

Halifax County Board of Commissioners

Vernon J. Bryant, Chairman
J. Rives Manning, Jr., Vice-Chairman
Carolyn C. Johnson
Linda A. Brewer
Marcelle O. Smith
T. Patrick W. Qualls



Tony N. Brown
County Manager
Andrea H. Wiggins
Clerk to the Board
M. Glynn Rollins, Jr.
County Attorney

Tuesday October 2, 2018 Regular Meeting 9:30 AM

Halifax County Historic Courthouse
10 North King Street, Post Office Box 38, Halifax, North Carolina 27839
252-583-1131/Fax: 252-583-9921
www.halifaxnc.com

The mission of the Halifax County Board of Commissioners is to provide leadership and support for an effective county government that seeks to enhance the quality of life for the people of Halifax County.

Call to Order

Chairman Vernon J. Bryant

Invocation and Pledge of Allegiance

Adoption of the Agenda

Conflict of Interest

Chairman Vernon J. Bryant

In accordance with the Halifax County Board of Commissioners Rules of Procedures and N. C. G. S. Sec.153A-44, it is the duty of every member present to vote on all matters coming before the Board, unless there is a conflict of interest as determined by the Board or by law. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and the remaining Board members will vote to consider the requested excuse.

1. Consent Agenda

County Commissioners

- A. Budget Amendments
- B. Property Tax Refund and Releases - September 2018
- C. Branch Banking and Trust Company Resolution
- D. 2018-2019 Rural Operating Assistance Program Grant
- E. Blue Cross and Blue Shield of NC / Meals on Wheels of NC Senior Hunger Grant

2. Community Issues

- A. Angela Bolton, Taxpaying People
- B. Tracy Banks, Taxpaying People
- C. Desmond Cross, Taxpaying People
- D. FyiQuan Lassiter, Taxpaying People

3. Public Hearings

- A. Halifax Corporate Park Demolition Project
- B. Edward Byrne Justice Assistance Grant

**Cathy A. Scott, Economic
Development Director**

Christopher S. Guyant, Sheriff's Office

4. Agenda Item

- A. Halifax County Convention and Visitors Bureau Annual Report **Lori R. Medlin, President/CEO**
- 5. Action on Public Hearings**
- A. Halifax Coporate Park Demolition Project **County Commissioners**
- B. Edward Byrne Justice Assistance Grant **County Commissioners**
- 6. Agenda Items**
- A. KIPP ENC Public Schools Exclusion Late Application 2018 **C. Shane Lynch, Tax Assessor**
- B. Charters of Freedom **Ian M. Bungarner, Senior
Management Analyst**
- 7. Board Appointments**
- A. Board Appointments **County Commissioners**
- 8. Economic Development Report**
- 9. County Manager's Report**
- 10. County Attorney's Report**
- A. Public Comment Policy **M. Glynn Rollins, Jr., County Attorney**
- 11. Other Business** **County Commissioners**
- 12. Closed Session** **County Commissioners**
- 13. Adjourn**

*Accommodations for individuals with disabilities may be arranged by contacting
the County Manager's office at 252-583-1131 at least 48 hours prior to the meeting.*



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Mary W. Duncan, Finance Director

SUBJECT: Budget Amendments

DATE: October 2, 2018 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find a copy of the budget amendments which transfer funds between accounts or changes the originally adopted budget due to increases and/or decreases as a result of federal/state funding authorizations, fees or insurance reimbursements.

ATTACHMENTS:

Description

- ▢ BA Coversheet for 10-2-18
- ▢ BA List for 10-2

TOTAL COST:

COUNTY COST:

REQUEST: Approve presented Budget Amendments

Budget Amendments**Fiscal Year 18 - 19****October 2, 2018**

1	General Government - Budget additional Halifax County School Resource Officer contract amendment	\$ 64,931.00
2	General Government - Transfer remaining Cash from Klausner 2 project back to General Fund to close out project	92,836.79
3	Health - Home Health & Hospice Division - Increase operating budget for additional United Way funds appropriation	7,000.00
4	DSS - Adjust Project Energy Share for Funding Authorization #3 dated 9-7-18	226.00
5	KL2 Project - Transfer remaining Cash from Klausner 2 project back to General Fund to close out project	92,836.79

Approved: October 2, 2018

Vernon J. Bryant
Chairman

BUDGET AMENDMENT

Account Number / Name	Debit	Credit	Explanation
110-4410-4991-00 Fund Balance	64,931.00		GENERAL GOVERNMENT
.110-4410-4210-33 Hal Co-Sch Resource Officer		64,931.00	ADJUST BUDGET TO ACTUAL PER EXECUTED CONTRACT FOR FY18-19
	64,931.00	64,931.00	

- * To **increase** a **revenue** line item, you credit - to decrease, you debit
- * To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director
Date

(DHA)


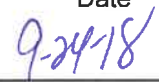
Program Director	Date
Department / Agency Head	Date
County Manager or Deputy County Manager or County Commissioner Chairman	Date

BUDGET AMENDMENT

Account Number / Name	Debit	Credit	Explanation
110-4410-4991-00 Fund Balance	92,836.79		GENERAL GOVERNMENT
110-4410-4986-17 T/F from KL2 Project		92,836.79	TRANSFER FUNDS FROM KL2 PROJECT TO GENERAL FUND TO CLOSE OUT PROJECT
	92,836.79	92,836.79	

- * To **increase** a **revenue** line item, you credit - to decrease, you debit
 * To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation	
Human Resources Director	Date

Program Director	Date
	
Department / Agency Head	Date

County Manager or Deputy County Manager or County Commissioner Chairman	Date
---	------

BUDGET AMENDMENT

Account Number / Name	Debit	Credit	Explanation
124-6132-5290-02 Supply United Way	7,000.00		HOSPICE
124-4513-4330-02 Hospice United Way		7,000.00	FY 18-19 Additional United Way Funds that we will be receiving
TOTALS	7,000.00	7,000.00	

