

Halifax County Board of Commissioners

Vernon J. Bryant, Chairman
J. Rives Manning, Jr., Vice-Chairman
Carolyn C. Johnson
Linda A. Brewer
Marcelle O. Smith
T. Patrick W. Qualls



Tony N. Brown
County Manager
Andrea H. Wiggins
Clerk to the Board
M. Glynn Rollins, Jr.
County Attorney

Monday June 15, 2020 Regular Meeting 9:30 AM

Halifax County Historic Courthouse
10 North King Street, Post Office Box 38, Halifax, North Carolina 27839
252-583-1131/Fax: 252-583-9921
www.halifaxnc.com

The mission of the Halifax County Board of Commissioners is to provide leadership and support for an effective county government that seeks to enhance the quality of life for the people of Halifax County.

Call to Order

Chairman Vernon J. Bryant

Invocation and Pledge of Allegiance

Adoption of the Agenda

Conflict of Interest

Chairman Vernon J. Bryant

In accordance with the Halifax County Board of Commissioners Rules of Procedures and N. C. G. S. Sec.153A-44, it is the duty of every member present to vote on all matters coming before the Board, unless there is a conflict of interest as determined by the Board or by law. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and the remaining Board members will vote to consider the requested excuse.

1. Consent Agenda

County Commissioners

A. Home and Community Care Block Grant 2021

2. Agenda Items

A. FY 2020-2021 Budget Adoption

Tony N. Brown, County Manager

3. Other Business

County Commissioners

4. Closed Session

County Commissioners

5. Adjourn Until The July 13, 2020 At 9:30 A. M.

County Commissioners

Accommodations for individuals with disabilities may be arranged by contacting the County Manager's office at 252-583-1131 at least 48 hours prior to the meeting.



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Rose Lewis, Aging Program Coordinator

SUBJECT: Home and Community Care Block Grant 2021

DATE: June 15, 2020 Regular Meeting

SUPPORTING INFORMATION:

1. Halifax County Council on Aging received notice to use FY 2020 allocation amount of \$633,278.00 for FY 2021 HCCBG County Funding Planning.
2. HCCBG Advisory Committee met and agreed to fund the 6 current Providers with their 18 services on the Home and Community Care Block Grant County Funding Plan.
3. A 10% match is required by all Providers. The County provides a 10% cash match for the Council on Aging in the amount of \$5,611 and a 10% in-kind match for the Council on Aging in the amount of \$12,445. The Halifax County Department of Social Services required 10% match is an in-kind match in the amount of \$29,389.
4. The funds for the Home and Community Care Block Grant County Funding Plan are contingent upon the balancing of the State Budget.
5. Once the HCCBG County Funding Plan and Grant Agreement is in place any changes to the Block Grant will be made known to the Board of Commissioners through the County Manager's weekly update.

ATTACHMENTS:

Description

- ▢ HCCBG Agreement Fiscal Year 2021

TOTAL COST:\$633,278.00

COUNTY COST:\$5,611.00

REQUEST: Request Board of Commissioners' approval of the Home and Community Care Block Grant (HCCBG) County Funding Plan Funding Plan with the Grant Agreement for FY 2021, budgeting of the amount to be received and authorize the County Manager, County Attorney and Finance Director to sign all necessary documents.

Home and Community Care Block Grant for Older Adults

County Funding Plan

Identification of Agency or Office with Lead Responsibility for County Funding Plan

County Halifax

July 1, 2020 through June 30, 2021

The agency or office with lead responsibility for planning and coordinating the County Funding Plan recommends this funding plan to the Board of Commissioners as a coordinated means to utilize community-based resources in the delivery of comprehensive aging services to older adults and their families.

Halifax County HRMT / Council on Aging
(Name of agency/office with lead responsibility)

Authorized signature (date)

Vernon J. Bryant, BOC Chairman
(Type name and title of signatory agent)

Home and Community Care Block Grant for Older Adults

County Funding Plan

County Halifax
July 1, 2020 through June 30, 2021

County Services Summary

Services	A				B	C	D	E	F	G	H	I
	Block Grant Funding				Required Local Match	Net Service Cost	NSIP Subsidy	Total Funding	Projected HCCBG Units	Projected Reimbursement Rate	Projected HCCBG Clients	Projected Total Units
	Access	In-Home	Other	Total								
City of RR				////////	0	0		0				
Gen. Transport	17500			////////	1944	19444	n/a	19444	2437	7.98	100	2500
Snr. Cntr. Oper.			40000	////////	4444	44444	n/a	44444	n/a	n/a	675	n/a
Town of Snk				////////	0	0	n/a	0				
Gen. Transport	31500			////////	3500	35000	n/a	35000	3000	11.67	9	3000
Snr. Cntr. Oper.			21000	////////	2333	23333	n/a	23333	n/a	n/a		n/a
Congregate			21000	////////	2333	23333	2813	26146	3523	6.62	20	3750
Home-Divd			21000	////////	2333	23333	2625	25958	3500	6.67	20	3500
Haliwa-Saponi				////////	0	0		0				
Congregate			28185	////////	3132	31317	3377	34694	4502	6.96	15	4502
Home-Divd			5200	////////	578	5778	750	6528	1000	5.78	4	1000
Gen. Transport	9115			////////	1013	10128	n/a	10128	2500	4.05	6	2500
Helpful Hands				////////	0	0	n/a	0				
HHI		7000		////////	778	7778	n/a	7778	9	n/a		25
Total	58115	7000	136385	201500	22389	223888	9565	233453	20471	////////	849	20777
	108615	271500	253163	633278	70364	502142	20590	724232	59673		1007	60155

DSS In-kind Match: 29,389 COA Cash Match: 5,611
 COA In-Kind Match: 12,445 DSS & COA Total Match Cash and In-kind: 47,445
 Total In-kind Match: 41,834
 FY 2021 Total Allocation: 633,278

Signature, Chairman, Board of Commissioners Date

Home and Community Care Block Grant for Older Adults

County Funding Plan

County Services Summary

DAAS-731 (Rev. 2/16)

County Halifax

July 1, 2020 through June 30, 2021

page 2 of 2

	A				B	C	D	E	F	G	H	I
Services	Block Grant Funding				Required Local Match	Net Service Cost	NSIP Subsidy	Total Funding	Projected HCCBG Units	Projected Reimbursemen Rate	Projected HCCBG Clients	Projected Total Units
	Access	In-Home	Other	Total								
Halifax DSS				////////	0	0		0				
ADC		11790		////////	1310	13100	n/a	13100	396	33.08	5	396
ADH		14225		////////	1581	15806	n/a	15806	396	39.91	5	396
In Home L II		220420		////////	24491	244911	n/a	244911	18681	13.11	24	18681
In Home L III		18065		////////	2007	20072	n/a	20072	1395	14.39	2	1395
Halifax COA				////////	0	0		0				
Congregate			60191	////////	6688	66879	6150	73029	8151	8.2	52	8200
Home Divd			51809	////////	5757	57566	4875	62441	6373	9.03	46	6500
Gen Transport	25500			////////	2833	28333	n/a	28333	2250	12.59	9	2250
Med Transport	25000			////////	2778	27778	n/a	27778	1560	17.81	15	1560
Contingency			4778	////////	531	5309		5309				
				////////	0	0		0				
				////////	0	0		0				
				////////	0	0		0				
Total	50500	264500	116778	431778	47975	479754	11025	490779	39202	////////	158	39378

Signature, Chairman, Board of Commissioners

Date

Home and Community Care Block Grant for Older Adults

Town of Scotland Neck HPSSC

1403 Church Street

Scotland Neck, N.C. 27874

County Funding Plan

Provider Services Summary

DAAS-732

County:

HALIFAX

Budget Period:

July 2020

through

June 2021

Revision #:

Date:

May 20, 2020

Services	Serv. Delivery (Check One)		A				B	C	D	E	F	G	H	I
	Direct	Purchase	Block Grant Funding				Required Local Match	Net Service Cost	NSIP Subsidy	Total Funding	Projected HCCBG Units	Projected Reimburse Rate*	Projected HCCBG Clients	Projected Total Units
			Access	In-Home	Other	Total								
Congregate Nutrition		X	\$ -	\$ -	\$ 21,000	\$ 21,000	\$ 2,333	\$ 23,333	\$ 2,813	\$ 26,146	3,523	\$ 6.6221	20	3,750
Home Delivered Meals		X	\$ -	\$ 21,000	\$ -	\$ 21,000	\$ 2,333	\$ 23,333	\$ 2,625	\$ 25,958	3,500	\$ 6.6666	20	3,500
Transportation (General)	X		\$ 31,500	\$ -	\$ -	\$ 31,500	\$ 3,500	\$ 35,000	\$ -	\$ 35,000	3,000	\$ 11.6667	9	3,000
Senior Center Operation	X		\$ -	\$ -	\$ 21,000	\$ 21,000	\$ 2,333	\$ 23,333	\$ -	\$ 23,333	-	\$ -		-
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Total			\$ 31,500	\$ 21,000	\$ 42,000	\$ 94,500	\$ 10,499	\$ 104,999	\$ 5,438	\$ 110,437	10,023		49	10,250

*Adult Day Care & Adult Day Health Care Proj. Service Cost/Rate

	ADC	ADHC
Daily Care	\$33.07	\$ 40.00
Administrative		
Proj. Reimbursement Rate	\$33.07	\$ 40.00
Administrative %	0.00%	0.00%

Certification of required minimum local match availability.
Required local match will be expended simultaneously
with Block Grant Funding.

Matthew P. Staton 6-3-2020
Authorized Signature, Title
Community Service Provider Date

Signature, County Finance Officer

Date

Signature, Chairman, Board of Commissioners

Date

Halifax NC 27839

County Funding Plan

Provider Services Summary

County:

Halifax

Budget Period:

July 2020

June 2021

Revision #:

Date: _____

***Adult Day Care & Adult Day Health Care Proj. Service Cost/Rate**

	ADC	ADHC
Daily Care	\$33.07	\$ 40.00
Administrative		
Proj. Reimbursement Rate	\$33.07	\$ 40.00
Administrative %	0.00%	0.00%

Certification of required minimum local match availability.
Required local match will be expended simultaneously
with Block Grant Funding.

Aera Ann Carter, MSW 6-2-2020
Authorized Signature, Title Date
Community Service Provider

Signature, County Finance Officer

Date _____

Signature, Chairman, Board of Commissioners

Date _____

Halifax County HRMT / Aging
PO Box 646, Halifax, NC 27839
120 Market Street, Enfield, NC 27823

Provider Services Summary

Budget Period:	July 2020	through	June 2021
Revision #:		Date:	5/29/2020

Services	Serv. Delivery		A				B	C	D	E	F	G	H	I
	(Check One)		Block Grant Funding				Required Local Match	Net Service Cost	NSIP Subsidy	Total Funding	Projected HCCBG Units	Projected Reimburse Rate*	Projected HCCBG Clients	Projected Total Units
	Direct	Purchase	Access	In-Home	Other	Total								
Congregate Nutrition		X	\$ -	\$ -	\$ 60,191	\$ 60,191	\$ 6,688	\$ 66,879	\$ 6,150	\$ 73,029	8,151	\$ 8.2048	52	8,200
Home Delivered Meals		X	\$ -	\$ 51,809	\$ -	\$ 51,809	\$ 5,757	\$ 57,566	\$ 4,875	\$ 62,441	6,373	\$ 9.0332	46	6,500
Transportation (General)		X	\$ 25,500	\$ -	\$ -	\$ 25,500	\$ 2,833	\$ 28,333	\$ -	\$ 28,333	2,250	\$ 12.5924	9	2,250
Transportation (Medical)		X	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ 2,778	\$ 27,778	\$ -	\$ 27,778	1,560	\$ 17.8064	15	1,560
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	ADC	ADHC
Daily Care	\$33.07	\$ 40.00
Administrative		

Proj. Reimbursement Rate	\$33.07	\$ 40.00
Administrative %	0.00%	0.00%

Signature, County Finance Officer _____ Date _____

5/29/2020
Date

Signature, Chairman, Board of Commissioners _____ Date _____

July 1, 2019 through June 30, 2020

Home and Community Care Block Grant for Older Adults

Agreement for the Provision of County-Based Aging Services

This Agreement, entered into as of this ___ day of June, 2020, by and between the County of Halifax (hereinafter referred to as the "County") and the Upper Coastal Plain Council on Governments Area Agency on Aging, (hereinafter referred to as the "Area Agency").

Witnesseth That:

WHEREAS, the Area Agency and the County agree to the terms and conditions for provision of aging services in connection with activities financed in part by Older Americans Act grant funds, provided to the Area Agency from the United States Department of Health and Human Services through the North Carolina Division of Aging and Adult Services (DAAS) and state appropriations made available to the Area Agency through the North Carolina Division of Aging and Adult Services, as set forth in a) this document, b) the County Funding Plan, as reviewed by the Area Agency and the Division of Aging and Adult Services, c) the Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Service Providers, d) the Division of Aging and Adult Services Service Standards Manual, Volumes I through IV, and, e) the Division of Aging and Adult Services Community Service Providers Monitoring Guidelines.

NOW THEREFORE, in consideration of these premises, and mutual covenants and agreements hereinafter contained, the parties hereto agree as follows:

1. As provided in the Area Plan, community service providers specified by the County to encourage maximum collocation and coordination of services for older persons are as follows:

Halifax County HRMT / Aging
Helpful Hands and Hearts
Town of Scotland Neck

Halifax County Department of Social Services
City of Roanoke Rapids
Haliwa-Saponi Indian Tribe, Inc.

- 1(a) The Community Service Provider(s), shall be those specified in the County Funding Plan on the Provider Services Summary format(s) (DAAS-732) for the period ending June 30 for the year stated above.
2. Availability of Funds. The terms set forth in this Agreement for payment are contingent upon the receipt of Home and Community Care Block Grant funding by the Area Agency.

