

Halifax County Board of Commissioners

Vernon J. Bryant, Chairman
J. Rives Manning, Jr., Vice-Chairman
Carolyn C. Johnson
Linda A. Brewer
Marcelle O. Smith
T. Patrick W. Qualls



Tony N. Brown
County Manager
Andrea H. Wiggins
Clerk to the Board
M. Glynn Rollins, Jr.
County Attorney

Monday October 5, 2020 Regular Meeting 9:30 AM

Halifax County Historic Courthouse
10 North King Street, Post Office Box 38, Halifax, North Carolina 27839
252-583-1131/Fax: 252-583-9921
www.halifaxnc.com

The mission of the Halifax County Board of Commissioners is to provide leadership and support for an effective county government that seeks to enhance the quality of life for the people of Halifax County.

Call to Order

Chairman Vernon J. Bryant

Invocation and Pledge of Allegiance

Adoption of the Agenda

Conflict of Interest

Chairman Vernon J. Bryant

In accordance with the Halifax County Board of Commissioners Rules of Procedures and N. C. G. S. Sec.153A-44, it is the duty of every member present to vote on all matters coming before the Board, unless there is a conflict of interest as determined by the Board or by law. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and the remaining Board members will vote to consider the requested excuse.

1. Coronavirus Disease 2019 (Covid-19) Update

A. Coronavirus Disease 2019 (Covid-19) Update

Bruce L. Robistow, Health Director

2. Consent Agenda

County Commissioners

A. Approval of Minutes

B. Budget Amendments

C. Property Tax Refunds and Releases - September 2020

3. Special Recognitions

A. Resolution Honoring James R. Frazier, Jr.

County Commissioners

B. Resolution Honoring Elle The Pit Bull

County Commissioners

4. Public Comment Period N. C. G. S. 153A - 52.1

A. Public Comment Period

5. Public Hearing

A. Proposed Zoning Map Amendment Request

**Chris D. Rountree, Planning and
Development Services Director**

6. Agenda Item

A. Halifax County Convention and Visitors Bureau Annual Report

Lori R. Medlin, President/CEO

7. Action on Public Hearing

- A. Proposed Zoning Map Amendment Request **County Commissioners**

8. Agenda Items

- A. Butts, Michael Burton Sr. Late 2020 Present Use Value Application **C. Shane Lynch, Tax Assessor**
- B. New Beginning Living Word Ministry Late 2020 Exemption Application **C. Shane Lynch, Tax Assessor**
- C. Carr, Julia Family Trust and Jesse Shearin Trustee Late 2020 Application for Exemption **C. Shane Lynch, Tax Assessor**
- D. Non-emergency Ambulance Franchise Moratorium **Phil Ricks, Emergency Services Director**
- E. Relocation of the General Junius Daniel Memorial **M. Glynn Rollins, Jr., County Attorney**

9. Board Appointments

- A. Board Appointments **County Commissioners**

10. Economic Development Report

11. County Manager's Report

12. County Attorney's Report

- A. Interlocal Agreement to Enforce County Animal Control Ordinance in the Town of Halifax **M. Glynn Rollins, Jr., County Attorney**

13. Other Business

County Commissioners

14. Closed Session

County Commissioners

- A. Approval of Closed Session Minutes

15. Adjourn - October 19, 2020 Regular Meeting, 5:30 P. M.

County Commissioners

Accommodations for individuals with disabilities may be arranged by contacting the County Manager's office at 252-583-1131 at least 48 hours prior to the meeting.



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Bruce L. Robistow, Health Director

PRESENTER: Bruce L. Robistow, Health Director

SUBJECT: Coronavirus Disease 2019 (Covid-19) Update

DATE: October 5, 2020 Regular Meeting

SUPPORTING INFORMATION:

I will provide the most current information during my presentation.

ATTACHMENTS:

Description

No Attachments Available

TOTAL COST:

COUNTY COST:

REQUEST:



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Andrea H. Wiggins, MMC, Clerk to the Board/Assistant to the County Manager

SUBJECT: Approval of Minutes

DATE: October 5, 2020 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find draft minutes for your review.

ATTACHMENTS:

Description

- ▢ August 10, 2020 Board of Equalization and Review Meeting
- ▢ August 10, 2020 Regular Meeting
- ▢ September 1, 2020 Special Meeting
- ▢ September 8, 2020 Regular Meeting
- ▢ September 21, 2020 Regular Meeting

TOTAL COST:

COUNTY COST:

REQUEST: Approve the draft minutes.

**MINUTES
HALIFAX COUNTY
BOARD OF EQUALIZATION AND REVIEW MEETING
AUGUST 10, 2020**

***Note to Reader:** Although the printed agenda document for this Board meeting is not part of these minutes, the agenda document provides background information on most all of the items discussed by the Board at this meeting. The Clerk to the Board maintains the agenda document in accordance with the laws of North Carolina. One may see a copy of the agenda for this meeting by contacting the Clerk to the Board.*

The Halifax County Board of Commissioners held a Board of Equalization and Review Meeting on Monday, August 10, 2020, at 9:30 A. M. in the Historic Courthouse, Halifax, North Carolina.

PRESENT: Honorable J. Rives Manning, Jr., Vice Chairman
Honorable Carolyn C. Johnson
Honorable Marcelle O. Smith
Honorable Vernon J. Bryant, Chairman
Honorable Linda A. Brewer

OTHERS: Tony N. Brown, County Manager
C. Shane Lynch, Clerk to the Board of Equalization and Review
Andrea H. Wiggins, MMC, Clerk to the Board/Assistant to the County Manager
M. Glynn Rollins, Jr., County Attorney
Cathy A. Scott, Economic Development Director
Dia H. Denton, Deputy County Manager
Mary W. Duncan, Finance Director
Michelle F. Moseley, Paralegal

ABSENT: Honorable T. Patrick W. Qualls

1. Call to Order

Chairman Bryant called the meeting to order.

2. Conflict of Interest

Commissioner Manning stated that there may be a perceived conflict of interest as he was involved in selling the property where Lowes Home Improvement was located. There were no conflict of interest noted by any other member of the Board.

3. Board of Equalization and Review Appeal Presentation

A. Lowes Home Centers Inc. Value Appeal and Consent Decision

C. Shane Lynch, Tax Assessor, after being sworn in by Chairman Bryant, addressed the Board stating that on April 14, 2020, a letter was received from attorney Daniel Zazzali appealing the \$7,571,800 assessed value of his client Lowes Home Center, Inc. d/b/a Lowe's Home Improvement, parcel 0919856 for tax year 2020. The opinion of Mr. Zazzali was that the value should be in the amount of \$3,785,900. An appraiser from the Tax Department reviewed the parcel on May 14, 2020 and found data errors on the property record card. Based on the corrections to the parcel data, the appellant was notified of the reduction from \$7,571,800 to \$7,517,700. He provided a letter to the Board dated May 22, 2020 from Mr. Zazzali requesting an appeal to the Halifax County Board of Equalization and Review, still contending a value in the amount of \$3,785,900. In lieu of a recent Property Tax Commission decision on an appeal of two Lowe's Home Improvement stores in Gaston County, North Carolina, Mr. Lynch proposed a value in the amount of \$7,167,700 using a similar price per square foot as the Property Tax Commission's recent decision and the taxpayer agreed. An executed Consent Decision between both parties agreeing on a value in the amount of \$7,167,700 that spans the entire revaluation cycle from January 1, 2020 until December 31, 2023 was provided for the Board's review, which is attached to these minutes as Attachment A.

Commissioner Brewer moved to approve the Lowes Home Centers, Inc., value appeal and consent decision in the amount of \$7,167,700. Commissioner Smith seconded the motion, which passed unanimously by voice vote.

4. Adjournment Pursuant to N. C. G. S. 105-322(f)

Commissioner Manning moved to adjourn the Board of Equalization and Review Meeting. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

Vernon J. Bryant, Chairman
Halifax County Board of Equalization and Review

Andrea H. Wiggins, MMC, NCCCC, Clerk to the Board
Halifax County Board of Equalization and Review

Attachment A

NORTH CAROLINA

BEFORE THE HALIFAX COUNTY
BOARD OF EQUALIZATION
AND REVIEW

HALIFAX COUNTY

In the Matter of the Tax Appeal of
Lowes Home Centers Inc.
A North Carolina Corp
Attn: Tax Dept.
1000 Lowes Blvd
Mooresville, NC 28117,

Taxpayer

CONSENT DECISION

This matter coming on to be heard by the Halifax County Board of Equalization and Review regarding the Tax Appeal by Lowes Home Centers Inc. regarding the following property:

County Identification/Description of Property Under Appeal:

Parcel/PIN/Account# **0919856** Property Address: **1600 Julian R Allsbrook Hwy**

Description of Property: **Lowes Home Improvement** Assessed Valuation Under Appeal: **\$7,517,700**

☒ Real ☐ Personal ☐ Both

It appearing to the Board that the County Assessor and the Taxpayer have engaged in discussions prior to this hearing, and after the exchange of information and/or negotiation, have reached consensus that the adjusted assessed valuation of the property of the property should be \$7,167,700; and

It further appearing to the board that the County Assessor and the Taxpayer both request that the Board adopt the adjusted assessed valuation agreed to by consensus; and

It further appearing that if the requested valuation is adopted by the Board, the Taxpayer will waive the right to further appeals for the remainder of the current revaluation period unless the County Assessor adjusts the valuation pursuant to G.S. 105-287;

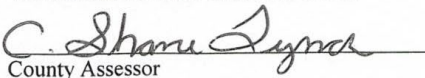
NOW, THEREFORE, based upon the representations made by the County Assessor and the Taxpayer and by other evidence and testimony presented, the Board renders the following DECISION:

1. The assessed value of the above-referenced property for the year 2020 is \$7,167,700.
2. The Taxpayer waives any further appeal of assessed valuation for the year 2020 and the remainder of the current revaluation period.

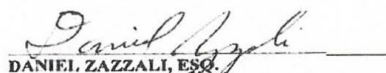
Adopted by the Board this 10 day of August, 2020


Chairman, Board of Equalization and Review

We Consent and Ask That It Be Done:


County Assessor

Date: 7/24/2020


DANIEL ZAZZALI, ESQ.

McCarter & English, LLP - Attorneys for the Taxpayer, Lowe's
Date: 7/24/2020

**MINUTES
HALIFAX COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING
AUGUST 10, 2020**

***Note to Reader:** Although the printed agenda document for this Board meeting is not part of these minutes, the agenda document provides background information on most all of the items discussed by the Board at this meeting. The Clerk to the Board maintains the agenda document in accordance with the laws of North Carolina. One may see a copy of the agenda for this meeting by contacting the Clerk to the Board.*

The Halifax County Board of Commissioners held a Regular Meeting on Monday, August 10, 2020, at 9:30 A. M. in the Historic Courthouse, Halifax, North Carolina.

PRESENT: Honorable J. Rives Manning, Jr., Vice Chairman
Honorable Carolyn C. Johnson
Honorable Marcelle O. Smith
Honorable Vernon J. Bryant, Chairman
Honorable Linda A. Brewer

OTHERS: Tony N. Brown, County Manager
Andrea H. Wiggins, MMC, Clerk to the Board/Assistant to the County Manager
M. Glynn Rollins, Jr., County Attorney
Cathy A. Scott, Economic Development Director
Dia H. Denton, Deputy County Manager
Mary W. Duncan, Finance Director
Christina Wells, Senior Management Analyst
Michelle F. Moseley, Paralegal

ABSENT: Honorable T. Patrick W. Qualls

Call to Order

Chairman Bryant called the meeting to order.

Invocation and Pledge of Allegiance

Commissioner Manning provided the invocation and the Pledge of Allegiance was then recited.

Adoption of the Agenda

Chairman Bryant requested the addition of Item 3A. Resolution in Memory and Honor of William R. Massey, Jr., Former Halifax County Commissioner, and that all other items be numbered subsequently.

Commissioner Manning moved to adopt the agenda as amended. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

Conflict of Interest

There was no conflict of interest noted by any member of the Board.

1. Coronavirus Disease 2019 (COVID-19) Update

A. Coronavirus Disease 2019 (COVID-19) Update

Bruce L. Robistow, Public Health Director, provided a brief presentation regarding the Coronavirus Disease 2019 (COVID-19). As of August 1, 2020, the Halifax County Health Department was aware of 657 positive cases, 563 patients recovered, 99 patients had not recovered, and 6 were deceased. The racial makeup consisted of the following: African American 42.2%, Caucasian 19.8%, American Indian 4%, Native Hawaiian or Pacific Islander 0.2%, Other 11.6%, and Unknown 22.4%. The largest group of positive cases were in the age group of 25 to 49 years old. He recommended that everyone continue to wear a mask or face covering, wait 6 feet apart and avoid close contact, and wash hands regularly. Mr. Robistow advised that growing evidence showed that cloth face coverings, when worn consistently, would decrease the spread of COVID-19, especially among people who were not yet showing symptoms of the virus.

2. Consent Agenda

Commissioner Smith moved to approve the following items on the consent agenda. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

A. Approval of Minutes

Andrea H. Wiggins, Clerk to the Board/Assistant to the County Manager, requested that the Board approve the draft minutes of the June 1, 2020 Board of Equalization and Review Meeting, June 1, 2020 Regular Meeting, and June 15, 2020 Regular Meeting.

B. Budget Amendments

Mary W. Duncan, Finance Director, requested that the Board approve a list of budget amendments, which is attached to these minutes as Attachment A.

C. Property Tax Releases - July 2020

Doris B. Hawkins, Halifax County Tax Coordinator and Collector, requested that the Board approve the property tax refunds and releases in accordance with N. C. G. S. §105-380 and N. C. G. S. §105-381.

3. Special Recognitions

- A. Resolution in Memory and Honor of William R. Massey, Jr., Former Halifax County Commissioner

Chairman Bryant read and presented a resolution in memory and honor of William R. Massey, Jr., former Halifax County Commissioner, to the Massey family, which is attached to these minutes as Attachment B.

Chairman Bryant moved to adopt the resolution in memory and honor of William R. Massey, Jr., former Halifax County Commissioner. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

- B. Resolution Honoring William Mahone, V, President of Vidant North Hospital

Chairman Bryant read and presented a resolution honoring William Mahone, V, President of Vidant North Hospital, which is attached to these minutes as Attachment C. A presentation was also made by Ronnie Locke, Chairman of the Economic Development Commission.

Chairman Bryant moved to adopt the resolution honoring William Mahone, V, President of Vidant North Hospital. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

- C. Retirement Resolution - Kenneth L. Hux, Operations Department

Commissioner Brewer read and presented a retirement resolution in honor of Kenneth L. Hux, Operations Department, which is attached to these minutes as Attachment D.

Commissioner Brewer moved to adopt the retirement resolution honoring Kenneth L. Hux, Operations Department. Commissioner Manning seconded the motion, which passed unanimously by voice vote.

4. Public Comment Period N. C. G. S. §153A - 52.1

There were no public comments.

5. Agenda Items

- A. Halifax County Schools Lottery Funds Request

Tony Alston, Halifax County Schools Director of School Operations, addressed the Board requesting lottery funds in the amount of \$130,000 to replace a chiller at the William R. Davie Middle STEM Academy.

Commissioner Brewer moved to approve the Halifax County Schools lottery funds request in the amount of \$130,000 to replace a chiller at the William R. Davie Middle STEM Academy. Commissioner Manning seconded the motion, which passed unanimously by voice vote.

B. First Christian Church, Late Exemption Application

C. Shane Lynch, Tax Assessor, addressed the Board stating that the Tax Department had reviewed an application from First Christian Church and had it been received before the deadline of February 14, 2020, the request for exemption/exclusion would have been approved. The application was not to exempt the entire 24.4 acres of parcel 1205261; however, would only exempt five acres and all buildings that were utilized for religious purposes and assemblies. The following documents were provided for the Board's review: The letter and application from First Christian Church, N. C. G. S. §105-278.3 and N. C. G. S. §105-278.5 noting the criteria to be met for the exclusion, and N. C. G. S. §105-282.1(a1) which addressed the late application issue. Approval from the Board regarding the late application was the only recourse First Christian Church had to obtain the property tax exclusion for the 2020 tax year. If approved, First Christian Church was aware that the application was only good for 2020 and a timely application would be required for 2021.

Commissioner Johnson moved to approve the late exemption application regarding First Christian Church. Commissioner Manning seconded the motion, which passed unanimously by voice vote.

6. Board Appointments

Adult Care Home Advisory Committee

It was the consensus of the Board to defer action on the Adult Care Home Advisory Committee.

Halifax County Council on Aging

It was the consensus of the Board to defer action on the Halifax County Council on Aging.

Halifax Parks and Recreation Advisory Board

Commissioner Manning moved to appoint Chester Williams to fill the unexpired term of Lavern Harris on the Halifax Parks and Recreation Advisory Board, term expiring September 30, 2020. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

Littleton Board of Adjustment

Commissioner Manning moved to waive the term limit and reappoint Richard Brown to serve on the Littleton Board of Adjustment, term expiring August 31, 2023. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

Commissioner Manning moved to reappoint Marie Robinson to serve on the Littleton Board of Adjustment, term expiring August 31, 2023. Commissioner Brewer seconded the motion, which passed unanimously by voiced vote.

Littleton Planning Board

Commissioner Manning moved to waive the term limit and reappoint Richard Brown to serve on the Littleton Planning Board, term expiring August 31, 2023. Commissioner Smith seconded the motion, which passed unanimously by voiced vote.

Solid Waste Advisory Board

Commissioner Manning moved to appoint Larry Chalker to replace Danny Acree on the Solid Waste Advisory Board, term expiring January 31, 2020. Commissioner Brewer seconded the motion, which passed unanimously by voiced vote.

Voluntary Agriculture District Board

Commissioner Manning moved to waive the term limits and reappoint Chris Braddy and Michael Morris to serve on the Voluntary Agriculture District Board, terms expiring August 31, 2023. Commissioner Johnson seconded the motion, which passed unanimously by voiced vote.

7. Economic Development Report

Cathy A. Scott, Economic Development Director, addressed the Board and provided a brief PowerPoint presentation regarding the monthly Halifax County Economic Development Commission Activity Report.

- A. Approval of Amended Memorandum of Understanding Regarding the Peanut Belt Rural Planning Organization

Cathy A. Scott, Economic Development Director, addressed the Board stating that the amended memorandum of understanding amends the memorandum of understanding adopted on June 1, 2009. The current amendment was presented by the North Carolina Department of Transportation to the Peanut Belt Rural Planning Organization Technical Advisory Committee in October of 2017 and was approved by the Technical Advisory Committee for distribution to the counties for adoption. There was no evidence that the current amendment had been presented or approved by the Board. The modifications included in the amendment related primarily to ensuring compliance with current state and federal regulations and Rural Planning Organization

procedures at that time. It was requested that the Board approve the amended memorandum of understanding regarding the Peanut Belt Rural Planning Organization.

Commissioner Smith moved to approve the amended memorandum of understanding regarding the Peanut Belt Rural Planning Organization. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

8. County Manager's Report

A. Retirement Resolution - Paula T. Price, Department of Social Services

Tony N. Brown, County Manager, read and requested that the Board adopt the retirement resolution in recognition of Paula T. Price, Department of Social Services, which is attached to these minutes as Attachment E.

Commissioner Manning moved to adopt the retirement resolution honoring Paula T. Price, Department of Social Services. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

B. North Carolina Association of County Commissioners Legislative Goals

Tony N. Brown, County Manager, addressed the Board regarding the North Carolina Association of County Commissioners Legislative Goals for the upcoming 2021-2022 biennium session of the General Assembly. He requested that the Board begin to consider goals as this matter would be discussed during the September 8, 2020 Regular Meeting.

C. Board of Commissioners Meeting Room Renovation

Tony N. Brown, County Manager, addressed the Board and requested feedback regarding plans to renovate the Board of Commissioners Meeting Room. The short-term plan was concerning the COVID-19 pandemic and the preferences of the Board regarding seating, social distancing, and audience attendance once Governor Roy Cooper moves the State into Phase 3. The long-term plan included renovating the existing county commissioners meeting room or the old superior courtroom to replace carpet, countertop, paint, and a new microphone system. A brief discussion was held regarding the continuation of Governor Roy Cooper Executive Order 147, Phase 2, and to discuss this matter during the Retreat.

A discussion was further held regarding the best use of COVID-19 funds that included broadband, hotspots, and laptops for students to assist with virtual learning due to the COVID-19 pandemic. It was the consensus of the Board to direct the County Manager to contact the superintendent of each school system and coordinate their attendance at a Special Meeting on August 31, 2020 or September 1, 2020 at 9:30 A. M. to discuss their plans and any assistance that was needed to educate students regarding virtual learning due to the COVID-19 pandemic.

9. County Attorney's Report

A. Removal of Tablet Commemorating Confederate Brigadier General Junius Daniel

M. Glynn Rollins, Jr., County Attorney, addressed the Board, stating that during the July 13, 2020 Regular Meeting, Rodney Pierce appeared before the Board and requested consideration regarding the relocation of the boulder and commemorative plaque on the front lawn of the Historic Courthouse honoring Confederate Brigadier General Junius Daniel. He reported that during his research it was found that the North Carolina Division United Daughters of the Confederacy and the State of North Carolina through the State Historic Commission did not claim any ownership interest regarding the memorial. It was concluded that the memorial was owned and maintained by the County. Attorney Rollins stated that he would contact the local Chapter of the Sons of Confederate Veterans and inquire if they would like to own and relocate the tablet near the burial site of Confederate Brigadier General Junius Daniel.

It was the consensus of the Board to direct the County Attorney to continue researching the removal of the tablet commemorating Confederate Brigadier General Junius Daniel.

10. Other Business

A. Proclamation Honoring the Legacy of Sarah Keys Evans

Chairman Bryant requested that the Board adopt a proclamation honoring the legacy of Sarah Keys Evans, which is attached to these minutes as Attachment F.

Commissioner Manning moved to adopt the proclamation honoring the legacy of Sarah Keys Evans. Commissioner Smith seconded the motion, which passed unanimously by voice vote.

11. Closed Session

Commissioner Manning moved that Closed Session be entered pursuant to N. C. G. S. §143-318.11(a) to discuss (3) Legal, (4) Economic Development, (5) Acquisition of Real Property, and (6) Personnel Matters. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

Commissioner Smith moved to return to Regular Session. Commissioner Manning seconded the motion, which passed unanimously by voice vote.

12. Adjourn until September 8, 2020 Regular Meeting

With there being no further matters to come before the Board, Commissioner Manning moved to adjourn the meeting until the September 8, 2020 Regular Meeting. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

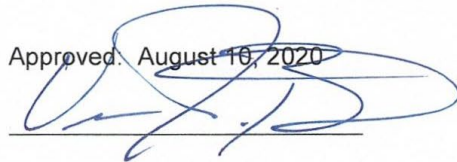
Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

Andrea H. Wiggins, MMC, NCCCC, Clerk to the Board
Halifax County Board of Commissioners

Attachment A

Budget Amendments	Fiscal Year 20-21	August 10, 2020
1	General Fund - Adjust Indirect Cost for Solid Waste per the Cost Allocation Plan	\$ 5,699.00
2	Operations - Historic Courthouse - Transfer funds for Postage from EMS FY 21	1,000.00
3	General Government - Appropriate Revaluation Fund Balance for FY 21	350,000.00
4	Health - Budget additional WIC revenue which must be spent by September 30, 2020	30,845.12
5	Health - Budget funds for new grant from NC Central University: Halo Hands	20,000.00
6	Health - Budget funds for new grant: Catch My Breath	10,000.00
7	DSS - Budget additional revenue for Crisis per Funding Authorization #1	47,596.00
8	DSS - Budget additional revenue for Crisis per Funding Authorization #2	336,017.00
9	EMS - Transfer funds for Postage from EMS to Operations - Historic Courthouse, FY 21	1,000.00
10	Reassessment Fund - Appropriate Revaluation Fund Balance for use in General Fund Tax Revaluation FY 21	350,000.00
11	Covid - 19 - Budget additional funds from NCPRO and share with municipalities	1,642,647.00

Approved: August 10, 2020



Vernon J. Bryant
Chairman



*Resolution in Memory and Honor of
William R. Massey, Jr.
Former Halifax County Commissioner
Halifax, North Carolina*

Whereas, the Halifax County Board of Commissioners, pauses in its deliberations, to note with great sadness the passing of William R. Massey, Jr.; and

Whereas, William R. Massey, Jr., served as a dedicated member of the Halifax County Board of Commissioners from December 1, 1986 until December 5, 1994; and

Whereas, during his tenure as an elected official, William R. Massey, Jr., was honored, respected, and held in the highest esteem by everyone who knew him for his many contributions and untiring efforts that has indeed left an indelible mark on Halifax County; and

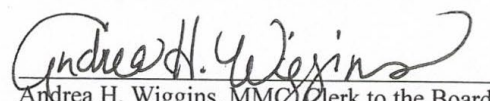
Whereas, Halifax County mourns the loss of William R. Massey, Jr., and extends to his family, its sincere sympathy and deepest appreciation for his leadership, his foresight in meeting the needs of the citizens of Halifax County; therefore, improving Halifax County's unique quality of life.

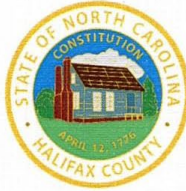
Now, Therefore, Be it Resolved, that the Halifax County Board of Commissioners, on behalf of a grateful community, does hereby express great sorrow at the passing of William R. Massey, Jr., who personified a distinguished career in local government and whose life and memory we are proud to honor.

Be it Further Resolved, that the original of this resolution be presented to the family of William R. Massey, Jr., and orders that a copy of this resolution be spread upon the minutes of the Halifax County Board of Commissioners this 10th day of August, 2020.




Vernon J. Bryant, Chairman
Halifax County Board of Commissioners


Andrea H. Wiggins, MM Clerk to the Board
Halifax County Board of Commissioners



Resolution
Honoring The Services Rendered By
William Mahone V
President of Vidant North Hospital

Whereas, William Mahone V began his tenure as President of the Halifax Regional Medical Center, now Vidant North Hospital, on December 2, 2005; and

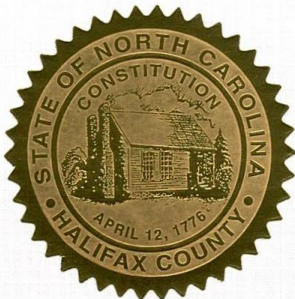
Whereas, Mr. Mahone has proven to be a dedicated and extraordinary public servant who has gained the admiration and respect of the Halifax County Board of Commissioners and the citizens of Halifax County; and

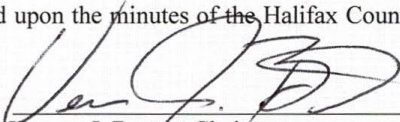
Whereas, Mr. Mahone has been involved in many decisions affecting the health and well-being of the community each time exhibiting sound judgment and compassion for the citizens of Halifax County in order to provide high quality, accessible, and expanded healthcare services; and

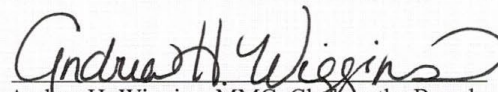
Whereas, Mr. Mahone has demonstrated strong leadership, wisdom, creativity, and community spirit, not only while serving as President of Vidant North Hospital, but also while serving on numerous boards and committees such as the Halifax County Business Horizons, Tourism and Development Authority, and the Roanoke Valley Chamber of Commerce, thus enhancing community services and improving Halifax County's unique quality of life; and

Now, Therefore, Be It Resolved, that the Halifax County Board of Commissioners does hereby thank and express its sincere appreciation to William Mahone V, President of Vidant North Hospital, for his unselfish and outstanding service to Halifax County and its citizens.

Be It Further Resolved, that the original of this resolution be presented to William Mahone V and that a copy of this resolution be spread upon the minutes of the Halifax County Board of Commissioners this 10th day of August, 2020.




Vernon J. Bryant, Chairman
Halifax County Board of Commissioners


Andrea H. Wiggins, MMC, Clerk to the Board
Halifax County Board of Commissioners

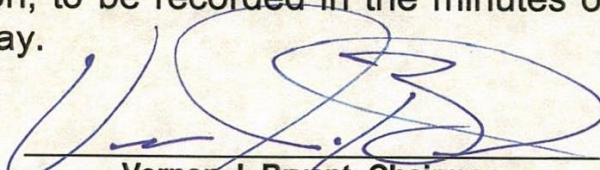
Resolution

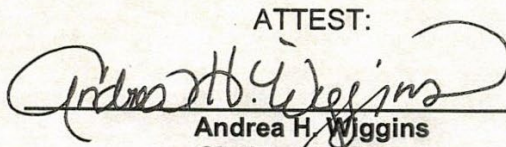
✧ **WHEREAS, KENNETH L. HUX**, decided to retire as an Operations Supervisor with the Halifax County Operations Department effective July Thirty-First of the Year Two Thousand and Twenty; and

✧ **WHEREAS**, he has spent Thirty years with local government; Kenneth has also served in many positions of honor in the community and State, as well as being a dedicated public servant to the citizens of Halifax County.

✧ **NOW THEREFORE BE IT RESOLVED** that on this day, Monday, August Tenth of the Year Two Thousand and Twenty, the Halifax County Board of Commissioners did honor Kenneth L. Hux with formal adoption of this resolution, to be recorded in the minutes of the meeting of this day.




Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

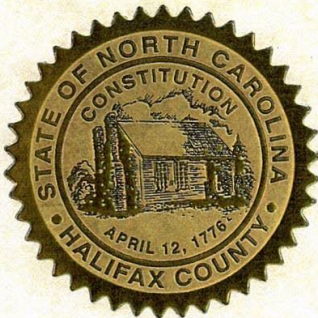
ATTEST:

Andrea H. Wiggins
Clerk to the Board

Resolution

✧ **WHEREAS, PAULA T. PRICE**, decided to retire as a Social Worker II with the Halifax County Department of Social Services effective July Thirty-First of the Year Two Thousand and Twenty; and

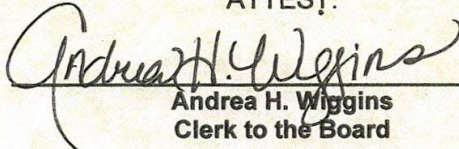
✧ **WHEREAS**, she has spent Thirty years with local government; Paula has also served in many positions of honor in the community and State, as well as being a dedicated public servant to the citizens of Halifax County.

✧ **NOW THEREFORE BE IT RESOLVED** that on this day, Monday, August Tenth of the Year Two Thousand and Twenty, the Halifax County Board of Commissioners did honor Paul T. Price with formal adoption of this resolution, to be recorded in the minutes of the meeting of this day.




Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

ATTEST:


Andrea H. Wiggins
Clerk to the Board



Proclamation
Honoring the Legacy of
Sarah Keys Evans

Whereas, Sarah Keys Evans was born in 1929 in Keysville, North Carolina. After graduating from high school, she decided to join the Women's Army Corps; and

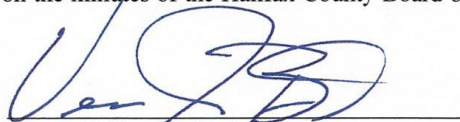
Whereas, on August 1, 1952, Sarah Keys Evans, purchased a bus ticket to travel home from Fort Dix, New Jersey, to her hometown in Washington, North Carolina. During an unexpected bus driver change in Roanoke Rapids, North Carolina, she was asked to give up her seat to a white marine and move to the rear of the bus. Understanding her rights, she was aware that in 1946 it was declared that buses originating in the north that did not make any changes did not have to adhere to southern local laws. Therefore, Ms. Evans refused to move; and

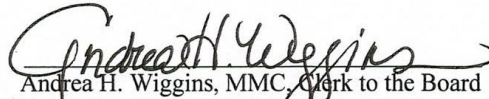
Whereas, the bus driver ordered all the passengers off the bus with the exception of Ms. Evans. She was later arrested and held in custody for 13 hours before being released and ordered to pay a \$25 fine for disorderly conduct. After paying the fine, she was taken to the bus station, given an assigned seat, and told not to move until she reached her destination; and

Whereas, the National Association for the Advancement of Colored People, Dovey J. Roundtree, and Julius Robertson took the case of Ms. Evans before the Interstate Commerce Commission and won. The Interstate Commerce Commission ruled that the segregation of interstate railroad or bus passengers by race or color was unlawful. The Sarah Keys vs. Carolina Coach Company case was settled on November 7, 1955.

Now, Therefore, Be It Proclaimed, that the Halifax County Board of Commissioners does hereby recognize August 1st as Sarah Keys Evans Day in Halifax County and that a copy of this proclamation be spread upon the minutes of the Halifax County Board of Commissioners this 10th day of August, 2020.




Vernon J. Bryant, Chairman
Halifax County Board of Commissioners


Andrea H. Wiggins, MMC, Clerk to the Board
Halifax County Board of Commissioners

**MINUTES
HALIFAX COUNTY
BOARD OF COMMISSIONERS
SPECIAL MEETING
SEPTEMBER 1, 2020**

***Note to Reader:** Although the printed agenda document for this Board meeting is not part of these minutes, the agenda document provides background information on most all of the items discussed by the Board at this meeting. The Clerk to the Board maintains the agenda document in accordance with the laws of North Carolina. One may see a copy of the agenda for this meeting by contacting the Clerk to the Board.*

The Halifax County Board of Commissioners held a Special Meeting on Tuesday, September 1, 2020, at 9:30 A. M. in the Historic Courthouse, Halifax, North Carolina.

PRESENT: Honorable J. Rives Manning, Jr., Vice Chairman
Honorable Carolyn C. Johnson
Honorable Marcelle O. Smith
Honorable Vernon J. Bryant, Chairman
Honorable T. Patrick W. Qualls
Honorable Linda A. Brewer

OTHERS: Tony N. Brown, County Manager
Andrea H. Wiggins, MMC, Clerk to the Board/Assistant to the County Manager
M. Glynn Rollins, Jr., County Attorney
Cathy A. Scott, Economic Development Director
Dia H. Denton, Deputy County Manager
Mary W. Duncan, Finance Director
Christina Wells, Senior Management Analyst
Michelle F. Moseley, Paralegal

Call to Order

Chairman Bryant called the meeting to order.

Invocation and Pledge of Allegiance

Commissioner Qualls provided the invocation and the Pledge of Allegiance was then recited.

Adoption of the Agenda

Commissioner Manning moved to approve the agenda as presented. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

Conflict of Interest

There were no conflict of interest noted by any member of the Board.

Notice of Special Meeting pursuant to N. C. G. S. §153A-40(b)

Chairman Bryant stated that the Special Meeting was called pursuant to N. C. G. S. §153A-40(b). He inquired if each member of the Board had received a copy of the Notice of Special Meeting at least 48 hours prior to the time of the meeting. Each member of the Board responded that a copy of the Notice of Special Meeting was received at least 48 hours prior to the Special Meeting.

1. School System Updates

Chairman Bryant addressed the Board stating that the purpose of the Special Meeting was to receive an update from school superintendents regarding what school districts were planning for the upcoming academic year in light of the coronavirus pandemic, COVID-19, and what if any support would be needed from the Board of Commissioners.