- * To **increase** a **revenue** line item, you credit - to decrease, you debit
- * To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation	
Human Resources Director	Date

Program Director	Date
<i>Bruce Robinson</i>	<i>9-13-18</i>
Department / Agency Head	Date

County Manager/Assistant Co. Manager or County Commissioner Chairman	Date
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BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
		226.00	DSS
125-4531-4210 27 CP&L Project Share			Adjust funding to actual per September 7, 2018 Funding Authorization #3
125-6490-5491-00 C P & L	226.00		
TOTALS	226.00	226.00	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director

Date

Shawanda Stead
Program Director 9/11/2018

Dina A. Carter
Department / Agency Head 9/11/2018
Date

County Manager or
Deputy County Manager or
County Commissioner Chairman

Date
FIN BA 01

BUDGET AMENDMENT

Account Number / Name	Debit	Credit	Explanation
485-7162-5980-05 T/F to General Fund	92,836.79		KL2 PROJECT
485-4757-4991-00 Fund Balance		92,836.79	TRANSFER FUNDS TO GENERAL FUND TO CLOSE OUT PROJECT
	92,836.79	92,836.79	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director

Date

Program Director

Date

Department / Agency Head

Date

County Manager or
Deputy County Manager or
County Commissioner Chairman

Date



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Doris Hawkins, Tax Collector

SUBJECT: Property Tax Refund and Releases - September 2018

DATE: October 2, 2018 Regular Meeting

SUPPORTING INFORMATION:

Amos Gene Rudd; 1338 Tabron School Rd, Hollister, NC 27844

Parcel 0102047: Solid Waste Availability fee charged in error; no dwelling on parcel

2016 ASF \$59.25

ATTACHMENTS:

Description

No Attachments Available

TOTAL COST:

COUNTY COST:

REQUEST: Approve the September 2018 property tax refund and releases. The releases report will be provided after the month-end is completed on the last business day of the month.



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Mary W. Duncan, Finance Director

SUBJECT: Register of Deeds Amended Bank Resolution

DATE: October 2, 2018 Regular Meeting

SUPPORTING INFORMATION:

Christie Avens, Register of Deeds, would like to amend her existing bank resolution to add Elana R. Davis as an authorized user.

ATTACHMENTS:

Description

▯ ROD Bank Resolution

TOTAL COST:0

COUNTY COST:0

REQUEST: The Board approve the amended bank resolution for additional authorized personnel.



State of North Carolina
County of Halifax

TONY N. BROWN
COUNTY MANAGER

HISTORIC COURTHOUSE ~ PO BOX 38 ~ KING STREET ~ HALIFAX, NC 27838
252-583-1131 ~ FAX: 252-583-9921

RESOLUTION

TO: BRANCH BANKING AND TRUST COMPANY
HALIFAX, NORTH CAROLINA

RESOLVED, that Branch Banking and Trust Company ("Bank") as a designated depository of funds of this county is hereby requested, authorized and directed to allow **Christie C. Avens, Wanda M. Patrick, Karen M. Lashley and Elana R. Davis** to transact the following under his/her signature.

Christie C. Avens, Register of Deeds
Christie C. Avens, Register of Deeds

Wanda M. Patrick Asst.
Wanda M. Patrick, Assistant Register of Deeds

Karen M. Lashley Deputy
Karen M. Lashley, Deputy of Register of Deeds III

Elana R. Davis, Deputy
Elana R. Davis, Deputy of Register of Deeds II

1. Open and enter safety deposit box under Halifax County's name

FURTHER RESOLVED, that the county, to the extent allowed by law, assumes full responsibility and holds harmless the Bank for any and all payments made or any other actions taken by the Bank in reliance upon the said signatures.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of Halifax County this the 4th day of June, 2018.

Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

SEAL

ATTEST:

Andrea H. Wiggins, Asst to the Manager/Clerk to the Board

Where the Spirit of Independence Was Born



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Rose Lewis, Aging Program Coordinator

SUBJECT: 2019 Rural Operating Assistance Program Funding

DATE: October 2, 2018 Regular Meeting

SUPPORTING INFORMATION:

1. The Rural Operating Assistance Program (ROAP) will benefit the elderly and disabled, employment transportation, and the general public with transportation within Halifax County.
2. The period of performance is July 1, 2018 through June 30, 2018, regardless of the date ROAP funds are disbursed to the county.
3. The allocation of \$178,364 will come from the North Carolina Department of Transportation and can only be received by Halifax County for three program, Elderly and Disabled (EDTAP) in the amount of \$76,553; Employment Transportation Assistance (EMPL) in the amount of \$16,020; Rural General Public (RGP) in the amount of \$85,791.
4. EDTAP and EMPL funds are received by Halifax County Council on Aging and Halifax County DSS and sub-allocated by them. RGP funds are received by Halifax County Council on Aging and will be sub-allocated out the Public Transportation Authority, CPTA.
5. Feedback from local agencies and general public have been taken in consideration within the distribution of funding.
6. There is no County Match required.
7. The deadline for submission has been extended to October 9, 2018 from previous deadline of September 7, 2018.
8. Funds will be disbursed in quarterly increments with the expected date of the first disbursement on September 15, 2018.

ATTACHMENTS:

Description

▣ 2018-2019 ROAP

TOTAL COST:\$178,364

COUNTY COST:\$0.00

REQUEST: Request the Board of Commissioners' approve the submission of the FY 2018-2019 ROAP application and the distribution of the ROAP funding in the amount of \$178,364.00 when awarded, the administering of these funds for FY 2018-2019, and authorize the Chairman, County Manager, County Attorney, and Finance Director to execute all documents associated with the grant.

