Sheriff - Budget insurance claim supplement for an at fault motor vehicle accident	570.18
6	Health - Increase budget for funds received from federal government related to Covid-19 expenses	75,000.00

Approved: May 11 2020

Vernon J. Bryant
Chairman

BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
110-4410-4210-33 / Hal Co Sch Resource Officer		63,987.69	Sheriff's Dept
110-4410-4991-00 / Fund Balance	63,987.69		To budget additional revenue per the contract agreement
110-4410-4210-33 / Hal Co Sch Resource Officer		1,530.82	
110-4410-4991-00 / Fund Balance	1,530.82		
TOTALS	65,518.51	65,518.51	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director

Date

revised 5/14/08

Program Director

Date

Department / Agency Head

Date

County Manager or

Date

Deputy County Manager or

County Commissioner Chairman

FIN BA 01

BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
110-5124-5693-00 Contracted Services	3,000.00		HUMAN RESOURCES MGMT
110-4410-4991-00 Fund Balance		3,000.00	CARRY FORWARD AVAILABLE BALANCE FROM FY19-20 FOR PERSONNEL POLICY CHANGES
TOTALS	3,000.00	3,000.00	

- * To **increase** a **revenue** line item, you credit - to decrease, you debit
- * To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation	
Human Resources Director	Date

Program Director	Date
<i>Mary W. Durca</i>	<i>4-22-20</i>
Department / Agency Head	Date

County Manager or Deputy County Manager or County Commissioner Chairman	Date
-------------------------------------------------------------------------------	------

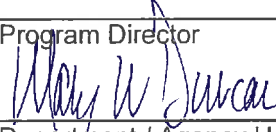
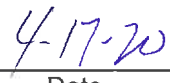
BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
110-6887-5311-00 / Travel	398.00		Library / FY 19-20 LSTA Grant
110-4589-4589-11 / LSTA Cont Ed Grant		398.00	Increase budget for additional funding
TOTALS	398.00	398.00	

- * To **increase** a **revenue** line item, you credit - to decrease, you debit
 * To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director
Date

Program Director	Date
	
Department / Agency Head	Date

County Manager or Deputy County Manager or County Commissioner Chairman	Date
-------------------------------------------------------------------------------	------

BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
110-9210-5351-00 / Maint & Repair Bldgs	9,704.69		Emergency Management
110-4410-4839-26 / Hurricane Reimbursement		9,704.69	Budget reimbursement funds from Hurricane Florence
TOTALS	9,704.69	9,704.69	

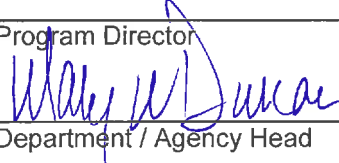
* To **increase** a **revenue** line item, you credit - to decrease, you debit
 * To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director


Date

Program Director



Date

Department / Agency Head



Date

County Manager or
Deputy County Manager or
County Commissioner Chairman

Date

BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
110-9200-5353-00 / Maint & Repair - Auto	570.18		Sheriff
110-4410-4839-97 / Insurance Claims Reimb		570.18	To budget insurance claims supplement for an at fault accident
TOTALS	570.18	570.18	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director

Date

Program Director

Date

Department / Agency Head

Date

County Manager or

Date

Deputy County Manager or

County Commissioner Chairman

BUDGET AMENDMENT

Account Number / Name	Debit	Credit	Explanation
1246125-512100 COVID Salary	63,570.00		
1246125-518100 COVID SS	3,968.00		HCHD - CARE - covid 19
1246125-518101 COVID med	928.00		
1246125-518200 COVID retirement	6,534.00		
1244566-423095 COVID revenue		75,000.00	
TOTALS	75,000.00	75,000.00	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director Date

Program Director

Date

Bruce Robinson 4/20/2020

Department / Agency Head

Date

M

County Manager/Assistant Co. Manager or
County Commissioner Chairman

Date



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Arthur Whitehead, County Extension Director

SUBJECT: Community Involvement to Support Healthy Lifestyles Grant

DATE: May 11, 2020 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find a copy of the Community Involvement to Support Healthy Lifestyles Grant through Vidant North

ATTACHMENTS:

Description

- ▯ Community Involvement to Support Healthy Lifestyles Grant

TOTAL COST:3000

COUNTY COST:0

REQUEST: Approval to apply for and accept funds, if awarded from Vidant North through the Community Involvement to Support Healthy Lifestyles Grant

Community Involvement to Support Healthy Lifestyles

Vidant North 2020- 2021 Grants Program

Halifax County Cooperative Extension

Arthur Whitehead
359 Ferrell Lane
PO Box 37
Halifax, NC 27839

lauren_morris@ncsu.edu
O: 2525835161

Lauren Morris

359 Ferrell Lane
PO Box 37
Halifax, NC 27839

lauren_morris@ncsu.edu
O: 252-583-5161

Application Form

Project Title*

Community Involvement to Support Healthy Lifestyles

Amount Requested*

Total dollar amount being requested from Vidant Health Community Benefit Grants Program to carry out the work of your project/program.

\$3,000.00

Community Benefit Focus Area*

Healthy Lifestyles (Nutrition, Food Security, Physical Activity, Chronic Disease Prevention/Mgmt.

Project/Program Description*

Summarize the intent and work of your program/project in one paragraph.

We serve the low-income populations in Halifax County through the Expanded Food and Nutrition Education Program (EFNEP) and SNAP-Ed (Steps to Health) in Halifax County Cooperative Extension. We provide nutrition and physical activity education as well as assistance for policy, system, and environmental changes to help promote healthy lifestyles. However, there are funding gaps for supplies needed to fully assist our communities in implementing positive healthy changes. We need assistance to fund supplies for projects and program enhancements as well as items to provide our communities and populations with tools they need to succeed. One example of a project that communities have expressed interest in is having youth create attractive play spaces like the one seen in this video

https://www.youtube.com/watch?time_continue=52&v=Yl2eDr8rY9M&feature=emb_title.

Community members are also more willing to participate in learning about healthy lifestyles and becoming involved in making their community healthier if they have access to the tools they need. Funds for skill builders, food demonstrations, and project supplies would help increase participation from the community and community members.

Organization Mission*

State your organization's Mission, and how the proposed project fits your mission.

Steps to Health's goal is to help participants make healthy choices within a limited budget and choose physically active lifestyles consistent with the current Dietary Guidelines for Americans and MyPlate. Through direct education programs, policy, systems, and environmental change initiatives, Steps to Health is making a positive difference in the lives of limited resource individuals and families across North Carolina, and North Carolinians at large.

EFNEP's mission is to improve the health of limited resource youth and families with young children through practical lessons on: basic nutrition and healthy lifestyles, resource management and food safety. Participants increase their ability to select and buy food that meets the nutritional needs of their families and gain new skills in food preparation, food storage, and food safety. They learn to better manage their food budgets – including the use of Electronic Benefits Transfer (EBT) and Food Instruments and Cash Value Vouchers.

Estimated # of People to be Served*

1000

Estimated # of People to be Served That Will Be Financially Needy*

1000

Organization & Program Information**Organization Background***

Briefly summarize the organization's background and significant accomplishments.

The Steps to Health program is funded by the USDA-FNS and works in collaboration with the NC DHHS, DSS. Steps to Health brings together resources to improve the likelihood that families enrolled in and eligible for SNAP will make healthy food choices within a limited budget and choose physically active lifestyles. Significant accomplishments by Steps to Health in Halifax County recently include providing technical assistance and healthy "nudges" to a corner store and locally owned grocery stores, leading Weldon in a community walk audit, providing training to a local food pantry, and educating seniors, adults, and youth about nutrition and physical activity.

EFNEP provides hands-on education in the community, healthy, low-cost recipes, and simple strategies to help families move more together. In 2019, EFNEP's successes in Halifax County included participant reports of 100% improved dietary intake, 97% practice daily physical activity, and 91% improvement in their food safety habits.

Identified community need*

Define the problem or *identified community need* that your project or program will address.

Note: Community Benefit programs address identified community needs; how was this need identified? (i.e., Community Health Needs Assessment, Behavioral Risk Factor Surveillance Survey, County Health Rankings, State Health Statistics, Healthy People 2020, Healthy Carolinians, etc.)

According to the 2019 Halifax County Community Needs Assessment, "55.8% of respondents reported being told by a health professional that they were overweight and/or obese. This was closely followed by reports of high blood pressure, high cholesterol, and diabetes. Additionally, data shows that 45.4% of community members do not engage in any physical activity or exercise during the week that lasts at least 30 minutes. Participants shared their concerns for obesity across all ages especially children and for families being able to access and afford healthy foods. Suggestions included providing more services or activities and recreational sites to help families stay physically active in the community. Participants shared that they struggled with not knowing how or what to select as healthy food choices. When community members were asked about specific topic areas they were interested in learning more about, managing weight and exercise/nutrition were high-frequency responses."

Project Objectives*

List the objectives of your project or program and indicate what measurable changes and benefits will result.

1. Improve knowledge on how to make healthy choices and increase healthy food intake
2. Improve access to physical activity opportunities and increase physical activity

Strategies*

Describe the strategies/interventions/activities you will use to accomplish these objectives. Include timeline information with estimated completion dates. (If there is not enough room in the space allocated, you may attach a separate sheet with a timeline.)

1. Provide nutrition and physical activity education to adults and youth in Halifax County that include recipe demonstrations.
2. Provide policy, system, and environmental change support for health and wellness including increasing physical activity.

Metrics*

Please download, complete the upload the Objectives/Activities/Outcome Measure sheet

GLM-Application-Objectives-Form STHEFNED.doc

Project or Program Financial Information

Project/Program Budget*

Download, complete and upload the Project Budget form in the area below.

GLM-Application-Expenses-Revenue-Form STHEFNED.doc

Other support*

List the names of other organizations, both public and private, to which you have also applied for support of this specific program. Include the amount you requested and the status of your request (pending, approved, not approved) and date.

n/a

Letter(s) of Support

If the program you are applying for includes a working partnership with another organization to carry out the work of the project, you must include a letter of support from the partnering organization(s) that describes the support they will be providing. Their letter(s) of support should confirm their commitment to provide the services that you describe in your grant application.

Note: If you have multiple letters to upload please combine them into one file by using a scanner or the Fax to File tool in the left navigation list prior to uploading.

SKM_C55820042116160.pdf

Sustainability*

How do you plan to continue this project/program once the grant period expires?

Support and resources provided for policy, system, and environmental changes will be available for utilization for extended periods of time and available to the community. Community members will be engaged with implementing changes with hopes of investment in the project and continued utilization.

Organization's fiscal year*

From (mm-dd-yy) to (mm-dd-yy)

10-01-2019 to 9-30-2020

Project budget*

From (mm-dd-yy) to (mm-dd-yy)

6-30-2020 to 7-1-2021

Fees*

Will any of the requested funds be used to pay fees to a state or nationally-affiliated organization?

No

Additional Requirements

Staff Members*

Provide a list of staff members that will be associated with the project or program, their title, and the date they joined your organization.

Lauren Morris, Steps to Health Nutrition Educator, joined Steps to Health in October 2018.
Chrissy Barbrey, EFNEP Program Assistant, joined EFNEP in March 2020

Board Members*

Provide a list of members of your board of directors (please indicate the titles of the officers of the board).

Lloyd Winslow - secretary
Garrett Williams
Bry Long - vice-chair
Diane Sturges
Ray Garner - chair
Scott West
Tony Francis
Jeff Faison
June Wollett
Zeb Winslow, III
Carol Shields
Ashley Mohorn

Audit

Upload your most recent certified public accounting audit (if applicable). If you are a state, county, or municipal organization, please contact us regarding this request.

Halifax County Audit .pdf

Current Budget*

Upload a copy of your current fiscal year budget with a statement of year-to-date income and expenses.
office budget.pdf

Annual Budget

Provide the annual budget for the fiscal year in which the proposed project or program will be conducted, if different from the current fiscal year.

Halifax County Budget FY 2019-2020.pdf

Submission Signatures and Attestation of Information

Conflict of Interest Disclosure*

Upload a completed, signed Disclosure/Conflict of Interest form.

GLM-Application-Disclosure-Form STHEFNEP.pdf

Signature Page*

Upload a signature page signed by the primary grant contact, the chief executive officer and the president or chair of your board of directors.

File Attachment Summary

Applicant File Uploads

- GLM-Application-Objectives-Form STHEFNEP.doc
- GLM-Application-Expenses-Revenue-Form STHEFNEP.doc
- SKM_C55820042116160.pdf
- Halifax County Audit .pdf
- office budget.pdf
- Halifax County Budget FY 2019-2020.pdf
- GLM-Application-Disclosure-Form STHEFNEP.pdf

Clearly define the metrics you will use to measure the project/program's success. i.e., how will you measure the work of the program to determine if it is meeting/has met the objectives.

Objective	Activity	Outcome Measures
Improve knowledge on how to make healthy choices	Provide nutrition and physical activity education to adults and youth in Halifax County	Pre and post surveys on knowledge of healthy choices
Increase healthy food intake	<ul style="list-style-type: none"> - Provide education on importance of making healthy choices - Provide resources and education to assist the community with making the healthy choices the easy choice 	<ul style="list-style-type: none"> - Pre and post surveys to determine healthy food intake before and after education - Number of community members with access to resources provided
Improve access to physical activity opportunities	Provide resources that improve/enhance/provide physical activity opportunities	Number of community members with access to resources provided
Increase physical activity	Provide education that includes physical activity	Pre and post surveys to determine physical activity

Develop a complete project or program budget, including income and expenses for the period you are requesting funds.

Expenses: If you need to summarize on this page because of space limitations, please enclose a budget detail with your application to support the summary.

Income: List all funding sources contributing to this project, including in-kind contributions from your organization and all agencies collaborating on this project.

Please Note: Totals for Income and Expense columns must balance. i.e., your program expenses column total should equal the same dollar amount as your program revenue sources column total.

Program Expenses (by category)		Program Revenue (by sources)	
\$ 27,000.00 Staff Time \$3,000.00 Program and PSE Supplies*		\$ 13,5000.00 NC Cooperative Ext In-kind \$ 13,5000.00 NC State Ext In-kind \$3000.00 Vidant Request	
Total Expenses	\$30,0000	Total Revenue	\$30,000

*Program Supplies: These are supplies specific to conducting a comprehensive, hands-on educational experience, including cooking demo supplies, nutrition education and demonstration supplies, and supplies/materials for policy, system, and environment changes that support healthy eating and physical activity including, but not limited to painting materials, exercise DVDs, food for demonstrations, exercise equipment, etc.

N.C. Cooperative Extension
Halifax County Center
halifax.ces.ncsu.edu
359 Ferrell Lane
PO Box 37
Halifax, NC 27839
252-583-5161



April 20, 2020

Vidant Health Community Benefit Grants Program
Vidant North 2020-2021 Grant Program

To whom it may concern:

As the County Extension Director for Halifax County I strongly support the project, entitled "Community Involvement to Support Healthy Lifestyles". I think it will strengthen Cooperative Extension's role in our community and build upon the work we are doing to combat diet-related chronic diseases and increase healthy lifestyles.

Halifax County Cooperative Extension houses federally funded programs including the Expanded Food and Nutrition Education Program (EFNEP) and Steps to Health (North Carolina State University's SNAP-Education program). We also have a Family and Consumer Science extension agent who also teaches SNAP-Education classes in our communities. We are able to reach adults of all ages, parents, and youth with our food and nutrition programming and assist communities with policy, system, and environmental changes to support healthier lifestyles. However, we would like to provide more support for our communities with funding to allow us to purchase items to fill the funding gaps of our existing programs.

We hope this proposal will be funded so that we can expand the impact on the community that we can serve. We are willing to work together so we can help our communities where people live, work, play, and pray in our county with the overall goal of improving health and wellness.

I look forward to being a part of this innovative project and support its aim of expanding our capacity to serve Halifax County.

Sincerely,

A handwritten signature in cursive script that reads "Arthur Whitehead".

Arthur Whitehead
County Extension Director
Halifax County Center
arthur_whitehead@ncsu.edu





Vidant Health Foundation™

DISCLOSURE FORM

I. General Information:

Agency/Individual: Lauren Morris, Steps to Health Nutrition Educator

Collaborating Organization(s): NC Cooperative Extension/NC State Extension

II. Requirement:

Any agency making application for grant funds from the University Health Systems Foundation is required, as part of the application process, to make full disclosure of any financial interest that would result in any agency board member, officer, appropriate employee, or an individual, their immediate family members or other household member, personally receiving any funds as a result of this grant.

III. Financial Interest Statement:

A "financial interest" is **any** interest of monetary value, including a financial interest of a spouse, other immediate family members or other household member. Other immediate family members are defined as the parents, parents-in-law, children, or brothers or sisters. Such financial interest could consist of consulting or other contracts with the agency, ownership or stock in the agency requesting grant funds, salaries, or other compensation for the individual, or the individual's immediate family members.