Dr. Dain Butler, Roanoke Rapids Graded School District Superintendent, addressed the Board and stated that the Roanoke Rapids Graded School District would be on Plan C for the next six weeks. There was great concern regarding the safety of every child, the coronavirus pandemic, and the economic impact on the parents struggling to balance work and childcare. On September 8, 2020, the Roanoke Rapids Graded School District Board of Trustees would meet to review the pros and cons of Plan B and Plan C and determine how to move forward. There was currently no recommendation in place as it was too early; however, a survey had been completed regarding staff members and the vast majority had confirmed that they would provide face to face instruction. The advantage of Plan B, if deemed to be safe, was that the District would continue to offer virtual instruction for any parent or family that did not feel safe returning to school. The Roanoke Rapids Graded School District had a very detailed plan that could be found on the website regarding Plan B, Scenario 7, which showed that kindergarten through eighth grade would return to school on a daily basis with lots of precautionary measures to enter the school buildings. The high school students would be on a half day class schedule to ensure that every student was able to attend school. At this time, there was no request for funds or support from the Roanoke Rapids Graded School District. Over the years, the Roanoke Rapids Graded School District had been focused on technology and to date all 2,800 students had a technology device. He stated that there were not enough hotspots for every child; however, a survey was being conducted to guarantee that the families that needed hotspots had them. Dr. Butler explained that plans and precautions were in place to ensure the safety of every student. A brief discussion was held regarding the different sources of funding for local educational agencies through the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

Dr. Jerry V. Congleton, Weldon City Schools Interim Superintendent, addressed the Board stating that Weldon City Schools was operating under Phase C remote learning for students that required internet connection, a device, and instruction from teachers. A survey was conducted regarding the need for devices and internet connection. Weldon City Schools

provided 650 Google Chromebooks to students at no cost and assisted parents in partnering with U. S. Cellular to provided 40 free hotspots to various families. The hotspots also required internet service that was approximately \$40 each month; however, many families could not afford the service. Weldon City Schools absorbed the cost for internet service; however, would not be able to sustain the assistance for an extended period of time. For the first nine weeks, students would be participating in remote learning. Beginning March 13, 2020, 33,000 meals had been provided to students. The Weldon City Schools Board of Education would be meeting on September 17, 2020 to determine how to move forward with the second nine weeks of school. If the Board of Education decided to move towards face to face instruction, guidelines from the Centers for Disease Control would have to be followed which included wearing a face mask, social distancing at a minimum of six feet apart, which would also have an impact on bus transportation. Funding and support would be requested from the Board of Commissioners for the following: sanitizing equipment and supplies; personal protection equipment and temperature screening equipment for large groups; additional teachers, supplies, and equipment to ensure social distancing; additional technology personnel to maintain the technology and infrastructure regarding remote learning; additional health professionals to monitor students; and additional bus drivers due to social distancing. He advised that Weldon City Schools did receive funds through the Coronavirus Aid, Relief, and Economic Security (CARES) Act; however, it was not enough to sustain the needs of the school system for an extended period of time, especially once the students returned to school. Dr. Congleton requested that the Board of Commissioners consider allocating funds based on COVID-19 needs and expenses and not utilize average daily membership because a small school district in comparison to other larger school districts would suffer immensely. He requested that the Board of Commissioners consider allocating funds to meet the COVID-19 needs and then provide additional funding based on average daily membership. A brief discussion was held regarding average daily membership reporting and the proposed provision for a separate allotment regarding COVID-19 needs. It was recommended that once the Weldon City Schools Board of Education decided on a plan that Dr. Congleton provide a list of needs to the County Manager which would be presented to the Board of Commissioners.

Dr. Eric L. Cunningham, Halifax County Schools Superintendent, addressed the Board and provided a brief PowerPoint presentation. He stated that during Phase One, March 16, 2020 to June 10, 2020, the focus was on safety and meeting the academic and nutritional needs of the students as follows: delivered 13,158 instructional packets; delivered 1,770 online lessons; 514,800 parent contacts; 1,035 online teacher sessions; delivered over 250,000 meals; and no employees were furloughed. Phase Two, June 11, 2020 to August 3, 2020, the focus was on the opening of school buildings, engaging stakeholders in decisions, improving infrastructure; and attending state professional development and webinars. There were weekly updates to building level leaders, added student and bus hotspots, offered summer virtual camps, created two strike teams to develop processes to reopen school buildings, ordered personal protection equipment and materials to sanitize the school buildings, ordered 110 Newline Boards and 2,000 Google Chromebooks, surveyed stakeholders, offered summer employment to CNS and transportation staff, and designed and implemented professional development modules. Phase Three, August 4, 2020 to October 22, 2020, focused on safety, sanitation, nutritional services, and instructional services. The expectation was to incorporate transparent processes to ensure the safety of employees and stakeholders, serve an additional 225,000 meals to students, implement Google

Chromebooks to support remote learning, implement remote teaching using Newline Panels, and deliver a high-quality instructional program. Over 2,000 new Google Chromebooks had been issued to students and staff was working to procure resources to help rural areas connect to the internet as broadband was greatly needed. Four school bus WiFi routers were provided through the N. C. House Bill 1043 in partnership with AT&T. Implemented five park and learn sites at seven schools, 200 hotspots were available to students; however, 2,000 hotspots were still needed. Over \$2 Million was received in CARES ACT funds; however, it was not enough. The next recommendation would be provided to the Halifax County Schools Board of Education during their October 5, 2020 Meeting. Dr. Cunningham requested funding in the amount of \$1,361,000 as follows: 2,000 household hotspots \$500,000; \$109,000 every nine weeks for transportation and nutrition \$436,000; employee bonuses \$125,000; and school reopening for substitutes, personal protective equipment, etc. \$300,000. After a brief discussion was held, it was requested that Dr. Cunningham conduct a survey regarding the number of households that did not have access to the internet and to provide that information to the County Manager.

Tony N. Brown, County Manager, addressed the Board stating that when the Coronavirus Aid, Relief, and Economic Security (CARES) Act funds were received in the amount of \$2,034,271, 25% was provided to the municipalities in the amount of \$508,900 to date for personal protection equipment, sanitizing, etc. Other departments had received Covid-19 funding for various assistance including Elections, Social Services, Health and supplies through State Emergency Management funneled to Halifax County Emergency Management. He stated that the County would like to partner with each school system in order to provide the best use of funds.

Dia H. Denton, Deputy County Manager, addressed the Board stating that on August 14, 2020, Brenda Mills, Library Director, received an email from the State Librarian requesting that the County contact the three school systems regarding the number of Wi-Fi hotspots needed to conduct remote learning, which was a total of 1,936 hotspots. It was recently announced by the State Librarian that 100,000 Wi-Fi hotspots would be distributed across the State and would be shipped directly to each school systems. The General Assembly Education Committee heard from the Department of Public Instruction and the State Board of Education and one of the priorities was a request to hold harmless the allotment regarding average daily membership. The County would be contacting Google for assistance with donating hotspots and there was also a private organization that was interested in donating hotspots. A brief discussion was held regarding the updates.

It was the consensus of the Board to direct the County Manager to contact the three school systems regarding the number of hotspots received from the State Librarian and also request a list of needs from each school system along with the cost of each need due to the coronavirus pandemic, (COVID-19).

2. Adjourn until September 8, 2020 Regular Meeting

With there being no further matters to come before the Board, Commissioner Smith moved to adjourn the meeting until the September 8, 2020 Regular Meeting. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

Andrea H. Wiggins, MMC, NCCCC, Clerk to the Board
Halifax County Board of Commissioners

**MINUTES
HALIFAX COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING
SEPTEMBER 8, 2020**

***Note to Reader:** Although the printed agenda document for this Board meeting is not part of these minutes, the agenda document provides background information on most all of the items discussed by the Board at this meeting. The Clerk to the Board maintains the agenda document in accordance with the laws of North Carolina. One may see a copy of the agenda for this meeting by contacting the Clerk to the Board.*

The Halifax County Board of Commissioners held a Regular Meeting on Monday, September 8, 2020, at 9:30 A. M. in the Historic Courthouse, Halifax, North Carolina.

PRESENT: Honorable J. Rives Manning, Jr., Vice Chairman
Honorable Carolyn C. Johnson
Honorable Marcelle O. Smith
Honorable Vernon J. Bryant, Chairman
Honorable T. Patrick W. Qualls
Honorable Linda A. Brewer

OTHERS: Tony N. Brown, County Manager
Andrea H. Wiggins, MMC, Clerk to the Board/Assistant to the County Manager
M. Glynn Rollins, Jr., County Attorney
Cathy A. Scott, Economic Development Director
Dia H. Denton, Deputy County Manager
Mary W. Duncan, Finance Director
Christina Wells, Senior Management Analyst
Michelle F. Moseley, Paralegal

Call to Order

Chairman Bryant called the meeting to order.

Invocation and Pledge of Allegiance

Commissioner Smith provided the invocation and the Pledge of Allegiance was then recited.

Adoption of the Agenda

Commissioner Brewer moved to approve the agenda as presented. Commissioner Qualls seconded the motion, which passed unanimously by voice vote.

Conflict of Interest

Commissioner Manning stated that he may have a perceived conflict regarding item 11 B. Removal of Tablet Commemorating Confederate Brigadier General Junius Daniel as he was a member of the Sons of Confederate Veterans and a member of the Sons of the American Revolution. There was no conflict of interest noted by any other member of the Board.

1. Consent Agenda

Commissioner Smith moved to approve the following items on the consent agenda. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

A. Approval of Minutes

Andrea H. Wiggins, Clerk to the Board/Assistant to the County Manager, requested that the Board approve the draft minutes of the July 13, 2020 Regular Meeting and July 27, 2020 Special Meeting.

B. Budget Amendments

Mary W. Duncan, Finance Director, requested that the Board approve a list of budget amendments, which is attached to these minutes as Attachment A.

C. Property Tax Refunds and Releases - August 2020

Doris B. Hawkins, Halifax County Tax Coordinator and Collector, requested that the Board approve the property tax refunds and releases in accordance with N. C. G. S. §105-380 and N. C. G. S. §105-381.

2. Special Recognitions

A. Resolution Honoring Gus H. Tulloss, North Carolina Department of Transportation

Chairman Bryant read and presented a resolution in honor of Gus H. Tulloss, North Carolina Department of Transportation, which is attached to these minutes as Attachment B.

Commissioner Bryant moved to adopt the resolution in honor of Gus H. Tulloss, North Carolina Department of Transportation. Commissioner Manning seconded the motion, which passed unanimously by voice vote.

B. Sons of the American Revolution Life Saving Medals

Ken Wilson, Sons of the American Revolution, recognized and presented Lieutenant Steven Casey and Sergeant Harold Phillips, Halifax County Law Enforcement Officers, with the Sons of the American Revolution Life Saving Medal for outstanding performance and dedication

to duty. The Sons of the American Revolution Life Saving Medal is intended to recognize the actions of any person who is directly responsible for the saving of a human life or who prolonged a human life to the extent that the victim was still alive upon transfer to the care of medical authorities.

3. Public Comment Period N. C. G. S. §153A - 52.1

William Hodge, 425 Rightmyer Drive, Roanoke Rapids, addressed the Board and applauded their efforts regarding the September 1, 2020 Special Meeting that was held to receive an update from school superintendents regarding what school districts were planning for the upcoming academic year in light of the Coronavirus Disease 2019 Pandemic (COVID-19) and what, if any, support was needed from the County.

4. Public Hearing

- A. Proposed Zoning Map Amendment Request of HMJ Holdings, LLC, Parcels 09-05813 and 09-04995 from RA-Residential/Agriculture to HB-Highway Business

Chris D. Rountree, Planning and Development Services Director, addressed the Board stating that the applicant, HMJ Holdings, LLC, requested the rezoning of tax parcels 09-05813 and 09-04995 from RA-Residential/Agriculture District to HB-Highway Business District. The properties had approximately 150 feet of road frontage along Mobley Street. The rezoning to the HB-Highway Business District would allow for a wider range of highway-orientated business uses. The Halifax County Planning Board met on July 29, 2020 and unanimously recommended approval of the proposed zoning map amendment. Mr. Rountree requested that the Board adopt a resolution to amend the official zoning map of Halifax County to change the zoning classification from RA-Residential/Agriculture District to HB-Highway Business District, which is attached to these minutes as Attachment C.

Chairman Bryant inquired if there were any questions from the Board regarding the proposed zoning map amendment request of HMJ Holdings, LLC, tax parcels 09-05813 and 09-04995 from RA-Residential/Agriculture to HB-Highway Business.

After questions were received from the Board, Commissioner Manning moved to open the public hearing. Commissioner Qualls seconded the motion, which passed unanimously by voice vote.

Chairman Bryant inquired if there were any comments from the public regarding the proposed zoning map amendment request of HMJ Holdings, LLC, tax parcels 09-05813 and 09-04995 from RA-Residential/Agriculture to HB-Highway Business.

After comments were received from Phil Hux, HMJ Holdings, LLC, Post Office Box 1833, Roanoke Rapids, Commissioner Smith moved that the public hearing be closed. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

5. Agenda Item

A. Coronavirus Disease 2019 (Covid-19) Update

Bruce L. Robistow, Public Health Director, addressed the Board and provided a brief update regarding the Coronavirus Disease 2019 Pandemic (Covid-19). As of September 8, 2020, the Halifax County Public Health Department was aware of 2,374 COVID-19 confirmed tests performed on Halifax County residents as follows: 902 positive cases, 17 new positive cases, and 13 COVID-19 related deaths. Governor Roy Cooper took modest steps to move forward to Phase 2.5 beginning September 4, 2020 at 5:00 P. M. as follows: Mass gathering limits would increase to 25 people indoors and 50 people outdoors from the current limit of 10 indoors and 25 outdoors. Playgrounds may open. Museums and aquariums may open at 50% capacity. Gyms and indoor exercise facilities, such as yoga studios, martial arts, and rock climbing, as well as skating rinks, bowling alleys, indoor basketball, volleyball, etc., may open at 30% capacity. Bars, nightclubs, movie theaters, indoor entertainment facilities, amusement parks, dance halls would remain closed. Large venues remain subject to the mass gathering limits. It was recommended that the County not forget the importance of following the Governor's Executive Orders and practice appropriate social distancing, handwashing, respiratory hygiene, and to wear a facial mask. Hopefully, there would be 300 million vaccines by January 2021, as there were 125 vaccines in development and 25-30 in clinical trials.

6. Action on Public Hearing

Commissioner Qualls moved to adopt the resolution to amend the official zoning map of Halifax County to change the zoning classification from RA-Residential/Agriculture District to HB-Highway Business District regarding HMJ Holdings, LLC, tax parcels 09-05813 and 09-04995. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

7. Agenda Items

- A. North Carolina Department of Transportation, Division of Highways, Request for the Addition of Bishop Road and Canterbury Court in the Westminster Subdivision to the State Maintained Secondary Road System

Perry G. Keeter, Halifax County District Engineer, North Carolina Department of Transportation, addressed the Board and requested the adoption of a resolution regarding the North Carolina Department of Transportation, Division of Highways, request for the Addition of Bishop Road and Canterbury Court in the Westminster Subdivision to the State Maintained Secondary Road System, which is attached to these minutes as Attachment D.

Commissioner Qualls moved to adopt the resolution regarding the North Carolina Department of Transportation, Division of Highways, request for the addition of Bishop Road and Canterbury Court in the Westminster Subdivision to the State Maintained Secondary Road System. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

- B. North Carolina Department of Transportation, Division of Highways, Request for the Abandonment of Crawley Farm Road from the State Maintained Secondary Road System

Perry G. Keeter, Halifax County District Engineer, North Carolina Department of Transportation, addressed the Board and requested the adoption of a resolution regarding the North Carolina Department of Transportation, Division of Highways, request for the abandonment of Crawley Farm Road from the State Maintained Secondary Road System, which is attached to these minutes as Attachment E.

Commissioner Brewer moved to adopt the resolution regarding the North Carolina Department of Transportation, Division of Highways, request for the abandonment of Crawley Farm Road from the State Maintained Secondary Road System. Commissioner Manning seconded the motion, which passed unanimously by voice vote.

C. Water and Wastewater Asset Inventory and Assessment Grant

Greg S. Griffin, Public Utilities Director, addressed the Board regarding the Asset Inventory and Assessment Grant. The North Carolina Department of Environmental Quality was offering a grant program to fund an asset inventory and assessment for water and wastewater systems. The maximum grant amount for each system was in the amount of \$150,000 with a 5% County match not to exceed \$7,500 for water and \$7,500 for wastewater. The benefits to Public Utilities included the discovery of existing maintenance concerns, improved capital planning, and higher ranking for future grant and loan funding applications. Proposed funding for the up to \$15,000 combined match would be from the Public Utilities Water Division operating budget. Green Engineering, PLLC, had applied for the grant on behalf of the County in the past; however, the applications were not funded at that time. Green Engineering would like to reapply. It was requested that the Board adopt the resolution which would authorize Green Engineering, PLLC, to apply for a Water and Wastewater Asset Inventory and Assessment Grant, provide for the 5% match up to \$15,000, which is attached to these minutes as Attachment F, and authorize the Public Utilities Director to act as the authorized representative regarding the applications.

Commissioner Qualls moved to adopt the resolution which would authorize Green Engineering, PLLC, to apply for a Water and Wastewater Asset Inventory and Assessment Grant, provide for the 5% match up to \$15,000, and authorize the Public Utilities Director to act as the authorized representative regarding the applications. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

D. Modification to Solid Waste Services Contract

Greg S. Griffin, Public Utilities Director, addressed the Board stating that in order to clarify authority regarding the designation of acceptable recyclable materials and the responsibility for notifying customers regarding changes to the list of acceptable recyclable materials, a modification to the Solid Waste Services Contract between Unity of the Carolinas and Halifax County was being requested. It was requested that the Board approve the proposed modification to the Solid Waste Services Contract between Unity of the Carolinas and Halifax County regarding recyclable materials.

Commissioner Johnson moved to approve the proposed modification to the Solid Waste Services Contract between Unity of the Carolinas and Halifax County regarding recyclable materials. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

E. Disposal Fee for Scrap Tires

Greg S. Griffin, Public Utilities Director, addressed the Board stating that in accordance with the requirements of the North Carolina Department of Environmental Quality, the County should have a fee in place and charge for the disposal of scrap tires that were not certified as produced during the normal course of business in North Carolina. The fee should be equal to the County's cost for disposal. The proposed scrap tire disposal fee was in the amount of \$2.07 each for the disposal of car and truck tires and \$6.00 each for the disposal of large off-road and agricultural tires. The tire disposal fee only applied to scrap tires that were not certified as created during the normal course of business in North Carolina. It was requested that the Board approve an amendment to the Halifax County Schedule of Fees to include the addition of a fee in the amount of \$2.07 for each car and truck tire, and a fee in the amount of \$6.00 for each large off-road and large agricultural tire.

Commissioner Qualls moved to approve an amendment to the Halifax County Schedule of Fees to include the addition of a fee in the amount of \$2.07 for each car and truck tire, and a fee in the amount of \$6.00 for each large off-road and large agricultural tire. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

F. United States Department of Agriculture Farm Service Agency, Lease Amendment No. 4 for County Office Space

M. Glynn Rollins, Jr., County Attorney, addressed the Board stating that the United States of America had leased 4,797 square feet of office space in the Halifax County Agricultural Center for use by the United States Department of Agriculture Farm Service Agency Office. The last amendment to the lease agreement, Lease Amendment No. 3, ended on July 31, 2020. He provided a copy of Lease Amendment No. 4, which would extend the lease term from August 1, 2020 to July 31, 2023. The proposed rent remained the same; however, this amendment had additional janitorial requirements related to the Coronavirus Disease 2019 (COVID-19). Pursuant to N. C. G. S. §160A-272(a) and (a1), the Board was required to approve the proposed amendments. It was requested that the Board adopt the resolution regarding the proposed Lease Amendment No. 4 for the lease of property for more than one year pursuant to N. C. G. S. §160A-272(a) and (a1) office space for the United States Department of Agriculture Farm Service Agency Office, 359 Ferrell Lane, Halifax, which is attached to these minutes as Attachment G.

Commissioner Manning moved to adopt the resolution regarding the proposed Lease Amendment No. 4 for the lease of property for more than one year pursuant to N. C. G. S. §160A-272(a) and (a1) office space for the United States Department of Agriculture Farm Service Agency Office, 359 Ferrell Lane, Halifax. Commissioner Qualls seconded the motion, which passed unanimously by voice vote.

G. Acceptance of Final Bid on 1027 East Tenth Street, Roanoke Rapids, North Carolina

M. Glynn Rollins, Jr., County Attorney, addressed the Board stating that the County acquired property located at 1027 East Tenth Street, Roanoke Rapids, by tax foreclosure. After receiving an initial offer to purchase the property from Roanoke Valley Rentals, LLC, the Board authorized the sale of the property by upset bid pursuant to N. C. G. S. §160A-269. The original offer was in the amount of \$16,200. After a couple of rounds of upset bidding, the final upset bid was in the amount of \$18,005 by the original offeror, Roanoke Valley Rentals, LLC. It was requested that the Board accept the offer and authorize the sale of the property to Roanoke Valley Rentals, LLC. It was further requested that the Board adopt the resolution authorizing the sale of property by offer and upset bid pursuant to N. C. G. S. §160A-269, which is attached to these minutes as Attachment H.

Commissioner Manning moved to adopt the resolution authorizing the sale of property by offer and upset bid pursuant to N. C. G. S. §160A-269. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

8. Board Appointments

Parks and Recreation Advisory Board

Commissioner Smith moved to reappoint Audrey Hardy, Chester Williams, Wade-Louis McMillan, Regina Reaves, and Willis Richardson to serve on the Parks and Recreation Advisory Board, terms expiring September 30, 2023. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

Lake Gaston Weed Control Council

Commissioner Manning moved to appoint Lynnwood Little to fill the unexpired term of Robert Etheridge on the Lake Gaston Weed Control Council, term expiring February 28, 2022. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

Scotland Neck Board of Adjustment

Commissioner Smith moved to waive the term limit and reappoint Gregory Jones to serve on the Scotland Neck Board of Adjustment, term expiring September 30, 2023. Commissioner Qualls seconded the motion, which passed unanimously by voice vote.

Scotland Neck Planning Board

Commissioner Manning moved to waive the term limit and reappoint Larry Pendleton to serve on the Scotland Neck Planning Board, term expiring September 30, 2023. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

Commissioner Brewer moved to approve that Commissioner Smith be excused from the meeting. Commissioner Manning seconded the motion, which passed unanimously by voice vote.

9. Economic Development Report

Cathy A. Scott, Economic Development Director, addressed the Board and provided a brief PowerPoint presentation regarding the monthly Halifax County Economic Development Commission Activity Report.

A. Weldon Passenger Rail Station Project Funding

Cathy A. Scott, Economic Development Director, addressed the Board and provided a brief update regarding the Weldon Passenger Rail Station Project that would be included in the 2022 Strategic Transportation Infrastructure Program. The North Carolina Department of Transportation recommended local funding in the amount of \$750,000 to leverage the project position in the Strategic Transportation Infrastructure Program. The Weldon Passenger Rail Station Project was currently in the Strategic Transportation Infrastructure Program; however, the project was not completely funded. Funding commitments had been received in the amount of \$300,000 as follows: Halifax County Horizons \$150,000 at \$50,000 each year for three years. Halifax County Convention and Visitors Bureau \$150,000 at \$50,000 each year for three years. The funding commitment from the Town of Weldon would be addressed at their next meeting. It was requested that the Board approve a letter of commitment regarding the Weldon Passenger Rail Station Project to provide funding in the amount of \$150,000 at \$50,000 each year for three years.

Chairman Bryant moved to approve the commitment of funding in the total amount of \$150,000 at \$50,000 each year for three years regarding the Weldon Passenger Rail Station Project from Fund Balance. The motion died for the lack of a second.

Chairman Manning moved to approve the concept to commit funding in the total amount of \$150,000 at \$50,000 each year for three years contingent upon the approval of the Weldon Passenger Rail Station Project in the Strategic Transportation Infrastructure Program to be appropriated from Fund Balance. Commissioner Qualls seconded the motion, which passed unanimously by voice vote.

B. Halifax Corporate Park Wetlands Delineation

Cathy A. Scott, Economic Development Director, addressed the Board regarding the North Carolina Certified Industrial Park recertification for the Halifax Corporate Park. Recertification guidelines required, at a minimum, an updated wetlands determination be completed for the site. In 2012, a full Army Corps of Engineers approved the wetlands delineation for the Park. It was not expected that the wetland areas had changed drastically since that time. A full wetlands delineation would cost \$16,500, plus additional survey costs. It was requested that the Board approve a contract with ECS Southeast, LLP, to perform a wetlands

determination for the Halifax Corporate Park in the amount of \$4,500 to be appropriated from the Economic Development Seed Account.

Commissioner Qualls moved to approve a contract with ECS Southeast, LLP, to perform a wetlands determination for the Halifax Corporate Park in the amount of \$4,500 to be appropriated from the Economic Development Seed Account. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

10. County Manager's Report

A. North Carolina Association of County Commissioners Legislative Goals

Tony N. Brown, County Manager, requested feedback from the Board regarding the North Carolina Association of County Commissioners Legislative Goals for the upcoming legislative session. He suggested the following goals: Public Utilities Scrap Tire Program and Charter School Funding from the State. He advised that information regarding both goals would be distributed to the Board. Once approval was received from the Board, a letter would be drafted for Chairman Bryant's signature to be sent to the North Carolina Association of County Commissioners. Chairman Bryant recommended that the County Manager contact the surrounding localities and request support of the County's goals.

11. County Attorney's Report

A. Exception to the Tax Collector's Certification on Deeds for Judicial and Other Court-Ordered Sales

M. Glynn Rollins, Jr., County Attorney, addressed the Board stating that during the October 19, 2015 Regular Meeting, the Board adopted a resolution requiring that the Register of Deeds not accept any deed for recording unless the County tax collector had certified that no delinquent ad valorem taxes were a lien on the property described in the deed. After much discussion was held with the local bar and the tax collector it was determined that the requirement of the tax collector certification should not frustrate the purposes of judicial sales or other court-ordered sales, including but not limited to, mortgage foreclosures, tax foreclosures, partition sales, and similar proceedings requiring the confirmation of the Clerk of Court or any other judicial official. He provided the Board with a resolution which stated that if a copy of the court's confirmation of sale was attached to the deed, then the tax collector certification would not be required for recording. The lien for unpaid property taxes would transfer with the property and would not be affected by the adoption of the exception. It was requested that the Board adopt the resolution regarding exception to tax collector's certification on deeds for judicial sales and other court-ordered sales, which is attached to these minutes as Attachment I.

Commissioner Qualls moved to adopt the resolution regarding exception to tax collector's certification on deeds for judicial sales and other court-ordered sales. Commissioner Manning seconded the motion, which passed unanimously by voice vote.

B. Removal of Tablet Commemorating Confederate Brigadier General Junius Daniel

M. Glynn Rollins, Jr., County Attorney, addressed the Board and provided a brief update regarding the tablet commemorating Confederate Brigadier General Junius Daniel. It was found that the North Carolina Division United Daughters of the Confederacy and the State of North Carolina through the State Historic Commission did not claim any ownership interest regarding the memorial. It was concluded that the memorial was owned and maintained by the County. Attorney Rollins contacted Jeff Dickens, Commander of the Matt Ransom Chapter of the Sons of Confederate Veterans, who was receptive to the idea of owning and relocating the tablet near the burial of General Junius Daniel in the Colonial Churchyard, Halifax. Mr. Dickens would be addressing this matter at their upcoming meeting. Attorney Rollins planned to attend the next meeting of the Town of Halifax to discuss the relocation of the memorial as the Town owned the Colonial Churchyard. Attorney Rollins requested the Board's approval to continue to move forward regarding this matter.

It was the consensus of the Board to direct the County Attorney to continue to move forward regarding the removal of the tablet commemorating Confederate Brigadier General Junius Daniel and to provide an update during the September 21, 2020 Regular Meeting.

12. Other Business

There was no other business for discussion.

13. Closed Session

Commissioner Qualls moved that Closed Session be entered pursuant to N. C. G. S. §143-318.11(a) to discuss (3) Legal, (4) Economic Development, and (6) Personnel Matters. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

Commissioner Manning moved to return to Regular Session. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

14. Adjourn until the September 21, 2020 Regular Meeting

With there being no further matters to come before the Board, Commissioner Brewer moved to adjourn the meeting until the September 21, 2020 Regular Meeting at 5:30 P. M. in the Historic Courthouse. Commissioner Qualls seconded the motion, which passed unanimously by voice vote.

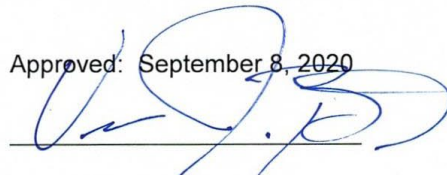
Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

Andrea H. Wiggins, MMC, NCCCC, Clerk to the Board
Halifax County Board of Commissioners

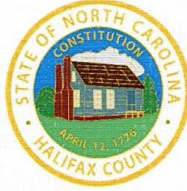
Attachment A

Budget Amendments	Fiscal Year 20-21	September 8, 2020
1	General Fund - Correct postage transfer for FY 21; reverse duplicate posting	\$ 1,000.00
2	Home & Community Care Block Grant - reverse estimated FY 20-21 revenues and expenses	308,749.00
3	Home & Community Care Block Grant - post actual FY 20-21 revenues and expenses	384,823.00
4	Sheriff - Carry forward FY 19 - 20 balances for Bulletproof Vest Grant	6,371.71
5	Capital Outlay - Maintenance & Repairs to Buildings - Carry forward E911 balances from FY 19 - 20	13,100.00
6	Capital Outlay - Sheriff - Carry forward Southern Software Upgrade balances from FY 19 - 20	152,413.00
7	Aging - Elderly & Handicap Transportation - Carry forward available balance from FY 19 - 20	13,172.58
8	Home Health & Hospice - Set up budget for expenses per agreement with Liberty through November 2020	5,633.32
9	Health - Set up budget for ELC Detection Activities	231,228.00
10	Health - Catch My Breath - Set up budget from Area L AHEC for new grant	10,000.00
11	Capital Outlay - Maintenance & Repair County Buildings - DSS - Carry forward balance from FY 19 - 20	4,642.00
12	DSS - Independent Living - Funding Auth. #1, effective 7-1-20	8,356.00
13	DSS - CRISIS - Reverse BA 010225 keyed but was part of original adopted budget	47,596.00
14	DSS - CRISIS - Reverse BA 010540 keyed but was part of original adopted budget	336,017.00
15	DSS - Home & Community Care Block Grant - Reverse estimated FY 20 - 21 budget	293,409.00
16	DSS - Home & Community Care Block Grant - Post actual FY 20 - 21 budget	248,869.00
17	C & D Landfill Project - Carry forward balance from FY 19 - 20	737,483.00

Approved: September 8, 2020



Vernon J. Bryant
Chairman



Resolution
Honoring The Services Rendered By
Gus H. Tulloss
North Carolina Board of Transportation

Whereas, Gus H. Tulloss has proven to be a dedicated and extraordinary public servant who has gained the admiration and respect of the Halifax County Board of Commissioners and the citizens of Halifax County; and

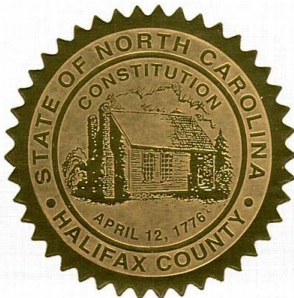
Whereas, Mr. Tulloss began his tenure as a member of the North Carolina Board of Transportation in January 2008 and has represented Division 4, which includes Halifax County, for more than 12 years; and

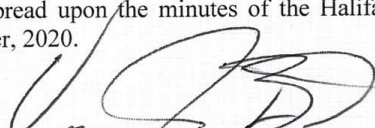
Whereas, Mr. Tulloss has been a strong advocate for road improvements and transportation priorities affecting the character of our community each time exhibiting sound judgment and concern for the citizens of Halifax County; and

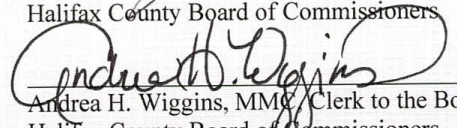
Whereas, Mr. Tulloss has demonstrated sound leadership, wisdom, creativity, and community spirit while serving as a member of the North Carolina Board of Transportation, Division 4, which has improved Halifax County's unique quality of life; and

Now, Therefore, Be It Resolved, that the Halifax County Board of Commissioners does hereby thank and express its sincere appreciation to Gus H. Tulloss, North Carolina Board of Transportation, Division 4, for his unselfish and outstanding service to Halifax County and its citizens.

Be It Further Resolved, that the original of this resolution be presented to Gus H. Tulloss and that a copy of this resolution be spread upon the minutes of the Halifax County Board of Commissioners this 8th day of September, 2020.




Vernon J. Bryant, Chairman
Halifax County Board of Commissioners


Andrea H. Wiggins, MM, Clerk to the Board
Halifax County Board of Commissioners

A RESOLUTION TO AMEND
THE OFFICIAL ZONING MAP OF HALIFAX COUNTY

(HMJ Holdings, LLC property Rezoned from RA District to HB District)

WHEREAS, on September 8, 2020, HMJ Holdings, LLC petitioned the Halifax County Board of Commissioners, regarding a proposed amendment to the Official Zoning Map of Halifax County, wherein he proposed that the following property be rezoned from Residential-Agricultural (RA) District to Highway Business (HB) District, to wit: that certain real property located in Roanoke Rapids Township, Halifax County, North Carolina, and for purposes of identification and description designated in the county tax records as follows: Tax Parcel Number 0905813 & 0904995, consisting of .48 acres, more or less; and

WHEREAS, this proposal was submitted to the Halifax County Planning Board for review and recommendation as required by GS 153A-344, GS 153A-341, and Section 902.01 of the county zoning ordinance; and

WHEREAS, the Planning Board conducted its review at its regular meeting on July 29, 2020, and by unanimous vote has recommended the adoption of the proposed amendment; and

WHEREAS, pursuant to GS 153A-323(a) and Section 900 of the county zoning ordinance, a public hearing was held by the Halifax County Board of Commissioners regarding the proposed amendment at its regular meeting on Tuesday, September 8, 2020, at 9:30 a.m. after notice of the public hearing had published in the manner required by said statute and ordinance, delivered by first class mail to those persons or entities entitled to notice under GS 153A-343(a), and posted on the Property as required by GS 153A-343(d);

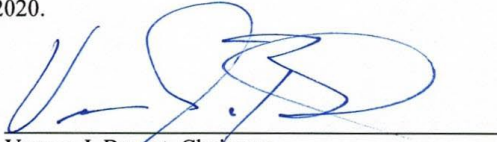
WHEREAS, the proposed rezoning is consistent with the following policies of the Halifax County Comprehensive Development Plan, to wit: Policy PC-1 and Policy ED-1; and

WHEREAS, the Board of Commissioners has fully considered all of the permissible uses of property within the Highway Business (HB) District, and finds that such uses are compatible with the areas surrounding the proposed HB District;

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Official Zoning Map of Halifax County be and hereby is amended by changing the designated use district (zoning district) of the land within the boundary of the Property as described above from Residential-Agricultural (RA) District to Highway Business (HB) District.