**HALIFAX COUNTY
CONTRACT
CONTROL SHEET**

CONTRACT/VENDOR

NCDOT Public Transportation Division

Address 1550 Mail Service Center; Raleigh, NC 27699-1550
Contact CTPTRANSPORTATION@NCDOT.GOV
1 **Originals** _____ **Copies** _____

VENDOR # 7809
PO REQUIRED _____ **PO #** _____
CONTRACT # _____

Amount \$ 178,364.00
Revenue _____ **Grant** _____ **Yes**

Original Contract sent to Contract Administrator **Date:** 9/13/2018

Originating Department/Individual: HR. Mgt./Aging **Item or Service:** _____
Department Involved: HR/Aging, Finance, DSS & CPTA **Type of Contract:** _____
Line Item Budgeted: ROAP 114587-423101 etc. **Period of Coverage:** 07/01/2018 to 06/30/2019

BOARD OF COMMISSIONERS APPROVAL - GRANTS/CONTRACTS

Grants **Approved** _____ **Set** 10/2/18 **Verified** _____

Contracts **Approved** _____ **Set** _____ **Verified** _____

COUNTY ATTORNEY **Date Received:** _____ **Date Approved:** _____

Approved as to Form: _____ **Approved as to Legal Sufficiency:** _____

Revisions Necessary? _____ **Board Action Necessary?** _____

FINANCE **Date Received:** _____ **Date Audited** _____

Non encumbered contract **Yes** _____ **No** _____

ASSISTANT COUNTY MANAGER **Date Received** _____ **Date Approved:** _____

COUNTY MANAGER **Date Received** _____ **Date Approved:** _____

BOARD OF COMMISSIONERS **CLERK TO THE BOARD**

Chairman Signature _____ **Date Received** _____ **Date Attested:** _____

CONTRACT ADMINISTRATOR

Attorney _____ **Finance** _____ **Asst Cty Mgr** _____ **Cty Mgr** _____ **Clerk** _____

Outside Agency Signatures: **Date Sent :** _____ **Date received:** _____

Copies Delivered to Appropriate Departments: **ORIGINATING** _____ **FINANCE** _____

Original to Outside Agency: (Departments to deliver) **Date:** _____

File County Original / Add to Database: **Date:** _____

NOTES:

PROBLEMS:

Corrective Action:

Date: _____
Initial: _____

Revised 6/28/2011

CONTRACT CHECKLIST

(attach under the Contract Control Sheet)

- x Orange or Green "Contract Control Sheet" fully completed and attached?
- x Blanks in contract completed? complete date when signed
- X Parties indentified?
- X What the contractor promises specified with sufficient detail?
- X What County promises - especially money - specified?
- X Term<1yr? If not, then funds budgeted now?
- X Idemnity by County? If so, then "To extent allowed by law" inserted?
- X Signed for all parties by persons with authority?
- X Signatories identified by title and employer?
- X Signatories for County lack all conflicts of interest?
- X Signatories include County Attorney, Finance Officer, County Manager and Chairman (if required)?
- X All pages, including signature page, numbered with the name of the contract specified?
- X Attachments (i.e. all documents incorporated by reference, including online documents) attached?
- X Attended most recent contract refresher course

Name of Contract ____ **ROAP 2018-2019**

Checklist completed by _____ **Rose Lewis**

Date ____ **9/13/2018**

FY 2018-2019 ROAP Application Submission Checklist

Applicant Name Here _____

Halifax County

Signed &

Scanned Copy Due Date
to PTD (not later than)

ITEM

Certifications

☒ Certification Statement

9/7/2018

Program Documents

☒ FY2018-2019 ROAP Program Application

9/7/2018

Other Documents

☒ ROAP Application Submission Checklist

9/7/2018

All documents must be scanned separately and submitted in the Drop Box in Partner Connect by the County Finance Director or the leader of the Community Transportation System in your county.

IMPORTANT!!

NCDOT will not accept any ROAP documents that are mailed or emailed to our office.

CERTIFIED STATEMENT
FY2019
RURAL OPERATING ASSISTANCE PROGRAM
County of Halifax

WHEREAS, the state-funded, formula-based Rural Operating Assistance Program (ROAP) administered by the North Carolina Department of Transportation, Public Transportation Division provides funding for the operating cost of passenger trips for counties within the state;

WHEREAS, the county uses the most recent transportation plans (i.e. CCP, CTIP, LCP) available and other public involvement strategies to learn about the transportation needs of agencies and individuals in the county before determining the sub-allocation of these ROAP funds;

WHEREAS, the county government or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with the municipalities or counties served) are the only eligible recipients of Rural Operating Assistance Program funds which are allocated to the counties based on a formula as described in the Program Guidelines included in the ROAP State Management Plan. NCDOT will disburse the ROAP funds only to counties and eligible transportation authorities and not to any sub-recipients selected by the county;

WHEREAS, the county finance officer will be considered the county official accountable for the administration of the Rural Operating Assistance Program in the county, unless otherwise designated by the Board of County Commissioners;

WHEREAS, the passenger trips provided with ROAP funds must be accessible to individuals with disabilities and be provided without discrimination on the basis of national origin, creed, age, race or gender (FTA C 4702.1A, FTA C 4704.1, Americans with Disabilities Act 1990); and

WHEREAS, the period of performance for these funds will be July 1, 2018 to June 30, 2019 regardless of the date on which ROAP funds are disbursed to the county.

NOW, THEREFORE, by signing below, the duly authorized representatives of the County of Halifax North Carolina certify that the following statements are true and accurate:

- The county employed a documented methodology for sub-allocating ROAP funds that involved the participation of eligible agencies and citizens. Outreach efforts to include the participation of the elderly and individuals with disabilities, persons with limited English proficiency, minorities and low income persons in the county's sub-allocation decision have been documented.
- The county will advise any sub-recipients about the source of the ROAP funds, specific program requirements and restrictions, eligible program expenses and reporting requirements. The county will be responsible for invoicing any sub-recipients for unexpended ROAP funds as needed.
- The county will monitor ROAP funded services routinely to verify that ROAP funds are being spent on allowable activities and that the eligibility of service recipients is being properly documented. The county will maintain records of trips for at least five years that prove that an eligible citizen was provided an eligible transportation service on the billed date, by whatever conveyance at the specified cost.
- The county will be responsible for monitoring the safety, quality and cost of ROAP funded services and assures that any procurements by subrecipients for contracted services will follow state and federal guidelines.
- The county will conduct regular evaluations of ROAP funded passenger trips provided throughout the period of performance.

