

Halifax County Board of Commissioners

Vernon J. Bryant, Chairman
J. Rives Manning, Jr., Vice-Chairman
Carolyn C. Johnson
Linda A. Brewer
Marcelle O. Smith
T. Patrick W. Qualls



Tony N. Brown
County Manager
Andrea H. Wiggins
Clerk to the Board
M. Glynn Rollins, Jr.
County Attorney

Monday June 18, 2018 Regular Meeting 9:30 AM

Halifax County Historic Courthouse
10 North King Street, Post Office Box 38, Halifax, North Carolina 27839
252-583-1131/Fax: 252-583-9921
www.halifaxnc.com

The mission of the Halifax County Board of Commissioners is to provide leadership and support for an effective county government that seeks to enhance the quality of life for the people of Halifax County.

Call to Order

Chairman Vernon J. Bryant

Invocation and Pledge of Allegiance

Adoption of the Agenda

Conflict of Interest

Chairman Vernon J. Bryant

In accordance with the Halifax County Board of Commissioners Rules of Procedures and N. C. G. S. Sec.153A-44, it is the duty of every member present to vote on all matters coming before the Board, unless there is a conflict of interest as determined by the Board or by law. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and the remaining Board members will vote to consider the requested excuse.

1. Agenda Items

- A. FY 2018-2019 Budget Adoption
- B. FY 2018-2019 Fee Schedule
- C. Budget Amendment

Tony N. Brown, County Manager
Tony N. Brown, County Manager
Mary W. Duncan, Finance Director

2. Other Business

County Commissioners

3. Closed Session

County Commissioners

4. Adjourn

Accommodations for individuals with disabilities may be arranged by contacting the County Manager's office at 252-583-1131 at least 48 hours prior to the meeting.



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Tony N. Brown, County Manager

PRESENTER: Tony N. Brown, County Manager

SUBJECT: FY 2018-2019 Budget Adoption

DATE: June 18, 2018 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find the FY 2018-2019 Budget for your review.

ATTACHMENTS:

Description

▯ Budget Ordinance FY 19

TOTAL COST:

COUNTY COST:

REQUEST: Request the Board of Commissioners adopt the 2018-19 Budget as presented today.

Fiscal Year 2018-2019 Budget Ordinance

Commissioner introduced the following Budget Ordinance, which was seconded by Commissioner and adopted.

Whereas, the proposed budget for Fiscal Year 2018-2019 was submitted to the Board of Commissioners on May 21, 2018 by the Halifax County Manager and filed with the Clerk to the Board on that date; and,

Whereas, on June 4, 2018, the Halifax County Board of Commissioners held a public hearing on the budget pursuant to G.S. 159-13.

Be it ordained by the Halifax County Board of Commissioners that for the purpose of financing the operations of Halifax County for the fiscal year beginning July 1, 2018 and ending June 30, 2019, there are hereby appropriated from taxes and other revenue the following amounts:

BE IT ORDAINED by the Board of Commissioners of Halifax County, North Carolina

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of the county government and its activities for the fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the charts of accounts heretofore established for this County:

GENERAL GOVERNMENT	\$ 8,546,242
Cooperative Extension	346,593
County Management	600,996
Elections	331,984
Finance Department	523,834
Governing Body	191,425
Halifax Development Commission	310,890
Human Resources	249,320
Information Technology Services	682,594
Legal Department	257,941
Library	660,235
Natural Resources Conservation	181,147

Operations Department	1,975,099
Planning and Development Services	437,474
Register of Deeds	405,851
Tax Administration	1,340,859
Tax Revaluation	50,000

HUMAN SERVICES	\$ 8,147,592
Health Department	2,461,106
Cardinal Innovations	319,500
Cardinal Innovations ABC	42,000
Social Services	5,324,986

EDUCATION	\$ 11,270,158
Schools Current Expense	5,587,231
Schools Capital Outlay	4,240,049
Halifax Community College County Current Fund	1,112,851
Halifax Community College Other CE-Inst Support	75,000
Halifax Community College Plant Fund	255,027

PUBLIC SAFETY	\$ 11,710,584
Central Communications	869,393
Emergency Management	98,691
Emergency Medical Services	2,664,663
Jail Department	2,829,514
Sheriff's Department	5,084,164
Fire Departments Donations	79,000
Judicial Services	25,159
Medical Examiner	60,000

OTHER SERVICES	\$ 3,564,412
Student Incentive	85,377
Juvenile Crime Prevention	180,288
Boards and Commissions	7,348
Outside Funding Recipients	106,000

Home & Community Care Block Grant	292,174
Economic Development Incentive Program	12,571
Tourism	24,101
Council on Aging	16,575
Aging Coordinator	72,613
Veterans	57,873
Farmers Market	3,000
Insurance	258,000
NC Forestry Service	114,066
Transfer/Support Services	2,334,426

Notwithstanding the appropriation for "Outside Funding Recipients", if it is determined that there is no statutory authority for the county to engage in the activity funded for the outside funding recipient, or that the funding of such activity is not authorized by law, then such appropriation shall be void. All outside funding recipients shall execute a grant agreement with the County before funding is received.

TOTAL APPROPRIATION **\$ 43,238,988**

Section 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

AD VALOREM TAXES	\$ 24,700,000
Taxes Ad Valorem	24,100,000
Prior Years Taxes	370,000
Late Payment Interest	200,000
Gross Tax Receipts	30,000

OTHER TAXES AND LICENSES	\$ 13,408,700
1 Cent Sales Tax	2,800,000
1/2 Cent Sales Tax (Art. 40)	2,600,000
1/2 Cent Sales Tax (Art. 42)	2,100,000
1/2 Cent Sales Tax (Art. 44)	460,000

Local 1/4 Cent Sales Tax (Art. 46)	1,300,000
Register of Deeds	253,500
ABC	292,000
Privilege Schedule B	3,200
Occupancy Taxes - Administration	800,000
Motor Vehicle Tax	2,800,000

INTERGOVERNMENTAL REVENUES	\$ 481,000
Facility Fees	60,000
Telecable Franchise Tax	90,000
Reimbursement from State-DWI	6,000
Municipal Tax and Fee Collections	325,000

PERMITS AND FEES	\$ 796,425
Building Inspection Fees	225,000
Credit Card Fees	13,000
Elections Revenue/Filing Fees	-
Sheriff's Fees	50,500
ID Card Replacement	50
Civil Fees	55,000
Jail Canteen	60,000
Inmate Sick Call Fees	500
Misdemeanor Program	1,500
Officer Fees	11,000
Fines & Forfeitures	150,000
Jail Fees	30,000
Tax Administration - Maps	2,000
Handgun Processing - Sheriff	20,000
Handgun Fingerprint Fees	3,000
Camp Fees	20,000
Attorney Fees	84,875
Tax Advertising Fees	70,000

MISCELLANEOUS REVENUE	\$	1,313,646	<u>TOTAL REVENUES</u>	<u>\$ 43,238,988</u>
Concession Machines		50		
Magistrate Rent		2,100		
Other Rents		146,568		
Interest on Investments		60,000		
Library		112,600		
Economic/Physical Development		25,819		
Miscellaneous Revenue		75,000		
Jail PayTel Communications		40,000		
Fire - Loan		6,000		
Social Services/Weldon Middle Sewer Pump		-		
Halifax County Schools SRO		236,153		
Donations - Sheriff		1,500		
Public Utilities - Water Indirect Cost		123,680		
Public Utilities - Solid Waste Indirect Cost		131,130		
Public Utilities - Solid Waste Monofill Indirect Cost		5,385		
Tourism		24,101		
QSCB Debt Pmt Federal Reimbursement		116,160		
RVCC/EDC/TDA Maint Account		5,400		
Lottery Funds - Manning Elem Debt Pmt		200,000		
Meals on Wheels Donations		2,000		
HUMAN SERVICES	\$	2,000		
Veterans Administration		2,000		
GRANTS	\$	568,228		
Student Incentive		85,377		
Youth Services-DJJDP		180,288		
Home & Community Care Block Grant		302,563		
TRANSFER FROM OTHER FUNDS	\$	414,385		
FUND BALANCE	\$	1,554,604		

Section 3. The following amounts are hereby appropriated in the **Reassessment Fund** for the future revaluation of property in Halifax County during the fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the chart of accounts heretofore established for this county:

<u>RESERVE FOR REVALUATION</u>	<u>\$ 50,000</u>
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Section 4. It is estimated that the following revenues will be available to the **Reassessment Fund** for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Transfer General Fund	\$ 50,000
Fund Balance	-

<u>TOTAL ESTIMATED REVENUES</u>	<u>\$ 50,000</u>
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Section 5. The following amounts are hereby appropriated for **Unemployment Insurance** for the fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the chart of accounts heretofore established for this county:

Expenses	\$ 32,854
Transfer General Fund	250,000

<u>TOTAL APPROPRIATIONS</u>	<u>\$ 282,854</u>
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Section 6. It is estimated that the following revenues will be available for **Unemployment Insurance** for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Interest Earned	\$ -
Transfer General Fund	282,854
Fund Balance	-

<u>TOTAL ESTIMATED REVENUES</u>	<u>\$ 282,854</u>
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Section 7. The following amounts are hereby appropriated for the **Drug Enforcement Fund** for the fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the chart of accounts heretofore established for this county:

Miscellaneous Expenditures	\$ 200
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<u>TOTAL APPROPRIATIONS</u>	<u>\$ 200</u>
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Section 8. It is estimated that the following revenues will be available for the **Drug Enforcement Fund** for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Fund Balance	\$ 200
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<u>TOTAL ESTIMATED REVENUES</u>	<u>\$ 200</u>
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Section 9. The following amounts are hereby appropriated for the **Drug Task Force Funds** for the fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the chart of accounts heretofore established by this county:

Supplies and Materials	\$ 13,000
Tools and Equipment	5,000

<u>TOTAL APPROPRIATIONS</u>	<u>\$ 18,000</u>
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Section 10. It is estimated that the following revenues will be available for the **Drug Task Force Funds** for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Fund Balance	\$ 18,000
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<u>TOTAL ESTIMATED REVENUES</u>	<u>\$ 18,000</u>
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Section 11. The following amounts are hereby appropriated for the **Controlled Substance Tax Fund** for the fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the chart of accounts heretofore established for this county:

Supplies and Materials	\$ 10,000
Capital Outlay	20,000
Travel/Training	2,000
Other Expense	-
<u>TOTAL APPROPRIATIONS</u>	<u>\$ 32,000</u>

Section 12. It is estimated that the following revenues will be available for the **Controlled Substance Tax Funds** for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

State Funds	\$ 7,000
Interest Earned	-
Fund Balance	25,000
<u>TOTAL ESTIMATED REVENUE</u>	<u>\$ 32,000</u>

Section 13. The following amounts are hereby appropriated for the **Federal Asset Forfeiture Fund** for the fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the chart of accounts heretofore established for this county:

Supplies	\$ 20,000
Capital Outlay	80,000
<u>TOTAL APPROPRIATIONS</u>	<u>\$ 100,000</u>