IV. Disclosure:

Please explain fully **any** financial interest or business arrangement that you, any immediate family members or other household members may have with any collaborating organization (s) that would receive grant funds. If no such interest exists, please make a statement to that effect.

I have no such financial or business arrangements.

Please explain fully **any** financial interest or business arrangement that you, any immediate family members or other household members may have with the agency requesting grant funds. If no such interest exists, please make a statement to that effect.

I have no such financial or business arrangements.

Please list **any** immediate family members or other household members that are currently employed or are prospective employees in which salaries or other contractual arrangements will be paid. If no immediate family members or other household member are currently employed or are prospective employees, please make a statement to that effect.

I have no such financial or business arrangements.


Please list **any** financial interest or business arrangement that you or any immediate family members or other household member have with any PCMH Foundation member. If no such interest exists, please make a statement to that effect.

I have no such financial or business arrangements.

I certify that, to the best of my knowledge, all of the above information is true and accurate and that I have a continuing duty to disclose as required above. I further certify that I will not use my position with the agency for personal profit or advantage of myself, immediate family members or other household members, avoiding conflicts of interest for myself.

Lauren Morris

Printed Name


/ Signature

4/27/2020

Date

Based on my review of the information presented in Section IV above, I would recommend approval of this grant application with appropriate monitoring.

Community Benefits Program Officer Signature

Date

Submission Signatures and Attestation of Information:

The information provided in this proposal is accurate and complete. I am responsible for the implementation of activities proposed in this funding request, and am a key point of contact for questions about this proposal:

Arthur Whitehead

Printed or Typed Name of Primary Contact for Grant
Requesting Organization

Arthur Whitehead
Signature

County Extension Director

Title

4/27/2020

Date

Tony Brown, Halifax County

Printed or Typed Name of Chief Executive Officer,
Requesting Organization

Tony Brown
Signature

County Manager

Title

4/27/2020

Date

Typed name of President/Chair, Board of Directors

Title

Signature

Date



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Renee Perry

PRESENTER: County Commissioners

SUBJECT: Retirement Resolution - Patricia Peterson - Sheriff's Office

DATE: May 11, 2020 Regular Meeting

SUPPORTING INFORMATION:

Please recognize Patricia Peterson for her years of service with Halifax County Government.

ATTACHMENTS:

Description

- ▢ Patricia Peterson - Retirement Resolution

TOTAL COST:

COUNTY COST:

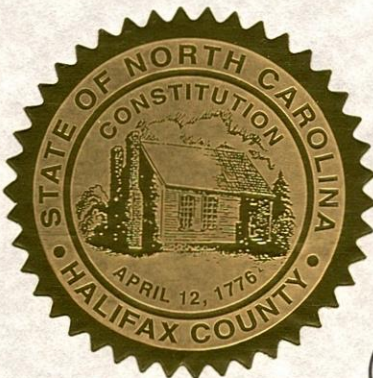
REQUEST: Please recognize Patricia Peterson for her years of service with Halifax County Government.

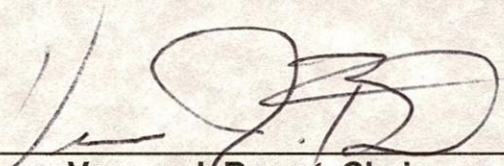
Resolution

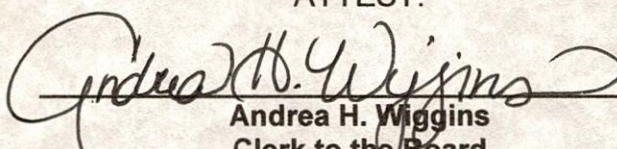
✧ **WHEREAS, PATRICIA L. PETERSON**, decided to retire as a Information Process Tech with the Halifax County Sheriff's Office effective April Thirtieth of the Year Two Thousand and Twenty; and

✧ **WHEREAS**, she has spent Eight years with local government; Patricia has also served in many positions of honor in the community and State, as well as being a dedicated public servant to the citizens of Halifax County.

✧ **NOW THEREFORE BE IT RESOLVED** that on this day, Monday, May Eleventh of the Year Two Thousand and Twenty, the Halifax County Board of Commissioners did honor Patricia L. Peterson with formal adoption of this resolution, to be recorded in the minutes of the meeting of this day.




Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

ATTEST:

Andrea H. Wiggins
Clerk to the Board



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Renee Perry, HRM Director

PRESENTER: County Commissioners

SUBJECT: Retirement Resolution - Deborah L. James - Ag Extension

DATE: May 11, 2020 Regular Meeting

SUPPORTING INFORMATION:

Please recognize Deborah L. James for her years of service with Halifax County Government.

ATTACHMENTS:

Description

- ▢ Retirement Resolution - Deborah L. James - Ag Extension

TOTAL COST:

COUNTY COST:

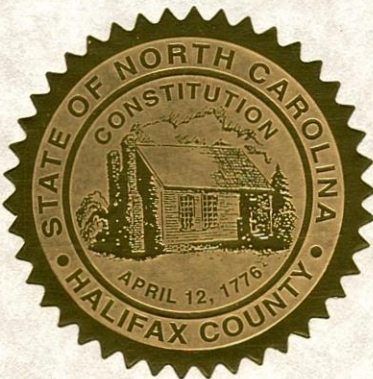
REQUEST: Retirement Resolution - Deborah L. James - Ag Extension

Resolution

✧ **WHEREAS, DEBORAH L. JAMES**, decided to retire as a Student Incentive Coordinator with the Halifax County Department of Cooperative Extension effective April Thirtieth of the Year Two Thousand and Twenty; and

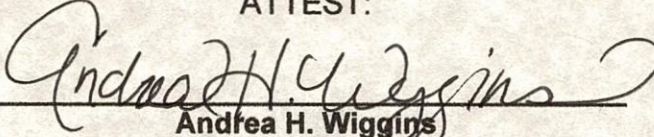
✧ **WHEREAS**, she has spent Fifteen years with local government; Deborah has also served in many positions of honor in the community and State, as well as being a dedicated public servant to the citizens of Halifax County.

✧ **NOW THEREFORE BE IT RESOLVED** that on this day, Monday, May Eleventh of the Year Two Thousand and Twenty, the Halifax County Board of Commissioners did honor Deborah L. James with formal adoption of this resolution, to be recorded in the minutes of the meeting of this day.




Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

ATTEST:


Andrea H. Wiggins
Clerk to the Board



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Andrea H. Wiggins, MMC, NCCCC, Clerk to the Board/Assistant to the County Manager

SUBJECT: Public Comment Period

DATE: May 11, 2020 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find the Public Comment Period Statement.

ATTACHMENTS:

Description

▢ Public Comment Period Statement

TOTAL COST:

COUNTY COST:

REQUEST:



OPENING STATEMENT PUBLIC COMMENT PERIOD

As required by G.S. 153A-52.1, the Halifax County Board of Commissioners provides a public comment period once a month as an item of business on its regular meeting agenda. Now is the scheduled time for the public comment period.

When I call your name, please come to the podium, state your name and address, and begin speaking. You will have three minutes to address the board. If you have documents that you want to give to the board, please hand those out before going to the podium.

I will not go over the rules for the public comment period because they were posted by the door of this room. By signing up to speak, you have acknowledged that you are familiar with the rules and that you will abide by them.

We will do our best to hear from everyone who has signed up to speak, but if we are unable to accommodate everyone in the time allotted, you will be invited to speak during our next public comment period, at which time you will be given priority without having to sign up again.

We appreciate your interest in Halifax County government, and we look forward to hearing from you.

At this time, I invite our first speaker to come to the podium and give us your remarks.



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: David L. Forester, CPA, Vice President of Administrative Services

PRESENTER: David L. Forester, CPA, Vice President of Administrative Services

SUBJECT: Halifax Community College FY 2019-2020 Budget

DATE: May 11, 2020 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find the Halifax Community College FY 2019-2020 Budget for your review and approval.

ATTACHMENTS:

Description

- ▯ Halifax Community College FY 2019-2020 Budget

TOTAL COST:

COUNTY COST:

REQUEST: Approve the Halifax Community College FY 2019-2020 Budget.



April 27, 2020

Dear Chairman Bryant:

I am writing to request your signature as Chairman of the Halifax County Commissioners on the 2-1 Form created by the North Carolina Community College System for annual College Budget. The North Carolina Community College System has created the 2-1 Form to be signed by both the Board Chair of community college and from the Board Chair of the County Commissioners in the service area. Halifax Community College's annual budget was presented and approved by the Board of Trustees at the January 28, 2020 Board of Trustees meeting. The Board of Trustees provided approval for Chairman Felt to sign the 2-1 Form demonstrating that the total 2019-2020 budget is \$17,189,246 for Halifax Community College. The total is comprised of amounts from State, County, and Institutional sources of funds.

The original document was provided to Mary Duncan of the Halifax County Finance Department. It is awaiting your signature to be sent back to the North Carolina Community College System. Please place this on the next commissioners' agenda for approval by the board to add the chairman's signature. Mr. David Forester, Vice President of Administrative Services, and I can be available at the meeting to answer any questions you or the other commissioners may have.

Sincerely,

Michael A. Elam, Ed.D.
President/CEO

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
COLLEGE BUDGET: FY 2019-20

REQUIRED BUDGET REQUEST SIGN-OFF

The attached College Budget has been reviewed and approved on

January 28, 2020 by the Board of Trustees of

Halifax Community College.

Michael G. Lee, Chairman.

The attached College Budget has been reviewed and approved in

the amount of \$ 17,189,246 on _____, 20____

by the County Commissioners of Halifax County.

_____, Chairman.



AGENDA

Halifax County Board of Commissioners

Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Joe Long, 4-H Rural Life Director

PRESENTER: Joe Long, 4-H Rural Life Director

SUBJECT: 4-H Rural Life Center PARTF Grant 2020

DATE: May 11, 2020 Regular Meeting

SUPPORTING INFORMATION:

Halifax County in collaboration with the 4-H Rural Life Center is proposing the development of recreation facilities at the 4-H Center located on N. C. Highway 903 near the Town of Halifax. The facilities to be constructed are:

1. Construction of at least six asphalt USTA Certified tennis courts
2. Parking for tennis courts
3. Construction of Educational Shelter
4. Construction of pier on pond for educational and recreational programs
5. Fencing for enhancement of existing outdoor basketball court
6. Construction of High Ropes Course for educational, recreational and team building exercises

The development of facilities at the 4-H Rural Life Center would provide a much-needed large park in the northern area of the county and could meet the District Park needs of all county residents, including residents of Roanoke Rapids and Weldon. Potential facilities could include active recreation (ball fields, playgrounds, tennis courts, etc.) and passive recreation (picnicking, walking trails, nature preserves, etc.).

Existing recreational structures consist of a multi-purpose playground, an 18-hole disk golf course, a 1 acre pond, a low ropes course with climbing wall, a sand volleyball court and a multi-use basketball/tennis court. These facilities were funded, in-part, by the County's 2017 PARTF Grant program. None of these facilities are located on the site proposed for the tennis complex.

ATTACHMENTS:

Description

- ▢ Halifax PartF 2020 application Final pgs 1-14

TOTAL COST:615,206.00

COUNTY COST:10,000

REQUEST: Apply for and accept, if awarded, the monies from the PARTF Grant.

Checklist for Submitting a Complete Application

Use this checklist to ensure that all required documents, as well as the correct number of paper copies for each document, are included with your digital application. Paper clip the copies of each item on the checklist together. Do not use staples. Keep a copy of the application for your files. **Each application must have the digital items on a flash drive in PDF format and must accompany paper copies as per the guidelines in the table below.**

Applicant: Halifax County

Project's Title: Halifax County Rural 4-H Center Recreation Development Project

Required for All Applications (File Name)	Page Reference	Number of Required Copies		Included ✓
		Paper	Digital	
1. Checklist for Submitting a Complete Application (Checklist)	6	1	Submit one flash drive including each file as a separate PDF. Use the (file name) denoted on the checklist.	✓
2. Applicant's Basic Facts and Assurances (Basic facts)	7	1		✓
3. Description and Justification for the Project (Justification)	8	20		✓
4. Site Plan: for projects to construct or renovate facilities (Site plan) OR Conceptual Plan: for land acquisition only projects (Site plan)	9-10	20		✓
5. Project Costs (Project costs)	11-12	1		✓
6. Source of Matching Funds (Matching funds)	14	1		✓
7. Site Vicinity Map (Site vicinity)	15	1		✓
8. Scoring System (Scoring system)	22-29	1		✓
Required for Projects to Construct or Renovate Facilities				
9. Attorney's Certification of Site Control (Site control) Does not apply if the site will be acquired with this PARTF project	13	If applicable, 1		✓
10. Environmental Review (ENV review)	20-21	1		✓
11. Local Government & School Joint-Use Agreement (Joint use) Only applies to facilities located on school property	4	If applicable, 1		NA
Required for Projects to Acquire Property (including acquisition with a waiver)				
12. Acquisition Form (Acquisition form)	18	1		NA
13. Appraisal, Property Tax Value or estimate by an appraiser (Land value)	17	1		NA
14. Legal Description of the Land (Land description)	19	1		NA
15. History of Conveyance for donated land (Conveyance)	17	If applicable, 1		NA
Documents for the Scoring System				
16. Master Plan for the Park (Master plan)	22 & 30	If available, 1		✓
17. Parks and Recreation Systemwide Plan for the Jurisdiction (Comp plan)	23 & 31	If available, 1		✓
18. Capital Improvement Plan for Parks and Recreation (CIP)	23& 32	If available, 1		NA
19. Documentation of Surveys or Public Involvement (Public meeting), (Survey), (Civic Groups), (Advisory board)	24 & 32	If available, 1		✓
20. Local Board Minutes or Resolution Adopting of Planning Documents	22-25	If available, 1		✓

**Halifax County
2020 PARTF Application**

**Halifax County 4-H Rural Life Center
2020 Recreation Development Project**

Application Component

Applicants Basic Facts and Assurances (1 copy)

N.C. Parks and Recreation Trust Fund (PARTF): 2019-20 Basic Facts and Assurances	
Local Government Name: Halifax County Federal Employer I.D. Number: 56-6001836	County: Halifax
Local Government Contact Person for the Grant: Name: Dr. Joe Long Title: Director Organization: Halifax County 4-H Rural Life Center Mailing Address: P.O. Box 37 City/State/Zip: Halifax, NC 27839 Telephone: 252-583-1821 ext. 4523 E-mail: joe_long@ncsu.edu (must be an employee of the sponsoring local government)	Local Government Manager: Name: Mr. Tony Brown Title: County Manager Mailing Address: P.O. Box 38 City/State/Zip: Halifax, NC 27839 Telephone: 252-583-1131 ext. 2238 E-mail: brownt@halifaxnc.com
Chief Elected Official: Name: Mr. Vernon J. Bryant Title: Chairman Mailing Address: P.O. Box 38 City/State/Zip: Halifax, NC 27839	Type of Project: <input type="checkbox"/> Land Acquisition Only <input checked="" type="checkbox"/> Development Only (construction or renovation) <input type="checkbox"/> Land Acquisition and Development
Site Control (check all that apply): <input checked="" type="checkbox"/> Owned by local government <input type="checkbox"/> To be obtained with this land acquisition project <input type="checkbox"/> Has been obtained for this land acquisition project using an approved waiver that expires on this date: _____. <input type="checkbox"/> Leased by applicant for 25 years or more <input type="checkbox"/> Easement <input type="checkbox"/> Owned by school board	Costs rounded to nearest dollar: PARTF funds requested: \$ 307,603.00 Local government's matching funds: \$ 307,603.00 Total cost of project \$ 615,206.00
Recreation Resources Service (RRS) regional consultant: Brittany W. Shipp, CPRP	
Project Title: Halifax County 4-H Rural Life Center 2020 Recreation Development Project	
Brief description of the proposed project: Construction of tennis complex with parking, educational shelter, fishing pier, high ropes course and fencing for outdoor basketball court.	
Certification and Approval by Local Governing Board I hereby certify the information contained in the attached application is true and correct and the required dollar-for-dollar matching funds will be available during the project period. This application has been approved by the local governing board.	
Chief Elected Official	
(Print or Type Name and Title) Vernon J. Bryant, Chairman of Halifax County Commissioners	(Signature)
If two local governments are applying together, this form must be completed and signed by each local government. One applicant must be identified by adding "primary sponsor" in the "Local Government Name" section.	
This form must be complete in its entirety for your application to be considered	

**Halifax County
2020 PARTF Application**

**Halifax County 4-H Rural Life Center
2020 Recreation Development Project**

Application Component

Description and Justification for the Project
(20 copies)

Description and Justification
Halifax County 4-H Rural Life Center 2020 Recreation Development Project
Local government: Halifax County, North Carolina

Description: Halifax County in collaboration with the 4-H Rural Life Center is proposing the development of recreation facilities at the 4-H Center located on NC Highway 903 near the Town of Halifax. The facilities to be constructed are:

1. Construction of six asphalt USTA Certified tennis courts
2. Parking for tennis courts
3. Construction of Educational Shelter
4. Construction of pier on lake for educational and recreational programs
5. Fencing for enhancement of existing outdoor basketball court
6. Construction of High Ropes Course for educational, recreational and team building exercises

Justification: In the fall of 2013, Halifax County, working with support from the Kate B. Reynolds Charitable Trust, began a planning study to develop a county wide plan for parks and recreation. The planning effort was organized by county staff and guided by citizen stakeholders from across the county working together as the Halifax County Recreation Network. The Halifax County Recreation Network, convened by the Halifax Leadership Equity Project and the Halifax County Convention & Visitors Bureau, met regularly to brainstorm and co-create a shared vision for recreation throughout Halifax County. These meetings focused on identifying and subsequently addressing policy, program and infrastructure needs, as well as current assets. A theme that resonated from these meetings was the need for a county wide recreation plan to ensure that the unique needs of all residents are accurately identified and addressed.