- The county will only use the ROAP funds to provide trips when other funding sources are not available for the same purpose or the other funding sources for the same purpose have been completely exhausted.
- The county assures that the required matching funds for the FY2019 ROAP can be generated from fares and/or provided from local funds.
- The county will notify the Mobility Development Specialist assigned to the county if any ROAP funded services are discontinued before the end of the period of performance due to the lack of funding. No additional ROAP funds will be available.
- The county will provide an accounting of trips and expenditures in quarterly milestone reports to NCDOT – Public Transportation Division or its designee. **Back-up documentation is required to support the quarterly reports and may be requested at an MDS site visit.**
- Any interest earned on the ROAP funds will be expended for eligible program uses as specified in the ROAP application. The County will include ROAP funds received and expended in its annual independent audit on the schedule of federal and state financial assistance. Funds passed through to other agencies will be identified as such.
- The county is applying for the following amounts of FY2019 Rural Operating Assistance Program funds:

State-Funded Rural Operating Assistance Program	Allocated	Requested
Elderly & Disabled Transportation Assistance Program (EDTAP)	<u>\$76,553</u>	<u>\$76,553</u>
Employment Transportation Assistance Program (EMPL)	<u>\$16,020</u>	<u>\$16,020</u>
Rural General Public Program (RGP)	<u>\$85,791</u>	<u>\$85,791</u>
TOTAL	<u>\$178,364</u>	<u>\$178,364</u>

WITNESS my hand and county seal, this ____ day of ____, 2018.

Signature of County Manager/Administrator

Signature of County Finance Officer

Printed Name of County Manager/Administrator

Printed Name of County Finance Officer

State of North Carolina County of Halifax

County Seal Here

Application for Transportation Operating Assistance

FY2019 Rural Operating Assistance Program Funds

Name of Applicant (County)	Halifax
County Manager	Tony Brown
County Manager's Email Address	brownt@halifaxnc.com
County Finance Officer	Mary Duncan
CFO's Email Address	duncanm@halifaxnc.com
CFO's Phone Number	252-583-3771 Ext. 2260
Person Completing this Application	Rose B. Lewis
Person's Job Title	Council on Aging Program Coordinator
Person's Email Address	battler@halifaxnc.com
Person's Phone Number	252-583-1688 Ext. 2284
Community Transportation System	Choanoke Public Transportation Authority
Name of Transit Contact Person	Pam Perry
Transit Contact Person's Email Address	pperry@choanokepta.org

Application Completed by: _____ Date: _____
Signature

I certify that the content of this application is complete and accurately describes the county's administration of the ROAP Program, and the use of the ROAP funds in accordance with applicable state guidelines. I certify and understand that if the quarterly milestone reports are not submitted on or before the due dates that ½ of 1 percent per business day, beginning the day after the due date until the date the report is received, will be deducted from the following quarter's disbursement. I certify and understand that any quarterly unspent funds will be deducted from the following quarter's allocation and the total amount of unspent funds at the end of the period of performance will be deducted from the following year's allocation.

County Manager: _____ Date: _____
Signature

County Finance Officer: _____ Date: _____
Signature

Application Instructions

County officials should read the ROAP Program Administration Guide which contains guidance on the administration of the ROAP Program and information about the preparation of grant applications.

- The application must be completed by an official of the county or his/her designee.
- Click on the **gray rectangle** and type each answer. If necessary, the text will automatically wrap to the next row. The answer may wrap to the next page if necessary.
- If the county wishes to explain their response to any questions or provide more information, the county may include additional pages with this application form. All the pages of the application and any pages added by the applicant should be scanned into the same file.
- If there are questions regarding this application, contact the NCDOT-PTD Mobility Development Specialist assigned to the area served by the transit system.

FY2019 ROAP Program Schedule

Application Deadline	August 27, 2018
Disbursement #1	September 15, 2018
Disbursement #2	January 15, 2019
Milestone Reports	
Quarter 1 Milestone Report due	October 31, 2018
Quarter 2 Milestone Report due	January 31, 2019
Quarter 3 Milestone Report due	April 30, 2019
Quarter 4 Milestone Report due	August 31, 2019* (Annual)

County's Management of ROAP Funds

County governments or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with municipalities or counties served) are the only eligible applicants for ROAP funds. As a recipient of ROAP funds, the county must implement administrative processes that will ensure the following:

- ROAP funds are expended on needs identified through a public involvement and/or planning process
- **ROAP funds are expended on only eligible activities as described in Appendix A of the ROAP Guidance. A county that uses any ROAP funds for non-public transportation trips will have a penalty of 10% assessed on all amounts of ROAP funds misspent.**
- Supporting documentation of expenditures is maintained
- Service recipients meet eligibility requirements and their eligibility is documented
- Trips funded with ROAP funding are monitored and evaluated throughout the period of performance
- An accounting of trips and expenditures is provided in quarterly reports to NCDOT
- ROAP funds received and expended are included in the local annual audit

Transportation Needs and Public Involvement in Funding Decisions	Yes	No
A. Did the county ask the Community Transportation Advisory Board (TAB), which is affiliated with the Community Transportation System, to recommend how the ROAP funds should be sub-allocated?	x	
B. Were outreach efforts conducted to inform agencies about the availability of ROAP funds and to discuss transportation needs BEFORE the county decided how to sub-allocate the ROAP funds?	x	