3. Grant Administration. The grant administrator for the Area Agency shall be Linda Barfield, Area Agency on Aging Assistant Director. The grant administrator for the County shall be Rose Lewis, Halifax County Aging Program Coordinator.

It is understood and agreed that the grant administrator for the County shall represent the County in the performance of this Agreement. The County shall notify the Area Agency in writing if the administrator changes during the grant period. Specific responsibilities of the grant administrator for the County are provided in paragraph seven (7) of this Agreement.

4. Services authorized through the County Funding Plan, as specified on the Provider Services Summary format(s) (DAAS-732) are to commence no later than July 1 of the state fiscal year and shall be undertaken and pursued in such sequence as to assure their expeditious completion. All services required hereunder shall be completed on or before the end of the Agreement period, June 30 of the state fiscal year.
5. Assignability and Contracting. The County shall not assign all or any portion of its interest in this Agreement. Any purchase of services with Home and Community Care Block Grant for Older Adults funding shall be carried out in accordance with the procurement and contracting policy of the community services provider or, where applicable, the Area Agency, which does not conflict with procurement and contracting requirements contained in 45 CFR Part 75, Subpart D-Post Federal Award Requirements, Procurement Standards. Federal funds shall not be awarded to any subrecipients who have been suspended or debarred by the Federal government. In addition, Federal funds may not be used to purchase goods or services costing over \$100,000 from a vendor that has been suspended or debarred from Federal grant programs.
6. Compensation and Payments to the County. The County shall be compensated for the work and services actually performed under this Agreement by payments to be made monthly by the Area Agency. Total reimbursement to the community service providers under this Agreement may not exceed the grand total of Block Grant funding, as specified on the Provider Services Summary format (DAAS-732).

(a) Interim Payments to the County

Upon receipt of a written request from the County, the Division of Aging and Adult Services, through the Area Agency, will provide the County Finance Officer with an interim payment equivalent to seventy percent (70%) of one-twelfth (1/12) of the County's Home and Community Care Block Grant allocation by the 22nd of each month.

(b) Reimbursement of Service Costs

Reimbursement of service costs are carried out as provided in Section 3 of the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Service Providers, revised February 17, 1997.

c) Role of the County Finance Director

The County Finance Director shall be responsible for disbursing Home and Community Care Block Grant Funding to Community Service Providers in accordance with procedures specified in the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Manual for Community Service Providers, revised February 17, 1997.

(d) Payment of Administration on Aging Nutrition Services Incentive Program (NSIP) Subsidy

NSIP subsidy for congregate and home delivered meals will be disbursed by the Division of Aging and Adult Services through the Area Agency to the County on a monthly basis, subject to the availability of funds as specified in Section 3 of the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Services Providers, revised February 17, 1997.

If through the US Department of Agriculture Area Agency on Aging Elections Project, the County elects to receive a portion of its USDA entitlement in the form of surplus commodity foods in lieu of cash, the Area Agency will notify the County in writing of its community valuation upon notification from the Division of Aging and Adult Services. The delivery of commodity and bonus foods is subject to availability. The County will not receive cash entitlement in lieu of commodities that are unavailable or undelivered during the Agreement period.

7. Reallocation of Funds and Budget Revisions. Any reallocation of Block Grant funding between counties shall be voluntary on the part of the County and shall be effective only for the period of the Agreement. The reallocation of Block Grant funds between counties will not affect the allocation of future funding to the County. If during the performance period of the Agreement, the Area Agency determines that a portion of the Block Grant will not be expended, the grant administrator for the County shall be notified in writing by the Area Agency and given the opportunity to make funds available for reallocation to other counties in the Planning and Service Area or elsewhere in the state.

The County may authorize community service providers to implement budget revisions which do not cause the County to fall below minimum budgeting requirements for access, in-home, congregate, and home delivered meals services, as specified in Division of Aging and Adult Services budget instructions issued to the County. If a budget revision will cause the County to

fall below minimum budgeting requirements for any of the aforementioned services, as specified in Division of Aging and Adult Services budgeting instructions issued to the County, the grants administrator for the County shall obtain written approval for the revision from the Area Agency prior to implementation by the community service provider, so as to assure that regional minimum budgeting requirements for the aforementioned services will be met.

Unless community services providers have been given the capacity to enter data into the Aging Resources Management System (ARMS), Area Agencies on Aging are responsible for entering amended service data into the Division of Aging and Adult Services Management Information System, as specified in the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Service Providers, revised February 17, 1997.

8. Monitoring. This Agreement will be monitored to assure that services are being provided as stated in the Division of Aging and Adult Service Monitoring Policies and Procedures at <http://www.ncdhhs.gov/aging/monitor/mpolicy.htm> .

The monitoring of services provided under this Agreement shall be carried out by the Area Agency on Aging in accordance with its Assessment Plan and as specified in Administrative Letter 12-08. As of July 1, 2012, DAAS Program Compliance Representatives (PCRs) are no longer monitoring HCCBG services provided through county departments of social services.

Counties and community service providers will receive a written report of monitoring findings in accordance with procedures established in Section 308 of the AAA Policies and Procedures Manual (<http://www.ncdhhs.gov/aging/monitor/mpolicy.htm>). Any areas of non-compliance will be addressed in a written corrective action plan with the community service provider.

9. Disputes and Appeals. Any dispute concerning a question of fact arising under this Agreement shall be identified to the designated grants administrator for the Area Agency. In accordance with Lead Regional Organization (LRO) policy, a written decision shall be promptly furnished to the designated grants administrator for the County.

The decision of the LRO is final unless within twenty (20) days of receipt of such decision the Chairman of the Board of Commissioners furnishes a written request for appeal to the Director of the North Carolina Division of Aging and Adult Services, with a copy sent to the Area Agency. The request for appeal shall state the exact nature of the complaint. The Division of Aging and Adult Services will inform the Chairman of the Board of Commissioners of its appeal procedures and will inform the Area Agency that an appeal has been filed. Procedures thereafter will be determined by the appeals process of the Division of Aging and Adult Services. The state agency address is as follows:

Director

North Carolina Division of Aging and Adult Services
2101 Mail Service Center
693 Palmer Drive
Raleigh, North Carolina 27699-2101

10. Termination for Cause. If through any cause, the County shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or the County has or shall violate any of the covenants, agreements, representations or stipulations of this Agreement, the Area Agency shall have the right to terminate this Agreement by giving the Chairman of the Board of Commissioners written notice of such termination no fewer than fifteen (15) days prior to the effective date of termination. In such event, all finished documents and other materials collected or produced under this Agreement shall at the option of the Area Agency, become its property. The County shall be entitled to receive just and equitable compensation for any work satisfactorily performed under this Agreement.
11. Audit. The County agrees to have an annual independent audit in accordance with North Carolina General Statutes, North Carolina Local Government Commission requirements, Division of Aging and Adult Services Program Audit Guide for Aging Services and Federal Office of Budget and Management (OMB) Uniform Guidance 2 CFR Part 200.

Community service providers, as specified in paragraph one (1), who are not units of local government or otherwise subject to the audit and other reporting requirements of the Local Government Commission are subject to audit and fiscal reporting requirements, as stated in NC General Statute 143C-6-22 and 23 and OMB Uniform Guidance CFR 2 Part 200, where applicable. Applicable community service providers must send a copy of their year-end financial statements, and any required audit, to the Area Agency on Aging. Home and Community Care Block Grant providers are not required to submit Activities and Accomplishments Reports. For-profit corporations are not subject to the requirements of OMB Uniform Guidance 2 CFR Part 200, but are subject to NC General Statute 143C-6-22 and 23 and Yellow Book audit requirements, where applicable. **Federal funds** may not be used to pay for a **Single or Yellow Book audit** unless it is a federal requirement. **State funds** will not be used to pay for a **Single or Yellow Book audit** if the provider receives less than \$500,000 in state funds. The Department of Health and Human Services will provide confirmation of federal and state expenditures at the close of the state fiscal year. Information on audit and fiscal reporting requirements can be found at <https://www.ncgrants.gov/NCGrants/PublicReportsRegulations.jsp>

The following provides a summary of reporting requirements under NCGS 143C-6-22 and 23 and OMB Uniform Guidance 2 CFR Part 200 based upon funding received and expended during the service provider's fiscal year.

Annual Expenditures

Report Required to AAA

Allowable Cost for Reporting

- | | | |
|--|---|---|
| <ul style="list-style-type: none"> • Less than \$25,000 in State or Federal funds | <p>Certification form and State Grants Compliance Reporting <\$25,000 (item # 11, Activities and Accomplishments does <u>not</u> have to be completed)</p> <p>OR</p> <p>Audited Financial Statements in Compliance with GAO/GAS (i.e. Yellow Book)</p> | <p>N/A</p> |
| <ul style="list-style-type: none"> • Greater than \$25,000 and less than \$500,000 in State Funds or \$750,000 in Federal Funds | <p>Certification form and Schedule of Grantee Receipts >\$25,000 and Schedule of Receipts and Expenditures</p> <p>OR</p> <p>Audited Financial Statements in Compliance with GAO/GAS (i.e. Yellow Book)</p> | <p>N/A</p> |
| <ul style="list-style-type: none"> • \$500,000 + in State funds but Federal pass through in an amount less than \$750,000 | <p>Audited Financial Statement in compliance with GAO/GAS (i.e. Yellow Book)</p> | <p>May use State funds, but <u>not</u> Federal Funds</p> |
| <ul style="list-style-type: none"> • \$500,000+ in State funds <u>and</u> \$750,000+ in Federal pass through funds | <p>Audited Financial Statement in compliance with OMB Uniform Guidance 2 CFR Part 200 (i.e. Single Audit)</p> | <p>May use State and Federal funds</p> |
| <ul style="list-style-type: none"> • Less than \$500,000 in State funds <u>and</u> \$750,000+ in Federal pass through funds | <p>Audited Financial Statement in compliance with OMB Uniform Guidance 2 CFR Part (i.e. Single Audit)</p> | <p>May use Federal funds, but <u>not</u> State funds.</p> |

12. Audit/Assessment Resolutions and Disallowed Cost. It is further understood that the community service providers are responsible to the Area Agency for clarifying any audit exceptions that may arise from any Area Agency assessment, county or community service

provider single or financial audit, or audits conducted by the State or Federal Governments. In the event that the Area Agency or the Department of Health and Human Services disallows any expenditure made by the community service provider for any reason, the County shall promptly repay such funds to the Area Agency once any final appeal is exhausted in accordance with paragraph nine (9). The only exceptions are if the Area Agency on Aging is designated as a community service provider through the County Funding Plan or, if as a part of a procurement process, the Area Agency on Aging enters into a contractual agreement for service provision with a provider which is in addition to the required County Funding Plan formats. In these exceptions, the Area Agency is responsible for any disallowed costs. The County or Area Agency on Aging can recoup any required payback from the community service provider in the event that payback is due to a community service provider's failure to meet OMB Uniform Guidance CFR 2 Part 200, 45 CFR Part 1321 or state eligibility requirements as specified in policy.

13. Indemnity. The County agrees to indemnify and save harmless the Area Agency, its agents, and employees from and against any and all loss, cost, damages, expenses, and liability arising out of performance under this Agreement to the extent of errors or omissions of the County.
14. Equal Employment Opportunity and Americans With Disabilities Act Compliance. Both the County and community service providers, as identified in paragraph one (1), shall comply with all federal and state laws relating to equal employment opportunity and accommodation for disability.
15. Data to be Furnished to the County. All information which is existing, readily available to the Area Agency without cost and reasonably necessary, as determined by the Area Agency's staff, for the performance of this Agreement by the County shall be furnished to the County and community service providers without charge by the Area Agency. The Area Agency, its agents and employees, shall fully cooperate, with the County in the performance of the County's duties under this Agreement.
16. Rights in Documents, Materials and Data Produced. The County and community service providers agree that at the discretion of the Area Agency, all reports and other data prepared by or for it under the terms of this Agreement shall be delivered to, become and remain, the property of the Area Agency upon termination or completion of the work. Both the Area Agency and the County shall have the right to use same without restriction or limitation and without compensation to the other. For the purposes of this Agreement, "data" includes writings, sound recordings, or other graphic representations, and works of similar nature. No reports or other documents produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of the County.

17. Interest of the Board of Commissioners. The Board of Commissioners covenants that neither the Board of Commissioners nor its agents or employees presently has an interest, nor shall acquire an interest, direct or indirect, which conflicts in any manner or degree with the performance of its service hereunder, or which would prevent, or tend to prevent, the satisfactory performance of the service hereunder in an impartial and unbiased manner.
18. Interest of Members of the Area Agency, Lead Regional Organization, and Others. No officer, member or employee of the Area Agency or Lead Regional Organization, and no public official of any local government which is affected in any way by the Project, who exercises any function or responsibilities in the review or approval of the Project or any component part thereof, shall participate in any decisions relating to this Agreement which affects his personal interest or the interest of any corporation, partnership or association in which he is, directly or indirectly, interested; nor shall any such persons have any interest, direct or indirect, in this Agreement or the proceeds arising there from.
19. Officials not to Benefit. No member of or delegate to the Congress of the United States of America, resident Commissioner or employee of the United States Government, shall be entitled to any share or part of this Agreement or any benefits to arise here from.
20. Prohibition Against Use of Funds to Influence Legislation. No part of any funds under this Agreement shall be used to pay the salary or expenses of any employee or agent acting on behalf of the County to engage in any activity designed to influence legislation or appropriations pending before Congress.
21. Confidentiality and Security. Any client information received in connection with the performance of any function of a community service provider or its subcontractors under this Agreement shall be kept confidential. The community service provider acknowledges that in receiving, storing, processing, or otherwise handling any confidential information, the agency and any subcontractors will safeguard and not further disclose the information except as provided in this Agreement and accompanying documents.
22. Record Retention and Disposition. All state and local government agencies, nongovernmental entities, and their subrecipients, including applicable vendors, that administer programs funded by federal sources passed through the NC DHHS and its divisions and offices are expected to maintain compliance with the NC DHHS record retention and disposition schedule and any agency-specific program schedules developed jointly with the NC Department of Cultural Resources, Division of Archives and Records. Retention requirements apply to the community service providers funded under this Agreement to provide Home and Community Care Block Grant services. Information on retention requirements is posted at <http://www.ncdhhs.gov/control/retention/retention.htm> and updated semi-annually by the NC DHHS Controller's Office. By funding source and state fiscal year, this schedule lists the earliest date that grant records in any format may be destroyed. The Division of Archives and

Records provides information about destroying confidential data and authorized methods of record destruction (paper and electronic) at <http://archives.ncdcr.gov/For-Government/Retention-Schedules/Authorized-Destruction>.