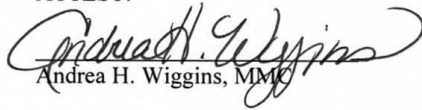
Attachment C

Adopted this 8th day of September, 2020.

A handwritten signature in blue ink, appearing to read 'V. Bryant', written over a horizontal line.

Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

ATTEST:

A handwritten signature in black ink, appearing to read 'Andrea H. Wiggins', written over a horizontal line.

Andrea H. Wiggins, MMC



Attachment D

**North Carolina Department of Transportation
Division of Highways
Request for Addition to State Maintained Secondary Road System**

North Carolina

County: Halifax

Road Description: Westminster Subdivision- Bishop Road and Canterbury Court. is off of SR-1400 about 0.35 Mi. east of SR-1426 (Bolling Road). Bishop Rd 1600' (0.30mi) Canterbury Ct 433' (0.08mi)

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Halifax requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.


NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Halifax that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Halifax at a meeting on the 8th day of Sept., 2020.

WITNESS my hand and official seal this the 8th day of Sept., 2020.

Official Seal


Clerk, Board of Commissioners

County: Halifax

PLEASE NOTE:

Forward direct with request to the Division Engineer, Division of Highways

Attachment E

**North Carolina Department of Transportation
Division of Highways
Request for Abandonment from State Maintained Secondary Road System**

North Carolina

County: Halifax

Road Description: SR1305 (Crawley Farm Rd.) is off SR1300 (Bowers Rd.) Will be retaining 600' (0.11mi) at the beginning and deleting 1142' (0.22mi) from the Crawley Property Line to the end of road.

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Halifax requesting that a portion of the above described road, the location of which has been indicated in red on the attached map, to be abandoned from the Secondary Road System.

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be abandoned from the Secondary Road System, as recommended by the Division of Highways of the Department of Transportation.

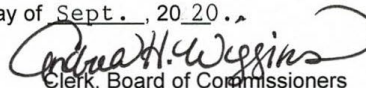
NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Halifax that the Division of Highways is hereby requested to review the above described road, and to abandon a portion of the road from the State Maintained system.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Halifax at a meeting on the 8th day of Sept., 2020.

WITNESS my hand and official seal this the 8th day of Sept., 2020.

Official Seal


Clerk, Board of Commissioners
County: Halifax

PLEASE NOTE:

Forward direct with request to the Division Engineer, Division of Highways

R _____
**RESOLUTION BY BOARD OF COMMISSIONERS
HALIFAX COUNTY, NORTH CAROLINA**

- WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina the Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of performing an Asset Inventory and Assessment of water and sanitary sewer system components, and
- WHEREAS, The County of Halifax has need for and intends to prepare an Asset Inventory and Assessment of the water and wastewater systems currently under County operations and control, and
- WHEREAS, The County of Halifax has authorized Green Engineering, PLLC, on their behalf, to prepare and submit to the to the North Carolina Department of Environmental Quality – Division of Water Infrastructure separate applications for funding; the first application being for an Asset Inventory and Assessment of the County's water system and the second application being for an Asset Inventory and Assessment of the sanitary sewer system, and
- WHEREAS The maximum grant available for each application shall not exceed \$150,000.00, of which the County of Halifax will be required to match in the amount of 5.00% the awarded grant amount per application,
- WHEREAS, The County of Halifax intends to request state grant assistance for both projects,

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF HALIFAX:

That the County of Halifax, the **Applicant**, will arrange financing for all remaining costs required for the assessment and inventory, up to 5% of the grant not to exceed \$7,500, if approved for a State grant award.

That the **Applicant** will adopt and place into effect on or before completion of the asset management assessment and inventory a schedule of fees and charges and other available funds which will provide adequate funds for proper completion of the asset management assessment and inventory.

That the **Applicant** will continue to provide for efficient operation and maintenance of the water and wastewater systems currently under County operations and control.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the County of Halifax to make scheduled repayment of the loan, to withhold from the County of Halifax any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

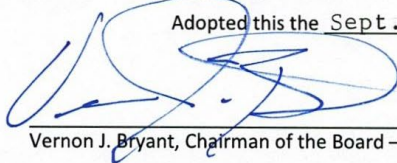
That Greg Griffin, Public Utilities Director, shall be designated as the County of Halifax's Authorized Representative, is hereby authorized to execute and file an application and associated documents on behalf of the **Applicant** with the State of North Carolina for a grant to aid in the performance and preparation of the Asset Inventory and Assessment of the County's water and sanitary sewer systems.

Attachment F

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

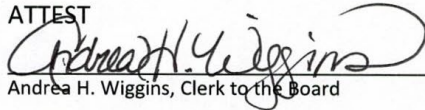
That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the Sept. 8, 2020 at the County of Halifax, North Carolina.



Vernon J. Bryant, Chairman of the Board – County of Halifax

ATTEST



Andrea H. Wiggins, Clerk to the Board



Attachment F

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting (title of officer) of the (unit of government) does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Halifax County Board of Commissioners duly held on the 8th day of September, 2020; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this - 8th day of September, 2020.


(Signature of Recording Officer)

Clerk to the Board/Asst. to the County
(Title of Recording Officer) Manager



Attachment G

Resolution Authorizing the Lease of Property For More Than One Year
Pursuant to G.S. 160A-272(a) and (a1)
(Office Space for the USDA, 359 Ferrell Lane, Halifax, NC)

Whereas, Halifax County (the County) owns 4,797 net usable square feet of office space in the Halifax County Agricultural Center, 359 Ferrell Lane, Halifax, NC (the Property); and

Whereas, the County does not presently have use for the Property and it is not anticipated that the County will have use for the Property during the term of the lease described below; and

Whereas, the County and the United States of America (the USA), have agreed upon an amendment to a lease for the Property under which the USA will lease the Property for an additional three year term effective as of August 1, 2020 and ending July 31, 2023, with annual rent of \$33,579.00, payable at the rate of \$2,798.25 per month, representing \$7.00 per square foot; and

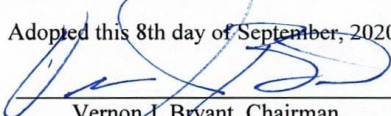
Whereas, a copy of the proposed lease amendment has been presented to the board of commissioners; and

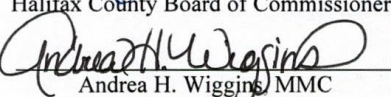
Whereas, under G.S. 160A-272(a) and (a1) the County is authorized to enter into leases of more than one year but not more than ten years upon resolution of the board of county commissioners adopted at a regular meeting after thirty (30) days public notice; and

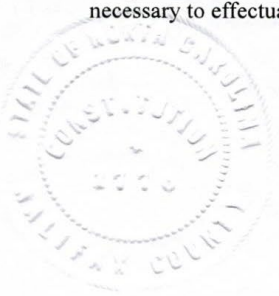
Whereas, the required notice has been published and the board of commissioners is this day convened in a regular meeting;

NOW, THEREFORE, THE HALIFAX COUNTY BOARD OF COMMISSIONERS RESOLVES that the lease of the county property described above to the United States of America is approved and the appropriate county officers and staff are directed to execute any instruments necessary to effectuate the aforementioned lease amendment.

Adopted this 8th day of September, 2020.


Vernon J. Bryant, Chairman
Halifax County Board of Commissioners


Andrea H. Wiggins MMC
Clerk to the Board



Attachment H

RESOLUTION TO ACCEPT FINAL UPSET BID ON COUNTY PROPERTY
BEING SOLD BY NEGOTIATED OFFER AND UPSET BID PROCESS
PURSUANT TO N. C. G. S. 160A-269

WHEREAS, Halifax County (County) owns certain real property located at 1027 East Tenth Street, Roanoke Rapids, North Carolina, and further identified by reference to tax parcel No. 0919420 (the Property); and

WHEREAS, G S. 160A-269 permits the County to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, on June 4, 2020, the County received an offer to purchase the Property for the amount of \$16,200.00, submitted by Roanoke Valley Rentals, LLC, upon certain terms and conditions as set forth in the offer to purchase and accompanied by the required 5% deposit; and

WHEREAS, on July 13, 2020, after considering the offer to purchase from Roanoke Valley Rentals, the Board of Commissioners authorized the sale of the Property by upset bid pursuant to G.S. 160A-269; and

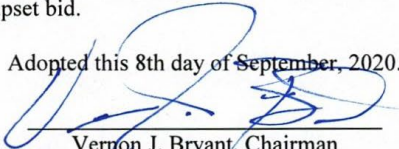
WHEREAS, on July 24, 2020, after advertisement as required by law, the County received a qualified upset bid for the purchase to the Property in the amount of \$17,100.00, submitted by Barry S. Evans, accompanied by the required upset bid deposit; and

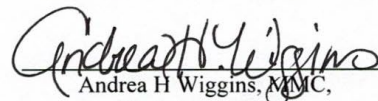
WHEREAS, on August 4, 2020, after advertisement as required by law, the County received a qualified upset bid for the purchase to the Property in the amount of \$18,005.00, submitted by Roanoke Valley Rentals, LLC, accompanied by the required upset bid deposit; and

WHEREAS, after further advertisement as required by law, no further upset bids were received and the aforementioned upset bid from Roanoke Valley Rentals, LLC, dated August 4, 2020, was the last qualified bid received on the Property;

NOW, THEREFORE, BE IT RESOLVED, that the final upset bid of \$18,005.00 made by Roanoke Valley Rentals, LLC, a copy of which is attached to this resolution, be and hereby is accepted, and the Chairman of the Halifax County Board of Commissioners and appropriate county staff are hereby authorized to execute such instruments as may be needed to effect the sale of the Property under the terms and conditions set forth in the upset bid.

Adopted this 8th day of September, 2020.


Vernon J. Bryant, Chairman
Halifax County Board of Commissioners


Andrea H. Wiggins, MMC,
Clerk to the Board



Attachment I

RESOLUTION REGARDING EXCEPTION TO
TAX COLLECTOR'S CERTIFICATION ON DEEDS
FOR JUDICIAL SALES AND OTHER COURT-ORDERED SALES
[Authority: G.S. 161-31(a1)]

WHEREAS, on October 19, 2015, pursuant to authority of G.S. 161-31(a), the Halifax County Board of Commissioners adopted a resolution requiring that the Halifax County Register of Deeds not accept any deed transferring real property for registration unless the county tax collector has certified that no delinquent ad valorem taxes or other taxes with which the tax collector is charged are a lien on the property described in the deed offered for registration; and

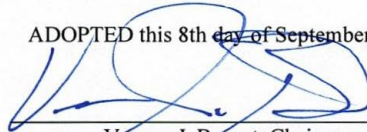
WHEREAS, pursuant to G.S. 161-31(a1), the Board further provided for an exception to the tax certification if the deed is being submitted for registration under the supervision of a closing attorney and the following attorney exception statement appears on the deed: *"This instrument prepared by _____, a licensed North Carolina attorney. Delinquent taxes, if any, to be paid by the closing attorney to the county tax collector upon disbursement of closing proceeds."*; and

WHEREAS, on February 4, 2019, the Board adopted a resolution directing that the Register of Deeds shall not accept an attorney's exception statement unless it also provides the identity and contact information of the closing attorney under whose supervision the deed is being offered for registration; and

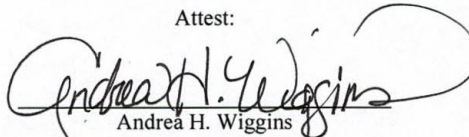
WHEREAS, the Board has determined that the requirement for the tax collector's certification on deeds should not operate to frustrate the purposes of judicial sales or other court-ordered sales, including, but not limited to, mortgage foreclosures, tax foreclosures, partition sales and similar special proceedings requiring the confirmation of the Clerk of Court or any other judicial official;

NOW, THEREFORE, BE IT RESOLVED that the Halifax County Board of Commissioners does hereby direct that the Halifax County Register of Deeds shall not require a tax certification before recording a deed or other instrument of transfer resulting from any judicial proceeding requiring a confirmation of sale, *provided*, a copy of the Court's confirmation of sale shall be attached to the deed or other instrument of transfer being offered for recording. Prior resolutions not inconsistent with this resolution shall remain in effect. This resolution shall be effective upon adoption.

ADOPTED this 8th day of September, 2020.


Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

Attest:


Andrea H. Wiggins
Clerk to the Board



**MINUTES
HALIFAX COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING
SEPTEMBER 21, 2020**

***Note to Reader:** Although the printed agenda document for this Board meeting is not part of these minutes, the agenda document provides background information on most all of the items discussed by the Board at this meeting. The Clerk to the Board maintains the agenda document in accordance with the laws of North Carolina. One may see a copy of the agenda for this meeting by contacting the Clerk to the Board.*

The Halifax County Board of Commissioners held a Regular Meeting on Monday, September 21, 2020 at 5:30 P. M. in the Historic Courthouse, Halifax, North Carolina.

PRESENT: Honorable J. Rives Manning, Jr., Vice Chairman
Honorable Carolyn C. Johnson
Honorable Marcelle O. Smith
Honorable Vernon J. Bryant, Chairman
Honorable T. Patrick W. Qualls
Honorable Linda A. Brewer

OTHERS: Tony N. Brown, County Manager
Andrea H. Wiggins, MMC, Clerk to the Board/Assistant to the County Manager
M. Glynn Rollins, Jr., County Attorney
Cathy A. Scott, Economic Development Director
Dia H. Denton, Deputy County Manager
Mary W. Duncan, Finance Director
Christina Wells, Senior Management Analyst
Michelle F. Moseley, Paralegal

Call to Order

Chairman Bryant called the meeting to order.

Invocation and Pledge of Allegiance

Commissioner Manning provided the invocation and the Pledge of Allegiance was then recited.

Adoption of the Agenda

Commissioner Brewer moved to adopt the agenda as presented. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

Conflict of Interest

There was no conflict of interest noted by any member of the Board.

1. Agenda Item

A. JBB Packaging, LLC, Modification to Incentive Grant Agreement

M. Glynn Rollins, Jr., County Attorney, addressed the Board stating that the County and JBB Packaging, LLC, entered into an Economic Development Incentive Grant Agreement in September 2019. JBB Packaging, LLC, made a commitment to locate in the County with an ad valorem taxable investment of at least \$12,000,000 by January 1, 2020. JBB Packaging, LLC, successfully met that taxable investment, thereby establishing calendar year 2020 as year one for purposes of job creation timelines under the agreement. JBB Packaging, LLC, made a commitment to create 48 new full-time jobs on or before September 30, year one, CY 2020, increasing to 50 full-time jobs on or before September 30, years two through five, CY 2021 through 2024. Unfortunately, due to the coronavirus pandemic, COVID-19, JBB Packaging, LLC, was unable to meet its job creation and retention commitments within the original timeframes. JBB Packaging, LLC, had requested a modification to the Economic Development Incentive Grant Agreement regarding the time periods for creation and retention of jobs. The original Economic Development Incentive Grant Agreement and the proposed modification was provided for the Board's review. Under the modification, the deadline for creating 40 jobs was extended to September 30, 2021. The deadline for creating 10 additional jobs was extended to September 30, 2022. In addition, the term of the agreement had been extended to the end of year seven, CY 2026. JBB Packaging, LLC, would be required to maintain a certain level of taxable investment and job retention through the term of the agreement. It was noted that the County was not scheduled to make the first of five incentive grant payments until January 15, 2023, with the last payment on January 1, 2027. It was requested that the Board adopt the resolution authorizing a modification to the Economic Development Incentive Grant Agreement with JBB Packaging, LLC, which is attached to these minutes as Attachment A.

Commissioner Qualls moved to adopt the resolution authorizing a modification to the Economic Development Incentive Grant Agreement with JBB Packaging, LLC. Commissioner Smith seconded the motion, which passed unanimously by voice vote.

2. Other Business

A. North Carolina Association of County Commissioners Legislative Goals

Tony N. Brown, County Manager, requested feedback from the Board regarding the North Carolina Association of County Commissioners Legislative Goals for the upcoming legislative session during the September 8, 2020 Regular Meeting. He requested authorization to submit the following goals: Halifax County requests approval of legislation that would increase distributions to counties from revenue received from the tax created by the Scrap Tire Disposal Act. This action would allow enough revenues to adequately support local tire disposal needs. Halifax County requests approval of legislation to ensure state funding truly follows every

student, even if the student returns to the home school district, local educational agency, from the charter school at any time during the school year then the funds should follow the student on a prorated basis. This action would allow funds to be used appropriately for student support based on the student's educational location. Once approval was received from the Board, the goals would be included in a letter that would be drafted for Chairman Bryant's signature and sent to the North Carolina Association of County Commissioners.

Commissioner Brewer moved to authorize the County Manager to draft a letter for the Chairman's signature to submit the North Carolina Association of County Commissioners Legislative Goals as presented. Commissioner Qualls seconded the motion, which passed unanimously by voice vote.

B. Letter of Condolences Regarding the Late Reverend Jeremiah Webb

Chairman Bryant requested that the Board approve a letter of condolences regarding the late Reverend Jeremiah Webb.

Commissioner Johnson moved to approve a letter of condolences regarding the late Reverend Jeremiah Webb. Commissioner Smith seconded the motion, which passed unanimously by voice vote.

3. Closed Session

Commissioner Smith moved that Closed Session be entered pursuant to N. C. G. S. §143-318.11(a) to discuss (3) Legal and (4) Economic Development Matters. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

Commissioner Brewer moved to return to Regular Session. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

4. Adjourn until the October 5, 2020 Regular Meeting

With there being no further matters to come before the Board, Commissioner Smith moved to adjourn the meeting until the October 5, 2020 Regular Meeting at 9:30 A. M. in the Historic Courthouse. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

Andrea H. Wiggins, MMC, NCCCC, Clerk to the Board
Halifax County Board of Commissioners

Attachment A

RESOLUTION AUTHORIZING MODIFICATION TO THE
ECONOMIC DEVELOPMENT INCENTIVE GRANT (EDIG) AGREEMENT
WITH JBB PACKAGING, LLC

WHEREAS, Halifax County (the County) and JBB Packaging, LLC (the Company) entered into that certain Economic Development Incentive Grant Agreement (EDIG Agreement) dated September 25, 2019; and

WHEREAS, the Company made a commitment to locate certain manufacturing operations in Halifax County, North Carolina, which, not later than January 1, 2022, would have an *ad valorem* taxable value (including value of land) of at least \$12,000,000.00; and

WHEREAS, as of January 1, 2020, the Company has established an *ad valorem* taxable investment in excess of the \$12,000,000 commitment, thereby establishing calendar year 2020 as "Year 1" for purposes of various timelines under the EDIG Agreement; and

WHEREAS, the Company also made a commitment to create and maintain a certain level of new full-time jobs in Halifax County, specifically, to create 48 new full-time jobs on or before September 30 of Year 1 (calendar year 2020), and increasing to 50 full-time jobs on or before September 30 of Years 2 through 5 (calendar years 2021 through 2024); and

WHEREAS, notwithstanding the Company's success in establishing an *ad valorem* taxable investment well in excess of its commitment, the impact of the COVID-19 pandemic has caused the Company to be unable to meet its job creation and retention commitments in the timeframes established under the EDIG Agreement; and

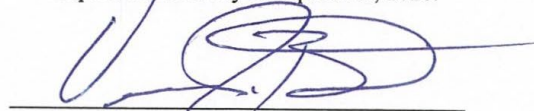
WHEREAS, the EDIG Agreement provides that it may be modified from time to time by mutual consent in writing signed by all of the Parties; and

WHEREAS, the Company has requested that the County consider a modification to the EDIG Agreement regarding the time for creation and retention of new full-time jobs, and the County is willing to do the same; and

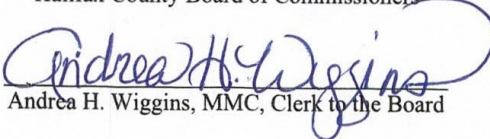
WHEREAS, the proposed form a "First Modification to Economic Development Incentive Grant Agreement" has been presented to the Board;

NOW, THEREFORE, BE IT RESOLVED THAT, the proposed First Modification to Economic Development Incentive Grant Agreement between the County and the Company is approved under the terms and conditions as substantially presented to the Board.

Adopted this 21st day of September, 2020.



Vernon J. Bryant Chairman
Halifax County Board of Commissioners



Andrea H. Wiggins, MMC, Clerk to the Board



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Mary W. Duncan, Finance Director

SUBJECT: Budget Amendments

DATE: October 5, 2020 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find a copy of the budget amendments which transfer funds between accounts or changes the originally adopted budget due to increases and/or decreases as a result of federal/state funding authorizations, fees or insurance reimbursements.

ATTACHMENTS:

Description

- ▢ BA Coversheet
- ▢ BA 10-5-20

TOTAL COST:

COUNTY COST:

REQUEST: Approve presented Budget Amendments

Budget Amendments	Fiscal Year 20-21	October 5, 2020
-------------------	-------------------	-----------------

1	Cooperative Extension - WIOA Student Incentive - Reverse original budget	\$ 99,867.00
2	Cooperative Extension - WIOA Student Incentive - Post revised budget	109,815.00
3	Federal Asset Forfeiture Fund - Reduce adopted original budget to balance with year-end close out availability	15,000.00
4	Drug Task Force Controlled Substance Tax Fund - Reduce adopted original budget to balance with year-end close out	5,200.00
5	Health - Infant Mortality - Additional fundings received	2,406.00
6	Health - Covid 19 "NM" - Set up new funds for additional program expenses	222,100.00
7	Health - Covid 19 "AA 115" - Set up new funds for additional program expenses	76,260.00
8	Health - CC4C - Set up budget for one-time funding (NO County dollars)	175,000.00
9	Health - WIC Client Services - Set up budget for additional funds	10,956.00
10	DSS - CP&L Project Share - reduce budget to actual per funding authorization #1 dated July 1, 2020	2,216.00
11	DSS - CP&L Project Share - reverse Carry-Forward balance for FY 19-20	1,770.63
12	DSS - Fees & Refunds - Carry-Forward available balance for FY 19 - 20	470.74
13	DSS - Adoption Promotion Fund - Carry-Forward available balance for FY 19 - 20	4,642.00

Approved: October 5, 2020

Vernon J. Bryant
Chairman

BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
110-4589-4589-55 - WIOA Revenue	99,867.00		Cooperative Extension - WIOA Student Incentive -
110-6904-5121-00 - Salaries - Regular		46,178.00	Reversal of original budget
110-6904-5126-00 - Salaries - PT & Temp		15,800.00	
110-6904-5127-00 - Longevity		1,385.00	
110-6904-5138-00 - Performance Evaluation		882.00	
110-6904-5181-00 - Social Security		3,843.00	
110-6904-5181-01 - Medicare Tax		899.00	
110-6904-5182-00 - Retirement		4,715.00	
TOTALS			

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director Date

revised 9/16/14

p1 of 3

Michael Pittman 8/25/20
Program Director Date

R C Allison Aug 25, 2020
Department / Agency Head Date

County Manager or
Deputy County Manager or
County Commissioner Chairman Date

FIN BA 01

BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
110-6904-5183-00 - Medical Insurance		10,212.00	Cooperative Extension - WIOA Student Incentive -
110-6904-5183-01 - Dental Insurance		420.00	Reversal of original budget
110-6904-5184-02 - Life Insurance		36.00	
110-6904-5185-00 - Unemployment Insurance		1,240.00	
110-6904-5186-00 - Workmen's Comp		941.00	
110-6904-5189-00 - Employee Assistance Program		16.00	
110-6904-5250-00 - Vehicle Fuel		2,000.00	
110-6904-5290-00 - Other Supplies & Materials		400.00	
TOTALS			

- * To **increase** a **revenue** line item, you credit - to decrease, you debit
- * To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation	
Human Resources Director	Date

1213

<i>Michael Pittman</i>	8/25/20
Program Director	Date
<i>PC Gannon</i>	Aug 25, 2020
Department / Agency Head	Date
County Manager or Deputy County Manager or County Commissioner Chairman	Date

BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
110-6904-5311-00 - Travel		3,500.00	Cooperative Extension - WIOA Student Incentive -
110-6904-5311-08 - Temporary Shelter		2,500.00	Reversal of original budget
110-6904-5321-00 - Telephone		1,700.00	
110-6904-5325-00 - Postage		0.00	
110-6904-5353-00 - Mntnc & Repair - Auto & Tire		2,000.00	
110-6904-5395-00 - Employee Training		1,200.00	
TOTALS	99,867.00	99,867.00	

* To increase a revenue line item, you credit - to decrease, you debit

* To increase an expense line item, you debit - to decrease, you credit

Approval for Performance Compensation	
Human Resources Director	Date

p 363

Michael Pittman *8/25/20*
 Program Director Date

RC Ellison *Aug 25, 2020*
 Department / Agency Head Date

County Manager or
 Deputy County Manager or
 County Commissioner Chairman Date

BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
110-6904-5121-00 - Salaries - Regular	45,972.00		Cooperative Extension - WIOA Student Incentive -
110-6904-5126-00 - Salaries - PT & Temp	19,880.00		Budget Correct amount 2020-2021
110-6904-5127-00 - Longevity	329.00		
110-6904-5138-00 - Performance Evaluation	882.00		
110-6904-5181-00- Social Security	4,388.00		
110-6904-5181-01 - Medicare Tax	952.00		
110-6904-5182-00 - Retirement	4,694.00		
110-6904-5183-00 - Medical Insurance	10,212.00		
TOTALS		-	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director

Date

revised 9/16/14

Michael Pittman *CP* *8/25/20*
Program Director Date

R C Gelson
Department / Agency Head

Aug 25, 2020
Date

County Manager or
Deputy County Manager or
County Commissioner Chairman

Date

FIN BA01

BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
110-6904-5183-01- Dental Insurance	420.00		Cooperative Extension - WIOA Student Incentive -
110-6904-5184-02 - Life Insurance	36.00		Budget Correct amount 2020-2021
110-6904-5185-00 - Unemployment Insurance	919.00		
110-6904-5186-00 - Workmen's Comp	698.00		
110-6904-5189-00 - Employee Assistance Program	16.00		
110-6904-5250-00 - Vehicle Fuel	2,413.00		
110-6904-5290-00 - Other Supplies & Materials	1,500.00		
110-6904-5311-00 - Travel	4,200.00		
TOTALS		-	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director Date

P26/3

Michael Pittman CP 8/25/20
Program Director Date

RC Gellman Aug 25, 2020
Department / Agency Head Date

County Manager or
Deputy County Manager or
County Commissioner Chairman Date

BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
110-6904-5311-08 - Temporary Shelter	3,700.00		Cooperative Extension - WIOA Student Incentive -
110-6904-5321-00 - Telephone	1,800.00		Budget Correct amount 2020-2021
110-6904-5325-00- Postage	104.00		
110-6904-5353-00 - Mntnc & Repair - Auto & Tire	4,500.00		
110-6904-5395-00 - Employee Training	2,200.00		
110-4589-4589-55 -WIOA Student Incentive Revenue		109,815.00	
TOTALS	109,815.00	109,815.00	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director

Date

revised 9/16/14

P 313

Michael Pittman 8/25/20
Program Director Date

RC Ellison
Department / Agency Head

Aug 25, 2020
Date

County Manager or
Deputy County Manager or
County Commissioner Chairman

Date

FIN BA 01

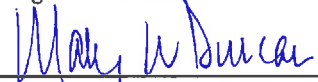
BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
117-4441-4991-00 Fund Balance	15,000.00		Federal Asset Forfeiture Fund
117-9460-5697-04 Vehicles Purch-CA		15,000.00	To reduce budget per FY20 closeout
TOTALS	15,000.00	15,000.00	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation	
Human Resources Director	Date

Program Director	Date
	9-10-20
Department / Agency Head	Date

County Manager or Deputy County Manager or County Commissioner Chairman	Date
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BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
119-4442-4991-00 Fund Balance	5,200.00		DTF-Controlled Substance Tax Fund
119-5392-5311-00 Travel		2,200.00	To reduce budget per FY20 closeout
119-5392-5395-00 Employee Training		1,500.00	
119-5392-5290-00 Other Supplies & Materials		500.00	
119-5392-5550-01 Tools & Equipment		1,000.00	
TOTALS	5,200.00	5,200.00	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation	
Human Resources Director	Date

Program Director	Date
<i>Wally W. Duncan</i>	<i>9-10-20</i>
Department / Agency Head	Date


County Manager or Deputy County Manager or County Commissioner Chairman	Date
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BUDGET AMENDMENT

Account Number / Name	Debit	Credit	Explanation
1246142-529000 Infant Mort O sup & mat	2,406.00		
1244561-433242 Infant Mort Revenue		2,406.00	HCHD- Infant Mortality received additional funds
TOTALS	2,406.00	2,406.00	

- * To **increase** a **revenue** line item, you credit - to decrease, you debit
- * To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation	
Human Resources Director	Date

Program Director	Date
 Bruce Robertson	9-17-2020
Department / Agency Head	Date



County Manager/Assistant Co. Manager or County Commissioner Chairman	Date
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BUDGET AMENDMENT

Account Number / Name	Debit	Credit	Explanation
1246146-512100 COVID NM Salary	200,000.00		
1246146-518100 COVID NM SS	12,400.00		HCHD- COVID 19 "NM"
1246146-518101 COVID NM med	2,900.00		
1246146-518200 COVID NM retirement	1,800.00		
1244515-433260 COVID 19 "NM "		222,100.00	
1246146-529200 COVID 19 "NM"	5,000.00		
TOTALS	222,100.00	222,100.00	

- * To increase a revenue line item, you credit - to decrease, you debit
- * To increase an expense line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director Date

Program Director

Date

Bruce Robinson 9-1-2020

Department / Agency Head

Date

Me

County Manager/Assistant Co. Manager or
County Commissioner Chairman

Date

BUDGET AMENDMENT

Account Number / Name	Debit	Credit	Explanation
1246147-512100 COVID 115 Salary	68,708.00		
1246147-518100 COVID 115 SS	425.00		HCHD- received COVID 19 (AA 115) money
1246147-518101 COVID 115 med	1,000.00		
1246147-518200 COVID 115 retire	6,127.00		
1244516-433261 COVID 115 revenue		76,260.00	
TOTALS	76,260.00	76,260.00	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director

Date

Program Director

Date

Bruce Robinson
Department / Agency Head

9-3-2020
Date

County Manager/Assistant Co. Manager or
County Commissioner Chairman

Date

BUDGET AMENDMENT

Account Number / Name	Debit	Credit	Explanation
1244410-499120 CSC CC4C Revenue		175,000.00	
1249568-569702 Tech purchased	3,500.00		HCHD-CC4C to allocate money for one time expense (no county dollars)
1249568-569704 CSC vehicle purchased	38,000.00		
1249568-555001 CSC Tools & Equip	132,500.00		
1246168-529200 CSC Pgm Specific su	1,000.00		
TOTALS	175,000.00	175,000.00	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director Date

Program Director

Date

TH

Bruce Robinson *by* *ba*

9-18-2020

Department / Agency Head

Date

W

County Manager/Assistant Co. Manager or
County Commissioner Chairman

Date

BUDGET AMENDMENT

Account Number / Name	Debit	Credit	Explanation
1246187-512100 WIC CS Salary	9,290.00		
1246187-518100 WIC CS SS	620.00		HCHD- WIC Client Services additional funds
1246187-518101WIC CS Medicare	145.00		
1246187-518200 WIC CS Retirement	901.00		
1244520-433229 WIC CS Revenue		10,956.00	
TOTALS	10,956.00	10,956.00	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director

Date

Program Director

Date

Bruce Robinson
Department / Agency Head

9-17-2020
Date

W
County Manager/Assistant Co. Manager or
County Commissioner Chairman

Date

BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
			DSS
125-4531-4210-27 CP&L Project Share	2,216.00		Adjust to actual per funding authorization #1 issued 7-1-2020
125-6490-5491-00 CP & L Energy		2,216.00	
TOTALS	2,216.00	2,216.00	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director

Date


Program Director

9-3-2020
Date


Department / Agency Head

9-3-2020

County Manager or
Deputy County Manager or
County Commissioner Chairman

Date

FIN BA 01

BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
125-4531-4991-00 Fund Balance	1,770.63		DSS-CP&L PROGRESS ENERGY
125-6490-5491-00 CP&L Share		1,770.63	To reverse carry forward available balance FY19-20
TOTALS	1,770.63	1,770.63	

- * To **increase** a **revenue** line item, you credit - to decrease, you debit
- * To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation	
Human Resources Director	Date

Program Director	Date
<i>Wally W Duncan</i>	9-3-20
Department / Agency Head	Date
County Manager or Deputy County Manager or County Commissioner Chairman	Date


BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
125-6311-5499-05 Miscellaneous Expense	470.74		DSS-FEES & REFUNDS
125-4531-4991-00 Fund Balance		470.74	To carry forward available balance from FY19-20
TOTALS	470.74	470.74	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation	
Human Resources Director	Date

Program Director	Date
	9-3-20
Department / Agency Head	Date

County Manager or Deputy County Manager or County Commissioner Chairman	Date
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BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
125-6460-5290-00 Other Supplies & Materials	2,321.00		DSS-ADOPTION PROMOTION FUND
125-6460-5370-00 Advertising	2,321.00		To carry forward available balance from FY19-20
125-4531-4991-00 Fund Balance		4,642.00	
TOTALS	4,642.00	4,642.00	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director

Date

Program Director

Date

Mary W. Dabca
Department / Agency Head

9/3/20

Date

County Manager or
Deputy County Manager or
County Commissioner Chairman

Date



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Doris Hawkins, Halifax County Tax Collector

SUBJECT: Property Tax Refunds and Releases - September 2020

DATE: October 5, 2020 Regular Meeting

SUPPORTING INFORMATION:

Glaudy & Irene Richardson; 116 White Rock Church Rd, Hollister NC 27844

Parcel 0102979: corrected number of bathrooms

2015-Halifax County	\$3.65
2015-Arcola Fire	\$0.34
2016-Halifax County	\$3.90
2016-Arcola Fire	\$0.34
2017-Halifax County	\$3.90
2017-Arcola Fire	\$0.34
2017-Halifax Co Schools	\$0.50
2018-Halifax County	\$3.85
2018-Arcola Fire	\$0.34
2018-Halifax Co Schools	\$0.50
2019-Halifax County	\$3.85
2019-Arcola Fire	\$0.50
2019-Halifax Co Schools	\$0.34
TOTAL	\$22.35

Eartie Macon; 2948 Medoc Mountain Rd, Enfield NC 27823

Parcel 0101495: double-billed solid waste fees in error

2019-Solid Waste Collection	\$128.18
2019-Solid Waste Availability	\$42.55
2019-Solid Waste Disposal	\$51.59
2018-Solid Waste Collection	\$125.40
2018-Solid Waste Availability	\$43.32
2018-Solid Waste Disposal	\$52.41
TOTAL	\$443.45

Bruce & Sharon Garner; 153 Robertson's Boat Landing Rd, Roanoke Rapids NC 27870

Parcel 0906235: billed solid waste fees in error (no dwelling on parcel)

2019-Solid Waste Collection	\$128.18
2019-Solid Waste Availability	\$42.55
2019-Solid Waste Disposal	\$51.59
2018-Solid Waste Collection	\$125.40
2018-Solid Waste Availability	\$43.32
2018-Solid Waste Disposal	\$52.41
TOTAL	\$443.45

ATTACHMENTS:

Description

- ▣ N.C.G.S. 105-381 Taxpayer's remedies

TOTAL COST:

COUNTY COST:

REQUEST: Approve the September 2020 property tax refunds and releases. The releases report will be provided after the month-end process is completed on the last business day of the month.