The most important component of the planning process was public engagement. The public input process included over a dozen public workshops and a county wide survey. Over 600 citizens participated in the public involvement process for this planning effort. The response from the public was unanimous. There is strong support for additional parks and recreation facilities and programs. Likewise, county residents believe Halifax County government should take a lead in the development of these new parks and programs.

The County's Comprehensive Parks and Recreation Plan identified that the 345 acre 4-H Rural Life Center located on NC Highway 903 near Halifax, NC be considered as a strong contender for development as a District Parks and Recreation facility. These parks are typically in the 100-acre range and provide a wide variety of recreational opportunities. The 345 acres of the 4-H Rural Life Center and equestrian center has the size and physical characteristics to serve as a District Park.

The development of facilities at the 4-H Rural Life Center would provide a much-needed large park in the northern area of the county and could meet the District Park needs of all county residents, including residents of Roanoke Rapids and Weldon. Potential facilities could include active recreation (ballfields, playgrounds, tennis courts, etc.) and passive recreation (picnicking, walking trails, nature preserves, etc.).

Phase One of this development was completed in 2019, thanks in large part to funding support from the NC Parks and Recreation Trust Fund. Phase One included the construction of a 1.0-acre pond, the development of a playground/fitness facility on an existing walking trail, construction of an outdoor basketball facility and development of an 18-hole disc golf course. These improvements and new facilities have been overwhelmingly accepted by the residents of Halifax County. An unexpected response has been the utilization of the disc golf course by people from outside the county and state.

The Halifax County Parks and Recreation Advisory Board held a public meeting on April 6, 2020 specifically to inform the citizens of Halifax County about the proposed new activities at the 4-H Center. This public meeting was held in spite of the restrictions placed on the State's crowd size limitation due to the Covid-19 outbreak. Precautions were taken to protect those in attendance, including conducting the meeting outdoors and encouraging social distancing requirements. Given the circumstances, the meeting was well attended and very meaningful input was received from those in attendance. The Parks and Recreation Advisory Board also supported this grant application unanimously. The Halifax County Board of Commissioners voted unanimously in support of the PARTF application at their May 11, 2020 meeting.

Halifax County strongly believes it has undertaken an extensive planning and public involvement planning process whereby it can now move forward in implementing further enhancements to our parks and recreation program. We are hopeful that the NC Parks and Recreation Trust Fund will favorably consider our application as we look forward to a healthy future.

**Halifax County
2020 PARTF Application**

**Halifax County 4-H Rural Life Center
2020 Recreation Development Project**

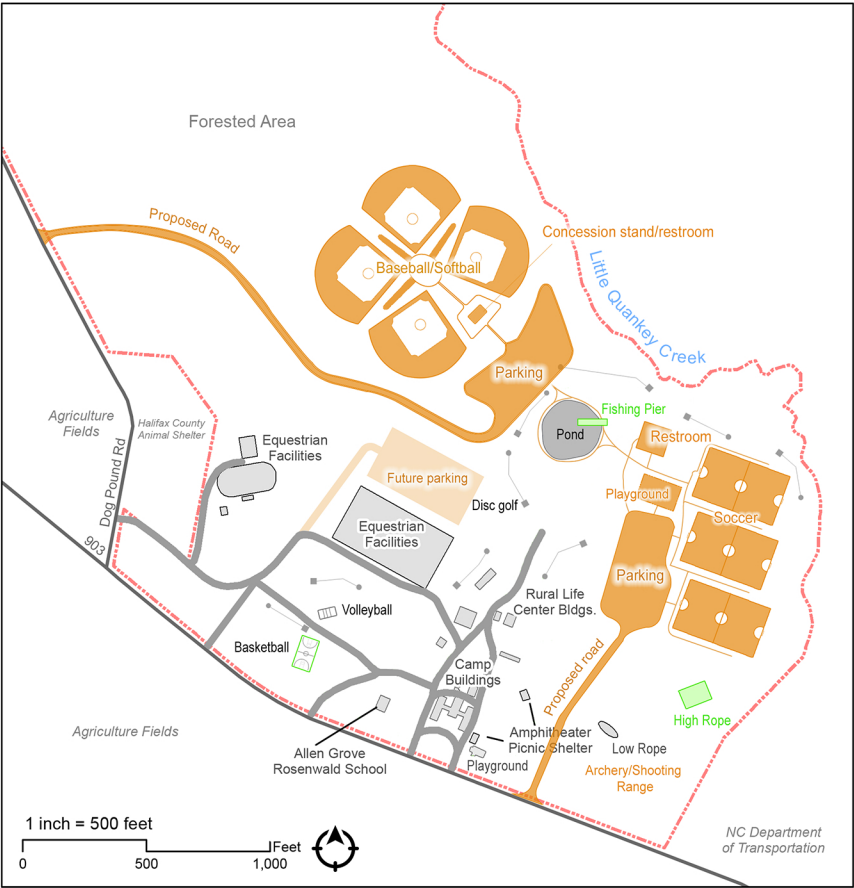
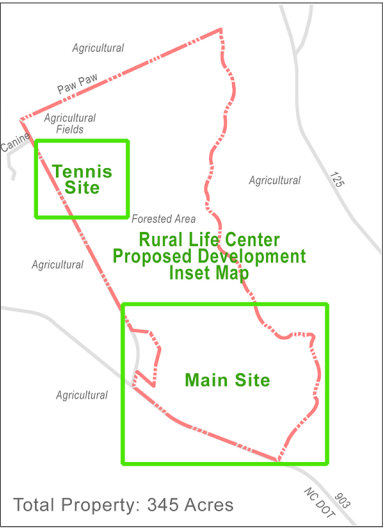
Application Component

Site Plan (20 copies)

Halifax County 4H Rural Life Center Recreational Park Site Plan Main Site

Legend

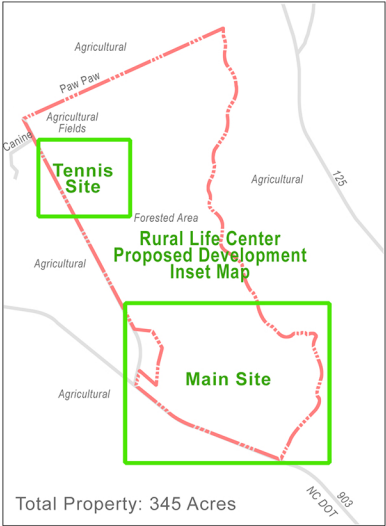
- PARTF Request
- Future Development
- Existing facilities
- Existing roads/ vehicle access
- Center property line



Halifax County 4H Rural Life Center Recreational Park Site Plan Tennis Site

Legend

- PARTF Request
- Future Development
- Existing facilities
- Existing roads/
vehicle access
- Center property line



**Halifax County
2020 PARTF Application**

**Halifax County 4-H Rural Life Center
2020 Recreation Development Project**

Application Component

Project Costs (1 copy)

Project Costs
Halifax County Rural 4-H Center 2020 Recreation Development Project
May 1, 2020

Project Elements (Include specific units - sizes, numbers, lengths, etc. - for each item.)	Unit	Unit Cost	Total Item Cost
Building and/or Renovating Costs			
Construction of 6 asphalt USTA Certified tennis courts.	Lump Sum	\$514,140	\$514,140
Educational Shelter (approx. 12ft X 20 ft).	Lump Sum	\$9,566	9,566
Parking for tennis courts	Lump Sum	\$36,000	\$36,000
Construction of pier on lake for educational and recreational efforts such as fishing, stream ecology and conservation.	Lump Sum	\$10,000	\$10,000
Fencing for enhancement of existing outdoor basketball court (approx. 80ft X 120ft X 10ft high)	Lump Sum	\$11,000	\$11,000
High Ropes Course for educational, recreational and team building exercises focusing on the enhancement of decision-making, self-confidence, trust and team work.	Lump Sum	\$25,000	\$25,000
Cost to Build or Renovate			\$605,706
Contingency for the Cost of Building / Renovating			
Contingency (not to exceed 5% of the cost to build or renovate)	NA	NA	NA
Value of Land to be Purchased or Donated			
Land Acquisition (donation)	NA	NA	NA
Planning and Incidental Land Acquisition Costs			
Construction management, site planning, preliminary design, survey and appraisals, or the cost of preparing the application (not to exceed 20% of the cost of the project)	Lump Sum	\$9,500	\$9,500
Total Project Cost			\$615,206
Total PARTF Grant Request			\$307,603
Total Local Match			\$307,603

**Halifax County
2020 PARTF Application**

**Halifax County 4-H Rural Life Center
2020 Recreation Development Project**

Application Component

Sources of Matching Funds (1 copy)

Sources of the Applicant's Matching Funds

Use the format below to show the sources of your matching funds. Please indicate if these funds are currently available or are the funds yet to be approved. If funds are yet to be approved, list the date for approval.

Applicant: Halifax County

Project's Title: Halifax County Rural 4-H Center Recreation Development Project

Sources of the Applicants Matching Funds

Type of Matching Funds	Amount of Funds	Funding Source	Availability
Local Funds	\$172,603	Halifax County General Fund	Committed
USTA Grant	\$135,000	USTA Facility Services Grant	July 1, 2020
Total Matching Funds	\$307,603.00		

*PARTF allows other state and federal funding to be used as local match.

**Halifax County
2020 PARTF Application**

**Halifax County 4-H Rural Life Center
2020 Recreation Development Project**

Application Component

Site Vicinity Map (1 copy)

Halifax 4-H Rural Life Center Site Vicinity Map

Halifax County 4-H Rural Life Center
2020 Recreation Development Project

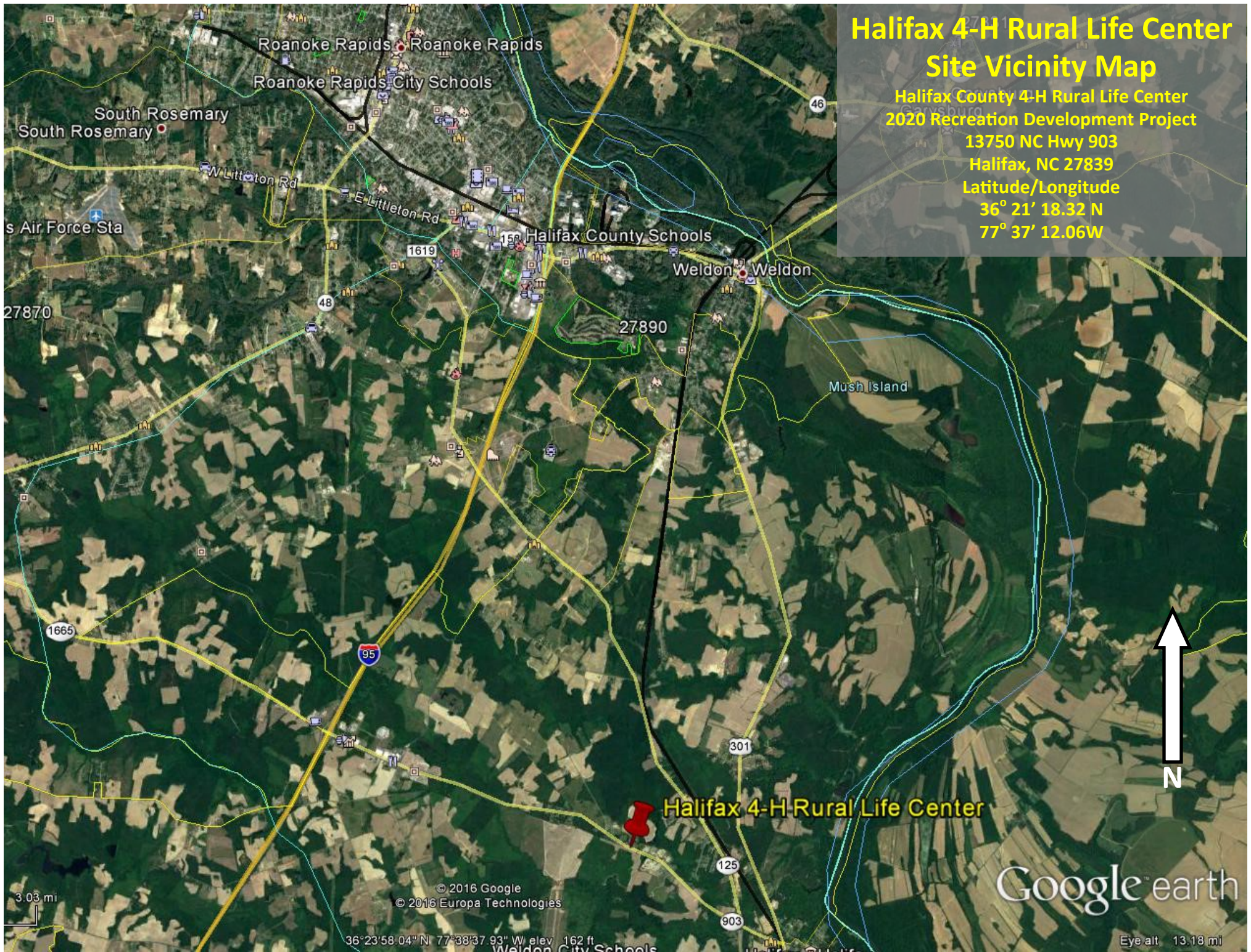
13750 NC Hwy 903

Halifax, NC 27839

Latitude/Longitude

36° 21' 18.32 N

77° 37' 12.06 W



Google earth

3.03 mi

© 2016 Google
© 2016 Europa Technologies

36° 23' 58.04" N 77° 38' 37.93" W elev. 162 ft

Eye alt. 13.18 mi



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Buddy Wrenn, Emergency Management Coordinator

PRESENTER: Buddy Wrenn, Emergency Management Coordinator

SUBJECT: Emergency Management Performance Grant-Supplemental (EMPG-S)

DATE: May 11, 2020 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find a copy of the FY 2020 EMPG-S grant application. This grant is available as a supplement to the annual EMPG grant from the Coronavirus Aid, Relief, and Economic Security (CARES) Act. Each county is allocated \$12,695.45. The county's in kind match is \$12,695.45 which is via salary from county funds.

ATTACHMENTS:

Description

empg-s Halifax

TOTAL COST:\$25,390.90

COUNTY COST:\$12,695.45 in kind

REQUEST: Approve the submission of the EMPG-S, the receipt of funds, if awarded, and authorize the appropriate staff to execute the documents.

North Carolina Emergency Management

Emergency Management Performance Grant – COVID-19 Supplemental (EMPG-S) Application

Fiscal Year 2020

All fields are mandatory. Responses should be limited to the spaces allocated. Clear, complete, and concise information is required for the review panel to make fair and equitable decisions.

Contacts

Enter requested information for all contacts listed below.

Applicant

Applicant <i>This is the agency applying for the grant.</i>			
Applying agency	Halifax County Emergency Management		
Street address	10 N. King Street		
City	Halifax	ZIP + 4	27839-9753
Email	wrennb@halifaxnc.com		
EIN/Tax ID number	56-6001836		
DUNS number	014305957		
SAM registered	Yes	Expiration date	10/9/2020
Your name	Buddy Wrenn		
Are you authorized to apply for grants on behalf of the applying agency?			Yes

[Field help](#)

Point of contact

Point of contact <i>This is the focal point for any ongoing communications regarding the grant.</i>			
Name	Buddy Wrenn		
Agency	Halifax County Emergency Management		
Title	Emergency Management Coordinator		
Phone (work)	252-583-2031	Phone (mobile)	252-308-7617
Street address	10 North King Street		
City	Halifax	ZIP + 4	27839-9753
Email	wrennb@halifaxnc.com		

[Field help](#)

EM program manager

EM program manager <i>This is the local EM grants manager.</i>	
Name	Buddy Wrenn
Email	wrennb@halifaxnc.com

[Field help](#)

Memorandum of Agreement (MOA) signatory

MOA signatory

This is the individual whose name appears on the signature page of the memorandum of agreement. While only one signatory is required, space for an additional signatory is provided. If even more signatories are required, add them in the "Appends" section. Complete only if the MOA signatory for this project is different from the identified "Grants MOA signatory".

