

Halifax County Board of Commissioners

Vernon J. Bryant, Chairman
J. Rives Manning, Jr., Vice-Chairman
Carolyn C. Johnson
Linda A. Brewer
Marcelle O. Smith
T. Patrick W. Qualls



Tony N. Brown
County Manager
Andrea H. Wiggins
Clerk to the Board
M. Glynn Rollins, Jr.
County Attorney

Monday June 1, 2020 Regular Meeting 9:30 AM

Halifax County Historic Courthouse
10 North King Street, Post Office Box 38, Halifax, North Carolina 27839
252-583-1131/Fax: 252-583-9921
www.halifaxnc.com

The mission of the Halifax County Board of Commissioners is to provide leadership and support for an effective county government that seeks to enhance the quality of life for the people of Halifax County.

Call to Order

Chairman Vernon J. Bryant

Invocation and Pledge of Allegiance

Adoption of the Agenda

Conflict of Interest

Chairman Vernon J. Bryant

In accordance with the Halifax County Board of Commissioners Rules of Procedures and N. C. G. S. Sec.153A-44, it is the duty of every member present to vote on all matters coming before the Board, unless there is a conflict of interest as determined by the Board or by law. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and the remaining Board members will vote to consider the requested excuse.

1. Consent Agenda

County Commissioners

- A. Budget Amendments
- B. Property Tax Releases - May 2020
- C. BJA Coronavirus Supplemental Funding Grant
- D. Truist (formerly BB&T). Designations Resolutions
- E. Authorization for Continuation of Current Bank Accounts
- F. Authorization to Prepare Budget Amendments to Prevent Deficit Spending
- G. Capital/Grant/Project Carry-Forward Authorization for FY 21

2. Special Recognition

- A. Special Recognition of Lt Steven Casey & Sgt Harold Phillips

Wes Tripp, Sheriff

3. Public Comment Period N. C. G. S. 153A - 52.1

- A. Public Comment Period

4. Public Hearing

- A. Halifax County FY 2020-2021 Budget

Tony N. Brown, County Manager

5. Agenda Items

- | | | |
|------------|--|--|
| A. | Halifax County Schools Lottery Funds Request | Tony Alston, Halifax County Schools |
| B. | Child Fatality Prevention Team Annual Report | Bruce L. Robistow, Health Director |
| C. | Resolution to Extend Time for Enforcement of the "No Tethering" Ordinance | Bruce L. Robistow, Health Director |
| 6. | Board Appointments | |
| A. | Board Appointments | County Commissioners |
| 7. | Economic Development Report | |
| A. | Resolution Supporting the Acquisition and Development of the S-Line and SA-Line Rail Corridors | Cathy A. Scott, Economic Development Director |
| 8. | County Manager's Report | |
| A. | Halifax County ABC Board Travel Policy | Tony N. Brown, County Manager |
| B. | Retirement Resolution - Emanuel Whitaker, Cooperative Extension | Tony N. Brown, County Manager |
| 9. | County Attorney's Report | |
| A. | Resolution Authorizing County Manager to Apply for Certain Grants | M. Glynn Rollins, Jr., County Attorney |
| 10. | Other Business | County Commissioners |
| A. | Resolution Honoring Halifax County Centenarian Ruth Hilliard | Vernon J. Bryant, Chairman |
| 11. | Closed Session | County Commissioners |
| 12. | Adjourn Until The June 15, 2020 Regular Meeting at 9:30 A. M. | County Commissioners |

Accommodations for individuals with disabilities may be arranged by contacting the County Manager's office at 252-583-1131 at least 48 hours prior to the meeting.



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Mary W. Duncan, Finance Director

SUBJECT: Budget Amendments

DATE: June 1, 2020 Regular Meeting

SUPPORTING INFORMATION:

Attached are copies of the budget amendments which transfer amounts from one fund to another, increase or decrease funds from an outside funding source or establish new budgets not set up in the original FY 20 Budget Adoption.

ATTACHMENTS:

Description

- ▢ BA Coversheet
- ▢ BA for June 1

TOTAL COST:

COUNTY COST:

REQUEST: Approve budget amendments

Budget Amendments**Fiscal Year 19 - 20****June 1, 2020**

1	Legal - Budget additional revenue from Foreclosure Proceedings	\$ 9,393.00
2	Aging - Home & Community Care Block Grant - Adjust budget for Revision #1	158,246.00
3	Health - Adjust budget for additional WIC funds which must be spent by May 31st	9,020.00
4	Health - Adjust budget for additional Baby Love funds which must be spent by May 31st	50,665.00
5	Health - Correct FY 19 Carry-forwards into FY 20 - Programs	107,628.68
6	Health - Correct FY 19 Carry-forwards into FY 20 - Gen Fund	128,705.42
7	DSS - Adjust budget for additional LIEAP funding per FA# 7, effective 5-11-20	16,329.02

Approved: June 1 2020

Vernon J. Bryant
Chairman

BUDGET AMENDMENT

Account Number / Name	Debit	Credit	Explanation
110-5150-5192-16 FRCLS - Filing Fee	500.00		Legal
110-5150-5370-02 FRCLS - Pub. Costs	8,893.00		Budget additional revenue from Foreclosure Proceedings
110-4410-4310-37 INREM Interest		3,330.00	
110-4410-4310-41 FRCLS - Comm Fee		1,859.00	
110-4410-4310-42 FRCLS - Pub Costs		3,669.00	
110-4410-4310-43 FRCLS - Filing Fee		535.00	
TOTALS	9,393.00	9,393.00	

- * To **increase** a **revenue** line item, you credit - to decrease, you debit
- * To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director Date

Program Director

Date

Walter W. Duncan
Department / Agency Head

5-18-20
Date

County Manager or
Deputy Co. Manager or
County Commissioner Chairman

Date

BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
110-6876-5699-13 Town of SN/Transportation	1,949.00		AGING-HOME AND COMMUNITY CARE BLOCK GRANT
110-6876-5699-16 COA-Medical Transportation		16,162.00	Adjust budget for Home and Community Care Block Grant per revision #1
110-6876-5699-19 Hlpfl Hds/HHI	6,600.00		
110-6876-5699-20 City of RR/Gen Transportation	6,200.00		
110-6876-5699-24 Hlpfl Hds/Gen Transportation		250.00	
110-6876-5699-25 Hlpfl Hds/Med Transportation		50.00	
110-6876-5699-27 Info/Case Assist		31,047.00	
110-6876-5699-55 Hal Sap/Congregate		8,279.00	
TOTALS			

- * To **increase** a **revenue** line item, you credit - to decrease, you debit
- * To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation	
Human Resources Director	Date

8184

Program Director	Date
<i>Wayne W. Surace</i>	5-26-20
Department / Agency Head	Date
County Manager or Deputy County Manager or County Commissioner Chairman	Date

BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
110-6876-5699-59 Town of SN/Congregate		5,575.00	AGING-HOME AND COMMUNITY CARE BLOCK GRANT
110-6876-5699-65 COA Transportation	2,620.00		Adjust budget for Home and Community Care Block Grant per revision #1
110-6876-5699-66 COA Congregate		13,193.00	
110-6876-5699-77 Town of SN/Sr Center	4,251.00		
110-6876-5699-84 COA-Home Del Meals	29,513.00		
110-6876-5699-29 COA-Cong COVID-185	24,202.00		
110-6876-5699-30 SN-Cong COVID-185	5,574.00		
110-6876-5699-31 HS-Cong COVID-185	8,278.00		
TOTALS			

- * To **increase** a **revenue** line item, you credit - to decrease, you debit
- * To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation	
Human Resources Director	Date

p 2 of 4

Program Director	Date
<i>Mary W Duncan</i>	<i>5-16-20</i>
Department/ Agency Head	Date
County Manager or Deputy County Manager or County Commissioner Chairman	Date

BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
110-6877-5699-60 NSIP Hal Sap Tr		1,332.00	AGING-HOME AND COMMUNITY CARE BLOCK GRANT
110-6877-5699-85 NSIP-COA Congregate		1,481.00	Adjust budget for Home and Community Care Block Grant per revision #1
110-6877-5699-86 NSIP-COA Home Del Meals	1,232.00		
110-6877-5699-32 NSIP-HS Cong COVID-185	908.00		
110-6877-5699-33 NSIP-COA Cong COVID-185	2,184.00		
110-6856-5699-40 Twn of SN-FF C1 Cong	6,454.00		
110-6856-5699-41 Twn of SN-FF C2 HDM	11,399.00		
110-6856-5699-42 Hal Sap-FF C1 Cong	4,394.00		
TOTALS			

- * To **increase** a **revenue** line item, you credit - to decrease, you debit
- * To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation	
Human Resources Director	Date

P 314

Program Director	Date
<i>Wayne W. Suran</i>	5-26-20
Department / Agency Head	Date

County Manager or Deputy County Manager or County Commissioner Chairman	Date
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BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
110-6856-5699-43 Hal Sap-FF C2 HDM	2,171.00		AGING-HOME AND COMMUNITY CARE BLOCK GRANT
110-6856-5699-44 COA-FF C1 Congregate	10,051.00		Adjust budget for Home and Community Care Block Grant per revision #1
110-6856-5699-45 COA-FF C2 HDM	28,227.00		
110-4586-4330-53 HCCBG		80,877.00	
110-4410-4991-00 Fund Balance	2,039.00		
TOTALS	158,246.00	158,246.00	

- * To **increase** a **revenue** line item, you credit - to decrease, you debit
 * To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation	
Human Resources Director	Date

8484

Program Director	Date
<i>Mary W. Duncan</i>	5-26-20
Department / Agency Head	Date
County Manager or Deputy County Manager or County Commissioner Chairman	Date

BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
124-6187-529200 WIC Client Svc. Program Specific	5,420.00		HCHD-Additional WIC funds-must be spent prior to May 31st.
124-9587-569702 WIC Client Svc. Tech Purchased	3,600.00		
124-4520-433239 WIC Client Service Revenue		9,020.00	
TOTALS	9,020.00	9,020.00	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director

Date _____

Program Director

Date _____

Bruce L. Robitow

5/7/2020 TL

Department / Agency Head

Date _____

County Manager or

Date _____

Deputy County Manager or

County Commissioner Chairman

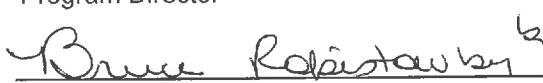
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BUDGET AMENDMENT

Account Number / Name	Debit	Credit	Explanation
1246167-512100 BL Salary	22,000.00		HCHD
1246167-518100 BLSS	1,364.00		HCHD-Health Baby Love
1246167-518101 BL Med tax	319.00		
1246167-518200 BL Retirement	1,982.00		
1246167-529200 BL program Spec Sup	25,000.00		
1244516-433132 Baby Love Revenue		50,665.00	
TOTALS	50,665.00	50,665.00	

- * To **increase** a **revenue** line item, you credit - to decrease, you debit
- * To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation	
Human Resources Director	Date

Program Director	Date
 Department / Agency Head	5-5-2020 Date

 County Manager/Assistant Co. Manager or County Commissioner Chairman	Date
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BUDGET AMENDMENT

Account Number / Name	Debit	Credit	Explanation
1244410-499105 Family Planning fees c/o	11,014.69		CARRY FORWARD PREVIOUS YEAR FY 19 FUND BALANCE INTO FY 20
1246164-569300 Family planning contract svcs		11,014.69	
1244410-499101 CH c/o		15,276.58	
1246169-549600 CH Med escrow	15,276.58		
1246199-549600 Serve Safe c/o	1,337.84		
1246151-549600- AH Medicaid Escrow	79,999.57		
1244410-499107 Adult Escrow		79,999.57	
1244410-499154 Serve Safe		1,337.84	
	107,628.68	107,628.68	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director

Date

Program Director

Date

Bruce Robinson 5-15-2020

Department / Agency Head

Date

County Manager or

Date

Deputy County Manager or

County Commissioner Chairman

BUDGET AMENDMENT

Account Number / Name	Debit	Credit	Explanation
1246110-549600 General Med Esc	26,392.58		CARRY FORWARD PREVIOUS YEAR FY 19 FUND BALANCE INTO FY 20
1244410-499126 c/o general		26,392.58	
1244410-499110 HH C/O	102,312.84		
1244410-499109 Hospice C/O		44,808.71	
1246131-512100 HH Salary		57,504.13	
	128,705.42	128,705.42	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director

Date

Program Director

Date

Bruce Robinson *br* *5-15-2020*

Department / Agency Head

Date

County Manager or

Date

Deputy County Manager or

County Commissioner Chairman

Keyed

BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
			DSS
125-4547-4211-00 DSS LIEAP Program		16,329.02	Adjust to actual for client distribution per reallocation FA # 7 effective 5-11-2020
125-6475-5481-04 LIEAP program	16,329.02		
TOTALS	16,329.02	16,329.02	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director

Date

Program Director

5/12/2020

Department / Agency Head

5/12/2020

Date

County Manager or
Deputy County Manager or
County Commissioner Chairman

Date

FIN BA 01



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Doris Hawkins, Halifax County Tax Collector

SUBJECT: Property Tax Releases - May 2020

DATE: June 1, 2020 Regular Meeting

SUPPORTING INFORMATION:

Report will be provided after the month-end process is completed on the last business day of the month.

ATTACHMENTS:

Description

No Attachments Available

TOTAL COST:

COUNTY COST:

REQUEST: Approve the May 2020 property tax releases.



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Wes Tripp, Sheriff

SUBJECT: BJA Coronavirus Supplemental Funding Grant

DATE: June 1, 2020 Regular Meeting

SUPPORTING INFORMATION:

Request to apply for the BJA Coronavirus Supplemental Funding Grant in the amount of \$26,650 in equipment funds to purchase: Temporal thermometers, N95 Respirator Masks, PPE - Regular Masks, PPE - Face Shields, PPE- Gowns, personal hand sanitizer, sanitizer dispensers and Sanitizer soap. This equipment will be used in the Sheriff's Office and Detention Center. This is a fully funded federal grant and requires no matching funds from the county.

ATTACHMENTS:

Description

▣ Guyant email

TOTAL COST:26,650.00

COUNTY COST:0.00

REQUEST: Request to apply for the BJA Coronavirus Supplemental Funding Grant, the receipt of funds when awarded, and request that the appropriate staff execute the documents.

From: Christopher Shane Guyant
Sent: Tuesday, May 05, 2020 12:24 PM
To: Wes Tripp
Cc: Tonya Bowen; Neil Aycock; Scott Hall; David Foltz
Subject: FY20 BJA Coronavirus Supplemental Funding

2020-H1475-NC-VD

Sheriff,

FYI, I have submitted a funding request to BJA for the FY20 Coronavirus Supplemental Funding Grant. **This is a fully funded federal grant and requires no match.** I was able to confirm that we have had zero personnel overtime costs associated with the pandemic. However, I did request \$26,650 in equipment funds to purchase the following for the Sheriff's Office and Detention Center:

- Temporal thermometers
- N95 Respirator Masks
- PPE - Regular Masks
- PPE - Face Shields
- PPE- Gowns
- Personal hand sanitizer
- Sanitizer dispensers
- Sanitizer soap

BJA is distributing a total of \$272,524,110. Currently, 170 jurisdictions have applied. Our submission does not appear yet, but you can see the other jurisdictions at: <https://bjaojp.gov/funding/opportunities/bja-2020-18553>.

Please keep in mind that funding is not guaranteed. I will keep you posted as to any communication I receive as part of this request.

Sergeant C. Shane Guyant
Professional Standards / Training Coordinator
Halifax County Sheriff's Office
355 Ferrell Lane
Halifax, NC 27839
Office: (252) 583-8201
Cell: (252) 557-7480
Fax: (252) 583-2698
guyantc@halifaxnc.com



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Mary W. Duncan, Finance Director

SUBJECT: Truist (formerly Branch Banking and Trust Co.) Designations Resolutions

DATE: June 1, 2020 Regular Meeting

SUPPORTING INFORMATION:

Annually the Finance Director presents to the Board resolutions authorizing various staff members to perform banking transactions on behalf of the County. The County Manager, Finance Director and Staff Accountant are authorized to make wire transfers, purchase Certificates of Deposit, transfer funds between the Central Depository and Money Rate Accounts.

The County Manager, Finance Director, Sheriff, Jail Administrator, Administrative Officer and Chief Jailer are authorized to sign checks for the Sheriff's Inmate Account which returns funds to individuals when released from the detention center.

The County Manager, Finance Director, Sheriff, Administrative Officer and Civil staff are authorized to sign checks for the Sheriff's Execution Account which provides restitution to businesses or individuals.

The County Manager, Finance Director, DSS Director and Income Maintenance Administrator are authorized to handle funds for clients of the Social Services department who are unable to do so themselves.

The Register of Deeds, Assistant Register of Deeds and Deputy Register of Deeds are authorized to utilize their safe deposit box.

ATTACHMENTS:

Description

▢ FY 21 Bank Resolutions

TOTAL COST:0

COUNTY COST:0

REQUEST: Approve the banking resolutions authorizing banking transactions.



State of North Carolina County of Halifax

TONY N. BROWN
COUNTY MANAGER

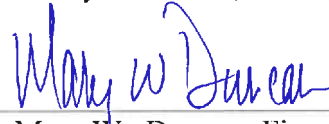
HISTORIC COURTHOUSE ~ PO BOX 38 ~ KING STREET ~ HALIFAX, NC 27839
252-583-1131 ~ FAX: 252-583-9921

RESOLUTION

TO: Truist
Halifax, NC

RESOLVED, that Truist (formerly Branch Banking & Trust Company) ("bank") as a designated depository of funds of this county is hereby requested, authorized and directed to allow **Tony N. Brown, Mary W. Duncan and Teresa A. Mozingo** to transact the following under his/her signature:

Tony N. Brown, County Manager



Mary W. Duncan, Finance Director

Teresa A. Mozingo, Accountant

- 1 – Enter the Safety Deposit Box
- 2 – Purchase Certificates of Deposit
- 3 – Make Wire Transfers
- 4 – Transfer funds within the Money Rate Accounts
- 5 – Open Night Deposit Contract

FURTHER RESOLVED, that the county, to the extent allowed by law, assumes full responsibility and hold harmless the Bank for any and all payments made or any other transactions taken by the Bank in reliance upon the said signatures.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of Halifax County this the 1st day of June, 2020.