C. Is the method used to sub-allocate the ROAP funds fair and equitable? Open and transparent?	X	
Financial Management of ROAP Funds	Yes	No
D. Does the county pass through any ROAP funds to agencies or organizations that are not county governmental departments or agencies?	X	
E. If yes, does the county have a written agreement with these agencies that addresses the proper use, return and accountability of these funds? <i>(Include a sample agreement with application)</i>	X	
F. Do any of the organizations or departments receiving ROAP funds plan to use private transit contractors to provide the ROAP funded trips? <i>(Their procurement practices will need to meet all federal and state requirements for procurement of professional services.)</i>		X
G. Are ROAP funds being deposited in an interest bearing account?	X	
H. Does the county provide any local funds for transportation operating assistance to any of the ROAP sub-recipients in addition to the state ROAP funds?		X
I. Is supporting documentation maintained for all ROAP grant financial transactions for five years? IMPORTANT: Yes is the only correct answer.	X	
Monitoring and Oversight Responsibilities	Yes	No
J. Does the county require the subrecipients of ROAP funds to provide progress reports and statistical data about the trips provided with ROAP funds?	X	
K. If progress reports and/or operating statistical reports are required by the county, how frequently are these provided to the county for evaluation? Quarterly		
L. Does the county require the subrecipients of ROAP funds to use the coordinated transportation services of the federally funded Community Transportation System operating in the county?	X	
Accountability to North Carolina Taxpayers	Yes	No
M. Is the county prepared to provide documentation that an eligible citizen was provided an eligible service or trip on the billed date, by whatever conveyance, at the specified cost?	X	

Elderly and Disabled Transportation Assistance Program

The Elderly and Disabled Transportation Assistance Program (EDTAP), originally enacted by legislation in the 1989 Session of the North Carolina General Assembly (Article 2B, 136-44.27), provides operating assistance funds for the transportation of the state's elderly and disabled citizens. This transportation assistance allows the elderly and disabled to reside for a longer period in their homes, thereby enhancing their quality of life.

Organizations or Departments Receiving EDTAP Funds	How will the transportation services be provided	Name of Transportation Provider	EDTAP Suballocation	Estimated One Way	Avg. Cost of
Halifax County COA	Private and Public	CPTA	\$ 29,500	2107	\$ 14.00
Halifax County DSS	Public and Private	CPTA	\$ 24,500	2042	\$ 12.00
Roanoke Valley ADC	Private	Roanoke Valley ADC	\$22,553	2819	\$ 8.00
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
TOTAL			\$ 76,553	6968	

Elderly and Disabled Transportation Assistance Program Questions		
<p>N. What will be the purposes of the trips provided with EDTAP funds? <i>(Check all that apply)</i></p> <p> <input checked="" type="checkbox"/> Personal care activities, medical appointments, pharmacy pick-up, shopping, bill paying, meetings, classes, banking <input checked="" type="checkbox"/> Job interviews, job fair attendance, job readiness activities or training, GED classes <input checked="" type="checkbox"/> Transportation to workplace <input checked="" type="checkbox"/> Group field trips/tours to community special events (Federal charter regulations apply to transit.) <input checked="" type="checkbox"/> Overnight trips to out-of-county destinations (Federal charter regulations apply to transit) <input checked="" type="checkbox"/> Human service agency appointments </p>		
Elderly and Disabled Transportation Assistance Program Questions (con't)	Yes	No
O. Does the federally funded Community Transportation System operating in your county receive a sub-allocation of EDTAP funds?		X
P. Will any of the subrecipients use their EDTAP sub-allocation as matching funds for any of the following programs? <i>(Matching funds for operating assistance or purchase of service only.)</i> 5310 – Elderly Individuals and Individuals with Disabilities Program 5311 - Non-urbanized Area Formula Program 5316 – Job Access and Reverse Commute Program (JARC) 5317 – New Freedom Program		X
Q. Will any of the subrecipients of EDTAP funds charge a fare for an EDTAP funded trip?		X
R. EDTAP funded trips are expected to be provided throughout the entire year. If the EDTAP funds are expended in less than a year, will the county provide county funds to prevent the discontinuation of transportation trips?		X

Employment Transportation Assistance Program

The Employment Transportation Assistance Program (EMPL) is intended to help DSS clients that transitioned from Work First or TANF in the last 12 months, Workforce Development Program participants and/or the general public to travel to work, employment training and/or other employment related destinations.

Organizations or Departments Receiving EMPL Funds	How will the transportation services be provided	Name of Transportation Provider	EMPL Suballocation	Estimated One Way Trips	Avg. Cost of Trip
Halifax County COA	Public	CPTA	\$ 16,020	1618	\$ 9.90
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
TOTAL			\$ 16,020	1618	

Employment Transportation Program Questions

S. What will be the purposes of the transportation services provided with EMPL funds? *(Check all that apply)*

- ☒ Job interviews, job fair attendance, job readiness activities or training
☒ Transportation to workplace (Scheduled by the individual only. No agency scheduled trips.)
☐ Child(ren) of working parent transported to Child Care

T. Describe the eligibility criteria to be used in this county to determine who will be provided EMPL funded trips. *Those transitioned off Work First or Temporary Assistance for Needy Families (TANF) in the previous 12 months; or Workforce Development Program participants and the transportation of disadvantaged public; and/or the general public To ride to work, employment training and/or other employment related destinations residing in Halifax County to meet DOT requirements.*

Employment Transportation Assistance Program Questions (con't)	Yes	No
U. Does the federally funded Community Transit System operating in your county receive a sub-allocation of EMPL funds?		X
V. Will any of the subrecipients of EMPL funds charge a fare for an EMPL funded trip?		X
W. Has the county transferred any EMPL funds to EDTAP or RGP in the last two years?		X
X. Will any of the subrecipients use their EMPL sub-allocation as matching funds for any of the following programs? <i>(Matching funds for operating assistance or purchase of service only.)</i> 5310 – Elderly Individuals and Individuals with Disabilities Program 5311 - Non-urbanized Area Formula Program 5316 – Job Access and Reverse Commute Program (JARC) 5317 – New Freedom Program		X
Y. EMPL funded trips are expected to be provided throughout the entire year. If the EDTAP funds are expended in less than a year, will the county provide county funds to prevent the discontinuation of transportation trips?		X

Rural General Public Program

The Rural General Public Program assistance funds are intended to provide transportation services for individuals from the county who do not have a human service agency or organization to pay for the trip. The county, in consultation with the Community Transportation System, must determine the RGP services to be provided with the RGP funds. RGP funds are only available to Coordinated Transportation Systems offering general public transportation in the non-urbanized area of the county.