Section 14. It is estimated that the following revenues will be available for the **Federal Asset Forfeiture Funds** for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Federal Funds	\$ -
Fund Balance	100,000
<u>TOTAL ESTIMATED REVENUES</u>	<u>\$ 100,000</u>

Section 15. The following amounts are hereby appropriated for the **Emergency Telephone System** for the fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the chart of accounts heretofore established for this county:

Telephone Expenses	\$ 70,000
Service Contracts	170,593
Recurring Charges	-
Employee Training	35,000
Expenses	10,000
Capital Outlay	59,531
<u>TOTAL APPROPRIATIONS</u>	<u>\$ 345,124</u>

Section 16. It is estimated that the following revenues will be available for the **Emergency Telephone Systems** for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Wireless Funds	\$ 345,124
Fund Balance	-
<u>TOTAL ESTIMATED REVENUES</u>	<u>\$ 345,124</u>

Section 17. The following amounts are hereby appropriated for the **Health Insurance Fund** for the fiscal year beginning July 1, 2018 and ending

June 30, 2019, in accordance with the chart of accounts heretofore established for this county:

Expenses	\$ 4,800,000
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<u>TOTAL APPROPRIATIONS</u>	<u>\$ 4,800,000</u>
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Section 18. It is estimated that the following revenues will be available for the **Health Insurance Fund** for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Revenue	\$ 4,800,000
Interest Earned	-
Fund Balance	-

<u>TOTAL ESTIMATED REVENUE</u>	<u>\$ 4,800,000</u>
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Section 19. The following amounts are hereby appropriated for the **Solid Waste Disposal Fund** for the fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the chart of accounts heretofore established for this county:

Salaries and Benefits	\$ 528,763
Supplies	621,270
Capital Outlay	237,600

<u>TOTAL APPROPRIATIONS</u>	<u>\$ 1,387,633</u>
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Section 20. It is estimated that the following revenues will be available for the **Solid Waste Disposal Fund** for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Tipping Fees	\$ 100,513
Availability Fees	1,022,201

Westmoreland Operations	152,291
Other Revenues	112,628
Fund Balance	-

<u>TOTAL ESTIMATED REVENUES</u>	<u>\$ 1,387,633</u>
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Section 21. The following amounts are hereby appropriated for the **White Goods Disposal Fund** operation for the fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the chart of accounts heretofore established for this county:

Engineering Services	\$ 10,000
Fees	-

<u>TOTAL APPROPRIATIONS</u>	<u>\$ 10,000</u>
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Section 22. It is estimated that the following revenues will be available for the **White Goods Disposal Fund** operations for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Privilege Tax	\$ -
Fund Balance	10,000

<u>TOTAL ESTIMATED REVENUES</u>	<u>\$ 10,000</u>
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Section 23. The following amounts are hereby appropriated for the **Solid Waste Transfer Station Fund** operation for the fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the chart of accounts heretofore established for this county:

Salaries and Benefits	\$ 52,584
Supplies	9,647
Collection and Hauling	2,404,509
Debt Service	202,851

Capital Outlay	25,000
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<u>TOTAL APPROPRIATIONS</u>	<u>\$ 2,694,591</u>
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Section 24. It is estimated that the following revenues will be available for the **Solid Waste Transfer Station Fund** for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Tipping Fees	\$ 35,068
MSW Collection/Disposal	1,885,750
Availability Fees	773,773

<u>TOTAL ESTIMATED REVENUE</u>	<u>\$ 2,694,591</u>
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Section 25. The following amounts are hereby appropriated for the **Solid Waste Electronics Management Fund** operation for the fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the chart of accounts heretofore established for this county:

Recycling Disposal Fee	\$ 7,000
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<u>TOTAL APPROPRIATIONS</u>	<u>\$ 7,000</u>
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Section 26. It is estimated that the following revenues will be available for the **Solid Waste Electronic Management Fund** operations for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

SW Electronics Management	\$ -
Fund Balance	7,000

<u>TOTAL ESTIMATED REVENUES</u>	<u>\$ 7,000</u>
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Section 27. The following amounts are hereby appropriated for the **Tire Disposal Fund** operation for the fiscal year beginning July 1, 2018 and ending

June 30, 2019, in accordance with the chart of accounts heretofore established for this county:

Fees	\$ 80,000
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<u>TOTAL APPROPRIATIONS</u>	<u>\$ 80,000</u>
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Section 28. It is estimated that the following revenues will be available for the **Tire Disposal Fund** operations for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Sales Tax	\$ 65,000
Scrap Tire Grant	15,000
Fund Balance	-

<u>TOTAL ESTIMATED REVENUES</u>	<u>\$ 80,000</u>
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Section 29. The following amounts are hereby appropriated for the **Water Department Fund** operations for the fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the chart of accounts heretofore established for this county:

Salaries and Benefits	\$ 754,980
Supplies	1,096,381
Services	429,130
Water Purchases	2,118,772
Capital Outlay	109,900
Debt Service	1,645,513

<u>TOTAL APPROPRIATIONS</u>	<u>\$ 6,154,676</u>
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Section 30. It is estimated that the following revenues will be available for the **Water Department Fund** operations for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Other Operating Revenues	\$ 257,222
Water Sales	5,632,804
Fees	261,850
Interest	2,800
Fund Balance	-

TOTAL ESTIMATED REVENUE **\$ 6,154,676**

Section 31. The following amounts are hereby appropriated for the **Phase XI Water Revenue Bonds - Debt Service Fund** operations for the fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the chart of accounts heretofore established for this county:

Revenue Bonds	\$ 48,000
Revenue Bond Interest	50,040
Bank Service Charges	100

TOTAL APPROPRIATIONS **\$ 98,140**

Section 32. It is estimated that the following revenues will be available for the **Phase XI Water Revenue Bonds - Debt Service Fund** operations for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Transfer - Water and Sewer Fund	\$ 98,040
Interest Earned	100

TOTAL ESTIMATED REVENUES **\$ 98,140**

Section 33. The following amounts are hereby appropriated for the **Law Enforcement Separation Fund** for the fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the chart of accounts heretofore established for this county:

Salaries and Benefits	\$ 130,000
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TOTAL APPROPRIATIONS **\$ 130,000**

Section 34. It is estimated that the following revenues will be available for the **Law Enforcement Separation Fund** for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Transfer General Fund	\$ 130,000
Interest Earned	-
Fund Balance	-

TOTAL ESTIMATED REVENUES **\$ 130,000**

Section 35. The following amounts are hereby appropriated for the **Public School Building Fund** for the fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the chart of accounts heretofore established for this county:

Expenses	\$ 87,000
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TOTAL APPROPRIATIONS **\$ 87,000**

Section 36. It is estimated that the following revenues will be available for the **Public School Building Fund** for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Interest Earned	\$ -
Fund Balance	87,000

TOTAL ESTIMATED REVENUES **\$ 87,000**

Section 37. The following amounts are hereby appropriated for the **Health Department Fund** operations for the fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the chart of accounts heretofore established for this county:

Salaries and Benefits	\$ 4,966,846
Operational Expenses	1,946,015
Capital Outlay	173,986

TOTAL APPROPRIATIONS **\$ 7,086,847**

Section 38. It is estimated that the following revenues will be available for the **Health Department Fund** operations for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

County Appropriation	\$ 2,461,106
Home Health and Hospice Fund Balance	83,969
State Grants	1,506,982
Fees/Donations	204,478
Health Fund Balance	759,020
Home Health - Medicaid, Medicare Ins.	797,030
Hospice Donations - United Way/Private Ensure	296,603
Medicare, Medicaid	474,892
Other	502,767

TOTAL ESTIMATED REVENUES **\$ 7,086,847**

Section 39. The following amounts are hereby appropriated for the **Department of Social Services Fund** operations for the fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the chart of accounts heretofore established for this county:

General Administration	\$ 10,899,592
Purchased Services	3,060,314
Medicaid/Special Assistance	915,000
Foster Care/Adoption	438,893
Crisis	368,049
Blind Services	6,812
LIEAP Program	363,121

TOTAL APPROPRIATIONS **\$ 16,051,781**

Section 40. It is estimated that the following revenues will be available for the **Department of Social Services Fund** operations for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

General Administration/Purchased Services	\$ 9,735,722
Foster Care/Adoption	109,085
IV-D Incentive Returns	78,039
CAP/Medicaid Case Management	425,000
Twin Co./Hospital	15,828
General Fund Appropriation	5,324,986
LIEAP Program	363,121

TOTAL ESTIMATED REVENUES **\$ 16,051,781**

Section 41. The following amounts are hereby appropriated for the **Cooperative Extension Agent Program/County Extension/4-H Account** for the fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the chart of accounts heretofore established for this county:

CoOp Agent Program Expenses	\$ 800
County Extension Expenses	2,000
4-H Account Expenses	1,500

TOTAL APPROPRIATIONS **\$ 4,300**

Section 42. It is estimated that the following revenues will be available for the **Cooperative Extension Agent Program/County Extension/4-H Account** for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Fees	\$ 1,300
Donations	1,500
4-H Livestock	1,000

Other Revenues 500

TOTAL ESTIMATED REVENUES \$ **4,300**

Section 43. The following amounts are hereby appropriated for the **Emergency Medical Services Fund** for the fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the chart of accounts heretofore established for this county:

Salaries and Benefits	\$ 4,677,296
Operating Expenses	693,800
Debt Service	83,518
Transfer General Fund-Performance Evaluations	12,478
Capital Outlay	375,482

TOTAL APPROPRIATIONS \$ **5,842,574**

Section 44. It is estimated that the following revenues will be available for the operations of **Emergency Medical Services** for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Emergency Medical Services	\$ 2,601,603
Cost Reporting Revenue	450,005
Warren County Appropriation	110,303
Transfer General Fund	2,664,663
Halifax Fire District Contract	4,000
Debt Setoff Collections	12,000
Fund Balance	-

TOTAL ESTIMATED REVENUES \$ **5,842,574**

Section 45. The following amounts are hereby appropriated for the operations of **Central Communications** for the fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the chart of accounts heretofore established

for this county:

Salaries and Benefits	\$ 1,229,385
Operating Expenses	137,780
Capital Outlay	-

TOTAL APPROPRIATIONS \$ **1,367,165**

Section 46. It is estimated that the following revenues will be available for the operations of **Central Communications** for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

City of Roanoke Rapids Contribution	\$ 318,687
Town of Scotland Neck Contribution	51,129
Town of Weldon Contribution	51,798
Town of Enfield Contribution	62,506
Town of Littleton Contribution	13,652
Town of Hobgood Contribution	-
Transfer General Fund	869,393

TOTAL ESTIMATED REVENUES \$ **1,367,165**

Section 47. The following amounts are hereby appropriated for the **Fire District Funds** for the operation of fire protection services for the fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the chart of accounts heretofore established for this county:

Davie Fire District	\$ 401,500
Darlington Fire District	82,700
Rheasville Fire District	185,900
Thelma Fire District	15
Tillery Fire District	29,000
Littleton Fire District	258,600
Arcola Fire District	47,750