Vernon J. Bryant, Chair
Halifax County Board of Commissioners

SEAL:

ATTEST:

Andrea H. Wiggins, Assistant to the Manager/Clerk to the Board

Where the Spirit of Independence Was Born



State of North Carolina County of Halifax

TONY N. BROWN
COUNTY MANAGER

HISTORIC COURTHOUSE ~ PO BOX 38 ~ KING STREET ~ HALIFAX, NC 27839
252-583-1131 ~ FAX: 252-583-9921

RESOLUTION

TO: Truist
Halifax, NC

RESOLVED, that Truist (formerly Branch Banking & Trust Company) ("bank") as a designated depository of funds of this county is hereby requested, authorized and directed to allow **Tony N. Brown, Mary W. Duncan, Felicia E. Exum, Deana H. Garner and Patricia Whalen** to transact the following under his/her signature:

Tony N. Brown, County Manager

Mary W. Duncan, Finance Director

Felicia E. Exum, Interim Director

Deana H. Garner, Deputy Director

Patricia Whalen, Income Maint. Admin. I

1 – Sign checks for Halifax County Department of Social Services, Acc't #***0163

FURTHER RESOLVED, that the county, to the extent allowed by law, assumes full responsibility and hold harmless the Bank for any and all payments made or any other transactions taken by the Bank in reliance upon the said signatures.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of Halifax County this the 1st day of June, 2020.

Vernon J. Bryant, Chair
Halifax County Board of Commissioners

SEAL:

ATTEST:

Andrea H. Wiggins, Assistant to the Manager/Clerk to the Board

Where the Spirit of Independence Was Born



State of North Carolina

County of Halifax

TONY N. BROWN
COUNTY MANAGER

HISTORIC COURTHOUSE ~ PO BOX 38 ~ KING STREET ~ HALIFAX, NC 27839
252-583-1131 ~ FAX: 252-583-9921

RESOLUTION

TO: Truist
Halifax, NC

RESOLVED, that Truist (formerly Branch Banking & Trust Company) ("bank") as a designated depository of funds of this county is hereby requested, authorized and directed to allow **Tony N. Brown, Mary W. Duncan, Samuel W. Tripp, Jr, David A. Foltz, Silvester Hardy and Tonya L. Bowen** to transact the following under his/her signature:

Tony N. Brown, County Manager

Mary W. Duncan
Mary W. Duncan, Finance Director

Samuel W. Tripp, Jr., Sheriff

David A. Foltz, Jail Administrator

Silvester Hardy, Detention - Chief

Tonya L. Bowen, Administrative Officer I

1 – Sign checks for Halifax County Sheriff Department Inmate Account

FURTHER RESOLVED, that the county, to the extent allowed by law, assumes full responsibility and hold harmless the Bank for any and all payments made or any other transactions taken by the Bank in reliance upon the said signatures.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of Halifax County this the 1st day of June, 2020.

Vernon J. Bryant, Chair
Halifax County Board of Commissioners

SEAL:

ATTEST:

Andrea H. Wiggins, Assistant to the Manager/Clerk to the Board

Where the Spirit of Independence Was Born



State of North Carolina

County of Halifax

TONY N. BROWN
COUNTY MANAGER

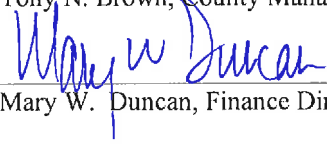
HISTORIC COURTHOUSE ~ PO BOX 38 ~ KING STREET ~ HALIFAX, NC 27839
252-583-1131 ~ FAX: 252-583-9921

RESOLUTION

TO: Truist
Halifax, NC

RESOLVED, that Truist (formerly Branch Banking & Trust Company) ("bank") as a designated depository of funds of this county is hereby requested, authorized and directed to allow **Tony N. Brown, Mary W. Duncan, Samuel W. Tripp, Jr, Jessica N. Lyles, William F. Thompson and Tonya L. Bowen** to transact the following under his/her signature:

Tony N. Brown, County Manager



Mary W. Duncan, Finance Director

Samuel W. Tripp, Jr., Sheriff

Jessica N. Lyles, Lieutenant II

William F. Thompson, Sergeant

Tonya L. Bowen, Administrative Officer I

1 – Sign checks for Halifax County Sheriff Department Execution Account

FURTHER RESOLVED, that the county, to the extent allowed by law, assumes full responsibility and hold harmless the Bank for any and all payments made or any other transactions taken by the Bank in reliance upon the said signatures.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of Halifax County this the 1st day of June, 2020.

Vernon J. Bryant, Chair
Halifax County Board of Commissioners

SEAL:

ATTEST:

Andrea H. Wiggins, Assistant to the Manager/Clerk to the Board

Where the Spirit of Independence Was Born



State of North Carolina County of Halifax

TONY N. BROWN
COUNTY MANAGER

HISTORIC COURTHOUSE ~ PO BOX 38 ~ KING STREET ~ HALIFAX, NC 27839
252-583-1131 ~ FAX: 252-583-9921

RESOLUTION

TO: Truist
Halifax, NC

RESOLVED, that Truist (formerly Branch Banking & Trust Company) ("bank") as a designated depository of funds of this county is hereby requested, authorized and directed to allow **Christie C. Avens, Wanda M. Patrick, Karen M. Lashley and Elana R. Davis** to transact the following under his/her signature:

Christie C. Avens, Register of Deeds

Wanda M. Patrick, Assistant Register of Deeds

Karen M. Lashley, Deputy Register of Deeds III

Elana R. Davis, Deputy Register of Deeds II

1 – Open and enter safety deposit box under Halifax County's name

FURTHER RESOLVED, that the county, to the extent allowed by law, assumes full responsibility and hold harmless the Bank for any and all payments made or any other transactions taken by the Bank in reliance upon the said signatures.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of Halifax County this the 1st day of June, 2020.

Vernon J. Bryant, Chair
Halifax County Board of Commissioners

SEAL:

ATTEST:

Andrea H. Wiggins, Assistant to the Manager/Clerk to the Board

Where the Spirit of Independence Was Born



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Mary W. Duncan, Finance Director

SUBJECT: Authorization for Continuation of Current Bank Accounts

DATE: June 1, 2020 Regular Meeting

SUPPORTING INFORMATION:

Annually the Finance Director presents to the Board of Commissioners a list of all bank accounts in the County's name or which the County monitors.

ATTACHMENTS:

Description

▢ Bank Accounts for FY 21

TOTAL COST:0

COUNTY COST:0

REQUEST: Acknowledge the list of bank accounts managed by the Finance Department

Halifax County Bank Accounts
(As of May 26, 2020)

CASH MANAGEMENT ACCOUNTS

The NC Capital Management Trust

Central Depository
Term Investment

CHECKING ACCOUNTS

Branch Banking & Trust

Central Depository
Payroll
Tourism Authority
Execution Account
PCB Project Fund 2020
Canteen & Trust Fund
Airport Authority
Flexible Health Benefit
Water & Sewer Revenue
HC Visitors Center
DSS Trust Account
Christopher K Vaughan Rep Halifax Co
Maria Alston Rep Halifax Co
Deshawn Michael Graves Rep Halifax Co

MONEY RATE SAVINGS ACCOUNTS

Branch Banking & Trust

General Fund
Central Depository
Tourism Authority
Performance Evaluation
Water & Sewer Surplus
Water & Sewer Debt Service
Water & Sewer Debt Service Reserve

MONEY RATE SAVINGS ACCOUNTS

Wells Fargo

2006 Installment Financing (COPs) (DSS)

STATE ACCOUNTS

State - ADM-Public School Building Fund



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Mary W. Duncan, Finance Director

SUBJECT: Authorization to Prepare Budget Amendments to Prevent Deficit Spending

DATE: June 1, 2020 Regular Meeting

SUPPORTING INFORMATION:

Annually the Finance Director requests authorization to prepare budget amendments to prevent deficit spending as of June 30. These amendments will be presented to the Board for individual review at the first meeting in August along with a coversheet detailing the transactions.

ATTACHMENTS:

Description

▢ BA for FY 20 Deficit Spending

TOTAL COST:0

COUNTY COST:0

REQUEST: Authorize the Finance Director to sign year end amendments to Prevent Deficit Spending



Halifax County Finance Department

10 North King Street

PO Box 38

Halifax, North Carolina 27839

Phone: 252-583-3771

Fax: 252-583-2882

Mary W. Duncan
Finance Director

I REQUEST AUTHORIZATION TO PREPARE YEAR END BUDGET AMENDMENTS
FOR FISCAL YEAR ENDING JUNE 30, 2020 TO PREVENT DEFICIT SPENDING.

Mary W. Duncan, Finance Director

Approved by the County Board of Commissioners at their Regular Meeting on June 1, 2020.

Vernon J. Bryant, Chair

June 1, 2020



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Mary W. Duncan, Finance Director

SUBJECT: Capital/Grant/Project Carry-Forward Authorization for FY 21

DATE: June 1, 2020 Regular Meeting

SUPPORTING INFORMATION:

Annually Finance requests to carry-forward on-going projects which were not completed in the prior fiscal year. These projects are not included in the proposed FY 21 Budget Ordinance therefore need to be added. The actual budget amendments will be presented for review in August.

ATTACHMENTS:

Description

- ▢ FY 20 Projects to be Carried-forward

TOTAL COST:0

COUNTY COST:0

REQUEST: I request authorization to roll the Capital/Grant/Bond Projects forward into Fiscal Year Ending June 30, 2021.

Capital/Grant/Bond Projects

(Projects approved in previous years to be carried-forward – NOT included in FY 2020-2021 Budget Ordinance)

I. Capital Project Budget Ordinances

Manning Elementary School Project
Jail Expansion Project

II. Grant Project Ordinances

Project Freebird
JBB Packaging
4-H Rural Life Recreation Project
Industrial Building Project

III. School Capital Funds

Lottery – Public School Building Fund



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Wes Tripp, Sheriff

PRESENTER: Wes Tripp, Sheriff

SUBJECT: Special Recognition of Lt. Steven Casey & Sgt. Harold Phillips

DATE: June 1, 2020 Regular Meeting

SUPPORTING INFORMATION:

Request of special recognition of Lieutenant Steven Casey and Sergeant Harold Phillips' heroic actions on May 4, 2020 at D&D Garage in Halifax, NC. On that day, a male called 911 and requested help saying that he couldn't breathe and then finally stated "Please Help". Dispatchers determined that he was calling from D & D Garage and dispatched a Deputy and EMS. Lieutenant Casey was closer and immediately responded to find a gentleman unresponsive and laying on the ground outside of the garage. After providing an update to Central Communications to inform them this was a "Code" and to step-up EMS, he began CPR. Shortly thereafter, Sergeant Harold Phillips arrived and assisted Lieutenant Casey with CPR until EMS arrived and took over CPR. After being loaded into the ambulance, EMS personnel determined the male had a pulse and was transported to Vidant North. This gentleman survived this life threatening incident largely due to Lieutenant Casey and Sergeant Phillips' quick actions, response and training.

ATTACHMENTS:

Description

No Attachments Available

TOTAL COST:0

COUNTY COST:0

REQUEST: Recognize Lt Steven Casey and Sgt Harold Phillips



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Andrea H. Wiggins, MMC, NCCCC, Clerk to the Board/Assistant to the County Manager

SUBJECT: Public Comment Period

DATE: June 1, 2020 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find the Public Comment Period Statement.

ATTACHMENTS:

Description

▢ Public Comment Period Statement

TOTAL COST:

COUNTY COST:

REQUEST:



OPENING STATEMENT PUBLIC COMMENT PERIOD

As required by G.S. 153A-52.1, the Halifax County Board of Commissioners provides a public comment period once a month as an item of business on its regular meeting agenda. Now is the scheduled time for the public comment period.

When I call your name, please come to the podium, state your name and address, and begin speaking. You will have three minutes to address the board. If you have documents that you want to give to the board, please hand those out before going to the podium.

I will not go over the rules for the public comment period because they were posted by the door of this room. By signing up to speak, you have acknowledged that you are familiar with the rules and that you will abide by them.

We will do our best to hear from everyone who has signed up to speak, but if we are unable to accommodate everyone in the time allotted, you will be invited to speak during our next public comment period, at which time you will be given priority without having to sign up again.

We appreciate your interest in Halifax County government, and we look forward to hearing from you.

At this time, I invite our first speaker to come to the podium and give us your remarks.



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Tony N. Brown, County Manager

PRESENTER: Tony N. Brown, County Manager

SUBJECT: Halifax County FY 2020-2021 Budget

DATE: June 1, 2020 Regular Meeting

SUPPORTING INFORMATION:

The purpose of this public hearing is to receive public comments regarding the Halifax County FY 2020-2021 Budget. Action will be taken at the June 15, 2020 Regular Meeting at 9:30 A. M. in the Commissioners Board Room in the Historic Courthouse.

The Halifax County FY 2020-2021 Budget Ordinance is attached for your review.

ATTACHMENTS:

Description

- ▢ Public Hearing Opening Statement
- ▢ Proposed FY 20-21 Budget Ordinance

TOTAL COST:

COUNTY COST:

REQUEST:

OPENING STATEMENT

PUBLIC HEARING

Public hearings are held for the purpose of receiving comments from the public regarding a specific subject. Those persons desiring to speak will give their name, their physical address, their phone number and the name of the organization they are speaking for, if applicable. We request that each speaker limit their comments solely to the issue at hand and not direct comments toward specific individuals. In the interest of time, please do not repeat facts or issues covered by previous speakers.

If you wish to comment, you should express your opinion on the subject matter and give the Board an understanding of whether you favor, or oppose, the issue being discussed.

The Board of Commissioners values and appreciates the opportunity to listen to the citizens of Halifax County and respectfully requests that the above guidelines be followed.

Fiscal Year 2020-2021 Budget Ordinance

Commissioner _____ introduced the following Budget Ordinance, which was seconded by Commissioner _____ and adopted.

Whereas, the proposed budget for Fiscal Year 2020-2021 was submitted to the Board of Commissioners on May 18, 2020 by the Halifax County Manager and filed with the Clerk to the Board on that date; and,

Whereas, on June 1, 2020, the Halifax County Board of Commissioners held a public hearing on the budget pursuant to G.S. 159-13.

Be it ordained by the Halifax County Board of Commissioners that for the purpose of financing the operations of Halifax County for the fiscal year beginning July 1, 2020 and ending June 30, 2021, there are hereby appropriated from taxes and other revenue the following amounts:

BE IT ORDAINED by the Board of Commissioners of Halifax County, North Carolina

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of the county government and its activities for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the charts of accounts heretofore established for this County:

GENERAL GOVERNMENT	\$ 9,283,054
Cooperative Extension	404,415
County Management	661,762
Elections	308,533
Finance Department	578,315
Governing Body	166,729
Halifax Development Commission	332,919
Human Resources	276,822
Information Technology Services	787,509
Legal Department	292,074
Library	719,246
Natural Resources Conservation	195,658

Operations Department	2,087,884
Planning and Development Services	491,536
Register of Deeds	435,749
Tax Administration	1,493,903
Tax Revaluation	50,000

HUMAN SERVICES	\$ 8,443,605
Health Department	2,455,009
Cardinal Innovations	289,500
Cardinal Innovations ABC	42,000
Social Services	5,657,096

EDUCATION	\$ 10,895,801
Schools Current Expense	5,587,231
Schools Capital Outlay	3,941,692
Halifax Community College County Current Fund	1,187,851
Halifax Community College Other CE-Inst Support	-
Halifax Community College Plant Fund	179,027

PUBLIC SAFETY	\$ 14,206,098
Central Communications	962,461
Emergency Management	107,486
Emergency Medical Services	3,513,760
Jail	3,201,859
Sheriff's Office	6,256,373
Fire Departments Donations	79,000
Judicial Services	25,159
Medical Examiner	60,000

OTHER SERVICES	\$ 4,128,335
Student Incentive	99,867
Juvenile Crime Prevention	198,872
Boards and Commissions	7,348
Outside Funding Recipients	94,200

Chamber Building	43,100
Home & Community Care Block Grant	292,174
OPEB	475,000
Tourism	3,600
Council on Aging	16,575
Aging Coordinator	80,209
Veterans	64,352
Farmers Market	5,100
Insurance	486,939
NC Forestry Service	120,000
Transfer/Support Services	2,140,999

Notwithstanding the appropriation for "Outside Funding Recipients", if it is determined that there is no statutory authority for the county to engage in the activity funded for the outside funding recipient, or that the funding of such activity is not authorized by law, then such appropriation shall be void. All outside funding recipients shall execute a grant agreement with the County before funding is received.