§ 105-381. Taxpayer's remedies.

(a) Statement of Defense. – Any taxpayer asserting a valid defense to the enforcement of the collection of a tax assessed upon his property shall proceed as hereinafter provided.

- (1) For the purpose of this subsection, a valid defense shall include the following:
 - a. A tax imposed through clerical error;
 - b. An illegal tax;
 - c. A tax levied for an illegal purpose.
- (2) If a tax has not been paid, the taxpayer may make a demand for the release of the tax claim by submitting to the governing body of the taxing unit a written statement of his defense to payment or enforcement of the tax and a request for release of the tax at any time prior to payment of the tax.
- (3) If a tax has been paid, the taxpayer, at any time within five years after said tax first became due or within six months from the date of payment of such tax, whichever is the later date, may make a demand for a refund of the tax paid by submitting to the governing body of the taxing unit a written statement of his defense and a request for refund thereof.

(b) Action of Governing Body. – Upon receiving a taxpayer's written statement of defense and request for release or refund, the governing body of the taxing unit shall within 90 days after receipt of such request determine whether the taxpayer has a valid defense to the tax imposed or any part thereof and shall either release or refund that portion of the amount that is determined to be in excess of the correct tax liability or notify the taxpayer in writing that no release or refund will be made. The governing body may, by resolution, delegate its authority to determine requests for a release or refund of tax of less than one hundred dollars (\$100.00) to the finance officer, manager, or attorney of the taxing unit. A finance officer, manager, or attorney to whom this authority is delegated shall monthly report to the governing body the actions taken by him on requests for release or refund. All actions taken by the governing body or finance officer, manager, or attorney on requests for release or refund shall be recorded in the minutes of the governing body. If a release is granted or refund made, the tax collector shall be credited with the amount released or refunded in his annual settlement.

(c) Suit for Recovery of Property Taxes. –

- (1) Request for Release before Payment. – If within 90 days after receiving a taxpayer's request for release of an unpaid tax claim under (a) above, the governing body of the taxing unit has failed to grant the release, has notified the taxpayer that no release will be granted, or has taken no action on the request, the taxpayer shall pay the tax. He may then within three years from the date of payment bring a civil action against the taxing unit for the amount claimed.
- (2) Request for Refund. – If within 90 days after receiving a taxpayer's request for refund under (a) above, the governing body has failed to refund the full amount requested by the taxpayer, has notified the taxpayer that no refund will be made, or has taken no action on the request, the taxpayer may bring a civil action against the taxing unit for the amount claimed. Such action may be brought at any time within three years from the expiration of the period in which the governing body is required to act.

(d) Civil Actions. – Civil actions brought pursuant to subsection (c) above shall be brought in the appropriate division of the general court of justice of the county in which the taxing unit is located. If, upon the trial, it is determined that the tax or any part of it was illegal or levied for an illegal purpose, or excessive as the result of a clerical error, judgment shall be

rendered therefor with interest thereon at six percent (6%) per annum, plus costs, and the judgment shall be collected as in other civil actions. (1901, c. 558, s. 30; Rev., s. 2855; C. S., s. 7979; 1971, c. 806, s. 1; 1973, c. 564, s. 3; 1977, c. 946, s. 2; 1985, c. 150, s. 1; 1987, c. 127.)



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Vernon J. Bryant, Chairman

PRESENTER: County Commissioners

SUBJECT: Resolution Honoring James R. Frazier, Jr.

DATE: October 5, 2020 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find a resolution honoring James R. Frazier, Jr..

ATTACHMENTS:

Description

- ▯ Resolution Honoring James R. Frazier, Jr.

TOTAL COST:

COUNTY COST:

REQUEST: Adopt the resolution honoring James R. Frazier, Jr.



Resolution

Honoring The Services Rendered By James R. Frazier, Jr.

Whereas, James R. Frazier, Jr., has proven to be a dedicated and extraordinary public servant who has gained the admiration and respect of the Halifax County Board of Commissioners and the citizens of Halifax County; and

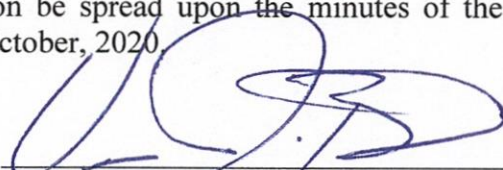
Whereas, Mr. Frazier has demonstrated strong leadership, wisdom, creativity, and community spirit, while serving 14 years on the Roanoke Canal Commission as Treasurer; and

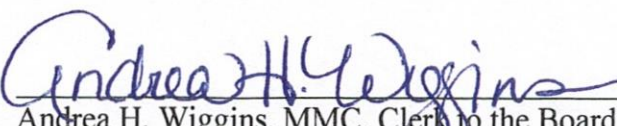
Whereas, Mr. Frazier also served as Chairman on numerous boards and committees such as the Roanoke Rapids Canal Museum Building Project, Halifax County Convention and Visitors Bureau, Roanoke Rapids Library Fundraising Committee, Roanoke Rapids Centennial Committee, and the Centennial Park Fundraising Committee, thus enhancing community services and improving Halifax County's unique quality of life.

Now, Therefore, Be It Resolved, that the Halifax County Board of Commissioners does hereby thank and express its sincere appreciation to James R. Frazier, Jr., for his unselfish and outstanding service to Halifax County and its citizens.

Be It Further Resolved, that the original of this resolution be presented to James R. Frazier, Jr., and that a copy of this resolution be spread upon the minutes of the Halifax County Board of Commissioners this 5th day of October, 2020.




Vernon J. Bryant, Chairman
Halifax County Board of Commissioners


Andrea H. Wiggins, MMC, Clerk to the Board
Halifax County Board of Commissioners



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Vernon J. Bryant, Chairman

PRESENTER: County Commissioners

SUBJECT: Resolution Honoring Elle The Pit Bull

DATE: October 5, 2020 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find a resolution honoring Elle The Pit Bull.

ATTACHMENTS:

Description

- ▢ Resolution Honoring Elle The Pit Bull

TOTAL COST:

COUNTY COST:

REQUEST: Adopt the resolution honoring Elle The Pit Bull.



Resolution
Honoring the Services Rendered By
Elle The Pit Bull

Whereas, it is with great admiration that the Halifax County Board of Commissioners, pauses in its deliberations to recognize the retirement of Elle the Pit Bull for services rendered not only in Halifax County, but across the nation and around the world; and

Whereas, Elle began volunteering in 2010 at the age of two years old. She has inspired and created therapy, reading, and dog safety programs; and

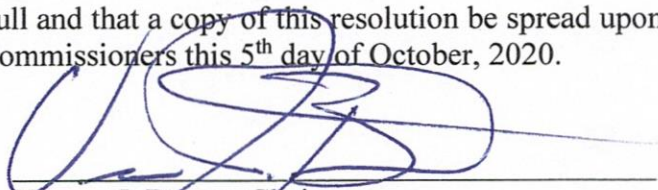
Whereas, in 2013, Elle was nominated for the American Humane Hero Dog Awards and won in her category a bronze Therapy Dog Award. She was also honored at the awards show in Hollywood and named the top dog winner. Elle the American Hero Dog was announced in New York City Times Square. Elle touched the lives of so many students with her "Tail Wagging Tales" program and received an "Elle" Reading PAW Medal from Vaughan Elementary School; and

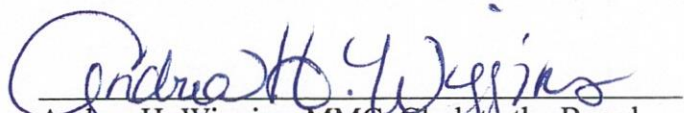
Whereas, Elle made such a positive impact in the pit bull community. She won the Best Breed Ambassador Award. Her "paws" safety education was such a success, she partnered with State Farm Insurance for a nationwide tour as an ambassador of dog safety and was featured at the National Press Club for the National Dog Bite Prevention Coalition Campaign.

Now, Therefore, Be It Resolved, that the Halifax County Board of Commissioners does hereby thank and express its sincere appreciation to Elle the Pit Bull for her dedication and outstanding service to Halifax County and its citizens.

Be It Further Resolved, that the original of this resolution be presented to the Brewer Family in recognition of Elle the Pitbull and that a copy of this resolution be spread upon the minutes of the Halifax County Board of Commissioners this 5th day of October, 2020.




Vernon J. Bryant, Chairman
Halifax County Board of Commissioners


Andrea H. Wiggins, MMC, Clerk to the Board
Halifax County Board of Commissioners



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Andrea H. Wiggins, MMC, NCCCC, Clerk to the Board/Assistant to the County Manager

SUBJECT: Public Comment Period

DATE: October 5, 2020 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find the Public Comment Period Statement.

ATTACHMENTS:

Description

▯ Public Comment Period Statement

TOTAL COST:

COUNTY COST:

REQUEST:



OPENING STATEMENT PUBLIC COMMENT PERIOD

As required by G.S. 153A-52.1, the Halifax County Board of Commissioners provides a public comment period once a month as an item of business on its regular meeting agenda. Now is the scheduled time for the public comment period.

When I call your name, please come to the podium, state your name and address, and begin speaking. You will have three minutes to address the board. If you have documents that you want to give to the board, please hand those out before going to the podium.

I will not go over the rules for the public comment period because they were posted by the door of this room. By signing up to speak, you have acknowledged that you are familiar with the rules and that you will abide by them.

We will do our best to hear from everyone who has signed up to speak, but if we are unable to accommodate everyone in the time allotted, you will be invited to speak during our next public comment period, at which time you will be given priority without having to sign up again.

We appreciate your interest in Halifax County government, and we look forward to hearing from you.

At this time, I invite our first speaker to come to the podium and give us your remarks.



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Chris D. Rountree, Planning and Development Services Director

PRESENTER: Chris D. Rountree, Planning and Development Services Director

SUBJECT: Proposed Zoning Map Amendment Request

DATE: October 5, 2020 Regular Meeting

SUPPORTING INFORMATION:

1. The applicants, Keith & Donna Sandeford, are requesting to rezone tax parcels #07-01518, #07-01517, #07-05152, #07-06256 & a portion of #07-01514 (33± acres) from LR – Lakeside Residential to RA – Residential / Agricultural zoning district.
2. The properties have approximately 2,500 ft of road frontage along Eastern Shores Road.
3. The applicants are requesting this rezoning to RA –Residential / Agriculture in an attempt to preserve the property as open farmland. A zoning designation of this type (RA) would allow for residential development and agricultural uses.
4. The Halifax County Planning Board met on August 19, 2020 and recommended approval of the proposed zoning map amendment changes with a 4-1 vote.

ATTACHMENTS:

Description

- ▢ Public Hearing Opening Statement
- ▢ Resolution - Amend Zoning Map - Keith & Donna Sandeford
- ▢ BOC Zoning Map Amendment

TOTAL COST:0

COUNTY COST:0

REQUEST: Request the Board approve the zoning map amendment request to change the zoning classification from LR - Lakeside Residential to RA - Residential/Agriculture.



OPENING STATEMENT PUBLIC HEARING

Public hearings are held for the purpose of receiving comments from the public regarding a specific subject. Those persons desiring to speak will give their name, their physical address, their phone number and the name of the organization they are speaking for, if applicable. We request that each speaker limit their comments solely to the issue at hand and not direct comments toward specific individuals. In the interest of time, please do not repeat facts or issues covered by previous speakers.

If you wish to comment, you should express your opinion on the subject matter and give the Board an understanding of whether you favor, or oppose, the issue being discussed.

The Board of Commissioners values and appreciates the opportunity to listen to the citizens of Halifax County and respectfully requests that the above guidelines be followed.

A RESOLUTION TO AMEND
THE OFFICIAL ZONING MAP OF HALIFAX COUNTY

(Keith & Donna Sandeford property Rezoned from LR District to RA District)

WHEREAS, on October 5, 2020, Keith & Donna Sandeford petitioned the Halifax County Board of Commissioners, regarding a proposed amendment to the Official Zoning Map of Halifax County, wherein he proposed that the following properties be rezoned from LR - Lakeside Residential to RA Residential /Agricultural District, to wit: that certain real properties located in Littleton Township, Halifax County, North Carolina, and for purposes of identification and description designated in the county tax records as follows: Tax Parcel Number 0701518, 0701517, 0705152, 0706256 & a portion of 0701514 (33± acres) consisting of a total of 65± acres, more or less; and

WHEREAS, this proposal was submitted to the Halifax County Planning Board for review and recommendation as required by GS 153A-344, GS 153A-341, and Section 902.01 of the county zoning ordinance; and

WHEREAS, the Planning Board conducted its review at its regular meeting on August 19, 2020, and by a 4-1 vote has recommended the adoption of the proposed amendment; and

WHEREAS, pursuant to GS 153A-323(a) and Section 900 of the county zoning ordinance, a public hearing was held by the Halifax County Board of Commissioners regarding the proposed amendment at its regular meeting on Tuesday, September 8, 2020, at 9:30 a.m. after notice of the public hearing had published in the manner required by said statute and ordinance, delivered by first class mail to those persons or entities entitled to notice under GS 153A-343(a), and posted on the Property as required by GS 153A-343(d);

WHEREAS, the proposed rezoning is consistent with the following policies of the Halifax County Comprehensive Development Plan, to wit: Policy ARAP-1 and Policy ARAP-2; and

WHEREAS, the Board of Commissioners has fully considered all of the permissible uses of property within the Residential / Agriculture (RA) District, and finds that such uses are compatible with the areas surrounding the proposed RA District;

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Official Zoning Map of Halifax County be and hereby is amended by changing the designated use district (zoning district) of the land within the boundary of the Property as described above from LR – Lakeside Residential to RA - Residential-Agricultural District.

Adopted this 5th day of October, 2020.

Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

ATTEST:

Andrea H. Wiggins, MMC



Halifax County Planning & Development Services

PO Box 69 - 15 W. Pittsylvania Street, Halifax, NC 27839

(252) 583-1082 Planning & Zoning

(252) 583-2288 E911 Addressing

(252) 583-4891 Building Inspections

(252) 583-2735 Fax

TO: Halifax County Board of Commissioners

FROM: Chris D. Rountree, Director *CPR*

DATE: September 15, 2020

SUBJECT: Proposed Zoning Map Amendment -Rezoning Request #2020-02 - **Meeting Date**
10-5-2020

ITEM

Proposed Zoning Map Amendment - Rezoning Request #2020-02, Keith & Donna Sandeford, are requesting to rezone tax parcels #07-01518, #07-01517, #07-05152, #07-06256 & a portion of #07-01514 (33± acres) from LR – Lakeside Residential to RA – Residential / Agricultural zoning district. The properties have road frontage along Eastern Shores Road, Littleton, NC. The area for the proposed rezoning encompasses approximately 65± acres and is located in the Littleton Township.

GENERAL INFORMATION:

Applicant: Keith & Donna Sandeford
Address: 303 Hunting Ridge Rd
Roanoke Rapids, NC 27870

Owner: same
Address:

Proposed District: RA – Residential / Agriculture

Existing Zoning & Land Use:

North: LR (Lakeside Residential/ Dwelling & vacant lots
South: RA (Residential/Agricultural)/ Timber
East: LR (Lakeside Residential) / Dwelling & vacant lots
West: LR (Lakeside Residential)/ Timber

Applicable Regulations Halifax County Zoning Regulations

COMMENTS

The applicant is requesting this rezoning to RA –Residential / Agriculture in an attempt to preserve the property as open farmland. A zoning designation of this type (RA) would allow for residential development and agricultural uses. Currently, all parcels of land are vacant with the exception of parcel# 07-01517 which has a metal storage building and have approximately 2,500 ft of road frontage along Eastern Shores Road. The southern most parcel in this request has a portion that is currently zoned RA (23± acres), south of the Dominion Power transmission line and easement.

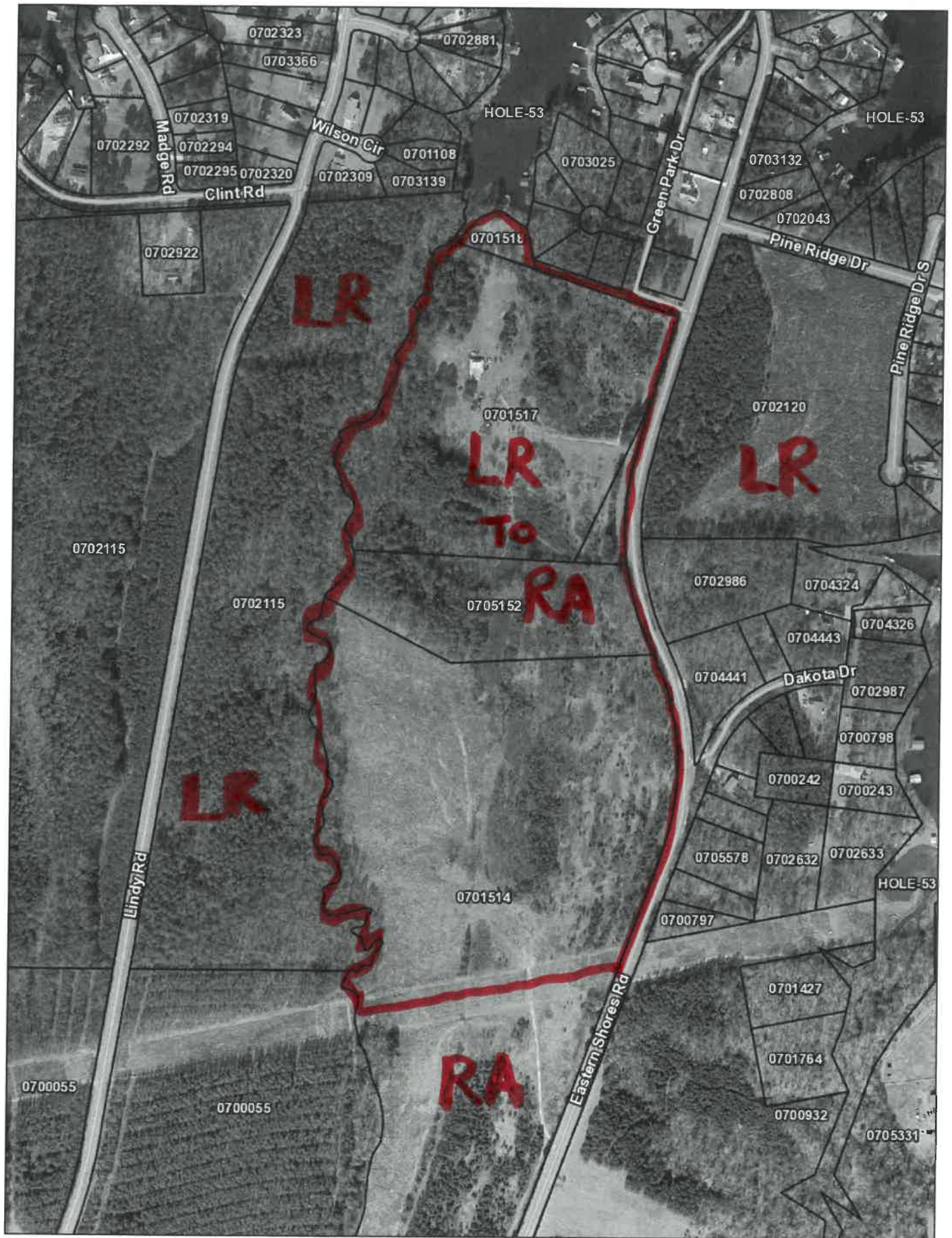
PLANNING STAFF RECOMMENDATION

Staff recommends approval of the rezoning application. The Comprehensive Development Plan for Halifax County shows the area is adjacent to RA zoned property to the south and provides rural & agriculture / open space areas throughout the acreage.

This request for rezoning is consistent with these policies of the Comprehensive Development Plan.

Policy ARAP -1: Agriculture and very low-density residential activities should be the preferred land uses in rural and active agricultural areas.

Policy ARAP-2: Rural and active agricultural area lands having a high productive potential should be conserved, to the extent possible, for appropriate agricultural use and as an integral part of the planning area's open space system.



Section 1301. - R-A residential agricultural district.

The R-A residential agricultural district is established as a district in which the principal use of the land is for low density residential and agricultural purposes where development not having access to public water and sewer services will occur at sufficiently low density to provide a healthful environment. In addition, a number of uses may be allowed subject to conditions required by the zoning board of adjustment regarding the location, operation, appearance, and other features of the proposed building, structure, or use as it deems advisable to protect the property values and residential-agricultural environment of the district and to insure that the spirit of the ordinance shall be observed.

1301.01 The following uses are permitted in the R-A residential agricultural zone:

- a. Accessory building.
- b. Accessory uses (incidental to any permitted use, including home occupations, subject to conditions).
- c. Agricultural or farm use.
- d. Cemetery. Family cemeteries and church cemeteries, provided all crypts and graves be setback a minimum of 30 feet from all exterior property lines, easements or public road right-of-ways, and provided that no burial lots are sold on a commercial basis. All applicable requirements of the North Carolina General Statutes shall be met. Any existing cemetery with plots included in a future expansion on record that are closer than this setback shall be exempt.
- e. Church.
- f. Dwelling, multifamily, in conformity with Halifax County health regulations.
- g. Dwelling, single-family.
- h. Dwelling, two-family, in conformity with Halifax County health regulations.
- i. Fuel storage, if complying with applicable codes.
- j. Mobile home, individual.
- k. School, public.
- l. School, trade or vocational.
- m. Sewage treatment plants, water treatment plants, and garbage disposal facilities operated by Halifax County or a municipality therein.
- n. Telephone exchange operation exclusive of structures that may be entered by service personnel provided same complies with section 1403 of this ordinance.

(Ord. of 12-2-91(1); Ord. of 12-4-95(1); Amend. of 3-8-04)

1301.02 The following uses may be permitted upon the approval of the Halifax County board of adjustment, in accordance with article VII, section 701.03 of this ordinance. It shall be the duty of the board of adjustment to hold a public hearing in regard to any proposed conditional use in order to review the plans for the location and use of all buildings, structures, and open land. The board of adjustment shall evaluate the effect of the proposed conditional use on the surrounding property and on the traffic capacity of the existing road system.

- a. Alcoholic beverages packaged, retail sale.
- b. Ambulance service.
- c. Animal medical care, including kennels, with side yard requirements.
- d. Antique shops, with display of objects in usable condition only.
- e. Assembly hall, armory, stadium, coliseum.
- f. Auction sales.
- g. Automobile parts and accessory sales.
- h. Automobile repair and/or body work permitted only for autos in process of repair, with screen or evergreen planting five feet high.
- i. Automobile sales, new and used.
- j. Automobile service station operations, providing five-foot screening for all vehicles not in operation.
- k. Automobile washing establishment.
- l. Bakery production and wholesale sales.
- m. Baking, on premises, and retail only.
- n. Bank, savings and loan.
- o. Barbering and hairdressing services.
- p. Bed and breakfast homes.
- q. Bicycle sales and repair.
- r. Blacksmith.
- s. Boardinghouse.
- t. Boats and accessories, retail sales and service.
- u. Books and printed matter, distribution.
- v. Bottled gas distribution, bulk storage.
- w. Bottling.
- x. Builders' supply.
- y. Cabinetmaking.

- z. Carpet and rug cleaning.
- aa. Clinic services, medical and dental.
- bb. Club or lodge.
- cc. Coal sales and storage.
- dd. Commercial crop spraying operation by aircraft.
- ee. Construction trades.
- ff. Constructor, general.
- gg. Dairy products, retail sales.
- hh. Dairy products, sales and processing.
 - ii. Day care center and kindergarten.
 - jj. Dry cleaning and laundry, commercial or self-service.
- kk. Eating and drinking establishments, excluding drive-ins.
- ll. Eating and drinking establishments, including drive-ins.
- mm. Exterminating service.
- nn. Fairground activities, including carnivals and circuses.
- oo. Farm machinery sales and service.
- pp. Farm supplies, excluding farm machinery.
- qq. Fire stations.
- rr. Flower shop.
- ss. Food freezer operations.
- tt. Food sales.
- uu. Funeral homes.
- vv. Gasoline storage aboveground, provided the same comply [sic] with applicable codes and regulations.
- ww. Golf courses, country clubs and driving ranges.
- xx. Hardware, paint, and garden supplies.
- yy. Hatchery operations.
- zz. Home for the elderly.
- aaa. Home furnishing and appliance sales.
- bbb. Home occupations. Refer to section 1001.28.
- ccc. Hospital and sanitarium.
- ddd. Hunting preserve.
- eee. Industrial operations.
- fff. Industrial sales.

- ggg. Kennel.
- hhh. Laboratory, medical or dental.
 - iii. Laboratory, research.
 - jjj. Library.
- kkk. Livestock sale and auction.
 - lll. Locksmith, gunsmith.
- mmm. Miniature golf.
- nnn. Mobile home park, as regulated by article XIV, section 1404.
- ooo. Motel, hotel, or motor court.
- ppp. Monument sales.
- qqq. Monument works.
 - rrr. Newsstand.
- sss. Nursery, plant.
- ttt. Nursing home.
- uuu. Office of doctor, dentist, osteopath, chiropractor, optometrist, physiotherapist, or other profession.
- vvv. Photography, commercial.
- www. Private recreation club or swim club.
- xxx. Public recreation, operated on a nonprofit basis.
- yyy. Public utility station or substation.
- zzz. Public utility works, shops, or storage yards.
- aaaa. Quarry operations.
- bbbb. Riding academy.
- cccc. School, business and commercial.
- dddd. School, private elementary or secondary.
- eeee. Secondhand shop.
 - ffff. Signs.
- gggg. Solid waste reclamation.
- hhhh. Storage, warehouse.
 - iiii. Surface mining.
 - jjjj. Tailoring and dressmaking.
- kkkk. Teaching of art, music, dance or other fine arts.
 - llll. Telephone exchange operation whose enclosure is designed to be entered by service personnel provided same complies with section 1403 of this ordinance.

- mmmm. Temporary construction building.
- nnnn. Theater productions, indoor.
- oooo. Theater productions, outdoor.
- pppp. Tobacco sales warehousing.
- qqqq. Truck terminal activities, repair, hauling, manufacturing and storage.
- rrrr. Upholstering or furniture refinishing.
- ssss. Wholesaling operation, with merchandise stored entirely within a building.
- tttt. Electronic gaming operations (as defined in subsection 1413.01), arcades or similar forms of amusement and entertainment within the establishment.

(Ord. of 4-19-84; Ord. of 2-3-86; Ord. of 6-4-90; Ord. of 6-3-91; Ord. of 12-4-95(1); Ord. of 12-4-95(2); Res. of 7-10-17(1), § 1)

1301.03 The following uses may be permitted by the Halifax County board of commissioners, in accordance with article VIII of this ordinance. It shall be the duty of the board of county commissioners to hold a public hearing in regard to any proposed special use to review the plans for the location and use of all buildings, structures, and open land. The board of commissioners shall evaluate the effect of the proposed special use on the property and on the traffic capacity of the surrounding road system.

- a. Planned unit developments, subject to conditions of article XIV, section 1407 of this ordinance.
- b. Planned shopping centers, subject to article XIV, section 1409.

1301.04 Dimensional requirements:

- a. Minimum required lot area per dwelling unit or principal permitted use—20,000 square feet. ^[4]
- b. Minimum required mean lot width per dwelling unit or principal permitted use—100 feet.
- c. Minimum required front yard—40 feet.
- d. Minimum required side yard. At least 15 feet on each side of every principal building except that any side yard abutting a street be at least 35 feet.
- e. Minimum required rear yard. Twenty percent of the mean lot depth provided that such rear yard need not exceed 30 feet.
- f. Height of buildings. No building shall exceed 35 feet in height or two stories unless the depth of front and width of side yards required herein shall be increased one foot for each two feet, or fraction thereof, of building height in excess of 35 feet or two stories.

(Ord. of 6-7-82)

1301.05 Location of accessory buildings: No accessory building shall be erected in any required front or side yard or within 15 feet of any street line or within three feet of any lot line not a street line. An accessory building may be located in a rear yard provided it is located a distance not less than ten feet from any principal building and three feet from the rear lot line, and provided further, that on reversed corner lots no accessory building shall extend toward the street line beyond the required front yard line of the lot to the rear or nearer than 25 feet to the street line whichever is greater.

1301.06 Corner visibility: On a corner lot within the triangular area formed by the centerlines of the intersecting streets and a direct line joining points on such centerlines at a distance of 80 feet from their intersection, there shall be no obstruction to vision between a height of two feet and a height of ten feet above the average centerline grades of such streets, such grades being measured along the above cited 80-foot street portions.

1301.07 Offstreet parking: As required in section [article] XVI.

1301.08 Principal structure orientation: The front (main) entrance of the principal structure shall be oriented either parallel to or perpendicular to the building line. The minimum required building line shall be 100 feet as measured from side property to side property line.

1301.09. Size of accessory buildings: Accessory buildings to a residential use shall not have a ground floor area which exceeds 1,000 square feet or more than the ground floor area of the principal building; whichever is greater, unless the area of land occupied by the principal building and all accessory buildings does not exceed 15 percent of the entire parcel of land. Exceptions shall require a conditional use permit to be obtained from the board of adjustment.

(Amend. of 11-1-99; Amend. of 6-3-02)

Footnotes:

--- (4) ---

Unless otherwise required by the Halifax County health department.

Section 1305. - LR lakeside residential district.

The LR lakeside residential district is established as a residential district on Lake Gaston.

1305.01 The following uses are permitted in the LR lakeside residential district:

- a. Single-family dwellings of a minimum of 800 square feet, exclusive of tents, trailers, and mobile homes.
- b. Churches.
- c. Family cemeteries and church cemeteries, provided that all crypts and graves be set back a minimum of 30 feet from all exterior property lines, and provided that no burial lots are sold on a commercial basis.
- d. Accessory buildings and uses that are customary and incidental to the above permitted uses.
- e. Public utility distribution lines, electric substations, water tanks and towers, and telephone exchanges, but not service or storage yards or warehouses.
- f. Boathouses, piers, docks, decks and boatslips provided the zoning administrator receives a copy of a drawing or survey map showing the location and size of the proposed construction or modification in relation to the owner's property line and shoreline. The drawing or map shall be of sufficient detail and proportion to indicate the overall dimensions of the proposed construction and its distance from the shoreline and adjoining property lines. The drawing or map shall also include the name of the lot owner, name of the development and the lot number.
 - 1- All structures shall be constructed between the property owner's side lot lines extended into the water. If an extended side lot line does not effect fair division of the shoreline with an adjoining neighbor, then the two property owners can mutually agree in a written document to a revised extended lot line. An original copy of this agreement shall accompany all the applications for the certificate of zoning compliance. These agreements will be permanently filed by the Halifax County zoning administrator and will be considered the established extended lot line unless later mutually modified in writing by the two property owners or their successors.
 - 2- All structures must maintain at least 15 feet setback from the adjoining property owner's side lot line extended into North Carolina Powers projected lands and the water.
 - 3- Structures shall not extend an abnormal distance into a cove or the lake and normally are limited to:
 - a. The approximate distance enjoyed by adjoining property owners;
 - b. A distance that would not create a hazard to safe navigation;
 - c. One-fourth the distance across the cove;
 - d. The total overall size of a property owner's structures shall not exceed 1,400 square feet;
 - e. The maximum height of a deck including its guardrail or a boathouse roof shall not exceed 15 feet above the normal water level.
- g. No boathouse, pier, dock or deck shall be used for human habitation, nor will fixtures such as sinks, showers, household furniture, toilets, etc., be permitted in conjunction with same. Bulk storage of petroleum products is not permitted on or in these structures. All construction shall comply with Halifax County regulations, the State of North Carolina regulations, the regulations of North Carolina Power Company and any federal regulations that may pertain to same.
- h. Storage building on lot with no dwelling, one per lot, not to exceed 50 feet in gross floor area, and used solely for storage purposes, [and] household furnishings such as sinks, toilets, showers, etc., are not permitted in or around such structures.

(Ord. of 6-7-82; Ord. of 12-2-91(2); Ord. of 12-2-91(3))

1305.02 The following uses may be permitted upon the approval of the Halifax County board of adjustment, in accordance with article VII, section 701.03 of this ordinance. It shall be the duty of the board of adjustment to hold a public hearing in regard to any proposed conditional use in order to review the plans for the location and use of all buildings, structures, and open land. The board of adjustment shall evaluate the effect of the proposed conditional use on the surrounding property and on the traffic capacity of the existing road system.

- a. Public and private schools, country clubs, golf courses (exclusive of miniature golf courses and three-par golf courses), swimming clubs, clinics, sanitariums, homes for the aged, provided that all buildings and swimming pools be set back a minimum of 50 feet from all exterior (nonlakeside) property lines.
- b. Fire stations, provided that all buildings shall be set back a minimum of 30 feet from all exterior property lines and that offstreet parking area[s], at least twice as large as the floor area in the fire station, be provided on the lot.
- c. Radio, television, and microwave towers and relay stations, offices and studios in conjunction with these. These uses may be permitted as conditional uses provided that all buildings and towers shall be set back a minimum of 30 feet from all exterior property lines and that towers shall be set back one additional foot from all exterior property lines for each two feet in height over 50 feet.
- d. Community, county, or municipal sewage treatment plants, water treatment plants, trash and garbage disposal facilities, provided that all buildings, structures, tanks and pits be set back at least 100 feet from all exterior property lines, that a natural buffer at least 50 feet in width separate all such uses from all exterior property lines, and that a nonclimbable fence, at least six feet in height, completely enclose such uses.
- e. Commercial cemeteries, provided that all graves and crypts shall be set back at least 30 feet from all exterior property lines or public roads.
- f. Day nurseries and kindergartens provided that all buildings and playground equipment shall be set back a minimum of 30 feet from all exterior property lines, that a minimum of 100 square feet of lot area shall be provided per each child cared for, that all outside play area[s] be enclosed with a fence and that the water supply and sewerage provisions made for the day nurseries and kindergartens are approved by the Halifax County health department.
- g. Riding stables provided that all stables and exercise yards shall be set back at least 30 feet from all exterior property lines.
- h. Parks, picnic areas, public swimming areas, and locations for public access and boat launching in Lake Gaston, provided that no commercial facilities be established and that all such uses be on a nonprofit basis.
- i. Mobile homes, designed by original construction as a place of residence and containing within themselves bathroom and kitchen facilities, and established as the principal building on a lot for a period not to exceed one year, as a temporary residence for the owner of the lot.
- j. Two-family dwellings and garage apartments, provided that the minimum lot area provided on lots used for these purposes shall be at least 125 percent as large as the minimum lot area required for single-family dwellings in that district, and that the water supply and sewerage provisions made for the two-family dwellings and garage apartments are approved by the Halifax County health department.
- k. High voltage power lines and transmission towers, provided that all such poles and towers be set back a minimum of 30 feet from the right-of-way property line.
- l. Community, county, or municipal water or sewage pumping stations, provided that such pumping stations be set back at least 30 feet from all exterior property lines, that they be enclosed by a fence, and that they be housed in a building that is compatible with the character of the surrounding development.
- m. The establishment of a temporary camporee by a nonprofit youth organization, such as the Boy Scouts, Girl Scouts, 4-H Clubs, etc. Such temporary camporees shall not be for periods of time exceeding seven days and shall not involve the construction of permanent buildings at the site.
- n. One announcement sign, which may be illuminated but nonflashing no greater than 30 square feet in area

may be erected by the conditional uses listed in section 1305.02 a., b., c., d., e., and f. above.