Enfield Fire District	253,700
Halifax Fire District	101,200
Hobgood Fire District	26,200
Scotland Neck Fire District	105,100
Weldon Fire District	116,100

TOTAL APPROPRIATIONS **\$ 1,607,765**

Section 48. It is estimated that the following revenues will be available for the **Fire District Fund** for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Tax Revenues	\$ 1,353,615
Sales Tax	254,150

TOTAL ESTIMATED REVENUES **\$ 1,607,765**

Section 49. The following amounts are hereby appropriated for the **Tax Agency Fund** for the fiscal year beginning July 1, 2018 and ending June 30, 2018, in accordance with the chart of accounts heretofore established for this county:

Town of Littleton Tax Payments	\$ 260,000
City of Roanoke Rapids Tax Payments	8,427,000
Town of Weldon Tax Payments	770,000
Town of Scotland Neck Tax Payments	600,000
Town of Enfield Tax Payments	548,000
Town of Hobgood Tax Payments	57,000
Town of Halifax Tax Payments	78,000

TOTAL APPROPRIATIONS **\$ 10,740,000**

Section 50. It is estimated that the following revenues will be available for the **Tax Agency Fund** for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Town of Littleton Tax Collections	\$ 260,000
City of Roanoke Rapids Tax Collections	8,427,000
Town of Weldon Tax Collections	770,000
Town of Scotland Neck Tax Collections	600,000
Town of Enfield Tax Collections	548,000
Town of Hobgood Tax Collections	57,000
Town of Halifax Tax Collections	78,000

TOTAL ESTIMATED REVENUES **\$ 10,740,000**

Section 51. There is hereby levied a tax at the rate of seventy-two cents (\$0.72) per one hundred dollars (\$100) valuation of property listed as of January 1, 2018, for the purpose of raising revenue included in "Ad Valorem Taxes - Current Year" in the General Fund in Section 2 of this ordinance.

This rate of tax is based on the estimated total valuation of property for the purpose of taxation of \$3,205,837,922 with an estimated collection rate of 97.50%.

Section 52. Pursuant to G.S. 153A-149(b)(7), there is hereby levied a tax at the rate of five cents (\$0.05) per one hundred dollars (\$100) valuation of property listed as of January 1, 2018, for the purpose of raising revenue for the repayment of debt incurred by the County pursuant to an Installment Financing Contract dated May 26, 2016, to finance the construction of a new elementary school to replace Manning Elementary School. The County shall cause all such revenues received under this levy to be deposited to the credit of the General Fund of the County, but to be disbursed only for said debt repayment. The rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$3,205,837,922 with an estimated collection rate of 97.50%.

Section 53. Pursuant to G.S. 115C-511, there is hereby a levied tax at the rate of twenty cents (\$0.20) per one hundred dollars (\$100) valuation of property listed for the taxes as of January 1, 2018, located within the Weldon-Halifax Administrative School Unit for the purpose of supplementing the revenues of the Administration Unit. The rate of tax is based on an estimated total valuation of

property for the purpose of taxation of \$589,748,933 and an estimated collection rate of 97.50%.

There is hereby appropriated to the Weldon-Halifax Administrative Unit the sum of \$1,150,011 from the proceeds of said tax plus any additional revenue accruing to the Weldon-Halifax Administrative Unit as required by law from Sales Taxes and other sources.

Section 54. Pursuant to G.S. 115C-511, there is hereby levied a tax at the rate of ten cents (\$0.10) per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2018, located within the Halifax County Schools Administrative School Unit for the purpose of supplementing the revenues of the Administration Unit. The rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$1,845,719,844 and an estimated collection rate of 97.50%.

There is hereby appropriated to the Halifax County Schools Administrative Unit the sum of \$1,799,577 from the proceeds of said tax plus any additional revenue accruing to the Halifax County Schools Administrative Unit as required by law from Sales Taxes and other sources.

Section 55. The following taxes are hereby levied for the Special Fire Districts shown below. Each rate is per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2018, located within each Fire District. This rate of tax is based on an estimated total valuation of real and personal property for the purposes of taxation of \$1,709,609,132. The rates of tax are based on an estimated collection rate of 97.50%.

There is hereby appropriated to the Fire Districts the sum of \$1,199,251 from the proceeds of said tax plus any additional revenue accruing to the Special Fire Districts as required by law from Sales Taxes and other sources.

TAXING DISTRICT	PROPERTY VALUATION	TAX RATE	REVENUE
Davie	\$ 314,550,265	0.0945	\$ 289,819
Darlington	72,556,180	0.0890	62,961
Rheasville	189,007,092	0.0705	129,919
Tillery	47,473,684	0.0475	21,986
Littleton	393,492,509	0.0534	204,872
Arcola	51,477,105	0.0677	33,979
Enfield	282,246,377	0.0690	189,881
Halifax	109,821,429	0.0728	77,951
Hobgood	29,927,007	0.0685	19,987
Scotland Neck	115,869,565	0.0690	77,951
Weldon	103,187,919	0.0894	89,944

Section 56. In accordance with G.S. 115C-429(b) the following appropriations are made to the Halifax County, Weldon City and Roanoke Rapids City School Districts for Current Expenses. Per Pupil ADM allocations for Charter School students residing in Halifax County are included in the three school systems' Current Expense allocations. The budget resolution adopted by those School Districts shall conform to the appropriations set forth in the Budget Ordinance.

School Appropriations:

	Halifax County	Roanoke Rapids	Weldon
Total Current Expense	\$ 2,506,990	\$ 2,233,775	\$ 846,466
Total Capital Outlay	539,141	502,181	314,508

- The Capital Outlay amount listed for RRGSD includes the QZAB debt service payment of \$89,500. The Capital Outlay amount also includes QSCB Debt Service for Weldon City Schools of \$60,978 and QSCB Debt Service for RRGSD of \$113,246.
- Additional Capital Outlay items are as follows: Enfield School project \$1,084,457 and Manning Elementary School project \$1,683,602.

Section 57. Additional sales tax revenues distributed to the County pursuant to G.S. 105-524 (Article 44*524) must be appropriated for economic development, public education or community college purposes. Each fiscal year, the Halifax County Board of Commissioners will determine whether and how to appropriate Article 44*524 funds that are actually held by the County at the time of adoption of the budget ordinance.

In this budget ordinance, the sum of \$936,153 is appropriated as follows:

Economic Development	\$ -
School Current Expense	150,000
School Capital Outlay	600,000
Halifax Community College County Current Fund	-
Halifax Community College Plant Fund	186,153
<u>TOTAL APPROPRIATIONS</u>	<u>\$ 936,153</u>

These appropriations are reflected in earlier sections of this budget ordinance.

Section 58. Pursuant to Chapter 54, Article III, of the Halifax County Code of Ordinances the collection fee assessed under Sections 54-29(a) shall be \$125.40 per year per dwelling unit, the disposal fee assessed under Section 54-30(a) shall be \$52.41 per year per dwelling unit, and the availability fee assessed under Section 54-31(a) shall be \$43.32 per year per dwelling unit.

Section 59. Funds collected from solid waste fees will be credited in accordance with the schedule adopted by the Board of Commissioners.

Section 60. The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

a. He/she may transfer amounts between line item expenditures within a department without limitation and without a report being required. These changes should not result in increases in recurring obligations such as salaries.

b. He/she may transfer amounts up to \$1,000 between departments, including contingency appropriations, within the same fund. He/she must make an official report on such transfers at the next regular meeting of their Board of Commissioners.

c. He/she may neither transfer any amounts between funds nor from any contingency appropriation within any fund, except as approved by the Board of Commissioners in the Budget Ordinance as amended.

Section 61. The Budget Officer may make cash advances between funds for periods not to exceed 60 days without reporting to the Board of Commissioners. Any advances that extend beyond 60 days must be approved by the Board. All advances that will be outstanding at the end of any fiscal year must be approved by the Board.

Section 62. The County Manager is hereby authorized to execute contractual documents under the following conditions:

a. He/she may execute contracts for construction, repair projects or design services requiring the estimated expenditure of \$15,000 or less, provided the amounts are within budgeted appropriations.

b. He/she may execute contracts for 1) purchases of apparatus, supplies, materials, or equipment which are within budgeted appropriations; and 2) services which are within budgeted appropriations.

c. He/she may execute grant agreements to or from public and non-profit organizations which are within budgeted appropriations, unless a grantor organization requires execution by the Board of Commissioners.

Section 63. Capital Outlay purchases shall be defined as equipment and physical property, other than land or buildings, having a useful life of more than three (3) years and cost in excess of \$5,000.

Section 64. Copies of this Budget Ordinance shall be furnished to the Clerk to the Board of Commissioners, the Budget Officer, the Finance Officer, and the Tax Administrator to be kept on file by them for their direction in the disbursement of funds.

Section 65. This 2018-2019 budget includes a ceiling on the maximum number of funded positions by department.

a. This budget provides for the following full-time employee positions:

Board of Elections	2
Cooperative Extension Service	4
County Management	6
Economic Development	3
Emergency Services - Central Communications	21
Emergency Services - Emergency Management	1
Emergency Services - Emergency Medical Services	66
Finance	8
Human Resources Management	5
Information Technology	4
Legal	3
Library	10
Natural Resources Conservation Service	3
Operations	17
Planning and Development	5
Public Health	84
Public Utilities	24
Register of Deeds	6
Sheriff	70
Sheriff - Jail	32
Social Services	175
Tax Administration	20
Tax Revaluation	7
Total Full-Time Positions	576

b. Pursuant to G.S. 128-21(11d) and G.S. 143-166.50(a)(3), the number of full time paid personnel who receive service retirement benefits for law enforcement officers supplemental retirement benefits for law enforcement officers may not exceed the number of law enforcement positions approved by the Halifax County Board of Commissioners. The number of law enforcement positions approved by the Halifax County Board of Commissioners is 70. Subject only to this limitation, the Sheriff may employ such personnel in any position he deems advisable.

c. The County Manager will continue to enforce a hiring freeze as positions come vacant, but may use discretion if a vacant position will negatively impact the revenue generation, work efficiency, or public safety of the County.

Adopted this 18th day of June 2018.

Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

Andrea H. Wiggins
Clerk to the Board



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Tony N. Brown, County Manager

PRESENTER: Tony N. Brown, County Manager

SUBJECT: FY 2018-2019 Fee Schedule

DATE: June 18, 2018 Regular Meeting

SUPPORTING INFORMATION:

Public Utilities Changes are as follows:

- 12.1.1 Industrial and Commercial Waster (MSW) (transfer station) **\$65.51**
- 12.1.2. Construction and demolition waste (landfill) **\$55.32**
- 12.1.4. Incorporated municipalities (MSW) within Halifax County (transfer station) **\$65.51**
- 12.1.5. Bulk construction and demolition waste (landfill) from a single source - 2,500+ tons within a 60 day calendar day timeframe **\$50.32**
- 12.2 Residential collection and disposal fee **\$125.40**
- 12.3 Availability fee (per habitable dwelling) **\$43.32**
- 12.3.1. Disposal fee **\$52.41**

Tax Department Changes

~~17.5.1 27" x 42" wall map \$5.00 (removed)~~

ATTACHMENTS:

Description

- ▢ Fee Schedule 2018-19

TOTAL COST:

COUNTY COST:

REQUEST: Request the Board of Commissioners approve the updated FY 2018-2019 Fee Schedule.