TOTAL APPROPRIATION **\$ 46,956,893**

Section 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

AD VALOREM TAXES	\$ 25,685,782
Taxes Ad Valorem	25,086,782
Prior Years Taxes	375,000
Late Payment Interest	195,000
Gross Tax Receipts	29,000
OTHER TAXES AND LICENSES	\$ 13,803,700
1 Cent Sales Tax	2,900,000
1/2 Cent Sales Tax (Art. 40)	2,700,000
1/2 Cent Sales Tax (Art. 42)	2,100,000

1/2 Cent Sales Tax (Art. 44*524)	560,000
Local 1/4 Cent Sales Tax (Art. 46)	1,300,000
Register of Deeds	303,500
ABC	257,000
Privilege Schedule B	3,200
Occupancy Taxes - Administration	850,000
Motor Vehicle Tax	2,830,000

INTERGOVERNMENTAL REVENUES	\$ 526,000
Facility Fees	60,000
Telecable Franchise Tax	85,000
Reimbursement from State-DWI	6,000
Municipal Tax and Fee Collections	375,000

PERMITS AND FEES	\$ 806,050
Building Inspection Fees	200,000
Farmers Market	1,400
Elections Revenue/Filing Fees	-
Sheriff's Fees	52,000
ID Card Replacement	50
Civil Fees	55,000
Jail Canteen	25,000
Inmate Sick Call Fees	-
Misdemeanant Program	9,000
Officer Fees	11,000
Fines & Forfeitures	185,000
Jail Fees	40,000
Tax Administration - Maps	1,000
Handgun Processing - Sheriff	22,000
Handgun Fingerprint Fees	2,400
Camp Fees	17,200
Attorney Fees	115,000
Tax Advertising Fees	70,000

MISCELLANEOUS REVENUE	\$ 2,232,908	<u>TOTAL REVENUES</u>	<u>\$ 46,956,893</u>
Concession Machines	50		
Magistrate Rent	2,100		
Other Rents	160,200		
Interest on Investments	400,000		
Library	108,223		
Economic/Physical Development	23,600		
Miscellaneous Revenue	85,000		
Jail PayTel Communications	36,000		
Fire - Loan	6,000		
Weldon City Schools SRO	113,000		
Halifax County Schools SRO	301,100		
RV Chamber	43,100		
Public Utilities - Water Indirect Cost	113,470		
Public Utilities - Solid Waste Indirect Cost	110,365		
Public Utilities - Solid Waste Monofill Indirect Cost	5,600		
Tourism	3,600		
QSCB Debt Pmt Federal Reimbursement	116,100		
RVCC/EDC/TDA Maint Account	5,400		
Lottery Funds - Manning Elem Debt Pmt	200,000		
OPEB	400,000		
HUMAN SERVICES	\$ 2,000		
Veterans Administration	2,000		
GRANTS	\$ 601,302		
Student Incentive	99,867		
Youth Services-DJJDP	198,872		
Home & Community Care Block Grant	302,563		
TRANSFER FROM OTHER FUNDS	\$ 510,355		
FUND BALANCE	\$ 2,788,796		

TOTAL APPROPRIATIONS	\$ 50.000
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Transfer General Fund	\$	50,000
Fund Balance		-

TOTAL ESTIMATED REVENUES \$ **50,000**

Expenses	\$ 25,000
Transfer General Fund	325,000

TOTAL APPROPRIATIONS **\$ 350.000**

Interest Earned	\$ -
Transfer General Fund	278,359
Fund Balance	71,641

TOTAL ESTIMATED REVENUES **\$ 350,000**

Miscellaneous Expenditures	\$	200
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TOTAL APPROPRIATIONS	\$ 200
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Fund Balance	\$	200
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TOTAL ESTIMATED REVENUES \$ **200**

Supplies and Materials	\$ 15,000
Tools and Equipment	1,000

TOTAL APPROPRIATIONS	\$ 16,000
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Fund Balance	\$ 16,000
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TOTAL ESTIMATED REVENUES \$ 16,000

Section 11. The following amounts are hereby appropriated for the **Controlled Substance Tax Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Supplies and Materials	\$ 5,000
Capital Outlay	20,000
Travel/Training	2,000
Other Expense	5,000
<u>TOTAL APPROPRIATIONS</u>	<u>\$ 32,000</u>

Section 12. It is estimated that the following revenues will be available for the **Controlled Substance Tax Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

State Funds	\$ 7,000
Interest Earned	-
Fund Balance	25,000
<u>TOTAL ESTIMATED REVENUE</u>	<u>\$ 32,000</u>

Section 13. The following amounts are hereby appropriated for the **Federal Asset Forfeiture Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Supplies	\$ 20,000
Capital Outlay	80,000
<u>TOTAL APPROPRIATIONS</u>	<u>\$ 100,000</u>

Section 14. It is estimated that the following revenues will be available for the **Federal Asset Forfeiture Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Federal Funds	\$ -
Fund Balance	100,000
<u>TOTAL ESTIMATED REVENUES</u>	<u>\$ 100,000</u>

Section 15. The following amounts are hereby appropriated for the **Emergency Telephone System** for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Telephone Expenses	\$ 111,539
Service Contracts	155,000
Recurring Charges	-
Employee Training	25,000
Expenses	10,000
Capital Outlay	60,000
<u>TOTAL APPROPRIATIONS</u>	<u>\$ 361,539</u>

Section 16. It is estimated that the following revenues will be available for the **Emergency Telephone System** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Wireless Funds	\$ 361,539
Fund Balance	-
<u>TOTAL ESTIMATED REVENUES</u>	<u>\$ 361,539</u>

Section 17. The following amounts are hereby appropriated for the **Health Insurance Fund** for the fiscal year beginning July 1, 2020 and ending

June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Expenses	\$ 5,700,000
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<u>TOTAL APPROPRIATIONS</u>	<u>\$ 5,700,000</u>
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Section 18. It is estimated that the following revenues will be available for the **Health Insurance Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Revenue	\$ 5,700,000
Interest Earned	-
Fund Balance	-

<u>TOTAL ESTIMATED REVENUE</u>	<u>\$ 5,700,000</u>
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Section 19. The following amounts are hereby appropriated for the **Solid Waste Collection Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Salaries and Benefits	\$ 454,827
Supplies	2,249,078
Capital Outlay	155,850

<u>TOTAL APPROPRIATIONS</u>	<u>\$ 2,859,755</u>
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Section 20. It is estimated that the following revenues will be available for the **Solid Waste Collection Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

HH SW Fee	\$ 1,849,903
Availability Fees	994,852

Interest Earned	15,000
Fund Balance	-

<u>TOTAL ESTIMATED REVENUES</u>	<u>\$ 2,859,755</u>
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Section 21. The following amounts are hereby appropriated for the **White Goods Disposal Fund** operation for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Engineering Services	\$ 10,000
Fees	-

<u>TOTAL APPROPRIATIONS</u>	<u>\$ 10,000</u>
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Section 22. It is estimated that the following revenues will be available for the **White Goods Disposal Fund** operations for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Privilege Tax	\$ -
Fund Balance	10,000

<u>TOTAL ESTIMATED REVENUES</u>	<u>\$ 10,000</u>
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Section 23. The following amounts are hereby appropriated for the **Solid Waste Disposal/Transfer Station Fund** operation for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Salaries and Benefits	\$ 138,553
Supplies	229,018
Collection and Hauling	689,581
Debt Service	189,789
Ash Monofill Expense	33,199

SW Landfill Closure	50,000
Capital Outlay	186,500

TOTAL APPROPRIATIONS **\$ 1,516,640**

Section 24. It is estimated that the following revenues will be available for the **Solid Waste Disposal/Transfer Station Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

SW Landfill Closure	\$ 50,000
Tipping Fees	696,175
Int & SW Disposal Tax	50,000
Availability Fees	687,266
Fund Balance	33,199

TOTAL ESTIMATED REVENUE **\$ 1,516,640**

Section 25. The following amounts are hereby appropriated for the **Solid Waste Electronics Management Fund** operations for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Recycling Disposal Fee	\$ 8,279
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TOTAL APPROPRIATIONS **\$ 8,279**

Section 26. It is estimated that the following revenues will be available for the **Solid Waste Electronic Management Fund** operations for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

SW Electronics Management	\$ 3,000
Fund Balance	5,279

TOTAL ESTIMATED REVENUES **\$ 8,279**

Section 27. The following amounts are hereby appropriated for the **Tire Disposal Fund** operations for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Fees	\$ 80,000
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TOTAL APPROPRIATIONS **\$ 80,000**

Section 28. It is estimated that the following revenues will be available for the **Tire Disposal Fund** operations for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Sales Tax	\$ 65,000
Scrap Tire Grant	15,000
Fund Balance	-

TOTAL ESTIMATED REVENUES **\$ 80,000**

Section 29. The following amounts are hereby appropriated for the **Water Department Fund** operations for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Salaries and Benefits	\$ 846,331
Supplies	1,415,510
Services	205,150
Water Purchases	2,206,869
Capital Outlay	202,400
Debt Service	1,704,923

TOTAL APPROPRIATIONS **\$ 6,581,183**

Section 30. It is estimated that the following revenues will be available for the **Water Department Fund** operations for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Other Operating Revenues	\$ 558,907
Water Sales	5,959,676
Fees	60,100
Interest	2,500
Fund Balance	-

TOTAL ESTIMATED REVENUE **\$ 6,581,183**

Section 31. The following amounts are hereby appropriated for the **Phase XI Water Revenue Bonds - Debt Service Fund** operations for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Revenue Bonds	\$ 50,000
Revenue Bond Interest	48,100
Bank Service Charges	100

TOTAL APPROPRIATIONS **\$ 98,200**

Section 32. It is estimated that the following revenues will be available for the **Phase XI Water Revenue Bonds - Debt Service Fund** operations for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Transfer - Water and Sewer Fund	\$ 98,100
Interest Earned	100

TOTAL ESTIMATED REVENUES **\$ 98,200**

Section 33. The following amounts are hereby appropriated for the **Law Enforcement Separation Fund** for the fiscal year beginning July 1, 2020 and

ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Salaries and Benefits	\$ 108,000
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TOTAL APPROPRIATIONS **\$ 108,000**

Section 34. It is estimated that the following revenues will be available for the **Law Enforcement Separation Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Transfer General Fund	\$ 108,000
Interest Earned	-
Fund Balance	-

TOTAL ESTIMATED REVENUES **\$ 108,000**

Section 35. The following amounts are hereby appropriated for the **Public School Building Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Expenses	\$ 87,000
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TOTAL APPROPRIATIONS **\$ 87,000**

Section 36. It is estimated that the following revenues will be available for the **Public School Building Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Interest Earned	\$ -
Fund Balance	87,000

TOTAL ESTIMATED REVENUES **\$ 87,000**

Section 37. The following amounts are hereby appropriated for the **Health Department Fund** operations for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Salaries and Benefits	\$ 4,466,837
Operational Expenses	1,494,089
Capital Outlay	206,705

TOTAL APPROPRIATIONS **\$ 6,167,631**

Section 38. It is estimated that the following revenues will be available for the **Health Department Fund** operations for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

County Appropriation	\$ 2,455,009
Home Health and Hospice Fund Balance	-
State Grants	1,519,996
Fees/Donations	206,267
Health Fund Balance	1,029,710
Home Health - Medicaid, Medicare Ins.	-
Hospice Donations - United Way/Private Ensure	-
Medicare, Medicaid	515,640
Other	441,009

TOTAL ESTIMATED REVENUES **\$ 6,167,631**

Section 39. The following amounts are hereby appropriated for the **Department of Social Services Fund** operations for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

General Administration	\$ 11,533,873
Purchased Services	846,439

Medicaid/Special Assistance	915,000
Foster Care/Adoption	443,354
Crisis	387,752
Blind Services	8,000
LIEAP Program	383,613

TOTAL APPROPRIATIONS **\$ 14,518,031**

Section 40. It is estimated that the following revenues will be available for the **Department of Social Services Fund** operations for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

General Administration/Purchased Services	\$ 7,894,103
Foster Care/Adoption	127,270
IV-D Incentive Returns	78,039
CAP/Medicaid Case Management	366,042
Twin Co./Hospital	11,868
General Fund Appropriation	5,657,096
LIEAP Program	383,613

TOTAL ESTIMATED REVENUES **\$ 14,518,031**

Section 41. The following amounts are hereby appropriated for the **Cooperative Extension Agent Program/County Extension/4-H Account** for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

CoOp Agent Program Expenses	\$ 10,000
County Extension Expenses	7,000
4-H Account Expenses	4,500

TOTAL APPROPRIATIONS **\$ 21,500**

Section 42. It is estimated that the following revenues will be available for the **Cooperative Extension Agent Program/County Extension/4-H Account** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Fees	\$ 1,300
Donations	300
Other Revenues	1,500
Fund Balance	18,400

TOTAL ESTIMATED REVENUES **\$ 21,500**

Section 43. The following amounts are hereby appropriated for the **Emergency Medical Services Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Salaries and Benefits	\$ 5,024,110
Operating Expenses	716,286
Debt Service	83,518
Transfer General Fund-Performance Evaluations	19,325
Capital Outlay	411,000

TOTAL APPROPRIATIONS **\$ 6,254,239**

Section 44. It is estimated that the following revenues will be available for the operations of **Emergency Medical Services** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Emergency Medical Services	\$ 2,221,291
Cost Reporting Revenue	400,000
Warren County Appropriation	109,188
Transfer General Fund	3,513,760
Halifax Fire District Contract	4,000
Debt Setoff Collections	6,000

Fund Balance -

TOTAL ESTIMATED REVENUES **\$ 6,254,239**

Section 45. The following amounts are hereby appropriated for the operations of **Central Communications** for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Salaries and Benefits	\$ 1,421,927
Operating Expenses	74,473
Capital Outlay	6,400

TOTAL APPROPRIATIONS **\$ 1,502,800**

Section 46. It is estimated that the following revenues will be available for the operations of **Central Communications** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

City of Roanoke Rapids Contribution	\$ 356,394
Town of Scotland Neck Contribution	45,986
Town of Weldon Contribution	43,112
Town of Enfield Contribution	77,602
Town of Littleton Contribution	17,245
Town of Hobgood Contribution	-
Transfer General Fund	962,461

TOTAL ESTIMATED REVENUES **\$ 1,502,800**

Section 47. The following amounts are hereby appropriated for the **Fire District Funds** for the operation of fire protection services for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Davie Fire District	\$ 407,600
Darlington Fire District	81,150
Rheasville Fire District	187,900
Thelma Fire District	15
Tillery Fire District	28,575
Littleton Fire District	257,100
Arcola Fire District	47,600
Enfield Fire District	313,500
Halifax Fire District	109,450
Hobgood Fire District	24,100
Scotland Neck Fire District	104,700
Weldon Fire District	132,600

TOTAL APPROPRIATIONS **\$ 1,694,290**

Section 48. It is estimated that the following revenues will be available for the **Fire District Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Tax Revenues	\$ 1,452,940
Sales Tax	241,350

TOTAL ESTIMATED REVENUES **\$ 1,694,290**

Section 49. The following amounts are hereby appropriated for the **Tax Agency Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Town of Littleton Tax Payments	\$ 262,000
City of Roanoke Rapids Tax Payments	8,787,000
Town of Weldon Tax Payments	753,000
Town of Scotland Neck Tax Payments	620,000
Town of Enfield Tax Payments	593,000
Town of Hobgood Tax Payments	61,000

Town of Halifax Tax Payments	79,000
------------------------------	--------

TOTAL APPROPRIATIONS **\$ 11,155,000**

Section 50. It is estimated that the following revenues will be available for the **Tax Agency Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Town of Littleton Tax Collections	\$ 262,000
City of Roanoke Rapids Tax Collections	8,787,000
Town of Weldon Tax Collections	753,000
Town of Scotland Neck Tax Collections	620,000
Town of Enfield Tax Collections	593,000
Town of Hobgood Tax Collections	61,000
Town of Halifax Tax Collections	79,000

TOTAL ESTIMATED REVENUES **\$ 11,155,000**

Section 51. There is hereby levied a tax at the rate of seventy-one cents (\$0.71) per one hundred dollars (\$100) valuation of property listed as of January 1, 2020, for the purpose of raising revenue included in "Ad Valorem Taxes - Current Year" in the General Fund in Section 2 of this ordinance.

This rate of tax is based on the estimated total valuation of property for the purpose of taxation of \$3,293,624,396 with an estimated collection rate of 97.00%.

Section 52. Pursuant to G.S. 153A-149(b)(7), there is hereby levied a tax at the rate of five cents (\$0.05) per one hundred dollars (\$100) valuation of property listed as of January 1, 2020, for the purpose of raising revenue for the repayment of debt incurred by the County pursuant to an Installment Financing Contract dated May 26, 2016, to finance the construction of a new elementary school to replace Manning Elementary School. The County shall cause all such revenues received under this levy to be deposited to the credit of the General Fund of the County, but to be disbursed only for said debt repayment. The rate of tax is based on an estimated total valuation of property for the purpose of taxation of

\$3,293,624,396 with an estimated collection rate of 97.00%.

Section 53. Pursuant to G.S. 115C-511, there is hereby a levied tax at the rate of twenty cents (\$0.20) per one hundred dollars (\$100) valuation of property listed for the taxes as of January 1, 2020, located within the Weldon-Halifax Administrative School Unit for the purpose of supplementing the revenues of the Administration Unit. The rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$659,856,492 and an estimated collection rate of 97.00%.

There is hereby appropriated to the Weldon-Halifax Administrative Unit the sum of \$1,280,122 from the proceeds of said tax plus any additional revenue accruing to the Weldon-Halifax Administrative Unit as required by law from Sales Taxes and other sources.

Section 54. Pursuant to G.S. 115C-511, there is hereby levied a tax at the rate of ten cents (\$0.10) per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2020, located within the Halifax County Schools Administrative School Unit for the purpose of supplementing the revenues of the Administration Unit. The rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$2,031,200,842 and an estimated collection rate of 97.00%.

There is hereby appropriated to the Halifax County Schools Administrative Unit the sum of \$1,970,265 from the proceeds of said tax plus any additional revenue accruing to the Halifax County Schools Administrative Unit as required by law from Sales Taxes and other sources.

Section 55. The following taxes are hereby levied for the Special Fire Districts shown below. Each rate is per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2020, located within each Fire District. This rate of tax is based on an estimated total valuation of real and personal property for the purposes of taxation of \$1,853,229,647. The rates of tax are based on an estimated collection rate of 97.00%.

There is hereby appropriated to the Fire Districts the sum of \$1,295,868 from the proceeds of said tax plus any additional revenue accruing to the Special Fire Districts as required by law from Sales Taxes and other sources.

TAXING DISTRICT	PROPERTY VALUATION	TAX RATE	REVENUE
Davie	\$ 339,827,715	0.0905	\$ 298,318
Darlington	73,580,096	0.0836	59,668
Rheasville	204,043,987	0.0663	131,223
Tillery	51,053,132	0.0447	22,136
Littleton	412,440,226	0.0515	206,035
Arcola	55,293,636	0.0628	33,683
Enfield	311,675,063	0.0846	255,767
Halifax	131,457,937	0.0716	91,300
Hobgood	29,425,993	0.0650	18,553
Scotland Neck	122,524,954	0.0655	77,846
Weldon	121,906,908	0.0857	101,340

Section 56. In accordance with G.S. 115C-429(b) the following appropriations are made to the Halifax County, Weldon City and Roanoke Rapids City School Districts for Current Expenses. Per Pupil ADM allocations for Charter School students residing in Halifax County are included in the three school systems' Current Expense allocations. The budget resolution adopted by those School Districts shall conform to the appropriations set forth in the Budget Ordinance.

School Appropriations:

	Halifax County	Roanoke Rapids	Weldon
Total Current Expense	\$ 2,532,133	\$ 2,260,035	\$ 795,063
Total Capital Outlay	338,785	302,380	106,375

- The Capital Outlay amount listed for RRGSD includes the QZAB debt service payment of \$89,500. The Capital Outlay amount also includes QSCB Debt Service for Weldon City Schools of \$58,077 and QSCB Debt Service for RRGSD of \$107,857.
- Additional Capital Outlay items are as follows: Enfield School project

\$1,010,913 and Manning Elementary School project \$1,608,789.

Section 57. Additional sales tax revenues distributed to the County pursuant to G.S. 105-524 (Article 44*524) must be appropriated for economic development, public education or community college purposes. Each fiscal year, the Halifax County Board of Commissioners will determine whether and how to appropriate Article 44*524 funds that are actually held by the County at the time of adoption of the budget ordinance.

In this budget ordinance, the sum of \$726,000 is appropriated as follows:

Economic Development	\$ -
School Current Expense	-
School Capital Outlay	450,000
Halifax Community College County Current Fund	-
Halifax Community College Plant Fund	110,000

TOTAL APPROPRIATIONS **\$ 560,000**

These appropriations are reflected in earlier sections of this budget ordinance.

Section 58. Pursuant to Chapter 54, Article III, of the Halifax County Code of Ordinances the collection fee assessed under Sections 54-29(a) shall be \$129.59 per year per dwelling unit, the disposal fee assessed under Section 54-30(a) shall be \$51.59 per year per dwelling unit, and the availability fee assessed under Section 54-31(a) shall be \$42.55 per year per dwelling unit.