The NC DHHS record retention schedule is based on federal and state regulations and pertains to the retention of all financial and programmatic records, supporting documents, statistical records, and all other records supporting the expenditure of a federal grant award. Records legally required for ongoing official proceedings, such as outstanding litigation, claims, audits, or other official actions, must be maintained for the duration of that action, notwithstanding the instructions of the NC DHHS record retention and disposition schedule.

In addition to record retention requirements for records in any format, the long-term and/or permanent preservation of electronic records require additional commitment and active management by agencies. The community service provider will comply with all policies, standards, and best practices published by the Division of Aging and Adult Services regarding the creation and management of electronic records.

23. Applicable Law. This Agreement is executed and is to be performed in the State of North Carolina, and all questions of interpretation and construction shall be construed by the laws of such State.

In witness whereof, the Area Agency and the County have executed this Agreement as of the day first written above.

Halifax County

Attest:

By: _____
Chairman, Board of Commissioners

Area Agency

Attest:

Area Agency Director
By: _____
Executive Director,
Lead Regional Organization

Provision for payment of the monies to fall due under this Agreement within the current fiscal year have been made by appropriation duly authorized as required by the Local Government Budget and Fiscal Control Act.

BY: _____
FINANCE OFFICER, Lead Regional Organization



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Tony N. Brown, County Manager

PRESENTER: Tony N. Brown, County Manager

SUBJECT: FY 2020-2021 Budget Adoption

DATE: June 15, 2020 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find the FY 2020-2021 Budget for your review.

ATTACHMENTS:

Description

- ▢ FY 2020-2021 Budget Adoption
- ▢ FY 2020-2021 Fee Schedule
- ▢ FY 2020-2021 Fee Schedule

TOTAL COST:

COUNTY COST:

REQUEST: Request that the Board adopt the FY 2020-2021 Budget as presented.

Fiscal Year 2020-2021 Budget Ordinance

Commissioner _____ introduced the following Budget Ordinance,
which was seconded by Commissioner _____ and adopted.

Whereas, the proposed budget for Fiscal Year 2020-2021 was submitted
to the Board of Commissioners on May 18, 2020 by the Halifax County Manager
and filed with the Clerk to the Board on that date; and,

Whereas, on June 1, 2020, the Halifax County Board of Commissioners
held a public hearing on the budget pursuant to G.S. 159-13.

Be it ordained by the Halifax County Board of Commissioners that for the
purpose of financing the operations of Halifax County for the fiscal year beginning
July 1, 2020 and ending June 30, 2021, there are hereby appropriated from taxes
and other revenue the following amounts:

BE IT ORDAINED by the Board of Commissioners of Halifax County, North Carolina

Section 1. The following amounts are hereby appropriated in the General Fund for
the operation of the county government and its activities for the fiscal year beginning
July 1, 2020 and ending June 30, 2021, in accordance with the charts of accounts
heretofore established for this County:

GENERAL GOVERNMENT	\$ 9,283,054
Cooperative Extension	404,415
County Management	661,762
Elections	308,533
Finance Department	578,315
Governing Body	166,729
Halifax Development Commission	332,919
Human Resources	276,822
Information Technology Services	787,509
Legal Department	292,074
Library	719,246
Natural Resources Conservation	195,658

Operations Department	2,087,884
Planning and Development Services	491,536
Register of Deeds	435,749
Tax Administration	1,493,903
Tax Revaluation	50,000

HUMAN SERVICES	\$ 8,443,605
Health Department	2,455,009
Cardinal Innovations	289,500
Cardinal Innovations ABC	42,000
Social Services	5,657,096

EDUCATION	\$ 10,895,801
Schools Current Expense	5,587,231
Schools Capital Outlay	3,941,692
Halifax Community College County Current Fund	1,187,851
Halifax Community College Other CE-Inst Support	-
Halifax Community College Plant Fund	179,027

PUBLIC SAFETY	\$ 14,206,098
Central Communications	962,461
Emergency Management	107,486
Emergency Medical Services	3,513,760
Jail	3,201,859
Sheriff's Office	6,256,373
Fire Departments Donations	79,000
Judicial Services	25,159
Medical Examiner	60,000

OTHER SERVICES	\$ 4,128,335
Student Incentive	99,867
Juvenile Crime Prevention	198,872
Boards and Commissions	7,348
Outside Funding Recipients	94,200

Chamber Building	43,100
Home & Community Care Block Grant	292,174
OPEB	475,000
Tourism	3,600
Council on Aging	16,575
Aging Coordinator	80,209
Veterans	64,352
Farmers Market	5,100
Insurance	486,939
NC Forestry Service	120,000
Transfer/Support Services	2,140,999

Notwithstanding the appropriation for "Outside Funding Recipients", if it is determined that there is no statutory authority for the county to engage in the activity funded for the outside funding recipient, or that the funding of such activity is not authorized by law, then such appropriation shall be void. All outside funding recipients shall execute a grant agreement with the County before funding is received.

TOTAL APPROPRIATION **\$ 46,956,893**

Section 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

AD VALOREM TAXES	\$ 25,685,782
Taxes Ad Valorem	25,086,782
Prior Years Taxes	375,000
Late Payment Interest	195,000
Gross Tax Receipts	29,000

OTHER TAXES AND LICENSES	\$ 13,803,700
1 Cent Sales Tax	2,900,000
1/2 Cent Sales Tax (Art. 40)	2,700,000
1/2 Cent Sales Tax (Art. 42)	2,100,000

1/2 Cent Sales Tax (Art. 44*524)	560,000
Local 1/4 Cent Sales Tax (Art. 46)	1,300,000
Register of Deeds	303,500
ABC	257,000
Privilege Schedule B	3,200
Occupancy Taxes - Administration	850,000
Motor Vehicle Tax	2,830,000

INTERGOVERNMENTAL REVENUES	\$ 526,000
Facility Fees	60,000
Telecable Franchise Tax	85,000
Reimbursement from State-DWI	6,000
Municipal Tax and Fee Collections	375,000

PERMITS AND FEES	\$ 806,050
Building Inspection Fees	200,000
Farmers Market	1,400
Elections Revenue/Filing Fees	-
Sheriff's Fees	52,000
ID Card Replacement	50
Civil Fees	55,000
Jail Canteen	25,000
Inmate Sick Call Fees	-
Misdemeanor Program	9,000
Officer Fees	11,000
Fines & Forfeitures	185,000
Jail Fees	40,000
Tax Administration - Maps	1,000
Handgun Processing - Sheriff	22,000
Handgun Fingerprint Fees	2,400
Camp Fees	17,200
Attorney Fees	115,000
Tax Advertising Fees	70,000

MISCELLANEOUS REVENUE	\$ 2,232,908
Concession Machines	50
Magistrate Rent	2,100
Other Rents	160,200
Interest on Investments	400,000
Library	108,223
Economic/Physical Development	23,600
Miscellaneous Revenue	85,000
Jail PayTel Communications	36,000
Fire - Loan	6,000
Weldon City Schools SRO	113,000
Halifax County Schools SRO	301,100
RV Chamber	43,100
Public Utilities - Water Indirect Cost	113,470
Public Utilities - Solid Waste Indirect Cost	110,365
Public Utilities - Solid Waste Monofill Indirect Cost	5,600
Tourism	3,600
QSCB Debt Pmt Federal Reimbursement	116,100
RVCC/EDC/TDA Maint Account	5,400
Lottery Funds - Manning Elem Debt Pmt	200,000
OPEB	400,000
HUMAN SERVICES	\$ 2,000
Veterans Administration	2,000
GRANTS	\$ 601,302
Student Incentive	99,867
Youth Services-DJJDP	198,872
Home & Community Care Block Grant	302,563
TRANSFER FROM OTHER FUNDS	\$ 510,355
FUND BALANCE	\$ 2,788,796

TOTAL REVENUES

\$ 46,956,893

Section 3. The following amounts are hereby appropriated in the **Reassessment Fund** for the future revaluation of property in Halifax County during the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

<u>TOTAL APPROPRIATIONS</u>	<u>\$ 50,000</u>
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Section 4. It is estimated that the following revenues will be available to the **Reassessment Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Transfer General Fund	\$ 50,000
Fund Balance	-

<u>TOTAL ESTIMATED REVENUES</u>	<u>\$ 50,000</u>
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Section 5. The following amounts are hereby appropriated for **Unemployment Insurance** for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Expenses	\$ 25,000
Transfer General Fund	325,000

<u>TOTAL APPROPRIATIONS</u>	<u>\$ 350,000</u>
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Section 6. It is estimated that the following revenues will be available for **Unemployment Insurance** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Interest Earned	\$ -
Transfer General Fund	278,359
Fund Balance	71,641

<u>TOTAL ESTIMATED REVENUES</u>	<u>\$ 350,000</u>
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Section 7. The following amounts are hereby appropriated for the **Drug Enforcement Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Miscellaneous Expenditures	\$ 200
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<u>TOTAL APPROPRIATIONS</u>	<u>\$ 200</u>
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Section 8. It is estimated that the following revenues will be available for the **Drug Enforcement Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Fund Balance	\$ 200
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<u>TOTAL ESTIMATED REVENUES</u>	<u>\$ 200</u>
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Section 9. The following amounts are hereby appropriated for the **Drug Task Force Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established by this county:

Supplies and Materials	\$ 15,000
Tools and Equipment	1,000

<u>TOTAL APPROPRIATIONS</u>	<u>\$ 16,000</u>
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Section 10. It is estimated that the following revenues will be available for the **Drug Task Force Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Fund Balance	\$ 16,000
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<u>TOTAL ESTIMATED REVENUES</u>	<u>\$ 16,000</u>
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Section 11. The following amounts are hereby appropriated for the **Controlled Substance Tax Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Supplies and Materials	\$ 5,000
Capital Outlay	20,000
Travel/Training	2,000
Other Expense	5,000

TOTAL APPROPRIATIONS **\$ 32,000**

Section 12. It is estimated that the following revenues will be available for the **Controlled Substance Tax Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

State Funds	\$ 7,000
Interest Earned	-
Fund Balance	25,000

TOTAL ESTIMATED REVENUE **\$ 32,000**

Section 13. The following amounts are hereby appropriated for the **Federal Asset Forfeiture Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Supplies	\$ 20,000
Capital Outlay	80,000

TOTAL APPROPRIATIONS **\$ 100,000**

Section 14. It is estimated that the following revenues will be available for the **Federal Asset Forfeiture Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Federal Funds	\$ -
Fund Balance	100,000

TOTAL ESTIMATED REVENUES **\$ 100,000**

Section 15. The following amounts are hereby appropriated for the **Emergency Telephone System** for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Telephone Expenses	\$ 111,539
Service Contracts	155,000
Recurring Charges	-
Employee Training	25,000
Expenses	10,000
Capital Outlay	60,000

TOTAL APPROPRIATIONS **\$ 361,539**

Section 16. It is estimated that the following revenues will be available for the **Emergency Telephone System** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Wireless Funds	\$ 361,539
Fund Balance	-

TOTAL ESTIMATED REVENUES **\$ 361,539**

Section 17. The following amounts are hereby appropriated for the **Health Insurance Fund** for the fiscal year beginning July 1, 2020 and ending

June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Expenses	\$ 5,700,000
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<u>TOTAL APPROPRIATIONS</u>	<u>\$ 5,700,000</u>
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Section 18. It is estimated that the following revenues will be available for the **Health Insurance Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Revenue	\$ 5,700,000
Interest Earned	-
Fund Balance	-

<u>TOTAL ESTIMATED REVENUE</u>	<u>\$ 5,700,000</u>
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Section 19. The following amounts are hereby appropriated for the **Solid Waste Collection Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Salaries and Benefits	\$ 454,827
Supplies	2,249,078
Capital Outlay	155,850

<u>TOTAL APPROPRIATIONS</u>	<u>\$ 2,859,755</u>
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Section 20. It is estimated that the following revenues will be available for the **Solid Waste Collection Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

HH SW Fee	\$ 1,849,903
Availability Fees	994,852

Interest Earned	15,000
Fund Balance	-

<u>TOTAL ESTIMATED REVENUES</u>	<u>\$ 2,859,755</u>
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Section 21. The following amounts are hereby appropriated for the **White Goods Disposal Fund** operation for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Engineering Services	\$ 10,000
Fees	-

<u>TOTAL APPROPRIATIONS</u>	<u>\$ 10,000</u>
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Section 22. It is estimated that the following revenues will be available for the **White Goods Disposal Fund** operations for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Privilege Tax	\$ -
Fund Balance	10,000

<u>TOTAL ESTIMATED REVENUES</u>	<u>\$ 10,000</u>
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Section 23. The following amounts are hereby appropriated for the **Solid Waste Disposal/Transfer Station Fund** operation for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Salaries and Benefits	\$ 138,553
Supplies	229,018
Collection and Hauling	689,581
Debt Service	189,789
Ash Monofill Expense	33,199

SW Landfill Closure	50,000
Capital Outlay	186,500

TOTAL APPROPRIATIONS **\$ 1,516,640**

Section 24. It is estimated that the following revenues will be available for the **Solid Waste Disposal/Transfer Station Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

SW Landfill Closure	\$ 50,000
Tipping Fees	696,175
Int & SW Disposal Tax	50,000
Availability Fees	687,266
Fund Balance	33,199