Halifax County Schedule of Fees

To be Effective July 1, 2018

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1. **Board of Elections**

1.1.	Photocopy (black & white) (per page)	\$	0.10
1.2.	Photocopy (color) (per page)	\$	0.50
1.3.	Hard copy printouts / CD	\$	10.00

2. **Central Permitting**

2.1. Building Inspection

2.1.1. The valuations of structures are determined by square footage as follows:

2.1.1.1. For two-story dwellings, the second story shall be figured at the same cost per square foot as the first floor

2.1.1.2. In determining the square footage of a building, or structure, the outside dimensions of the building, or structure, to be erected shall be used

2.1.1.3. Finished basements must be figured on the same cost per square foot area as the remainder of the structure

2.1.1.4. Unfinished basements, porches, carports, attached garages, and additional stories to dwelling (including modulars) shall be figured at the same cost per square foot of the dwelling

2.1.1.5. Detached garages and storages buildings shall be figured per square foot of the building \$ 0.15 per sq ft

2.1.1.6. Boathouses shall be determined per square foot \$ 0.15 per sq ft

2.1.1.7. Piers and decks shall be determined per square foot \$ 0.15 per sq ft

2.1.1.8. Commercial buildings, professional offices and clinics, any type of construction shall be determined per square foot \$ 0.25 per sq ft

2.1.1.9. Warehouse construction, wall six (6) inches, eight (8) inches, or twelve (12) inches shall be determined per square foot block, brick, or frame. \$ 0.12 per sq ft

2.1.1.10. Metal buildings

2.1.1.10.1. Warehouse Use (Unfinished) shall be determined per sq ft \$ 0.14 per sq ft

2.1.1.10.2. Commercial Use (Finished) shall be determined per sq ft \$ 0.16 per sq ft

2.1.2. Residential building permit fees shall be based on the total square footage of the proposed work as follows in the table below:

	Building Square Foot	\$ / sq ft	
	0 - 1,600 sq ft	\$0.18 / sq ft	
	1,601 - 3,000 sq ft	\$0.22 / sq ft	
	3,001 - 6,000 sq ft	\$0.26 / sq ft	
	6,001 sq ft & above	\$0.30 / sq ft	
2.1.2.1.	Permits shall not be required for work costing < \$5,000 unless the work involves load bearing structures OR requires an inspection per building code		
2.1.2.2.	Permits shall be required for all accessory buildings. All buildings must be anchored down.		
2.1.2.3.	All building permit fees are based off of a \$50.00 minimum		
2.1.2.4.	Building permits shall be required for all buildings, including schools, churches, fire departments, rescue squads, etc.		
2.1.2.5.	Building permits shall <u>NOT</u> be required for bona fide farm buildings		
2.1.2.6.	Modular homes:		
2.1.2.6.1.	Listed: \$2.00 for each \$1,000.00 or fraction thereof the valuation		
2.1.2.6.2.	Unlisted: Same as dwelling fee schedule in this section.		
2.1.2.7.	Mobile home set-up fee		
2.1.2.7.1.	Singlewide	\$	85.00
2.1.2.7.2.	Doublewide	\$	95.00
2.1.2.7.3.	Triplewide	\$	110.00
2.1.2.8.	Moved buildings	\$	50.00
2.1.2.9.	Demolition of buildings	\$	50.00 (plus any additional costs)
2.1.2.10.	Swimming pools		
2.1.2.10.1.	Above ground	\$	50.00
2.1.2.10.2.	In ground (additional costs for electrical & plumbing permits)	\$0.11 / sq ft	
2.1.2.11.	Building not specified	Valued at bid cost	
2.1.2.12.	Sign permits: Permit fee based on sign value. First \$1,000.00 of valuation shall be \$80.00 and \$10.00 for each additional \$5,000.00 of valuation.		
2.1.2.13.	Re-inspection fees per trip	\$	40.00
2.1.2.14.	Additional charges: The permit fee shall be doubled on any work that is begun before the proper permit is issued. The additional charge shall be limited to \$50.00		

	2.1.2.15.	Fee for issuance of Certificate of Occupancy	\$	50.00
	2.1.2.16.	Commercial building plan review (preliminary or construction plan involving County review)		
	2.1.2.16.1.	Technical review	\$	150.00
	2.1.2.16.2.	Additional charge per review for failure to satisfy review comments	\$	50.00
	2.1.2.16.3.	Plan review - sites less than 10,000 square feet	\$	75.00
2.1.3.	Electrical Permit Fees shall be as follows:			
	2.1.3.1.	Amperes		
	2.1.3.1.1.	Minimum electrical permit	\$	50.00
	2.1.3.1.2.	101-200	\$	50.00
	2.1.3.1.3.	201-400	\$	70.00
	2.1.3.1.4.	For each 100 amp over 400	\$	30.00
	2.1.3.1.5.	For services over 3,000 amp	\$30+\$0.03 / sq ft for new construction	
	2.1.3.2.	The fees set out in this subsection shall also apply for mobile homes, crop dryers, bulk barns, signs, and service poles.		
	2.1.3.3.	Utility inspections: A utility inspection may be required by the electric company to be made on the electrical system of any structure whose electrical service has been discontinued for a period of 30 days or longer. Before a reconnection is allowed, the structure, if to be occupied, must have a sewer system approved by the County Health Department. The utility inspection fee shall be	\$	50.00
	2.1.3.4.	Re-inspection fees per trip	\$	40.00
	2.1.3.5.	Additional charges: The permit fee shall be doubled on any work that is begun before the proper permit is issued. The additional charge shall be limited to \$50.00.		
2.1.4.	Heating and Air Conditioning Permit Fees			
	2.1.4.1.	Residential		
	2.1.4.1.1.	Heating and air conditioning units	\$	50.00
	2.1.4.1.2.	Heating unit only	\$	50.00
	2.1.4.1.3.	Air conditioning only	\$	50.00
	2.1.4.2.	Commercial		
	2.1.4.2.1.	First Unit	\$	60.00
	2.1.4.2.2.	Each Additional Unit	\$	20.00
	2.1.4.2.3.	For new construction	\$20 + \$0.03/sq ft	
	2.1.4.3.	Gas Piping	\$	50.00

2.1.4.4.	Re-inspection fees per trip	\$	40.00
2.1.4.5.	Additional charges: The permit fee shall be doubled on any work that is begun before the proper permit is issued. The additional charge shall be limited to \$50.00		
2.1.5.	Plumbing Permit Fees for installation of plumbing in new structures, or in old structures, in which plumbing fixtures have not been previously installed, or new baths added, shall be as follows:		
2.1.5.1.	Minimum Plumbing Permit	\$	50.00
2.1.5.2.	First bathroom	\$	50.00
2.1.5.3.	Second bathroom or part thereof	\$	10.00
2.1.5.4.	Each additional bathroom or part thereof	\$	10.00
2.1.5.5.	Installation of plumbing in any old structure in which plumbing fixtures have not been previously installed	\$	50.00 minimum
2.1.5.6.	Water heater replacements	\$	30.00
2.1.5.7.	Hooking to County waterline	\$	40.00
2.1.5.8.	Commercial buildings	\$	50.00 minimum
2.1.5.8.1.	For new construction	\$50 + \$0.03 sq/ft	
2.1.5.9.	Re-inspection fees per trip	\$	40.00
2.1.5.10.	Additional charges: The permit fee shall be doubled on any work that is begun before the proper permit is issued. The additional charge shall be limited to \$50.00		
2.1.6.	Insulation Permit Fees shall be as follows:		
2.1.6.1.	Over 400 square feet of floor space, or first level	\$	50.00
2.1.6.2.	For each additional level or fraction thereof	\$	10.00
2.1.6.3.	Re-inspection fees per trip	\$	40.00
2.1.6.4.	Additional charges: The permit fee shall be doubled on any work that is begun before the proper permit is issued. The additional charge shall be limited to \$50.00		
2.1.7.	Fire Prevention Fees		
2.1.7.1.	Periodic fire inspections per structure	N/C	
2.1.7.2.	First re-inspection for non-compliance, if code requirements are NOT met	\$	50.00
2.1.7.3.	Second re-inspections for non-compliance	\$	100.00
2.1.7.4.	Third re-inspections for non-compliance	\$	150.00
2.1.7.5.	State required semi-annual inspections on public schools	N/C	
2.1.7.6.	Permit Fee for all Mandatory Fire Code Permits	\$	50.00

	2.1.7.7.	Proposed Day Care Homes and Day Care Center Inspections			(due at time of inspection)
	2.1.7.7.1.	less than 6 children	\$	20.00	
	2.1.7.7.2.	6-12 children	\$	30.00	
	2.1.7.7.3.	more than 12 children	\$	40.00	
	2.1.7.7.4.	Foster home	\$	20.00	
	2.1.7.7.5.	Group home (residential)	\$	20.00	
	2.1.7.7.6.	Group home (commercial)	\$	40.00	
2.1.8.	Other Fees				
	2.1.8.1.	Asbestos Inspection Fee Per Structure			
	2.1.8.1.1.	Residential			
		2.1.8.1.1.1. One and two family building - 3,000 square feet or less	\$	25.00	
		2.1.8.1.1.2. For every additional 1,000 square feet or fraction thereof	\$	25.00	
	2.1.8.1.2.	Commercial			
		2.1.8.1.2.1. Buildings 3,000 square feet of less	\$	60.00	
		2.1.8.1.2.2. For every additional 1,000 square feet or fraction thereof	\$	60.00	
	2.1.8.2.	ABC Inspection Fee (fire & building)	\$	50.00	
	2.1.8.3.	List of road names (per set)	\$	10.00	
2.1.9.	Contract Agreement - Fees for Municipalities				
	2.1.9.1.	Inspection Fee - Flat Rate per Hour	\$	50.00	(building, electrical, plumbing, mechanical)
	2.1.9.2.	Inspection Fee - Flat Rate per Hour	\$	50.00	(fire inspections)
	2.1.9.3.	Mileage - travel (per mile)			(current IRS reimbursement rate per mile as amended from time to time)
	2.1.9.4.	Commercial Building Plan Review (preliminary or construction involving third-party review)			
		2.1.9.4.1. Technical review	\$	250.00	
		2.1.9.4.2. Additional charge per review for failure to satisfy review comments	\$	100.00	
		2.1.9.4.3. Plan review - sites less than 10,000 sq ft	\$	125.00	
	2.1.9.5.	Re-inspections: When a third-party inspection agency is involved, there will be an additional charge	\$	60.00	
2.2.	Zoning				
	2.2.1.	Conditional use application	\$	175.00	
	2.2.2.	Halifax County Zoning Ordinance (each)	\$	18.00	
	2.2.3.	Mobile home park regulations (each)	\$	6.00	
	2.2.4.	Halifax County road name grid (each)	\$	1.50	