Section 59. Funds collected from solid waste fees will be credited in accordance with the schedule adopted by the Board of Commissioners.

Section 60. The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

a. He/she may transfer amounts between line item expenditures within a department without limitation and without a report being required. These changes

should not result in increases in recurring obligations such as salaries.

b. He/she may transfer amounts up to \$1,000 between departments, including contingency appropriations, within the same fund. He/she must make an official report on such transfers at the next regular meeting of their Board of Commissioners.

c. He/she may neither transfer any amounts between funds nor from any contingency appropriation within any fund, except as approved by the Board of Commissioners in the Budget Ordinance as amended.

Section 61. The Budget Officer may make cash advances between funds for periods not to exceed 60 days without reporting to the Board of Commissioners. Any advances that extend beyond 60 days must be approved by the Board. All advances that will be outstanding at the end of any fiscal year must be approved by the Board.

Section 62. The County Manager is hereby authorized to execute contractual documents under the following conditions:

a. He/she may execute contracts for construction, repair projects or design services requiring the estimated expenditure of \$15,000 or less, provided the amounts are within budgeted appropriations.

b. He/she may execute contracts for 1) purchases of apparatus, supplies, materials, or equipment which are within budgeted appropriations; and 2) services which are within budgeted appropriations.

c. He/she may execute grant agreements to or from public and non-profit organizations which are within budgeted appropriations, unless a grantor organization requires execution by the Board of Commissioners.

Section 63. Capital Outlay purchases shall be defined as equipment and physical property, other than land or buildings, having a useful life of more than three (3) years and cost in excess of \$5,000.

Section 64. Copies of this Budget Ordinance shall be furnished to the Clerk to the Board of Commissioners, the Budget Officer, the Finance Officer, and the Tax Administrator to be kept on file by them for their direction in the disbursement of funds.

Section 65. This 2020-2021 budget includes a ceiling on the maximum number of funded positions by department.

a. This budget provides for the following full-time employee positions:

Board of Elections	2
Cooperative Extension Service	4
County Management	6
Economic Development	3
Emergency Services - Central Communications	21
Emergency Services - Emergency Management	1
Emergency Services - Emergency Medical Services	70
Finance	8
Human Resources Management	5
Information Technology	4
Legal	3
Library	10
Natural Resources Conservation Service	3
Operations	17
Planning and Development	5
Public Health	75
Public Utilities	22
Register of Deeds	6
Sheriff	70
Sheriff - Jail	32
Social Services	175
Tax Administration	20
Tax Revaluation	7
Total Full-Time Positions	569

b. Pursuant to G.S. 128-21(11d) and G.S. 143-166.50(a)(3), the number of full time paid personnel who receive service retirement benefits for law enforcement officers supplemental retirement benefits for law enforcement officers may not exceed the number of law enforcement positions approved by the Halifax County Board of Commissioners. The number of law enforcement positions approved by the Halifax County Board of Commissioners is 71. Subject only to this limitation, the Sheriff may employ such personnel in any position he deems advisable.

c. The County Manager will continue to enforce a hiring freeze as positions come vacant, but may use discretion if a vacant position will negatively impact the revenue generation, work efficiency, or public safety of the County.

Adopted this 15th day of June 2020.

Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

Andrea H. Wiggins
Clerk to the Board



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Tony Alston, Halifax County Schools

PRESENTER: Tony Alston, Halifax County Schools

SUBJECT: Halifax County Schools Lottery Funds Request

DATE: June 1, 2020 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find the Halifax County Schools Lottery Funds Request.

ATTACHMENTS:

Description

- ▢ Halifax County Schools Lottery Funds Request

TOTAL COST:

COUNTY COST:

REQUEST: Approve the Halifax County Schools Lottery Funds Requests.



Office of the Superintendent

Dr. Eric L. Cunningham

Telephone: (252) 583-5111

Fax: (252) 583-1474

May 13, 2020

Mr. Tony Brown

County Manager

10 North King Street

Halifax, North Carolina 27839

Dear Mr. Brown,

Halifax County Schools is requesting board approval of a lottery fund application. This project will replace the athletic track at Southeast. We are requesting approval in the amount of \$150,000.00 for the project. At this time Halifax County Schools has an unallocated balance of \$491,800.71.

This application was approved by the Halifax County School Board on May 4, 2020. Attached to this letter is the signed application form. Thank you for your continued support to the students, staff and administrators of Halifax County Schools. Mr. Anthony Alston, Director of School Operations will serve as my designee.

Sincerely,

Dr. Eric Cunningham

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: Halifax

Contact Person: Tony Alston

LEA: 420

Title: Director of Operations

Address: 9525 Hwy 301 Halifax, NC 27839

Phone: 252-583-2831

Project Title: Southeast Athletic Track Renovation

Location: Southeast Halifax Collegiate Preparatory Academy

Type of Facility: Public School

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

(3) No county shall have to provide matching funds...

(4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.

(5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. ***Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.***

Short description of Construction Project: Replace asphalt athletic track

Estimated Costs:

Purchase of Land	\$	
Planning and Design Services		
New Construction		
Additions / Renovations		150,000.00
Repair		
Debt Payment / Bond Payment		
TOTAL	\$	150,000.00

Estimated Project Beginning Date: 6/15/2020

Est. Project Completion Date: 10/31/2020

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 150,000.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners)

Claude E. Cooper

(Signature — Chair, Board of Education)

(Date)

5/4/2020

(Date)



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Bruce L. Robistow, Health Director

PRESENTER: Bruce L. Robistow, Health Director

SUBJECT: Child Fatality Prevention Team Annual Report

DATE: June 1, 2020 Regular Meeting

SUPPORTING INFORMATION:

The North Carolina Statute, Article 14, B-1406 and the CFPT Agreement Addenda with local health departments requires Local Child Fatality Prevention Teams to advocate for system improvements and needed resources where gaps and deficiencies may exist and submit a report annually to their local county commissioners and boards of health.

The purpose of the local CFPTs are to:

- identify deficiencies in the delivery of services to children and families by public agencies;
- make and carry out recommendations for changes that will prevent future child deaths; and
- promote understanding of the causes of child deaths.

Attached is the Halifax County CFPT annual report for your review for calendar year 2019.

ATTACHMENTS:

Description

- ▯ Annual Child Fatality Prevention Team Report

TOTAL COST:0.00

COUNTY COST:0.00

REQUEST: Accept the Annual Child Fatality Prevention Team (CFPT) Report.

Halifax County Annual Child Fatality Prevention Team Report

Local county commissioners and boards of health

I. Introduction

In 1993, the North Carolina General Assembly established a network of local Child Fatality Prevention Teams (CFPT's) across the state to confidentially review medical examiner reports, death certificates and other records of deceased residents under age 18. Each local team consists of representatives of public and nonpublic agencies in the community such as law enforcement, Guardian Ad Litem, health departments, among others, that provide services to children and their families.

The purpose of this report is to give a summary of the causes of death, the number of cases reviewed, recommendations for prevention, if any, that have been made and to share local team activities and accomplishments.

II. Role of the County Commissioners and Board of Health

- Receive annual reports which contain recommendations and advocate for system improvements and needed resources, if requested.
- Appoint members of the local team as identified by the membership.

III. Child Deaths by Cause, System Problems Identified, Recommendations for Prevention & Proposed Action

In 2019, the Halifax County CFPT reviewed 11 child deaths and identified 3 system problems and recommendations for future prevention efforts. Below are highlights:

Cause of Death	System Problem Identified	Recommendation	Proposed Action
Other ill-defined and unspecific causes of mortality	Co-sleeping	Provide educational information to the community on BESST (Baby Easy Safe Sleep Training) More education on controlled sleep environments Ready-Set-Baby Education	The Health Department will continue to offer the Baby Easy Safe Sleep Training classes and advertise appropriately to all healthcare facilities, schools, newspaper and social media.
'Prenatal condition, newborn affected by incompetent cervix'	Insurance company denied 17-P injection to mother Lack of prenatal care	Education on importance of prenatal care Educate insurance companies on the importance of CH/Maternal required procedures for the health of newborns/children	The Halifax County Health Director will ask for additional Child Health funding in the next budget meeting to address further education in every arena that affects children from before birth, during and after birth.

IV. Halifax County CFPT Activities and Accomplishments

- The annual CFPT Activity Summary was completed and sent by the date requested.

- All local CFPT members were given a detailed overview of the Child Fatality Prevention Team by the State Coordinator.
- 5 team members participated in Baby Easy Safe Sleep training provided by the Health Department as part of Children and Youth Branch, Division of Public Health.
- Individual reports were completed on child deaths reviewed by the team and were forwarded to the State Coordinator.
- The Health Department continues to offer free car seats, Ready-Set-Baby classes for Breast-feeding mothers, as well as being Breast-feeding friendly facilities, Baby Easy Safe Sleep Training and pack-n-plays to all parents/caregiver, and be a Car Seat Checking Station to provide proper car seat training.

V. Conclusion

Thank you to the members of the HalifaxCounty Commissioners/Board of Health for the opportunity to share with you the successes and dedicated work of the local team as we continue to review child fatalities, make recommendations, and take actions to prevent future child deaths. Please feel free to contact the Health Director respectively, should you have any questions about this report.

Health Director

Chairperson

Date

March 2017



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Bruce L. Robistow, Health Director

PRESENTER: Bruce L. Robistow, Health Director

SUBJECT: Resolution to Extend Time for Enforcement of the "no Tethering" Ordinance

DATE: June 1, 2020 Regular Meeting

SUPPORTING INFORMATION:

On December 2, 2019, the Halifax County Board of Commissioners (the Board) adopted certain amendments to Article I, Chapter 14, of the Halifax County Code of Ordinances, entitled "Animals", effective on January 1, 2020. The amended ordinance addressed adequate space, shelter and confinement for dogs, and specifically, banned the tethering of dogs. Formal enforcement of the No Tethering Ordinance was deferred until July 1, 2020, to allow time to educate county residents regarding "no tethering" and for residents to have time to have kennels that would meet the minimum guidelines for confining a dog. Only warning citations have been issued during this grace period, which is set to expire on June 30, 2020. County citizens are doing well regarding the transition to "no tethering", and Animal Control Officers continue to educate and remind citizens of the ordinance. However, the COVID-19 pandemic has placed a financial strain on many citizens, making it difficult for some to comply with the no tethering ordinance. The Health Director recommends extending the period for warning citations from July 1, 2020, to September 1, 2020, to allow additional time for citizens to comply with the ordinance.

ATTACHMENTS:

Description

- ▯ Resolution to Extend Time for Enforcement of the Halifax County Dog Tethering Ordinance

TOTAL COST:n/a

COUNTY COST:n/a

REQUEST: Consider adoption of the attached "Resolution to Extend Time for Enforcement of the Halifax County Dog Tethering Ordinance."

RESOLUTION TO EXTEND TIME FOR ENFORCEMENT
OF THE HALIFAX COUNTY DOG TETHERING ORDINANCE

WHEREAS, on December 2, 2019, the Halifax County Board of Commissioners (the Board) adopted certain amendments to Article I, Chapter 14, of the Halifax County Code of Ordinances, entitled "Animals", to be effective on January 1, 2020; and

WHEREAS, the amended ordinance addressed adequate space, shelter and confinement for dogs, and specifically, subsection 14-12(3)(b) was amended to read as follows:

b. Prohibition Against Tethering of Dogs. It shall be unlawful to tether an unattended dog outdoors, including hunting dogs. When on the property of the dog owner, dogs may run loose when attended by a responsible person who can control the dogs either by voice commands or by a leash. When on the property of the dog owner, dogs may run unattended if kept in a penned area, secured enclosure or an area surrounded by an effectively operating electronic fence. The prohibition regarding when or where dogs may run loose shall not apply to hunting dogs when they are being used for lawful hunting purposes. For the first six months following the effective date of this subsection, only warning citations shall be issued for violations.

this subsection hereinafter referred to as the "No Tethering Ordinance"; and

WHEREAS, formal enforcement of the No Tethering Ordinance (by the issuance of warning citations only) was deferred until July 1, 2020, to allow time to educate county residents regarding "no tethering" and for residents to have time to have kennels that would meet the minimum guidelines for confining a dog; and

WHEREAS, the Board is advised that the citizens of Halifax County are doing well regarding the transition to "no tethering", and Animal Control Officers continue to educate and remind residents of the ordinance; and

WHEREAS the COVID-19 pandemic has placed an unprecedented financial strain on many citizens, which could make it difficult, if not impossible, for some citizens to comply with the No Tethering Ordinance; and

WHEREAS, the Health Director recommends extending the period for warning citations from July 1, 2020, to September 1, 2020, to allow additional time for citizens to comply with the ordinance;

NOW, THEREFORE IT IS RESOLVED that the formal enforcement of No Tethering Ordinance, by the issuance of warning citations only, be and hereby is extended from July 1, 2020, to September 1, 2020.

Adopted this ____ day of June, 2020.

Vernon J. Bryant, Chair,
Halifax County Commissioners

Attest:

Andrea H. Wiggins, Clerk to the Board



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Andrea H. Wiggins, MMC, NCCCC, Clerk to the Board/Assistant to the County Manager

PRESENTER: County Commissioners

SUBJECT: Board Appointments

DATE: June 1, 2020 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find the Board Appointments.

ATTACHMENTS:

Description

- ▢ Board Appointments Requiring Action
- ▢ Board Vacancies Without Recommendations
- ▢ July 2020 Board Appointments

TOTAL COST:

COUNTY COST:

REQUEST: Approve the Board Appointments that require action.

BOARD APPOINTMENTS

- A. Adult Care Home Advisory Committee
- B. Alcoholic Beverage Control Board
- C. Economic Development Board
- D. Halifax Community College Board of Trustees
- E. Halifax County Council on Aging
- F. Health Board
- G. Library Board
- H. Nursing Home Advisory Committee
- I. Regional Aging Advisory Council
- J. Roanoke Canal Commission
- K. Social Services Board
- L. Upper Coastal Plain Board of Directors
- M. Board Vacancies Without Recommendations
- N. July 2020 Board Appointments

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: ADULT CARE HOME ADVISORY COMMITTEE

According to our records, the Adult Care Home Advisory Committee has one member that is appointed by the Board of Commissioners with a term that will expire on June 30, 2020:

Hattie Staton

The following action is requested, if the Board so chooses:

- Receive nominations to reappoint Hattie Staton

Adult Care Home Advisory Committee

3	Fred Brown (Vacant) <i>Roanoke Rapids</i>	Member <i>Black Male</i>	7/1/2016 through 6/30/2019 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
1	Hattie Staton <i>Scotland Neck</i>	Member <i>Black Female</i>	7/1/2017 through 6/30/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
5	Prudence Boseman <i>Littleton</i>	Member <i>White Female</i>	7/1/2018 through 6/30/2021 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	Ozie Ruffin <i>Weldon</i>	Member <i>Black Female</i>	7/1/2018 through 6/30/2021 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
2	Alberta Greene <i>Weldon</i>	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 <i>Term Number: 7</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: ALCOHOLIC BEVERAGE CONTROL BOARD

According to our records, the Alcoholic Beverage Control has one member that is appointed by the Board of Commissioners with a term that will expire on June 30, 2020:

Tyrone Williams

The following action is requested, if the Board so chooses:

- Receive nominations to reappoint Tyrone Williams

Alcoholic Beverage Control

2	Tyrone Williams Enfield	Member Black Male	4/1/2019 through 6/30/2020 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	Johnny Draper, Jr. Weldon	Member White Male	7/1/2018 through 6/30/2021 Term Number: 8	Appointed by: Halifax County Commissioners Eligible for reappointment? No
4	Helen Bush Roanoke Rapids	Member White Female	4/1/2019 through 6/30/2022 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
5	James Eatman Roanoke Rapids	Member White Male	4/1/2019 through 6/30/2022 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	Robert Shields Scotland Neck	Chair Black Male	7/1/2019 through 6/30/2022 Term Number: 9	Appointed by: Halifax County Commissioners Eligible for reappointment? No

**HALIFAX COUNTY ABC BOARD
P.O. BOX 280
HALIFAX, NC 27839
(252)583-3751**

**Derian J. Caudle
General Manager**

**Cindy P. Allen
Finance Officer
Board Clerk**

**Robert Shields
Chairman
Scotland Neck**

**Helen Bush
Roanoke Rapids**

**Johnny Draper
Weldon**

**James Eatman
Roanoke Rapids**

**Tyrone Williams
Enfield**

May 6, 2020

**Andrea H. Wiggins
Clerk to the Board of Commissioners
Halifax County
Post Office Box 38
Halifax, NC 27839**


Dear Ms. Wiggins,


The Halifax County ABC Board respectfully requests the consideration of the Halifax County Board of Commissioners in allowing Mr. Tyrone Williams to serve another term on our board.

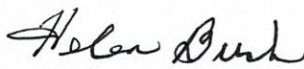
Mr. Williams has been a tremendous asset to our board. The present board members have an excellent working relationship and thorough knowledge of the ABC system. It is our feeling that his reappointment will greatly benefit this board, as well as the citizens of Halifax County.

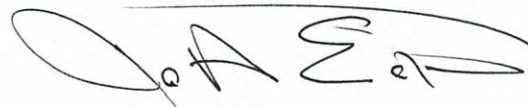
Thank you for your kind consideration of the matter. We look forward to hearing from you in the near future.

Respectfully,


**Robert F. Shields, Chairman
HALIFAX COUNTY ABC BOARD**


**Johnny Draper
Board Member**


**Helen Bush
Board Member**


**James Eatman
Board Member**

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: ECONOMIC DEVELOPMENT BOARD

According to our records, the Economic Development Board has three members that are appointed by the Board of Commissioners with terms that will expire on June 30, 2020:

Ronnie Locke, Samuel Robinson, Jr. and Benjamin Sledge

The following action is requested, if the Board so chooses:

- Defer action until after the Economic Development Board Meeting which will be held on May 28, 2020. This matter will be placed on the July 13, 2020 Regular Meeting along with a recommendation from the Economic Development Board.