Name	Tony Brown		
Agency	Halifax County		
Title	County Manager		
Street address (not PO Box)	10 North King Street		
City	Halifax	ZIP + 4	27839-0038
Email	brownt@halifaxnc.com		
Name	Click or tap here to enter text.		
Agency	Click or tap here to enter text.		
Title	Click or tap here to enter text.		
Street address (not PO box)	Click or tap here to enter text.		
City	Click or tap here to enter text.	ZIP + 4	Click or tap here to enter text.
Email	Click or tap here to enter text.		

[Field help](#)

Finance director

Finance director

The signature of the finance director of the agency is required for the memorandum of agreement.

Name	Mary Duncan
Email	duncanm@halifaxnc.com

[Field help](#)

Project information

General information

Enter information describing the project.

Title	Local Emergency Management Project Supplemental
Description	Organization-The funds will contribute towards the emergency manager's salary and will be matched with county funds.
Goal	Our goal is to be more prepared to respond to events such as COVID-19
Construction/renovation required	No
Structural attachment required	No

Core capabilities addressed

Select primary and secondary (if applicable) core capabilities addressed by this project.

Primary	Planning
Secondary	Operational Coordination

Activities selected

Select two of the following Covid-19 -related WebEOC Optional activities addressed by this project. Selected activities must be reported in WebEOC with an absolute nexus to preparedness for, response to, or recovery from, COVID-19.

- ☐ 2020.21 Vulnerable Population Registry
- ☐ 2020.27 Public Information Plan
- ☐ 2020.31 Recovery Plan
- ☐ 2020.50 County Original Project
- ☒ 2020.59 Jurisdictional Medical Countermeasure (MCM) Dispensing Plan
- ☒ 2020.61 Healthcare Preparedness Region Activities

Project timeline milestones <i>List the major project events and their completion dates.</i>	
Milestone	Completion Date
Receive award	7/2020
Pay salary	11/2020
Submit documentation for reimbursement	1/2021
Close out grant	6/2021
Click or tap here to enter text.	Click or tap to enter a date.
Click or tap here to enter text.	Click or tap to enter a date.
Click or tap here to enter text.	Click or tap to enter a date.
Click or tap here to enter text.	Click or tap to enter a date.

[Field help](#)

Budget

Complete **Organization details** if any personnel are funded by this grant, then complete the **Planning/Organization/Equipment/Training/Exercises costs** section.

[Organization details](#)

Enter the requested information if any personnel are funded by this grant.

Personnel <i>Complete for all personnel supported by funds from this project.</i>	
All EMPG-S program funds (federal and match) allocated towards local emergency management personnel	58942
All EMPG-S Program funds (federal and match) allocated towards non-local emergency management personnel	0

[Field help](#)

[COVID-19 Planning/Organization/Equipment/Training \(POET\) costs](#)

Estimated Costs <i>For each cost item select an activity area and then enter a description and the cost amounts. Enter the total.</i>				
Activity area	Description	Funding amount	Match amount	Total amount
<i>Organization</i>	<i>Sample personnel</i>	<i>12694</i>	<i>12694</i>	<i>25388</i>
Organization	Emergency Manager	12696	12696	25392
Choose an item.	Click or tap here to enter text.	Enter amount.	Enter amount.	Enter total.
Choose an item.	Click or tap here to enter text.	Enter amount.	Enter amount.	Enter total.
Choose an item.	Click or tap here to enter text.	Enter amount.	Enter amount.	Enter total.
Choose an item.	Click or tap here to enter text.	Enter amount.	Enter amount.	Enter total.
Choose an item.	Click or tap here to enter text.	Enter amount.	Enter amount.	Enter total.
Choose an item.	Click or tap here to enter text.	Enter amount.	Enter amount.	Enter total.
Choose an item.	Click or tap here to enter text.	Enter amount.	Enter amount.	Enter total.
Total estimated costs		12696	12696	25392

[Field help](#)

[Additional information \(if needed\)](#)

Certification

Certification <i>Review each certification item and check where appropriate.</i>	
I certify that:	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> This application includes complete and accurate information. <input checked="" type="checkbox"/> No project (supported through federal and/or matching funds) having the potential to impact Environmental or Historical Preservation (EHP) can be started without the prior approval of FEMA, including but not limited to communications towers, physical security enhancements, new construction, and modifications to buildings, structures and objects that are 50 years old or greater. Applicant must comply with all conditions placed on the project as the result of the EHP review. Any change to the approved project scope of work requires re-evaluation for compliance with these EHP requirements. Any activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for FEMA funding. <input checked="" type="checkbox"/> In accordance with HSPD-5, the adoption of the National Incident Management System (NIMS) is a requirement to receive federal preparedness assistance through grants, contracts, and other activities. By submitting this grant application, you and all participating entities are certifying that your locality/state agency is NIMS compliant. <input checked="" type="checkbox"/> Submission of the project proposal does not guarantee funding. <input checked="" type="checkbox"/> Projects with funds allocated for equipment are required to check all equipment purchases against the Allowable Equipment List. (https://www.fema.gov/authorized-equipment-list). <input checked="" type="checkbox"/> Any changes made to this grant application after the submission deadline must be approved by the Planning and Homeland Security Section Grants Branch Manager and an updated application must be submitted. <input type="checkbox"/> If applying as a nonprofit agency you must have a 501(c)(3) status. A copy of that certification must be submitted with your application. <input checked="" type="checkbox"/> Positions that are classified as sworn law enforcement officers may not be funded through EMPG-S.



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Greg Griffin, Public Utilities Director

PRESENTER: Greg Griffin, Public Utilities Director

SUBJECT: Solid Waste Collection Contract Amendment Request

DATE: May 11, 2020 Regular Meeting

SUPPORTING INFORMATION:

- Halifax County has a contract with Unity of the Carolinas for the curbside collection of household waste and recyclables. The contract term expires June 30, 2023.
- Unity of the Carolinas has requested an amendment to increase the amount paid for recycling collection \$0.55 per month per cart. This would increase the monthly amount paid for recycling from \$4.65 per cart to \$5.20 per cart.
- Unity states the increase is needed due to increasing cost for managing recyclables. If the amendment is not approved Unity states they will be forced to reduce acceptable recyclable materials to cardboard, newspaper, and aluminum.
- The Solid Waste Advisory Committee discussed the amendment request and on March 12, 2020 and voted to recommend the County reject Unity's amendment request and reduce acceptable recyclable materials to cardboard, newspaper, and aluminum. The Committee cited concerns about increased cost to customers and the percentage of customers that choose to recycle. Unity states that about 1/3 of customers participate in curbside recycling.

ATTACHMENTS:

Description

- ☐ Unity Contract Amendment Request
- ☐ Unity Contract

TOTAL COST:\$94,380 per year

COUNTY COST:\$94,380 per year

REQUEST: Public Utilities requests the Board of Commissioners vote on the Contract Amendment Request made by Unity of the Carolinas regarding a \$0.55 per month per cart increase in the fee for curbside collection of recyclables.



Unity Of The Carolinas
108 Industrial Drive
Halifax NC 27839

Contract Amendment Request

Date: January 24, 2020

To: Greg Griffin,

From Cordell Proctor

Subject: Re. ***Request for recycling unit cost increase per year***

Hi Greg,

The plastic and paper markets have been declining over the past couple of years for a variety of reasons but the biggest factor is action in China, they were the world's largest consumer of recycling materials and now they are demanding that all recycling materials received be 99.5% uncontaminated. Just to clarify, this means that contamination levels cannot exceed 0.5%. As we try to market recyclable materials to different countries, the supply is much greater than the demand and this causes the cost per ton to rise to offset the losses in the commodity market. This puts pressure on haulers to be more stringent in the collection process.

We understand that it our responsibility to determine what materials to collect and what not to collect, but before we reduce down to just: Cardboard, New Paper and Aluminum, and reject anything that would have a negative impact in our loads.

Our tipping fees for recyclable materials are bordering \$90.00 per ton. We have absorbed the increases in processing charges in 2018 and 2019. We currently average 72 tons per month of single stream material.

We respectfully request Halifax County amend the contract charge to Residents, an average of .55 cent per month or \$6.60 per year to help us absorb some of this cost.

Thank you in advance for your support in this matter,

SOLID WASTE SERVICES CONTRACT

Between

Halifax County

And

Unity of the Carolinas, Inc.

STATE OF NORTH CAROLINA
COUNTY OF HALIFAX

AGREEMENT

COLLECTION AND DISPOSAL AGREEMENT, hereinafter "Contract", is entered into this 1st day of July, 2018, by and between the COUNTY OF HALIFAX, organized and existing under the laws of the State of North Carolina, hereinafter "County " and Unity of the Carolinas, Inc., a North Carolina corporation with offices at 108 Industrial Drive, Halifax, North Carolina, 27839, hereinafter "Contractor".

WITNESSETH

WHEREAS, the County desires to ensure the economical and environmentally sound collection and disposal of residential solid waste, (as defined herein); and,

WHEREAS, the County desires to enter into an agreement for the transportation & disposal of waste material from the County owned transfer station.

WHEREAS, the governing authority of the County has the power to negotiate and enter into service contracts and extensions of contracts for the handling and disposal of such solid waste.

NOW, THEREFORE, in consideration of these premises, the parties hereby agree.

Section 1: Definitions

For the purpose of this Contract, the following definitions will apply:

A. Brown Goods: Any and all furniture including upholstered pieces and mattresses.

B. Contractor: Unity of the Carolinas, Inc.

C. County: Halifax County.

D. County Transfer Station: The facility owned and operated by the County and located at the County's landfill facility (921 Liles Road, Littleton, NC 27850).

E. Municipal Solid Waste (MSW): Any solid waste resulting from the operation of residential, commercial, industrial, governmental, or institutional establishments that would normally be collected, processed, and disposed of through a public or private solid waste management service. Municipal solid waste does not include hazardous waste, sludge, industrial waste managed in a solid waste management facility owned and operated by the generator of the industrial waste for management of that waste, or solid waste from mining or agricultural operations (NCGS 130A-290(a)(18a)).

F. Recyclable: Those materials that are capable of being recycled and that would otherwise be processed or disposed of as solid waste.

G. Rejects: Materials in the Recyclables stream that do not consist of materials acceptable for recycling.

H. Residence: Either a single family home, or an occupant of a) a duplex, b) a triplex, c) a townhouse, d) a mobile home park or e) other multi-family residential complex that is approved for curbside collection. Note that the terms "Residence" (in reference to a dwelling) and "Resident" (in reference to a person residing in a Residence) are used interchangeably in this Agreement.

I. Residue: That portion of the Recyclables stream that cannot be recycled due to breakage and/or transportation or processing inefficiencies.

J. White Goods: Any and all household or commercial machines or appliances.

K. Yard Waste: "Yard trash" or "land-clearing debris" as defined in NCGS 130A-290.

L. MSW means Municipal Solid Waste and is defined as: any solid waste resulting from the operation of residential, commercial, industrial, governmental, or institutional establishments that would normally be collected, processed, and disposed of through a public or private solid waste management service. Municipal solid waste does not include hazardous waste, sludge, industrial waste managed in a solid waste management facility owned and operated by the generator of the industrial waste for management of that waste, solid waste from mining or agricultural operations, construction or demolition waste or debris, white goods, brown goods, tires or yard waste.

Section 2: Residential Collection of Solid Waste and Recyclables

2.1 The Contractor will provide curbside collection of municipal solid waste (MSW) and recyclables from all non-municipal Residences of the County and all Residences inside the municipal boundaries of The Town of Littleton on a scheduled basis (once per week for solid waste; once per week for recycling). Carts will be placed curbside on public streets, state maintained roads, County subdivisions, mobile home parks and alleys within the County. The Contractor is not responsible for damage to private streets or alleys so identified in the request and the Contractor is not required to provide collection to any street or alley that is not safely passable by the Contractor's equipment or employees. Contractor will notify any Resident requesting private street or alley pickup of the limitation of Contractor's responsibility for damage to the street or alley.

Backdoor service will be provided for those persons specified on a list of disabled Residents submitted by the County from time to time (The County will require documentation by a physician prior to the addition of a Resident to this list). The County will have each of these service locations sign a release of liability that gives the Contractor permission to access the property to empty the cart and relieves the Contractor of any liability issues related to accessing the property.

2.2 The Contractor will handle the carts in a careful manner to avoid spillage and damage. All carts will be returned to their proper curbside position with lids closed. No cart will be left in front of mailboxes or in a manner, which would block a driveway. If access to a cart is blocked, the Contractor will notify the Resident and the County. Residents will maintain adequate access for removal and service of the containers. Note: the collection of yard waste, white goods, brown goods, and/or other bulky wastes is not a part of this contract. MSW collected under this Contract will be accepted at the County Transfer Station. The County will not charge a fee to the Contractor for use of the County Transfer Station for MSW collected as part of this Contract. No other wastes delivered to the County Transfer Station will be co-mingled with waste collected under this Contract.

2.3 Recyclable Materials collected by the Contractor will include the following materials:

- Paper products, including, but not limited to, junk mail, newspaper, magazines, catalogs, white and colored paper, cardboard, paperboard, and chipboard;
- Aluminum food and beverage containers;
- Steel food and beverage cans;
- All plastics (#1 through #7);
- Glass containers; and
- Aseptic containers and gable-top cartons.

The Contractor is responsible for the delivery of Recyclables to a recycling facility (ies) and/or Vendor (s). The County will be informed of changes in the recycling facility (ies) and/or Vendor (s) utilized by the Contractor. Unless approved in writing by the County, the Contractor will not dispose of or cause to be disposed any Recyclables collected as part of this Contract with the exception of Rejects and Residue. Provided however, that the Contractor has the right in its sole discretion to add or delete certain types of Recycling Material from the Recycling program that may become banned or prohibited by the recycling facilities and recycling vendors. The Contractor will provide notice to the County and to Residents of any material added to, or removed from, the list of acceptable recyclables.

2.4 Any spillage caused by the Contractor during collection of materials will be immediately cleaned up. All materials hauled in the Contractor's equipment will be contained to prevent leaking, spilling or blowing.

Section 3: Residential Containers

3.1 The Contractor will provide to each residence one ninety (90) gallon (or larger) roll-out cart for curbside collection of MSW and one ninety (90) gallon (or larger) rollout cart for curbside collection of Recyclables. The Contractor will maintain and replace carts at no cost to the County or Residents except in cases of damage, destruction, or loss resulting from negligence by Residents. Residents will keep their roll-out-carts clean. The Contractor will maintain an adequate inventory of roll-out-carts in order to provide delivery within forty-eight (48) hours. Residents may request additional sets of carts from the County at the prevailing County Solid Waste Collection Fee rate. Additional carts and replacement carts will be priced based on the cost of carts at the time the order is placed.

Section 4: Ownership of Collected Material

4.1 The ownership of Recyclables collected under this Contract will be the property of the Contractor once the Recyclables have been loaded on the Contractor's vehicles.

Transportation and Disposal of Waste Material from the County Transfer Station

The County has a MSW transfer station (County Transfer Station) located at the County's landfill facility at 921 Liles Rd., Littleton. The County will accept MSW collected under this Contract at the County Transfer Station at no cost to the Contractor. The County Transfer Station hours of operation are 8:00AM TO 4:00PM Monday through Friday.

Contractor is responsible for transporting all of the MSW delivered to the Transfer Stations and loaded into Contractor's trailers each day to a permitted and authorized disposal site of the Contractor's choice. At all times during the term of this Agreement, Contractor shall utilize and have available a sufficient number of its tractor and trailer combinations in order to fulfill Contractor's transportation obligations hereunder. Contractor understands that NCDEQ requirements specify that no waste shall be stored overnight on the Transfer Station floor and that a shortage of trailers causing this condition will be a breach of contract.

County is responsible for loading MSW into the Contractor's trailers during the hours of operation listed above. County will use its best efforts to maximize the payloads of the Contractor's trailers within the legal limits. County represents and warrants that in regard to its obligations of loading waste material and operating the transfer station, it has (1) obtained all Permits necessary for the consummation and implementation of the transactions contemplated by this Agreement and is in full compliance with all applicable Laws, (2) that the equipment provided by it to perform its obligations under this Agreement are and will remain suitable to perform such services and that all its personnel are and will remain trained in accordance with all applicable Laws

Section 5: Hours of Operation

5.1 Residential collection services will be performed generally during daylight hours on a regular schedule and will not commence prior to 6:00 AM or extend after 7:00 PM unless otherwise approved by the County. All items for pick up must be placed curbside by the residents by 6:00AM on the regular day of pick up or the Contractor has no pick up obligation. The County and Contractor will mutually establish the regular weekly service day schedule for collection. Changes to collection hours and regular weekly service day(s) will be upon the mutual agreement of the County and the Contractor when a reasonable change is necessary to improve efficiencies or due to unforeseen circumstances. All MSW collected under this Contract will be delivered to the County Transfer Station during the County's regular operating hours of 8:00 AM to 4:00 PM, Monday through Friday.