Organizations or Departments Receiving RGP Funds	How will the transportation services be provided	Name of Transportation Provider	RGP Suballocation	Estimated One Way Trips	Avg. Cost of Trip
CPTA	Using Vans / Buses	CPTA	\$ 85,791	5789	\$ 14.82
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
TOTAL			\$ 85,791	5789	

Rural General Public Transportation Program Questions			
Z. What will be the trip purposes of the transportation services provided with RGP funds? <i>(Check all that apply)</i> <input checked="" type="checkbox"/> Personal care activities, medical appointments, pharmacy pick-up, shopping, bill paying, meetings, classes, banking <input checked="" type="checkbox"/> Job interviews, job fair attendance, job readiness activities or training, GED classes <input checked="" type="checkbox"/> Transportation to workplace (Scheduled by the individual only. No agency scheduled trips.) <input type="checkbox"/> Child(ren) of working parent transported to child care <input type="checkbox"/> Group field trips/tours to community special events (Federal charter regulations apply to transit.) <input type="checkbox"/> Overnight trips to out-of-county destinations (Federal charter regulations apply to transit.) <input checked="" type="checkbox"/> Human service agency appointments			
Rural General Public Program Questions (con't)		Yes	No
AA. Will RGP trips be provided for citizens who need transportation but don't have a human service agency or organization to pay for the trip?		x	
AB. Since the subrecipient can only use RGP funds to pay for 90% of the cost of a trip, will the Community Transportation System use fare revenue to generate the local 10% match requirement for RGP funds?		x	
AC. Will RGP funded trips be coordinated on vehicles with human service agency trips?		x	
AD. Will the Community Transportation System use any of their RGP sub-allocation as matching funds for any of the following programs? <i>(Matching funds for operating assistance or purchase of service only)</i> 5310 – Elderly Individuals and Individuals with Disabilities Program 5311 - Non-urbanized Area Formula Program 5316 – Job Access and Reverse Commute Program (JARC) 5317 – New Freedom Program			x
AE. Is any part of the county in an urbanized area according to the 2010 census?			x

AF. RGP funded trips are expected to be provided throughout the entire year. If the RGP funds are expended in less than a year, will the county provide county funds to prevent the discontinuation of transportation trips?

**Service
Remains**

FY 2018 - 2019 ROAP Allocation Table

2019	FY2019 Total Allocation			
COUNTIES	EDTAP	EMPL	RGP	Total
Alamance	\$ 105,093	\$ 35,346	\$ 75,640	\$ 216,079
Alexander	\$ 61,689	\$ 10,008	\$ 66,221	\$ 137,918
Alleghany	\$ 50,892	\$ 4,854	\$ 47,467	\$ 103,213
Anson	\$ 56,942	\$ 8,076	\$ 61,369	\$ 126,387
Ashe	\$ 57,856	\$ 8,505	\$ 61,662	\$ 128,023
Avery	\$ 52,537	\$ 6,249	\$ 53,314	\$ 112,100
Beaufort	\$ 69,957	\$ 12,800	\$ 79,689	\$ 162,446
Bertie	\$ 55,112	\$ 7,432	\$ 56,382	\$ 118,926
Bladen	\$ 63,728	\$ 10,974	\$ 68,624	\$ 143,326
Brunswick	\$ 104,594	\$ 29,229	\$ 97,080	\$ 230,903
Buncombe	\$ 148,910	\$ 52,100	\$ 88,163	\$ 289,173
Burke	\$ 90,282	\$ 21,497	\$ 71,781	\$ 183,560
Cabarrus	\$ 98,650	\$ 41,683	\$ 67,982	\$ 208,315
Caldwell	\$ 84,048	\$ 20,101	\$ 62,810	\$ 166,959
Camden	\$ 48,694	\$ 4,531	\$ 46,433	\$ 99,658
Carteret	\$ 80,393	\$ 17,846	\$ 96,159	\$ 194,398
Caswell	\$ 56,941	\$ 7,539	\$ 58,527	\$ 123,007
Catawba	\$ 103,072	\$ 35,886	\$ 84,528	\$ 223,486
Chatham	\$ 71,051	\$ 15,806	\$ 87,816	\$ 174,673
Cherokee	\$ 60,424	\$ 8,505	\$ 61,585	\$ 130,514
Chowan	\$ 52,534	\$ 5,819	\$ 50,669	\$ 109,022
Clay	\$ 50,159	\$ 4,639	\$ 46,967	\$ 101,765
Cleveland	\$ 91,558	\$ 24,826	\$ 114,150	\$ 230,534
Columbus	\$ 75,639	\$ 15,806	\$ 88,790	\$ 180,235
Craven	\$ 90,472	\$ 23,860	\$ 84,304	\$ 198,636
Cumberland	\$ 157,499	\$ 73,897	\$ 75,237	\$ 306,633
Currituck	\$ 53,450	\$ 8,613	\$ 58,375	\$ 120,438
Dare	\$ 60,052	\$ 15,378	\$ 67,507	\$ 142,937
Davidson	\$ 115,191	\$ 37,603	\$ 105,586	\$ 258,380
Davie	\$ 61,320	\$ 10,867	\$ 67,734	\$ 139,921
Duplin	\$ 70,320	\$ 15,377	\$ 89,148	\$ 174,845
Durham	\$ 129,906	\$ 63,159	\$ 50,904	\$ 243,969
Eastern Band of the Cherokee	\$ -	\$ -	\$ 44,771	\$ 44,771
Edgecombe	\$ 72,696	\$ 17,310	\$ 72,157	\$ 162,163
Forsyth	\$ 162,374	\$ 79,911	\$ -	\$ 242,285
Franklin	\$ 70,676	\$ 15,806	\$ 86,758	\$ 173,240
Gaston	\$ 134,015	\$ 49,093	\$ 79,161	\$ 262,269
Gates	\$ 49,978	\$ 4,853	\$ 48,384	\$ 103,215
Graham	\$ 48,329	\$ 4,961	\$ 45,027	\$ 98,317
Granville	\$ 75,995	\$ 14,733	\$ 89,543	\$ 180,271
Greene	\$ 53,268	\$ 6,786	\$ 56,452	\$ 116,506