Economic Development Board

3	Ronnie Locke <i>Enfield</i>	Enfield <i>White Male</i>	7/1/2017 through 6/30/2020 <i>Term Number: 3</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
9	Samuel Robinson, Jr. <i>Littleton</i>	At-Large Member <i>Black Male</i>	7/1/2017 through 6/30/2020 <i>Term Number: 3</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
2	Benjamin Sledge <i>Roanoke Rapids</i>	At-Large Member <i>Black Male</i>	7/1/2017 through 6/30/2020 <i>Term Number: 3</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
10	Hugh Bazemore <i>Roanoke Rapids</i>	At-Large Member <i>White Male</i>	7/1/2018 through 6/30/2021 <i>Term Number: 4</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
5	Johnny Draper, Jr. <i>Weldon</i>	Weldon <i>White Male</i>	7/1/2018 through 6/30/2021 <i>Term Number: 2</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
6	Daniel Fouts, Jr. <i>Roanoke Rapids</i>	Roanoke Rapids <i>White Male</i>	7/1/2018 through 6/30/2021 <i>Term Number: 1</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
4	J. Rives Manning, Jr. <i>Roanoke Rapids</i>	County Commissioner <i>White Male</i>	7/1/2018 through 6/30/2021 <i>Term Number: 4</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
11	Robert Sykes <i>Hobgood</i>	Hobgood <i>White Male</i>	7/1/2018 through 6/30/2021 <i>Term Number: 1</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
8	Danny Hinnant <i>Halifax</i>	Halifax <i>White Male</i>	7/1/2019 through 6/30/2022 <i>Term Number: 3</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
1	Kris Neal, Jr. <i>Littleton</i>	Littleton <i>White Male</i>	7/8/2019 through 6/30/2022 <i>Term Number: 0</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
7	Portia Shields <i>Scotland Neck</i>	Scotland Neck <i>Black Female</i>	7/1/2019 through 6/30/2022 <i>Term Number: 1</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: HALIFAX COMMUNITY COLLEGE BOARD OF TRUSTEES

According to our records, the Halifax Community College Board of Trustees has one member that is appointed by the Board of Commissioners with a term that will expire on June 30, 2020:

Michael Felt

The following action is requested, if the Board so chooses:

- Receive nominations to reappoint Michael Felt or appoint Byron Waters

Halifax Community College Board of Trustees

7	J. Deans <i>Roanoke Rapids</i>	Eatman	Member <i>White Male</i>	7/1/2015 through 6/30/2019 <i>Term Number: 1</i>	Appointed by: RRGSD Board of Education <i>Eligible for reappointment? Yes</i>
1	Byron <i>Littleton</i>	Waters	Member <i>White Male</i>	12/5/2016 through 6/30/2019 <i>Term Number: 0</i>	Appointed by: Governor <i>Eligible for reappointment? Yes</i>
10	Michael G. <i>Roanoke Rapids</i>	Felt	Member <i>White Male</i>	7/1/2016 through 6/30/2020 <i>Term Number: 2</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
8	Mary <i>Enfield</i>	Mebane	Member <i>Black Female</i>	7/1/2017 through 6/30/2020 <i>Term Number: 0</i>	Appointed by: Governor <i>Eligible for reappointment? Yes</i>
5	Ruel <i>Enfield</i>	Solomon	Member <i>Black Male</i>	7/1/2016 through 6/30/2020 <i>Term Number: 2</i>	Appointed by: Halifax County Board of Education <i>Eligible for reappointment? Yes</i>
6	Fannie <i>Garysburg</i>	Greene	Member <i>Black Female</i>	7/1/2017 through 6/30/2021 <i>Term Number: 1</i>	Appointed by: Governor <i>Eligible for reappointment? Yes</i>
11	Marie <i>Littleton</i>	Robinson	Member <i>Black Female</i>	7/1/2017 through 6/30/2021 <i>Term Number: 2</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
3	John <i>Scotland Neck</i>	Smith	Member <i>Black Male</i>	7/1/2017 through 6/30/2021 <i>Term Number: 2</i>	Appointed by: Boards of Education <i>Eligible for reappointment? Yes</i>
12	Thomas <i>Roanoke Rapids</i>	Barrett, Jr.	Member <i>White Male</i>	6/3/2019 through 6/30/2022 <i>Term Number: 0</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
2	Bettie <i>Weldon</i>	Cofield	Member <i>Black Female</i>	7/1/2018 through 6/30/2022 <i>Term Number: 3</i>	Appointed by: Weldon City Board of Education <i>Eligible for reappointment? Yes</i>
4	Jennifer <i>Enfield</i>	Locke	Member <i>White Female</i>	7/1/2018 through 6/30/2022 <i>Term Number: 1</i>	Appointed by: Governor <i>Eligible for reappointment? Yes</i>
9	Michael <i>Hollister</i>	Mills	Member <i>Indian Male</i>	7/1/2019 through 6/30/2023 <i>Term Number: 1</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>



State of North Carolina
County of Halifax

HISTORIC COURTHOUSE - PO BOX 38 - KING STREET - HALIFAX, NC 27839
252-583-1131 - FAX: 252-583-9921



Date Received 5-28-20

APPLICATION FOR: AUTHORITIES, BOARDS, COMMISSIONS, and COMMITTEES

Note: All information on this document will be released to the public on request.

Name: Byron W. Waters Nickname: none

ETHNIC BACKGROUND: African American ☐ Caucasian ☒ Hispanic ☐ Native American ☐ Other ☐

SEX: (M) ☒ (F) ☐ AGE: Under 18 ☐ 18-30 ☐ 31-50 ☐ 50-65 ☒ Over 65 ☐

Home Phone Number: 804-387-2729 (cell) Home Fax Number: none

Email Address: bwh2os@icloud.com

Home Address: 142 W Harbor Dr Littleton NC 27850
street city state zip

Mailing Address: same

Are you a full-time resident of Halifax County? Yes ☒ No ☐ Township: Littleton

Do you live within any corporate or town limits? Yes ☐ No ☒ Which:

Employer: USDA Rural Development

Business Address: 4405 Bland Rd Raleigh NC 27609
street city state zip

Business Phone Number: 919-873-2055 Business Fax: 844-325-6927

Name of Authority/Board/Commission/Committee you are interested in:

Halifax Community College Board of Trustees

If Applicable - Specific category applying for: (e.g. Nurse, Attorney, At-Large, etc.)

Qualification for specific category:

Name of any Halifax County Board/Commission/Committee on which you presently serve:

If reapplying for a position you presently hold, how long have you served?

Based on your qualifications and experiences, briefly describe why your services on this Authority/ Board/Commission/Committee would be beneficial to the County:

I served on the HCC Board from Nov. 2016 to Aug. 2019. I established a record of active participation. I served as Chair of the Building, Grounds, and Finance Committee. I am concerned for the mission of HCC and how HCC is able to play a key role in the economic future of the Roanoke Valley.

Is your property tax listing current? Yes ☒ No ☐

Are your Halifax County property and motor vehicle taxes paid in full on a current basis? Yes ☒ No ☐

Do you have any delinquent Halifax County taxes? Yes ☐ No ☒

Other information you consider pertinent: (i.e., education, occupational background, civic memberships, related work experiences, etc.):

23 years with USDA, 10 years in legal dept, 13 years in MFH development. Experience in gov't contracting and fiscal law, real estate development, bankruptcy & collections. Wachovia Bank, Winston-Salem; public finance and bond transactions in NC including higher education projects.

Wake Forest Law '89 (Lic. in Va.) UVA BS Commerce '83

(If necessary, you may add additional pages - Check here if additional pages are added: ☐)

Note: All information on this document will be released to the public on request.

Date: May 18, 2020

Applicant's Signature: 

Return application to:

Clerk to the Board of County Commissioners
Halifax County Manager's Office
Post Office Box 38
Halifax, NC 27839

Fax: (252) 583-9921

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: HALIFAX COUNTY COUNCIL ON AGING

According to our records, the Halifax County Council on Aging has four members that are appointed by the Board of Commissioners with terms that will expire on June 30, 2020:

Brenda Ausby, Helen Bush, James Walden and Gail Walker

The following action is requested, if the Board so chooses:

- Receive nominations to reappoint Helen Bush
- Receive nominations to waive the term limits and reappoint Brenda Ausby, James Walden and Gail Walker

Halifax County Council on Aging

12	Carolyn <i>Littleton</i>	Johnson	County Commissioner <i>Black Female</i>	through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
10	Jennifer <i>Enfield</i>	Cooper (Vacant)	Member <i>Other Female</i>	7/1/2016 through 6/30/2019 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
5	Brenda <i>Roanoke Rapids</i>	Ausby	Member <i>Black Female</i>	7/1/2017 through 6/30/2020 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
2	Helen <i>Roanoke Rapids</i>	Bush	Member <i>White Female</i>	7/1/2017 through 6/30/2020 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
16	James <i>Halifax</i>	Walden	Member <i>Black Male</i>	7/1/2017 through 6/30/2020 Term Number: 5	Appointed by: Halifax County Commissioners Eligible for reappointment? No
9	Gail <i>Roanoke Rapids</i>	Walker	Member <i>White Female</i>	7/1/2017 through 6/30/2020 Term Number: 8	Appointed by: Halifax County Commissioners Eligible for reappointment? No
11	Greg <i>Roanoke Rapids</i>	Browning	Member <i>Black Male</i>	7/1/2018 through 6/30/2021 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
13	Undine <i>Roanoke Rapids</i>	Garner	Member <i>White Female</i>	7/1/2018 through 6/30/2021 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
14	Marion <i>Littleton</i>	Lewis	Member <i>Black Female</i>	7/1/2018 through 6/30/2021 Term Number: 7	Appointed by: Halifax County Commissioners Eligible for reappointment? No
3	Ernestine <i>Scotland Neck</i>	Ware	Member <i>Black Female</i>	7/1/2018 through 6/30/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
15	Belinda <i>Halifax</i>	Belfield	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
4	Katherine <i>Halifax</i>	Lee	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 Term Number: 9	Appointed by: Halifax County Commissioners Eligible for reappointment? No
7	Tillman <i>Roanoke Rapids</i>	Long	Member <i>White Male</i>	7/1/2019 through 6/30/2022 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	William <i>Roanoke Rapids</i>	Mueller	Member <i>White Male</i>	7/1/2019 through 6/30/2022 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
8	Sandra <i>Roanoke Rapids</i>	Rosser	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
6	Gladys <i>Halifax</i>	Walden	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: HEALTH BOARD

According to our records, the Health Board has one member that is appointed by the Board of Commissioners that have resigned:

Dr. Carol Anne Rupe

The following action is requested if the Board so chooses:

- Receive nominations to appoint Dr. Luis E. Rodriguez to fill the unexpired term of Dr. Carol Anne Rupe

Health Board

7	Delisha Moore (vacant) <i>Roanoke Rapids</i>	Optometrist <i>White Female</i>	1/1/2017 through 12/31/2019 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
11	Justin Blackmon <i>Roanoke Rapids</i>	Engineer Position <i>White Male</i>	1/1/2019 through 12/31/2021 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	Donald Crowder <i>Roanoke Rapids</i>	At-Large Member <i>White Male</i>	1/1/2019 through 12/31/2021 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	Eloise P. Hardee <i>Roanoke Rapids</i>	Registered Nurse <i>White Female</i>	1/1/2019 through 12/31/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
10	Belinda Hill <i>Roanoke Rapids</i>	At-Large Member <i>Black Female</i>	1/1/2019 through 12/31/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
9	Kimberly Mack <i>Littleton</i>	At-Large Member <i>Black Female</i>	1/1/2019 through 12/31/2021 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
2	Eric Nicholson <i>Roanoke Rapids</i>	Dentist <i>White Male</i>	1/1/2019 through 12/31/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
8	Carol Anne Rupe <i>Roanoke Rapids</i>	Physician <i>White Female</i>	1/1/2019 through 12/31/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
6	Melissa Woodruff <i>Weldon</i>	Pharmacist <i>White Female</i>	1/1/2019 through 12/31/2021 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
4	Carolyn Johnson <i>Littleton</i>	County Commissioner <i>Black Female</i>	1/1/2020 through 12/31/2022 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
5	Louis V. Mann, III <i>Roanoke Rapids</i>	Veterinarian <i>White Male</i>	1/1/2020 through 12/31/2022 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes



State of North Carolina
County of Halifax

HISTORIC COURTHOUSE ~ PO BOX 38 ~ KING STREET ~ HALIFAX, NC 27839
252-583-1131 ~ FAX: 252-583-9921



Date Received 4-25-20

APPLICATION FOR: AUTHORITIES, BOARDS, COMMISSIONS, and COMMITTEES

Note: All information on this document will be released to the public on request.

Name: Luis E. Rodriguez Nickname: LOU

ETHNIC BACKGROUND: African American ☐ Caucasian ☐ Hispanic ☒ Native American ☐ Other ☐

SEX: (M) ☒ (F) ☐ AGE: Under 18 ☐ 18-30 ☐ 31-50 ☐ 50-65 ☒ Over 65 ☐

Home Phone Number: 252 295 9050 Home Fax Number: _____

Email Address: LOUROD2000@yahoo.com

Home Address: 1070 E. 5th ST Kenneth Heights NC 27870
street city state zip

Mailing Address: Same

Are you a full-time resident of Halifax County? Yes ☒ No ☐ Township: RR

Do you live within any corporate or town limits? Yes ☒ No ☐ Which: RR

Employer: _____

Business Address: _____
street city state zip

Business Phone Number: _____ Business Fax: _____

Name of Authority/Board/Commission/Committee you are interested in:

Board of Health

If Applicable - Specific category applying for: (e.g. Nurse, Attorney, At-Large, etc.)

Physician

Qualification for specific category: MD - Board certified in Emergency Medicine
BS in Bacteriology and Public Health

Name of any Halifax County Board/Commission/Committee on which you presently serve:

If reapplying for a position you presently hold, how long have you served? _____

Based on your qualifications and experiences, briefly describe why your services on this Authority/ Board/Commission/Committee would be beneficial to the County:

Both my experience as an emergency physician
as well as my training in public health.

Is your property tax listing current? Yes ☒ No ☐

Are your Halifax County property and motor vehicle taxes paid in full on a current basis? Yes ☒ No ☐

Do you have any delinquent Halifax County taxes? Yes ☐ No ☒

Other information you consider pertinent: (i.e., education, occupational background, civic memberships, related work experiences, etc.):

(If necessary, you may add additional pages - Check here if additional pages are added: ☐)

Note: All information on this document will be released to the public on request.

Date: 4/25/20

Applicant's Signature: 

Return application to:

Clerk to the Board of County Commissioners
Halifax County Manager's Office
Post Office Box 38
Halifax, NC 27839

Fax: (252) 583-9921

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: LIBRARY BOARD

According to our records, the Library Board has two members that are appointed by the Board of Commissioners with terms that will expire on June 30, 2020:

Betty Freuler and Delores Harvey-Amason

The following action is requested, if the Board so chooses:

- Receive nominations to reappoint Betty Freuler and Delores Harvey-Amason
- Receive nominations to appoint Joseph W. Cotton, III to fill the unexpired term of Robert Alexander

Library Board

3	Betty <i>Littleton</i>	Freuler	Littleton Library Branch <i>White Female</i>	7/1/2017 through 6/30/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	Delores <i>Halifax</i>	Harvey-Amason	Member <i>Black Female</i>	7/1/2017 through 6/30/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	Robert <i>Scotland Neck</i>	Alexander	Scotland Neck Library Branch <i>White Male</i>	7/1/2018 through 6/30/2021 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Tessie <i>Weldon</i>	Hofmann-Brady	Weldon Library Branch <i>White Female</i>	7/1/2018 through 6/30/2021 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
5	C. K. <i>Roanoke Rapids</i>	Wilson	Member <i>White Male</i>	7/1/2018 through 6/30/2021 <i>Term Number: 5</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
2	Margaret <i>Halifax</i>	Phillips	Member <i>White Female</i>	7/1/2019 through 6/30/2022 <i>Term Number: 5</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
1	Marie <i>Littleton</i>	Robinson	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
8	Judy <i>Enfield</i>	Whitaker	Enfield Library Branch <i>Black Female</i>	7/1/2019 through 6/30/2022 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>



State of North Carolina
County of Halifax

HISTORIC COURTHOUSE - PO BOX 38 - KING STREET - HALIFAX, NC 27839
252-583-1131 - FAX: 252-583-9921



Date Received 5-28-20

APPLICATION FOR: AUTHORITIES, BOARDS, COMMISSIONS, and COMMITTEES

Note: All information on this document will be released to the public on request.

Name: JOSEPH W. COTTEN III Nickname: WHIT

ETHNIC BACKGROUND: African American ☐ Caucasian ☒ Hispanic ☐ Native American ☐ Other ☐

SEX: (M) ☒ (F) ☐ AGE: Under 18 ☐ 18-30 ☐ 31-50 ☐ 50-65 ☐ Over 65 ☒

Home Phone Number: 757-679-1504 Home Fax Number:

Email Address: WHITCOTTEN@YAHOO.COM

Home Address: 1006 CHURCH STREET SCOTLAND NECK NC 27874
street city state zip

Mailing Address: Same

Are you a full-time resident of Halifax County? Yes ☒ No ☐ Township:

Do you live within any corporate or town limits? Yes ☒ No ☐ Which: SCOTLAND NECK

Employer: RETIRED

Business Address:
street city state zip

Business Phone Number: Business Fax:

Name of Authority/Board/Commission/Committee you are interested in:

HALIFAX COUNTY LIBRARY BOARD

If Applicable - Specific category applying for: (e.g. Nurse, Attorney, At-Large, etc.)

SCOTLAND NECK REPRESENTATIVE

Qualification for specific category: PRESIDENT OF SCOTLAND NECK MEMORIAL
LIBRARY BOARD

Name of any Halifax County Board/Commission/Committee on which you presently serve:

SCOTLAND NECK MEMORIAL LIBRARY

If reapplying for a position you presently hold, how long have you served?

Based on your qualifications and experiences, briefly describe why your services on this Authority/ Board/Commission/Committee would be beneficial to the County:

Long Management History AND Fund Raising
EXPERIENCE. GREAT ORGANIZATIONAL SKILLS AND
VISION

Is your property tax listing current? Yes ☒ No ☐

Are your Halifax County property and motor vehicle taxes paid in full on a current basis? Yes ☒ No ☐

Do you have any delinquent Halifax County taxes? Yes ☐ No ☒

Other information you consider pertinent: (i.e., education, occupational background, civic memberships, related work experiences, etc.):

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION UNIVERSITY
OF RICHMOND VA.

PRESIDENT OF STANDARD OFFICE SUPPLY INC. 1972-1992

VICE PRESIDENT SALES THE SUPPLY ROOM CO. INC 1992-2016

VICE PRESIDENT SCOTLAND NECK BUSINESS ASSOCIATION

CHIEF FUND RAISER SCOTLAND NECK LIBRARY 2019

(If necessary, you may add additional pages - Check here if additional pages are added: ☐)

Note: All information on this document will be released to the public on request.