Section 6: Holidays

6.1 Collection Services will be performed year round excluding the following holidays which are observed by the County: Thanksgiving Day and Christmas Day. The County Transfer Station will be closed on these days and is typically closed the day following these holidays.

To compensate for the holidays, the County agrees to open the transfer station the day following Thanksgiving and Christmas for normal transfer station operating hours. The Contractor agrees to compensate the County for the cost of two (2) employees at the customary County pay rate in accordance to the County's holiday pay/overtime schedule. The County will provide the Contractor an invoice by the end of the month, detailing the date, hours, overtime rate and the names of the two employees that worked the day after these holidays.

6.2 In the event of inclement weather, pickups that are suspended will be made as soon as weather permits making all reasonable efforts to prevent missing a week of collection for any Resident.

Section 7: Compensation

7.1 The County will compensate the Contractor a residential service fee for each of the services provided as listed below. The Contractor will provide and perform all the work and services specified herein at the following rates.

- Residential curbside solid waste collection service once per week to exclude disposal:
 - \$5.80 per service location/container per month
- Residential curbside Recycling collection services once per week to include processing:
 - \$4.65 per service location/container per month

7.2 The County will compensate the Contractor for transportation and disposal of waste material from the County transfer station to a permitted disposal site of choice by the Contractor

- \$40.20 per ton

Section 8: Date of Payment

8.1 Payment for each calendar month of services hereunder will be made by the County within thirty (30) days of the date of the invoice from the Contractor. The Contractor will bill the County for services within ten (10) days following the end of the month in which services were provided. Such billing and payment will be based on the rates and schedules set forth in this Contract.

8.2 Billing will be based on the number of service locations counted (and additional sets of Roll-Out Carts requested by Residents) times the current rates. The Contractor will be entitled to additional compensation when the number of service locations and/or Roll-Out Carts increases above the current counts on a monthly basis. **The number of service locations will be calculated based on the Tax Office records of the County indicating the number of customers paying for curbside collection.**

Section 9: Fee Adjustments

9.1 The Contractor will be entitled to an increase in payment equal to the amount of any fee, surcharge, duty, tax, or other charges of any nature imposed by the Federal and/or State government or any agencies thereof which becomes effective on or after July 1, 2018, which is payable solely by reason of the nature of collection operations conducted by Contractor. Such fee, surcharge, duty, tax or other charge will be paid by the County in the form of a Residential Service Fee increase. The Contractor will provide documentation of such increases to the County and an explanation of how the increase has been calculated. Contractor's notice to County of such increase will not increase contractor's compensation pursuant to this paragraph until the first of the fiscal year following notification; however, the County will be responsible for payment of the increase during the preceding period. The payment of the increase for the preceding months will be made within thirty-days (30) following the first of the County's next fiscal year.

9.2 The Contractor is entitled to a Consumer Price Index (CPI) Adjustment which will be executed and payable to the Contractor hereunder on July 1 of each subsequent year from the effective date of the contract, effective as of each such date, to reflect the increase or decrease in the cost of living as described in the national Consumer Price Index (CPI) published by the United States Bureau of Labor Statistics (or any successor thereto) All Urban Consumers, South Region, (CPI-U) All Items, (1982-84=100) for the period April 1 through March 31. The annual adjustment based on the CPI will not exceed four percent (4%). However, the first increase will not be effective until after Year 1 of the Contract. In other words, the Base Year and Year1 are fixed at the above base rates. To avoid any doubt, the first CPI increase will be effective July 1, 2020.

Section 10: Term

10.1 The term of this Contract is for a period of five (5) years beginning on **July 1, 2018 and ending on June 30, 2023**. The parties hereto may continue or extend this Contract for additional two (2), two (2) year periods at the discretion of the County unless either party notifies the other of non-renewal at least sixty days before the end of the then current term.

Section 11: Contract Manager

11.1 The Contractor will provide a Contract Manager, with authority to act for the Contractor in performing and monitoring the required work. The Contract Manager will be the County's main point of contact for work performed under this Contract.

Section 12: Office

12.1 The Contractor will provide an office, equipped with telephone service on a toll free basis, and such attendants as are necessary to receive and handle complaints and inquiries, between the hours of 8:00 AM and 5:00 PM, Monday through Friday. The Contractor will provide an emergency phone number where management personnel can be reached at any hour. Complaints concerning missed deliveries will be corrected within 24 hours of the Contractor's receipt of notice thereof. If the County receives complaints from residents, the County will notify the Contractor by email. The Contractor will reply to email upon completion of the collection or resolutions of the issue.

Section 13: Schedules and Reports

13.1 The Contractor will provide to the County current maps and schedules of collection routes. If changes in routing alter the day of collection, the Contractor will so notify the County. The Contractor will provide monthly reports to the County during the Contract period. The Contractor will ensure that all records and reports provided to the County are accurate and, for collections services, are limited to the MSW collected pursuant to the proposed contract. The reports will include monthly and year-to-date data on the following:

- Summaries of the tonnages of Recyclables collected (if not delivered to the County)
- A summary of containers and replacement containers provided and household addresses where replacement containers have been provided;
- Documentation of the receipt and processing of Recyclables at Contractor selected recycling facility (ies); and
- A description of program progress, including any collection complaints or other problems encountered and how they were resolved. Records of complaints should include the date received, name of Resident, address, and telephone number.

Section 14: Emergency Service

14.1 The Contractor will provide extra services in the event of severe weather or other natural disaster for compensation to be agreed in advance.

Section 15: Equipment and Personnel

15.1 The Contractor will repair and maintain its equipment in clean, sanitary, and serviceable condition. Service vehicles will have two-way communication equipment in order that the Contractor might respond promptly and effectively to complaints or to meeting the needs of Residents. Contractor agrees that its collection trucks and equipment will be properly maintained at all times and will have additional or auxiliary equipment in case of mechanical malfunction.

15.2 The Contractor's employees will wear clean and appropriate uniforms and will conduct their work in a courteous manner. The Contractor agrees to dismiss any employee of the Contractor who violates these provisions or who is negligent or discourteous in the performance of his/her duties in accordance with the Contractor's disciplinary policies. Each employee will carry a valid North Carolina operator's license for the type of vehicle he/she is required to operate. The Contractor will provide operation and safety training for all operational personnel.

The wages for all the Contractor's employees will equal or exceed the minimum hourly wages established by law, and no person will be denied employment by the Contractor for reasons of race, creed, religion, sex, national origin or disability. The Contractor's personnel will not use unlawful drugs or possess the odor of alcohol about his/her breath while providing service under the Contract.

15.3 The County will have no responsibility or liability whatsoever for acts or omissions of the Contractor's personnel nor for the selection, hiring, disciplining, or firing of the Contractor's personnel.

Section 16: Performance

16.1 The services of the Contractor will be handled in such a manner as to preserve good public relations with the citizens of the County. The Contractor will exercise care to prevent littering and scattering of waste in the areas served. The Contractor will routinely clean up and remove any spilled waste.

16.2 In the event of a breach of the Contract by either party or unsatisfactory performance on the part of the Contractor, the non-defaulting party may give the other party written notice of the nature of the breach or unsatisfactory performance and demand its correction; and, if the defaulting party does not, within twenty (20) days of receipt of such written notice, correct the condition causing the breach or unsatisfactory performance, or commence connection in good faith where corrections cannot reasonably be completed in twenty (20) days, the non-defaulting party may then terminate the Contract on the last day of any month by giving written notice to the defaulting party on or prior to the first day of the month, provided that the breach or unsatisfactory performance has not been cured prior to such termination date.

16.3 Public Education & Awareness, the Contractor will provide clear concise information to Residents related to the collection of waste and Recyclables including a collection schedule, instructions for handling of containers, and a listing of acceptable Recyclables (if recycling option is selected). Information on ways to reduce waste will also be provided. This information will be provided to Residents upon initiation of service and at least annually. Adequate notice of any change in collection schedule will also be provided to affected Residents.

16.4 The contractor will obtain and pay for all necessary Permits and Licenses related to providing service under this agreement.

Section 17: Performance Bond

17.1 Prior to the effective date of the proposed contract, the Contractor will furnish to the County a performance bond for the faithful performance of the work and all obligations arising therefrom in the initial amount of \$500,000. The amount of the performance bond will be reduced annually by \$100,000 during the term of the contract. A surety company licensed to do business in the State of North Carolina will execute it. A certificate from the surety showing that the bond premiums are paid in full will accompany the bond.

Section 18: Insurance

18.1 Current, valid insurance policies meeting the requirements herein identified will be maintained during the duration of this Contract. Renewal certificates will be sent to the County thirty-days (30) prior to an expiration date. There will be a thirty-day (30) notification to the County in the event of cancellation, modification of coverage, or erosion of aggregate limits of any stipulated insurance coverage. Certificates of insurance meeting the required insurance provisions will be forwarded to the County. The County will be named as an additional insured on both the general liability and auto liability policies. The limits of liability of all insurance required herein will be as follows:

Coverage	Limits of Liability
Worker's Compensation	Statutory
Employer's Liability	\$500,000
Bodily Injury Liability (Except Automobile)	\$1,000,000 each occurrence \$1,000,000 aggregate
Property Damage Liability (Except Auto)	\$1,000,000 each occurrence \$1,000,000 aggregate
Automobile Bodily Injury Liability	\$1,000,000 each person
Automobile Property Damage	\$1,000,000 each occurrence
Excess Umbrella Liability	\$2,000,000 each occurrence

Section 19: Force Majeure

19.1 The Contractor will be relieved of its obligations when acts of God, war or public enemy, civil commotion, riot or insurrection, governmental interference, or any other event or condition beyond the control of the Contractor renders substantially impossible its performance. During such periods a mutually agreed reduction in charges reflecting the reduction in services will be made. The Contractor will make all reasonable efforts to resume service as expeditiously as possible.

Section 20: Indemnification

20.1 The Contractor agrees to indemnify, save harmless, and defend the County from and against any and all liabilities, claims, penalties, forfeitures, suits, and the cost and expenses incident thereto (including the cost of defense, settlement, and reasonable attorneys' fees), which it may hereafter incur, become responsible for, or pay out as a result of death or bodily injuries to any person, destruction or damage to any property, contamination of or adverse effects on the environment, or any violation of governmental laws, regulations, or orders caused in whole or in part by: (1) the Contractor's breach of any term or provision in the proposed contract; or (2) any negligent or willful act or omission of the Contractor, its employees, or subcontractors.

Section 21: Disputes

21.1 All claims or disputes arising between the parties, which relate to the proposed contract or breach thereof will be resolved as follows:

- a. The parties will first attempt to negotiate in good faith to resolve any claim or dispute.
- b. If not resolved as provided in a., above, any dispute or claim may be adjudicated in court. If an action is filed in State Court, it will be filed in Halifax County Courts, in Halifax County, North Carolina.

Section 22: Compliance with Laws

22.1 The Contractor will conduct all operations in strict compliance with all Federal, State, and local laws, ordinances, rules and regulations, including all safety, preventive, and remedial measures required by the North Carolina Department of Environment and Natural Resources, the U.S. Environmental Protection Agency, the Occupational Safety and Health Administration, and any other Federal, State, or local agencies having jurisdiction over the Contractor or its activities.

22.2 All notices or other communications to be given hereunder will be in writing and will be deemed given when delivered by hand, deposited with a nationally recognized overnight delivery service, or mailed postage prepaid by certified or registered mail, return receipt requested, through the United States Postal Service addressed to the County, or addressed to the Contractor at the addresses given following their respective executions of this Contract. Changes of address by either party will be by notice given to the other in the same manner as above specified.

Section 23: Non-Discrimination

23.1 The Contractor will not discriminate against any person because of race, sex, age, creed, religion, or natural origin.

Section 24: Assignment

24.1 The services and obligations of the Contractor may not be delegated or transferred to any person, firm, or corporation without the prior express written consent of the County to such delegation or transfer. The Contractor may enter into agreements for provision of services with respect to the fulfillment of the Contractor's duties and obligations hereunder without the necessity of such consent.

Section 25: Default

25.1 If either party breaches the Contract or defaults in the performance of any of the required covenants or conditions for fifteen (15) days after the other party has given the party breaching or defaulting written notice of such breach or default, unless a longer period of time is required to cure such breach or default and the party breaching or defaulting will have commenced to cure such breach or default within said period and pursues diligently to the completion thereof, the other party may: (a) terminate the Contract as of any date which the said other party may select provided said date is at least thirty (30) days after the fifteen (15) days in which to cure or commence curing; (b) cure the breach or default at the expense of the breaching or defaulting party; and/or (c) have recourse to any other right or remedy to which it may be entitled by law, including, but not limited to, the right for all damage or loss suffered as a result of such termination. In the event either party waives default by the other party, such waiver will not be construed or determined to be a continuing waiver of the same or any subsequent breach or default.

Section 26: County Obligations

26.1 Operation of County Transfer Station - The County will maintain and operate the County Transfer Station between the hours of 8:00 AM and 4:00 PM Monday through Friday except on the holidays identified in Section 7.5.2. In the event of emergency conditions declared by the County Manager, the County will open the County Transfer Station as soon as practical for receipt of waste collected by the Contractor.

Section 27: Exclusivity

27.1 During the term of the contract, the Contractor will be the exclusive provider for the curbside collection of MSW and Recyclables from all rural Residents of the County and all Residents of Littleton. If other municipalities elect to be included under this agreement the Contractor will be the exclusive provider of curbside MSW and Recyclable collection services within the subject municipalities. The Contractor will be the only person(s) or organization(s) authorized by the County to provide residential solid waste collection services for all service locations that are outside municipal corporate limits.

28 Special Extension Provision

28.1 The Contractor hereby agrees that the County has the right to extend the services offered in this contract to municipalities located in Halifax County.

Section 29: Modifications to Contract

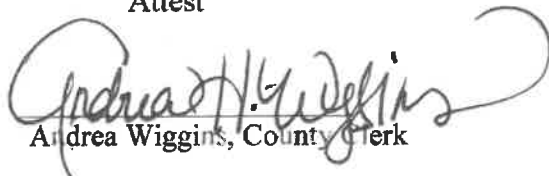
29.1 This Contract will be modified, amended or changed only in writing signed by each of the parties hereto.

IN WITNESS WHEREOF, this Contract has been signed in triplicate and sealed by the respective parties hereto.

COUNTY OF HALIFAX

By: 
Vernon J. Bryant, Chairman of County Commissioners

Attest

By: 
Andrea Wiggins, County Clerk

Unity of the Carolinas, Inc.

By: 
Willie Goode

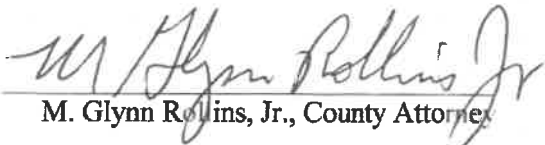
Attest

(SEAL)
By: _____

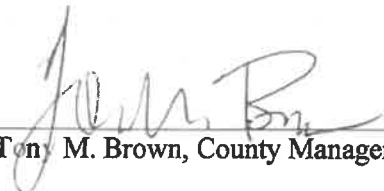
This instrument has been preaudited in the Manner
Required by the Local Government and
Fiscal Control Act


Mary Duncan, Finance Officer

Approved as to Form and Legality


M. Glynn Rollins, Jr., County Attorney

Halifax County, North Carolina


Tony M. Brown, County Manager

Approved as to Content


Greg Griffin, Public Utilities



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Andrea H. Wiggins, MMC, NCCCC, Clerk to the Board/Assistant to the County Manager

PRESENTER: County Commissioners

SUBJECT: Board Appointments

DATE: May 11, 2020 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find the Board Appointments.

ATTACHMENTS:

Description

- ▢ Board Appointments Requiring Action
- ▢ Board Vacancies Without Recommendations
- ▢ June 2020 Board Appointments

TOTAL COST:

COUNTY COST:

REQUEST: Approve the Board Appointments that require action.

BOARD APPOINTMENTS

- A. Roanoke Chowan Regional Housing Authority
- B. Roanoke Rapids Panning Board
- C. Weldon Planning Board
- D. Board Vacancies Without Recommendations
- E. June 2020 Board Appointments

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: ROANOKE CHOWAN REGIONAL HOUSING AUTHORITY

According to our records, the Roanoke Chowan Regional Housing Authority has one member that is appointed by the Board of Commissioners that has resigned:

Vernon Bryant

The following action is requested, if the Board so chooses:

- Receive nominations to appoint Debbie L. Hardy to serve the unexpired term of Vernon Bryant

Roanoke Chowan Regional Housing Authority

1	Vernon Bryant (Vacant) Roanoke Rapids	County Commissioner Black Male	1/1/2018 through 12/31/2022 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
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State of North Carolina
County of Halifax

HISTORIC COURTHOUSE - PO BOX 38 - KING STREET - HALIFAX, NC 27839
252-583-1131 - FAX: 252-583-9921



Date Received 4-30-2020

APPLICATION FOR: AUTHORITIES, BOARDS, COMMISSIONS, and COMMITTEES

Note: All information on this document will be released to the public on request.