- o. One nonilluminated announcement sign no greater than 15 square feet in area may be erected by the conditional uses listed in section 1305.02 f. and g. above.
- p. Nonilluminated or illuminated but nonflashing directional signs not exceeding 12 square feet in area may be erected for the specific purpose of directing the traveling public rather than as advertising for specific commercial uses.
- q. Any area within the lakeside residential district that is more than 50 acres in size may be used as the site for an industry, provided that all industrial buildings and uses be set back at least 200 feet from all exterior property lines.
- r. Customary home occupations such as dressmaking, hairdressing, room renting and professional offices may be established in a dwelling provided that only residents of the dwelling are engaged in such occupations, that no more than 25 percent of total floor area of the dwelling shall be used for their occupations, that no exterior storage or accessory building shall be used for the home occupation, that no display of products shall be visible from the street or road, and that the home occupation shall remain incidental to the residential use of the dwelling.

(Ord. of 6-7-82)

1305.03 The following use may be permitted by the Halifax County board of commissioners, in accordance with article VIII of this ordinance. It shall be the duty of the board of commissioners to hold a public hearing in regard to any proposed special use to review the plans for the location and use of all buildings, structures, and open land. The board of commissioners shall evaluate the effect of the proposed special use on the surrounding property and on the capacity of the existing road system.

- a. Planned unit developments subject to conditions of article XIV, section 1407 of this ordinance.

1305.04 Dimensional requirements:

- a. Single-family dwelling shall have:
 - 1. Minimum required lot area per dwelling unit or principal permitted use—20,000 square feet (unless otherwise required by the Halifax County Health Department).
 - 2. Minimum required lot width at the building line per dwelling unit or principal permitted use—100 feet.
 - 3. Minimum required front yard—30 feet.
 - 4. Minimum required side yard—At least ten feet on each side of every principal building except that any side yard abutting a street shall be at least 30 feet.
 - 5. Minimum required rear yard—30 feet.
 - 6. Minimum lot depth at least—150 feet.
 - 7. Height of buildings—No building shall exceed 35 feet in height or two stories unless the depth of front and width of side yards for each two feet, or fraction thereof, of building height in excess of 35 feet or two stories.
- b. Churches shall have a minimum lot area of 40,000 square feet. All buildings shall be set back at least 30 feet from all exterior property lines. Offstreet parking area at least twice as large as the total floor area in the church shall be provided on the lot.
- c. Public utility transformer stations (except those mounted on single or double poles), water tanks and towers, and telephone exchanges shall have a minimum lot area of 10,000 square feet. All transformers (except those mounted on single or double poles), tanks, and other structures or equipment (except a fence or public utility distribution line) shall provide a minimum front yard of 30 feet and a minimum side yard of ten feet.
- d. Signs: Churches may erect one illuminated nonflashing sign not exceeding 12 square feet in area. Customary

home occupations may erect one nonilluminated sign not to exceed two square feet in area. One sign advertising the rental or sale of a building or lot may be erected on each lot provided that the sign is nonilluminated and does not exceed two square feet in area.

- e. Corner visibility: On a corner lot, within the triangular area formed by the centerlines of the intersecting streets and a direct line joining points on such centerlines at a distance of 80 feet from their intersection, there shall be no obstruction to vision between a height of two feet and a height of ten feet above the average centerline grade of such streets, such grades being measured along the above cited 80-foot street portions.
- f. Offstreet parking: As required by article XVI.
- g. Location of accessory buildings: No accessory building shall be erected within ten feet of any side property line or within 30 feet of any front or rear property line. Where a side yard abuts a street, the accessory structure must be at least 30 feet from the street. Accessory buildings must be at least ten feet from any principal building.
- h. Size of accessory buildings: Accessory buildings to a residential use shall not have a ground floor area which exceeds 1,000 square feet or more than the ground floor area of the principal building; whichever is greater, unless the area of land occupied by the principal building and all accessory buildings does not exceed 15 percent of the entire parcel of land. Exceptions shall require a conditional use permit to be obtained from the board of adjustment.

(Ord. of 6-5-95; Amend. of 6-3-02)



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Lori R. Medlin, President/CEO

PRESENTER: Lori R. Medlin, President/CEO

SUBJECT: Halifax County Convention and Visitors Bureau Annual Report

DATE: October 5, 2020 Regular Meeting

SUPPORTING INFORMATION:

A brief presentation regarding the Halifax County Convention and Visitors Bureau Annual Report will be provided.

ATTACHMENTS:

Description

No Attachments Available

TOTAL COST:

COUNTY COST:

REQUEST: Accept the Halifax County Convention and Visitors Bureau Annual Report.



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Chris D. Rountree, Planning and Development Services Director

PRESENTER: County Commissioners

SUBJECT: Proposed Zoning Map Amendment Request

DATE: October 5, 2020 Regular Meeting

SUPPORTING INFORMATION:

1. The applicants, Keith & Donna Sandeford, are requesting to rezone tax parcels #07-01518, #07-01517, #07-05152, #07-06256 & a portion of #07-01514 (33± acres) from LR – Lakeside Residential to RA – Residential / Agricultural zoning district.
2. The properties have approximately 2,500 ft of road frontage along Eastern Shores Road.
3. The applicants are requesting this rezoning to RA –Residential / Agriculture in an attempt to preserve the property as open farmland. A zoning designation of this type (RA) would allow for residential development and agricultural uses.
4. The Halifax County Planning Board met on August 19, 2020 and recommended approval of the proposed zoning map amendment changes with a 4-1 vote.

ATTACHMENTS:

Description

- ▢ Resolution - Amend Zoning Map - Keith & Donna Sandeford
- ▢ BOC Zoning Map Amendment

TOTAL COST:0

COUNTY COST:0

REQUEST: Request the Board approve the attached resolution for the zoning map amendment request to change the zoning classification from LR - Lakeside Residential to RA - Residential/Agriculture.

A RESOLUTION TO AMEND
THE OFFICIAL ZONING MAP OF HALIFAX COUNTY

(Keith & Donna Sandeford property Rezoned from LR District to RA District)

WHEREAS, on October 5, 2020, Keith & Donna Sandeford petitioned the Halifax County Board of Commissioners, regarding a proposed amendment to the Official Zoning Map of Halifax County, wherein he proposed that the following properties be rezoned from LR - Lakeside Residential to RA Residential /Agricultural District, to wit: that certain real properties located in Littleton Township, Halifax County, North Carolina, and for purposes of identification and description designated in the county tax records as follows: Tax Parcel Number 0701518, 0701517, 0705152, 0706256 & a portion of 0701514 (33± acres) consisting of a total of 65± acres, more or less; and

WHEREAS, this proposal was submitted to the Halifax County Planning Board for review and recommendation as required by GS 153A-344, GS 153A-341, and Section 902.01 of the county zoning ordinance; and

WHEREAS, the Planning Board conducted its review at its regular meeting on August 19, 2020, and by a 4-1 vote has recommended the adoption of the proposed amendment; and

WHEREAS, pursuant to GS 153A-323(a) and Section 900 of the county zoning ordinance, a public hearing was held by the Halifax County Board of Commissioners regarding the proposed amendment at its regular meeting on Tuesday, September 8, 2020, at 9:30 a.m. after notice of the public hearing had published in the manner required by said statute and ordinance, delivered by first class mail to those persons or entities entitled to notice under GS 153A-343(a), and posted on the Property as required by GS 153A-343(d);

WHEREAS, the proposed rezoning is consistent with the following policies of the Halifax County Comprehensive Development Plan, to wit: Policy ARAP-1 and Policy ARAP-2; and

WHEREAS, the Board of Commissioners has fully considered all of the permissible uses of property within the Residential / Agriculture (RA) District, and finds that such uses are compatible with the areas surrounding the proposed RA District;

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Official Zoning Map of Halifax County be and hereby is amended by changing the designated use district (zoning district) of the land within the boundary of the Property as described above from LR – Lakeside Residential to RA - Residential-Agricultural District.

Adopted this 5th day of October, 2020.

Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

ATTEST:

Andrea H. Wiggins, MMC



Halifax County Planning & Development Services

PO Box 69 - 15 W. Pittsylvania Street, Halifax, NC 27839

(252) 583-1082 Planning & Zoning

(252) 583-2288 E911 Addressing

(252) 583-4891 Building Inspections

(252) 583-2735 Fax

TO: Halifax County Board of Commissioners

FROM: Chris D. Rountree, Director *CPR*

DATE: September 15, 2020

SUBJECT: Proposed Zoning Map Amendment -Rezoning Request #2020-02 - **Meeting Date**
10-5-2020

ITEM

Proposed Zoning Map Amendment - Rezoning Request #2020-02, Keith & Donna Sandeford, are requesting to rezone tax parcels #07-01518, #07-01517, #07-05152, #07-06256 & a portion of #07-01514 (33± acres) from LR – Lakeside Residential to RA – Residential / Agricultural zoning district. The properties have road frontage along Eastern Shores Road, Littleton, NC. The area for the proposed rezoning encompasses approximately 65± acres and is located in the Littleton Township.

GENERAL INFORMATION:

Applicant: Keith & Donna Sandeford
Address: 303 Hunting Ridge Rd
Roanoke Rapids, NC 27870

Owner: same
Address:

Proposed District: RA – Residential / Agriculture

Existing Zoning & Land Use:

North: LR (Lakeside Residential/ Dwelling & vacant lots
South: RA (Residential/Agricultural)/ Timber
East: LR (Lakeside Residential) / Dwelling & vacant lots
West: LR (Lakeside Residential)/ Timber

Applicable Regulations Halifax County Zoning Regulations

COMMENTS

The applicant is requesting this rezoning to RA –Residential / Agriculture in an attempt to preserve the property as open farmland. A zoning designation of this type (RA) would allow for residential development and agricultural uses. Currently, all parcels of land are vacant with the exception of parcel# 07-01517 which has a metal storage building and have approximately 2,500 ft of road frontage along Eastern Shores Road. The southern most parcel in this request has a portion that is currently zoned RA (23± acres), south of the Dominion Power transmission line and easement.

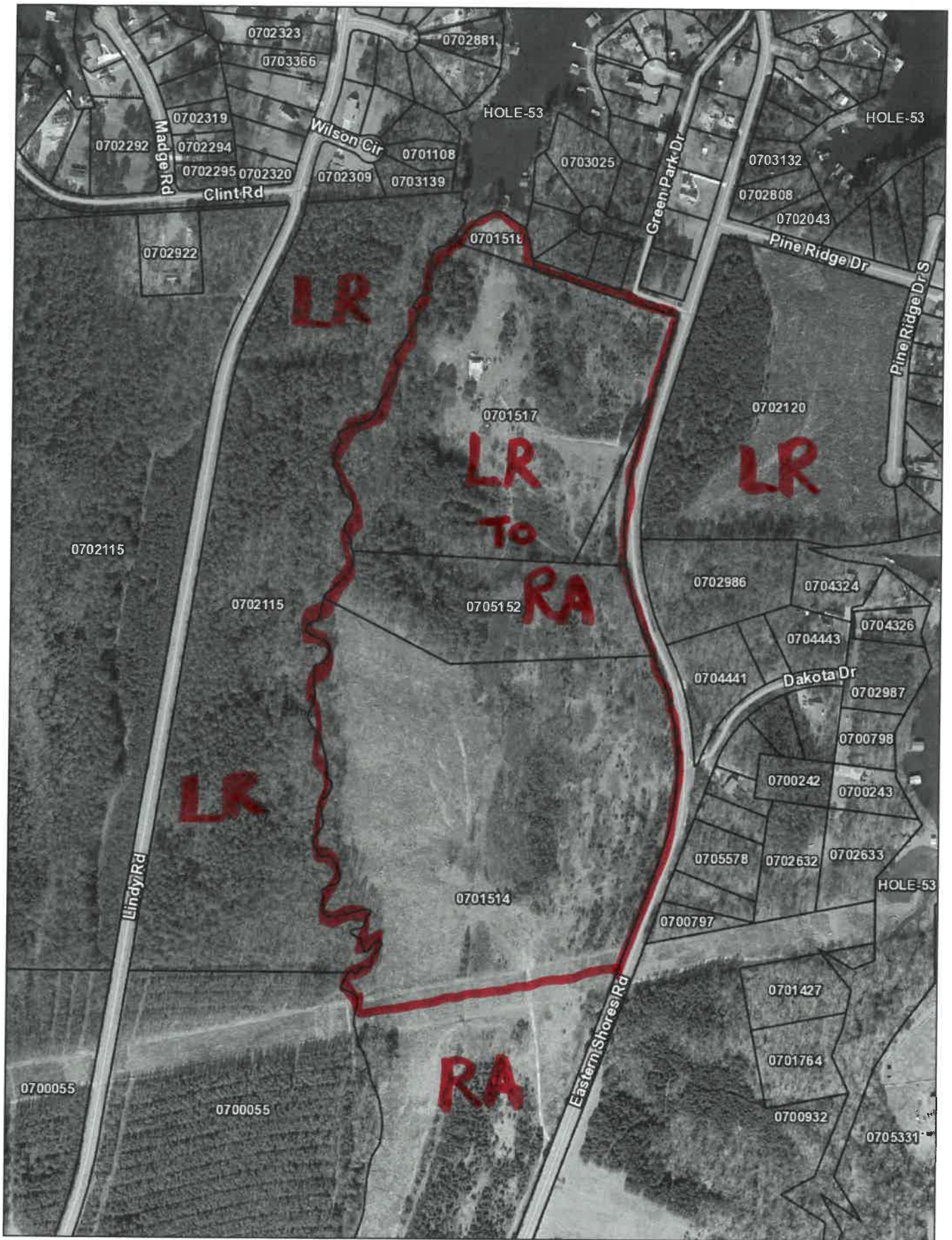
PLANNING STAFF RECOMMENDATION

Staff recommends approval of the rezoning application. The Comprehensive Development Plan for Halifax County shows the area is adjacent to RA zoned property to the south and provides rural & agriculture / open space areas throughout the acreage.

This request for rezoning is consistent with these policies of the Comprehensive Development Plan.

Policy ARAP -1: Agriculture and very low-density residential activities should be the preferred land uses in rural and active agricultural areas.

Policy ARAP-2: Rural and active agricultural area lands having a high productive potential should be conserved, to the extent possible, for appropriate agricultural use and as an integral part of the planning area's open space system.



Section 1301. - R-A residential agricultural district.

The R-A residential agricultural district is established as a district in which the principal use of the land is for low density residential and agricultural purposes where development not having access to public water and sewer services will occur at sufficiently low density to provide a healthful environment. In addition, a number of uses may be allowed subject to conditions required by the zoning board of adjustment regarding the location, operation, appearance, and other features of the proposed building, structure, or use as it deems advisable to protect the property values and residential-agricultural environment of the district and to insure that the spirit of the ordinance shall be observed.

1301.01 The following uses are permitted in the R-A residential agricultural zone:

- a. Accessory building.
- b. Accessory uses (incidental to any permitted use, including home occupations, subject to conditions).
- c. Agricultural or farm use.
- d. Cemetery. Family cemeteries and church cemeteries, provided all crypts and graves be setback a minimum of 30 feet from all exterior property lines, easements or public road right-of-ways, and provided that no burial lots are sold on a commercial basis. All applicable requirements of the North Carolina General Statutes shall be met. Any existing cemetery with plots included in a future expansion on record that are closer than this setback shall be exempt.
- e. Church.
- f. Dwelling, multifamily, in conformity with Halifax County health regulations.
- g. Dwelling, single-family.
- h. Dwelling, two-family, in conformity with Halifax County health regulations.
- i. Fuel storage, if complying with applicable codes.
- j. Mobile home, individual.
- k. School, public.
- l. School, trade or vocational.
- m. Sewage treatment plants, water treatment plants, and garbage disposal facilities operated by Halifax County or a municipality therein.
- n. Telephone exchange operation exclusive of structures that may be entered by service personnel provided same complies with section 1403 of this ordinance.

(Ord. of 12-2-91(1); Ord. of 12-4-95(1); Amend. of 3-8-04)

1301.02 The following uses may be permitted upon the approval of the Halifax County board of adjustment, in accordance with article VII, section 701.03 of this ordinance. It shall be the duty of the board of adjustment to hold a public hearing in regard to any proposed conditional use in order to review the plans for the location and use of all buildings, structures, and open land. The board of adjustment shall evaluate the effect of the proposed conditional use on the surrounding property and on the traffic capacity of the existing road system.

- a. Alcoholic beverages packaged, retail sale.
- b. Ambulance service.
- c. Animal medical care, including kennels, with side yard requirements.
- d. Antique shops, with display of objects in usable condition only.
- e. Assembly hall, armory, stadium, coliseum.
- f. Auction sales.
- g. Automobile parts and accessory sales.
- h. Automobile repair and/or body work permitted only for autos in process of repair, with screen or evergreen planting five feet high.
- i. Automobile sales, new and used.
- j. Automobile service station operations, providing five-foot screening for all vehicles not in operation.
- k. Automobile washing establishment.
- l. Bakery production and wholesale sales.
- m. Baking, on premises, and retail only.
- n. Bank, savings and loan.
- o. Barbering and hairdressing services.
- p. Bed and breakfast homes.
- q. Bicycle sales and repair.
- r. Blacksmith.
- s. Boardinghouse.
- t. Boats and accessories, retail sales and service.
- u. Books and printed matter, distribution.
- v. Bottled gas distribution, bulk storage.
- w. Bottling.
- x. Builders' supply.
- y. Cabinetmaking.

- z. Carpet and rug cleaning.
- aa. Clinic services, medical and dental.
- bb. Club or lodge.
- cc. Coal sales and storage.
- dd. Commercial crop spraying operation by aircraft.
- ee. Construction trades.
- ff. Constructor, general.
- gg. Dairy products, retail sales.
- hh. Dairy products, sales and processing.
 - ii. Day care center and kindergarten.
 - jj. Dry cleaning and laundry, commercial or self-service.
- kk. Eating and drinking establishments, excluding drive-ins.
 - ll. Eating and drinking establishments, including drive-ins.
- mm. Exterminating service.
- nn. Fairground activities, including carnivals and circuses.
- oo. Farm machinery sales and service.
- pp. Farm supplies, excluding farm machinery.
- qq. Fire stations.
- rr. Flower shop.
- ss. Food freezer operations.
- tt. Food sales.
- uu. Funeral homes.
- vv. Gasoline storage aboveground, provided the same comply [sic] with applicable codes and regulations.
- ww. Golf courses, country clubs and driving ranges.
- xx. Hardware, paint, and garden supplies.
- yy. Hatchery operations.
- zz. Home for the elderly.
- aaa. Home furnishing and appliance sales.
- bbb. Home occupations. Refer to section 1001.28.
- ccc. Hospital and sanitarium.
- ddd. Hunting preserve.
- eee. Industrial operations.
- fff. Industrial sales.

- ggg. Kennel.
- hhh. Laboratory, medical or dental.
 - iii. Laboratory, research.
 - jjj. Library.
- kkk. Livestock sale and auction.
 - lll. Locksmith, gunsmith.
- mmm. Miniature golf.
- nnn. Mobile home park, as regulated by article XIV, section 1404.
- ooo. Motel, hotel, or motor court.
- ppp. Monument sales.
- qqq. Monument works.
 - rrr. Newsstand.
- sss. Nursery, plant.
- ttt. Nursing home.
- uuu. Office of doctor, dentist, osteopath, chiropractor, optometrist, physiotherapist, or other profession.
- vvv. Photography, commercial.
- www. Private recreation club or swim club.
- xxx. Public recreation, operated on a nonprofit basis.
- yyy. Public utility station or substation.
- zzz. Public utility works, shops, or storage yards.
- aaaa. Quarry operations.
- bbbb. Riding academy.
- cccc. School, business and commercial.
- dddd. School, private elementary or secondary.
- eeee. Secondhand shop.
 - ffff. Signs.
- gggg. Solid waste reclamation.
- hhhh. Storage, warehouse.
 - iiii. Surface mining.
 - jjjj. Tailoring and dressmaking.
- kkkk. Teaching of art, music, dance or other fine arts.
 - llll. Telephone exchange operation whose enclosure is designed to be entered by service personnel provided same complies with section 1403 of this ordinance.

- mmmm. Temporary construction building.
- nnnn. Theater productions, indoor.
- oooo. Theater productions, outdoor.
- pppp. Tobacco sales warehousing.
- qqqq. Truck terminal activities, repair, hauling, manufacturing and storage.
- rrrr. Upholstering or furniture refinishing.
- ssss. Wholesaling operation, with merchandise stored entirely within a building.
- tttt. Electronic gaming operations (as defined in subsection 1413.01), arcades or similar forms of amusement and entertainment within the establishment.

(Ord. of 4-19-84; Ord. of 2-3-86; Ord. of 6-4-90; Ord. of 6-3-91; Ord. of 12-4-95(1); Ord. of 12-4-95(2); Res. of 7-10-17(1), § 1)

1301.03 The following uses may be permitted by the Halifax County board of commissioners, in accordance with article VIII of this ordinance. It shall be the duty of the board of county commissioners to hold a public hearing in regard to any proposed special use to review the plans for the location and use of all buildings, structures, and open land. The board of commissioners shall evaluate the effect of the proposed special use on the property and on the traffic capacity of the surrounding road system.

- a. Planned unit developments, subject to conditions of article XIV, section 1407 of this ordinance.
- b. Planned shopping centers, subject to article XIV, section 1409.

1301.04 Dimensional requirements:

- a. Minimum required lot area per dwelling unit or principal permitted use—20,000 square feet. ^[4]
- b. Minimum required mean lot width per dwelling unit or principal permitted use—100 feet.
- c. Minimum required front yard—40 feet.
- d. Minimum required side yard. At least 15 feet on each side of every principal building except that any side yard abutting a street be at least 35 feet.
- e. Minimum required rear yard. Twenty percent of the mean lot depth provided that such rear yard need not exceed 30 feet.
- f. Height of buildings. No building shall exceed 35 feet in height or two stories unless the depth of front and width of side yards required herein shall be increased one foot for each two feet, or fraction thereof, of building height in excess of 35 feet or two stories.

(Ord. of 6-7-82)

1301.05 Location of accessory buildings: No accessory building shall be erected in any required front or side yard or within 15 feet of any street line or within three feet of any lot line not a street line. An accessory building may be located in a rear yard provided it is located a distance not less than ten feet from any principal building and three feet from the rear lot line, and provided further, that on reversed corner lots no accessory building shall extend toward the street line beyond the required front yard line of the lot to the rear or nearer than 25 feet to the street line whichever is greater.

1301.06 Corner visibility: On a corner lot within the triangular area formed by the centerlines of the intersecting streets and a direct line joining points on such centerlines at a distance of 80 feet from their intersection, there shall be no obstruction to vision between a height of two feet and a height of ten feet above the average centerline grades of such streets, such grades being measured along the above cited 80-foot street portions.

1301.07 Offstreet parking: As required in section [article] XVI.

1301.08 Principal structure orientation: The front (main) entrance of the principal structure shall be oriented either parallel to or perpendicular to the building line. The minimum required building line shall be 100 feet as measured from side property to side property line.

1301.09. Size of accessory buildings: Accessory buildings to a residential use shall not have a ground floor area which exceeds 1,000 square feet or more than the ground floor area of the principal building; whichever is greater, unless the area of land occupied by the principal building and all accessory buildings does not exceed 15 percent of the entire parcel of land. Exceptions shall require a conditional use permit to be obtained from the board of adjustment.

(Amend. of 11-1-99; Amend. of 6-3-02)

Footnotes:

--- (4) ---

Unless otherwise required by the Halifax County health department.

Section 1305. - LR lakeside residential district.

The LR lakeside residential district is established as a residential district on Lake Gaston.

1305.01 The following uses are permitted in the LR lakeside residential district:

- a. Single-family dwellings of a minimum of 800 square feet, exclusive of tents, trailers, and mobile homes.
- b. Churches.
- c. Family cemeteries and church cemeteries, provided that all crypts and graves be set back a minimum of 30 feet from all exterior property lines, and provided that no burial lots are sold on a commercial basis.
- d. Accessory buildings and uses that are customary and incidental to the above permitted uses.
- e. Public utility distribution lines, electric substations, water tanks and towers, and telephone exchanges, but not service or storage yards or warehouses.
- f. Boathouses, piers, docks, decks and boatslips provided the zoning administrator receives a copy of a drawing or survey map showing the location and size of the proposed construction or modification in relation to the owner's property line and shoreline. The drawing or map shall be of sufficient detail and proportion to indicate the overall dimensions of the proposed construction and its distance from the shoreline and adjoining property lines. The drawing or map shall also include the name of the lot owner, name of the development and the lot number.
 - 1- All structures shall be constructed between the property owner's side lot lines extended into the water. If an extended side lot line does not effect fair division of the shoreline with an adjoining neighbor, then the two property owners can mutually agree in a written document to a revised extended lot line. An original copy of this agreement shall accompany all the applications for the certificate of zoning compliance. These agreements will be permanently filed by the Halifax County zoning administrator and will be considered the established extended lot line unless later mutually modified in writing by the two property owners or their successors.
 - 2- All structures must maintain at least 15 feet setback from the adjoining property owner's side lot line extended into North Carolina Powers projected lands and the water.
 - 3- Structures shall not extend an abnormal distance into a cove or the lake and normally are limited to:
 - a. The approximate distance enjoyed by adjoining property owners;
 - b. A distance that would not create a hazard to safe navigation;
 - c. One-fourth the distance across the cove;
 - d. The total overall size of a property owner's structures shall not exceed 1,400 square feet;
 - e. The maximum height of a deck including its guardrail or a boathouse roof shall not exceed 15 feet above the normal water level.
- g. No boathouse, pier, dock or deck shall be used for human habitation, nor will fixtures such as sinks, showers, household furniture, toilets, etc., be permitted in conjunction with same. Bulk storage of petroleum products is not permitted on or in these structures. All construction shall comply with Halifax County regulations, the State of North Carolina regulations, the regulations of North Carolina Power Company and any federal regulations that may pertain to same.
- h. Storage building on lot with no dwelling, one per lot, not to exceed 50 feet in gross floor area, and used solely for storage purposes, [and] household furnishings such as sinks, toilets, showers, etc., are not permitted in or around such structures.

(Ord. of 6-7-82; Ord. of 12-2-91(2); Ord. of 12-2-91(3))

1305.02 The following uses may be permitted upon the approval of the Halifax County board of adjustment, in accordance with article VII, section 701.03 of this ordinance. It shall be the duty of the board of adjustment to hold a public hearing in regard to any proposed conditional use in order to review the plans for the location and use of all buildings, structures, and open land. The board of adjustment shall evaluate the effect of the proposed conditional use on the surrounding property and on the traffic capacity of the existing road system.

- a. Public and private schools, country clubs, golf courses (exclusive of miniature golf courses and three-par golf courses), swimming clubs, clinics, sanitariums, homes for the aged, provided that all buildings and swimming pools be set back a minimum of 50 feet from all exterior (nonlakeside) property lines.
- b. Fire stations, provided that all buildings shall be set back a minimum of 30 feet from all exterior property lines and that offstreet parking area[s], at least twice as large as the floor area in the fire station, be provided on the lot.
- c. Radio, television, and microwave towers and relay stations, offices and studios in conjunction with these. These uses may be permitted as conditional uses provided that all buildings and towers shall be set back a minimum of 30 feet from all exterior property lines and that towers shall be set back one additional foot from all exterior property lines for each two feet in height over 50 feet.
- d. Community, county, or municipal sewage treatment plants, water treatment plants, trash and garbage disposal facilities, provided that all buildings, structures, tanks and pits be set back at least 100 feet from all exterior property lines, that a natural buffer at least 50 feet in width separate all such uses from all exterior property lines, and that a nonclimbable fence, at least six feet in height, completely enclose such uses.
- e. Commercial cemeteries, provided that all graves and crypts shall be set back at least 30 feet from all exterior property lines or public roads.
- f. Day nurseries and kindergartens provided that all buildings and playground equipment shall be set back a minimum of 30 feet from all exterior property lines, that a minimum of 100 square feet of lot area shall be provided per each child cared for, that all outside play area[s] be enclosed with a fence and that the water supply and sewerage provisions made for the day nurseries and kindergartens are approved by the Halifax County health department.
- g. Riding stables provided that all stables and exercise yards shall be set back at least 30 feet from all exterior property lines.
- h. Parks, picnic areas, public swimming areas, and locations for public access and boat launching in Lake Gaston, provided that no commercial facilities be established and that all such uses be on a nonprofit basis.
- i. Mobile homes, designed by original construction as a place of residence and containing within themselves bathroom and kitchen facilities, and established as the principal building on a lot for a period not to exceed one year, as a temporary residence for the owner of the lot.
- j. Two-family dwellings and garage apartments, provided that the minimum lot area provided on lots used for these purposes shall be at least 125 percent as large as the minimum lot area required for single-family dwellings in that district, and that the water supply and sewerage provisions made for the two-family dwellings and garage apartments are approved by the Halifax County health department.
- k. High voltage power lines and transmission towers, provided that all such poles and towers be set back a minimum of 30 feet from the right-of-way property line.
- l. Community, county, or municipal water or sewage pumping stations, provided that such pumping stations be set back at least 30 feet from all exterior property lines, that they be enclosed by a fence, and that they be housed in a building that is compatible with the character of the surrounding development.
- m. The establishment of a temporary camporee by a nonprofit youth organization, such as the Boy Scouts, Girl Scouts, 4-H Clubs, etc. Such temporary camporees shall not be for periods of time exceeding seven days and shall not involve the construction of permanent buildings at the site.
- n. One announcement sign, which may be illuminated but nonflashing no greater than 30 square feet in area

may be erected by the conditional uses listed in section 1305.02 a., b., c., d., e., and f. above.

- o. One nonilluminated announcement sign no greater than 15 square feet in area may be erected by the conditional uses listed in section 1305.02 f. and g. above.
- p. Nonilluminated or illuminated but nonflashing directional signs not exceeding 12 square feet in area may be erected for the specific purpose of directing the traveling public rather than as advertising for specific commercial uses.
- q. Any area within the lakeside residential district that is more than 50 acres in size may be used as the site for an industry, provided that all industrial buildings and uses be set back at least 200 feet from all exterior property lines.
- r. Customary home occupations such as dressmaking, hairdressing, room renting and professional offices may be established in a dwelling provided that only residents of the dwelling are engaged in such occupations, that no more than 25 percent of total floor area of the dwelling shall be used for their occupations, that no exterior storage or accessory building shall be used for the home occupation, that no display of products shall be visible from the street or road, and that the home occupation shall remain incidental to the residential use of the dwelling.

(Ord. of 6-7-82)

1305.03 The following use may be permitted by the Halifax County board of commissioners, in accordance with article VIII of this ordinance. It shall be the duty of the board of commissioners to hold a public hearing in regard to any proposed special use to review the plans for the location and use of all buildings, structures, and open land. The board of commissioners shall evaluate the effect of the proposed special use on the surrounding property and on the capacity of the existing road system.

- a. Planned unit developments subject to conditions of article XIV, section 1407 of this ordinance.

1305.04 Dimensional requirements:

- a. Single-family dwelling shall have:
 - 1. Minimum required lot area per dwelling unit or principal permitted use—20,000 square feet (unless otherwise required by the Halifax County Health Department).
 - 2. Minimum required lot width at the building line per dwelling unit or principal permitted use—100 feet.
 - 3. Minimum required front yard—30 feet.
 - 4. Minimum required side yard—At least ten feet on each side of every principal building except that any side yard abutting a street shall be at least 30 feet.
 - 5. Minimum required rear yard—30 feet.
 - 6. Minimum lot depth at least—150 feet.
 - 7. Height of buildings—No building shall exceed 35 feet in height or two stories unless the depth of front and width of side yards for each two feet, or fraction thereof, of building height in excess of 35 feet or two stories.
- b. Churches shall have a minimum lot area of 40,000 square feet. All buildings shall be set back at least 30 feet from all exterior property lines. Offstreet parking area at least twice as large as the total floor area in the church shall be provided on the lot.
- c. Public utility transformer stations (except those mounted on single or double poles), water tanks and towers, and telephone exchanges shall have a minimum lot area of 10,000 square feet. All transformers (except those mounted on single or double poles), tanks, and other structures or equipment (except a fence or public utility distribution line) shall provide a minimum front yard of 30 feet and a minimum side yard of ten feet.
- d. Signs: Churches may erect one illuminated nonflashing sign not exceeding 12 square feet in area. Customary

home occupations may erect one nonilluminated sign not to exceed two square feet in area. One sign advertising the rental or sale of a building or lot may be erected on each lot provided that the sign is nonilluminated and does not exceed two square feet in area.

- e. Corner visibility: On a corner lot, within the triangular area formed by the centerlines of the intersecting streets and a direct line joining points on such centerlines at a distance of 80 feet from their intersection, there shall be no obstruction to vision between a height of two feet and a height of ten feet above the average centerline grade of such streets, such grades being measured along the above cited 80-foot street portions.
- f. Offstreet parking: As required by article XVI.
- g. Location of accessory buildings: No accessory building shall be erected within ten feet of any side property line or within 30 feet of any front or rear property line. Where a side yard abuts a street, the accessory structure must be at least 30 feet from the street. Accessory buildings must be at least ten feet from any principal building.
- h. Size of accessory buildings: Accessory buildings to a residential use shall not have a ground floor area which exceeds 1,000 square feet or more than the ground floor area of the principal building; whichever is greater, unless the area of land occupied by the principal building and all accessory buildings does not exceed 15 percent of the entire parcel of land. Exceptions shall require a conditional use permit to be obtained from the board of adjustment.

(Ord. of 6-5-95; Amend. of 6-3-02)



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: C. Shane Lynch, Tax Assessor

PRESENTER: C. Shane Lynch, Tax Assessor

SUBJECT: Butts, Michael Burton Sr. Late 2020 Present Use Value Application

DATE: October 5, 2020 Regular Meeting

SUPPORTING INFORMATION:

The Tax Department has reviewed Mr. Butts' Present Use Value application submitted on August 25, 2020. Had the application been received before the deadline, the request for Present Use Value on parcels 0500167 and 0500166 would have been approved. The deadline is the listing period, which in Halifax County for 2020 ended on February 14, 2020.

See the attached letter and application from Mr. Butts for further details. Also attached is NCGS 105-277.4 noting the criteria for applying and addresses the late application issue.