Date: 5-21-20

Applicant's Signature:

Joseph N. Collier

Return application to:

Clerk to the Board of County Commissioners
Halifax County Manager's Office
Post Office Box 38
Halifax, NC 27839

Fax: (252) 583-9921

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: NURSING HOME ADVISORY COMMITTEE

According to our records, the Nursing Home Advisory Committee has two members that are appointed by the Board of Commissioners with terms that will expire on June 30, 2020:

Clarence Pender and Isabelle Pender

The following action is requested, if the Board so chooses:

- Receive nominations to reappoint Clarence Pender and Isabelle Pender

Nursing Home Advisory Committee

5	Carolyn Johnson <i>Littleton</i>	Ex-Officio <i>Black Female</i>	through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	Delores McGriff (vacant) <i>Enfield</i>	Member <i>Other Female</i>	9/3/2013 through 6/30/2014 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	Nannie Lynch (vacant) <i>Hollister</i>	Member <i>Black Female</i>	7/1/2012 through 6/30/2015 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
7	Hattie Squire (Vacant) <i>Roanoke Rapids</i>	Member <i>Black Female</i>	7/1/2012 through 6/30/2015 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
2	Clarence Pender <i>Scotland Neck</i>	Member <i>Black Male</i>	7/1/2017 through 6/30/2020 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
4	Isabelle Pender <i>Scotland Neck</i>	Member <i>Black Female</i>	7/1/2017 through 6/30/2020 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
6	Prudence Boseman <i>Littleton</i>	Member <i>White Female</i>	7/1/2018 through 6/30/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: REGIONAL AGING ADVISORY COUNCIL

According to our records, the Regional Aging Advisory Council has two members that are appointed by the Board of Commissioners with terms that will expire on June 30, 2020:

Greg Browning and Jennifer Fields

The following action is requested, if the Board so chooses:

- Receive nominations to reappoint Greg Browning and Jennifer Fields

Regional Aging Advisory Council

2	Rose Battle Rocky Mount	Ex-Officio (Aging Director) Black Female	through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
7	William Mueller Roanoke Rapids	Ex-Officio (NC Senior Tar Heel) White Male	through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
6	Greg Browning Roanoke Rapids	Member Black Male	7/1/2018 through 6/30/2020 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	Jennifer Fields Hobgood	Member Black Female	6/3/2019 through 6/30/2020 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: ROANOKE CANAL COMMISSION

According to our records, the Roanoke Canal Commission has one member that is appointed by the Board of Commissioners with a term that will expire on June 30, 2020:

Greg Brown

The following action is requested, if the Board so chooses:

- Receive nominations to reappoint Greg Brown

Roanoke Canal Commission

1	Greg Brown Roanoke Rapids	Member White Male	2/3/2020 through 6/30/2020 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
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MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: SOCIAL SERVICES BOARD

According to our records, the Social Services Board has one member that is appointed by the Board of Commissioners with a term that will expire on June 30, 2020:

Elease Frederick

The following action is requested, if the Board so chooses:

- Receive nominations to reappoint Elease Frederick

Social Services Board

4	Elease <i>Enfield</i>	Frederick	Member <i>Black Female</i>	9/5/2017 through 6/30/2020 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Mary <i>Enfield</i>	Mebane	Member <i>Black Female</i>	7/1/2017 through 6/30/2020 <i>Term Number: 1</i>	<i>Appointed by: NC Social Services Commission</i> <i>Eligible for reappointment? Yes</i>
5	Benjamin <i>Roanoke Rapids</i>	Sledge	Member <i>Black Male</i>	7/1/2018 through 6/30/2021 <i>Term Number: 2</i>	<i>Appointed by: DSS Board</i> <i>Eligible for reappointment? No</i>
1	J. Rives <i>Roanoke Rapids</i>	Manning, Jr.	Member <i>White Male</i>	7/1/2019 through 6/30/2022 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Joyce <i>Roanoke Rapids</i>	Wrenn	Member <i>White Female</i>	7/1/2019 through 6/30/2022 <i>Term Number: 1</i>	<i>Appointed by: NC Social Services Commission</i> <i>Eligible for reappointment? Yes</i>

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: UPPER COASTAL PLAIN BOARD OF DIRECTORS

According to our records, the Upper Coastal Plain Board of Directors has six members that are appointed by the Board of Commissioners with terms that will expire on June 30, 2020:

**Tony Brown, Ian Bumgarner, Dia Denton, Norlan Graves, Barbara Simmons
and Marcelle Smith**

The following action is requested, if the Board so chooses:

- Receive nominations to reappoint Tony Brown, Dia Denton, Barbara Simmons, and Marcelle Smith
- Receive nominations to appoint a replacement for Ian Bumgarner and Norlan Graves

Upper Coastal Plain Board of Directors

3	Tony <i>Halifax</i>	Brown	County Manager <i>Black Male</i>	7/1/2018 through 6/30/2020 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Ian <i>Halifax</i>	Bumgarner	Alternate Member <i>White Male</i>	7/1/2018 through 6/30/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	Dia <i>Halifax</i>	Denton	Alternate Member <i>White Female</i>	7/1/2018 through 6/30/2020 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	Norlan <i>Roanoke Rapids</i>	Graves (Vacant)	At-Large/Private Sector <i>Black Male</i>	7/1/2018 through 6/30/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
1	Barbara <i>Enfield</i>	Simmons	At-Large/Private Sector <i>Black Female</i>	7/1/2018 through 6/30/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
5	Marcelle <i>Scotland Neck</i>	Smith	Elected Official <i>Black Male</i>	7/1/2018 through 6/30/2020 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: BOARD VACANCIES WITHOUT RECOMMENDATIONS

For Information Only – No Action Required

No action is necessary at this time unless a member of the Board has a recommendation for an appointment.

According to our records, the **Adult Care Home Advisory Committee** has one position that is appointed by the Board of Commissioners that is vacant:

Fred Brown

According to our records, the **Community Child Protection Team** has two positions that are appointed by the Board of Commissioners that are vacant:

Susan Horrell and Lakeshia Jones

According to our records, the **Five County Community Operations Center Oversight Board** has one position that is appointed by the Board of Commissioners that is vacant:

Dean Smith

According to our records, the **Halifax County Board of Adjustment** has one position that is appointed by the Board of Commissioners that is vacant:

Thomas Myrick, Jr.

According to our records, the **Halifax County Council on Aging** has one position that is appointed by the Board of Commissioners that is vacant:

Jennifer Cooper

Continued

According to our records, the **Halifax County Human Relations Commission** has two positions that are appointed by the Board of Commissioners that are vacant:

George Branch, Jr. and Doris Richardson

According to our records, the **Halifax County Joseph Montfort Amphitheater Advisory Board** has two positions that are appointed by the Board of Commissioners that is vacant:

Christopher Mayo and Curtis Strickland

According to our records, the **Halifax-Northampton Regional Airport Authority** has four positions that may be appointed by the Board of Commissioners that are vacant:

Alternates

According to our records, the **Health Board** has one position that is appointed by the Board of Commissioners that is vacant:

Delisha Moore

According to our records, the **Industrial Facilities and Pollution Control Financing Authority** has one position that is appointed by the Board of Commissioners that is vacant:

Rick Gilstrap

According to our records, the **Juvenile Crime Prevention Council** has nine positions that are appointed by the Board of Commissioners that are vacant:

Diane Pridgen, Fred Draper, Ronna Graham, Linda Vaughan, Janyah Alston, Niasia Anthony,
Bettina Flood, Levi Scott, and Clarette Glenn

According to our records, the **Nursing Home Community Advisory Committee** has three positions that are appointed by the Board of Commissioners that are vacant:

Delores McGriff, Nannie Lynch, and Hattie Squire

According to our records, the **Roanoke Rapids Board of Adjustment** has one position that is appointed by the Board of Commissioners that is vacant:

Tillman Long

Continued

According to our records, the **Roanoke Rapids Planning Board** has two positions that are appointed by the Board of Commissioners that are vacant:

Tillman Long and Robert Moore, Jr.

According to our records, the **Solid Waste Advisory Board** has two positions that are appointed by the Board of Commissioners that are vacant:

Bill Dickens, John Lovett, and Danny Acree

According to our records, the **Tourism Authority** has one position that is appointed by the Board of Commissioners that is vacant:

Kathy White

According to our records, the **Upper Coastal Plain Board of Directors** has one position that is appointed by the Board of Commissioners that is vacant:

Norlan Graves

According to our records, the **Weldon Planning Board** has one position that is appointed by the Board of Commissioners that is vacant:

Edna Weeks

Adult Care Home Advisory Committee

3	Fred Brown (Vacant) <i>Roanoke Rapids</i>	Member <i>Black Male</i>	7/1/2016 through 6/30/2019 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
1	Hattie Staton <i>Scotland Neck</i>	Member <i>Black Female</i>	7/1/2017 through 6/30/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
5	Prudence Boseman <i>Littleton</i>	Member <i>White Female</i>	7/1/2018 through 6/30/2021 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	Ozie Ruffin <i>Weldon</i>	Member <i>Black Female</i>	7/1/2018 through 6/30/2021 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
2	Alberta Greene <i>Weldon</i>	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 <i>Term Number: 7</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>

Community Child Protection Team (CCPT)

5	Susan Horrell (Vacant) <i>Halifax</i>	Member <i>White Female</i>	4/1/2015 through 3/31/2018 <i>Term Number: 5</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
8	Lakeshia Jones (Vacant) <i>Roanoke Rapids</i>	Parent of Deceased Child <i>Female</i>	9/8/2015 through 3/31/2018 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	Magda Baligh <i>Roanoke Rapids</i>	Member <i>White Female</i>	4/1/2018 through 3/31/2021 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
1	Florine Bell <i>Roanoke Rapids</i>	Citizen <i>Black Female</i>	4/1/2018 through 3/31/2021 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Kevin Kupietz <i>Roanoke Rapids</i>	Firefighter <i>White Male</i>	4/1/2018 through 3/31/2021 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	Bobby Martin <i>Roanoke Rapids</i>	Law Enforcement <i>White Male</i>	4/1/2018 through 3/31/2021 <i>Term Number: 5</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Shannon McAllister <i>Littleton</i>	Member <i>White Female</i>	4/1/2018 through 3/31/2021 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Michael Pittman <i>Halifax</i>	Member <i>Black Male</i>	4/1/2018 through 3/31/2021 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Five County Community Oper. Center Oversight Board

1	Dean Smith (vacant) <i>Roanoke Rapids</i>	Consumer/Family Member of Co <i>White Male</i>	7/1/2012 through 6/30/2015 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Marcelle Smith <i>Scotland Neck</i>	County Commissioner <i>Black Male</i>	7/1/2015 through 6/30/2018 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Regina Dickens <i>Littleton</i>	Community Stakeholder/Citizen <i>White Female</i>	7/1/2016 through 6/30/2019 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Halifax County Board of Adjustment

2	Thomas <i>Littleton</i>	Myrick, Jr. (Vacant)	Alternate <i>White Male</i>	6/2/2014 through 2/28/2017 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
5	Jeffrey <i>Roanoke Rapids</i>	Faison	Alternate <i>White Male</i>	3/1/2017 through 2/20/2020 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	Lee <i>Roanoke Rapids</i>	Bone	Member <i>White Male</i>	3/1/2017 through 2/28/2020 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
4	Jason <i>Littleton</i>	Myrick	Member <i>White Male</i>	2/4/2019 through 2/28/2020 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	James <i>Enfield</i>	Whitaker	Member <i>Black Male</i>	2/5/2018 through 2/28/2020 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
7	James <i>Roanoke Rapids</i>	Burroughs, Jr.	Member <i>Black Male</i>	3/1/2018 through 2/28/2021 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
8	Levi <i>Enfield</i>	Scott	Alternate <i>Black Male</i>	3/1/2018 through 2/28/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
6	John <i>Scotland Neck</i>	Smith	Member <i>Black Male</i>	7/1/2017 through 6/30/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes

Halifax County Council on Aging

12	Carolyn Johnson <i>Littleton</i>	County Commissioner <i>Black Female</i>	through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
10	Jennifer Cooper (Vacant) <i>Enfield</i>	Member <i>Other Female</i>	7/1/2016 through 6/30/2019 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
5	Brenda Ausby <i>Roanoke Rapids</i>	Member <i>Black Female</i>	7/1/2017 through 6/30/2020 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
2	Helen Bush <i>Roanoke Rapids</i>	Member <i>White Female</i>	7/1/2017 through 6/30/2020 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
16	James Walden <i>Halifax</i>	Member <i>Black Male</i>	7/1/2017 through 6/30/2020 Term Number: 5	Appointed by: Halifax County Commissioners Eligible for reappointment? No
9	Gail Walker <i>Roanoke Rapids</i>	Member <i>White Female</i>	7/1/2017 through 6/30/2020 Term Number: 8	Appointed by: Halifax County Commissioners Eligible for reappointment? No
11	Greg Browning <i>Roanoke Rapids</i>	Member <i>Black Male</i>	7/1/2018 through 6/30/2021 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
13	Undine Garner <i>Roanoke Rapids</i>	Member <i>White Female</i>	7/1/2018 through 6/30/2021 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
14	Marion Lewis <i>Littleton</i>	Member <i>Black Female</i>	7/1/2018 through 6/30/2021 Term Number: 7	Appointed by: Halifax County Commissioners Eligible for reappointment? No
3	Ernestine Ware <i>Scotland Neck</i>	Member <i>Black Female</i>	7/1/2018 through 6/30/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
15	Belinda Belfield <i>Halifax</i>	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
4	Katherine Lee <i>Halifax</i>	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 Term Number: 9	Appointed by: Halifax County Commissioners Eligible for reappointment? No
7	Tillman Long <i>Roanoke Rapids</i>	Member <i>White Male</i>	7/1/2019 through 6/30/2022 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	William Mueller <i>Roanoke Rapids</i>	Member <i>White Male</i>	7/1/2019 through 6/30/2022 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
8	Sandra Rosser <i>Roanoke Rapids</i>	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
6	Gladys Walden <i>Halifax</i>	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No

Halifax County Human Relations Commission

1	George Branch, Jr. (Vacant) <i>Roanoke Rapids</i>	Member <i>Black Male</i>	11/1/2010 through 10/31/2013 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
9	Doris Richardson (vacant) <i>Hollister</i>	Member <i>Indian Female</i>	11/1/2012 through 10/31/2015 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
6	Robert Bigham <i>Tillery</i>	Member <i>White Male</i>	11/1/2015 through 10/31/2018 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
5	Sandra Bryant <i>Roanoke Rapids</i>	Member <i>Black Female</i>	11/1/2016 through 10/31/2019 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
2	Sheldon Deaton <i>Roanoke Rapids</i>	Member <i>White Male</i>	11/1/2016 through 10/31/2019 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Susie Hodges <i>Littleton</i>	Member <i>Black Female</i>	11/1/2016 through 10/31/2019 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
4	J. Rives Manning <i>Roanoke Rapids</i>	Member <i>White Male</i>	11/1/2016 through 10/31/2019 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
8	Terry Buffaloe <i>Roanoke Rapids</i>	Member <i>Black Male</i>	11/1/2017 through 10/31/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Michael Felt <i>Roanoke Rapids</i>	Member <i>White Male</i>	11/1/2017 through 10/31/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Amphitheater Advisory Board

9	Christopher Mayo (Vacant) <i>Halifax</i>	Member <i>White Male</i>	8/1/2016 through 3/31/2018 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
10	Curtis Strickland (vacant) <i>Roanoke Rapids</i>	Member <i>White Male</i>	4/1/2017 through 3/31/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Frances King <i>Halifax</i>	Member <i>White Female</i>	4/1/2018 through 3/31/2021 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	J. Rives Manning, Jr. <i>Roanoke Rapids</i>	Member <i>White Male</i>	4/1/2018 through 3/31/2021 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
11	W. Turner Stephenson III <i>Roanoke Rapids</i>	Member <i>White Male</i>	4/1/2018 through 3/31/2021 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	George Daniel <i>Scotland Neck</i>	Member <i>White Male</i>	4/1/2019 through 3/31/2022 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
5	Lori Medlin <i>Roanoke Rapids</i>	Member <i>White Female</i>	4/1/2019 through 3/31/2022 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Richard Woodruff <i>Roanoke Rapids</i>	Member <i>White Male</i>	4/1/2019 through 3/31/2022 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
8	William Cox <i>Roanoke Rapids</i>	Member <i>White Male</i>	4/1/2020 through 3/31/2023 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
2	Jeff Dickens <i>Littleton</i>	Member <i>White Male</i>	4/1/2020 through 3/31/2023 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
1	Judy Evans-Barbee <i>Roanoke Rapids</i>	Member <i>White Female</i>	4/1/2020 through 3/31/2023 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>

Airport Authority

15	Vacant		Alternate Member		through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
14	Vacant		Alternate Member		through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
13	Vacant		Alternate Member		through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
12	Vacant		Alternate Member		through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	Ian Halifax	Bumgarner	Ex-Officio White Male		through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
2	Mary Halifax	Duncan	Ex-Officio White Female		through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
4	Nicole Rich Square	Boone	Black Female	3/18/2019	through 1/31/2020 Term Number: 0	Appointed by: Northampton County Commissioners Eligible for reappointment? Yes
1	Chris Roanoke Rapids	Canady	Member White Male	2/1/2017	through 1/31/2020 Term Number: 1	Appointed by: Roanoke Rapids City Council Eligible for reappointment? Yes
10	Robert Roanoke Rapids	Clark	Member Black Male	2/1/2017	through 1/31/2020 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
5	Andrew Rocky Mount	Roy	Member White Male	2/1/2017	through 1/31/2020 Term Number: 2	Appointed by: Halifax-Northampton Airport Authority Eligible for reappointment? Yes
9	Joyce Margarettsville	Buffaloe	Member Black Female	3/18/2019	through 1/31/2021 Term Number: 0	Appointed by: Northampton County Commissioners Eligible for reappointment? Yes
8	Calvin Roanoke Rapids	Potter	Secretary White Male	2/1/2018	through 1/31/2021 Term Number: 9	Appointed by: Roanoke Rapids City Council Eligible for reappointment? No
11	Vernon J. Roanoke Rapids	Bryant	Member Black Male	2/1/2019	through 1/31/2022 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
7	Ralph Roanoke Rapids	Johnson, Jr.	Member White Male	10/7/2019	through 1/31/2022 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
6	Julia Weldon	Meacham	Member White Female	2/1/2019	through 1/31/2022 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No