Name: Debbie L. Hardy Nickname: _____

ETHNIC BACKGROUND: African American ☒ Caucasian ☐ Hispanic ☐ Native American ☐ Other ☐

SEX: (M) ☐ (F) ☒ AGE: Under 18 ☐ 18-30 ☐ 31-50 ☐ 50-65 ☒ Over 65 ☐

Home Phone Number: 252-308-3009 Home Fax Number: _____

Email Address: debbiehardy53@gmail.com

Home Address: 14 Richneck Rd. Enfield NC 27823
street city state zip

Mailing Address: Same

Are you a full-time resident of Halifax County? Yes ☒ No ☐ Township: Enfield

Do you live within any corporate or town limits? Yes ☐ No ☒ Which: _____

Employer: CADA- Part-time

Business Address: 1168 West 3rd. St. R.R. NC 27807
street city state zip

Business Phone Number: 252-537-1111 Business Fax: _____

Name of Authority/Board/Commission/Committee you are interested in:

Roanoke-Chowan Housing Authority

If Applicable - Specific category applying for: (e.g. Nurse, Attorney, At-Large, etc.)

Board Member

Qualification for specific category: Certified Housing Counselor -

Former Halifax Co. Board Member (24 yrs.) - President Halifax
Help since 2008 (current)

Name of any Halifax County Board/Commission/Committee on which you presently serve:

None

If reapplying for a position you presently hold, how long have you served? 0

Based on your qualifications and experiences, briefly describe why your services on this Authority/ Board/Commission/Committee would be beneficial to the County:

I am a lifetime resident of Halifax County. My
passion for citizens of Halifax and their welfare
has and always will be a reason to be a servant
to the community.

Is your property tax listing current? Yes ☒ No ☐

Are your Halifax County property and motor vehicle taxes paid in full on a current basis? Yes ☒ No ☐

Do you have any delinquent Halifax County taxes? Yes ☐ No ☒

Other information you consider pertinent: (i.e., education, occupational background, civic memberships, related work experiences, etc.):

Retired - Abbott Lab (30 yrs), Part-time Certified Housing Counselor,
President Halifax Help (2008 - Current), 24 yrs. Halifax Co. Bd. Member,
Graduated Eastman High School, Graduated Halifax Community College,
Chairman Precinct #1, Enfield.

(If necessary, you may add additional pages - Check here if additional pages are added: ☐)

Note: All information on this document will be released to the public on request.

Date: 5-1-2020

Applicant's Signature: Rebecca L. Harg

Return application to:

Clerk to the Board of County Commissioners
Halifax County Manager's Office
Post Office Box 38
Halifax, NC 27839

Fax: (252) 583-9921

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: ROANOKE RAPIDS PLANNING BOARD

According to our records, the Roanoke Rapids Planning Board has one member that is appointed by the Board of Commissioners that is deceased:

Robert Moore, Jr.

The following action is requested, if the Board so chooses:

- Receive nominations to appoint an individual to fill the vacant position

Roanoke Rapids Planning Board

2	Tillman Long (Vacant) Roanoke Rapids	ETJ Member White Male	6/1/2011 through 5/31/2014 Term Number: 8	Appointed by: Halifax County Commissioners Eligible for reappointment? No
3	Robert Moore, Jr. (Vacant) Roanoke Rapids	ETJ Member Black Male	6/1/2017 through 5/31/2020 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
4	Greg Browning Roanoke Rapids	ETJ Member Black Male	6/1/2018 through 5/31/2021 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
1	Terry Campbell Roanoke Rapids	ETJ Member Black Male	6/1/2019 through 5/31/2022 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: WELDON PLANNING BOARD

According to our records, the Weldon Planning Board has two members that are appointed by the Board of Commissioners with terms that will expire on May 31, 2020:

Angela Boone and Zenobia Cofield

The following action is requested, if the Board so chooses:

- Receive nominations to waive the term limit and reappoint Angela Boone
- Receive nominations to reappoint Zenobia Cofield

Weldon Planning Board

1	Angela Weldon	Boone	ETJ Member Black Female	6/1/2017 through 5/31/2020 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
2	Zenobia Weldon	Cofield	ETJ Member Black Female	6/1/2017 through 5/31/2020 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	Edna Weldon	Weeks	ETJ Member White Female	6/1/2018 through 5/31/2021 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
4	Debra Weldon	Williams	ETJ Member Black Female	6/1/2018 through 5/31/2021 Term Number: 5	Appointed by: Halifax County Commissioners Eligible for reappointment? No

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: BOARD VACANCIES WITHOUT RECOMMENDATIONS

For Information Only – No Action Required

No action is necessary at this time unless a member of the Board has a recommendation for an appointment.

According to our records, the **Adult Care Home Advisory Committee** has one position that is appointed by the Board of Commissioners that is vacant:

Fred Brown

According to our records, the **Community Child Protection Team** has two positions that are appointed by the Board of Commissioners that are vacant:

Susan Horrell and Lakeshia Jones

According to our records, the **Five County Community Operations Center Oversight Board** has one position that is appointed by the Board of Commissioners that is vacant:

Dean Smith

According to our records, the **Halifax County Board of Adjustment** has one position that is appointed by the Board of Commissioners that is vacant:

Thomas Myrick, Jr.

According to our records, the **Halifax County Council on Aging** has one position that is appointed by the Board of Commissioners that is vacant:

Jennifer Cooper

Continued

According to our records, the **Halifax County Human Relations Commission** has two positions that are appointed by the Board of Commissioners that are vacant:

George Branch, Jr. and Doris Richardson

According to our records, the **Halifax County Joseph Montfort Amphitheater Advisory Board** has two positions that are appointed by the Board of Commissioners that is vacant:

Christopher Mayo and Curtis Strickland

According to our records, the **Halifax-Northampton Regional Airport Authority** has four positions that may be appointed by the Board of Commissioners that are vacant:

Alternates

According to our records, the **Health Board** has one position that is appointed by the Board of Commissioners that is vacant:

Delisha Moore

According to our records, the **Industrial Facilities and Pollution Control Financing Authority** has one position that is appointed by the Board of Commissioners that is vacant:

Rick Gilstrap

According to our records, the **Juvenile Crime Prevention Council** has nine positions that are appointed by the Board of Commissioners that are vacant:

Diane Pridgen, Fred Draper, Ronna Graham, Linda Vaughan, Janyah Alston, Niasia Anthony,
Bettina Flood, Levi Scott, and Clarette Glenn

According to our records, the **Nursing Home Community Advisory Committee** has three positions that are appointed by the Board of Commissioners that are vacant:

Delores McGriff, Nannie Lynch, and Hattie Squire

According to our records, the **Roanoke Chowan Regional Housing Authority** has one position that is appointed by the Board of Commissioners that is vacant:

Vernon Bryant

Continued

According to our records, the **Roanoke Rapids Board of Adjustment** has one position that is appointed by the Board of Commissioners that is vacant:

Tillman Long

According to our records, the **Roanoke Rapids Planning Board** has two positions that are appointed by the Board of Commissioners that are vacant:

Tillman Long and Robert Moore, Jr.

According to our records, the **Solid Waste Advisory Board** has two positions that are appointed by the Board of Commissioners that are vacant:

Bill Dickens, John Lovett, and Danny Acree

According to our records, the **Tourism Authority** has one position that is appointed by the Board of Commissioners that is vacant:

Kathy White

According to our records, the **Upper Coastal Plain Board of Directors** has one position that is appointed by the Board of Commissioners that is vacant:

Norlan Graves

Adult Care Home Advisory Committee

3	Fred Brown (Vacant) <i>Roanoke Rapids</i>	Member <i>Black Male</i>	7/1/2016 through 6/30/2019 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
1	Hattie Staton <i>Scotland Neck</i>	Member <i>Black Female</i>	7/1/2017 through 6/30/2020 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
5	Prudence Boseman <i>Littleton</i>	Member <i>White Female</i>	7/1/2018 through 6/30/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
4	Ozie Ruffin <i>Weldon</i>	Member <i>Black Female</i>	7/1/2018 through 6/30/2021 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
2	Alberta Greene <i>Weldon</i>	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 Term Number: 7	Appointed by: Halifax County Commissioners Eligible for reappointment? No

Community Child Protection Team (CCPT)

5	Susan Horrell (Vacant) <i>Halifax</i>	Member <i>White Female</i>	4/1/2015 through 3/31/2018 <i>Term Number: 5</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
8	Lakeshia Jones (Vacant) <i>Roanoke Rapids</i>	Parent of Deceased Child <i>Female</i>	9/8/2015 through 3/31/2018 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	Magda Baligh <i>Roanoke Rapids</i>	Member <i>White Female</i>	4/1/2018 through 3/31/2021 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
1	Florine Bell <i>Roanoke Rapids</i>	Citizen <i>Black Female</i>	4/1/2018 through 3/31/2021 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Kevin Kupietz <i>Roanoke Rapids</i>	Firefighter <i>White Male</i>	4/1/2018 through 3/31/2021 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	Bobby Martin <i>Roanoke Rapids</i>	Law Enforcement <i>White Male</i>	4/1/2018 through 3/31/2021 <i>Term Number: 5</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Shannon McAllister <i>Littleton</i>	Member <i>White Female</i>	4/1/2018 through 3/31/2021 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Michael Pittman <i>Halifax</i>	Member <i>Black Male</i>	4/1/2018 through 3/31/2021 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Five County Community Oper. Center Oversight Board

1	Dean Smith (vacant) <i>Roanoke Rapids</i>	Consumer/Family Member of Co <i>White Male</i>	7/1/2012 through 6/30/2015 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Marcelle Smith <i>Scotland Neck</i>	County Commissioner <i>Black Male</i>	7/1/2015 through 6/30/2018 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Regina Dickens <i>Littleton</i>	Community Stakeholder/Citizen <i>White Female</i>	7/1/2016 through 6/30/2019 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Halifax County Board of Adjustment

2	Thomas <i>Littleton</i>	Myrick, Jr. (Vacant)	Alternate <i>White Male</i>	6/2/2014 through 2/28/2017 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
5	Jeffrey <i>Roanoke Rapids</i>	Faison	Alternate <i>White Male</i>	3/1/2017 through 2/20/2020 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	Lee <i>Roanoke Rapids</i>	Bone	Member <i>White Male</i>	3/1/2017 through 2/28/2020 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
4	Jason <i>Littleton</i>	Myrick	Member <i>White Male</i>	2/4/2019 through 2/28/2020 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	James <i>Enfield</i>	Whitaker	Member <i>Black Male</i>	2/5/2018 through 2/28/2020 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
7	James <i>Roanoke Rapids</i>	Burroughs, Jr.	Member <i>Black Male</i>	3/1/2018 through 2/28/2021 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
8	Levi <i>Enfield</i>	Scott	Alternate <i>Black Male</i>	3/1/2018 through 2/28/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
6	John <i>Scotland Neck</i>	Smith	Member <i>Black Male</i>	7/1/2017 through 6/30/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes

Halifax County Council on Aging

12	Carolyn Littleton	Johnson	County Commissioner Black Female	through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
10	Jennifer Enfield	Cooper (Vacant)	Member Other Female	7/1/2016 through 6/30/2019 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
5	Brenda Roanoke Rapids	Ausby	Member Black Female	7/1/2017 through 6/30/2020 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
2	Helen Roanoke Rapids	Bush	Member White Female	7/1/2017 through 6/30/2020 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
16	James Halifax	Walden	Member Black Male	7/1/2017 through 6/30/2020 Term Number: 5	Appointed by: Halifax County Commissioners Eligible for reappointment? No
9	Gail Roanoke Rapids	Walker	Member White Female	7/1/2017 through 6/30/2020 Term Number: 8	Appointed by: Halifax County Commissioners Eligible for reappointment? No
11	Greg Roanoke Rapids	Browning	Member Black Male	7/1/2018 through 6/30/2021 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
13	Undine Roanoke Rapids	Garner	Member White Female	7/1/2018 through 6/30/2021 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
14	Marion Littleton	Lewis	Member Black Female	7/1/2018 through 6/30/2021 Term Number: 7	Appointed by: Halifax County Commissioners Eligible for reappointment? No
3	Ernestine Scotland Neck	Ware	Member Black Female	7/1/2018 through 6/30/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
15	Belinda Halifax	Belfield	Member Black Female	7/1/2019 through 6/30/2022 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
4	Katherine Halifax	Lee	Member Black Female	7/1/2019 through 6/30/2022 Term Number: 9	Appointed by: Halifax County Commissioners Eligible for reappointment? No
7	Tillman Roanoke Rapids	Long	Member White Male	7/1/2019 through 6/30/2022 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	William Roanoke Rapids	Mueller	Member White Male	7/1/2019 through 6/30/2022 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
8	Sandra Roanoke Rapids	Rosser	Member Black Female	7/1/2019 through 6/30/2022 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
6	Gladys Halifax	Walden	Member Black Female	7/1/2019 through 6/30/2022 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No

Halifax County Human Relations Commission

1	George Branch, Jr. (Vacant) <i>Roanoke Rapids</i>	Member <i>Black Male</i>	11/1/2010 through 10/31/2013 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
9	Doris Richardson (vacant) <i>Hollister</i>	Member <i>Indian Female</i>	11/1/2012 through 10/31/2015 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
6	Robert Bigham <i>Tillery</i>	Member <i>White Male</i>	11/1/2015 through 10/31/2018 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
5	Sandra Bryant <i>Roanoke Rapids</i>	Member <i>Black Female</i>	11/1/2016 through 10/31/2019 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
2	Sheldon Deaton <i>Roanoke Rapids</i>	Member <i>White Male</i>	11/1/2016 through 10/31/2019 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Susie Hodges <i>Littleton</i>	Member <i>Black Female</i>	11/1/2016 through 10/31/2019 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
4	J. Rives Manning <i>Roanoke Rapids</i>	Member <i>White Male</i>	11/1/2016 through 10/31/2019 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
8	Terry Buffaloe <i>Roanoke Rapids</i>	Member <i>Black Male</i>	11/1/2017 through 10/31/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Michael Felt <i>Roanoke Rapids</i>	Member <i>White Male</i>	11/1/2017 through 10/31/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Amphitheater Advisory Board

9	Christopher Mayo (Vacant) <i>Halifax</i>	Member <i>White Male</i>	8/1/2016 through 3/31/2018 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
10	Curtis Strickland (vacant) <i>Roanoke Rapids</i>	Member <i>White Male</i>	4/1/2017 through 3/31/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Frances King <i>Halifax</i>	Member <i>White Female</i>	4/1/2018 through 3/31/2021 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	J. Rives Manning, Jr. <i>Roanoke Rapids</i>	Member <i>White Male</i>	4/1/2018 through 3/31/2021 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
11	W. Turner Stephenson III <i>Roanoke Rapids</i>	Member <i>White Male</i>	4/1/2018 through 3/31/2021 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	George Daniel <i>Scotland Neck</i>	Member <i>White Male</i>	4/1/2019 through 3/31/2022 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
5	Lori Medlin <i>Roanoke Rapids</i>	Member <i>White Female</i>	4/1/2019 through 3/31/2022 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Richard Woodruff <i>Roanoke Rapids</i>	Member <i>White Male</i>	4/1/2019 through 3/31/2022 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
8	William Cox <i>Roanoke Rapids</i>	Member <i>White Male</i>	4/1/2020 through 3/31/2023 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
2	Jeff Dickens <i>Littleton</i>	Member <i>White Male</i>	4/1/2020 through 3/31/2023 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
1	Judy Evans-Barbee <i>Roanoke Rapids</i>	Member <i>White Female</i>	4/1/2020 through 3/31/2023 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>