Guilford	\$ 205,113	\$ 115,131	\$ 92,225	\$ 412,469
Halifax	\$ 76,553	\$ 16,020	\$ 85,791	\$ 178,364
Harnett	\$ 86,429	\$ 28,155	\$ 127,774	\$ 242,358
Haywood	\$ 73,797	\$ 15,161	\$ 66,459	\$ 155,417
Henderson	\$ 95,943	\$ 24,289	\$ 68,909	\$ 189,141
Hertford	\$ 57,854	\$ 7,861	\$ 59,363	\$ 125,078
Hoke	\$ 60,411	\$ 13,337	\$ 55,482	\$ 129,230
Hyde	\$ 48,334	\$ 4,317	\$ 42,762	\$ 95,413
Iredell	\$ 101,629	\$ 37,926	\$ 90,857	\$ 230,412
Jackson	\$ 62,618	\$ 11,619	\$ 70,245	\$ 144,482
Johnston	\$ 103,292	\$ 39,537	\$ 153,342	\$ 296,171
Jones	\$ 50,898	\$ 4,639	\$ 46,585	\$ 102,122
Lee	\$ 67,905	\$ 16,021	\$ 88,586	\$ 172,512
Lenoir	\$ 76,354	\$ 15,698	\$ 90,020	\$ 182,072
Lincoln	\$ 78,714	\$ 19,995	\$ 97,038	\$ 195,747
Macon	\$ 63,356	\$ 10,223	\$ 67,508	\$ 141,087
Madison	\$ 55,477	\$ 6,894	\$ 54,211	\$ 116,582
Martin	\$ 57,492	\$ 8,183	\$ 59,219	\$ 124,894
McDowell	\$ 69,948	\$ 12,048	\$ 77,257	\$ 159,253
Mecklenburg	\$ 292,720	\$ 220,146	\$ 46,272	\$ 559,138
Mitchell	\$ 53,454	\$ 5,927	\$ 51,361	\$ 110,742
Montgomery	\$ 57,675	\$ 8,183	\$ 62,117	\$ 127,975
Moore	\$ 87,361	\$ 21,390	\$ 115,329	\$ 224,080
Nash	\$ 86,432	\$ 25,470	\$ 77,774	\$ 189,676
New Hanover	\$ 120,898	\$ 49,845	\$ 41,599	\$ 212,342
Northampton	\$ 58,961	\$ 7,323	\$ 57,101	\$ 123,385
Onslow	\$ 99,987	\$ 38,141	\$ 101,338	\$ 239,466
Orange	\$ 83,466	\$ 30,946	\$ 71,253	\$ 185,665
Pamlico	\$ 52,177	\$ 5,176	\$ 49,218	\$ 106,571
Pasquotank	\$ 61,132	\$ 12,370	\$ 73,440	\$ 146,942
Pender	\$ 69,774	\$ 14,625	\$ 81,727	\$ 166,126
Perquimans	\$ 52,541	\$ 5,391	\$ 49,490	\$ 107,422
Person	\$ 63,165	\$ 11,297	\$ 72,387	\$ 146,849
Pitt	\$ 101,083	\$ 41,577	\$ 81,970	\$ 224,630
Polk	\$ 55,101	\$ 6,572	\$ 55,702	\$ 117,375
Randolph	\$ 100,365	\$ 32,987	\$ 143,693	\$ 277,045
Richmond	\$ 70,682	\$ 13,122	\$ 78,703	\$ 162,507
Robeson	\$ 104,956	\$ 34,275	\$ 155,308	\$ 294,539
Rockingham	\$ 92,119	\$ 23,216	\$ 120,079	\$ 235,414
Rowan	\$ 103,830	\$ 32,880	\$ 84,955	\$ 221,665
Rutherford	\$ 80,944	\$ 17,739	\$ 97,339	\$ 196,022
Sampson	\$ 73,071	\$ 16,772	\$ 93,484	\$ 183,327
Scotland	\$ 64,813	\$ 11,296	\$ 69,476	\$ 145,585
Stanly	\$ 71,220	\$ 15,269	\$ 90,979	\$ 177,468
Stokes	\$ 66,097	\$ 12,478	\$ 69,233	\$ 147,808
Surry	\$ 79,657	\$ 17,846	\$ 102,500	\$ 200,003
Swain	\$ 50,896	\$ 6,680	\$ 46,325	\$ 103,901

Transylvania	\$ 62,984	\$ 9,256	\$ 66,569	\$ 138,809
Tyrrell	\$ 46,866	\$ 3,565	\$ 41,527	\$ 91,958
Union	\$ 99,970	\$ 46,087	\$ 86,002	\$ 232,059
Vance	\$ 76,532	\$ 13,122	\$ 77,631	\$ 167,285
Wake	\$ 274,346	\$ 202,643	\$ 97,335	\$ 574,324
Warren	\$ 60,792	\$ 7,001	\$ 56,109	\$ 123,902
Washington	\$ 52,543	\$ 5,713	\$ 49,292	\$ 107,548
Watauga	\$ 61,135	\$ 13,551	\$ 82,611	\$ 157,297
Wayne	\$ 94,490	\$ 29,658	\$ 91,845	\$ 215,993
Wilkes	\$ 80,217	\$ 16,879	\$ 98,686	\$ 195,782
Wilson	\$ 79,640	\$ 23,860	\$ 108,594	\$ 212,094
Yadkin	\$ 60,413	\$ 10,115	\$ 71,455	\$ 141,983
Yancey	\$ 54,924	\$ 6,249	\$ 53,332	\$ 114,505
TOTALS	\$ 8,147,842	\$ 2,385,956	\$ 7,529,629	\$ 18,063,427

Memorandum of Understanding
Choanoke Public Transportation Authority
Rural General Public Funds

In accordance with the North Carolina Department of Transportation Rural Operating Assistance Program (ROAP) State Management Plan, Choanoke Public Transportation Authority (CPTA) is eligible for an additional flexibility to be able to transfer funds between Counties being a Regional Transit System.