TOTAL ESTIMATED REVENUE **\$ 1,516,640**

Section 25. The following amounts are hereby appropriated for the **Solid Waste Electronics Management Fund** operations for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Recycling Disposal Fee	\$ 8,279
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TOTAL APPROPRIATIONS **\$ 8,279**

Section 26. It is estimated that the following revenues will be available for the **Solid Waste Electronic Management Fund** operations for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

SW Electronics Management	\$ 3,000
Fund Balance	5,279

TOTAL ESTIMATED REVENUES **\$ 8,279**

Section 27. The following amounts are hereby appropriated for the **Tire Disposal Fund** operations for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Fees	\$ 80,000
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TOTAL APPROPRIATIONS **\$ 80,000**

Section 28. It is estimated that the following revenues will be available for the **Tire Disposal Fund** operations for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Sales Tax	\$ 65,000
Scrap Tire Grant	15,000
Fund Balance	-

TOTAL ESTIMATED REVENUES **\$ 80,000**

Section 29. The following amounts are hereby appropriated for the **Water Department Fund** operations for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Salaries and Benefits	\$ 846,331
Supplies	1,415,510
Services	205,150
Water Purchases	2,206,869
Capital Outlay	202,400
Debt Service	1,704,923

TOTAL APPROPRIATIONS **\$ 6,581,183**

Section 30. It is estimated that the following revenues will be available for the **Water Department Fund** operations for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Other Operating Revenues	\$ 558,907
Water Sales	5,959,676
Fees	60,100
Interest	2,500
Fund Balance	-

TOTAL ESTIMATED REVENUE **\$ 6,581,183**

Section 31. The following amounts are hereby appropriated for the **Phase XI Water Revenue Bonds - Debt Service Fund** operations for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Revenue Bonds	\$ 50,000
Revenue Bond Interest	48,100
Bank Service Charges	100

TOTAL APPROPRIATIONS **\$ 98,200**

Section 32. It is estimated that the following revenues will be available for the **Phase XI Water Revenue Bonds - Debt Service Fund** operations for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Transfer - Water and Sewer Fund	\$ 98,100
Interest Earned	100

TOTAL ESTIMATED REVENUES **\$ 98,200**

Section 33. The following amounts are hereby appropriated for the **Law Enforcement Separation Fund** for the fiscal year beginning July 1, 2020 and

ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Salaries and Benefits	\$ 108,000
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TOTAL APPROPRIATIONS **\$ 108,000**

Section 34. It is estimated that the following revenues will be available for the **Law Enforcement Separation Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Transfer General Fund	\$ 108,000
Interest Earned	-
Fund Balance	-

TOTAL ESTIMATED REVENUES **\$ 108,000**

Section 35. The following amounts are hereby appropriated for the **Public School Building Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Expenses	\$ 87,000
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TOTAL APPROPRIATIONS **\$ 87,000**

Section 36. It is estimated that the following revenues will be available for the **Public School Building Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Interest Earned	\$ -
Fund Balance	87,000

TOTAL ESTIMATED REVENUES **\$ 87,000**

Section 37. The following amounts are hereby appropriated for the **Health Department Fund** operations for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Salaries and Benefits	\$ 4,466,837
Operational Expenses	1,494,089
Capital Outlay	206,705

TOTAL APPROPRIATIONS **\$ 6,167,631**

Section 38. It is estimated that the following revenues will be available for the **Health Department Fund** operations for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

County Appropriation	\$ 2,455,009
Home Health and Hospice Fund Balance	-
State Grants	1,519,996
Fees/Donations	206,267
Health Fund Balance	1,029,710
Home Health - Medicaid, Medicare Ins.	-
Hospice Donations - United Way/Private Ensure	-
Medicare, Medicaid	515,640
Other	441,009

TOTAL ESTIMATED REVENUES **\$ 6,167,631**

Section 39. The following amounts are hereby appropriated for the **Department of Social Services Fund** operations for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

General Administration	\$ 11,533,873
Purchased Services	846,439

Medicaid/Special Assistance	915,000
Foster Care/Adoption	443,354
Crisis	387,752
Blind Services	8,000
LIEAP Program	383,613

TOTAL APPROPRIATIONS **\$ 14,518,031**

Section 40. It is estimated that the following revenues will be available for the **Department of Social Services Fund** operations for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

General Administration/Purchased Services	\$ 7,894,103
Foster Care/Adoption	127,270
IV-D Incentive Returns	78,039
CAP/Medicaid Case Management	366,042
Twin Co./Hospital	11,868
General Fund Appropriation	5,657,096
LIEAP Program	383,613

TOTAL ESTIMATED REVENUES **\$ 14,518,031**

Section 41. The following amounts are hereby appropriated for the **Cooperative Extension Agent Program/County Extension/4-H Account** for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

CoOp Agent Program Expenses	\$ 10,000
County Extension Expenses	7,000
4-H Account Expenses	4,500

TOTAL APPROPRIATIONS **\$ 21,500**

Section 42. It is estimated that the following revenues will be available for the **Cooperative Extension Agent Program/County Extension/4-H Account** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Fees	\$ 1,300
Donations	300
Other Revenues	1,500
Fund Balance	18,400

TOTAL ESTIMATED REVENUES **\$ 21,500**

Section 43. The following amounts are hereby appropriated for the **Emergency Medical Services Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Salaries and Benefits	\$ 5,024,110
Operating Expenses	716,286
Debt Service	83,518
Transfer General Fund-Performance Evaluations	19,325
Capital Outlay	411,000

TOTAL APPROPRIATIONS **\$ 6,254,239**

Section 44. It is estimated that the following revenues will be available for the operations of **Emergency Medical Services** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Emergency Medical Services	\$ 2,221,291
Cost Reporting Revenue	400,000
Warren County Appropriation	109,188
Transfer General Fund	3,513,760
Halifax Fire District Contract	4,000
Debt Setoff Collections	6,000

Fund Balance -

TOTAL ESTIMATED REVENUES **\$ 6,254,239**

Section 45. The following amounts are hereby appropriated for the operations of **Central Communications** for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Salaries and Benefits	\$ 1,421,927
Operating Expenses	74,473
Capital Outlay	6,400

TOTAL APPROPRIATIONS **\$ 1,502,800**

Section 46. It is estimated that the following revenues will be available for the operations of **Central Communications** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

City of Roanoke Rapids Contribution	\$ 356,394
Town of Scotland Neck Contribution	45,986
Town of Weldon Contribution	43,112
Town of Enfield Contribution	77,602
Town of Littleton Contribution	17,245
Town of Hobgood Contribution	-
Transfer General Fund	962,461

TOTAL ESTIMATED REVENUES **\$ 1,502,800**

Section 47. The following amounts are hereby appropriated for the **Fire District Funds** for the operation of fire protection services for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Davie Fire District	\$ 407,600
Darlington Fire District	81,150
Rheasville Fire District	187,900
Thelma Fire District	15
Tillery Fire District	28,575
Littleton Fire District	257,100
Arcola Fire District	47,600
Enfield Fire District	313,500
Halifax Fire District	109,450
Hobgood Fire District	24,100
Scotland Neck Fire District	104,700
Weldon Fire District	132,600

TOTAL APPROPRIATIONS **\$ 1,694,290**

Section 48. It is estimated that the following revenues will be available for the **Fire District Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Tax Revenues	\$ 1,452,940
Sales Tax	241,350

TOTAL ESTIMATED REVENUES **\$ 1,694,290**

Section 49. The following amounts are hereby appropriated for the **Tax Agency Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county:

Town of Littleton Tax Payments	\$ 262,000
City of Roanoke Rapids Tax Payments	8,787,000
Town of Weldon Tax Payments	753,000
Town of Scotland Neck Tax Payments	620,000
Town of Enfield Tax Payments	593,000
Town of Hobgood Tax Payments	61,000

Town of Halifax Tax Payments	79,000
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TOTAL APPROPRIATIONS **\$ 11,155,000**

Section 50. It is estimated that the following revenues will be available for the **Tax Agency Fund** for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Town of Littleton Tax Collections	\$ 262,000
City of Roanoke Rapids Tax Collections	8,787,000
Town of Weldon Tax Collections	753,000
Town of Scotland Neck Tax Collections	620,000
Town of Enfield Tax Collections	593,000
Town of Hobgood Tax Collections	61,000
Town of Halifax Tax Collections	79,000

TOTAL ESTIMATED REVENUES **\$ 11,155,000**

Section 51. There is hereby levied a tax at the rate of seventy-one cents (\$0.71) per one hundred dollars (\$100) valuation of property listed as of January 1, 2020, for the purpose of raising revenue included in "Ad Valorem Taxes - Current Year" in the General Fund in Section 2 of this ordinance.

This rate of tax is based on the estimated total valuation of property for the purpose of taxation of \$3,293,624,396 with an estimated collection rate of 97.00%.

Section 52. Pursuant to G.S. 153A-149(b)(7), there is hereby levied a tax at the rate of five cents (\$0.05) per one hundred dollars (\$100) valuation of property listed as of January 1, 2020, for the purpose of raising revenue for the repayment of debt incurred by the County pursuant to an Installment Financing Contract dated May 26, 2016, to finance the construction of a new elementary school to replace Manning Elementary School. The County shall cause all such revenues received under this levy to be deposited to the credit of the General Fund of the County, but to be disbursed only for said debt repayment. The rate of tax is based on an estimated total valuation of property for the purpose of taxation of

\$3,293,624,396 with an estimated collection rate of 97.00%.

Section 53. Pursuant to G.S. 115C-511, there is hereby a levied tax at the rate of twenty cents (\$0.20) per one hundred dollars (\$100) valuation of property listed for the taxes as of January 1, 2020, located within the Weldon-Halifax Administrative School Unit for the purpose of supplementing the revenues of the Administration Unit. The rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$659,856,492 and an estimated collection rate of 97.00%.

There is hereby appropriated to the Weldon-Halifax Administrative Unit the sum of \$1,280,122 from the proceeds of said tax plus any additional revenue accruing to the Weldon-Halifax Administrative Unit as required by law from Sales Taxes and other sources.

Section 54. Pursuant to G.S. 115C-511, there is hereby levied a tax at the rate of ten cents (\$0.10) per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2020, located within the Halifax County Schools Administrative School Unit for the purpose of supplementing the revenues of the Administration Unit. The rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$2,031,200,842 and an estimated collection rate of 97.00%.

There is hereby appropriated to the Halifax County Schools Administrative Unit the sum of \$1,970,265 from the proceeds of said tax plus any additional revenue accruing to the Halifax County Schools Administrative Unit as required by law from Sales Taxes and other sources.

Section 55. The following taxes are hereby levied for the Special Fire Districts shown below. Each rate is per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2020, located within each Fire District. This rate of tax is based on an estimated total valuation of real and personal property for the purposes of taxation of \$1,853,229,647. The rates of tax are based on an estimated collection rate of 97.00%.

There is hereby appropriated to the Fire Districts the sum of \$1,295,868 from the proceeds of said tax plus any additional revenue accruing to the Special Fire Districts as required by law from Sales Taxes and other sources.

TAXING DISTRICT	PROPERTY VALUATION	TAX RATE	REVENUE
Davie	\$ 339,827,715	0.0905	\$ 298,318
Darlington	73,580,096	0.0836	59,668
Rheasville	204,043,987	0.0663	131,223
Tillery	51,053,132	0.0447	22,136
Littleton	412,440,226	0.0515	206,035
Arcola	55,293,636	0.0628	33,683
Enfield	311,675,063	0.0846	255,767
Halifax	131,457,937	0.0716	91,300
Hobgood	29,425,993	0.0650	18,553
Scotland Neck	122,524,954	0.0655	77,846
Weldon	121,906,908	0.0857	101,340

Section 56. In accordance with G.S. 115C-429(b) the following appropriations are made to the Halifax County, Weldon City and Roanoke Rapids City School Districts for Current Expenses. Per Pupil ADM allocations for Charter School students residing in Halifax County are included in the three school systems' Current Expense allocations. The budget resolution adopted by those School Districts shall conform to the appropriations set forth in the Budget Ordinance.

School Appropriations:

	Halifax County	Roanoke Rapids	Weldon
Total Current Expense	\$ 2,532,133	\$ 2,260,035	\$ 795,063
Total Capital Outlay	338,785	302,380	106,375

- The Capital Outlay amount listed for RRGSD includes the QZAB debt service payment of \$89,500. The Capital Outlay amount also includes QSCB Debt Service for Weldon City Schools of \$58,077 and QSCB Debt Service for RRGSD of \$107,857.
- Additional Capital Outlay items are as follows: Enfield School project

\$1,010,913 and Manning Elementary School project \$1,608,789.

Section 57. Additional sales tax revenues distributed to the County pursuant to G.S. 105-524 (Article 44*524) must be appropriated for economic development, public education or community college purposes. Each fiscal year, the Halifax County Board of Commissioners will determine whether and how to appropriate Article 44*524 funds that are actually held by the County at the time of adoption of the budget ordinance.

In this budget ordinance, the sum of \$726,000 is appropriated as follows:

Economic Development	\$ -
School Current Expense	-
School Capital Outlay	450,000
Halifax Community College County Current Fund	-
Halifax Community College Plant Fund	110,000

TOTAL APPROPRIATIONS **\$ 560,000**

These appropriations are reflected in earlier sections of this budget ordinance.

Section 58. Pursuant to Chapter 54, Article III, of the Halifax County Code of Ordinances the collection fee assessed under Sections 54-29(a) shall be \$132.60 per year per dwelling unit, the disposal fee assessed under Section 54-30(a) shall be \$51.59 per year per dwelling unit, and the availability fee assessed under Section 54-31(a) shall be \$42.55 per year per dwelling unit.

Section 59. Funds collected from solid waste fees will be credited in accordance with the schedule adopted by the Board of Commissioners.