Airport Authority

15	Vacant		Alternate Member		through	Appointed by: Halifax County Commissioners	
				Term Number:		Eligible for reappointment?	Yes
14	Vacant		Alternate Member		through	Appointed by: Halifax County Commissioners	
				Term Number:		Eligible for reappointment?	Yes
13	Vacant		Alternate Member		through	Appointed by: Halifax County Commissioners	
				Term Number:		Eligible for reappointment?	Yes
12	Vacant		Alternate Member		through	Appointed by: Halifax County Commissioners	
				Term Number:		Eligible for reappointment?	Yes
3	Ian Halifax	Bumgarner	Ex-Officio White Male		through	Appointed by: Halifax County Commissioners	
				Term Number: 0		Eligible for reappointment?	Yes
2	Mary Halifax	Duncan	Ex-Officio White Female		through	Appointed by: Halifax County Commissioners	
				Term Number: 0		Eligible for reappointment?	Yes
4	Nicole Rich Square	Boone	Black Female	3/18/2019	through 1/31/2020	Appointed by: Northampton County Commissioners	
				Term Number: 0		Eligible for reappointment?	Yes
1	Chris Roanoke Rapids	Canady	Member White Male	2/1/2017	through 1/31/2020	Appointed by: Roanoke Rapids City Council	
				Term Number: 1		Eligible for reappointment?	Yes
10	Robert Roanoke Rapids	Clark	Member Black Male	2/1/2017	through 1/31/2020	Appointed by: Halifax County Commissioners	
				Term Number: 4		Eligible for reappointment?	No
5	Andrew Rocky Mount	Roy	Member White Male	2/1/2017	through 1/31/2020	Appointed by: Halifax-Northampton Airport Authority	
				Term Number: 2		Eligible for reappointment?	Yes
9	Joyce Margaretsville	Buffaloe	Member Black Female	3/18/2019	through 1/31/2021	Appointed by: Northampton County Commissioners	
				Term Number: 0		Eligible for reappointment?	Yes
8	Calvin Roanoke Rapids	Potter	Secretary White Male	2/1/2018	through 1/31/2021	Appointed by: Roanoke Rapids City Council	
				Term Number: 9		Eligible for reappointment?	No
11	Vernon J. Roanoke Rapids	Bryant	Member Black Male	2/1/2019	through 1/31/2022	Appointed by: Halifax County Commissioners	
				Term Number: 2		Eligible for reappointment?	Yes
7	Ralph Roanoke Rapids	Johnson, Jr.	Member White Male	10/7/2019	through 1/31/2022	Appointed by: Halifax County Commissioners	
				Term Number: 0		Eligible for reappointment?	Yes
6	Julia Weldon	Meacham	Member White Female	2/1/2019	through 1/31/2022	Appointed by: Halifax County Commissioners	
				Term Number: 6		Eligible for reappointment?	No

Health Board

7	Delisha Moore (vacant) <i>Roanoke Rapids</i>	Optometrist <i>White Female</i>	1/1/2017 through 12/31/2019 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
11	Justin Blackmon <i>Roanoke Rapids</i>	Engineer Position <i>White Male</i>	1/1/2019 through 12/31/2021 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	Donald Crowder <i>Roanoke Rapids</i>	At-Large Member <i>White Male</i>	1/1/2019 through 12/31/2021 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	Eloise P. Hardee <i>Roanoke Rapids</i>	Registered Nurse <i>White Female</i>	1/1/2019 through 12/31/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
10	Belinda Hill <i>Roanoke Rapids</i>	At-Large Member <i>Black Female</i>	1/1/2019 through 12/31/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
9	Kimberly Mack <i>Littleton</i>	At-Large Member <i>Black Female</i>	1/1/2019 through 12/31/2021 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
2	Eric Nicholson <i>Roanoke Rapids</i>	Dentist <i>White Male</i>	1/1/2019 through 12/31/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
8	Carol Anne Rupe <i>Roanoke Rapids</i>	Physician <i>White Female</i>	1/1/2019 through 12/31/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
6	Melissa Woodruff <i>Weldon</i>	Pharmacist <i>White Female</i>	1/1/2019 through 12/31/2021 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
4	Carolyn Johnson <i>Littleton</i>	County Commissioner <i>Black Female</i>	1/1/2020 through 12/31/2022 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
5	Louis V. Mann, III <i>Roanoke Rapids</i>	Veterinarian <i>White Male</i>	1/1/2020 through 12/31/2022 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes

Industrial Facilities & Pollution Control

5	Kenny Deloatch Roanoke Rapids	Member White Male	2/1/2013 through 1/31/2019 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
6	Carl Ferebee Roanoke Rapids	Member Black Male	3/11/2013 through 1/31/2019 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
7	G. Wayne Long Roanoke Rapids	Member White Male	2/1/2013 through 1/31/2019 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	Rick Gilstrap (Vacant) Roanoke Rapids	Member White Male	2/1/2015 through 1/31/2021 Term Number: 5	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
2	Clay Shields Scotland Neck	Member White Male	2/1/2015 through 1/31/2021 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	Michael Knudson Roanoke Rapids	Member White Male	2/1/2017 through 1/31/2023 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
4	Marvin Newsom, III Littleton	Member White Male	2/1/2017 through 1/31/2023 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes

Juvenile Crime Prevention Council

9	Diane Pridgen (Vacant) <i>Scotland Neck</i>	Substance Abuse Professional <i>White Female</i>	2/1/2010 through 1/31/2012 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
7	Fred Draper (Vacant) <i>Roanoke Rapids</i>	Non-Profit or United Way Repres <i>White Male</i>	2/1/2011 through 1/31/2013 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
25	Ronna Graham (Vacant) <i>Halifax</i>	At-Large Member <i>White Female</i>	2/1/2013 through 1/31/2015 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
16	Linda Vaughan (Vacant) <i>Roanoke Rapids</i>	At-Large Member <i>White Female</i>	5/6/2013 through 1/31/2015 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
10	Janyah Alston (Vacant) <i>Scotland Neck</i>	Representative under 18 years of <i>Black Female</i>	3/10/2014 through 1/31/2016 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
5	Niasia Anthony (Vacant) <i>Scotland Neck</i>	Representative under 18 years of <i>Black Female</i>	2/1/2014 through 1/31/2016 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	Bettina Flood (Vacant) <i>Halifax</i>	Juvenile Defense Attorney <i>Black Female</i>	2/1/2014 through 1/31/2016 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
26	Levi Scott (Vacant) <i>Enfield</i>	Business Community Member <i>Black Male</i>	8/3/2015 through 1/31/2016 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
12	Clarette Glenn (Vacant) <i>Henderson</i>	Mental Health Representative <i>Black Female</i>	2/1/2017 through 1/31/2019 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
14	Valerie Asbell <i>Halifax</i>	District Attorney <i>White Female</i>	2/1/2019 through 1/31/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
20	Brenda Branch <i>Roanoke Rapids</i>	District Court Judge <i>Black Female</i>	2/1/2019 through 1/31/2021 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
13	Tony N. Brown <i>Halifax</i>	County Manager <i>Black Male</i>	2/1/2019 through 1/31/2021 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
23	Terry Buffaloe <i>Roanoke Rapids</i>	At-Large Member <i>Black Male</i>	2/1/2019 through 1/31/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
24	Eric Cunningham <i>Halifax</i>	School Superintendent Designee <i>Black Male</i>	2/1/2019 through 1/31/2021 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
11	Robin Johnson <i>Halifax</i>	Social Services representative <i>White Female</i>	2/1/2019 through 1/31/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
2	Teresa King <i>Enfield</i>	At-Large Member <i>Black Female</i>	2/1/2019 through 1/31/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes

21	Sonynia <i>Halifax</i>	Leonard	Chief Court Counselor <i>Black Female</i>	2/1/2019 through 1/31/2021 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
17	Bobby <i>Roanoke Rapids</i>	Martin, Jr.	Police Chief <i>Black Male</i>	10/7/2019 through 1/31/2021 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
15	Angela <i>Roanoke Rapids</i>	Moody	Public Health Representative <i>White Female</i>	2/1/2019 through 1/31/2021 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
22	Barbara <i>Weldon</i>	Plum	At-Large Member <i>Black Female</i>	2/1/2019 through 1/31/2021 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
19	Marcelle <i>Scotland Neck</i>	Smith	County Commissioner <i>Black Male</i>	2/1/2019 through 1/31/2021 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
18	Stephanie <i>Roanoke Rapids</i>	Smith	At-Large Member <i>Black Female</i>	4/6/2020 through 1/31/2021 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Ellen <i>Roanoke Rapids</i>	Burnette	At-Large Member <i>White Female</i>	2/1/2020 through 1/31/2022 <i>Term Number: 7</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
6	Anzell <i>Halifax</i>	Harris	Halifax Sheriff Office <i>Black Male</i>	2/1/2020 through 1/31/2022 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
8	Joe <i>Halifax</i>	Long	Parks & Recreation Representati <i>White Male</i>	2/1/2020 through 1/31/2022 <i>Term Number: 12</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
4	Joseph <i>Weldon</i>	Sandoval	Faith Community Representative <i>White Male</i>	2/1/2020 through 1/31/2022 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Nursing Home Advisory Committee

5	Carolyn <i>Littleton</i>	Johnson	Ex-Officio <i>Black Female</i>		through <i>Term Number:</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Delores <i>Enfield</i>	McGriff (vacant)	Member <i>Other Female</i>	9/3/2013	through 6/30/2014 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
1	Nannie <i>Hollister</i>	Lynch (vacant)	Member <i>Black Female</i>	7/1/2012	through 6/30/2015 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
7	Hattie <i>Roanoke Rapids</i>	Squire (Vacant)	Member <i>Black Female</i>	7/1/2012	through 6/30/2015 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
6	Prudence <i>Littleton</i>	Boseman	Member <i>White Female</i>	2/1/2016	through 6/30/2018 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Clarence <i>Scotland Neck</i>	Pender	Member <i>Black Male</i>	7/1/2017	through 6/30/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	Isabelle <i>Scotland Neck</i>	Pender	Member <i>Black Female</i>	7/1/2017	through 6/30/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Roanoke Chowan Regional Housing Authority

1	Vernon Bryant (Vacant) <i>Roanoke Rapids</i>	County Commissioner <i>Black Male</i>	1/1/2018 through 12/31/2022 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
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Roanoke Rapids Board of Adjustment

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|---|------------------------------------------------|--------------------------------|----------------------------------------------|-------------------------------------------------------------------------------------|
| 1 | Tillman Long (vacant)
Roanoke Rapids | ETJ Member
White Male | 6/1/2011 through 5/31/2014
Term Number: 4 | Appointed by: Halifax County Commissioners
Eligible for reappointment? No |
| 2 | Greg Browning
Roanoke Rapids | Alternate Member
Black Male | 6/1/2018 through 5/31/2021
Term Number: 6 | Appointed by: Halifax County Commissioners
Eligible for reappointment? No |

Roanoke Rapids Planning Board

2	Tillman Long (Vacant) Roanoke Rapids	ETJ Member White Male	6/1/2011 through 5/31/2014 Term Number: 8	Appointed by: Halifax County Commissioners Eligible for reappointment? No
3	Robert Moore, Jr. (Vacant) Roanoke Rapids	ETJ Member Black Male	6/1/2017 through 5/31/2020 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
4	Greg Browning Roanoke Rapids	ETJ Member Black Male	6/1/2018 through 5/31/2021 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
1	Terry Campbell Roanoke Rapids	ETJ Member Black Male	6/1/2019 through 5/31/2022 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No

Solid Waste Advisory Board

5	Bill <i>Enfield</i>	Dickens (Vacant)	Enfield <i>White Male</i>	2/1/2011 through 1/31/2014 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
11	John <i>Halifax</i>	Lovett (Vacant)	Member <i>White Male</i>	2/1/2011 through 1/31/2014 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
2	Danny <i>Roanoke Rapids</i>	Acree (Vacant)	Roanoke Rapids <i>White Male</i>	2/1/2017 through 1/31/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
8	Gregory <i>Enfield</i>	Griffin	Ex-Officio <i>White Male</i>	2/1/2020 through 1/31/2023 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	James <i>Scotland Neck</i>	Gunnells	Scotland Neck <i>White Male</i>	2/1/2020 through 1/31/2023 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
6	Lindberg <i>Weldon</i>	Harlow	Weldon <i>White Male</i>	2/1/2020 through 1/31/2023 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Al <i>Littleton</i>	Haskins	At-Large Member <i>White Male</i>	2/1/2020 through 1/31/2023 <i>Term Number: 5</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
1	Ann <i>Littleton</i>	Jackson	At-Large Member <i>White Female</i>	2/1/2020 through 1/31/2023 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
9	John <i>Scotland Neck</i>	Smith	At-Large Member <i>Black Male</i>	2/1/2020 through 1/31/2023 <i>Term Number: 8</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
4	Robert <i>Hobgood</i>	Sykes, Jr.	Hobgood <i>White Male</i>	2/1/2020 through 1/31/2023 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
10	Betty <i>Littleton</i>	Willis	Littleton <i>White Female</i>	2/1/2020 through 1/31/2023 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>

Tourism Authority

4	Mary Halifax	Duncan	Ex-Officio White Female	through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? No
2	Cathy Roanoke Rapids	Scott	Ex-Officio White Female	through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? No
1	Jim Littleton	Trzinki	Ex-Officio White Male	through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? No
3	Arthur Halifax	Whitehead	Ex-Officio White Male	through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? No
6	Kathy Roanoke Rapids	White (Vacant)	Member White Female	8/1/2016 through 7/31/2019 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
10	Sandra Roanoke Rapids	Bryant	Member Black Female	8/1/2017 through 7/31/2020 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? No
9	James Roanoke Rapids	Carlisle	Member White Male	8/1/2017 through 7/31/2020 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? No
8	Jessica Roanoke Rapids	Hedgpeth	Member Indian Female	7/9/2018 through 7/31/2020 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
13	Christina Roanoke Rapids	Gregory	Member White Female	8/1/2018 through 7/31/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
12	Brent Scotland Neck	Lubbock	Member White Male	6/3/2019 through 7/31/2021 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
11	Percilla Roanoke Rapids	West	Member Black Female	8/1/2018 through 7/31/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
7	Yvonne Littleton	Thompson	Member White Female	8/1/2019 through 7/31/2022 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
5	Curtis Roanoke Rapids	Wynn	Member Black Male	8/1/2019 through 7/31/2022 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? No

Upper Coastal Plain Board of Directors

3	Tony <i>Halifax</i>	Brown	County Manager <i>Black Male</i>	7/1/2018 through 6/30/2020 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Ian <i>Halifax</i>	Bumgarner	Alternate Member <i>White Male</i>	7/1/2018 through 6/30/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	Dia <i>Halifax</i>	Denton	Alternate Member <i>White Female</i>	7/1/2018 through 6/30/2020 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	Norlan <i>Roanoke Rapids</i>	Graves (Vacant)	At-Large/Private Sector <i>Black Male</i>	7/1/2018 through 6/30/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
1	Barbara <i>Enfield</i>	Simmons	At-Large/Private Sector <i>Black Female</i>	7/1/2018 through 6/30/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
5	Marcelle <i>Scotland Neck</i>	Smith	Elected Official <i>Black Male</i>	7/1/2018 through 6/30/2020 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: JUNE 2020 BOARD APPOINTMENTS

For Information Only – No Action Required

No action is necessary at this time because Boards have until the middle of this month to make recommendations regarding these appointments.

According to our records, the Adult Care Home Advisory Committee has one member that is appointed by the Board of Commissioners with a term that will expire on June 30, 2020:

Hattie Staton

According to our records, the Alcoholic Beverage Control has one member that is appointed by the Board of Commissioners with a term that will expire on June 30, 2020:

Tyrone Williams

According to our records, the Economic Development Board has three members that are appointed by the Board of Commissioners with terms that will expire on June 30, 2020:

Ronnie Locke, Samuel Robinson, Jr. and Benjamin Sledge

According to our records, the Halifax Community College Board of Trustees has one member that is appointed by the Board of Commissioners with a term that will expire on June 30, 2020:

Michael Felt

According to our records, the Halifax County Council on Aging has four members that are appointed by the Board of Commissioners with terms that will expire on June 30, 2020:

Brenda Ausby, Helen Bush, James Walden and Gail Walker

According to our records, the Library Board has two members that are appointed by the Board of Commissioners with terms that will expire on June 30, 2020:

Betty Freuler and Delores Harvey-Amason

According to our records, the Nursing Home Advisory Committee has two members that are appointed by the Board of Commissioners with terms that will expire on June 30, 2020:

Clarence Pender and Isabelle Pender

According to our records, the Regional Aging Advisory Council has two members that are appointed by the Board of Commissioners with terms that will expire on June 30, 2020:

Greg Browning and Jennifer Fields

According to our records, the Roanoke Canal Commission has one member that is appointed by the Board of Commissioners with a term that will expire on June 30, 2020:

Greg Brown

According to our records, the Social Services Board has one member that is appointed by the Board of Commissioners with a term that will expire on June 30, 2020:

Elease Frederick

According to our records, the Upper Coastal Plain Board of Directors has six members that are appointed by the Board of Commissioners with terms that will expire on June 30, 2020:

**Tony Brown, Ian Bumgarner, Dia Denton, Norlan Graves, Barbara Simmons
and Marcelle Smith**

Adult Care Home Advisory Committee

3	Fred Brown (Vacant) <i>Roanoke Rapids</i>	Member <i>Black Male</i>	7/1/2016 through 6/30/2019 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
1	Hattie Staton <i>Scotland Neck</i>	Member <i>Black Female</i>	7/1/2017 through 6/30/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
5	Prudence Boseman <i>Littleton</i>	Member <i>White Female</i>	7/1/2018 through 6/30/2021 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	Ozie Ruffin <i>Weldon</i>	Member <i>Black Female</i>	7/1/2018 through 6/30/2021 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
2	Alberta Greene <i>Weldon</i>	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 <i>Term Number: 7</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>