ATTACHMENTS:

Description

- ▢ Michael Butts, Sr. letter, application and statutes

TOTAL COST:

COUNTY COST:

REQUEST: The Halifax County Board of Commissioner's approval for a late application to be submitted for the 2020 tax year is the only recourse Mr. Butts has to obtain Present Use Value for the 2020 tax year. If approved, Mr. Butts is aware that this application is only good for 2020 and that they will have to submit a timely application for 2021.

Michael B. Butts, Sr.
1883 Wayman Church Road
Littleton, NC 27850

Halifax County Commissioners
Halifax, NC. 27839

August 23, 2020

To Whom It May Concern:

Upon inquiring on purchasing some additional land in Halifax County, I noticed there was a difference between the tax value rate and the actual appraised value of the property. After further investigation, I was told by the tax department there were options for having deferred tax evaluations on farm and forestry land. I would like to request my parcels of farm and forestry land (ID #0500167 & ID# 0500166) be considered for the deferred rate. The timber was clear cut on this property in 2019.

Thank you for your time and consideration in this matter.

Sincerely,

Michael B. Butts sr

Michael B. Butts, Sr.

Application for Agriculture, Horticulture, and Forestry Present-Use Value Assessment

(G.S. 105-277.2 through G.S. 105-277.7)



County of Halifax, NC

RECEIVED
8/25/2020

Tax Year New/Late 2020

Full Name of Owner(s)
BUTTS, MICHAEL BURTON SR

Mailing Address of Owner
1883 WAYMAN CHURCH RD

City LITTLETON State NC Zip Code 27850

Home Telephone Number 252-578-6114 Work Telephone Number 252-532-4700 Ext. Cell Phone Number Same

Instructions

Application Deadline: This application must be filed during the regular listing period, or within 30 days of a notice of a change in valuation, or within 60 days of a transfer of the land.

Where to Submit Application: Submit this application to the county tax assessor where this property is located. County tax assessor addresses and telephone numbers can be found online at: www.dornc.com/downloads/CountyList.pdf. **DO NOT submit this application to the North Carolina Department of Revenue.**

- Office Use Only:

This application is for: (check all that apply)

☒ **AGRICULTURE (includes Aquaculture)**

☐ **HORTICULTURE**

☒ **FORESTRY**

Enter the Parcel Identification Number, acreage breakdown, and acreage total for each tax parcel included in this application:

PARCEL ID	OPEN LAND in Production	OPEN LAND not in Production	WOOD LAND	WASTE LAND	CRP LAND	HOME SITE	OTHER (Describe in Comments)	TOTAL ACRES
05-00167	22.00		14.50					36.50
05-00166	2.00		2.29					4.29
								0.00
								0.00
								0.00

Comments:

☐ Yes ☒ No Does the applicant own property in other counties that is also in present-use value and is within 50 miles of this property? If YES, list the county or counties and parcel identification number(s):

County: Parcel ID:

County: Parcel ID:

IMPORTANT!

AGRICULTURE and HORTICULTURE applications with LESS than 20 acres of woodland generally need to complete PARTS 1, 2, and 4.

AGRICULTURE and HORTICULTURE applications with MORE than 20 acres of woodland generally need to complete PARTS 1, 2, 3, and 4.

FORESTRY applications need to complete PARTS 1, 3, and 4.

ADDITIONALLY, applications for CONTINUED USE of existing present-use value classification need to complete PART 5.

Please contact the Tax Assessor's office if you have questions about which parts should be completed.

§ 105-277.4. Agricultural, horticultural and forestland - Application; appraisal at use value; appeal; deferred taxes.

(a) **Application.** - Property coming within one of the classes defined in G.S. 105-277.3 is eligible for taxation on the basis of the value of the property in its present use if a timely and proper application is filed with the assessor of the county in which the property is located. The application must clearly show that the property comes within one of the classes and must also contain any other relevant information required by the assessor to properly appraise the property at its present-use value. An initial application must be filed during the regular listing period of the year for which the benefit of this classification is first claimed, or within 30 days of the date shown on a notice of a change in valuation made pursuant to G.S. 105-286 or G.S. 105-287. A new application is not required to be submitted unless the property is transferred or becomes ineligible for use-value appraisal because of a change in use or acreage. An application required due to transfer of the land may be submitted at any time during the calendar year but must be submitted within 60 days of the date of the property's transfer.

(a1) **Late Application.** - Upon a showing of good cause by the applicant for failure to make a timely application as required by subsection (a) of this section, an application may be approved by the board of equalization and review or, if that board is not in session, by the board of county commissioners. An untimely application approved under this subsection applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed. Decisions of the county board may be appealed to the Property Tax Commission.

(b) **Appraisal at Present-use Value.** - Upon receipt of a properly executed application, the assessor must appraise the property at its present-use value as established in the schedule prepared pursuant to G.S. 105-317. In appraising the property at its present-use value, the assessor must appraise the improvements located on qualifying land according to the schedules and standards used in appraising other similar improvements in the county. If all or any part of a qualifying tract of land is located within the limits of an incorporated city or town, or is property annexed subject to G.S. 160A-37(f1) or G.S. 160A-49(f1), the assessor must furnish a copy of the property record showing both the present-use appraisal and the valuation upon which the property would have been taxed in the absence of this classification to the collector of the city or town. The assessor must also notify the tax collector of any changes in the appraisals or in the eligibility of the property for the benefit of this classification. Upon a request for a certification pursuant to G.S. 160A-37(f1) or G.S. 160A-49(f1), or any change in the certification, the assessor for the county where the land subject to the annexation is located must, within 30 days, determine if the land meets the requirements of G.S. 160A-37(f1)(2) or G.S. 160A-49(f1)(2) and report the results of its findings to the city.

(b1) **Appeal.** - Decisions of the assessor regarding the qualification or appraisal of property under this section may be appealed to the county board of equalization and review or, if that board is not in session, to the board of county commissioners. An appeal must be made within 60 days after the decision of the assessor. If an owner submits additional information to the assessor pursuant to G.S. 105-296(j), the appeal must be made within 60 days after the assessor's decision based on the additional information. Decisions of the county board may be appealed to the Property Tax Commission.

(c) **Deferred Taxes.** - Land meeting the conditions for classification under G.S. 105-277.3 must be taxed on the basis of the value of the land for its present use. The difference between the taxes due on the present-use basis and the taxes that would have been payable in the absence of this classification, together with any interest, penalties, or costs that may accrue thereon, are a lien on the real property of the taxpayer as provided in G.S. 105-355(a). The difference in taxes must be carried forward in the records of the taxing unit or units as deferred taxes. The deferred taxes for the preceding three fiscal years are due and payable in accordance with G.S. 105-277.1F when the property loses its eligibility for deferral as a result of a disqualifying event. A disqualifying event occurs when the land fails to meet any condition or requirement for classification or when an application is not approved.

(d) **Exceptions.** - Notwithstanding the provisions of subsection (c) of this section, if property loses its eligibility for present use value classification solely due to one of the following reasons, no deferred taxes are due and the lien for the deferred taxes is extinguished:

(1) There is a change in income caused by enrollment of the property in the federal conservation reserve program established under 16 U.S.C. Chapter 58.

(2) The property is conveyed by gift to a nonprofit organization and qualifies for exclusion from the tax base pursuant to G.S. 105-275(12) or G.S. 105-275(29).

(3) The property is conveyed by gift to the State, a political subdivision of the State, or the United States.

(e) Repealed by Session Laws 1997-270, s. 3, effective July 3, 1997.

(f) The Department shall publish a present-use value program guide annually and make the guide available electronically on its Web site. When making decisions regarding the qualifications or appraisal of property under this section, the assessor shall adhere to the Department's present-use value program guide. (1973, c. 709, s. 1; c. 905; c. 906, ss. 1, 2; 1975, c. 62; c. 746, ss. 3-7; 1981, c. 835; 1985, c.



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: C. Shane Lynch, Tax Assessor

PRESENTER: C. Shane Lynch, Tax Assessor

SUBJECT: New Beginning Living Word Ministry Late 2020 Exemption Application

DATE: October 5, 2020 Regular Meeting

SUPPORTING INFORMATION:

The Tax Department has reviewed New Beginning Living Word Ministry's application submitted on August 21, 2020. Had the application been received before the deadline, the request for exclusion would have been approved. The deadline is the listing period, which in Halifax County for 2020 ended on February 14, 2020.

See the attached letter and application from New Beginning Living Word Ministry for further details. Also attached is NCGS 105-278.3 noting the criteria to be met for this exclusion and 105-282.1(a1) which addresses the late application issue.

ATTACHMENTS:

Description

- ▢ New Beginning letter, application and statutes

TOTAL COST:

COUNTY COST:

REQUEST: The Halifax County Board of Commissioner's approval for a late application to be submitted for the 2020 tax year is the only recourse New Beginning Living Word Ministry has to obtain this property tax exclusion for the 2020 tax year. If approved, New Beginning Living Word Ministry is aware that this application is only good for 2020 and that they will have to submit a timely application for 2021.

New Beginning Living Word Ministry
839 Jackson Street
Roanoke Rapids NC 27870
252-541-3380
August 21, 2020

To Whom It May Concern:

In addition to our telephone conversation on August 21, 2020 with the Halifax County Tax Department, we are a Church 501(c) (3) non – profit organization (ID # 90-0939400). We are submitting this information requesting tax exemption on the building and property at 839 Jackson Street that is used as the church of worship.

Attached is the form that was emailed to me. Any additional information needed please contact Pastor Beulah Deloatch at cell # 252-532-2617, Email: bedeloatch@gmail.com.

Thank you sincerely for your consideration.



PASTOR



SECRETARY

Property Tax Exemption or ExclusionCOUNTY: HalifaxMUNICIPALITY: Roanoke Rapids NCFull Name of Owner(s): New Beginning Living Word MinistryTrade Name of Business: New Beginning Living Word MinistryMailing Address of Owner: P.O. Box 405 Roanoke Rapids NC 27870

Phone Numbers: Home: _____

Work: _____

Cell: (252) 532-2617

List the Property Identification Numbers and addresses/locations for the properties included in this application (attach list if needed):

Property ID #: 0900064 Address/Location: 839 Jackson St. Roanoke Rapids NC 27870

Property ID #: _____ Address/Location: _____

Property ID #: _____ Address/Location: _____

Non-Deferment Exemptions and Exclusions—Check or write in the exemption or exclusion for which this application is made.

These exemptions or exclusions do not result in the creation of deferred taxes. However, taxes for prior years of exemption or exclusion may be recoverable if it is later determined that the property did not actually qualify for exemption or exclusion for those prior years.

- | | | | |
|--|--|--|-------------------------------------|
| <input type="checkbox"/> G.S. 105-275(8) | Pollution abatement/recycling | <input type="checkbox"/> G.S. 105-278.5 | Religious educational assemblies |
| <input type="checkbox"/> G.S. 105-275(17) | Veterans organizations | <input type="checkbox"/> G.S. 105-278.6 | Home for the aged, sick, or infirm |
| <input type="checkbox"/> G.S. 105-275(18),(19) | Lodges, fraternal & civic purposes | <input type="checkbox"/> G.S. 105-278.6 | Low- or moderate-income housing |
| <input type="checkbox"/> G.S. 105-275(20) | Goodwill Industries | <input type="checkbox"/> G.S. 105-278.6 | YMCA, SPCA, VFD, orphanage |
| <input type="checkbox"/> G.S. 105-275(45) | Solar energy electric system | <input type="checkbox"/> G.S. 105-278.6A | CCRC-Attach Form AV-11 |
| <input type="checkbox"/> G.S. 105-275(46) | Charter school property | <input type="checkbox"/> G.S. 105-278.7 | Other charitable, educational, etc. |
| <input type="checkbox"/> G.S. 105-277.13 | Brownfields-Attach brownfields agreement | <input type="checkbox"/> G.S. 105-278.8 | Charitable hospital purposes |
| <input checked="" type="checkbox"/> G.S. 105-278.3 | Religious purposes | <input type="checkbox"/> G.S. 131A-21 | Medical Care Commission bonds |
| <input type="checkbox"/> G.S. 105-278.4 | Educational purposes (institutional) | <input type="checkbox"/> Other: | |

Tax Deferment Programs—Check the tax deferment program for which this application is made. ***These programs will result in the creation of deferred taxes that will become immediately due and payable with interest when the property loses eligibility. The number of years for which deferred taxes will become due and payable varies by program. Read the applicable statute carefully.***

- | | |
|--|---|
| <input type="checkbox"/> G.S. 105-275(12) | Nonprofit corporation or association organized to receive and administer lands for conservation purposes |
| <input type="checkbox"/> G.S. 105-275(29a) | Historic district property held as a future site of a historic structure |
| <input type="checkbox"/> G.S. 105-277.14 | Working waterfront property |
| <input type="checkbox"/> G.S. 105-277.15A | Site infrastructure land |
| <input type="checkbox"/> G.S. 105-278 | Historic property-Attach copy of the local ordinance designating property as historic property or landmark. |
| <input type="checkbox"/> G.S. 105-278.6(e) | Nonprofit property held as a future site of low- or moderate-income housing |

Describe the property: Red Brick Building on 0.58 Acre of Land with parking lot.Describe how you are using the property. If another organization is using the property, give their name, how they are using the property, and any income you receive from their use: As a church for worshipping services on Sunday mornings and weeknight Bible Study. All functions of a church with Sunday School.**AFFIRMATION:** I, the undersigned, declare under penalties of law that this application and any attachments are true and correct to the best of my knowledge and belief. I have read the applicable exemption or exclusion statute. I fully understand that an ineligible transfer of the property or failure to meet the qualifications will result in the loss of eligibility. If applying for a tax deferment program, I fully understand that loss of eligibility will result in removal from the program and the immediate billing of deferred taxes.Signature(s) of Owner(s): Deborah D. Dethlefsen Title: Pastor Date: Aug 21, 2020

(All tenants of a tenancy _____ Title: _____ Date: _____)

in common must sign.) _____ Title: _____ Date: _____

The Tax Assessor may contact you for additional information after reviewing this application.

OFFICE USE ONLY: ☐ APPROVED ☐ DENIED BY: _____ REASON FOR DENIAL: _____

§ 105-278.3. Real and personal property used for religious purposes.

(a) Buildings, the land they actually occupy, and additional adjacent land reasonably necessary for the convenient use of any such building shall be exempted from taxation if wholly owned by an agency listed in subsection (c), below, and if:

- (1) Wholly and exclusively used by its owner for religious purposes as defined in subsection (d)(1), below; or
- (2) Occupied gratuitously by one other than the owner and wholly and exclusively used by the occupant for religious, charitable, or nonprofit educational, literary, scientific, or cultural purposes.

(b) Personal property shall be exempted from taxation if wholly owned by an agency listed in subsection (c), below, and if:

- (1) Wholly and exclusively used by its owner for religious purposes; or
- (2) Gratuitously made available to one other than the owner and wholly and exclusively used by the possessor for religious, charitable, or nonprofit educational, literary, scientific, or cultural purposes.

(c) The following agencies, when the other requirements of this section are met, may obtain exemption for their properties:

- (1) A congregation, parish, mission, or similar local unit of a church or religious body; or
- (2) A conference, association, presbytery, diocese, district, synod, or similar unit comprising local units of a church or religious body.

(d) Within the meaning of this section:

- (1) A religious purpose is one that pertains to practicing, teaching, and setting forth a religion. Although worship is the most common religious purpose, the term encompasses other activities that demonstrate and further the beliefs and objectives of a given church or religious body. Within the meaning of this section, the ownership and maintenance of a general or promotional office or headquarters by an owner listed in subdivision (2) of subsection (c), above, is a religious purpose and the ownership and maintenance of residences for clergy, rabbis, priests or nuns assigned to or serving a congregation, parish, mission or similar local unit, or a conference, association, presbytery, diocese, district, synod, province or similar unit of a church or religious body or residences for clergy on furlough or unassigned, is also a religious purpose. However, the ownership and maintenance of residences for other employees is not a religious purpose for either a local unit of a church or a religious body or a conference, association, presbytery, diocese, district, synod, or similar unit of a church or religious body. Provided, however, that where part of property which otherwise qualifies for the exemption provided herein is made available as a residence for an individual who provides guardian, janitorial and custodial services for such property, or who oversees and supervises qualifying activities upon and in connection with said property, the entire property shall be considered as wholly and exclusively used for a religious purpose.
- (2) A charitable purpose is one that has humane and philanthropic objectives; it is an activity that benefits humanity or a significant rather than limited segment of the community without expectation of pecuniary profit or reward. The humane treatment of animals is also a charitable purpose.
- (3) An educational purpose is one that has as its objective the education or instruction of human beings; it comprehends the transmission of information

and the training or development of the knowledge or skills of individual persons.

- (4) A literary purpose is one that pertains to letters or literature, especially writing, publishing, and the study of literature. It includes the literature of the stage and screen as well as the performance or exhibition of works based on literature.
- (5) A cultural purpose is one that is conducive to the enlightenment and refinement of taste acquired through intellectual and aesthetic training, education, and discipline.
- (6) A scientific purpose is one that yields knowledge systematically through research, experimentation or other work done in one or more of the natural sciences.

(e) Notwithstanding the exclusive-use requirement of subsection (a), above, if part of a property that otherwise meets that subsection's requirements is used for a purpose that would require exemption if the entire property were so used, the valuation of the part so used shall be exempted from taxation.

(f) The fact that a building or facility is incidentally available to and patronized by the general public, so long as there is no material amount of business or patronage with the general public, shall not defeat the exemption granted by this section.

(g) The following exceptions apply to the exclusive-use requirement of subsection (a) of this section:

- (1) If part, but not all, of a property meets the requirements of subsection (a) of this section, the valuation of the part so used is exempt from taxation.
- (2) Any parking lot wholly owned by an agency listed in subsection (c) of this section may be used for parking without removing the tax exemption granted in this section if the total charge for parking uses does not exceed that portion of the actual maintenance expenditures for the parking lot reasonably estimated to have been made on account of parking uses. This subsection shall apply beginning with the taxable year that commences on January 1, 1978.
- (3) A building and the land occupied by the building is exempt from taxation if it is under construction and intended to be wholly and exclusively used by its owner for religious purposes upon completion. For purposes of this subdivision, a building is under construction starting when a building permit is issued and ending at the earlier of (i) 90 days after a certificate of occupancy is issued or (ii) 180 days after the end of active construction. (1973, c. 695, s. 4; c. 1421; 1975, c. 848; 1977, c. 867; 2005-435, s. 59(a); 2015-185, s. 1(a).)

§ 105-282.1. Applications for property tax exemption or exclusion; annual review of property exempted or excluded from property tax.

(a) **Application.** – Every owner of property claiming exemption or exclusion from property taxes under the provisions of this Subchapter has the burden of establishing that the property is entitled to it. If the property for which the exemption or exclusion is claimed is appraised by the Department of Revenue, the application shall be filed with the Department. Otherwise, the application shall be filed with the assessor of the county in which the property is situated. An application must contain a complete and accurate statement of the facts that entitle the property to the exemption or exclusion and must indicate the municipality, if any, in which the property is located. Each application filed with the Department of Revenue or an assessor shall be submitted on a form approved by the Department. Application forms shall be made available by the assessor and the Department, as appropriate.

Except as provided below, an owner claiming an exemption or exclusion from property taxes must file an application for the exemption or exclusion annually during the listing period.

- (1) **No application required.** – Owners of the following exempt or excluded property do not need to file an application for the exemption or exclusion to be entitled to receive it:
 - a. Property exempt from taxation under G.S. 105-278.1 or G.S. 105-278.2.
 - b. Special classes of property excluded from taxation under G.S. 105-275(15), (16), (26), (31), (32a), (33), (34), (37), (40), (42), or (44).
 - c. Property classified for taxation at a reduced valuation under G.S. 105-277(g) or G.S. 105-277.9.
- (2) **Single application required.** – An owner of one or more of the following properties eligible for a property tax benefit must file an application for the benefit to receive it. Once the application has been approved, the owner does not need to file an application in subsequent years unless new or additional property is acquired or improvements are added or removed, necessitating a change in the valuation of the property, or there is a change in the use of the property or the qualifications or eligibility of the taxpayer necessitating a review of the benefit.
 - a. Property exempted from taxation under G.S. 105-278.3, 105-278.4, 105-278.5, 105-278.6, 105-278.7, or 105-278.8.
 - b. Special classes of property excluded from taxation under G.S. 105-275(3), (7), (8), (12), (17), (18), (19), (20), (21), (31e), (35), (36), (38), (39), (41), or (45) or under G.S. 131A-21.
 - c. Special classes of property classified for taxation at a reduced valuation under G.S. 105-277(h), 105-277.1, 105-277.1C, 105-277.10, 105-277.13, 105-277.14, 105-277.15, 105-277.17, or 105-278.
 - d. Property owned by a nonprofit homeowners' association but where the value of the property is included in the appraisals of property owned by members of the association under G.S. 105-277.8.
 - e. Repealed by Session Laws 2008-35, s. 1.2, effective for taxes imposed for taxable years beginning on or after July 1, 2008.

(a1) **Late Application.** – Upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the close of the listing period may be approved by the Department of Revenue, the board of equalization and

review, the board of county commissioners, or the governing body of a municipality, as appropriate. An untimely application for exemption or exclusion approved under this subsection applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed.

(b) **Approval and Appeal Process.** – The Department of Revenue or the assessor to whom an application for exemption or exclusion is submitted must review the application and either approve or deny the application. Approved applications shall be filed and made available to all taxing units in which the exempted or excluded property is situated. If the Department denies an application for exemption or exclusion, it shall notify the taxpayer, who may appeal the denial to the Property Tax Commission.

If an assessor denies an application for exemption or exclusion, the assessor must notify the owner of the decision and the owner may appeal the decision to the board of equalization and review or the board of county commissioners, as appropriate, and from the county board to the Property Tax Commission. If the notice of denial covers property located within a municipality, the assessor shall send a copy of the notice and a copy of the application to the governing body of the municipality. The municipal governing body shall then advise the owner whether it will adopt the decision of the county board or require the owner to file a separate appeal with the municipal governing body. In the event the owner is required to appeal to the municipal governing body and that body renders an adverse decision, the owner may appeal to the Property Tax Commission. Nothing in this subsection shall prevent the governing body of a municipality from denying an application which has been approved by the assessor or by the county board provided the owner's rights to notice and hearing are not abridged. Applications handled separately by a municipality shall be filed in the office of the person designated by the governing body, or in the absence of such designation, in the office of the chief fiscal officer of the municipality.

(c) **Discovery of Property.** – When an owner of property that may be eligible for exemption or exclusion neither lists the property nor files an application for exemption or exclusion, the assessor or the Department of Revenue, as appropriate, shall proceed to discover the property. If, upon appeal, the owner demonstrates that the property meets the conditions for exemption or exclusion, the body hearing the appeal may approve the exemption or exclusion. Discovery of the property by the Department or the county shall automatically constitute a discovery by any taxing unit in which the property has a taxable situs.

(d) **Roster of Exempted and Excluded Property.** – The assessor shall prepare and maintain a roster of all property in the county that is granted tax relief through classification or exemption. On or before November 1 of each year, the assessor must send a report to the Department of Revenue summarizing the information contained in the roster. The report must be in the format required by the Department. The assessor must also send the Department a copy of the roster upon the request of the Department. As to affected real and personal property, the roster shall set forth:

- (1) The name of the owner of the property.
- (2) A brief description of the property.
- (3) A statement of the use to which the property is put.
- (4) A statement of the value of the property.
- (5) The total value of exempt property in the county and in each municipality therein.

(e) **Annual Review of Exempted or Excluded Property.** – Pursuant to G.S. 105-296(l), the assessor must annually review at least one-eighth of the parcels in the county exempted or excluded from taxation to verify that the parcels qualify for the exemption or exclusion. (1973, c. 695, s. 8; c. 1252; 1981, c. 54, ss. 2, 3; c. 86, s. 2; c. 915; 1985 (Reg. Sess., 1986), c. 982, s.



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: C. Shane Lynch, Tax Assessor

PRESENTER: C. Shane Lynch, Tax Assessor

SUBJECT: Carr, Julia Family Trust and Jesse Shearin Trustee Late 2020 Application for Exemption

DATE: October 5, 2020 Regular Meeting

SUPPORTING INFORMATION:

The Tax Department has reviewed the Julia Carr Family Trust application submitted on August 21, 2020. Had the application been received before the deadline, the request for exclusion would have been approved. The deadline is the listing period, which in Halifax County for 2020 ended on February 14, 2020.

See the attached letter and application from the Julia Carr Family Trust for further details. Also attached is NCGS 105-275(46) noting the criteria to be met for this exclusion and 105-282.1(a1) which addresses the late application issue.

ATTACHMENTS:

Description

- ▢ Julia Carr Family Trust letter, application and statutes

TOTAL COST:

COUNTY COST:

REQUEST: The Halifax County Board of Commissioner's approval for a late application to be submitted for the 2020 tax year is the only recourse the Julia Carr Family Trust has to obtain this property tax exclusion for the 2020 tax year. If approved, the Julia Carr Family Trust is aware that this application is only good for 2020 and that they will have to submit a timely application for 2021.

Julia Carr Family Trust
Jesse E. Shearin, Jr., Trustee

**Post Office Drawer 366
Scotland Neck, NC 27874**

**jesseshearinphd@gmail.com
252-578-1627 (cell)**

August 21, 2020

Re: 2020 Property Tax Notice: Account #164416, Julia Carr Family Trust

To the Board of Commissioners for Halifax County:

On January 25, 2019, Hobgood Academy, Inc., sold all of its real property to the Julia Carr Family Trust for \$1.2 million. As of July 1, 2019, the Trust began to lease the property to Hobgood Charter School, Inc. The lease provided that the maximum rent for a period of 5 years will not exceed [REDACTED]

The Trust agreed to such a low rent in part because we knew the property would be exempt from taxation. We also knew that the property had never been subject to taxation, since it had always been used for educational purposes. It never occurred to me that I had to make an application for exempt status.

It is my hope that the Commissioners will honor the enclosed Application for Tax Exempt Status for the Tax Year 2020 despite the fact that the application was not timely filed.

Thank you for taking the time to consider this request.

Respectfully submitted,



**Jesse E. Shearin, Jr., Trustee
Julia Carr Family Trust**

Re: 2020 Property Tax Notice: Acct # 164416 / Julia Carr Family Trust Inbox x

C. Shane Lynch <lynchc@halifaxnc.com>
to me, Tax

Greetings Mr. Shearin,

Attached you will find the NC AV-10 application for tax exemption/exclusion. Please complete the application and return it with a of Commissioners explaining why it is late and wasn't submitted timely (the listing period Jan 1 - Feb 14 of this year). I will take it approved the bill will be released. Let me know if you would like to attend the meeting and I will make you aware of the date and

Feel free to contact me with any questions.

Regards,

C. Shane Lynch
Halifax County Tax Assessor
357 Ferrell Lane
P.O. Box 68
Halifax, NC 27839
(P) 252-583-2121
(F) 252-583-9311

*Thanks, but I will not
be attending the meeting.
I am teaching a course
Religion course at Wyalonia.*

*Thank you for all
your help!*

Joan

0801831

APPLICATION for TAX YEAR 2020

Rec'd
8/26/2020
CSL

Property Tax Exemption or Exclusion

COUNTY: Halifax

MUNICIPALITY: Hobgood

Full Name of Owner(s): Julia Carr Family Trust, Jesse E. Shearin, Jr., Trustee

Trade Name of Business: _____

Mailing Address of Owner: P.O. Drawer 366, Scotland Neck, NC 27874

Phone Numbers: Home: _____ Work: _____ Cell: 252-578-1627

List the Property Identification Numbers and addresses/locations for the properties included in this application (attach list if needed):

Property ID #: See attachment Address/Location: 08-01831

Property ID #: _____ Address/Location: _____

Property ID #: _____ Address/Location: _____

Non-Deferment Exemptions and Exclusions—Check or write in the exemption or exclusion for which this application is made.

These exemptions or exclusions do not result in the creation of deferred taxes. However, taxes for prior years of exemption or exclusion may be recoverable if it is later determined that the property did not actually qualify for exemption or exclusion for those prior years.

- | | | | |
|--|--|--|-------------------------------------|
| <input type="checkbox"/> G.S. 105-275(8) | Pollution abatement/recycling | <input type="checkbox"/> G.S. 105-278.5 | Religious educational assemblies |
| <input type="checkbox"/> G.S. 105-275(17) | Veterans organizations | <input type="checkbox"/> G.S. 105-278.6 | Home for the aged, sick, or infirm |
| <input type="checkbox"/> G.S. 105-275(18),(19) | Lodges, fraternal & civic purposes | <input type="checkbox"/> G.S. 105-278.6 | Low- or moderate-income housing |
| <input type="checkbox"/> G.S. 105-275(20) | Goodwill Industries | <input type="checkbox"/> G.S. 105-278.6 | YMCA, SPCA, VFD, orphanage |
| <input type="checkbox"/> G.S. 105-275(45) | Solar energy electric system | <input type="checkbox"/> G.S. 105-278.6A | CCRC-Attach Form AV-11 |
| <input checked="" type="checkbox"/> G.S. 105-275(46) | Charter school property | <input type="checkbox"/> G.S. 105-278.7 | Other charitable, educational, etc. |
| <input type="checkbox"/> G.S. 105-277.13 | Brownfields-Attach brownfields agreement | <input type="checkbox"/> G.S. 105-278.8 | Charitable hospital purposes |
| <input type="checkbox"/> G.S. 105-278.3 | Religious purposes | <input type="checkbox"/> G.S. 131A-21 | Medical Care Commission bonds |
| <input type="checkbox"/> G.S. 105-278.4 | Educational purposes (institutional) | <input type="checkbox"/> Other: | _____ |

Tax Deferment Programs—Check the tax deferment program for which this application is made. ***These programs will result in the creation of deferred taxes that will become immediately due and payable with interest when the property loses eligibility. The number of years for which deferred taxes will become due and payable varies by program. Read the applicable statute carefully.***

- | | |
|--|---|
| <input type="checkbox"/> G.S. 105-275(12) | Nonprofit corporation or association organized to receive and administer lands for conservation purposes |
| <input type="checkbox"/> G.S. 105-275(29a) | Historic district property held as a future site of a historic structure |
| <input type="checkbox"/> G.S. 105-277.14 | Working waterfront property |
| <input type="checkbox"/> G.S. 105-277.15A | Site infrastructure land |
| <input type="checkbox"/> G.S. 105-278 | Historic property-Attach copy of the local ordinance designating property as historic property or landmark. |
| <input type="checkbox"/> G.S. 105-278.6(e) | Nonprofit property held as a future site of low- or moderate-income housing |

Describe the property: All real property formerly owned & used by Hobgood Academy. Purchased by Trust for \$1.2 million

Describe how you are using the property. If another organization is using the property, give their name, how they are using the property, and any income you receive from their use: Hobgood Charter School is using the property and pays annual rent of \$12,000.

AFFIRMATION: I, the undersigned, declare under penalties of law that this application and any attachments are true and correct to the best of my knowledge and belief. I have read the applicable exemption or exclusion statute. I fully understand that an ineligible transfer of the property or failure to meet the qualifications will result in the loss of eligibility. If applying for a tax deferment program, I fully understand that loss of eligibility will result in removal from the program and the immediate billing of deferred taxes.

Signature(s) of Owner(s): Jesse E. Shearin, Jr. Title: Trustee Date: 8-21-20

(All tenants of a tenancy _____ Title: _____ Date: _____)

in common must sign.) _____ Title: _____ Date: _____

The Tax Assessor may contact you for additional information after reviewing this application.

§ 105-275. Property classified and excluded from the tax base.

The following classes of property are designated special classes under Article V, Sec. 2(2), of the North Carolina Constitution and are excluded from tax:

- (1) Repealed by Session Laws 1987, c. 813, s. 5.
- (2) Tangible personal property that has been imported from a foreign country through a North Carolina seaport terminal and which is stored at such a terminal while awaiting further shipment for the first 12 months of such storage. (The purpose of this classification is to encourage the development of the ports of this State.)
- (3) Real and personal property owned by nonprofit water or nonprofit sewer associations or corporations.
- (4) Repealed by Session Laws 1987, c. 813, s. 5.
- (5) Vehicles that the United States government gives to veterans on account of disabilities they suffered in World War II, the Korean Conflict, or the Vietnam Era so long as they are owned by:
 - a. A person to whom a vehicle has been given by the United States government or
 - b. Another person who is entitled to receive such a gift under Title 38, section 252, United States Code Annotated.
- (5a) A motor vehicle owned by a disabled veteran that is altered with special equipment to accommodate a service-connected disability. As used in this section, disabled veteran means a person as defined in 38 U.S.C. § 101(2) who is entitled to special automotive equipment for a service-connected disability, as provided in 38 U.S.C. § 3901.
- (6) Special nuclear materials held for or in the process of manufacture, processing, or delivery by the manufacturer or processor thereof, regardless whether the manufacturer or processor owns the special nuclear materials. The terms "manufacture" and "processing" do not include the use of special nuclear materials as fuel. The term "special nuclear materials" includes (i) uranium 233, uranium enriched in the isotope 233 or in the isotope 235; and (ii) any material artificially enriched by any of the foregoing, but not including source material. "Source material" means any material except special nuclear material which contains by weight one twentieth of one percent (0.05%) or more of (i) uranium, (ii) thorium, or (iii) any combination thereof. Provided however, that to qualify for this exemption no such nuclear materials shall be discharged into any river, creek or stream in North Carolina. The classification and exclusion provided for herein shall be denied to any manufacturer, fabricator or processor who permits burial of such material in North Carolina or who permits the discharge of such nuclear materials into the air or into any river, creek or stream in North Carolina if such discharge would contravene in any way the applicable health and safety standards established and enforced by the Department of Environmental Quality or the Nuclear Regulatory Commission. The most stringent of these standards shall govern.
- (7) Real and personal property that is:
 - a. Owned either by a nonprofit corporation formed under the provisions of Chapter 55A of the General Statutes or by a bona fide charitable organization, and either operated by such owning organization or leased to another such nonprofit corporation or charitable organization, and
 - b. Appropriated exclusively for public parks and drives.

The exclusion established by this subdivision does not apply to computer software and its related documentation if the computer software meets one or more of the following descriptions:

- a. It is embedded software. "Embedded software" means computer instructions, known as microcode, that reside permanently in the internal memory of a computer system or other equipment and are not intended to be removed without terminating the operation of the computer system or equipment and removing a computer chip, a circuit, or another mechanical device.
- b. It is purchased or licensed from a person who is unrelated to the taxpayer and it is capitalized on the books of the taxpayer in accordance with generally accepted accounting principles, including financial accounting standards issued by the Financial Accounting Standards Board. A person is unrelated to a taxpayer if (i) the taxpayer and the person are not subject to any common ownership, either directly or indirectly, and (ii) neither the taxpayer nor the person has any ownership interest, either directly or indirectly, in the other. The foregoing does not include development of software or any modifications to software, whether done internally by the taxpayer or externally by a third party, to meet the customer's specified needs.

This subdivision does not affect the value or taxable status of any property that is otherwise subject to taxation under this Subchapter.

The provisions of the exclusion established by this subdivision are not severable. If any provision of this subdivision or its application is held invalid, the entire subdivision is repealed.