Health Board

7	Delisha Moore (vacant) <i>Roanoke Rapids</i>	Optometrist <i>White Female</i>	1/1/2017 through 12/31/2019 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
11	Justin Blackmon <i>Roanoke Rapids</i>	Engineer Position <i>White Male</i>	1/1/2019 through 12/31/2021 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
1	Donald Crowder <i>Roanoke Rapids</i>	At-Large Member <i>White Male</i>	1/1/2019 through 12/31/2021 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Eloise P. Hardee <i>Roanoke Rapids</i>	Registered Nurse <i>White Female</i>	1/1/2019 through 12/31/2021 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
10	Belinda Hill <i>Roanoke Rapids</i>	At-Large Member <i>Black Female</i>	1/1/2019 through 12/31/2021 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
9	Kimberly Mack <i>Littleton</i>	At-Large Member <i>Black Female</i>	1/1/2019 through 12/31/2021 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Eric Nicholson <i>Roanoke Rapids</i>	Dentist <i>White Male</i>	1/1/2019 through 12/31/2021 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
8	Carol Anne Rupe <i>Roanoke Rapids</i>	Physician <i>White Female</i>	1/1/2019 through 12/31/2021 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	Melissa Woodruff <i>Weldon</i>	Pharmacist <i>White Female</i>	1/1/2019 through 12/31/2021 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	Carolyn Johnson <i>Littleton</i>	County Commissioner <i>Black Female</i>	1/1/2020 through 12/31/2022 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
5	Louis V. Mann, III <i>Roanoke Rapids</i>	Veterinarian <i>White Male</i>	1/1/2020 through 12/31/2022 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Industrial Facilities & Pollution Control

5	Kenny Deloatch Roanoke Rapids	Member White Male	2/1/2013 through 1/31/2019 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
6	Carl Ferebee Roanoke Rapids	Member Black Male	3/11/2013 through 1/31/2019 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
7	G. Wayne Long Roanoke Rapids	Member White Male	2/1/2013 through 1/31/2019 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	Rick Gilstrap (Vacant) Roanoke Rapids	Member White Male	2/1/2015 through 1/31/2021 Term Number: 5	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
2	Clay Shields Scotland Neck	Member White Male	2/1/2015 through 1/31/2021 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	Michael Knudson Roanoke Rapids	Member White Male	2/1/2017 through 1/31/2023 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
4	Marvin Newsom, III Littleton	Member White Male	2/1/2017 through 1/31/2023 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes

Juvenile Crime Prevention Council

9	Diane Pridgen (Vacant) <i>Scotland Neck</i>	Substance Abuse Professional <i>White Female</i>	2/1/2010 through 1/31/2012 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
7	Fred Draper (Vacant) <i>Roanoke Rapids</i>	Non-Profit or United Way Repres <i>White Male</i>	2/1/2011 through 1/31/2013 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
25	Ronna Graham (Vacant) <i>Halifax</i>	At-Large Member <i>White Female</i>	2/1/2013 through 1/31/2015 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
16	Linda Vaughan (Vacant) <i>Roanoke Rapids</i>	At-Large Member <i>White Female</i>	5/6/2013 through 1/31/2015 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
10	Janyah Alston (Vacant) <i>Scotland Neck</i>	Representative under 18 years of <i>Black Female</i>	3/10/2014 through 1/31/2016 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
5	Niasia Anthony (Vacant) <i>Scotland Neck</i>	Representative under 18 years of <i>Black Female</i>	2/1/2014 through 1/31/2016 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	Bettina Flood (Vacant) <i>Halifax</i>	Juvenile Defense Attorney <i>Black Female</i>	2/1/2014 through 1/31/2016 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
26	Levi Scott (Vacant) <i>Enfield</i>	Business Community Member <i>Black Male</i>	8/3/2015 through 1/31/2016 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
12	Clarette Glenn (Vacant) <i>Henderson</i>	Mental Health Representative <i>Black Female</i>	2/1/2017 through 1/31/2019 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
14	Valerie Asbell <i>Halifax</i>	District Attorney <i>White Female</i>	2/1/2019 through 1/31/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
20	Brenda Branch <i>Roanoke Rapids</i>	District Court Judge <i>Black Female</i>	2/1/2019 through 1/31/2021 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
13	Tony N. Brown <i>Halifax</i>	County Manager <i>Black Male</i>	2/1/2019 through 1/31/2021 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
23	Terry Buffaloe <i>Roanoke Rapids</i>	At-Large Member <i>Black Male</i>	2/1/2019 through 1/31/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
24	Eric Cunningham <i>Halifax</i>	School Superintendent Designee <i>Black Male</i>	2/1/2019 through 1/31/2021 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
11	Robin Johnson <i>Halifax</i>	Social Services representative <i>White Female</i>	2/1/2019 through 1/31/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
2	Teresa King <i>Enfield</i>	At-Large Member <i>Black Female</i>	2/1/2019 through 1/31/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes

21	Sonyia <i>Halifax</i>	Leonard	Chief Court Counselor <i>Black Female</i>	2/1/2019 through 1/31/2021 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
17	Bobby <i>Roanoke Rapids</i>	Martin, Jr.	Police Chief <i>Black Male</i>	10/7/2019 through 1/31/2021 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
15	Angela <i>Roanoke Rapids</i>	Moody	Public Health Representative <i>White Female</i>	2/1/2019 through 1/31/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
22	Barbara <i>Weldon</i>	Plum	At-Large Member <i>Black Female</i>	2/1/2019 through 1/31/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
19	Marcelle <i>Scotland Neck</i>	Smith	County Commissioner <i>Black Male</i>	2/1/2019 through 1/31/2021 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
18	Stephanie <i>Roanoke Rapids</i>	Smith	At-Large Member <i>Black Female</i>	4/6/2020 through 1/31/2021 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	Ellen <i>Roanoke Rapids</i>	Burnette	At-Large Member <i>White Female</i>	2/1/2020 through 1/31/2022 Term Number: 7	Appointed by: Halifax County Commissioners Eligible for reappointment? No
6	Anzell <i>Halifax</i>	Harris	Halifax Sheriff Office <i>Black Male</i>	2/1/2020 through 1/31/2022 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
8	Joe <i>Halifax</i>	Long	Parks & Recreation Representati <i>White Male</i>	2/1/2020 through 1/31/2022 Term Number: 12	Appointed by: Halifax County Commissioners Eligible for reappointment? No
4	Joseph <i>Weldon</i>	Sandoval	Faith Community Representative <i>White Male</i>	2/1/2020 through 1/31/2022 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes

Nursing Home Advisory Committee

5	Carolyn Littleton	Johnson	Ex-Officio Black Female		through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	Delores Enfield	McGriff (vacant)	Member Other Female	9/3/2013	through 6/30/2014 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	Nannie Hollister	Lynch (vacant)	Member Black Female	7/1/2012	through 6/30/2015 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
7	Hattie Roanoke Rapids	Squire (Vacant)	Member Black Female	7/1/2012	through 6/30/2015 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
6	Prudence Littleton	Boseman	Member White Female	2/1/2016	through 6/30/2018 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
2	Clarence Scotland Neck	Pender	Member Black Male	7/1/2017	through 6/30/2020 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
4	Isabelle Scotland Neck	Pender	Member Black Female	7/1/2017	through 6/30/2020 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes

Roanoke Rapids Board of Adjustment

- | | | | | |
|---|--|--------------------------------|--|---|
| 1 | Tillman Long (vacant)
Roanoke Rapids | ETJ Member
White Male | 6/1/2011 through 5/31/2014
Term Number: 4 | Appointed by: Halifax County Commissioners
Eligible for reappointment? No |
| 2 | Greg Browning
Roanoke Rapids | Alternate Member
Black Male | 6/1/2018 through 5/31/2021
Term Number: 6 | Appointed by: Halifax County Commissioners
Eligible for reappointment? No |

Roanoke Rapids Planning Board

2	Tillman Long (Vacant) Roanoke Rapids	ETJ Member White Male	6/1/2011 through 5/31/2014 Term Number: 8	Appointed by: Halifax County Commissioners Eligible for reappointment? No
3	Robert Moore, Jr. (Vacant) Roanoke Rapids	ETJ Member Black Male	6/1/2017 through 5/31/2020 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
4	Greg Browning Roanoke Rapids	ETJ Member Black Male	6/1/2018 through 5/31/2021 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
1	Terry Campbell Roanoke Rapids	ETJ Member Black Male	6/1/2019 through 5/31/2022 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No

Solid Waste Advisory Board

5	Bill <i>Enfield</i>	Dickens (Vacant)	Enfield <i>White Male</i>	2/1/2011 through 1/31/2014 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
11	John <i>Halifax</i>	Lovett (Vacant)	Member <i>White Male</i>	2/1/2011 through 1/31/2014 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
2	Danny <i>Roanoke Rapids</i>	Acree (Vacant)	Roanoke Rapids <i>White Male</i>	2/1/2017 through 1/31/2020 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
8	Gregory <i>Enfield</i>	Griffin	Ex-Officio <i>White Male</i>	2/1/2020 through 1/31/2023 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	James <i>Scotland Neck</i>	Gunnells	Scotland Neck <i>White Male</i>	2/1/2020 through 1/31/2023 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
6	Lindberg <i>Weldon</i>	Harlow	Weldon <i>White Male</i>	2/1/2020 through 1/31/2023 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
7	Al <i>Littleton</i>	Haskins	At-Large Member <i>White Male</i>	2/1/2020 through 1/31/2023 Term Number: 5	Appointed by: Halifax County Commissioners Eligible for reappointment? No
1	Ann <i>Littleton</i>	Jackson	At-Large Member <i>White Female</i>	2/1/2020 through 1/31/2023 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
9	John <i>Scotland Neck</i>	Smith	At-Large Member <i>Black Male</i>	2/1/2020 through 1/31/2023 Term Number: 8	Appointed by: Halifax County Commissioners Eligible for reappointment? No
4	Robert <i>Hobgood</i>	Sykes, Jr.	Hobgood <i>White Male</i>	2/1/2020 through 1/31/2023 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
10	Betty <i>Littleton</i>	Willis	Littleton <i>White Female</i>	2/1/2020 through 1/31/2023 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No

Tourism Authority

4	Mary Halifax	Duncan	Ex-Officio White Female	through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? No
2	Cathy Roanoke Rapids	Scott	Ex-Officio White Female	through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? No
1	Jim Littleton	Trzinki	Ex-Officio White Male	through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? No
3	Arthur Halifax	Whitehead	Ex-Officio White Male	through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? No
6	Kathy Roanoke Rapids	White (Vacant)	Member White Female	8/1/2016 through 7/31/2019 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
10	Sandra Roanoke Rapids	Bryant	Member Black Female	8/1/2017 through 7/31/2020 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? No
9	James Roanoke Rapids	Carlisle	Member White Male	8/1/2017 through 7/31/2020 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? No
8	Jessica Roanoke Rapids	Hedgpeth	Member Indian Female	7/9/2018 through 7/31/2020 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
13	Christina Roanoke Rapids	Gregory	Member White Female	8/1/2018 through 7/31/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
12	Brent Scotland Neck	Lubbock	Member White Male	6/3/2019 through 7/31/2021 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
11	Percilla Roanoke Rapids	West	Member Black Female	8/1/2018 through 7/31/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
7	Yvonne Littleton	Thompson	Member White Female	8/1/2019 through 7/31/2022 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
5	Curtis Roanoke Rapids	Wynn	Member Black Male	8/1/2019 through 7/31/2022 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? No

Upper Coastal Plain Board of Directors

3	Tony <i>Halifax</i>	Brown	County Manager <i>Black Male</i>	7/1/2018 through 6/30/2020 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Ian <i>Halifax</i>	Bumgarner	Alternate Member <i>White Male</i>	7/1/2018 through 6/30/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	Dia <i>Halifax</i>	Denton	Alternate Member <i>White Female</i>	7/1/2018 through 6/30/2020 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	Norlan <i>Roanoke Rapids</i>	Graves (Vacant)	At-Large/Private Sector <i>Black Male</i>	7/1/2018 through 6/30/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
1	Barbara <i>Enfield</i>	Simmons	At-Large/Private Sector <i>Black Female</i>	7/1/2018 through 6/30/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
5	Marcelle <i>Scotland Neck</i>	Smith	Elected Official <i>Black Male</i>	7/1/2018 through 6/30/2020 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Weldon Planning Board

3	Edna Weldon	Weeks (Vacant)	ETJ Member White Female	6/1/2018 through 5/31/2021 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
4	Debra Weldon	Williams	ETJ Member Black Female	6/1/2018 through 5/31/2021 Term Number: 5	Appointed by: Halifax County Commissioners Eligible for reappointment? No
1	Angela Weldon	Boone	ETJ Member Black Female	6/1/2020 through 5/31/2023 Term Number: 5	Appointed by: Halifax County Commissioners Eligible for reappointment? No
2	Zenobia Weldon	Cofield	ETJ Member Black Female	6/1/2020 through 5/31/2023 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: JULY 2020 BOARD APPOINTMENTS

For Information Only – No Action Required

No action is necessary at this time because Boards have until the middle of this month to make recommendations regarding these appointments.

According to our records, the Tourism Authority has three members that are appointed by the Board of Commissioners with terms that will expire on July 31, 2020:

Sandra Bryant, James Carlisle, and Jessica Hedgpeth

Tourism Authority

4	Mary Duncan Halifax	Ex-Officio White Female	through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? No
1	Virginia Lewis Roanoke Rapids	Ex-Officio White Female	through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? No
2	Cathy Scott Roanoke Rapids	Ex-Officio White Female	through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? No
3	Arthur Whitehead Halifax	Ex-Officio White Male	through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? No
6	Kathy White (Vacant) Roanoke Rapids	Member White Female	8/1/2016 through 7/31/2019 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
10	Sandra Bryant Roanoke Rapids	Member Black Female	8/1/2017 through 7/31/2020 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? No
9	James Carlisle Roanoke Rapids	Member White Male	8/1/2017 through 7/31/2020 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? No
8	Jessica Hedgpeth Roanoke Rapids	Member Indian Female	7/9/2018 through 7/31/2020 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
13	Christina Gregory Roanoke Rapids	Member White Female	8/1/2018 through 7/31/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
12	Brent Lubbock Scotland Neck	Member White Male	6/3/2019 through 7/31/2021 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
11	Percilla West Roanoke Rapids	Member Black Female	8/1/2018 through 7/31/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
7	Yvonne Thompson Littleton	Member White Female	8/1/2019 through 7/31/2022 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
5	Curtis Wynn Roanoke Rapids	Member Black Male	8/1/2019 through 7/31/2022 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? No



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Cathy A. Scott, Economic Development Director

PRESENTER: Cathy A. Scott, Economic Development Director

SUBJECT: Resolution Supporting the Acquisition and Development of the S-Line and SA-Line Rail Corridors

DATE: June 1, 2020 Regular Meeting

SUPPORTING INFORMATION:

Attached please find a Resolution of Support requested by the NC Department of Transportation for the acquisition and development of the rail corridors referred to as the S-Line and SA-Line. The development of the S-Line and SA-Line corridors will support and promote economic development in communities along the corridor and provide greater access to jobs, health care, education as well as expand movement of both goods and people.

ATTACHMENTS:

Description

- ▢ Resolution Supporting the Acquisition and Development of the S-Line and SA-Line Rail Corridors

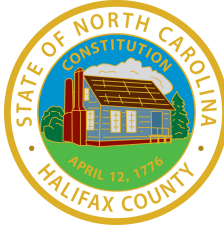
TOTAL COST:\$0

COUNTY COST:\$0

REQUEST: Approve Resolution of Support

Halifax County Board of Commissioners

Vernon J. Bryant, Chairman
J. Rives Manning, Jr., Vice-Chairman
Carolyn C. Johnson
Linda A. Brewer
Marcelle O. Smith
T. Patrick W. Qualls



Tony N. Brown
County Manager
Andrea H. Wiggins
Clerk to the Board
M. Glynn Rollins, Jr.
County Attorney

Halifax County Historic Courthouse
10 North King Street, Post Office Box 38, Halifax, North Carolina 27839
252-583-1131 · Fax: 252-583-9921
www.halifaxnc.com

RESOLUTION OF THE HALIFAX COUNTY BOARD OF COMMISSIONERS SUPPORTING THE ACQUISITION AND DEVELOPMENT OF THE RAIL CORRIDORS REFERRED TO AS THE S-LINE AND SA-LINE FOR THE BENEFITS OF IMPROVED PASSENGER RAIL, IMPROVED FREIGHT MOVEMENT, IMPROVED COMMUTING OPTIONS AND ECONOMIC DEVELOPMENT

WHEREAS, the North Carolina Department of Transportation (NCDOT) has a long tradition of progressing successful passenger and freight rail projects and supporting the development of rail infrastructure; and

WHEREAS, NCDOT has worked with state, regional, and federal partners to develop plans for the federally-designated Southeast Corridor, a passenger and freight rail network extending from Washington, DC through North Carolina to Jacksonville, FL; and

WHEREAS, a Record of Decision to develop the Raleigh to Richmond portion of the Southeast Corridor was approved by the Federal Rail Administration (FRA) on March 2017, in accordance with the National Environmental Policy Act; and

WHEREAS, the development of the S-Line and SA-Line corridors support and promote economic development in communities along the corridor, including those in rural areas; and

WHEREAS, the developed S-Line and SA-Line would provide greater access to jobs, health care, and education and provide new options for the movement of both goods and people; and

WHEREAS, the developed S-Line and SA-Line would provide efficient and reliable commuting options for communities and businesses along the corridor; and

WHEREAS, NCDOT anticipates pursuing federal grants to assist with the purchase of portions of the S-Line and the SA-Line in North Carolina and to study transit-oriented communities and development along the corridor.

NOW, THEREFORE, BE IT RESOLVED by the Halifax County Board of Commissioners that the Board supports the acquisition and development of the S-Line and SA-Line to provide for the full economic potential to be realized in the corridor; and

The mission of the Halifax County Board of Commissioners is to provide leadership and support for an effective county government that seeks to enhance the quality of life for the people of Halifax County.

In God We Trust

BE IT FURTHER RESOLVED that the Halifax County Board of Commissioners encourages appropriation of state funding for the non-federal share of any grants to support the acquisition and development of the S-Line and SA-Line.

Adopted this 1st day of June, 2020.

Vernon J. Bryant, Chairman

ATTEST:

Andrea H. Wiggins, Clerk to the Board

RESOLUTION SUPPORTING A PASSENGER RAIL STATION & SERVICE IN WELDON, NC

WHEREAS, many towns and economic centers in northeastern North Carolina were formed along railroads and continue to rely on this critical infrastructure to support economic progress; and

WHEREAS, the Town of Weldon has a rich rail history as the home of the Wilmington and Weldon Railroad, the longest railroad in the world at the time of completion in 1840; and

WHEREAS, railroads continue to be vital to the growth of North Carolina's economy and to the development, strength and diversity of its businesses and education, cultural, and civic institutions; and

WHEREAS, the ability for the Weldon, Halifax County and the surrounding area to compete in a global economy requires an efficient and diverse transportation network to provide stable transportation costs and to increase travel between metropolitan communities and regions; and

WHEREAS, the location of a passenger rail station in Weldon will provide access to passenger rail for approximately 122,000 residents that live more than 30 minutes from a passenger rail station; and

WHEREAS, passenger trains offer an economical mode of transportation that is usually less expensive than driving or flying and CLOSER to communities than commercial airports; and

WHEREAS, passenger rail access in Weldon, NC will connect the Northeast region to education and employment opportunities in urban areas and improve the quality of life and income levels of its residents; and

WHEREAS, passenger rail service in Weldon, NC will stimulate economic activity and spur private investment in the area around the rail station; and

WHEREAS, a passenger rail station in Weldon, NC will support commercial activity by bringing visitors into proximity of shopping, retail, tourism, and other destinations, thereby increasing business activity and tax revenues; and

WHEREAS, the location of a passenger rail station and service in Weldon, NC is the highest priority rail project in Halifax County; and

WHEREAS, the Town of Weldon, by resolution, has authorized the Weldon Library as the location of passenger rail station.