Section 60. The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

a. He/she may transfer amounts between line item expenditures within a department without limitation and without a report being required. These changes

should not result in increases in recurring obligations such as salaries.

b. He/she may transfer amounts up to \$1,000 between departments, including contingency appropriations, within the same fund. He/she must make an official report on such transfers at the next regular meeting of their Board of Commissioners.

c. He/she may neither transfer any amounts between funds nor from any contingency appropriation within any fund, except as approved by the Board of Commissioners in the Budget Ordinance as amended.

Section 61. The Budget Officer may make cash advances between funds for periods not to exceed 60 days without reporting to the Board of Commissioners. Any advances that extend beyond 60 days must be approved by the Board. All advances that will be outstanding at the end of any fiscal year must be approved by the Board.

Section 62. The County Manager is hereby authorized to execute contractual documents under the following conditions:

a. He/she may execute contracts for construction, repair projects or design services requiring the estimated expenditure of \$15,000 or less, provided the amounts are within budgeted appropriations.

b. He/she may execute contracts for 1) purchases of apparatus, supplies, materials, or equipment which are within budgeted appropriations; and 2) services which are within budgeted appropriations.

c. He/she may execute grant agreements to or from public and non-profit organizations which are within budgeted appropriations, unless a grantor organization requires execution by the Board of Commissioners.

Section 63. Capital Outlay purchases shall be defined as equipment and physical property, other than land or buildings, having a useful life of more than three (3) years and cost in excess of \$5,000.

Section 64. Copies of this Budget Ordinance shall be furnished to the Clerk to the Board of Commissioners, the Budget Officer, the Finance Officer, and the Tax Administrator to be kept on file by them for their direction in the disbursement of funds.

Section 65. This 2020-2021 budget includes a ceiling on the maximum number of funded positions by department.

a. This budget provides for the following full-time employee positions:

Board of Elections	2
Cooperative Extension Service	4
County Management	6
Economic Development	3
Emergency Services - Central Communications	21
Emergency Services - Emergency Management	1
Emergency Services - Emergency Medical Services	69
Finance	8
Human Resources Management	5
Information Technology	4
Legal	3
Library	11
Natural Resources Conservation Service	3
Operations	17
Planning and Development	5
Public Health	63
Public Utilities	22
Register of Deeds	6
Sheriff	71
Sheriff - Jail	32
Social Services	178
Tax Administration	20
Tax Revaluation	7
Total Full-Time Positions	561

b. Pursuant to G.S. 128-21(11d) and G.S. 143-166.50(a)(3), the number of full time paid personnel who receive service retirement benefits for law enforcement officers supplemental retirement benefits for law enforcement officers may not exceed the number of law enforcement positions approved by the Halifax County Board of Commissioners. The number of law enforcement positions approved by the Halifax County Board of Commissioners is 71. Subject only to this limitation, the Sheriff may employ such personnel in any position he deems advisable.

c. The County Manager will continue to enforce a hiring freeze as positions come vacant, but may use discretion if a vacant position will negatively impact the revenue generation, work efficiency, or public safety of the County.

Adopted this 15th day of June 2020.

Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

Andrea H. Wiggins
Clerk to the Board

Halifax County

Schedule of Fees

To be Effective July 1, 2020

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1. **Board of Elections**

1.1.	Photocopy (black & white) (per page)	\$	0.10
1.2.	Photocopy (color) (per page)	\$	0.50
1.3.	Hard copy printouts / CD	\$	10.00
1.4.	Return check fee	\$	25.00

2. **Central Permitting**

2.1. Building Inspection

2.1.1. The valuations of structures are determined by square footage as follows:

2.1.1.1. For two-story dwellings, the second story shall be figured at the same cost per square foot as the first floor

2.1.1.2. In determining the square footage of a building, or structure, the outside dimensions of the building, or structure, to be erected shall be used

2.1.1.3. Finished basements must be figured on the same cost per square foot area as the remainder of the structure

2.1.1.4. Unfinished basements, porches, carports, attached garages, and additional stories to dwelling (including modulars) shall be figured at the same cost per square foot of the dwelling

2.1.1.5. Detached garages and storages buildings shall be figured per square foot of the building \$ 0.15 per sq ft

2.1.1.6. Boathouses shall be determined per square foot \$ 0.15 per sq ft

2.1.1.7. Piers and decks shall be determined per square foot \$ 0.15 per sq ft

2.1.1.8. Commercial buildings, professional offices and clinics, any type of construction shall be determined per square foot \$ 0.25 per sq ft

2.1.1.9. Warehouse construction, wall six (6) inches, eight (8) inches, or twelve (12) inches shall be determined per square foot block, brick, or frame. \$ 0.12 per sq ft

2.1.1.10. Metal buildings

2.1.1.10.1. Warehouse Use (Unfinished) shall be determined per sq ft \$ 0.14 per sq ft

2.1.1.10.2. Commercial Use (Finished) shall be determined per sq ft \$ 0.16 per sq ft

2.1.2. Residential building permit fees shall be based on the total square footage of the proposed work as follows in the table below:

Building Square Foot	\$ / sq ft
0 - 1,600 sq ft	\$0.18 / sq ft

	1,601 - 3,000 sq ft	\$0.22 / sq ft	
	3,001 - 6,000 sq ft	\$0.26 / sq ft	
	6,001 sq ft & above	\$0.30 / sq ft	
2.1.2.1.	Permits shall not be required for work costing < \$5,000 unless the work involves load bearing structures OR requires an inspection per building code		
2.1.2.2.	Permits shall be required for all accessory buildings. All buildings must be anchored down.		
2.1.2.3.	All building permit fees are based off of a \$50.00 minimum		
2.1.2.4.	Building permits shall be required for all buildings, including schools, churches, fire departments, rescue squads, etc.		
2.1.2.5.	Building permits shall <u>NOT</u> be required for bona fide farm buildings		
2.1.2.6.	Modular homes:		
2.1.2.6.1.	Listed: \$2.00 for each \$1,000.00 or fraction thereof the valuation		
2.1.2.6.2.	Unlisted: Same as dwelling fee schedule in this section.		
2.1.2.7.	Mobile home set-up fee		
2.1.2.7.1.	Singlewide	\$	95.00
2.1.2.7.2.	Doublewide	\$	110.00
2.1.2.7.3.	Triplewide	\$	125.00
2.1.2.8.	Moved buildings	\$	75.00
2.1.2.9.	Demolition of buildings	\$	50.00 (plus any additional costs)
2.1.2.10.	Swimming pools		
2.1.2.10.1.	Above ground	\$	60.00
2.1.2.10.2.	In ground (additional costs for electrical & plumbing permits)	\$0.11 / sq ft	
2.1.2.11.	Building not specified	Valued at bid cost	
2.1.2.12.	Sign permits: Permit fee based on sign value. First \$1,000.00 of valuation shall be \$80.00 and \$10.00 for each additional \$5,000.00 of valuation.		
2.1.2.13.	Re-inspection fees per trip	\$	40.00
2.1.2.14.	Additional charges: The permit fee shall be doubled on any work that is begun before the proper permit is issued. The additional charge shall be limited to \$50.00		
2.1.2.15.	Fee for issuance of Certificate of Occupancy	\$	50.00

	2.1.2.16.	Commercial building plan review (preliminary or construction plan involving County review)		
	2.1.2.16.1.	Technical review	\$	150.00
	2.1.2.16.2.	Additional charge per review for failure to satisfy review comments	\$	50.00
	2.1.2.16.3.	Plan review - sites less than 10,000 square feet	\$	75.00
2.1.3.	Electrical Permit Fees shall be as follows:			
	2.1.3.1.	Amperes		
	2.1.3.1.1.	Minimum electrical permit	\$	55.00
	2.1.3.1.2.	101-200	\$	60.00
	2.1.3.1.3.	201-400	\$	70.00
	2.1.3.1.4.	For each 100 amp over 400	\$	30.00
	2.1.3.1.5.	For services over 1,200 amp	\$30+\$0.03 / sq ft for new construction	
	2.1.3.2.	The fees set out in this subsection shall also apply for mobile homes, crop dryers, bulk barns, signs, and service poles.		
	2.1.3.3.	Utility inspections: A utility inspection may be required by the electric company to be made on the electrical system of any structure whose electrical service has been discontinued for a period of 30 days or longer. Before a reconnection is allowed, the structure, if to be occupied, must have a sewer system approved by the County Health Department. The utility inspection fee shall be	\$	50.00
	2.1.3.4.	Re-inspection fees per trip	\$	40.00
	2.1.3.5.	Additional charges: The permit fee shall be doubled on any work that is begun before the proper permit is issued. The additional charge shall be limited to \$50.00.		
2.1.4.	Heating and Air Conditioning Permit Fees			
	2.1.4.1.	Residential		
	2.1.4.1.1.	Heating and air conditioning units	\$	60.00
	2.1.4.1.2.	Heating unit only	\$	60.00
	2.1.4.1.3.	Air conditioning only	\$	60.00
	2.1.4.2.	Commercial		
	2.1.4.2.1.	First Unit	\$	70.00
	2.1.4.2.2.	Each Additional Unit	\$	20.00
	2.1.4.2.3.	For new construction	\$30 + \$0.05/sq ft	
	2.1.4.3.	Gas Piping	\$	50.00
	2.1.4.4.	Re-inspection fees per trip	\$	40.00

2.1.4.5.	Additional charges: The permit fee shall be doubled on any work that is begun before the proper permit is issued. The additional charge shall be limited to \$50.00	
2.1.5.	Plumbing Permit Fees for installation of plumbing in new structures, or in old structures, in which plumbing fixtures have not been previously installed, or new baths added, shall be as follows:	
2.1.5.1.	Minimum Plumbing Permit	\$ 60.00
2.1.5.2.	First bathroom	\$ 60.00
2.1.5.3.	Second bathroom or part thereof	\$ 20.00
2.1.5.4.	Each additional bathroom or part thereof	\$ 10.00
2.1.5.5.	Installation of plumbing in any old structure in which plumbing fixtures have not been previously installed	\$ 50.00 minimum
2.1.5.6.	Water heater replacements	\$ 50.00
2.1.5.7.	Hooking to County waterline	\$ 50.00
2.1.5.8.	Commercial buildings	\$ 50.00 minimum
2.1.5.8.1.	For new construction	\$50 + \$0.03 sq/ft
2.1.5.9.	Re-inspection fees per trip	\$ 40.00
2.1.5.10.	Additional charges: The permit fee shall be doubled on any work that is begun before the proper permit is issued. The additional charge shall be limited to \$50.00	
2.1.6.	Insulation Permit Fees shall be as follows:	
2.1.6.1.	Over 400 square feet of floor space, or first level	\$ 50.00
2.1.6.2.	For each additional level or fraction thereof	\$ 10.00
2.1.6.3.	Re-inspection fees per trip	\$ 40.00
2.1.6.4.	Additional charges: The permit fee shall be doubled on any work that is begun before the proper permit is issued. The additional charge shall be limited to \$50.00	
2.1.7.	Fire Prevention Fees	
2.1.7.1.	Periodic fire inspections per structure	N/C
2.1.7.2.	First re-inspection for non-compliance, if code requirements are NOT met	\$ 50.00
2.1.7.3.	Second re-inspections for non-compliance	\$ 100.00
2.1.7.4.	Third re-inspections for non-compliance	\$ 150.00
2.1.7.5.	State required semi-annual inspections on public schools	N/C
2.1.7.6.	Permit Fee for all Mandatory Fire Code Permits	\$ 50.00
2.1.7.7.	Proposed Day Care Homes and Day Care Center Inspections	<i>(due at time of inspection)</i>
2.1.7.7.1.	less than 6 children	\$ 20.00

	2.1.7.7.2.	6-12 children	\$	30.00	
	2.1.7.7.3.	more than 12 children	\$	40.00	
	2.1.7.7.4.	Foster home	\$	20.00	
	2.1.7.7.5.	Group home (residential)	\$	20.00	
	2.1.7.7.6.	Group home (commercial)	\$	40.00	
2.1.7.8.	Mandated State Fire Inspections				
	2.1.7.8.1.	Manufacturing & Industrial (based on sq ft of building)			
	2.1.7.8.1.1.	0-5,000 sq ft	\$	50.00	
	2.1.7.8.1.2.	5,001-10,000 sq ft	\$	100.00	
	2.1.7.8.1.3.	10,001-50,000 sq ft	\$	150.00	
	2.1.7.8.1.4.	50,001 sq ft & up	\$	200.00	
	2.1.7.8.2.	Business & Mercantile (based on sq ft of building)			
	2.1.7.8.2.1.	0-5,000 sq ft	\$	50.00	
	2.1.7.8.2.2.	5,001-10,000 sq ft	\$	100.00	
	2.1.7.8.2.3.	10,001-50,000 sq ft	\$	150.00	
	2.1.7.8.2.4.	50,001 sq ft & up	\$	200.00	
2.1.8.	Other Fees				
	2.1.8.1.	Asbestos Inspection Fee Per Structure			
	2.1.8.1.1.	Residential			
	2.1.8.1.1.1.	One and two family building - 3,000 square feet or less	\$	25.00	
	2.1.8.1.1.2.	For every additional 1,000 square feet or fraction thereof	\$	25.00	
	2.1.8.1.2.	Commercial			
	2.1.8.1.2.1.	Buildings 3,000 square feet of less	\$	60.00	
	2.1.8.1.2.2.	For every additional 1,000 square feet or fraction thereof	\$	60.00	
	2.1.8.2.	ABC Inspection Fee (fire & building)	\$	75.00	
	2.1.8.3.	List of road names (per set)	\$	10.00	
	2.1.8.4.	Solar Farms			
	2.1.8.4.1.	First 200 panels	\$	5.00	per panel
	2.1.8.4.2.	Each additional panel over 200	\$	1.00	per panel
	2.1.8.5.	Return check fee	\$	25.00	
2.1.9.	Contract Agreement - Fees for Municipalities				
	2.1.9.1.	Inspection Fee - Flat Rate per Hour	\$	50.00	(building, electrical, plumbing, mechanical)
	2.1.9.2.	Inspection Fee - Flat Rate per Hour	\$	50.00	(fire inspections)
	2.1.9.3.	Mileage - travel (per mile)	(current IRS reimbursement rate per mile as amended from time to time)		