(41) Repealed by Session Laws 2012-120, s. 1(a), effective October 1, 2012.

(42) A vehicle that is offered at retail for short-term lease or rental and is owned or leased by an entity engaged in the business of leasing or renting vehicles to the general public for short-term lease or rental. For the purposes of this subdivision, the term "short-term lease or rental" shall have the same meaning as in G.S. 105-187.1, and the term "vehicle" shall have the same meaning as in G.S. 153A-156(e) and G.S. 160A-215.1(e). A gross receipts tax as set forth by G.S. 153A-156 and G.S. 160A-215.1 is substituted for and replaces the ad valorem tax previously levied on these vehicles.

(42a) Heavy equipment on which a gross receipts tax may be imposed under G.S. 153A-156.1 and G.S. 160A-215.2.

(43) Real or tangible personal property that is subject to a capital lease pursuant to G.S. 115C-531.

(44) Free samples of drugs that are required by federal law to be dispensed only on prescription and are given to physicians and other medical practitioners to dispense free of charge in the course of their practice.

(45) Eighty percent (80%) of the appraised value of a solar energy electric system. For purposes of this subdivision, the term "solar energy electric system" means all equipment used directly and exclusively for the conversion of solar energy to electricity.

(46) (Effective for taxes imposed for taxable years beginning before July 1, 2018) Real property that is occupied by a charter school and is wholly and exclusively used for educational purposes as defined in G.S. 105-278.4(f) regardless of the ownership of the property.

§ 105-282.1. Applications for property tax exemption or exclusion; annual review of property exempted or excluded from property tax.

(a) Application. – Every owner of property claiming exemption or exclusion from property taxes under the provisions of this Subchapter has the burden of establishing that the property is entitled to it. If the property for which the exemption or exclusion is claimed is appraised by the Department of Revenue, the application shall be filed with the Department. Otherwise, the application shall be filed with the assessor of the county in which the property is situated. An application must contain a complete and accurate statement of the facts that entitle the property to the exemption or exclusion and must indicate the municipality, if any, in which the property is located. Each application filed with the Department of Revenue or an assessor shall be submitted on a form approved by the Department. Application forms shall be made available by the assessor and the Department, as appropriate.

Except as provided below, an owner claiming an exemption or exclusion from property taxes must file an application for the exemption or exclusion annually during the listing period.

- (1) No application required. – Owners of the following exempt or excluded property do not need to file an application for the exemption or exclusion to be entitled to receive it:
 - a. Property exempt from taxation under G.S. 105-278.1 or G.S. 105-278.2.
 - b. Special classes of property excluded from taxation under G.S. 105-275(15), (16), (26), (31), (32a), (33), (34), (37), (40), (42), or (44).
 - c. Property classified for taxation at a reduced valuation under G.S. 105-277(g) or G.S. 105-277.9.
- (2) Single application required. – An owner of one or more of the following properties eligible for a property tax benefit must file an application for the benefit to receive it. Once the application has been approved, the owner does not need to file an application in subsequent years unless new or additional property is acquired or improvements are added or removed, necessitating a change in the valuation of the property, or there is a change in the use of the property or the qualifications or eligibility of the taxpayer necessitating a review of the benefit.
 - a. Property exempted from taxation under G.S. 105-278.3, 105-278.4, 105-278.5, 105-278.6, 105-278.7, or 105-278.8.
 - b. Special classes of property excluded from taxation under G.S. 105-275(3), (7), (8), (12), (17), (18), (19), (20), (21), (31e), (35), (36), (38), (39), (41), or (45) or under G.S. 131A-21.
 - c. Special classes of property classified for taxation at a reduced valuation under G.S. 105-277(h), 105-277.1, 105-277.1C, 105-277.10, 105-277.13, 105-277.14, 105-277.15, 105-277.17, or 105-278.
 - d. Property owned by a nonprofit homeowners' association but where the value of the property is included in the appraisals of property owned by members of the association under G.S. 105-277.8.
 - e. Repealed by Session Laws 2008-35, s. 1.2, effective for taxes imposed for taxable years beginning on or after July 1, 2008.

(a1) Late Application. – Upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the close of the listing period may be approved by the Department of Revenue, the board of equalization and

review, the board of county commissioners, or the governing body of a municipality, as appropriate. An untimely application for exemption or exclusion approved under this subsection applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed.

(b) Approval and Appeal Process. – The Department of Revenue or the assessor to whom an application for exemption or exclusion is submitted must review the application and either approve or deny the application. Approved applications shall be filed and made available to all taxing units in which the exempted or excluded property is situated. If the Department denies an application for exemption or exclusion, it shall notify the taxpayer, who may appeal the denial to the Property Tax Commission.

If an assessor denies an application for exemption or exclusion, the assessor must notify the owner of the decision and the owner may appeal the decision to the board of equalization and review or the board of county commissioners, as appropriate, and from the county board to the Property Tax Commission. If the notice of denial covers property located within a municipality, the assessor shall send a copy of the notice and a copy of the application to the governing body of the municipality. The municipal governing body shall then advise the owner whether it will adopt the decision of the county board or require the owner to file a separate appeal with the municipal governing body. In the event the owner is required to appeal to the municipal governing body and that body renders an adverse decision, the owner may appeal to the Property Tax Commission. Nothing in this subsection shall prevent the governing body of a municipality from denying an application which has been approved by the assessor or by the county board provided the owner's rights to notice and hearing are not abridged. Applications handled separately by a municipality shall be filed in the office of the person designated by the governing body, or in the absence of such designation, in the office of the chief fiscal officer of the municipality.

(c) Discovery of Property. – When an owner of property that may be eligible for exemption or exclusion neither lists the property nor files an application for exemption or exclusion, the assessor or the Department of Revenue, as appropriate, shall proceed to discover the property. If, upon appeal, the owner demonstrates that the property meets the conditions for exemption or exclusion, the body hearing the appeal may approve the exemption or exclusion. Discovery of the property by the Department or the county shall automatically constitute a discovery by any taxing unit in which the property has a taxable situs.

(d) Roster of Exempted and Excluded Property. – The assessor shall prepare and maintain a roster of all property in the county that is granted tax relief through classification or exemption. On or before November 1 of each year, the assessor must send a report to the Department of Revenue summarizing the information contained in the roster. The report must be in the format required by the Department. The assessor must also send the Department a copy of the roster upon the request of the Department. As to affected real and personal property, the roster shall set forth:

- (1) The name of the owner of the property.
- (2) A brief description of the property.
- (3) A statement of the use to which the property is put.
- (4) A statement of the value of the property.
- (5) The total value of exempt property in the county and in each municipality therein.

(e) Annual Review of Exempted or Excluded Property. – Pursuant to G.S. 105-296(l), the assessor must annually review at least one-eighth of the parcels in the county exempted or excluded from taxation to verify that the parcels qualify for the exemption or exclusion. (1973, c. 695, s. 8; c. 1252; 1981, c. 54, ss. 2, 3; c. 86, s. 2; c. 915; 1985 (Reg. Sess., 1986), c. 982, s.

22; 1987, c. 45, s. 1; c. 295, ss. 5, 6; c. 680, ss. 1-3; c. 813, s. 13; 1989, c. 674, s. 2; c. 723, s. 2; 1991, c. 34, s. 1; 1991 (Reg. Sess., 1992), c. 975, s. 3; 1993, c. 459, s. 3; 1995, c. 41, s. 7; 1995 (Reg. Sess., 1996), c. 646, s. 16; 1997-23, s. 4; 2000-140, s. 72(b); 2001-139, s. 1; 2007-484, s. 43.7T(b); 2007-497, s. 2.4; 2008-35, s. 1.3; 2008-107, s. 28.11(g); 2008-171, ss. 3, 7(c); 2009-445, s. 23(a), (c)-(e); 2009-481, s. 3.)



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Phil Ricks, Emergency Services Director

PRESENTER: Phil Ricks, Emergency Services Director

SUBJECT: Non-emergency ambulance franchise moratorium extension.

DATE: October 5, 2020 Regular Meeting

SUPPORTING INFORMATION:

Halifax County Board of Commissioner's voted on October 18, 2011 to impose a 3 year moratorium on new non-emergency ambulance franchises in Halifax County. This was extended again on January 20, 2015 and again on October 16, 2017.

ATTACHMENTS:

Description

- ▣ Non-emergency Ambulance Franchise Moratorium Resolution
- ▣ Non-emergency Ambulance Franchise Moratorium Minutes

TOTAL COST:0

COUNTY COST:0

REQUEST: Consider extending non-emergency ambulance franchise moratorium for three more years.

A RESOLUTION
TO EXTEND THE MORATORIUM ON GRANTING
FRANCHISES TO OPERATE NON-EMERGENCY
AMBULANCE TRANSPORTATION SERVICES
IN HALIFAX COUNTY

WHEREAS, the Halifax County Board of Commissioners adopted “An Ordinance Regulating Ambulance Service and Granting of Franchises to Ambulance Operators”, on June 6, 2011 (the “Ordinance”); and

WHEREAS, three franchisees are currently authorized to provide non-emergency ambulance transportation services in Halifax County; and

WHEREAS, on October 18, 2011, the Board of Commissioners determined that it would be advantageous to temporarily suspend the granting of additional franchises for non-emergency ambulance transportation services and to collect information and otherwise monitor the delivery of non-emergency transportation services provided by the existing franchisees for a specified period of time; and

WHEREAS, by unanimous action on January 20, 2015, the Board extended the moratorium on granting franchises to October 18, 2017; and

WHEREAS, by unanimous action on October 16, 2017, the Board extended the moratorium on granting franchises to October 18, 2020;

WHEREAS, based upon the report of the County Emergency Services Director the Board finds that the quality of non-emergency ambulance transportation services now being provided by the current franchisees is sufficient and that additional non-emergency ambulance transportation services are not required and would not be beneficial to the citizens of the County at this time;

NOW, THEREFORE, the Halifax County Board of Commissioners hereby RESOLVES as follows:

1. Prior action of the Board extending the moratorium on the granting of franchises for non-emergency ambulance services initially adopted by resolution on October 18, 2011, are hereby entirely ratified.

2. The moratorium is again extended so that for the next three (3) years, the County will accept no applications for franchises to operate non-emergency ambulance transportation services within the County.

3. The County Manager, or his designee, shall continue to collect such information and data as may be determined to be helpful concerning the quality and sufficiency of non-emergency

ambulance transportation services now being provided in Halifax County by the current franchisees, and shall report his findings to the Board from time to time as he deems appropriate.

4. Unless sooner rescinded by action of the Board, this moratorium shall expire three (3) years from the date of adoption of this resolution.

Adopted this 5th day of October, 2020.

Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

ATTEST:

Andrea H. Wiggins, MMC
Clerk to the Board

After a brief discussion was held regarding the liability insurance for Atlas Transportation, Inc., Commissioner Johnson moved to adopt the ordinance granting a franchise to Atlas Transportation, Inc. to operate a non-emergency ambulance transportation service in Halifax County. Commissioner Bryant seconded the motion.

The votes were as follows:

Commissioner Manning	Yes
Commissioner Pierce	Yes
Commissioner Johnson	Yes
Commissioner Hux	No
Commissioner Smith	Yes
Commissioner Bryant	Yes

5. Non-Emergency Ambulance Services Franchise – Moratorium

Tony N. Brown, County Manager, addressed the Board stating that at the last meeting the Board requested that action be deferred on the moratorium until after the vote was taken on the Atlas Transportation, Inc. He further proposed that the Board adopt the following resolution that provided a three-year moratorium in order to have at least two years of data review. He advised that the three-year moratorium would allow sufficient time to analyze information and make a recommendation to the Board regarding franchises in the future.

He requested that the Board adopt the following resolution:

**A RESOLUTION
TO TEMPORARILY SUSPEND THE GRANTING OF FRANCHISES
TO OPERATE NON-EMERGENCY AMBULANCE TRANSPORTATION SERVICES
IN HALIFAX COUNTY**

WHEREAS, the Halifax County Board of Commissioners adopted “An Ordinance Regulating Ambulance Service and Granting of Franchises to Ambulance Operators”, on June 6, 2011 (the “Ordinance”); and

WHEREAS, the Board of Commissioners has determined that it would be advantageous to suspend the granting of additional franchises for non-emergency ambulance transportation services at this time, and that it would also be advantageous to collect information and otherwise monitor the delivery of non-emergency transportation services provided by current franchisees for a specified period of time;

NOW, THEREFORE, the Halifax County Board of Commissioners hereby **RESOLVES** as follows:

1. That for the next three (3) years, the County will accept no applications for franchises to operate non-emergency ambulance transportation services within the County.

2. The County Manager, or his designee, shall actively collect such information and data as may be determined to be helpful concerning the quality and sufficiency of non-emergency ambulance transportation services now being provided by current franchisees, and shall report his findings to the Board from time to time as he deems appropriate, but not later than ninety (90) days from the end of this suspension period.

3. Unless sooner rescinded by action of the Board of Commissioners, this suspension shall automatically expire three (3) years from the date of adoption of this resolution.

Adopted this 18th day of October, 2011.

Commissioner Manning moved to adopt the resolution to temporarily suspend the granting of franchises to operate non-emergency ambulance transportation services in Halifax County for three years. Commissioner Bryant seconded the motion, which passed unanimously by voice vote.

Commissioner Smith requested clarification regarding a portion of the resolution that states "The County Manager or his designee shall actively collect such information and data as may be determined to be helpful concerning the quality and sufficiency of non-emergency ambulance transportation services now being provided by current franchise . . .". He inquired if this statement would encompass the Board's concerns that all providers, both previous and new, have the same documentation on file or would additional instruction be given to the County Manager and/or County Attorney to verify that information.

Commissioner Manning stated that he was of the opinion that the non-emergency franchise ordinance set forth the specifications. He further stated that regarding the ordinance, the two previous non-emergency franchises were grandfathered in; however, both franchises would need to provide the same information and the updated insurance criteria.

Chairman Pierce stated that he was of the opinion that the ordinance and the resolution were two separate documents. He further stated that regarding the resolution, the County Manager would develop an instrument to monitor the services over the next three years to determine how the services were progressing and/or deteriorating. He then stated that based on that information, the Board would make future decisions regarding non-emergency franchises. Chairman Pierce advised that the ordinance's objective was to ensure that the County was large enough to sustain three transport providers.

Commissioner Johnson requested clarification regarding the monitoring process. Mr. Brown responded that part of the monitoring process would be to engage the staff from each franchise to determine what works best. He stated that other vital information could come from the hospital or those that receive the services. He advised that the process was currently in the early planning stage.

6. 2011 HCIA Legislative Goals

A. Non-Emergency Ambulance Franchise Moratorium Extension

Phil Ricks, Emergency Services Director, addressed the Board requesting approval that the non-emergency franchise moratorium be extended for an additional three-year period.

He stated that at the October 18, 2011 Regular Meeting, the Board voted to impose a three-year moratorium on new non-emergency ambulance franchises. He further stated that in a letter to the County Manager dated December 12, 2013, the Emergency Services Advisory Board recommended an additional three-year moratorium.

Mr. Ricks requested the Board approve extending the moratorium on new non-emergency ambulance franchises for an additional three-year period.

Commissioner Manning inquired why it took so long to present this matter to the Board since it was approved by the Emergency Services Advisory Board over a year ago. Mr. Ricks replied that the moratorium expired October 2014 and after learning that the extension was not automatic, he checked with the Clerk to the Board and it was determined that this matter needed the Board's approval.

Commissioner Manning moved that the non-emergency franchise moratorium be extended for an additional three-year period. Commissioner Hux seconded the motion, which passed unanimously by voice vote.

B. Halifax Community Mobile Integrated Healthcare Program

Phil Ricks, Emergency Services Director, addressed the Board requesting authorization to submit the North Carolina Office of Emergency Management Services/Department of Health and Human Services grant application and the receipt of funds, if awarded.

He stated that grant funds would be used to support a community mobile integrated healthcare program which included the following key concepts: improve utilization of healthcare resources for underserved patients using current scope of practice of Emergency Management Services (EMS), decrease workload and increase efficiency of managing patients in a primary care setting by utilizing EMS personnel through non-traditional methods, coordinate and integrate care with medical providers including public health, physician offices, hospitals, home health and long-term care facilities. He further stated that a community paramedic program would include innovative ideas and designs which promote how to deliver services, retrain and re-deploy the EMS workforce and integrate EMS as part of the overall delivery model of services to focus on the patient's needs. He advised that community paramedic programs in North and South Carolina included New Hanover, Wake, McDowell, Robeson, and Rockingham counties.

Mr. Ricks stated that EMS recognized the need for pre-hospital case management due to the following: high utilizers, uninsured patients without primary care home who access emergency room services for every illness, patients continuously readmitted due to critical disease processes and the importance of preventative medicine. He further stated that during

advised how important it was to increase the County's salaries as the current starting salary for a detention officer was \$27,632 and a deputy \$29,038, which was the lowest of agencies within the County and lower than agencies in the surrounding counties. He further advised that the Sheriff's Budget was supplemented utilizing federal asset forfeiture funds earned from major cases to purchase needed equipment and was awarded grants to replace outdated laptops, tasers, body cameras, and bulletproof vests for all 32 patrol deputies. He explained that the Sheriff's Office partnered with Permitium to create a more simplified, efficient, and convenient system for citizens to receive permits.

He stated that community policing included the Church Watch Program, E-Sheriff Email Program, County substations, Tomahawk Meadows, Littleton Volunteer Fire Department, Dogwood Park Apartments and Victory Baptist Church. He further stated that community policing also included the expansion of business and residential security checks, Neighborhood Watch Programs, the enhancement of the Sex Offender Program to assign offenders to deputies and to expand narcotics operations through the City-County Drug Task Force. He advised that the Sheriff's Office continued efforts to benefit children such as the annual toy drive, coat drive, North Carolina Safe Kids Campaign, Halifax County Gang Task Force, Bike Rodeo, Checking Station for Child Safety Seats and the 2017 Sheriff's Summer Camp. He further advised that Sheriff's Office established a food pantry to assist families in need.

After a brief discussion was held regarding salaries, Commissioner Manning moved to accept the Annual Sheriff's Report. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

C. Non-emergency Ambulance Franchise Moratorium

Phil Ricks, Emergency Services Director, addressed the Board requesting that the non-emergency franchise moratorium be extended for an additional three-year period.

He stated that during the October 18, 2011 Regular Meeting, the Board voted to impose a three-year moratorium on new non-emergency ambulance franchises. He further stated that the moratorium was extended again during the January 20, 2015 Regular Meeting. He advised that during the October 12, 2017 EMS Advisory Board Meeting it was recommended that the moratorium on non-emergency ambulance franchises be extended for an additional three-year period.

Mr. Ricks requested that the Board approve extending the moratorium on non-emergency ambulance franchises for an additional three-year period.

Commissioner Brewer moved to approve that the non-emergency ambulance franchise moratorium be extended for an additional three-year period. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

5. Other Business

A. Roanoke Rapids Graded School District Disposition of Property



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: M. Glynn Rollins, Jr., County Attorney

PRESENTER: M. Glynn Rollins, Jr., County Attorney

SUBJECT: Relocation of the General Junius Daniel Memorial

DATE: October 5, 2020 Regular Meeting

SUPPORTING INFORMATION:

A memorial tablet mounted on a boulder in honor of Confederate General Junius Daniel, a Halifax native, was erected on the front lawn of the Historic Courthouse by the Halifax Chapter, United Daughters of the Confederacy, on November 15, 1929. Attached is a resolution detailing some of the circumstances surrounding the memorial and directing its relocation to an undisclosed place until a private entity willing to take ownership of the memorial can be found.

ATTACHMENTS:

Description

▢ Proposed Resolution

TOTAL COST:not determined

COUNTY COST:not determined

REQUEST: Consider adoption of the attached resolution.

A RESOLUTION TO RELOCATE THE
GENERAL JUNIUS DANIEL MEMORIAL
TO AN UNDISCLOSED LOCATION

WHEREAS, on November 15, 1929, the Halifax Chapter, United Daughters of the Confederacy (UDC) unveiled and dedicated a memorial tablet to honor Confederate General Junius Daniel, a native of the Town of Halifax, in the form of a boulder with a bronze plate (the Daniel Memorial); and

WHEREAS, according to the official program of the dedication, the Daniel Memorial was “presented” by Miss Mary Long, Halifax Chapter, UDC, and “accepted” by Mr. A. R. Newsome, Secretary, State Historical Commission; and

WHEREAS, prior to the dedication, on June 3, 1929, the Halifax County Board of Commissioners granted permission for the Daniel Memorial to be “permanently erected and maintained” by the Halifax Chapter, UDC, upon the Court House Square; and

WHEREAS, after the dedication, on December 12, 1929, the county board of commissioners authorized a payment of \$37.90 to the Halifax Chapter, UDC, to assist with the cost of the boulder upon which the bronze plate was attached, the total cost of the boulder being \$293.23 according to the minutes of the Halifax Chapter, UDC; and

WHEREAS, from an examination of the minutes of the Halifax Chapter, UDC, it appears that certain members of the chapter prepared the proposed text to be engraved on the bronze tablet, but there is no indication that the Halifax Chapter, UDC, paid for the casting of the tablet – indeed, there is some indication from the minutes that the chapter requested assistance from the State Historical for the casting of the tablet; and

WHEREAS, the Halifax Chapter, United Daughters of the Confederacy, is defunct; and

WHEREAS, neither the North Carolina Division, United Daughters of the Confederacy, nor the State Historical Commission, claim any ownership interest in the Daniel Memorial; and

WHEREAS, Halifax County has maintained the grounds surrounding the Daniel Memorial since its placement on the Court House Square, and has moved the memorial within the confines of the Court House Square on at least one occasion (in the 1980’s) if not more, thereby exercising exclusive dominion and control over the memorial; and

WHEREAS, due to recent events around the state and nation, the presence of confederate memorials on government property have come under great criticism and scrutiny; and

WHEREAS, county staff have noted, with concern, an unusual increase in interest and activity around the Daniel Memorial; and

WHEREAS, others in the community have observed aggressive behavior in the vicinity of the Daniel Memorial, including the grounds of the State Historic Site; and

WHEREAS, the county commissioners are determined to protect public safety and to protect public property, including the Daniel Memorial, from damage due to overzealous protests;

NOW, THEREFORE, BE IT RESOLVED:

1. That the Halifax County Board of Commissioners finds that appropriate measures are needed to preserve the Daniel Memorial, and finds further that the current location of the memorial poses a threat to public safety and public property.

2. That pursuant to G.S. 100-2.1(b)(1) and (c)(3), the Daniel Memorial shall be relocated to an undisclosed location to be determined by the County Manager, for the immediate future.

3. That the County Manager or his designee, make a concerted effort to find a private organization that is willing to take ownership of the Daniel Memorial and permanently relocate it to an appropriate place and thereafter assume responsibility for its care and maintenance.

4. That the County Manager make a report to the Board of Commissioners concerning permanent relocation efforts no later than 90 days from the date of this resolution.

This the 5th day of October, 2020.

Vernon J. Bryant, Chair
Halifax County Board of Commissioners

Attest:

Andrea H. Wiggins, Clerk to the Board



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Andrea H. Wiggins, MMC, NCCCC, Clerk to the Board/Assistant to the County Manager

PRESENTER: County Commissioners

SUBJECT: Board Appointments

DATE: October 5, 2020 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find the Board Appointments.

ATTACHMENTS:

Description

- ▢ Board Appointments Requiring Action
- ▢ Board Vacancies Without Recommendations
- ▢ November 2020 Board Appointments

TOTAL COST:

COUNTY COST:

REQUEST: Approve the Board Appointments that require action.

BOARD APPOINTMENTS

- A. Central Communications Advisory Board
- B. Human Relations Commission
- C. Board Vacancies Without Recommendations
- D. November 2020 Board Appointments

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: CENTRAL COMMUNICATIONS ADVISORY BOARD

According to our records, the Central Communications Advisory Board has one member that is appointed by the Board of Commissioners with a term that will expire on October 31, 2020:

Neil Aycock

The following action is requested, if the Board so chooses:

- Receive nominations to reappoint Neil Aycock

Central Communications Advisory Board

14	Tony <i>Halifax</i>	Brown	Ex-Officio <i>Black Male</i>	through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
2	Christopher <i>Weldon</i>	Davis	Police Chief <i>White Male</i>	through Term Number:	Appointed by: Weldon Town Council Eligible for reappointment? Yes
3	Tyree <i>Enfield</i>	Davis	Police Chief <i>Black Male</i>	through Term Number:	Appointed by: Enfield Town Commissioners Eligible for reappointment? Yes
16	Henry <i>Halifax</i>	Hedgepeth	Ex-Officio <i>White Male</i>	through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
4	John <i>Scotland Neck</i>	Hopkins	Ex-Officio <i>White Male</i>	through Term Number:	Appointed by: Hobgood Town Council Eligible for reappointment? Yes
9	Bobby <i>Roanoke Rapids</i>	Martin, Jr.	Chief of Police <i>White Male</i>	through Term Number:	Appointed by: Roanoke Rapids City Council Eligible for reappointment? Yes
1	Jason <i>Roanoke Rapids</i>	Patrick	Fire Chief <i>White Male</i>	through Term Number:	Appointed by: Roanoke Rapids City Council Eligible for reappointment? Yes
15	Phil <i>Halifax</i>	Ricks	Ex-Officio <i>White Male</i>	through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
8	John <i>Scotland Neck</i>	Tippett	Member <i>White Male</i>	through Term Number:	Appointed by: Scotland Neck Town Council Eligible for reappointment? Yes
11	Phillip <i>Littleton</i>	Trivette	Chief of Police <i>White Male</i>	through Term Number:	Appointed by: Littleton Town Council Eligible for reappointment? Yes
13	John <i>Halifax</i>	White	Ex-Officio <i>White Male</i>	through Term Number:	Appointed by: Halifax Town Council Eligible for reappointment? Yes
5	Neil <i>Halifax</i>	Aycock	Sheriff's Department <i>White Male</i>	11/1/2017 through 10/31/2020 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
7	Tanya <i>Halifax</i>	Byrd-Robinson	At-Large Member <i>Black Female</i>	11/1/2018 through 10/31/2021 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
10	Adam <i>Scotland Neck</i>	Greene	EMS Member <i>White Male</i>	11/1/2018 through 10/31/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
6	James Michael <i>Littleton</i>	Hale	Volunteer Fire Department Memb <i>White Male</i>	11/1/2019 through 10/31/2022 Term Number: 7	Appointed by: Halifax County Commissioners Eligible for reappointment? No
12	Richard <i>Littleton</i>	Pulley	At-Large Member <i>White Male</i>	11/1/2019 through 10/31/2022 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: HUMAN RELATIONS COMMISSION

According to our records, the Halifax County Human Relations Commission has four members that are appointed by the Board of Commissioners with terms that expired on October 31, 2019. Please see the attached October 7, 2019 Regular Meeting which states that it was the consensus of the Board to defer action on the Human Relations Commission until a recommendation was received from the County Manager. During that time no response was received from Sheldon Deaton or Susie Hodges. Sandra Bryant responded that she would like to be removed from the Commission. Commissioner Manning responded by email that he was willing to serve another term.

Sandra Bryant, Sheldon Deaton, Susie Hodges, and J. Rives Manning, Jr.

Also, according to our records, the Halifax County Human Relations Commission has two members that are appointed by the Board of Commissioners with terms that will expire on October 31, 2020:

Terry Buffaloe and Michael Felt

If the Board decides not to dissolve the Human Relations Commission, the following action is requested, if the Board so chooses:

- Receive nominations to waive the term limit and reappoint J. Rives Manning, Jr.
- Receive nominations to reappoint Terry Buffaloe
- Receive nominations to appoint replacements for Sandra Bryant, Sheldon Deaton, Susie Hodges, and Michael Felt

Please Note: George Branch, Jr. and Doris Richardson positions are vacant. Robert Bigham's term will expire in 2021.

Halifax County Human Relations Commission

1	George Branch, Jr. (Vacant) <i>Roanoke Rapids</i>	Member <i>Black Male</i>	11/1/2010 through 10/31/2013 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
9	Doris Richardson (vacant) <i>Hollister</i>	Member <i>Indian Female</i>	11/1/2012 through 10/31/2015 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
5	Sandra Bryant <i>Roanoke Rapids</i>	Member <i>Black Female</i>	11/1/2016 through 10/31/2019 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
2	Sheldon Deaton <i>Roanoke Rapids</i>	Member <i>White Male</i>	11/1/2016 through 10/31/2019 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Susie Hodges <i>Littleton</i>	Member <i>Black Female</i>	11/1/2016 through 10/31/2019 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
4	J. Rives Manning, Jr. <i>Roanoke Rapids</i>	Member <i>White Male</i>	11/1/2016 through 10/31/2019 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
8	Terry Buffaloe <i>Roanoke Rapids</i>	Member <i>Black Male</i>	11/1/2017 through 10/31/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Michael Felt <i>Roanoke Rapids</i>	Member <i>White Male</i>	11/1/2017 through 10/31/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	Robert Bigham <i>Tillery</i>	Member <i>White Male</i>	11/1/2018 through 10/31/2021 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>

policies and procedures for the impoundment of livestock running at-large pursuant to Article 3, Chapter 68 of the North Carolina General Statutes, which is attached to these minutes as Attachment D.

Commissioner Manning moved to adopt a resolution authorizing the County Manager to develop policies and procedures for the impoundment of livestock running at-large pursuant to Article 3, Chapter 68 of the North Carolina General Statutes. Commissioner Qualls seconded the motion, which passed unanimously by voice vote.

5. Board Appointments

Central Communications Advisory Board

Commissioner Manning moved to waive the term limit and reappoint James Michael Hale to serve on the Central Communications Advisory Board, term expiring October 31, 2022. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

Commissioner Manning moved to reappoint Richard Pulley to serve on the Central Communications Advisory Board, term expiring October 31, 2022. Commissioner Smith seconded the motion, which passed unanimously by voice vote.

Halifax-Northampton Regional Airport Authority

Commissioner Qualls moved to appoint Ralph R. Johnson, Jr. to fill the unexpired term of Edward Lee Clements on the Halifax-Northampton Regional Airport Authority, term expiring January 31, 2022. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

Human Relations Commission

It was the consensus of the Board to defer action on the Human Relations Commission until a recommendation was received from the County Manager.

Juvenile Crime Prevention Council

Commissioner Qualls moved to appoint Bobby Martin, Jr., to fill the unexpired term of Chuck Hasty on the Juvenile Crime Prevention Council, term expiring January 31, 2021. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

6. Economic Development Report

Cathy A. Scott, Economic Development Director, addressed the Board and provided a brief PowerPoint presentation regarding the monthly Halifax County Economic Development Commission Activity Report.

7. County Manager's Report

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: BOARD VACANCIES WITHOUT RECOMMENDATIONS

For Information Only – No Action Required

No action is necessary at this time unless a member of the Board has a recommendation for an appointment.

According to our records, the **Adult Care Home Advisory Committee** has two positions that are appointed by the Board of Commissioners that are vacant:

Fred Brown and Alberta Greene

According to our records, the **Community Child Protection Team** has two positions that are appointed by the Board of Commissioners that are vacant:

Susan Horrell and Lakeshia Jones

According to our records, the **Economic Development Board** has one position that is appointed by the Board of Commissioners that is vacant:

Samuel Robinson, Jr.

According to our records, the **Five County Community Operations Center Oversight Board** has one position that is appointed by the Board of Commissioners that is vacant:

Dean Smith

According to our records, the **Halifax County Board of Adjustment** has one position that is appointed by the Board of Commissioners that is vacant:

Thomas Myrick, Jr.

Continued

According to our records, the **Halifax County Council on Aging** has five positions that are appointed by the Board of Commissioners that are vacant:

Jennifer Cooper, Belinda Belfield, Gladys Walden, Brenda Ausby, and James Walden

According to our records, the **Halifax County Human Relations Commission** has two positions that are appointed by the Board of Commissioners that are vacant:

George Branch, Jr. and Doris Richardson

According to our records, the **Halifax County Joseph Montfort Amphitheater Advisory Board** has two positions that are appointed by the Board of Commissioners that are vacant:

Christopher Mayo and Curtis Strickland

According to our records, the **Halifax-Northampton Regional Airport Authority** has four positions that are appointed by the Board of Commissioners that are vacant:

Alternates

According to our records, the **Health Board** has one position that is appointed by the Board of Commissioners that is vacant:

Delisha Moore

According to our records, the **Industrial Facilities and Pollution Control Financing Authority** has one position that is appointed by the Board of Commissioners that is vacant:

Rick Gilstrap

According to our records, the **Juvenile Crime Prevention Council** has nine positions that are appointed by the Board of Commissioners that are vacant:

Diane Pridgen, Fred Draper, Ronna Graham, Linda Vaughan, Janyah Alston, Niasia Anthony,
Bettina Flood, Levi Scott, and Clarette Glenn

According to our records, the **Nursing Home Community Advisory Committee** has three positions that are appointed by the Board of Commissioners that are vacant:

Delores McGriff, Nannie Lynch, and Hattie Squire

Continued

According to our records, the **Roanoke Rapids Board of Adjustment** has one position that is appointed by the Board of Commissioners that is vacant:

Tillman Long

According to our records, the **Roanoke Rapids Planning Board** has two positions that are appointed by the Board of Commissioners that are vacant:

Tillman Long and Robert Moore, Jr.