2.2.5.	Subdivision ordinance	\$	15.00
2.2.6.	Watershed ordinance	\$	15.00
2.2.7.	Map - 18" x 24"	\$	6.00
2.2.8.	Map - 36" x 60"	\$	9.00
2.2.9.	Zoning permits		
2.2.9.1.	Certificate of Zoning Compliance	\$	25.00
2.2.9.2.	update zoning	\$	10.00
2.2.10.	Major subdivision project	\$	150.00 + \$10 per lot
2.2.11.	Variances and deviations	\$	175.00
2.2.12.	Rezoning application	\$	175.00
2.2.13.	Specialty maps - cost determined by time and materials	\$	30.00
2.2.14.	Comprehensive development plan	\$	30.00
2.2.15.	Photocopy (black & white) (per page)	\$	0.10

3. Cooperative Extension

3.1.	4-H & Youth Day Camp (per person per week unless otherwise noted)	\$	55.00
3.2.	Ropes Course Rental (per day)	\$	100.00
3.3.	Rural Life Facilities Rental (per day or night Monday-Friday for agencies / groups outside County Government and affiliates)	\$	100.00
3.4.	Rural Life Facilities Rental (per weekend or holidays for agencies / groups outside County Government and affiliates)	\$	200.00
3.5.	Rings at 4-H Horse & Livestock Complex (per day)	\$	125.00
3.6.	Bathroom at 4-H Horse & Livestock Complex (per day)	\$	25.00
3.7.	Bathroom at 4-H Horse & Livestock Complex (per two days)	\$	40.00
3.8.	Concession Stand/Bathroom at 4-H Horse & Livestock Complex (per day)	\$	100.00
3.9.	Concession Stand/Bathroom at 4-H Horse & Livestock Complex (per two days)	\$	150.00
3.10.	Stalls at 4-H Horse & Livestock Complex (per day)	\$	15.00
3.11.	Stalls at 4-H Horse & Livestock Complex (per two days)	\$	25.00
3.12.	RV Hookups at 4-H Horse & Livestock Complex (per day)	\$	15.00
3.13.	Base charge for approved vendors on County property (per day)	\$	5.00
3.14.	Charge for approved NON-PROFIT vendors on County property (per day)	\$	-
3.15.	Photocopy (black & white) (per page)	\$	0.10
3.16.	Photocopy (color) (per page)	\$	0.50

4. County Management

4.1.	Photocopy (black & white) (per page)	\$	0.10
4.2.	Photocopy (color) (per page)	\$	0.50

4.3.	Official Commissioners' Agenda packet	\$	5.00 less than 100 pgs
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5. Emergency Services

5.1. Emergency Medical Services

5.1.1.	BLS-Emergency rate (in/out-of-county)	\$	350.00
5.1.2.	Advanced Life Support (ALS)-Level 1-Emergency	\$	400.00
5.1.3.	Advanced Life Support (ALS)-Level 2	\$	575.00
5.1.4.	Specialty Care Transport (SCT)	\$	675.00
5.1.5.	Mileage charge	\$	8.50
5.1.6.	No Transport Fee	\$	100.00
5.1.7.	BLS Split rate (BLS/S)	\$	238.00
5.1.8.	ALS Split rate (ALS/S)	\$	272.00
5.1.9.	Waiting charge (per hour)	\$	45.00
5.1.10.	Standby charge (per hour)	\$	50.00
5.1.11.	Treat/No transport	\$	150.00
5.1.12.	Treat/Helicopter	\$	175.00

5.2. False Alarm Fees

5.2.1.	Initial registration of alarm system (first year)	\$	25.00
5.2.2.	Annual registration renewal - 4 or less false alarms in previous years	\$	10.00
5.2.3.	Annual registration renewal - 5 or more false alarms in previous years	\$	15.00
5.2.4.	Fine for false alarms (each) over 4 allowable false alarms within year	\$	50.00
5.2.5.	Appeal fee	\$	25.00
5.2.6.	Fine for non-registered alarm system	\$	100.00

5.3.	Photocopy (black & white) (per page)	\$	0.10
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5.4.	Fire Report (per report)	\$	2.00
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5.5. Large Attendance Events

5.5.1.	EMS Standbys		\$25/hr for each staff member
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1-5,000 attendees - 5 Medical Staff
5,001-10,000 attendees - 7 Medical Staff
10,001-15,000 attendees - 10 Medical Staff
15,001-20,000 attendees - 12 Medical Staff
20,001+ attendees - 15 Medical Staff

5.5.2.	Ambulance Standbys		\$50/hr including two personnel
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1-10,000 attendees = one ambulance
10,000+ attendees = two ambulances

\$50/hr per ambulance including two personnel per ambulance

6. Finance Department

6.1.	Return Check fee	\$	30.00
6.2.	Stop Payment fee (Accounts Payable)	\$	10.00
6.3.	Stop Payment fee (Payroll)	\$	10.00
6.4.	Photocopy (black & white) (per page)	\$	0.10
6.5.	Audit (regular)	\$	40.00
6.6.	Audit (CAFR)	\$	50.00
6.7.	PDF/Bluebar Printouts (per page)	\$	0.10
6.8.	Audit (on CD)	\$	5.00

7. Health Department

7.1.	Medical Procedures		
7.1.1.	Insertion, intrauterine device IUD 58300	\$	122.00
7.1.2.	Intrauterine Contraceptive J7300 (p) (c)	\$	395.00
7.1.2.1.	Intrauterine Contraceptive J7300 (ud)	\$	202.00
7.1.3.	Treatment of superficial wound dehiscence; simple closure 12020	\$	348.00
7.1.4.	Treatment of superficial wound dehiscence; with packing 12021	\$	318.00
7.1.5.	Initial treatment, first degree burn, when no more than local treatment is needed 16000	\$	92.00
7.1.6.	Removal foreign body, intranasal; office procedure 30300	\$	270.00
7.1.7.	Control nasal hemorrhage, anterior, simple 30901	\$	174.00
7.1.8.	Veinpuncture, under age 3 years; femoral, jugular or sagittal sinus 36400	\$	59.00
7.1.9.	Veinpuncture, under age 3 years; scalp vein 36405	\$	82.00
7.1.10.	Veinpuncture, under age 3 years; other vein 36406	\$	73.00
7.1.11.	Routine veinpuncture or finger/heel/ear stick for collection of specimen(s) 36415	\$	17.00
7.1.12.	Destruction of lesion(s), penis (e.g., condyloma, papilloma, molluscum contagiosum, herpetic vesicle), simple; chemical 54050	\$	105.00
7.1.13.	Destruction of lesion(s) vulva, simple, any method 56501	\$	417.00
7.1.14.	Excision of Bartholin's gland or cyst 56740	\$	868.00
7.1.15.	Removal of intrauterine device (IUD) 58301	\$	139.00
7.1.16.	Fetal non-stress test 59025	\$	51.00
7.1.17.	Removal of foreign body, external eye, conjunctival superficial 65205	\$	90.00
7.1.18.	Removal of foreign body from external auditory canal; without general anesthesia 69200	\$	122.00
7.1.19.	Immunization administration (percutaneous, intradermal, subcutaneous, intramuscular single) 90471	\$	18.00

7.1.20.	Immunization administration (percutaneous, intradermal, subcutaneous, intramuscular two or more) 90472	\$	25.00
7.1.21.	Immunization, active; hepatitis A vaccine Adult 90632	\$	37.00
7.1.22.	Immunization, hepatitis A vaccine pediatric/adolescent dosage-2 dose schedule for intramuscular use 90633	\$	23.00
7.1.23.	Immunization, Hemophilus influenza b Vaccine (Hib), HbOC conjugate (4 dose schedule) for intramuscular use 90645	\$	10.00
7.1.24.	Immunization, Hemophilus influenza b Vaccine (Hib), PRP-D conjugate for booster use only, intramuscular use 90646	\$	36.00
7.1.25.	Immunization, Hemophilus influenza b Vaccine (Hib), PRP-OMP conjugate (3 dose schedule), intramuscular use 90647	\$	10.00
7.1.26.	Immunization, Hemophilus influenza b Vaccine (Hib), PRP-T conjugate (4 dose schedule), intramuscular use 90648	\$	18.00
7.1.27.	Immunization, active; rabies vaccine 90675	\$	260.76
7.1.28.	Immunization, Typhoid 90691	\$	98.00
7.1.29.	Immunization, Prevnar 90670	\$	175.54
7.1.30.	Immunization (DtaP) 90696	\$	24.00
7.1.31.	Immunization, active; diphtheria and tetanus toxoids (DT) 90702	\$	21.00
7.1.32.	Tdap 90715	\$	34.00
7.1.33.	Immunization, active; measles , mumps, and rubella virus vaccine, live	\$	72.00
7.1.34.	Immunization, active; measles, mumps, rubella, and varicella vaccine 90710	\$	207.00
7.1.35.	Immunization, active; poliomyelitis vaccine 90713	\$	34.00
7.1.36.	Immunization, active; varicella (chicken pox) vaccine 90716	\$	126.00
7.1.37.	Immunization, active; tetanus and diphtheria toxoids absorbed, for adult use (Td) 90718	\$	37.00
7.1.38.	Immunization, active; diphtheria toxoid 90719	\$	25.00
7.1.39.	Immunization, active; diphtheria, tetanus toxoids, & acellular pertussis vaccine (DTaP) and Hemophilus influenza B (HIB) 90721	\$	94.00
7.1.40.	Immunization, active; influenza virus vaccine 90688	\$	18.00
7.1.41.	Immunization, active; pneumococcal vaccine, polyvalent 90732	\$	96.00
7.1.42.	Immunization, active; meningococcal polysaccharide vaccine (any group(s)) 90733	\$	122.00
7.1.43.	Immunization, active; hepatitis B vaccine; pediatrics/adolescents 90744	\$	18.00
7.1.44.	Immunization, active; hepatitis B vaccine; adult dosage 90746	\$	44.00
7.1.45.	Immunization, active; hepatitis B vaccine; dialysis or immunosuppressed patient, any age 90747	\$	168.00
7.1.46.	Screening test, pure tone, air only (Audiologic function test) 92551	\$	35.00