	2.1.9.4.	Commercial Building Plan Review (preliminary or construction involving third-party review)		
	2.1.9.4.1.	Technical review	\$	250.00
	2.1.9.4.2.	Additional charge per review for failure to satisfy review comments	\$	100.00
	2.1.9.4.3.	Plan review - sites less than 10,000 sq ft	\$	125.00
	2.1.9.5.	Re-inspections: When a third-party inspection agency is involved, there will be an additional charge	\$	60.00
2.2.	Zoning			
	2.2.1.	Conditional use application	\$	175.00
	2.2.2.	Halifax County Zoning Ordinance (each)	\$	18.00
	2.2.3.	Mobile home park regulations (each)	\$	6.00
	2.2.4.	Halifax County road name grid (each)	\$	1.50
	2.2.5.	Subdivision ordinance	\$	15.00
	2.2.6.	Watershed ordinance	\$	15.00
	2.2.7.	Map - 18" x 24"	\$	6.00
	2.2.8.	Map - 36" x 60"	\$	9.00
	2.2.9.	Zoning permits		
	2.2.9.1.	Certificate of Zoning Compliance	\$	25.00
	2.2.9.2.	update zoning	\$	10.00
	2.2.10.	Major subdivision project	\$	150.00 + \$10 per lot
	2.2.11.	Variances and deviations	\$	175.00
	2.2.12.	Rezoning application	\$	175.00
	2.2.13.	Specialty maps - cost determined by time and materials	\$	30.00
	2.2.14.	Comprehensive development plan	\$	30.00
	2.2.15.	Photocopy (black & white) (per page)	\$	0.10
3.	<u>Cooperative Extension</u>			
	3.1.	4-H & Youth Day Camp (per person per week unless otherwise noted)	\$	55.00
	3.2.	Ropes Course Rental (per day)	\$	100.00
	3.3.	Rural Life Facilities Rental (per day or night Monday-Friday for agencies / groups outside County Government and affiliates)	\$	100.00
	3.4.	Rural Life Facilities Rental (per weekend or holidays for agencies / groups outside County Government and affiliates)	\$	200.00
	3.5.	Rings at 4-H Horse & Livestock Complex (per day)	\$	125.00
	3.6.	Bathroom at 4-H Horse & Livestock Complex (per day)	\$	25.00
	3.7.	Bathroom at 4-H Horse & Livestock Complex (per two days)	\$	40.00
	3.8.	Concession Stand/Bathroom at 4-H Horse & Livestock Complex (per day)	\$	100.00
	3.9.	Concession Stand/Bathroom at 4-H Horse & Livestock Complex (per two days)	\$	150.00

3.10.	Stalls at 4-H Horse & Livestock Complex (per day)	\$	15.00	
3.11.	Stalls at 4-H Horse & Livestock Complex (per two days)	\$	25.00	
3.12.	RV Hookups at 4-H Horse & Livestock Complex (per day)	\$	15.00	
3.13.	Base charge for approved vendors on County property (per day)	\$	5.00	
3.14.	Charge for approved NON-PROFIT vendors on County property (per day)	\$	-	
3.15.	Photocopy (black & white) (per page)	\$	0.10	
3.16.	Photocopy (color) (per page)	\$	0.50	
3.17.	Return check fee	\$	25.00	
4.	<u>County Management</u>			
4.1.	Photocopy (black & white) (per page)	\$	0.10	
4.2.	Photocopy (color) (per page)	\$	0.50	
4.3.	Official Commissioners' Agenda packet	\$	5.00	less than 100 pgs
4.4.	Return check fee	\$	25.00	
5.	<u>Emergency Services</u>			
5.1.	Emergency Medical Services			
5.1.1.	BLS-Emergency rate (in/out-of-county)	\$	350.00	
5.1.2.	Advanced Life Support (ALS)-Level 1-Emergency	\$	400.00	
5.1.3.	Advanced Life Support (ALS)-Level 2	\$	575.00	
5.1.4.	Specialty Care Transport (SCT)	\$	675.00	
5.1.5.	Mileage charge	\$	8.50	
5.1.6.	No Transport Fee	\$	100.00	
5.1.7.	BLS Split rate (BLS/S)	\$	238.00	
5.1.8.	ALS Split rate (ALS/S)	\$	272.00	
5.1.9.	Waiting charge (per hour)	\$	45.00	
5.1.10.	Standby charge (per hour)	\$	50.00	
5.1.11.	Treat/No transport	\$	150.00	
5.1.12.	Treat/Helicopter	\$	175.00	
5.2.	False Alarm Fees			
5.2.1.	Initial registration of alarm system (first year)	\$	25.00	
5.2.2.	Annual registration renewal - 4 or less false alarms in previous years	\$	10.00	
5.2.3.	Annual registration renewal - 5 or more false alarms in previous years	\$	15.00	
5.2.4.	Fine for false alarms (each) over 4 allowable false alarms within year	\$	50.00	
5.2.5.	Appeal fee	\$	25.00	
5.2.6.	Fine for non-registered alarm system	\$	100.00	
5.3.	Photocopy (black & white) (per page)	\$	0.10	
5.4.	Fire Report (per report)	\$	2.00	
5.5.	Large Attendance Events			

5.5.1.	EMS Standbys	\$25/hr for each staff member
	1-5,000 attendees - 5 Medical Staff	
	5,001-10,000 attendees - 7 Medical Staff	
	10,001-15,000 attendees - 10 Medical Staff	
	15,001-20,000 attendees - 12 Medical Staff	
	20,001+ attendees - 15 Medical Staff	
5.5.2.	Ambulance Standbys	
	1-10,000 attendees = one ambulance	\$50/hr including two personnel
	10,000+ attendees = two ambulances	\$50/hr per ambulance including two personnel per ambulance
5.6.	Return check fee	\$ 25.00

6. Finance Department

6.1.	Return Check fee	\$ 25.00
6.2.	Stop Payment fee (Accounts Payable)	\$ 10.00
6.3.	Stop Payment fee (Payroll)	\$ 10.00
6.4.	Photocopy (black & white) (per page)	\$ 0.10
6.5.	Audit (regular)	\$ 40.00
6.6.	Audit (CAFR)	\$ 50.00
6.7.	PDF/Bluebar Printouts (per page)	\$ 0.10
6.8.	Audit (on thumb drive)	\$ 5.00

7. Health Department

7.1.	Office Visits	
7.1.1.	99201 New patient (see Physicians' Fee Reference for complete description)	\$ 100.00
7.1.2.	99202 New patient (see Physicians' Fee Reference for complete description)	\$ 177.00
7.1.3.	99203 New patient (see Physicians' Fee Reference for complete description)	\$ 184.00
7.1.4.	99204 New patient (see Physicians' Fee Reference for complete description)	\$ 190.00
7.1.5.	99205 New patient (see Physicians' Fee Reference for complete description)	\$ 196.00
7.1.6.	99211 Established patient (see Physicians' Fee Reference for complete description)	\$ 109.00
7.1.7.	99212 Established patient (see Physicians' Fee Reference for complete description)	\$ 141.00
7.1.8.	99213 Established patient (see Physicians' Fee Reference for complete description)	\$ 148.00
7.1.9.	99214 Established patient (see Physicians' Fee Reference for complete description)	\$ 154.00
7.1.10.	99215 Established patient (see Physicians' Fee Reference for complete description)	\$ 166.00
7.1.11.	99381 Initial preventive medicine evaluation and management of individual	\$ 152.00
7.1.12.	99382 Initial preventive medicine evaluation and management of individual (see PFR for complete description) ages 1-4 years old	\$ 152.00

7.1.13.	99383 Initial preventive medicine evaluation and management of individual (see PFR for complete description) ages 5-11 years old	\$	152.00
7.1.14.	99384 Initial preventive medicine evaluation and management of individual	\$	149.00
7.1.15.	99385 Initial preventive medicine evaluation and management of individual	\$	149.00
7.1.16.	99386 Initial preventive medicine evaluation and management of individual	\$	168.00
7.1.17.	99387 Initial preventive medicine evaluation and management of individual (see PFR for complete description) ages 65+ years old	\$	215.00
7.1.18.	99391 Periodic preventive medicine revaluation and management of individual (see PFR for complete description) under 1 year old	\$	121.00
7.1.19.	99392 Periodic preventive medicine revaluation and management of individual (see PFR for complete description) ages 1-4 years old	\$	121.00
7.1.20.	99393 Periodic preventive medicine revaluation and management of	\$	121.00
7.1.21.	99394 Periodic preventive medicine revaluation and management of individual (see PFR for complete description) ages 12-17 years old	\$	121.00
7.1.22.	99395 Periodic preventive medicine revaluation and management of individual (see PFR for complete description) ages 18-39 years old	\$	121.00
7.1.23.	99396 Periodic preventive medicine revaluation and management of individual (see PFR for complete description) ages 40-64 years old	\$	151.00
7.1.24.	99401 Preventive medicine counseling and/or risk factor reduction	\$	60.00
7.1.25.	99402 Preventive medicine counseling and/or risk factor reduction	\$	207.00
7.1.26.	99403 Preventive medicine counseling and/or risk factor reduction	\$	145.00
7.1.27.	99404 Preventive medicine counseling and/or risk factor reduction	\$	201.00
7.1.28.	99411 Preventive medicine counseling and/or risk factor reduction	\$	63.00
7.1.29.	99412 Preventive medicine counseling and/or risk factor reduction	\$	91.00
7.1.30.	96110 Administration and interpretation of health risk assessment instrument (e.g. PEDS)	\$	56.00
7.1.31.	99499 Consultation	\$	50.00
7.1.32.	99080 Reports and forms	\$	20.00
7.1.33.	59425 Antepartum Care only 4-6 visits	\$	495.00
7.1.34.	59426 Antepartum Care 7 visits or more	\$	693.00
7.1.35.	S0280 Pregnancy Risk Screening	\$	50.00
7.1.36.	S0281 Postpartum Assessment	\$	150.00
7.1.37.	59430 Postpartum visit	\$	126.00
7.2.	Immunizations		
7.2.1.	90471 Immunization administration (percutaneous, intradermal,	\$	18.00
7.2.2.	90472 Immunization administration (percutaneous, intradermal,	\$	25.00
7.2.3.	90473 Immunization; Admin oral/nasal	\$	20.00
7.2.4.	90632 Immunization, active; hepatitis A vaccine adult	\$	37.00

7.2.5.	90633	Immunization, hepatitis A vaccine pediatric/adolescent dosage-2	\$	23.00
7.2.6.	90636	Immunization; hepatitis A vaccine and hepatitis B adult dose (Twinrix)	\$	95.00
7.2.7.	90648	Immunization, Hemophilus influenza b vaccine (Hib), PRP-T	\$	18.00
7.2.8.	90649	Immunization; HPV Gardasil	\$	135.00
7.2.9.	90670	Immunization; Prevnar	\$	175.54
7.2.10.	90675	Immunization, active; rabies vaccine	\$	260.76
7.2.11.	90680	Rotavirus	\$	-
7.2.12.	90682	Flublok (egg free, 18 and older)	\$	60.00
7.2.13.	90686	Fluzone (6 months - 35 months)	\$	18.00
7.2.14.	90686	Flulaval	\$	18.00
7.2.15.	90686	Fluvarix	\$	18.00
7.2.16.	90687	Fluzone (3 years and older)	\$	18.00
7.2.17.	90688	Immunization, active; influenza virus vaccine	\$	18.00
7.2.18.	90691	Immunization, Typhoid	\$	98.00
7.2.19.	90696	Kinrix, (DTaP/IPV)	\$	24.00
7.2.20.	90698	DTaP Hib IP	\$	82.00
7.2.21.	90700	DTaP vaccine < 7 years of age	\$	41.00
7.2.22.	90702	Immunization, active; diphtheria and tetanus toxoids (DT)	\$	21.00
7.2.23.	90707	Immunization, active; measles, mumps and rubella virus vaccine	\$	72.00
7.2.24.	90710	Immunization, active; measles, mumps, rubella and varicella vaccine	\$	207.00
7.2.25.	90713	Immunization, active; poliomyelitis vaccine	\$	34.00
7.2.26.	90714	TD vaccine	\$	23.00
7.2.27.	90715	Tdap	\$	34.00
7.2.28.	90715	Immunization; tetanus, diphtheria toxoids and acellular pertussis (tdap)	\$	34.00
7.2.29.	90716	Immunization, active; varicella (chicken pox) vaccine	\$	126.00
7.2.30.	90723	Immunization; Pediarix (DTaP, HpeB, IPV)	\$	76.00
7.2.31.	90732	Immunization, active; pneumococcal vaccine, polyvalent	\$	96.00
7.2.32.	90734	Immunization, active; meningococcal polysaccharide vaccine (any	\$	122.00
7.2.33.	90744	Immunization, active; hepatitis B vaccine; pediatrics/adolescents	\$	18.00
7.2.34.	90746	Immunization, active; hepatitis B vaccine; adult dosage	\$	58.00
7.3.	Laboratory Procedures			
7.3.1.	36415	Routine venipuncture of finger/heel/ear stick for collection of	\$	17.00
7.3.2.	80061	Lipid profile	\$	30.00
7.3.3.	81000	Urinalysis, by dipstick or tablet reagent for bilirubin, glucose,	\$	23.00
7.3.4.	81001	Urinalysis automated, with microscopic	\$	23.00
7.3.5.	81002	Urinalysis non-automated, without microscopic	\$	13.00
7.3.6.	81003	Urinalysis automated, without microscopic	\$	18.00
7.3.7.	81025	Urine pregnancy test	\$	32.00