According to our records, the **Solid Waste Advisory Board** has two positions that are appointed by the Board of Commissioners that are vacant:

Bill Dickens and John Lovett

According to our records, the **Tourism Authority** has one position that is appointed by the Board of Commissioners that is vacant:

Kathy White

According to our records, the **Weldon Planning Board** has one position that is appointed by the Board of Commissioners that is vacant:

Edna Weeks

Adult Care Home Advisory Committee

3	Fred <i>Roanoke Rapids</i>	Brown (Vacant)	Member <i>Black Male</i>	7/1/2016 through 6/30/2019 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
5	Prudence <i>Littleton</i>	Boseman	Member <i>White Female</i>	7/1/2018 through 6/30/2021 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	Ozie <i>Weldon</i>	Ruffin	Member <i>Black Female</i>	7/1/2018 through 6/30/2021 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
2	Alberta <i>Weldon</i>	Greene (Vacant)	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 <i>Term Number: 7</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
1	Hattie <i>Scotland Neck</i>	Staton	Member <i>Black Female</i>	7/1/2020 through 6/30/2023 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Community Child Protection Team (CCPT)

5	Susan <i>Halifax</i>	Horrell (Vacant)	Member <i>White Female</i>	4/1/2015 through 3/31/2018 <i>Term Number: 5</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
8	Lakeshia <i>Roanoke Rapids</i>	Jones (Vacant)	Parent of Deceased Child <i>Female</i>	9/8/2015 through 3/31/2018 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	Magda <i>Roanoke Rapids</i>	Baligh	Member <i>White Female</i>	4/1/2018 through 3/31/2021 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
1	Florine <i>Roanoke Rapids</i>	Bell	Citizen <i>Black Female</i>	4/1/2018 through 3/31/2021 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Kevin <i>Roanoke Rapids</i>	Kupietz	Firefighter <i>White Male</i>	4/1/2018 through 3/31/2021 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	Bobby <i>Roanoke Rapids</i>	Martin	Law Enforcement <i>White Male</i>	4/1/2018 through 3/31/2021 <i>Term Number: 5</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Shannon <i>Littleton</i>	McAllister	Member <i>White Female</i>	4/1/2018 through 3/31/2021 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Michael <i>Halifax</i>	Pittman	Member <i>Black Male</i>	4/1/2018 through 3/31/2021 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Economic Development Board

9	Samuel Littleton	Robinson Jr (Vacant)	At-Large Member <i>Black Male</i>	7/1/2017 through 6/30/2020 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
10	Hugh Bazemore <i>Roanoke Rapids</i>		At-Large Member <i>White Male</i>	7/1/2018 through 6/30/2021 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
5	Johnny Draper, Jr. <i>Weldon</i>		Weldon <i>White Male</i>	7/1/2018 through 6/30/2021 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
6	Daniel Fouts, Jr. <i>Roanoke Rapids</i>		Roanoke Rapids <i>White Male</i>	7/1/2018 through 6/30/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
4	J. Rives Manning, Jr. <i>Roanoke Rapids</i>		County Commissioner <i>White Male</i>	7/1/2018 through 6/30/2021 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
11	Robert Sykes <i>Hobgood</i>		Hobgood <i>White Male</i>	7/1/2018 through 6/30/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
8	Danny Hinnant <i>Halifax</i>		Halifax <i>White Male</i>	7/1/2019 through 6/30/2022 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
1	Kris Neal, Jr. <i>Littleton</i>		Littleton <i>White Male</i>	7/8/2019 through 6/30/2022 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
7	Portia Shields <i>Scotland Neck</i>		Scotland Neck <i>Black Female</i>	7/1/2019 through 6/30/2022 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	Ronnie Locke <i>Enfield</i>		Enfield <i>White Male</i>	7/1/2020 through 6/30/2023 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
2	Benjamin Sledge <i>Roanoke Rapids</i>		At-Large Member <i>Black Male</i>	7/1/2020 through 6/30/2023 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No

Five County Community Oper. Center Oversight Board

1	Dean Smith (vacant) <i>Roanoke Rapids</i>	Consumer/Family Member of Co <i>White Male</i>	7/1/2012 through 6/30/2015 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Marcelle Smith <i>Scotland Neck</i>	County Commissioner <i>Black Male</i>	7/1/2015 through 6/30/2018 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Regina Dickens <i>Littleton</i>	Community Stakeholder/Citizen <i>White Female</i>	7/1/2016 through 6/30/2019 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Halifax County Board of Adjustment

2	Thomas <i>Littleton</i>	Myrick, Jr. (Vacant)	Alternate <i>White Male</i>	6/2/2014 through 2/28/2017 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
5	Jeffrey <i>Roanoke Rapids</i>	Faison	Alternate <i>White Male</i>	3/1/2017 through 2/20/2020 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	Lee <i>Roanoke Rapids</i>	Bone	Member <i>White Male</i>	3/1/2017 through 2/28/2020 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
4	Jason <i>Littleton</i>	Myrick	Member <i>White Male</i>	2/4/2019 through 2/28/2020 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	James <i>Enfield</i>	Whitaker	Member <i>Black Male</i>	2/5/2018 through 2/28/2020 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
7	James <i>Roanoke Rapids</i>	Burroughs, Jr.	Member <i>Black Male</i>	3/1/2018 through 2/28/2021 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
8	Levi <i>Enfield</i>	Scott	Alternate <i>Black Male</i>	3/1/2018 through 2/28/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
6	John <i>Scotland Neck</i>	Smith	Member <i>Black Male</i>	7/1/2017 through 6/30/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes

Halifax County Council on Aging

12	Carolyn <i>Littleton</i>	Johnson	County Commissioner <i>Black Female</i>	through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
10	Jennifer <i>Enfield</i>	Cooper (Vacant)	Member <i>Other Female</i>	7/1/2016 through 6/30/2019 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
11	Greg <i>Roanoke Rapids</i>	Browning	Member <i>Black Male</i>	7/1/2018 through 6/30/2021 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
13	Undine <i>Roanoke Rapids</i>	Garner	Member <i>White Female</i>	7/1/2018 through 6/30/2021 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
14	Marion <i>Littleton</i>	Lewis	Member <i>Black Female</i>	7/1/2018 through 6/30/2021 Term Number: 7	Appointed by: Halifax County Commissioners Eligible for reappointment? No
3	Ernestine <i>Scotland Neck</i>	Ware	Member <i>Black Female</i>	7/1/2018 through 6/30/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
15	Belinda <i>Halifax</i>	Belfield (Vacant)	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
4	Katherine <i>Halifax</i>	Lee	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 Term Number: 9	Appointed by: Halifax County Commissioners Eligible for reappointment? No
7	Tillman <i>Roanoke Rapids</i>	Long	Member <i>White Male</i>	7/1/2019 through 6/30/2022 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	William <i>Roanoke Rapids</i>	Mueller	Member <i>White Male</i>	7/1/2019 through 6/30/2022 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
8	Sandra <i>Roanoke Rapids</i>	Rosser	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
6	Gladys <i>Halifax</i>	Walden (Vacant)	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
5	Brenda <i>Roanoke Rapids</i>	Ausby (Vacant)	Member <i>Black Female</i>	7/1/2020 through 6/30/2023 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
2	Helen <i>Roanoke Rapids</i>	Bush	Member <i>White Female</i>	7/1/2020 through 6/30/2023 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
16	James <i>Halifax</i>	Walden (Vacant)	Member <i>Black Male</i>	7/1/2020 through 6/30/2023 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
9	Gail <i>Roanoke Rapids</i>	Walker	Member <i>White Female</i>	7/1/2020 through 6/30/2023 Term Number: 9	Appointed by: Halifax County Commissioners Eligible for reappointment? No

Halifax County Human Relations Commission

1	George Branch, Jr. (Vacant) <i>Roanoke Rapids</i>	Member <i>Black Male</i>	11/1/2010 through 10/31/2013 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
9	Doris Richardson (vacant) <i>Hollister</i>	Member <i>Indian Female</i>	11/1/2012 through 10/31/2015 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
6	Robert Bigham <i>Tillery</i>	Member <i>White Male</i>	11/1/2015 through 10/31/2018 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
5	Sandra Bryant <i>Roanoke Rapids</i>	Member <i>Black Female</i>	11/1/2016 through 10/31/2019 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
2	Sheldon Deaton <i>Roanoke Rapids</i>	Member <i>White Male</i>	11/1/2016 through 10/31/2019 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Susie Hodges <i>Littleton</i>	Member <i>Black Female</i>	11/1/2016 through 10/31/2019 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
4	J. Rives Manning <i>Roanoke Rapids</i>	Member <i>White Male</i>	11/1/2016 through 10/31/2019 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
8	Terry Buffaloe <i>Roanoke Rapids</i>	Member <i>Black Male</i>	11/1/2017 through 10/31/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Michael Felt <i>Roanoke Rapids</i>	Member <i>White Male</i>	11/1/2017 through 10/31/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Amphitheater Advisory Board

9	Christopher Mayo (Vacant) <i>Halifax</i>	Member <i>White Male</i>	8/1/2016 through 3/31/2018 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
10	Curtis Strickland (vacant) <i>Roanoke Rapids</i>	Member <i>White Male</i>	4/1/2017 through 3/31/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Frances King <i>Halifax</i>	Member <i>White Female</i>	4/1/2018 through 3/31/2021 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	J. Rives Manning, Jr. <i>Roanoke Rapids</i>	Member <i>White Male</i>	4/1/2018 through 3/31/2021 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
11	W. Turner Stephenson III <i>Roanoke Rapids</i>	Member <i>White Male</i>	4/1/2018 through 3/31/2021 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	George Daniel <i>Scotland Neck</i>	Member <i>White Male</i>	4/1/2019 through 3/31/2022 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
5	Lori Medlin <i>Roanoke Rapids</i>	Member <i>White Female</i>	4/1/2019 through 3/31/2022 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Richard Woodruff <i>Roanoke Rapids</i>	Member <i>White Male</i>	4/1/2019 through 3/31/2022 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
8	William Cox <i>Roanoke Rapids</i>	Member <i>White Male</i>	4/1/2020 through 3/31/2023 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
2	Jeff Dickens <i>Littleton</i>	Member <i>White Male</i>	4/1/2020 through 3/31/2023 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
1	Judy Evans-Barbee <i>Roanoke Rapids</i>	Member <i>White Female</i>	4/1/2020 through 3/31/2023 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>

Airport Authority

15	Vacant		Alternate Member		through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
14	Vacant		Alternate Member		through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
13	Vacant		Alternate Member		through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
12	Vacant		Alternate Member		through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
2	Mary Halifax	Duncan	Ex-Officio White Female		through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	Christina Halifax	Wells	Ex-Officio White Female		through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
4	Nicole Rich Square	Boone	Black Female	3/18/2019	through 1/31/2020 Term Number: 0	Appointed by: Northampton County Commissioners Eligible for reappointment? Yes
9	Joyce Margarettsville	Buffaloe	Member Black Female	3/18/2019	through 1/31/2021 Term Number: 0	Appointed by: Northampton County Commissioners Eligible for reappointment? Yes
8	Calvin Roanoke Rapids	Potter	Secretary White Male	2/1/2018	through 1/31/2021 Term Number: 9	Appointed by: Roanoke Rapids City Council Eligible for reappointment? No
11	Vernon J. Roanoke Rapids	Bryant	Member Black Male	2/1/2019	through 1/31/2022 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
7	Ralph Roanoke Rapids	Johnson, Jr.	Member White Male	10/7/2019	through 1/31/2022 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
6	Julia Weldon	Meacham	Member White Female	2/1/2019	through 1/31/2022 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
1	Chris Roanoke Rapids	Canady	Member White Male	2/1/2020	through 1/31/2023 Term Number: 2	Appointed by: Roanoke Rapids City Council Eligible for reappointment? Yes
10	Robert Roanoke Rapids	Clark	Member Black Male	2/1/2020	through 1/31/2023 Term Number: 5	Appointed by: Halifax County Commissioners Eligible for reappointment? No
5	Jim Littleton	Cooper	Member White Male	2/1/2020	through 1/31/2023 Term Number: 1	Appointed by: Halifax-Northampton Airport Authority Eligible for reappointment? Yes

Health Board

7	Delisha Moore (vacant) <i>Roanoke Rapids</i>	Optometrist <i>White Female</i>	1/1/2017 through 12/31/2019 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
11	Justin Blackmon <i>Roanoke Rapids</i>	Engineer Position <i>White Male</i>	1/1/2019 through 12/31/2021 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
1	Donald Crowder <i>Roanoke Rapids</i>	At-Large Member <i>White Male</i>	1/1/2019 through 12/31/2021 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Eloise P. Hardee <i>Roanoke Rapids</i>	Registered Nurse <i>White Female</i>	1/1/2019 through 12/31/2021 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
10	Belinda Hill <i>Roanoke Rapids</i>	At-Large Member <i>Black Female</i>	1/1/2019 through 12/31/2021 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
9	Kimberly Mack <i>Littleton</i>	At-Large Member <i>Black Female</i>	1/1/2019 through 12/31/2021 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Eric Nicholson <i>Roanoke Rapids</i>	Dentist <i>White Male</i>	1/1/2019 through 12/31/2021 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
8	Carol Anne Rupe <i>Roanoke Rapids</i>	Physician <i>White Female</i>	1/1/2019 through 12/31/2021 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	Melissa Woodruff <i>Weldon</i>	Pharmacist <i>White Female</i>	1/1/2019 through 12/31/2021 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	Carolyn Johnson <i>Littleton</i>	County Commissioner <i>Black Female</i>	1/1/2020 through 12/31/2022 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
5	Louis V. Mann, III <i>Roanoke Rapids</i>	Veterinarian <i>White Male</i>	1/1/2020 through 12/31/2022 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Industrial Facilities & Pollution Control

5	Kenny Deloatch <i>Roanoke Rapids</i>	Member <i>White Male</i>	2/1/2013 through 1/31/2019 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	Carl Ferebee <i>Roanoke Rapids</i>	Member <i>Black Male</i>	3/11/2013 through 1/31/2019 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	G. Wayne Long <i>Roanoke Rapids</i>	Member <i>White Male</i>	2/1/2013 through 1/31/2019 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
1	Rick Gilstrap (Vacant) <i>Roanoke Rapids</i>	Member <i>White Male</i>	2/1/2015 through 1/31/2021 <i>Term Number: 5</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Clay Shields <i>Scotland Neck</i>	Member <i>White Male</i>	2/1/2015 through 1/31/2021 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Michael Knudson <i>Roanoke Rapids</i>	Member <i>White Male</i>	2/1/2017 through 1/31/2023 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	Marvin Newsom, III <i>Littleton</i>	Member <i>White Male</i>	2/1/2017 through 1/31/2023 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Juvenile Crime Prevention Council

9	Diane Pridgen (Vacant) <i>Scotland Neck</i>	Substance Abuse Professional <i>White Female</i>	2/1/2010 through 1/31/2012 <i>Term Number: 2</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
7	Fred Draper (Vacant) <i>Roanoke Rapids</i>	Non-Profit or United Way Repres <i>White Male</i>	2/1/2011 through 1/31/2013 <i>Term Number: 2</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
25	Ronna Graham (Vacant) <i>Halifax</i>	At-Large Member <i>White Female</i>	2/1/2013 through 1/31/2015 <i>Term Number: 1</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
16	Linda Vaughan (Vacant) <i>Roanoke Rapids</i>	At-Large Member <i>White Female</i>	5/6/2013 through 1/31/2015 <i>Term Number: 0</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
10	Janyah Alston (Vacant) <i>Scotland Neck</i>	Representative under 18 years of <i>Black Female</i>	3/10/2014 through 1/31/2016 <i>Term Number: 0</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
5	Niasia Anthony (Vacant) <i>Scotland Neck</i>	Representative under 18 years of <i>Black Female</i>	2/1/2014 through 1/31/2016 <i>Term Number: 1</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
1	Bettina Flood (Vacant) <i>Halifax</i>	Juvenile Defense Attorney <i>Black Female</i>	2/1/2014 through 1/31/2016 <i>Term Number: 1</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
26	Levi Scott (Vacant) <i>Enfield</i>	Business Community Member <i>Black Male</i>	8/3/2015 through 1/31/2016 <i>Term Number: 0</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
12	Clarette Glenn (Vacant) <i>Henderson</i>	Mental Health Representative <i>Black Female</i>	2/1/2017 through 1/31/2019 <i>Term Number: 1</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
14	Valerie Asbell <i>Halifax</i>	District Attorney <i>White Female</i>	2/1/2019 through 1/31/2021 <i>Term Number: 3</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
20	Brenda Branch <i>Roanoke Rapids</i>	District Court Judge <i>Black Female</i>	2/1/2019 through 1/31/2021 <i>Term Number: 6</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
13	Tony N. Brown <i>Halifax</i>	County Manager <i>Black Male</i>	2/1/2019 through 1/31/2021 <i>Term Number: 6</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
23	Terry Buffaloe <i>Roanoke Rapids</i>	At-Large Member <i>Black Male</i>	2/1/2019 through 1/31/2021 <i>Term Number: 3</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
24	Eric Cunningham <i>Halifax</i>	School Superintendent Designee <i>Black Male</i>	2/1/2019 through 1/31/2021 <i>Term Number: 2</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
11	Robin Johnson <i>Halifax</i>	Social Services representative <i>White Female</i>	2/1/2019 through 1/31/2021 <i>Term Number: 3</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
2	Teresa King <i>Enfield</i>	At-Large Member <i>Black Female</i>	2/1/2019 through 1/31/2021 <i>Term Number: 1</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>

21	Sonynia <i>Halifax</i>	Leonard	Chief Court Counselor <i>Black Female</i>	2/1/2019 through 1/31/2021 <i>Term Number: 2</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
17	Bobby <i>Roanoke Rapids</i>	Martin, Jr.	Police Chief <i>Black Male</i>	10/7/2019 through 1/31/2021 <i>Term Number: 0</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
15	Angela <i>Roanoke Rapids</i>	Moody	Public Health Representative <i>White Female</i>	2/1/2019 through 1/31/2021 <i>Term Number: 1</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
22	Barbara <i>Weldon</i>	Plum	At-Large Member <i>Black Female</i>	2/1/2019 through 1/31/2021 <i>Term Number: 3</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
19	Marcelle <i>Scotland Neck</i>	Smith	County Commissioner <i>Black Male</i>	2/1/2019 through 1/31/2021 <i>Term Number: 6</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
18	Stephanie <i>Roanoke Rapids</i>	Smith	At-Large Member <i>Black Female</i>	4/6/2020 through 1/31/2021 <i>Term Number: 0</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
3	Ellen <i>Roanoke Rapids</i>	Burnette	At-Large Member <i>White Female</i>	2/1/2020 through 1/31/2022 <i>Term Number: 7</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
6	Anzell <i>Halifax</i>	Harris	Halifax Sheriff Office <i>Black Male</i>	2/1/2020 through 1/31/2022 <i>Term Number: 3</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
8	Joe <i>Halifax</i>	Long	Parks & Recreation Representati <i>White Male</i>	2/1/2020 through 1/31/2022 <i>Term Number: 12</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
4	Joseph <i>Weldon</i>	Sandoval	Faith Community Representative <i>White Male</i>	2/1/2020 through 1/31/2022 <i>Term Number: 4</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>

Nursing Home Advisory Committee

5	Carolyn Littleton	Johnson	Ex-Officio Black Female	through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	Delores Enfield	McGriff (vacant)	Member Other Female	9/3/2013 through 6/30/2014 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	Nannie Hollister	Lynch (vacant)	Member Black Female	7/1/2012 through 6/30/2015 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
7	Hattie Roanoke Rapids	Squire (Vacant)	Member Black Female	7/1/2012 through 6/30/2015 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
6	Prudence Littleton	Boseman	Member White Female	2/1/2016 through 6/30/2018 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
2	Clarence Scotland Neck	Pender	Member Black Male	7/1/2017 through 6/30/2020 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
4	Isabelle Scotland Neck	Pender	Member Black Female	7/1/2017 through 6/30/2020 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes

Roanoke Rapids Board of Adjustment

- | | | | | |
|---|--|--------------------------------|--|---|
| 1 | Tillman Long (vacant)
Roanoke Rapids | ETJ Member
White Male | 6/1/2011 through 5/31/2014
Term Number: 4 | Appointed by: Halifax County Commissioners
Eligible for reappointment? No |
| 2 | Greg Browning
Roanoke Rapids | Alternate Member
Black Male | 6/1/2018 through 5/31/2021
Term Number: 6 | Appointed by: Halifax County Commissioners
Eligible for reappointment? No |

Roanoke Rapids Planning Board

2	Tillman Long (Vacant) Roanoke Rapids	ETJ Member White Male	6/1/2011 through 5/31/2014 Term Number: 8	Appointed by: Halifax County Commissioners Eligible for reappointment? No
3	Robert Moore, Jr. (Vacant) Roanoke Rapids	ETJ Member Black Male	6/1/2017 through 5/31/2020 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
4	Greg Browning Roanoke Rapids	ETJ Member Black Male	6/1/2018 through 5/31/2021 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
1	Terry Campbell Roanoke Rapids	ETJ Member Black Male	6/1/2019 through 5/31/2022 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No

Solid Waste Advisory Board

5	Bill <i>Enfield</i>	Dickens (Vacant)	Enfield <i>White Male</i>	2/1/2011 through 1/31/2014 <i>Term Number: 4</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
11	John <i>Halifax</i>	Lovett (Vacant)	Member <i>White Male</i>	2/1/2011 through 1/31/2014 <i>Term Number: 3</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
2	Larry <i>Roanoke Rapids</i>	Chalker	Roanoke Rapids <i>White Male</i>	8/10/2020 through 1/31/2023 <i>Term Number: 0</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
8	Gregory <i>Enfield</i>	Griffin	Ex-Officio <i>White Male</i>	2/1/2020 through 1/31/2023 <i>Term Number: 3</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
3	James <i>Scotland Neck</i>	Gunnells	Scotland Neck <i>White Male</i>	2/1/2020 through 1/31/2023 <i>Term Number: 3</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
6	Lindberg <i>Weldon</i>	Harlow	Weldon <i>White Male</i>	2/1/2020 through 1/31/2023 <i>Term Number: 1</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
7	Al <i>Littleton</i>	Haskins	At-Large Member <i>White Male</i>	2/1/2020 through 1/31/2023 <i>Term Number: 5</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
1	Ann <i>Littleton</i>	Jackson	At-Large Member <i>White Female</i>	2/1/2020 through 1/31/2023 <i>Term Number: 2</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
9	John <i>Scotland Neck</i>	Smith	At-Large Member <i>Black Male</i>	2/1/2020 through 1/31/2023 <i>Term Number: 8</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
4	Robert <i>Hobgood</i>	Sykes, Jr.	Hobgood <i>White Male</i>	2/1/2020 through 1/31/2023 <i>Term Number: 3</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
10	Betty <i>Littleton</i>	Willis	Littleton <i>White Female</i>	2/1/2020 through 1/31/2023 <i>Term Number: 6</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>

Tourism Authority

4	Mary Duncan <i>Halifax</i>	Ex-Officio <i>White Female</i>	through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? No
2	Cathy Scott <i>Roanoke Rapids</i>	Ex-Officio <i>White Female</i>	through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? No
1	Jim Trzinki <i>Littleton</i>	Ex-Officio <i>White Male</i>	through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? No
3	Arthur Whitehead <i>Halifax</i>	Ex-Officio <i>White Male</i>	through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? No
6	Kathy White (Vacant) <i>Roanoke Rapids</i>	Member <i>White Female</i>	8/1/2016 through 7/31/2019 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
10	Sandra Bryant <i>Roanoke Rapids</i>	Member <i>Black Female</i>	8/1/2017 through 7/31/2020 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? No
9	James Carlisle <i>Roanoke Rapids</i>	Member <i>White Male</i>	8/1/2017 through 7/31/2020 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? No
8	Jessica Hedgpeth <i>Roanoke Rapids</i>	Member <i>Indian Female</i>	7/9/2018 through 7/31/2020 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
13	Christina Gregory <i>Roanoke Rapids</i>	Member <i>White Female</i>	8/1/2018 through 7/31/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
12	Brent Lubbock <i>Scotland Neck</i>	Member <i>White Male</i>	6/3/2019 through 7/31/2021 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
11	Percilla West <i>Roanoke Rapids</i>	Member <i>Black Female</i>	8/1/2018 through 7/31/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
7	Yvonne Thompson <i>Littleton</i>	Member <i>White Female</i>	8/1/2019 through 7/31/2022 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
5	Curtis Wynn <i>Roanoke Rapids</i>	Member <i>Black Male</i>	8/1/2019 through 7/31/2022 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? No

Weldon Planning Board

3	Edna Weldon	Weeks (Vacant)	ETJ Member White Female	6/1/2018 through 5/31/2021 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
4	Debra Weldon	Williams	ETJ Member Black Female	6/1/2018 through 5/31/2021 Term Number: 5	Appointed by: Halifax County Commissioners Eligible for reappointment? No
1	Angela Weldon	Boone	ETJ Member Black Female	6/1/2020 through 5/31/2023 Term Number: 5	Appointed by: Halifax County Commissioners Eligible for reappointment? No
2	Zenobia Weldon	Cofield	ETJ Member Black Female	6/1/2020 through 5/31/2023 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: NOVEMBER 2020 BOARD APPOINTMENTS

For Information Only – No Action Required

No action is necessary at this time because Boards have until the middle of this month to make recommendations regarding these appointments.

There are no expiring terms in November 2020.



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: M. Glynn Rollins, Jr., County Attorney

PRESENTER: M. Glynn Rollins, Jr., County Attorney

SUBJECT: Interlocal Agreement to Enforce the County Animal Control Ordinance in the Town of Halifax

DATE: October 5, 2020 Regular Meeting

SUPPORTING INFORMATION:

Pursuant to GS 153A-122(b), the Town of Halifax adopted a resolution providing that the County animal control ordinance be applicable and enforceable within the corporate limits of the Town. The Town has requested that the County enforce the animal control ordinance within town limits. Given that the Town does not have law enforcement or other code enforcement personnel, and given that the county health department (which oversees animal control) is located in the Town, staff believe that the request is warranted and will be beneficial to both the Town and the County. The County will retain all costs, fines, penalties and other revenue resulting from enforcement of the ordinance in the Town limits. A copy of a proposed interlocal agreement and resolution to adopt the same are attached.

ATTACHMENTS:

Description

- ▢ Resolution
- ▢ Proposed Interlocal Agreement

TOTAL COST:N/A

COUNTY COST:N/A

REQUEST: Consider adoption of the attached resolution authorizing the proposed interlocal agreement.

RESOLUTION AUTHORIZING AN INTERLOCAL AGREEMENT
BETWEEN HALIFAX COUNTY AND THE TOWN OF HALIFAX
REGARDING THE APPLICABILITY AND ENFORCEMENT OF
THE HALIFAX COUNTY ANIMAL ORDINANCE

WHEREAS, pursuant to G.S. 160A-461 any unit of local government and any other unit of local government may enter into contracts or agreements with each other in order to execute any undertaking; and

WHEREAS, the contracts and agreements so undertaken shall be of reasonable duration, as determined by the participating units, and must be ratified by resolution the governing board of each unit spread upon its minutes; and

WHEREAS, on June 1, 2020, pursuant to G.S. 153A-122(b), the Town of Halifax (the Town) adopted a resolution to permit the Halifax County Animal Control Ordinance to be applicable and enforceable within the corporate limits of the Town; and

WHEREAS, inasmuch as the Town does not have its own law enforcement or animal control personnel, the Town has requested that Halifax County (the County) provide enforcement of the animal control ordinance within the corporate limits of the Town; and

WHEREAS, the County is willing to enforce the Halifax County Animal Control Ordinance within the corporate limits of the Town under certain terms and conditions; and

WHEREAS, the County and the Town propose to enter into that certain "Interlocal Agreement Between Halifax County and the Town of Halifax Regarding the Applicability and Enforcement of the Halifax County Animal Ordinance", a copy of which is has been presented to the county board of commissioners and is attached hereto;

NOW, THEREFORE, BE IT RESOLVED that the Halifax County Board of Commissioners do hereby authorize the execution of the aforementioned interlocal agreement by the Chairman and any other county official or staff deemed necessary, in the form substantially as submitted.

Adopted this _____ day of _____, 2020.

Vernon J. Bryant, Chair
Halifax County Board of Commissioners

ATTEST:

Andrea H. Wiggins, Clerk to the Board

INTERLOCAL AGREEMENT BETWEEN
HALIFAX COUNTY AND THE TOWN OF HALIFAX
REGARDING THE APPLICABILITY AND ENFORCEMENT OF
THE HALIFAX COUNTY ANIMAL ORDINANCE

This Agreement, made and entered into by and between Halifax County (the "County") and the Town of Halifax (the "Town"), collectively referred to as the "Parties";

WITNESSETH:

WHEREAS, the County and the Town are "unit(s) of local government" as that term is defined by G.S. 160A-460(1); and

WHEREAS, Part 1 of Article 20 of Chapter 160A of the North Carolina General Statutes authorizes units of local government to enter into interlocal agreements in order to execute any "undertaking" as that term is defined by G.S. 160A-460(2); and

WHEREAS, the County and the Town, by ordinance, are authorized to define and prohibit the abuse of animals pursuant to G.S. 153A-127 and G.S. 160A-182, respectively; and

WHEREAS, the County has a comprehensive set of animal control and protection ordinances set forth in Chapter 14, Article I, of the Halifax County Code of Ordinances, hereinafter referred to collectively as the "Halifax County Animal Control Ordinance"; and

WHEREAS, generally, County police power ordinances, such as the Halifax County Animal Control Ordinance, are not applicable within the corporate limits of any municipality in the County; and

WHEREAS, on June 1, 2020, pursuant to G.S. 153A-122(b), the Town adopted a resolution to permit the Halifax County Animal Control Ordinance to be applicable and enforceable within the corporate limits of the Town; and

WHEREAS, County animal control and protection enforcement is handled by the Halifax County Health Department; and

WHEREAS, inasmuch as the Town does not have its own law enforcement or animal control personnel and the County Health Department is located within the corporate limits of the Town, the County is willing to enforce the Halifax County Animal Control Ordinance within the corporate limits of the Town under certain conditions set forth herein; and

WHEREAS, the applicability and enforcement of the Halifax County Animal Control Ordinance within the corporate limits of the Town will be of substantial benefit to the citizens of the County, the Town and the public in general;

NOW THEREFORE, as an exercise of the powers and authority granted by the laws of the State of North Carolina, and in consideration of the premises stated above and the mutual terms,

covenants and conditions set forth herein, it is hereby agreed and covenanted among the undersigned Parties as follows:

1. ENFORCEMENT OF HALIFAX COUNTY ANIMAL CONTROL ORDINANCE.

Without remuneration from the Town, the County will enforce the Halifax County Animal Control Ordinance within the corporate limits of the Town in the same manner as it enforces the ordinance in the unincorporated areas of Halifax County. All costs, fines, penalties and other revenue resulting from enforcement will be collected and disbursed by the County in accordance with law.

3. COOPERATION AND ASSISTANCE.

The Town will reasonably cooperate and assist the County with the enforcement of the Halifax County Animal Control Ordinance within the corporate limits of the Town, subject to the limited personnel resources of the Town. Notwithstanding such cooperation or assistance, the County shall have complete control and discretion with regard to the manner of enforcement of the ordinance within the corporate limits of the Town.

4. TERM OF AGREEMENT; TERMINATION.

The term of this Agreement shall be perpetual, provided the Town does not rescind its resolution adopted pursuant to G.S. 153A-122(b). Upon notice of such rescission by the Town to the County, this Agreement shall automatically terminate. Notwithstanding anything in this Agreement to the contrary, either Party may withdraw from this Agreement with 90 days advanced written notice of such withdrawal to the other Party.

5. INSURANCE/RISK COVERAGES.

Each of the Parties will be responsible for maintaining property damage insurance for damage or loss of their own property resulting from the enforcement of the Halifax County Animal Control Ordinance. In addition, each of the Parties will maintain current, valid insurance policies or risk pool coverages meeting the requirements identified below for the duration of this Agreement. Upon request, certificates of coverage will be provided to the requesting Party. Each Party will name the other Party as an "additional insured" with respect to the applicability and enforcement of the Halifax County Animal Control Ordinance within the Town's corporate limits. There shall be a thirty (30) day notification in the event of cancellation, modification of coverage, or erosion of aggregate limits of any stipulated insurance coverage.

The limits of liability of all coverages required herein shall be as follows:

Coverage	Limits of Liability
Worker's Compensation	Statutory
Bodily Injury Liability (Except Automobile)	\$1,000,000 each occurrence \$1,000,000 aggregate
Property Damage Liability (Except Auto)	\$1,000,000 each occurrence \$1,000,000 aggregate

Automobile Bodily Injury Liability	\$1,000,000 each person
Automobile Property Damage	\$1,000,000 each occurrence
Excess Umbrella Liability	\$2,000,000 each occurrence

6. MEDIATION.

Any controversy between the Parties with regard to the application or interpretation of this Agreement may be submitted for mediation. Upon failure of mediation, each party reserves all rights and remedies otherwise available under North Carolina law.

7. RESPONSIBILITY FOR LOSS; INDEMNIFICATION.

As to the activities contemplated under this Agreement, each Party agrees to be responsible and assume the risk of liability for its own wrongful and/or negligent acts or omissions, or those of its officers, agents, or employees to the extent that liability exists, and will indemnify, defend, save and hold harmless the other Party against claims of injury to persons or property resulting from the intentional misconduct or negligence of their respective officers or employees, including cost and reasonable attorneys' fees associated with defending such claims.

8. AMENDMENTS.

This Agreement may be amended from time to time by mutual agreement adopted in the same manner prescribed for the adoption of this Agreement under Article 20, Chapter 160A of the N.C. General Statutes.

9. SEVERABILITY.

Should any part of the Agreement be determined by a court of competent jurisdiction to be invalid, illegal or against public policy, said offending section shall be void and of no effect, and shall not render any other section herein, nor this Agreement as a whole, invalid. Those rights and obligations under this Agreement, which by their nature should survive, shall remain in effect after termination, suspension or expiration hereof.

10. EXECUTION.

Each of the Participating Counties acknowledges that this Agreement was adopted by resolution of its governing board as required under Article 20, Chapter 160A of the N.C. General Statutes, and pre-audited by its finance officer at or prior to such execution. This Agreement shall be deemed adopted upon the date of execution by the last authorized representative signing below. Each party to this Agreement shall sign a separate signature page in duplicate which will constitute valid execution.

11. ENTIRE AGREEMENT.

This document encompasses the entire Agreement of the Parties. No understanding or amendment, addendum, or addition to this Agreement shall be effective unless made in writing and signed by all members.

20. DUPLICATE ORIGINALS.

This Agreement shall be pre-audited, executed and attested in duplicate originals, with an original to be retained by each Party.

IN WITNESS WHEREOF, the County has caused this Agreement to be pre-audited by its Finance Director, executed by its Board Chair, and attested by its Clerk on the date indicated below the signature of its Board Chairperson. Likewise, the Town has caused this Agreement to be pre-audited by its Finance Director, executed by its Mayor, and attested by its Clerk on the date indicated below the signature of its Mayor.

(This space is intentionally blank. Separate signature pages follow.)

Halifax County Signature Page

INTERLOCAL AGREEMENT BETWEEN
HALIFAX COUNTY AND THE TOWN OF HALIFAX
REGARDING THE APPLICABILITY AND ENFORCEMENT OF
THE HALIFAX COUNTY ANIMAL CONTROL ORDINANCE

HALIFAX COUNTY

By: _____
Vernon J. Bryant, Chair, Board of Commissioners

Date: _____

Attest:

Clerk to the Board

This instrument has been pre-audited in
the manner required by Local Government
and Fiscal Control Act.

Halifax County Finance Director

Town of Halifax Signature Page

INTERLOCAL AGREEMENT BETWEEN
HALIFAX COUNTY AND THE TOWN OF HALIFAX
REGARDING THE APPLICABILITY AND ENFORCEMENT OF
THE HALIFAX COUNTY ANIMAL CONTROL ORDINANCE

TOWN OF HALIFAX

By: _____
John L. White, Mayor

Date: _____

Attest:

Town Clerk

This instrument has been pre-audited in
the manner required by Local Government
and Fiscal Control Act.

Town of Halifax Finance Officer



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Andrea H. Wiggins, MMC, NCCCC, Clerk to the Board/Assistant to the County Manager

PRESENTER: County Commissioners

SUBJECT: Approval of Closed Session Minutes

DATE: October 5, 2020 Regular Meeting

SUPPORTING INFORMATION:

The draft minutes of the August 10, 2020, September 8, 2020, and September 21, 2020 Closed Session Meetings have been previously provided for your review and approval. A copy of these minutes will also be provided during the meeting.

ATTACHMENTS:

Description

No Attachments Available

TOTAL COST:

COUNTY COST:

REQUEST: Approve the Closed Session Minutes.