7.1.47.	Cardiopulmonary resuscitation (e.g., in cardiac arrest) 92950	\$	490.00
7.1.48.	Airway Inhalation Treatment 94640	\$	45.00
7.1.49.	Pulse Oximerty - Single 94760	\$	39.00
7.1.50.	Pulse Oximerty - more than once 94761	\$	67.00
7.1.51.	PEDS 96110	\$	24.00
7.1.52.	Reports and forms 99080	\$	20.00
7.1.53.	Screening test of visual acuity 99173	\$	20.00
7.1.54.	New patient (see Physicians' Fee Reference for complete description) 99201	\$	100.00
7.1.55.	New patient (see Physicians' Fee Reference for complete description) 99202	\$	177.00
7.1.56.	New patient (see Physicians' Fee Reference for complete description) 99203	\$	184.00
7.1.57.	New patient (see Physicians' Fee Reference for complete description) 99204	\$	190.00
7.1.58.	New patient (see Physicians' Fee Reference for complete description) 99205	\$	196.00
7.1.59.	Established patient (see Physicians' Fee Reference for complete description) 99211	\$	109.00
7.1.60.	Established patient (see Physicians' Fee Reference for complete description) 99212	\$	141.00
7.1.61.	Established patient (see Physicians' Fee Reference for complete description) 99213	\$	148.00
7.1.62.	Established patient (see Physicians' Fee Reference for complete description) 99214	\$	154.00
7.1.63.	Established patient (see Physicians' Fee Reference for complete description) 99215	\$	166.00
7.1.64.	Initial preventive medicine evaluation and management of individual (see PFR for complete description) under 1 year old 99381	\$	152.00
7.1.65.	Initial preventive medicine evaluation and management of individual (see PFR for complete description) ages 1-4 years old 99382	\$	152.00
7.1.66.	Initial preventive medicine evaluation and management of individual (see PFR for complete description) ages 5-11 years old 99383	\$	152.00
7.1.67.	Initial preventive medicine evaluation and management of individual (see PFR for complete description) ages 12-17 years old 99384	\$	149.00
7.1.68.	Initial preventive medicine evaluation and management of individual (see PFR for complete description) ages 18-39 years old 99385	\$	149.00

7.1.69.	Initial preventive medicine evaluation and management of individual (see PFR for complete description) ages 40-64 years old 99386	\$	168.00
7.1.70.	Initial preventive medicine evaluation and management of individual (see PFR for complete description) ages 65+ years 99387	\$	215.00
7.1.71.	Periodic preventive medicine revaluation and management of individual (see PFR for complete description) under 1 year 99391	\$	121.00
7.1.72.	Periodic preventive medicine revaluation and management of individual (see PFR for complete description) ages 1-4 years 99392	\$	121.00
7.1.73.	Periodic preventive medicine revaluation and management of individual (see PFR for complete description) ages 5-11 years 99393	\$	121.00
7.1.74.	Periodic preventive medicine revaluation and management of individual (see PFR for complete description) ages 12-17 years 99394	\$	121.00
7.1.75.	Periodic preventive medicine revaluation and management of individual (see PFR for complete description) ages 18-39 years 99395	\$	121.00
7.1.76.	Periodic preventive medicine revaluation and management of individual (see PFR for complete description) ages 40-64 years 99396	\$	151.00
7.1.77.	Preventive medicine counseling and/or risk factor reduction intervention(s) - separate procedure approx 15 min 99401	\$	60.00
7.1.78.	Preventive medicine counseling and/or risk factor reduction intervention(s) - separate procedure approx 30 min 99402	\$	207.00
7.1.79.	Preventive medicine counseling and/or risk factor reduction intervention(s) - separate procedure approx 45 min 99403	\$	145.00
7.1.80.	Preventive medicine counseling and/or risk factor reduction intervention(s) - separate procedure approx 60 min 99404	\$	201.00
7.1.81.	Preventive medicine counseling and/or risk factor reduction intervention(s) to indiv in group setting approx 30 min 99411	\$	63.00
7.1.82.	Preventive medicine counseling and/or risk factor reduction intervention(s) to indiv in group setting approx 60 min 99412	\$	91.00
7.1.83.	Administration and interpretation of health risk assessment instrument (e.g. health hazard appraisal) 96110	\$	56.00
7.1.84.	Consultation 99499	\$	50.00
7.1.85.	Rhogam immune 90384	\$	110.23
7.1.86.	Removal of foreign body 20520	\$	160.00
7.1.87.	Immunization; hepatitis A vaccine and hepatitis B adult dose (Twinrix)	\$	95.00
7.1.88.	Immunization; HPV Gardasil 90649	\$	135.00
7.1.89.	Immunization; Tetanus, diphtheria toxoids and acellular pertussis (tdap) 90715 State Supplied	\$	34.00

7.1.90.	Immunization; Pediarix (Dtap, Hpe B, IPV) 90723	\$	76.00
7.1.91.	Diabetes Self Management Training--Individual	\$	55.34
7.1.92.	Diabetes Self Management Training--Group	\$	24.64
7.1.93.	Removal of impacted ear wax 69210	\$	157.00
7.1.94.	Therapeutic, prophylactics or diagnostic injection (Subcutaneous or intramuscular) 96372	\$	71.00
7.1.95.	Preventive visit - new patient - 12-17 years old 99384-EP	\$	362.00
7.1.96.	Preventive visit - new patient - 18-39 years old 99358-EP	\$	362.00
7.1.97.	Preventive visit - established patient - 12-17 years old 99394-EP	\$	393.00
7.1.98.	Preventive visit - established patient - 18-39 years old 99395-EP	\$	394.00
7.1.99.	Rhogam D immune globulin injection J2790	\$	111.00
7.1.100.	Contraceptive pills for BC S4993	\$	5.00
7.1.101.	Antepartum Care only 4-6 visits 59425	\$	495.00
7.1.102.	Antepartum Care only 7 or more visits 59426	\$	693.00
7.1.103.	Immun Admin Oral/Nasal 90473	\$	20.00
7.1.104.	Drugs Unclassified Injection (17P) J1725	\$	20.00
7.1.105.	Pregnancy Risk Screening S0280	\$	50.00
7.1.106.	Postpartum Assessment S0281	\$	150.00
7.1.107.	Postpartum visit (59430)	\$	126.00
7.2.	Laboratory Procedures		
7.2.1.	Routine veinpuncture or finger/heel or ear stick for specimen collection G0001	\$	17.00
7.2.2.	Urinalysis, by dipstick or tablet reagent for bilirubin, glucose, hemoglobin, ketones, leukocytes, nitrite, pH, protein, specific gravity, urobilinogen, any number of these: non-automated, with microscopy 81000	\$	23.00
7.2.3.	Urinalysis automated, with microscopic 81001	\$	23.00
7.2.4.	Urinalysis non-automated, without microscopic 81002	\$	13.00
7.2.5.	Urinalysis automated, without microscopic 81003	\$	18.00
7.2.6.	Urine pregnancy test 81025	\$	32.00
7.2.7.	Fecal occult blood 1-3 simultaneous determination 82270	\$	17.00
7.2.8.	Cholesterol, total 82465	\$	23.00
7.2.9.	Glucola 82947	\$	18.00
7.2.10.	Glucose by monitoring devices-blood sugar 82948	\$	29.00
7.2.11.	Glucose; post glucose dose (includes glucose) one hour challenge-finger stick 82950	\$	29.00
7.2.12.	Hemoglobin, A1C 83036	\$	47.00
7.2.13.	Hemoglobin 85018	\$	16.00
7.2.14.	Tuberculin skin test (PPD) 86580	\$	26.00

	7.2.15.	GC culture 87081	\$	35.00
	7.2.16.	Smear, primary source with interpretation; routine stain for bacteria, fungi, or cell types 87205	\$	25.00
	7.2.17.	Wet mount for bacteria, fungi, ova, and/or parasites 87210	\$	16.00
	7.2.18.	Vaginal chemical analysis 82120	\$	8.00
	7.2.19.	Neisseria Gonorrhea 87850	\$	51.00
	7.2.20.	Infectious agent detection by immunoassay with direct optical observation; Streptococcus, group A (rapid detection) 87880	\$	51.00
	7.2.21.	Handling fee for labs 99000	\$	20.00
	7.2.22.	Supplies and materials - over and above the usually included with the office visits 99070	\$	12.00
	7.2.23.	Alpha Fetoprotein AFP 82105	\$	35.00
	7.2.24.	Rabies Vaccine ID 90676	\$	220.00
	7.2.25.	DTAP HIB IP 90698	\$	82.00
	7.2.26.	DTAP Vaccine <7 years of age 90700	\$	41.00
	7.2.27.	TD Vaccine 90714	\$	23.00
	7.2.28.	Visual Field Examination 92081	\$	45.00
	7.2.29.	Lipid profile (80061)	\$	30.00
7.3.		Medical Codes		
	7.3.1.	J1050 Depo-Provera Contraceptive Injection (p) (c)	\$	54.00
	7.3.1.1.	J1050 Depo-Provera Contraceptive Injection (ud)	\$	22.50
	7.3.2.	D0145 Initial Comprehensive Oral Eval	\$	33.00
	7.3.3.	D1203 Initial Topical Application Fluoride	\$	25.00
	7.3.4.	T1017 MH MCC Initial	\$	29.30
	7.3.5.	T1017 MH Subsequent MCC	\$	29.30
	7.3.6.	S9442 MH Childbirth Classes - NONE	\$	19.09
	7.3.7.	T1017 MH MCC Home Visit	\$	29.30
	7.3.8.	T1002 TB New Control Treatment	\$	86.00
	7.3.9.	T1002 STD Control Treatment	\$	86.00
	7.3.10.	99501 MH Post Home Visit Assess	\$	62.00
	7.3.11.	T1001 MH Skill Nurse Home Visit	\$	88.00
	7.3.12.	99502 Newborn Assessment	\$	62.00
	7.3.13.	Smoking Cessation Counseling	\$	40.00
	7.3.14.	Birthing Classes (S9442)	\$	32.00
7.4.		Animal Control		
	7.4.1.	Interference of animal control officer, agent or trap	\$	250.00
	7.4.2.	Concealment of animal to evade ordinance	\$	100.00
	7.4.3.	Public Nuisance		

	7.4.3.1.	first violation	\$	50.00
	7.4.3.2.	second violation	\$	100.00
	7.4.3.3.	subsequent violations	\$	250.00
7.4.4.		Reclaim		
	7.4.4.1.	first violation	\$	20.00
	7.4.4.2.	second violation	\$	35.00
	7.4.4.3.	subsequent violations	\$	50.00
7.4.5.		Keeping dangerous/potentially dangerous animal		
	7.4.5.1.	unattended/loose/unrestrained	\$	500.00
	7.4.5.2.	failure to tattoo/microchip	\$	500.00
	7.4.5.3.	failure to notify of change of address or death	\$	500.00
7.4.6.		Collection of dogs and cats for resale	\$	500.00
7.4.7.		Keeping exotic animal	\$	500.00
7.4.8.		Animal fighting and baiting	\$	500.00
7.4.9.		Mistreatment of animals	\$	500.00
7.4.10.		Cruel treatment of animals	\$	500.00
7.4.11.		Keeping stray animal	\$	100.00
7.4.12.		Failure to obtain rabies vaccination	\$	100.00
7.4.13.		No rabies tag	\$	10.00
7.4.14.		Release of suspected rabid animal	\$	500.00
7.4.15.		Rabies quarantine, failure to surrender	\$	500.00
7.4.16.		Quarantine (10 days)	\$	150.00
7.4.17.		Boarding (per day)	\$	15.00
7.4.18.		Adoption fee (intact animal)	\$	50.00
7.4.19.		Adoption fee (altered animal)	\$	25.00
7.4.20.		Rabies vaccination	\$	5.00
7.4.21.		Rabies vaccination (by Certified Rabies Vaccinators_non-clinic related)	\$	15.00
7.5.		Environmental Health		
	7.5.1.	Single family dwelling / residential		
	7.5.1.1.	Lot evaluation - includes improvement permit, CA and OP	\$	350.00
	7.5.1.2.	Expansion/Relocation of Existing System (eval and all permits)	\$	350.00
	7.5.1.3.	Surcharge for each bedroom over 4	\$	50.00
	7.5.1.4.	Surcharge for all type 4 and above septic systems	\$	200.00
	7.5.1.5.	Reuse/re-connection permit	\$	75.00
	7.5.1.6.	Setback verification (site visit)	\$	50.00
	7.5.1.7.	Setback verifications (no site visit)	\$	10.00
	7.5.1.8.	Repair permits (includes evaluation and all permits)	\$	-