Alcoholic Beverage Control

2	Tyrone Williams Enfield	Member Black Male	4/1/2019 through 6/30/2020 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	Johnny Draper, Jr. Weldon	Member White Male	7/1/2018 through 6/30/2021 Term Number: 8	Appointed by: Halifax County Commissioners Eligible for reappointment? No
4	Helen Bush Roanoke Rapids	Member White Female	4/1/2019 through 6/30/2022 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
5	James Eatman Roanoke Rapids	Member White Male	4/1/2019 through 6/30/2022 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	Robert Shields Scotland Neck	Chair Black Male	7/1/2019 through 6/30/2022 Term Number: 9	Appointed by: Halifax County Commissioners Eligible for reappointment? No

Economic Development Board

3	Ronnie Enfield	Locke	Enfield White Male	7/1/2017 through 6/30/2020 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
9	Samuel Littleton	Robinson, Jr.	At-Large Member Black Male	7/1/2017 through 6/30/2020 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
2	Benjamin Roanoke Rapids	Sledge	At-Large Member Black Male	7/1/2017 through 6/30/2020 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
10	Hugh Roanoke Rapids	Bazemore	At-Large Member White Male	7/1/2018 through 6/30/2021 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
5	Johnny Weldon	Draper, Jr.	Weldon White Male	7/1/2018 through 6/30/2021 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
6	Daniel Roanoke Rapids	Fouts, Jr.	Roanoke Rapids White Male	7/1/2018 through 6/30/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
4	J. Rives Roanoke Rapids	Manning, Jr.	County Commissioner White Male	7/1/2018 through 6/30/2021 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
11	Robert Hobgood	Sykes	Hobgood White Male	7/1/2018 through 6/30/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
8	Danny Halifax	Hinnant	Halifax White Male	7/1/2019 through 6/30/2022 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
1	Kris Littleton	Neal, Jr.	Littleton White Male	7/8/2019 through 6/30/2022 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
7	Portia Scotland Neck	Shields	Scotland Neck Black Female	7/1/2019 through 6/30/2022 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes

Halifax Community College Board of Trustees

7	J. Deans <i>Roanoke Rapids</i>	Eatman	Member <i>White Male</i>	7/1/2015 through 6/30/2019 Term Number: 1	Appointed by: RRGSD Board of Education Eligible for reappointment? Yes
1	Byron <i>Littleton</i>	Waters	Member <i>White Male</i>	12/5/2016 through 6/30/2019 Term Number: 0	Appointed by: Governor Eligible for reappointment? Yes
10	Michael G. <i>Roanoke Rapids</i>	Felt	Member <i>White Male</i>	7/1/2016 through 6/30/2020 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
8	Mary <i>Enfield</i>	Mebane	Member <i>Black Female</i>	7/1/2017 through 6/30/2020 Term Number: 0	Appointed by: Governor Eligible for reappointment? Yes
5	Ruel <i>Enfield</i>	Solomon	Member <i>Black Male</i>	7/1/2016 through 6/30/2020 Term Number: 2	Appointed by: Halifax County Board of Education Eligible for reappointment? Yes
6	Fannie <i>Garysburg</i>	Greene	Member <i>Black Female</i>	7/1/2017 through 6/30/2021 Term Number: 1	Appointed by: Governor Eligible for reappointment? Yes
11	Marie <i>Littleton</i>	Robinson	Member <i>Black Female</i>	7/1/2017 through 6/30/2021 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	John <i>Scotland Neck</i>	Smith	Member <i>Black Male</i>	7/1/2017 through 6/30/2021 Term Number: 2	Appointed by: Boards of Education Eligible for reappointment? Yes
12	Thomas <i>Roanoke Rapids</i>	Barrett, Jr.	Member <i>White Male</i>	6/3/2019 through 6/30/2022 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
2	Bettie <i>Weldon</i>	Cofield	Member <i>Black Female</i>	7/1/2018 through 6/30/2022 Term Number: 3	Appointed by: Weldon City Board of Education Eligible for reappointment? Yes
4	Jennifer <i>Enfield</i>	Locke	Member <i>White Female</i>	7/1/2018 through 6/30/2022 Term Number: 1	Appointed by: Governor Eligible for reappointment? Yes
9	Michael <i>Hollister</i>	Mills	Member <i>Indian Male</i>	7/1/2019 through 6/30/2023 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes

Halifax County Council on Aging

12	Carolyn Johnson <i>Littleton</i>	County Commissioner <i>Black Female</i>	through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
10	Jennifer Cooper (Vacant) <i>Enfield</i>	Member <i>Other Female</i>	7/1/2016 through 6/30/2019 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
5	Brenda Ausby <i>Roanoke Rapids</i>	Member <i>Black Female</i>	7/1/2017 through 6/30/2020 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
2	Helen Bush <i>Roanoke Rapids</i>	Member <i>White Female</i>	7/1/2017 through 6/30/2020 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
16	James Walden <i>Halifax</i>	Member <i>Black Male</i>	7/1/2017 through 6/30/2020 Term Number: 5	Appointed by: Halifax County Commissioners Eligible for reappointment? No
9	Gail Walker <i>Roanoke Rapids</i>	Member <i>White Female</i>	7/1/2017 through 6/30/2020 Term Number: 8	Appointed by: Halifax County Commissioners Eligible for reappointment? No
11	Greg Browning <i>Roanoke Rapids</i>	Member <i>Black Male</i>	7/1/2018 through 6/30/2021 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
13	Undine Garner <i>Roanoke Rapids</i>	Member <i>White Female</i>	7/1/2018 through 6/30/2021 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
14	Marion Lewis <i>Littleton</i>	Member <i>Black Female</i>	7/1/2018 through 6/30/2021 Term Number: 7	Appointed by: Halifax County Commissioners Eligible for reappointment? No
3	Ernestine Ware <i>Scotland Neck</i>	Member <i>Black Female</i>	7/1/2018 through 6/30/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
15	Belinda Belfield <i>Halifax</i>	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
4	Katherine Lee <i>Halifax</i>	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 Term Number: 9	Appointed by: Halifax County Commissioners Eligible for reappointment? No
7	Tillman Long <i>Roanoke Rapids</i>	Member <i>White Male</i>	7/1/2019 through 6/30/2022 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	William Mueller <i>Roanoke Rapids</i>	Member <i>White Male</i>	7/1/2019 through 6/30/2022 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
8	Sandra Rosser <i>Roanoke Rapids</i>	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
6	Gladys Walden <i>Halifax</i>	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No

Library Board

3	Betty <i>Littleton</i>	Freuler	Littleton Library Branch <i>White Female</i>	7/1/2017 through 6/30/2020 <i>Term Number: 2</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
4	Delores <i>Halifax</i>	Harvey-Amason	Member <i>Black Female</i>	7/1/2017 through 6/30/2020 <i>Term Number: 2</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
6	Robert <i>Scotland Neck</i>	Alexander	Scotland Neck Library Branch <i>White Male</i>	7/1/2018 through 6/30/2021 <i>Term Number: 1</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
7	Tessie <i>Weldon</i>	Hofmann-Brady	Weldon Library Branch <i>White Female</i>	7/1/2018 through 6/30/2021 <i>Term Number: 4</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
5	C. K. <i>Roanoke Rapids</i>	Wilson	Member <i>White Male</i>	7/1/2018 through 6/30/2021 <i>Term Number: 5</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
2	Margaret <i>Halifax</i>	Phillips	Member <i>White Female</i>	7/1/2019 through 6/30/2022 <i>Term Number: 5</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
1	Marie <i>Littleton</i>	Robinson	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 <i>Term Number: 3</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
8	Judy <i>Enfield</i>	Whitaker	Enfield Library Branch <i>Black Female</i>	7/1/2019 through 6/30/2022 <i>Term Number: 3</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>

Nursing Home Advisory Committee

5	Carolyn <i>Littleton</i>	Johnson	Ex-Officio <i>Black Female</i>	through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	Delores <i>Enfield</i>	McGriff (vacant)	Member <i>Other Female</i>	9/3/2013 through 6/30/2014 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	Nannie <i>Hollister</i>	Lynch (vacant)	Member <i>Black Female</i>	7/1/2012 through 6/30/2015 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
7	Hattie <i>Roanoke Rapids</i>	Squire (Vacant)	Member <i>Black Female</i>	7/1/2012 through 6/30/2015 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
2	Clarence <i>Scotland Neck</i>	Pender	Member <i>Black Male</i>	7/1/2017 through 6/30/2020 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
4	Isabelle <i>Scotland Neck</i>	Pender	Member <i>Black Female</i>	7/1/2017 through 6/30/2020 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
6	Prudence <i>Littleton</i>	Boseman	Member <i>White Female</i>	7/1/2018 through 6/30/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes

Regional Aging Advisory Council

2	Rose Battle <i>Rocky Mount</i>	Ex-Officio (Aging Director) <i>Black Female</i>	through <i>Term Number:</i>	<i>Appointed by:</i> Halifax County Commissioners <i>Eligible for reappointment?</i> Yes
7	William Mueller <i>Roanoke Rapids</i>	Ex-Officio (NC Senior Tar Heel) <i>White Male</i>	through <i>Term Number:</i>	<i>Appointed by:</i> Halifax County Commissioners <i>Eligible for reappointment?</i> Yes
6	Greg Browning <i>Roanoke Rapids</i>	Member <i>Black Male</i>	7/1/2018 through 6/30/2020 <i>Term Number: 1</i>	<i>Appointed by:</i> Halifax County Commissioners <i>Eligible for reappointment?</i> Yes
3	Jennifer Fields <i>Hobgood</i>	Member <i>Black Female</i>	6/3/2019 through 6/30/2020 <i>Term Number: 0</i>	<i>Appointed by:</i> Halifax County Commissioners <i>Eligible for reappointment?</i> Yes

Roanoke Canal Commission

1	Greg Brown <i>Roanoke Rapids</i>	Member <i>White Male</i>	2/3/2020 through 6/30/2020 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
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Social Services Board

4	Elease <i>Enfield</i>	Frederick	Member <i>Black Female</i>	9/5/2017 through 6/30/2020 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Mary <i>Enfield</i>	Mebane	Member <i>Black Female</i>	7/1/2017 through 6/30/2020 <i>Term Number: 1</i>	<i>Appointed by: NC Social Services Commission</i> <i>Eligible for reappointment? Yes</i>
5	Benjamin <i>Roanoke Rapids</i>	Sledge	Member <i>Black Male</i>	7/1/2018 through 6/30/2021 <i>Term Number: 2</i>	<i>Appointed by: DSS Board</i> <i>Eligible for reappointment? No</i>
1	J. Rives <i>Roanoke Rapids</i>	Manning, Jr.	Member <i>White Male</i>	7/1/2019 through 6/30/2022 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Joyce <i>Roanoke Rapids</i>	Wrenn	Member <i>White Female</i>	7/1/2019 through 6/30/2022 <i>Term Number: 1</i>	<i>Appointed by: NC Social Services Commission</i> <i>Eligible for reappointment? Yes</i>

Upper Coastal Plain Board of Directors

3	Tony <i>Halifax</i>	Brown	County Manager <i>Black Male</i>	7/1/2018 through 6/30/2020 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Ian <i>Halifax</i>	Bumgarner	Alternate Member <i>White Male</i>	7/1/2018 through 6/30/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	Dia <i>Halifax</i>	Denton	Alternate Member <i>White Female</i>	7/1/2018 through 6/30/2020 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	Norlan <i>Roanoke Rapids</i>	Graves (Vacant)	At-Large/Private Sector <i>Black Male</i>	7/1/2018 through 6/30/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
1	Barbara <i>Enfield</i>	Simmons	At-Large/Private Sector <i>Black Female</i>	7/1/2018 through 6/30/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
5	Marcelle <i>Scotland Neck</i>	Smith	Elected Official <i>Black Male</i>	7/1/2018 through 6/30/2020 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: M. Glynn Rollins, Jr., County Attorney

PRESENTER: M. Glynn Rollins, Jr., County Attorney

SUBJECT: Resolution Related to Donations of Property

DATE: May 11, 2020 Regular Meeting

SUPPORTING INFORMATION:

As a body politic and corporate, Halifax County has the authority to receive, hold and appropriate donations. The Board has the authority, by ordinance or resolution, to set parameters or procedures for the acceptance of donations. Attached for your consideration is a resolution that would authorize the county manager to accept donations of personal property valued at \$5,000 or less, and which do not have "strings" attached that would require the county to appropriate additional funding.

ATTACHMENTS:

Description

- ▢ Proposed Resolution

TOTAL COST:N/A

COUNTY COST:N/A

REQUEST: Consider adoption of the attached resolution.

A RESOLUTION AUTHORIZING THE COUNTY MANAGER TO
ACCEPT DONATIONS TO HALIFAX COUNTY AND RELATED MATTERS

WHEREAS, pursuant to G.S. 153A-11, Halifax County, as a body politic and corporate, may acquire and hold any property and rights of property, real and personal, that may be devised, sold, or in any manner conveyed, dedicated to, or otherwise acquired by the county, including donations of real and personal property; and

WHEREAS, pursuant to G.S. 153A-12, a power, right, duty, function, privilege, or immunity that is conferred or imposed by law without direction or restriction as to how it is to be exercised or performed, such as the acceptance of donations, shall be carried into execution as provided by ordinance or resolution of the county board of commissioners; and

WHEREAS, the Halifax County Board of Commissioners (the Board) desires to adopt a resolution authorizing the County Manager to accept donations of property on behalf of the county without first obtaining the consent of the Board, under the circumstances or limitations set forth below;

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The County Manager be and hereby is authorized to accept donations to Halifax County without prior approval of the Board of County Commissioners, subject to the following exceptions:

- a. Donations of real property or any interest in real property.
- b. Donations of any property having a value in excess of \$5,000.00.
- c. Donations of any property receipt of which is conditioned upon its use for a specific program, project, purpose or function if the total cost of that program, project, purpose or function exceeds the value of the property donated.

2. Nothing here shall be interpreted to prevent the County Manager from conferring with the Board with regard to acceptance of donations which otherwise would not require consent of the Board under this resolution.

3. All donations received by the county, whether by approval of the County Manager or the Board, shall be received, held and appropriated in conformance with the Local Government Budget and Fiscal Control Act.

Adopted this _____ day of May, 2020.

Vernon J. Bryant, Chairman

Attest: _____
Andrea H. Wiggins, Clerk to the Board



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Vernon J. Bryant, Chairman

PRESENTER: Vernon J. Bryant, Chairman

SUBJECT: Letter of Appreciation - Lowe's Home Improvement Donation

DATE: May 11, 2020 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find a letter of appreciation regarding a donation from Lowe's Home Improvement.

ATTACHMENTS:

Description

- ▢ Letter of Appreciation - Lowe's Home Improvement Donation

TOTAL COST:

COUNTY COST:

REQUEST: Approve the letter of appreciation regarding a donation from Lowe's Home Improvement.

Halifax County Board of Commissioners

Vernon J. Bryant, Chairman
J. Rives Manning, Jr., Vice-Chairman
Carolyn C. Johnson
Linda A. Brewer
Marcelle O. Smith
T. Patrick W. Qualls



Tony N. Brown
County Manager
Andrea H. Wiggins
Clerk to the Board
M. Glynn Rollins, Jr.
County Attorney

Halifax County Historic Courthouse
10 North King Street, Post Office Box 38, Halifax, North Carolina 27839
252-583-1131 · Fax: 252-583-9921
www.halifaxnc.com

May 11, 2020

Mr. Jay Stanford, Store Manager
Lowe's Home Improvement
1600 Julian Allsbrook Highway
Roanoke Rapids, North Carolina 27870

Dear Mr. Stanford:

On behalf of the Halifax County Board of Commissioners, I would like to express our sincere appreciation regarding the Whirlpool refrigerator that was donated to the Halifax County Emergency Services Department.

Lowe's Home Improvement is one of Halifax County's finest assets and serves as a cornerstone to our community. This donation will be used by our employees who are responsible for providing emergency medical services to all the citizens of Halifax County.

The Halifax County Board of Commissioners would like to thank Lowe's Home Improvement for such a generous donation along with the many other contributions to Halifax County.

With kindest regards, I am

Sincerely,

Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

CC: Andy Jackson, Lowe's Department Supervisor

The mission of the Halifax County Board of Commissioners is to provide leadership and support for an effective county government that seeks to enhance the quality of life for the people of Halifax County.

In God We Trust



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Andrea H. Wiggins, MMC, Clerk to the Board/Assistant to the County Manager

PRESENTER: County Commissioners

SUBJECT: Approval of Closed Session Minutes

DATE: May 11, 2020 Regular Meeting

SUPPORTING INFORMATION:

The draft minutes of the January 6, 2020, January 21, 2020, February 3, 2020, February 17, 2020, and March 9, 2020 Closed Session Meetings have been previously provided for your review and approval. A copy of these minutes will also be provided during the meeting.

ATTACHMENTS:

Description

No Attachments Available

TOTAL COST:

COUNTY COST:

REQUEST: Approve the Closed Session Minutes.