7.3.8.	81420	Informaseq	\$	751.00
7.3.9.	82501	Alpha Fetoprotein AFP	\$	35.00
7.3.10.	82120	Vaginal chemical analysis	\$	8.00
7.3.11.	82270	Fecal occult blood 1-3 simultaneous determination	\$	17.00
7.3.12.	82465	Cholesterol, total	\$	23.00
7.3.13.	82947	Glucola	\$	18.00
7.3.14.	82948	Glucose by monitoring devices-blood sugar	\$	29.00
7.3.15.	82950	Glucose; post glucose dose (includes glucose) one hour challenge-	\$	29.00
7.3.16.	83036	Hemoglobin, A1C	\$	47.00
7.3.17.	85018	Hemoglobin	\$	16.00
7.3.18.	87081	GC culture	\$	35.00
7.3.19.	87205	Smear, primary source with interpretation; routine stain for bacteria,	\$	25.00
7.3.20.	87210	Wet mount for bacteria, fungi, ova and/or parasites	\$	16.00
7.3.21.	87491/87591	Urine NAAT	\$	101.00
7.3.22.	87804QW	Flu test	\$	79.00
7.3.23.	87850	Neisseria gonorrhea	\$	51.00
7.3.24.	87880	Infectious agent detection by immunoassay with direct optical	\$	51.00
7.3.25.	99000	Handling fee for labs	\$	20.00
7.3.26.	99070	Supplies and materials - over and above the usual included with the	\$	12.00
7.3.27.	G0001	Routine venipuncture or finger/heel or ear stick for specimen	\$	17.00
7.3.28.	90384	Rhogam immune	\$	110.23
7.4.	Medical Procedures			
7.4.1.	11981	Insertion of drug delivery implant into tissue	\$	107.00
7.4.2.	11982	Removal of drug delivery implant from tissue	\$	107.00
7.4.3.	11983	Removal with reinsertion of drug delivery implant into tissue	\$	200.00
7.4.4.	12020	Treatment of superficial wound dehiscence; simple closure	\$	348.00
7.4.5.	12021	Treatment of superficial wound dehiscence; with packing	\$	318.00
7.4.6.	16000	Initial treatment, first degree burn, when no more than local treatment	\$	92.00
7.4.7.	20520	Removal of foreign body	\$	160.00
7.4.8.	30300	Removal of foreign body, intranasal; office procedure	\$	270.00
7.4.9.	30901	Control nasal hemorrhage, anterior, simple	\$	174.00
7.4.10.	54050	Destruction of lesion(s), penis (e.g., condyloma, papilloma,	\$	105.00
7.4.11.	56501	Destruction of lesion(s) vulva, simple, any method	\$	417.00
7.4.12.	56740	Excision of Bartholin's gland or cyst	\$	868.00
7.4.13.	58300	Insertion, intrauterine device IUD	\$	122.00
7.4.14.	58301	Removal of intrauterine device IUD	\$	139.00
7.4.15.	59025	Fetal non-stress test	\$	51.00
7.4.16.	65205	Removal of foreign body, external eye, conjunctival superficial	\$	90.00
7.4.17.	69200	Removal of foreign body from external auditory canal; without general	\$	122.00

7.4.18.	69210	Removal of impacted earwax	\$	157.00
7.4.19.	86580	Tuberculin skin test (PPD)	\$	26.00
7.4.20.	92551	Screening test, pure tone, air only (audiologic function test)	\$	35.00
7.4.21.	92950	Cardiopulmonary resuscitation (e.g., in cardiac arrest)	\$	490.00
7.4.22.	94640	Airway inhalation treatment	\$	45.00
7.4.23.	94760	Pulse oximetry - single	\$	39.00
7.4.24.	94761	Pulse oximetry - more than once	\$	67.00
7.4.25.	96372	Therapeutic, prophylactics or diagnostic injection (subcutaneous or	\$	71.00
7.4.26.	99173	Screening test of visual acuity	\$	20.00
7.4.27.	99406	Smoking Cessation Counselling	\$	16.00
7.4.28.	99501	MH post home visit assess	\$	62.00
7.4.29.	99502	Newborn assessment	\$	62.00
7.4.30.	3510F	Negative or positive TB skin test results	\$	-
7.4.31.	D0145	Initial comprehensive oral eval	\$	33.00
7.4.32.	D1203	Initial topical application fluoride	\$	25.00
7.4.33.	G0108	Diabetes self management training - individual	\$	55.34
7.4.34.	G0109	Diabetes self management training - group	\$	24.64
7.4.35.	H0033	Oral administration of TB meds-DOT	\$	-
7.4.36.	J0561	Bicillin	\$	-
7.4.37.	J0696	Rocephin	\$	22.00
7.4.38.	J1050	Depo-Provera contraceptive injection (p) (c)	\$	54.00
7.4.39.	J1050(ud)	Depo-Provera contraceptive interject (ud)	\$	22.50
7.4.40.	J1726	Drugs unclassified injection (17P)	\$	20.00
7.4.41.	J2790	Rhogam D immune globulin injection	\$	111.00
7.4.42.	J7298	Mirena IUD	\$	410.00
7.4.43.	J7300	Intrauterine contraceptive (p) (c)	\$	395.00
7.4.44.	J7300(ud)	Intrauterine contraceptive (ud)	\$	202.00
7.4.45.	J7301	Skyla IUD	\$	475.00
7.4.46.	J7307	Nexplanon	\$	453.00
7.4.47.	J7307(ud)	Nexplanon	\$	399.00
7.4.48.	S4993	Contraceptive pills of BC	\$	5.00
7.4.49.	S5001	Plan B	\$	45.00
7.4.50.	S9442	MH childbirth classes - NONE	\$	19.09
7.4.51.	S9442	Birthing classes	\$	32.00
7.4.52.	T1001	Complete TB form	\$	88.00
7.4.53.	T1002	TB new control treatment	\$	86.00
7.4.54.	T1002	STD control treatment	\$	86.00
7.4.55.	T1017	MH MCC initial	\$	29.30
7.4.56.	T1017	MH subsequent MCC	\$	29.30

	7.4.57.	T1017 MH MCC home visit	\$	29.30
	7.4.58.	T1502 Med Adm	\$	-
7.5.		Animal Control		
	7.5.1.	Interference of animal control officer, agent or trap	\$	250.00
	7.5.2.	Concealment of animal to evade ordinance	\$	100.00
	7.5.3.	Public Nuisance		
	7.5.3.1.	first violation	\$	50.00
	7.5.3.2.	second violation	\$	100.00
	7.5.3.3.	subsequent violations	\$	250.00
	7.5.4.	Reclaim		
	7.5.4.1.	first violation	\$	20.00
	7.5.4.2.	second violation	\$	35.00
	7.5.4.3.	subsequent violations	\$	50.00
	7.5.5.	Keeping dangerous/potentially dangerous animal		
	7.5.5.1.	unattended/loose/unrestrained	\$	500.00
	7.5.5.2.	failure to tattoo/microchip	\$	500.00
	7.5.5.3.	failure to notify of change of address or death	\$	500.00
	7.5.6.	Collection of dogs and cats for resale	\$	500.00
	7.5.7.	Keeping exotic animal	\$	500.00
	7.5.8.	Animal fighting and baiting	\$	500.00
	7.5.9.	Mistreatment of animals	\$	500.00
	7.5.10.	Cruel treatment of animals	\$	500.00
	7.5.11.	Keeping stray animal	\$	100.00
	7.5.12.	Failure to obtain rabies vaccination	\$	100.00
	7.5.13.	No rabies tag	\$	10.00
	7.5.14.	Release of suspected rabid animal	\$	500.00
	7.5.15.	Rabies quarantine, failure to surrender	\$	500.00
	7.5.16.	Quarantine (10 days)	\$	150.00
	7.5.17.	Boarding (per day)	\$	15.00
	7.5.18.	Adoption fee (intact animal)	\$	50.00
	7.5.19.	Adoption fee (altered animal)	\$	25.00
	7.5.20.	Rabies vaccination	\$	5.00
	7.5.21.	Rabies vaccination (by Certified Rabies Vaccinators_non-clinic related)	\$	15.00
	7.5.22.	Tethering citation	\$	150.00
7.6.		Environmental Health		
	7.6.1.	Single family dwelling / residential		
	7.6.1.1.	Lot evaluation - includes improvement permit, CA and OP	\$	350.00
	7.6.1.2.	Expansion/Relocation of Existing System (eval and all permits)	\$	350.00
	7.6.1.3.	Surcharge for each bedroom over 4	\$	50.00

	7.6.1.4.	Surcharge for all type 4 and above septic systems	\$	200.00
	7.6.1.5.	Reuse/re-connection permit	\$	100.00
	7.6.1.6.	Setback verification (site visit)	\$	70.00
	7.6.1.7.	Setback verifications (no site visit)	\$	20.00
	7.6.1.8.	Repair permits (includes evaluation and all permits)	\$	-
	7.6.1.9.	Permit redraw/revision (no site visit and no flow increase), All Permits	\$	100.00
	7.6.1.10.	Permit redraw/revision (site visit required), All Permits	\$	200.00
	7.6.1.11.	Revisit (futile initial trip on all paid on site service request)	\$	50.00
7.6.2.		All other On Site waste water		
	7.6.2.1.	Lot evaluation - includes all required septic permits (480 gallons or less)	\$	500.00
	7.6.2.2.	Non Profit Organization Septic Permits (verifiable and all flow rates)	\$	500.00
	7.6.2.3.	On Site Waste Water Permits for 481 to 3000 gpd	\$	500.00
	7.6.2.3.1.	Surcharge per gallon for daily flow over 480 gpd	\$	0.50
	7.6.2.4.	On Site Waste Water Permits for greater than 3000 gpd	\$	2,000.00
	7.6.2.4.1.	Surcharge per 500 gpd for flows greater than 3499	\$	100.00
	7.6.2.5.	Surcharge for all type 4 and above septic systems (includes non-profits)	\$	300.00
	7.6.2.6.	Reinspection/reuse/reconnection permit	\$	100.00
	7.6.2.7.	Permit redraw/revision (site visit required), All Permits	\$	200.00
	7.6.2.8.	Permit redraw/revision (no site visit and no flow increase), All Permits	\$	100.00
	7.6.2.9.	Repair permits (includes evaluation and all permits)	\$	-
	7.6.2.10.	Revisit (futile initial trip on all paid on site service request)	\$	50.00
7.6.3.		Well Permits and Water Sampling		
	7.6.3.1.	Bacterial (total coliform and fecal coliform)	\$	60.00
	7.6.3.2.	Inorganic water sample	\$	110.00
	7.6.3.3.	Nitrate/Nitrite Sample	\$	65.00
	7.6.3.4.	Pesticide Water Sample	\$	110.00
	7.6.3.5.	Petroleum Water Sample	\$	110.00
	7.6.3.6.	Well permit	\$	350.00
	7.6.3.7.	Well abandonment permit	\$	-
	7.6.3.8.	Full well panel	\$	110.00
7.6.4.		Miscellaneous Fees		
	7.6.4.1.	Food Service Plan Review (new)	\$	250.00
	7.6.4.2.	Food Service Plan Review (remodel)	\$	200.00
	7.6.4.3.	Swimming Pool Plan Review	\$	300.00

	7.6.4.4.	Annual Swimming Pool Permit	\$	200.00
	7.6.4.5.	Annual Swimming Pool Permit (per pool for each additional pool at same site)	\$	75.00
	7.6.4.6.	Extra pre-opening pool visit (when pool is not ready on initial visit)	\$	50.00
	7.6.4.7.	Annual Tattoo Permit	\$	250.00
	7.6.4.8.	Temporary Food Establishment Permit	\$	75.00
	7.6.4.9.	System Review Re-Inspection	\$	50.00
	7.6.4.10.	Serve Safe Course	\$	125.00
	7.6.4.11.	Serve Safe (Retest only)	\$	75.00
7.7.		Other fees		
	7.7.1.	Photocopy (black & white) (per page)	\$	0.10
	7.7.2.	Return check fee	\$	25.00
8.	<u>Human Resources Management</u>			
	8.1.	Employee ID card replacement (each)		
	8.1.1.	Lost or stolen	\$	10.00
	8.1.2.	Normal wear & tear		Free
	8.1.4.	Name change or position change		Free
	8.2.	Photocopy (black & white) (per page)	\$	0.10
	8.3.	IDs for outside entities/municipalities (initial setup)	\$	25.00
	8.4.	ID card replacements (for outside entities/municipalities) (each)	\$	10.00
	8.5.	Key card replacement		
	8.5.1.	Lost or stolen	\$	6.00
	8.5.2.	Normal wear & tear		Free
	8.6.	Return check fee	\$	25.00
9.	<u>Information Technology Services</u>			
	9.1.	Thumb-drive (each)		
	9.3.1.	SanDisk-Cruzer - 8 gb	\$	15.00
	9.3.2.	SanDisk-Cruzer - 16 gb	\$	25.00
	9.3.3.	SanDisk-Cruzer - 32 gb	\$	40.00
	9.3.9.	SanDisk-Cruzer - 64 gb	\$	60.00
	9.3.5.	SanDisk-Cruzer - 128 gb	\$	85.00
	9.2.	Special programming	\$	100.00
	9.3.	Return check fee	\$	25.00
10.	<u>Library</u>			
	10.1.	Fines		