	7.5.1.9.	Permit redraw/revision (no site visit and no flow increase), All Permits	\$	75.00
	7.5.1.10.	Permit redraw/revision (site visit required), All Permits	\$	150.00
	7.5.1.11.	Revisit (futile initial trip on all paid on site service request)	\$	50.00
7.5.2.		All other On Site waste water		
	7.5.2.1.	Lot evaluation - includes all required septic permits (480 gallons or less)	\$	500.00
	7.5.2.2.	Non Profit Organization Septic Permits (verifiable and all flow rates)	\$	500.00
	7.5.2.3.	On Site Waste Water Permits for 481 to 3000 gpd	\$	500.00
	7.5.2.3.1.	Surcharge per gallon for daily flow over 480 gpd	\$	0.50
	7.5.2.4.	On Site Waste Water Permits for greater than 3000 gpd	\$	2,000.00
	7.5.2.4.1.	Surcharge per 500 gpd for flows greater than 3499	\$	100.00
	7.5.2.5.	Surcharge for all type 4 and above septic systems (includes non-profits)	\$	300.00
	7.5.2.6.	Reinspection/reuse/reconnection permit	\$	100.00
	7.5.2.7.	Permit redraw/revision (site visit required), All Permits	\$	200.00
	7.5.2.8.	Permit redraw/revision (no site visit and no flow increase), All Permits	\$	100.00
	7.5.2.9.	Repair permits (includes evaluation and all permits)	\$	-
	7.5.2.10.	Revisit (futile initial trip on all paid on site service request)	\$	50.00
7.5.3.		Well Permits and Water Sampling		
	7.5.3.1.	Bacterial (total coliform and fecal coliform)	\$	60.00
	7.5.3.2.	Inorganic water sample	\$	110.00
	7.5.3.3.	Nitrate/Nitrite Sample	\$	65.00
	7.5.3.4.	Pesticide Water Sample	\$	110.00
	7.5.3.5.	Petroleum Water Sample	\$	110.00
	7.5.3.6.	Well permit	\$	350.00
	7.5.3.7.	Well abandonment permit	\$	-
	7.5.3.8.	Full well panel	\$	110.00
7.5.4.		Miscellaneous Fees		
	7.5.4.1.	Food Service Plan Review (new)	\$	250.00
	7.5.4.2.	Food Service Plan Review (remodel)	\$	200.00
	7.5.4.3.	Swimming Pool Plan Review	\$	300.00
	7.5.4.4.	Annual Swimming Pool Permit	\$	200.00
	7.5.4.5.	Annual Swimming Pool Permit (per pool for each additional pool at same site)	\$	75.00

	7.5.4.6.	Extra pre-opening pool visit (when pool is not ready on initial visit)	\$	50.00
	7.5.4.7.	Annual Tattoo Permit	\$	250.00
	7.5.4.8.	Temporary Food Establishment Permit	\$	75.00
	7.5.4.9.	System Review Re-Inspection	\$	50.00
	7.5.4.10.	Serve Safe Course	\$	125.00
	7.5.4.11.	Serve Safe (Retest only)	\$	75.00
7.6.		Home Health Charges		
	7.6.1.	Skilled nursing visit	\$	155.00
	7.6.2.	Physical therapy visit	\$	140.00
	7.6.3.	Speech therapy visit	\$	150.00
	7.6.4.	Occupation therapy visit	\$	140.00
	7.6.5.	Medical Social Worker visit	\$	200.00
	7.6.6.	Home Health Aide visit	\$	70.00
8.	<u>Human Resources Management</u>			
	8.1.	Employee ID card replacement (each)		
	8.1.1.	Lost or stolen	\$	10.00
	8.1.2.	Normal wear & tear	Free	
	8.1.4.	Name change or position change	Free	
	8.2.	Photocopy (black & white) (per page)	\$	0.10
	8.3.	IDs for outside entities/municipalities (initial setup)	\$	25.00
	8.4.	ID card replacements (for outside entities/municipalities) (each)	\$	10.00
	8.5.	Key card replacement		
	8.5.1.	Lost or stolen	\$	6.00
	8.5.2.	Normal wear & tear	Free	
9.	<u>Information Technology Services</u>			
	9.1.	Thumb-drive (each)		
	9.3.1.	SanDisk-Cruzer - 8 gb	\$	15.00
	9.3.2.	SanDisk-Cruzer - 16 gb	\$	25.00
	9.3.3.	SanDisk-Cruzer - 32 gb	\$	40.00
	9.3.9.	SanDisk-Cruzer - 64 gb	\$	60.00
	9.3.5.	SanDisk-Cruzer - 128 gb	\$	85.00
	9.2.	Special programming	\$	100.00

10. Library

10.1.	Fines		
10.1.1.	Overdue book (\$3.00 maximum)	\$	0.05 per day
10.2.	Photocopy (black & white) (per page)	\$	0.10
10.3.	Photocopy (color) (per page)	\$	0.50
10.4.	Microfilm printer copying (new plain paper machine)	\$	0.25
10.5.	Fax machine use (per page)	\$	0.50
10.6.	Computer printouts (per page)	\$	0.15
10.7.	Computer printouts w/ color photo (per page)	\$	1.00

11. Natural Resources Conservation Services

11.1.	Use of no-till drill	\$	10.00 per acre
11.2.	Photocopy (black & white) (per page)	\$	0.10
11.3.	Photocopy (color) (per page)	\$	0.50

12. Public Utilities - Solid Waste Division

12.1.	Tipping Fees per ton		
12.1.1.	Industrial and Commercial Waste (MSW) (transfer station)	\$	65.51
12.1.2.	Construction and demolition waste (landfill)	\$	55.32
12.1.3.	Yard Waste	\$	49.00
12.1.4.	Incorporated municipalities (MSW) within Halifax County (transfer station)	\$	65.51
12.1.5.	Bulk construction and demolition waste (landfill) from a single site source - 2,500+ tons within a 60 calendar day timeframe	\$	50.32
12.1.6.	Disposal of Animals	\$	47.00
12.2.	Residential collection and disposal fee	\$	125.40
12.3.	Availability fee (per habitable dwelling)	\$	43.32
12.3.1.	Disposal fee	\$	52.41

13. Public Utilities - Water Division

13.1.	Rate Schedule		
13.1.1.	Residential rates for water service in the County shall be as follows:		
13.1.1.1.	Zero gallons (monthly fee)	\$	28.45
13.1.1.2.	0 plus gallon (rate per 1000 gallons)	\$	3.32
13.1.2.	Commercial rates for water service in the County shall be as follows:		
13.1.2.1.	Zero gallons (monthly fee)	\$	28.45
13.1.2.2.	0 plus gallon (rate per 1000 gallons)	\$	3.37

13.1.3.	Residential and commercial rates for sewer service in the Weldon, Roanoke Rapids Sanitary District, Littleton, Scotland Neck, and Halifax service areas on County Water, shall be as follows:	Weldon's, Roanoke Rapids Sanitary District's, Littleton's, Scotland Neck's, and Halifax's rates charged to the County as amended plus 35%
13.1.4.	Bulk rates for water service in the County shall be as follows:	
	13.1.4.1. 0 plus gallons (rate per 1000 gallons)	\$ 3.22
13.1.5.	Institutional rates for water service in the County shall be as follows:	
	13.1.5.1. 0 plus gallons (rate per 1000 gallons)	\$ 4.45
13.1.6.	Prison rates for water service in the County shall be as follows:	
	13.1.6.1. 0 plus gallons (rate per 1000 gallons)	\$ 8.32
13.2.	Tap Fees	
13.2.1.	During new project construction, the cost for a 5/8" meter tap shall be \$50. if a citizen requires a larger tap, the cost shall be the normal tap fee less the same amount saved for a 5/8" water tap. After completion of construction, regular tap fees will be enforced	
	<u>Size</u>	<u>Fee</u>
	13.2.1.1. 5/8" water tap	\$ 675.00
	13.2.1.2. 1" water tap	\$ 725.00
	13.2.1.3. 2" water tap	\$ 1,975.00
	13.2.1.4. 4" sewer tap (short)	\$ 450.00
	13.2.1.5. 4" sewer tap (long)	\$ 650.00
13.2.2.	Water and sewer taps will be made for the approved tap fee, provided it can be completed with the Water Department's manpower and equipment. If special equipment and/or manpower is required, the cost to the customer will be the actual contracted cost of the tap	
13.3.	Wastewater Pre-Treatment Plant	
13.3.1.	Wastewater pre-treatment & disposal	cost based on actual expenses incurred
13.3.2.	Late payment penalty	\$ 100.00 if payment is received after due date
13.3.3.	Reconnection charge	\$ 500.00
13.4.	Other Fees	
13.4.1.	Security deposit	\$ 75.00
13.4.2.	Late payment penalty (charged 15 days after bill is due)	\$ 10.00
13.4.3.	Disconnection penalty (charged 25 days after bill is due)	\$ 25.00
13.4.4.	Temporary cut-off fee	\$ 30.00
13.4.5.	Return check penalty	\$ 30.00
13.4.6.	Special meter reading fee	\$ 10.00
13.4.7.	Damage to County property	cost + 25%
13.4.8.	Move water service (owner's request)	cost + 25%
13.4.9.	Service charge (new accounts & transfers)	\$ 50.00

13.4.10.	Meter tampering fee	
13.4.10.1.	First offense	\$ 75.00
13.4.10.2.	Second offense or multiple in one calendar year	\$ 150.00

13.5. Fees shall be assessed to users for wastewater discharges into Public Owned Treatment Works (POTW) as follows:

13.5.1.