NOW, THEREFORE, BE IT RESOLVED by the Halifax County Board of Commissioners THAT:

- The Board supports the NC Department of Transportation's (NCDOT's) plans to construct a second Roanoke River crossing which will include approximately 10.5 miles of double track across the National Gateway Corridor.
- The Board supports the location of an Amtrak Passenger Train Station in Weldon, North Carolina.

Adopted this ____ day of _____, 2018.

Chairman

Secretary or Clerk



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Tony N. Brown, County Manager

PRESENTER: Tony N. Brown, County Manager

SUBJECT: Halifax County ABC Board Travel Policy

DATE: June 1, 2020 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find the Halifax County ABC Board Travel Policy for review and approval.

ATTACHMENTS:

Description

- ▢ Letter of Request
- ▢ Halifax County ABC Board Travel Policy

TOTAL COST:

COUNTY COST:

REQUEST: Approve the Halifax County ABC Board Travel Policy.

Andrea Wiggins

From: HALIFAX COUNTY OF <hcabc@embarqmail.com>
Sent: Friday, May 15, 2020 9:23 AM
To: Tony Brown; Andrea Wiggins
Subject: ABC BOARD TRAVEL POLICY
Attachments: travel policy 2020 2021.docx

May 15, 2020

County of Halifax
Mr. Tony Brown, County Manager
P.O. Box 38
Halifax, NC 27839

Dear Mr. Brown,

The N.C. ABC Commission now requires all ABC Boards to either adopt the State of N.C. Travel Policy or one which mirrors that of their appointing authority. Furthermore, annual submission for approval by our appointing body is required.

At the regular meeting of the Halifax County ABC Board on May 6, 2020, our board voted to follow the Travel Policy of their appointing body, the County of Halifax.

I have attached for your review, our Travel Policy which mirrors that of the County of Halifax.

As required by the State, will you please review and forward written approval of our attached policy to me and a copy of your current Travel Policy?

Approval of the policy does not require enforcement of the policy by the appointing authority. This will be done by the Halifax County ABC Board.

If you should have any questions, please feel free to call me at (252) 583-3751.

Thank you.

Sincerely,

Cynthia P. Allen
Board Clerk
HALIFAX COUNTY ABC BOARD

HALIFAX COUNTY ABC BOARD
TRAVEL POLICY

1. Policy

The policy of the Halifax County ABC Board (“Board”) is to reimburse the official/employee traveling on authorized business for all legitimate expenses incurred as a result of the travel and authorized in this procedure pursuant to the regulations set forth by the Internal Revenue Service. The Board Chairman or his designee is responsible for monitoring the initial need for the travel, the availability of funds for such and its conduct to the end that the cost of such travel is held in a reasonable minimum.

Authorized travel is not a right or privilege of position and the policy shall be administered in a manner that does not discriminate on the basis of the age, sex, religious belief, or race of officials and employees who are appropriate to accomplish the purpose of the travel.

The Travel Authorization form must be completed by the official/employee and approved by the Board Chairperson. Attach a copy of the program agenda, (if available) to the authorization form. These procedures must be completed and approved prior to the booking reservations and requesting purchase orders. Travel advances should be processed in the Accounts Payable check run closest to the employee’s departure date. No off-line checks will be issued for Travel Advances. Upon return from the approved seminar/conference, the Travel Reimbursement form, with receipts attached, must be completed within five (5) days or the entire advance will be deducted from the next payroll check.

NOTE: The word “officials: refers to members of the Halifax County ABC Board.

2. Out-of-State Travel

(Approval of attendance at conferences, seminars, and out-of-state meetings
Attendance – Out-of-state conference, Attendance limitation guidelines)

The Board Chairperson must authorize any out-of-state travel of official/employees of the Board. The number of people approved for any one meeting should be no more than is required to cover all portions of the meeting and/or meet requirements for special presentation by Board personnel.

The Board Chairperson should approve special responsibilities in organization or activities that might require unusual out-of-state travel prior to acceptance.

3. In-State Travel

The Board Chairperson must approve in-state travel. It is required that all employees traveling will use a Board provided vehicle when one is available for use. In the event that a Board provided vehicle is not available and the employee

must use their personal vehicle for travel, the employee will be reimbursed per mile at the rate described herein from the primary work site to the temporary travel destination. If a Board vehicle is available and the employee elects to drive their personal vehicle instead, then the employee will not be reimbursed for mileage.

4. In-County Travel

The Board Chairperson must approve in-county travel to meetings, seminars, or other similar functions, regardless of the distance, if there are any associated expenses. Expenses reimbursed under this method are limited to otherwise legitimate business expenses covered by the Board travel procedures. It is required that all employees traveling will use a Board provided vehicle when one is available for use. In the event that a Board provided vehicle is not available and the employee must use their personal vehicle for travel, the employee will be reimbursed per mile at the rate described herein from the primary work site to the temporary travel destination. If a Board vehicle is available and the employee elects to drive their personal vehicle instead, then the employee will not be reimbursed for mileage.

EXCEPTIONS: If the employee is required to travel to any seminar, meeting, etc., which would require the employee to depart prior to 6:00 a.m. and return no later than 10:00 p.m. on the same day, then the Board will authorize one overnight stay. If an overnight stay is justified, the amount reimbursed the employee for mileage; lodging and food will not be considered taxable income to the employee.

5. Air Travel

Air travel arrangements should be made at the lowest fare available under the travel circumstances and time requirements.

Discount fares should be pursued when travel plans are definite and discount conditions exist, such as a Saturday night stay over. Approval of Saturday night stay-over not related to regular Board business will be considered on an individual basis and would require a net economic benefit to the Board due to the lower fare savings as compared to the normal applicable fare. All air travel will be coach service unless approved otherwise by the Board Chairperson.

A Board employee may retain frequent flyer coupons provided the traveler has obtained the lowest fare possible with any carrier. Selection of higher fares or the manipulation of routes for the purpose of accruing value coupons is prohibited.

6. Lodging

Lodging expenses will be reimbursed at the actual cost of the room, provided that the employee will seek reasonably priced lodging. Travelers should take advantage of special convention or travel agency negotiated rates. Officials/employees sharing a room with a non-Board individual are responsible for reporting and requesting reimbursement of lodging expenses at no more than the single

occupancy rate. Employees of the same gender will share a room. Separate rooms may be obtained at the employee's own expense. Reimbursement for lodging expenses will not be considered taxable income to the employee.

7. Meals

Reimbursement for meals is limited to the total actual expenses incurred during the day or part of the day applicable and documented by receipts with the maximum listed below. Breakfast reimbursement will not be allowed when the hotel offers a complimentary continental meal.

<u>MEALS</u>	<u>IN-STATE MAXIMUM</u>	<u>OUT-STATE MAXIMUM</u>
Breakfast	5.00	6.00
Lunch	8.00	10.00
Dinner	16.00	23.00
	29.00	39.00

On the originating day of any travel, the meal schedule shall be as follows:

Breakfast – depart duty station prior to 7:00 a.m.

Lunch – depart duty station prior to 10:00 a.m. and return after 2:00 p.m.

Dinner – return to duty station after 7:00 p.m.

Exceptions to the meal allowance limitations may be made in situations where opportunities to purchase meals within the limitations are unavailable or are available only with additional costs or by placing the official/employee in an unsafe situation. The Board Chairperson with such documentation may grant such exceptions on a case-by-case basis as he may require.

Meals will be reimbursed according to the scheduled described above and will be reported to the Internal Revenue Service as taxable income to the employee.

EXCEPTIONS: If the employee is traveling and the travel required the employee to be away overnight, the employee will be reimbursed and the amount will not be treated as taxable income to the employee.

8. Car Rentals

The Board Chairperson should approve car rental in advance. Car rental expenses incurred while on Board business are reimbursed upon the completion of the trip. Rental receipts are required to be submitted with the expense report for

reimbursement. The use of a rental car for business that is not pre-approved must be clearly justified on the final expense statement. To be justified, car rental must be based on grounds cost (including employee time and practicality).

The Board has approved the use of compact or medium size cars. Larger cars should be used only when the number of people or the amount of mileage so dictates.

Liability and physical damage insurance should be purchased on rental vehicles to protect the traveler and Board in case of accident. Such coverage is not included in the Board's regular insurance.

9. Public Transportation

Actual reasonable expenses are paid for public transportation connected with out-of-county travel on Board business. Travelers are expected to use the most reasonable and economical means of transportation available. Reimbursement for expense for travel to the airport from the traveler's office or home may include personal auto mileage and direct parking costs, or necessary taxi or limousine service.

10. Personal Auto

When travel is authorized by personal automobile, the rate of reimbursement per mile shall be the same as is allowed for county employees. Reasonable mileage will be allowed in lieu of taxi expenses. Reimbursement for use of a personal automobile for out-of-state travel, in addition to the cost of any extra meals and lodging resulting from such use of the personal automobile, shall not exceed the otherwise applicable fares for such travel for the official/employee.

11. Telephone

A personal "safe arrival" three-minute telephone call is authorized up to a maximum of \$5. An additional three-minute telephone call of up to \$5 is permissible in the event of an itinerary change or after a seven-day period of absence. Any phone charges other than as authorized must be fully detailed and business related. All long distance calls are to be documented on the Travel Expense Report form, giving party, location, and telephone number called and the business project discussed.

12. Special Conference or Meeting Expenses

Expenses incurred by the Halifax County ABC Board members and it's General Manager/Supervisor while transacting Board business incidental to the event for which travel was authorized, may be reimbursed and will be identified on the Travel Expense Report under the "Other Expense" category. Supporting documentation for such expenses must include validated receipts and must list the date, description of expenses discussed, names and organization or company affiliation of persons attending the conference or meeting.

13. No Duplicate Reimbursement

All expenses are to be deducted from other applicable reimbursed categories. (For example, an official/employee traveler shall not be permitted to report his meal cost as part of any conference expense and claim the full meal allowance also.)

The Board will not reimburse for traffic violations, towing charges or other acts of negligence caused by the employee.

14. Refunds

In the event of canceled travel plans, the traveler should pursue all refunds available.

15. Travel Required by Employees During Their Course of Duties

Employees, who as part of their daily job requirements travel throughout the county, may be assigned a Board vehicle for such travel.

Board vehicles are not to be used for commuting purposes between the employee's home and place of business. If an employee is required to be on call, the employee will be responsible for retrieving their Board assigned vehicle from its primary location prior to arriving at the job site. Pursuant to IRS regulations any employee who uses a Board vehicle to commute to and from home will be subject to \$3.00 per day to be reported to the IRS as taxable income to the employee.

EXCEPTIONS: Board employees who are assigned a clearly marked Police, Fire, or Public Safety Officer vehicle; who is always on call, required to use the vehicle for commuting, and is prohibited from personal use of the vehicle outside of his jurisdiction are exempt. Any Board employee who is required to drive a Board assigned vehicle in the performance of his job duties will not be taxed on the use of the vehicle for small personal detours while on business, such as driving to lunch while out of the office on business, provided the employee is in a position that would make it impractical to return to its primary work site to retrieve his personal vehicle.

INCLEMENT WEATHER EXCEPTIONS: In the event of inclement weather conditions, the Board Chairman may allow certain key positions to drive their Board assigned vehicle home. A decision will be made on a case by case basis and will be upon written notification of the Board Chairman or his designee. This notification will identify the time frame and which key positions will be authorized for such exceptions.

16. Adjustment of Policy

The Halifax County ABC Board shall have the authority to make timely and necessary administrative adjustment to this policy that reflects prudence and applicable IRS regulations. The Board Chairman must approve any exceptions to the policy.

17. Applicability

This policy is effective as of July 1, 2020, and all other policies in conflict with it are rescinded.

Robert F. Shields, Chairman

Date



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Tony N. Brown, County Manager

PRESENTER: Tony N. Brown, County Manager

SUBJECT: Retirement Resolution - Emanuel Whitaker, Cooperative Extension

DATE: June 1, 2020 Regular Meeting

SUPPORTING INFORMATION:

Adopt the retirement resolution honoring Emanuel Whitaker, Cooperative Extension. Attached is the retirement resolution.

ATTACHMENTS:

Description

- ▢ Retirement Resolution - Emanuel Whitaker, Cooperative Extension

TOTAL COST:

COUNTY COST:

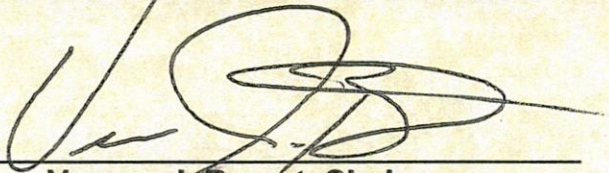
REQUEST: Adopt the retirement resolution honoring Emanuel Whitaker, Cooperative Extension.

Resolution

✧ **WHEREAS, EMANUEL WHITAKER**, decided to retire as a Operation Restart Assistant with the Halifax County Department of Cooperative Extension effective May Thirty-First of the Year Two Thousand and Twenty; and

✧ **WHEREAS**, he has spent Six years with local government; Emanuel has also served in many positions of honor in the community and State, as well as being a dedicated public servant to the citizens of Halifax County.

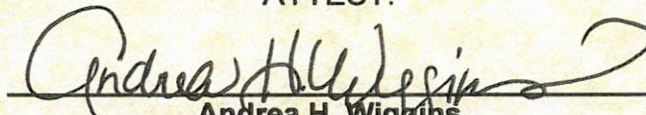
✧ **NOW THEREFORE BE IT RESOLVED** that on this day, Monday, June First of the Year Two Thousand and Twenty, the Halifax County Board of Commissioners did honor Emanuel Whitaker with formal adoption of this resolution, to be recorded in the minutes of the meeting of this day.



Vernon J. Bryant, Chairman
Halifax County Board of Commissioners



ATTEST:



Andrea H. Wiggins
Clerk to the Board



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: M. Glynn Rollins, Jr., County Attorney

PRESENTER: M. Glynn Rollins, Jr., County Attorney

SUBJECT: Resolution Authorizing County Manager to Apply for Certain Grants

DATE: June 1, 2020 Regular Meeting

SUPPORTING INFORMATION:

The attached resolution would authorize the County Manager to apply for grants and accept grants, if subsequently awarded, without prior board approval, with certain exceptions.

ATTACHMENTS:

Description

▢ Proposed Resolution

TOTAL COST:N/A

COUNTY COST:N/A

REQUEST: Please review and consider adoption of the attached resolution.

A RESOLUTION AUTHORIZING THE COUNTY MANAGER TO
APPLY FOR CERTAIN GRANTS AND RELATED MATTERS

WHEREAS, the Halifax County Board of Commissioners (the Board) desires to adopt a resolution authorizing the County Manager to apply for and accept grants on behalf of the county without first obtaining the consent of the Board, under the circumstances or limitations set forth below;

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The County Manager be and hereby is authorized to apply for grants on behalf of Halifax County and to accept those grants, if awarded, without prior approval of the Board of County Commissioners, except for the following:

- a. any grant that requires a local match in cash or in kind, unless the current budget ordinance already has an appropriation for the required local match;
- b. any grant for an existing program of work, purpose or function that might require a recurring appropriation of local funding upon the termination of the grant;
- c. any grant that would establish a new program of work, purpose or function not previously carried out by the county; or
- d. any grant offered by a granting agency that requires governing board approval for application or acceptance of the offered grant.

2. Nothing herein shall be interpreted to prevent the County Manager from conferring with the Board with regard to grants which otherwise would not require consent of the Board under this resolution.

3. All grants received by the county, whether by approval of the County Manager or the Board, shall be received, held and appropriated in conformance with the Local Government Budget and Fiscal Control Act, including the adoption of budget ordinance amendments or project ordinances as needed.

Adopted this _____ day of June, 2020.

Vernon J. Bryant, Chairman

Attest: _____
Andrea H. Wiggins, Clerk to the Board



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Vernon J. Bryant, Board of Commissioners Chairman

PRESENTER: Vernon J. Bryant, Chairman

SUBJECT: Resolution Honoring Halifax County Centenarian Ruth Hilliard

DATE: June 1, 2020 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find a resolution honoring Halifax County Centenarian Ruth Hilliard for your approval.

ATTACHMENTS:

Description

- ▯ Resolution Honoring Halifax County Centenarian Ruth Hilliard

TOTAL COST:

COUNTY COST:

REQUEST: Adopt the resolution honoring Halifax County Centenarian Ruth Hilliard.



Resolution
in Honor of Halifax County Centenarian
Ruth Hilliard

Whereas, Ruth Hilliard was born on June 5, 1913; and

Whereas, a centenarian is a person who lives to or beyond the age of 100 years; and

Whereas, longevity of life is a blessing for an individual and for a community which benefits from the knowledge, creativity, and experiences of older individuals; and

Whereas, senior citizens bring a wealth of experience and knowledge to the increasingly active roles they play in today's society; their past contributions and future participation are a vital part of, and valuable asset to, the fabric of community life and activity; and

Whereas, Halifax County recognizes the contributions of senior citizens to our community and the important role they serve in our society; and

Whereas, Halifax County senior citizens have earned the respect and admiration of all the citizens of the County for their knowledge, wisdom, and community spirit and for how they enrich the lives of those around them through their joyous and sincere love for others and through their quiescent charm and wisdom, which comes only from a fullness of years.

Now, Therefore, Be It Resolved, that the Halifax County Board of Commissioners publicly recognizes those who have reached such a remarkable age and who have witnessed and celebrated the innovations, cultural developments, and awesome achievements of this country during the last century, while themselves contributing to the growth and excellence of this great Nation, State and County and does hereby deem it an honor and a pleasure to extend to centenarians in Halifax County sincere congratulations and best wishes for many more happy and productive years.

Be It Further Resolved, that the Halifax County Board of Commissioners urges citizens to pay special tribute to these very special members of our community and celebrate June 5, 2020 as Ruth Hilliard Day in Halifax County, North Carolina.

This the 1st day of June, 2020.

Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

Andrea H. Wiggins, MMC, Clerk to the Board
Halifax County Board of Commissioners