10.1.1.	Overdue book (\$3.00 maximum)	\$	0.05	per day
10.1.2.	Overdue hotspot	\$	10.00	per day
10.1.3.	Overdue Chromebook bundle	\$	10.00	per day
10.1.4.	Lost hotspot	\$	150.00	
10.1.5.	Lost Chromebook bundle	\$	650.00	
10.2.	Photocopy (black & white) (per page)	\$	0.10	
10.3.	Photocopy (color) (per page)	\$	0.50	
10.4.	Microfilm printer copying (new plain paper machine)	\$	0.25	
10.5.	Fax machine use (per page)	\$	0.50	
10.6.	Computer printouts (per page)	\$	0.15	
10.7.	Computer printouts w/ color photo (per page)	\$	1.00	
10.8.	Return check fee	\$	25.00	
11. <u>Natural Resources Conservation Services</u>				
11.1.	Use of no-till drill	\$	10.00	per acre
11.2.	Photocopy (black & white) (per page)	\$	0.10	
11.3.	Photocopy (color) (per page)	\$	0.50	
11.4.	Return check fee	\$	25.00	
12. <u>Public Utilities - Solid Waste Division</u>				
12.1.	Tipping Fees per ton			
12.1.1.	Industrial and Commercial Waste (MSW) (transfer station)	\$	63.03	
12.1.2.	Construction and demolition waste (landfill)	\$	63.03	
12.1.3.	Yard Waste	\$	49.00	
12.1.4.	Incorporated municipalities (MSW) within Halifax County (transfer station)	\$	63.03	
12.1.5.	Disposal of Animals	\$	63.03	
12.2.	Residential collection and disposal fee	\$	129.59	
12.3.	Availability fee (per habitable dwelling)	\$	42.55	
12.3.1.	Disposal fee	\$	51.59	
12.4.	Return check fee	\$	25.00	
13. <u>Public Utilities - Water Division</u>				
13.1.	Rate Schedule			
13.1.1.	Residential rates for water service in the County shall be as follows:			
13.1.1.1.	Zero gallons (monthly fee)	\$	29.71	
13.1.1.2.	0 plus gallon (rate per 1000 gallons)	\$	3.45	
13.1.2.	Commercial rates for water service in the County shall be as follows:			
13.1.2.1.	Zero gallons (monthly fee)	\$	29.71	
13.1.2.2.	0 plus gallon (rate per 1000 gallons)	\$	3.50	

13.1.3.	Residential and commercial rates for sewer service in the Weldon, Roanoke Rapids Sanitary District, Littleton, Scotland Neck, and Halifax service areas on County Water, shall be as follows:	Weldon's, Roanoke Rapids Sanitary
13.1.4.	Bulk rates for water service in the County shall be as follows:	
13.1.4.1.	0 plus gallons (rate per 1000 gallons)	\$ 3.35
13.1.5.	Institutional rates for water service in the County shall be as follows:	
13.1.5.1.	0 plus gallons (rate per 1000 gallons)	\$ 4.61
13.1.6.	Prison rates for water service in the County shall be as follows:	
13.1.6.1.	0 plus gallons (rate per 1000 gallons)	\$ 8.60
13.2.	Tap Fees	
13.2.1.	During new project construction, the cost for a 5/8" meter tap shall be \$50. If a citizen requires a larger tap, the cost shall be the normal tap fee less the same amount saved for a 5/8" water tap. After completion of construction, regular tap fees will be enforced	
	<u>Size</u>	<u>Fee</u>
13.2.1.1.	5/8" water tap	\$ 675.00
13.2.1.2.	1" water tap	\$ 725.00
13.2.1.3.	2" water tap	\$ 1,975.00
13.2.1.4.	4" sewer tap (short)	\$ 450.00
13.2.1.5.	4" sewer tap (long)	\$ 650.00
13.2.2.	Water and sewer taps will be made for the approved tap fee, provided it can be completed with the Water Department's manpower and equipment. If special equipment and/or manpower is required, the cost to the customer will be the actual contracted cost of the tap	
13.3.	Wastewater Pre-Treatment Plant	
13.3.1.	Wastewater pre-treatment & disposal	cost based on actual expenses incurred
13.3.2.	Late payment penalty	\$ 100.00 if payment is received after due date
13.3.3.	Reconnection charge	\$ 500.00
13.4.	Other Fees	
13.4.1.	Security deposit	\$ 75.00
13.4.2.	Security deposit with no SSN	\$ 125.00
13.4.3.	Late payment penalty (charged 15 days after bill is due)	\$ 10.00
13.4.4.	Disconnection penalty (charged 25 days after bill is due)	\$ 25.00
13.4.5.	Temporary cut-off fee	\$ 30.00
13.4.6.	Return check penalty	\$ 25.00
13.4.7.	Special meter reading fee	\$ 10.00
13.4.8.	Damage to County property	cost + 25%
13.4.9.	Move water service (owner's request)	cost + 25%
13.4.10.	Service charge (new accounts & transfers)	\$ 50.00

13.4.11. Meter tampering fee

13.4.11.1. First offense

\$ 75.00

13.4.11.2. Second offense or multiple in one calendar year

\$ 150.00

**13.5. shall be
assesse**

13.5.1. A Sewer Capacity charge for all users shall be a one time charge of \$3.50 per gallon, per day, of wastewater discharged into the wastewater collection system. Since each individual site is unique, the amount of discharge per day shall be established by using the "Daily Flow for Design" established by the North Carolina Department of Environment, Health, and Natural Resources, Division of Environmental Health as follows:

<u>Type of Establishment</u>	<u>Daily Flow for Design</u>
13.5.1.1. Airports (also Roanoke Rapids stations, Bus Terminals - not including food service facilities)	5 gallons / passenger
13.5.1.2. Barber shops	50 gallons / chair
13.5.1.3. Bars, Cocktail Lounges (not including food service facilities)	20 gallons / seat
13.5.1.4. Beauty Shops (style shops)	125 gallons / chair
13.5.1.5. Bowling lanes	50 gallons / lane
13.5.1.6. Businesses (other than those listed in this table)	25 gallons / employee
13.5.1.7. Camps (construction or work camps)	60 gallons / person
13.5.1.8. Camps (summer camps)	60 gallons / person
13.5.1.9. Campgrounds	100 gallons / campsite
13.5.1.10. Recreational Vehicle Park	120 gallons / space
13.5.1.11. Churches (not including a kitchen)	3 gallons / seat
13.5.1.12. Churches (including a kitchen)	5 gallons / seat
13.5.1.13. Country clubs	20 gallons / member
13.5.1.14. Daycare facilities	15 gallons / person
13.5.1.15. Factories (exclusive of industrial waste)	25 gallons / person / shift
13.5.1.15.1. with showers	10 gallons / person / shift
13.5.1.16. Food service facilities (restaurants)	40 gallons / seat
13.5.1.17. 24-Hour restaurants	75 gallons / seat
13.5.1.18. Hospitals	300 gallons / bed
13.5.1.19. Marinas	10 gallons / boat slip
13.5.1.19.1. with showers	30 gallons / boat slip
13.5.1.20. Meat markets	
13.5.1.20.1. per 100 sq ft of market floor space	50 gallons
13.5.1.20.2. add per employee	25 gallons
13.5.1.21. Motels / Hotels	120 gallons / room
13.5.1.21.1. with cooking facilities in room	175 gallons / room

13.5.1.22.	Offices (per shift)	25 gallons / employee
13.5.1.23.	Residential dwellings	240 gallons
13.5.1.24.	Rest homes & Nursing homes	
13.5.1.24.1.	with laundry	120 gallons / bed
13.5.1.24.2.	without laundry	60 gallons / bed
13.5.1.25.	Schools - day schools	
13.5.1.25.1.	with cafeteria, gym & showers	15 gallons / student
13.5.1.25.2.	with cafeteria only	12 gallons / student
13.5.1.25.3.	with neither cafeteria nor shower	10 gallons / student
13.5.1.26.	Schools - boarding schools	60 gallons / student
13.5.1.27.	Service stations	250 gallons / restroom
13.5.1.28.	Service stations - 24 hours	325 gallons / restroom
13.5.1.29.	Stores, shopping centers, & malls (exclusive of food service and meat markets)	120 gallons / 1000 sq ft of retail sales area
13.5.1.30.	Stadium, auditorium, theater, Drive-In	5 gallons / seat space
13.5.1.31.	Swimming pools, spas & bathhouses	10 gallons / person

14. Register of Deeds

14.1.	Instruments in General	
14.1.1.	First 15 pages	\$ 26.00
14.1.2.	All additional pages (per page)	\$ 4.00
14.1.3.	Non-standard forms	\$ 25.00
14.2.	Multiple Instruments	
14.2.1.	For each additional instrument	\$ 10.00
14.3.	Deeds of Trust - Mortgages	
14.3.1.	First 35 pages	\$ 64.00
14.3.2.	All additional pages (per page)	\$ 4.00
14.4.	Each additional index reference on assignments	\$ 10.00
14.5.	More than 20 distinct parties additional fee for each party	\$ 2.00
14.6.	Satisfactions	N/C
14.7.	Certified Copies	
14.7.1.	Certifying Recorded Instruments	
14.7.1.1.	First Page	\$ 5.00
14.7.1.2.	All additional pages (per page)	\$ 2.00
14.8.	Plats	
14.8.1.	Plats - recording fee	\$ 21.00 each
14.8.2.	Certified copy	\$ 5.00
14.8.3.	Plat copies (per map)	\$ 1.00
14.9.	Photocopy	

14.9.1.	Photocopy (black & white) (per page)	\$	0.25	
14.9.2.	Scanned image (per page)	\$	0.25	
14.9.3.	Tax maps			
14.9.3.1.	Query results (per page)	\$	0.25	
14.9.3.2.	8.5" x 11" w/o photo	\$	1.50	
14.9.3.3.	8.5" x 11" w/ photo	\$	3.00	
14.10.	Fax copy (per page)	\$	0.50	
14.11.	Marriage Licenses (Issuance)	\$	60.00	(includes \$35 state fee)
14.11.1.	Marriage License Certificate - regular or wallet	\$	10.00	
14.11.2.	Delayed Certificate w/ one (1) certified copy	\$	20.00	
14.11.3.	Correction after Issuance w/ one (1) certified copy	\$	10.00	
14.12.	Right of Way Plans (first page)	\$	21.00	\$5.00 per additional page
14.13.	Birth Certificates (certified)	\$	10.00	
14.13.1.	Registration of birth after 1 year or more years after birth (in-county) includes one (1) certified copy	\$	20.00	
14.13.2.	Registration of birth after 1 year or more years (out-of-county)	\$	10.00	
14.13.3.	Amendments of birth records	\$	10.00	
14.13.4.	Legitimations	\$	10.00	
14.14.	Death Certificates	\$	10.00	
14.14.1.	Amendments of death records	\$	10.00	
14.15.	Notary Public			
14.15.1.	Oath administered	\$	10.00	
14.15.2.	Verification of Commission	\$	5.00	
14.16.	Excise Stamp Tax (on each \$500.00 or fractional part of the consideration of value of the interest or property conveyed)	\$	1.00	
14.17.	Uniform commercial code			
14.17.1.	1 - 2 pages	\$	38.00	
14.17.2.	3 - 10 pages	\$	45.00	
14.17.3.	each additional page over 10 pages	\$	2.00	
14.18.	Removal of Graves Certificate			
14.18.1.	First page	\$	26.00	
14.18.2.	each additional page	\$	4.00	
14.19.	Military Service Record		N/C	
14.20.	VRAS - Statewide Automated System			
14.20.1.	Birth Abstract (births 1971+)	\$	14.00	
14.21.	Return check fee	\$	25.00	
15.	<u>Sheriff and Jail</u>			
15.1.	Fingerprint cards (per card)	\$	10.00	

15.2.	Incident reports (per report)	\$	2.00
15.3.	Notary fee (per instrument)	\$	5.00
15.4.	Photocopy (black & white) (per page)	\$	0.10
15.5.	Photocopy (color) (per page)	\$	0.50
15.6.	Sick call	\$	10.00
15.7.	Confinement and board for out-of-county inmates (per day)	\$	40.00
15.8.	Pre-confinement (per day)	\$	18.00
15.9.	Jail sentence confinement (per day)	\$	18.00
15.10.	Confinement for 24 hours	\$	5.00
15.11.	Gun permit	\$	5.00
15.12.	Serve civil papers	\$	30.00
15.13.	Concealed handgun permit	\$	90.00
15.14.	Concealed handgun permit renewal	\$	75.00
15.15.	Duplicate concealed handgun permit	\$	15.00
15.16.	Return check fee	\$	25.00
16. <u>Social Services</u>			
16.1.	Photocopy (black & white) (per page)	\$	0.10
16.2.	Photocopy (color) (per page)	\$	0.50
16.3.	Return check fee	\$	25.00
17. <u>Tax Department</u>			
17.1.	Photocopy (black & white) (per page)	\$	0.10
17.2.	Photocopy (color) (per page)	\$	0.50
17.3.	Fax copy (per page)	\$	0.50
17.4.	Computer printouts	\$	0.10
17.5.	Property cards (per card)	\$	0.50
17.6.	Index maps	\$	0.50
17.6.1.	36" x 56" wall map	\$	8.00
17.6.2.	Map book	\$	36.00
17.7.	Property maps & associated data		
17.7.1.	GIS query results (per page)	\$	0.10
17.7.2.	8.5" x 11" without photo	\$	1.50
17.7.3.	8.5" x 11" with photo	\$	3.00
17.7.4.	11" x 17" without photo	\$	3.00
17.7.5.	11" x 17" with photo	\$	6.00
17.7.6.	17" x 22" without photo	\$	4.00
17.7.7.	17" x 22" with photo	\$	8.00
17.7.8.	22" x 34" without photo	\$	6.00

17.7.9.	22" x 34" with photo	\$	12.00
17.7.10.	34" x 44" without photo	\$	8.00
17.7.11.	34" x 44" with photo	\$	16.00
17.7.12.	Custom plot creation & design (per hour)	\$	25.00
17.8.	Postage for Maps, CD/DVD		
17.8.1.	1 map, CD/DVD	\$	1.25
17.8.2.	2 maps, CDs/DVD	\$	1.50
17.8.3.	3 maps, CDs/DVD	\$	1.75
17.8.4.	4 maps, CDs/DVD	\$	2.00
17.8.5.	5 maps, CDs/DVD	\$	2.25
17.8.6.	6 maps, CDs/DVD	\$	2.50
17.8.7.	Each additional, add	\$	0.25
17.9.	Return check fee (per NCGS 105-357(b)(2)) - \$25 or 10% of the amount of the check or electronic payment, whichever is greater, subject to a maximum of \$1,000		