A Sewer Capacity charge for all users shall be a one time charge of \$3.50 per gallon, per day, of wastewater discharged into the wastewater collection system. Since each individual site is unique, the amount of discharge per day shall be established by using the "Daily Flow for Design" established by the North Carolina Department of Environment, Health, and Natural Resources, Division of Environmental Health as follows:

<u>Type of Establishment</u>	<u>Daily Flow for Design</u>
13.5.1.1. Airports (also Roanoke Rapids stations, Bus Terminals - not including food service facilities)	5 gallons / passenger
13.5.1.2. Barber shops	50 gallons / chair
13.5.1.3. Bars, Cocktail Lounges (not including food service facilities)	20 gallons / seat
13.5.1.4. Beauty Shops (style shops)	125 gallons / chair
13.5.1.5. Bowling lanes	50 gallons / lane
13.5.1.6. Businesses (other than those listed in this table)	25 gallons / employee
13.5.1.7. Camps (construction or work camps)	60 gallons / person
13.5.1.8. Camps (summer camps)	60 gallons / person
13.5.1.9. Campgrounds	100 gallons / campsite
13.5.1.10. Recreational Vehicle Park	120 gallons / space
13.5.1.11. Churches (not including a kitchen)	3 gallons / seat
13.5.1.12. Churches (including a kitchen)	5 gallons / seat
13.5.1.13. Country clubs	20 gallons / member
13.5.1.14. Daycare facilities	15 gallons / person
13.5.1.15. Factories (exclusive of industrial waste)	25 gallons / person / shift
13.5.1.15.1. with showers	10 gallons / person / shift
13.5.1.16. Food service facilities (restaurants)	40 gallons / seat
13.5.1.17. 24-Hour restaurants	75 gallons / seat
13.5.1.18. Hospitals	300 gallons / bed
13.5.1.19. Marinas	10 gallons / boat slip
13.5.1.19.1. with showers	30 gallons / boat slip
13.5.1.20. Meat markets	
13.5.1.20.1. per 100 sq ft of market floor space	50 gallons
13.5.1.20.2. add per employee	25 gallons

13.5.1.21.	Motels / Hotels	120 gallons / room
13.5.1.21.1.	with cooking facilities in room	175 gallons / room
13.5.1.22.	Offices (per shift)	25 gallons / employee
13.5.1.23.	Residential dwellings	240 gallons
13.5.1.24.	Rest homes & Nursing homes	
13.5.1.24.1.	with laundry	120 gallons / bed
13.5.1.24.2.	without laundry	60 gallons / bed
13.5.1.25.	Schools - day schools	
13.5.1.25.1.	with cafeteria, gym & showers	15 gallons / student
13.5.1.25.2.	with cafeteria only	12 gallons / student
13.5.1.25.3.	with neither cafeteria nor shower	10 gallons / student
13.5.1.26.	Schools - boarding schools	60 gallons / student
13.5.1.27.	Service stations	250 gallons / restroom
13.5.1.28.	Service stations - 24 hours	325 gallons / restroom
13.5.1.29.	Stores, shopping centers, & malls (exclusive of food service and meat markets)	120 gallons / 1000 sq ft of retail sales area
13.5.1.30.	Stadium, auditorium, theater, Drive-In	5 gallons / seat space
13.5.1.31.	Swimming pools, spas & bathhouses	10 gallons / person

14. Register of Deeds

14.1.	Instruments in General	
14.1.1.	First 15 pages	\$ 26.00
14.1.2.	All additional pages (per page)	\$ 4.00
14.1.3.	Non-standard forms	\$ 25.00
14.2.	Multiple Instruments	
14.2.1.	For each additional instrument	\$ 10.00
14.3.	Deeds of Trust - Mortgages	
14.3.1.	First 35 pages	\$ 64.00
14.3.2.	All additional pages (per page)	\$ 4.00
14.4.	Each additional index reference on assignments	\$ 10.00
14.5.	More than 20 distinct parties additional fee for each party	\$ 2.00
14.6.	Satisfactions	N/C
14.7.	Certified Copies	
14.7.1.	Certifying Recorded Instruments	
14.7.1.1.	First Page	\$ 5.00
14.7.1.2.	All additional pages (per page)	\$ 2.00

14.8.	Plats		
14.8.1.	Plats - recording fee	\$	21.00 each
14.8.2.	Certified copy	\$	5.00
14.8.3.	Plat copies (per map)	\$	1.00
14.9.	Photocopy		
14.9.1.	Photocopy (black & white) (per page)	\$	0.25
14.9.2.	Scanned image (per page)	\$	0.25
14.9.3.	Tax maps		
	14.9.3.1. Query results (per page)	\$	0.25
	14.9.3.2. 8.5" x 11" w/o photo	\$	1.50
	14.9.3.3. 8.5" x 11" w/ photo	\$	3.00
14.10.	Fax copy (per page)	\$	0.50
14.11.	Marriage Licenses (Issuance)	\$	60.00 (includes \$35 state fee)
	14.11.1. Marriage License Certificate - regular or wallet	\$	10.00
	14.11.2. Delayed Certificate w/ one (1) certified copy	\$	20.00
	14.11.3. Correction after Issuance w/ one (1) certified copy	\$	10.00
14.12.	Right of Way Plans (first page)	\$	21.00 \$5.00 per additional page
14.13.	Birth Certificates (certified)	\$	10.00
	14.13.1. Registration of birth after 1 year or more years after birth (in-county) includes one (1) certified copy	\$	20.00
	14.13.2. Registration of birth after 1 year or more years (out-of-county)	\$	10.00
	14.13.3. Amendments of birth records	\$	10.00
	14.13.4. Legitimations	\$	10.00
14.14.	Death Certificates	\$	10.00
	14.14.1. Amendments of death records	\$	10.00
14.15.	Notary Public		
	14.15.1. Oath administered	\$	10.00
	14.15.2. Verification of Commission	\$	5.00
14.16.	Excise Stamp Tax (on each \$500.00 or fractional part of the consideration of value of the interest or property conveyed)	\$	1.00
14.17.	Uniform commercial code		
	14.17.1. 1 - 2 pages	\$	38.00
	14.17.2. 3 - 10 pages	\$	45.00
	14.17.3. each additional page over 10 pages	\$	2.00
14.18.	Removal of Graves Certificate		
	14.18.1. First page	\$	26.00
	14.18.2. each additional page	\$	4.00

14.19.	Military Service Record		N/C
14.20.	VRAS - Statewide Automated System		
14.20.1.	Birth Abstract (births 1971+)	\$	14.00
15.	<u>Sheriff and Jail</u>		
15.1.	Fingerprint cards (per card)	\$	10.00
15.2.	Incident reports (per report)	\$	2.00
15.3.	Notary fee (per instrument)	\$	5.00
15.4.	Photocopy (black & white) (per page)	\$	0.10
15.5.	Photocopy (color) (per page)	\$	0.50
15.6.	Sick call	\$	10.00
15.7.	Confinement and board for out-of-county inmates (per day)	\$	40.00
15.8.	Pre-confinement (per day)	\$	18.00
15.9.	Jail sentence confinement (per day)	\$	18.00
15.10.	Confinement for 24 hours	\$	5.00
15.11.	Gun permit	\$	5.00
15.12.	Serve civil papers	\$	30.00
15.13.	Concealed handgun permit	\$	90.00
15.14.	Concealed handgun permit renewal	\$	75.00
15.15.	Duplicate concealed handgun permit	\$	15.00
16.	<u>Social Services</u>		
16.1.	Photocopy (black & white) (per page)	\$	0.10
16.2.	Photocopy (color) (per page)	\$	0.50
17.	<u>Tax Department</u>		
17.1.	Photocopy (black & white) (per page)	\$	0.10
17.2.	Photocopy (color) (per page)	\$	0.50
17.3.	Fax copy (per page)	\$	0.50
17.4.	Computer printouts		
17.4.1.	Screen display printout (per page)	\$	0.25
17.4.2.	Report, no database query required (per page)	\$	0.25
17.4.3.	Report with database query (with \$20 setup fee added to per page cost)	\$	0.25
17.5.	Property cards (per card)	\$	0.50
17.6.	Index maps	\$	0.50
17.6.1.	36" x 56" wall map	\$	8.00
17.6.2.	Map book	\$	36.00

17.7.	Property maps & associated data		
17.7.1.	GIS query results (per page)	\$	0.25
17.7.2.	8.5" x 11" without photo	\$	1.50
17.7.3.	8.5" x 11" with photo	\$	3.00
17.7.4.	11" x 17" without photo	\$	3.00
17.7.5.	11" x 17" with photo	\$	6.00
17.7.6.	17" x 22" without photo	\$	4.00
17.7.7.	17" x 22" with photo	\$	8.00
17.7.8.	22" x 34" without photo	\$	6.00
17.7.9.	22" x 34" with photo	\$	12.00
17.7.10.	34" x 44" without photo	\$	8.00
17.7.11.	34" x 44" with photo	\$	16.00
17.7.12.	Custom plot creation & design (per hour)	\$	25.00
17.8.	Digital Data		
17.8.1.	Specialized programming		
17.8.1.1.	First megabyte of data	\$	12.50
17.8.1.2.	Each additional megabyte	\$	4.00
17.8.2.	Media		
17.8.2.1.	Compact disk (each)	\$	1.00
17.8.2.2.	DVD (each)	\$	1.50
17.9.	Postage for Maps, CD/DVD		
17.9.1.	1 map, CD/DVD	\$	1.25
17.9.2.	2 maps, CDs/DVD	\$	1.50
17.9.3.	3 maps, CDs/DVD	\$	1.75
17.9.4.	4 maps, CDs/DVD	\$	2.00
17.9.5.	5 maps, CDs/DVD	\$	2.25
17.9.6.	6 maps, CDs/DVD	\$	2.50
17.9.7.	Each additional, add	\$	0.25



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Mary W. Duncan, Finance Director

PRESENTER: Mary W. Duncan, Finance Director

SUBJECT: Budget Amendment

DATE: June 18, 2018 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find a budget amendment .

ATTACHMENTS:

Description

- ▢ BA Coversheet for 6-18
- ▢ BA list for 6-18

TOTAL COST:0

COUNTY COST:0

REQUEST: Request approval of budget amendment.

1	KL2 Project - Reduce budget for grant funds deobligated by US DoC and NCDOT Rail Access	\$ 196,792.00
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Approved: June 18, 2018

Vernon J. Bryant
Chairman

BUDGET AMENDMENT

Account Number / Name	Debit	Credit	Explanation
485-7168-5412-09 Contingency		122,307.75	KL2 Project
485-7168-5414-79 Rail Spur Const		70,877.09	Reduce budget for Grant Funds deobligated by US DoC
485-4762-4260-55 US Dept. of Comm	146,792.00		And reconcile revenues with expenses
485-4762-4260-71 NCDOT Rail Acces	50,000.00		
485-7168-5499-44 Admin		77.40	
485-7168-5412-18 Geo Tech		38.50	
485-7162-5412-09 Contingency		3,491.26	
TOTALS	196,792.00	196,792.00	

- * To **increase** a **revenue** line item, you credit - to decrease, you debit
 * To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation	
Human Resources Director	Date

Program Director	Date
<i>Mary W. Dumas</i>	6-13-18
Department / Agency Head	Date

County Manager or Deputy Co. Manager or County Commissioner Chairman	Date
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