When General Funds are depleted in one of the following counties (Bertie, Halifax, Hertford and Northampton), Choanoke Public Transportation Authority will have the need to transfer funds from one County to another due to the transportation service demands.

County Manager

Date

County Finance

Date

County Attorney

Date



CPTA Transportation Director



Date

AGREEMENT FOR TRANSPORTATION SERVICES

This agreement, made and entered into by and between Transportation Provider, hereafter called "Provider", and Halifax County Council on Aging, hereafter referred to as "Area Program"

WHEREAS, the Provider and the Area Program have negotiated the terms of understanding whereby the Provider agrees to provide the needed transportation services to the Area Program upon the compensation basis set forth below; and

WHEREAS, the Provider and the Area Program acknowledge that it is in the best interests of each that they make and enter into this agreement.

NOW, THEREFORE, in consideration of the promises and in further consideration of the terms and provisions set forth below, the receipt and sufficiency of which is hereby respectively acknowledged, the Provider and the Area Program agree as follows:

1. **Period.** The period of performance of this agreement shall begin on July 1, 2018 and shall terminate automatically on June 30, 2019. Continuation of this agreement will be based upon documented need, end result, and the availability of funds. This agreement may be modified or terminated (terminated with 30 days written notice) at any time with mutual written consent of both parties, executed by the persons signing hereunder or their successors.
2. **Provider's Responsibilities.**
 - A. Provide transportation services to disabled and or elderly population of Halifax County. Transportation services will include trips for medical appointments, shopping, meetings, educational activities, group field trips, community special events, out of county destinations, and human service appointments. Elderly is defined as an individual 60 years of age or older. Disabled is defined as one who has a physical or mental impairment that substantially limits one or more major life activities, an individual who has a record of such impairment, or an individual who is regarded as having such impairment.
 - B. Provide documentation of the service provided, with name of individual, date of service, and specified cost of service at the time of billing.
 - C. Notify the Area Program immediately of emergencies that may interrupt the transportation schedule.
 - D. Provide special trips for the Area Program within the Provider's limitations. Trips will be requested allowing at least a _____ notice. *(To be fill in by the Provider)*

3. Area Program Responsibilities

- A. Ensure receipt of documentation of transportation assistance participants.
- B. Review documentation of service provided, the date of service provided and specified cost before invoicing bill to County Finance.
- C. Agrees to pay the Provider for transportation services, upon invoice, at the identified rate of per unit of service (unit of service meaning one-way trip).
In town trips at the rate of _____ per unit. *(To be filled in by Provider)*
Out of town trips at the rate of _____ per unit. *(To be filled in by Provider)*
Group trips will be determined at time of service before transportation service provided.

SAFETY POLICIES.

To ensure the safe transportation of passengers, the motor vehicles of the Provider shall be operated in a manner in compliance with the motor vehicle and highways laws of the State of NC. Drivers shall hold a NC Driver's License issued by the Division of Motor Vehicles. The Provider agrees to save, indemnify, defend, and hold the County harmless of and from any and all liability, loss, cost, or expenses incurred directly and indirectly from any act or omission by the Provider, or the Providers' agents, employees, or invitees from any cause or causes arising from or relating to the Provider's performance under this agreement.

ATTEST:

Provider:

Area Program:

Halifax County Council on Aging

Contact Number:

Contact Number: 252-583-1688 Ext. 2284

Location:

Location:

26 N. King Street: P.O. Box 646
Halifax, NC 27839

Contact Person:

Contact Person: Rose Lewis

Signed Name: _____

Signed Name: _____

Printed Name: _____

Printed Name: _____

Date: _____

Date: _____

ATTEST:

Halifax County, North Carolina

Date: _____

County Manager, Tony Brown

This Instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Date: _____

Mary Duncan, Finance Director

Approved as to Form and Legality

Date: _____

M. Glynn Rollins, Jr., County Attorney

CONTRACT ADDENDUM
FOR CONTRACTS WITH ANY DEPARTMENT OF
HALIFAX COUNTY GOVERNMENT

CONTRACTOR: _____

COUNTY DEPARTMENT: HRMT / Aging

SUBJECT OF CONTRACT: Rural Operating Assistance Program

DATE/TERM OF CONTRACT: 7/1/2018-6/30/2019

Notwithstanding any provision contained in the above referenced Contract or Agreement which may be to the contrary, the following provisions are incorporated and shall apply, supplant and control:

Non-appropriation clause. Contractor acknowledges that Halifax County is a governmental entity, and the contract validity is based upon the availability of public funding under the authority of its statutory mandate. In the event that public funds are unavailable and not appropriated for the performance of Halifax County's obligations under this contract, then this contract shall automatically expire without penalty to Halifax County thirty (30) days after written notice to Contractor of the unavailability and non-appropriation of public funds. It is expressly agreed that Halifax County shall not activate this non-appropriation provision for its convenience or to circumvent the requirements of this contract, but only as an emergency fiscal measure during a substantial fiscal crisis, which affects generally its governmental operations. In the event of a change in the Halifax County's statutory authority, mandate and mandated functions, by state and federal legislative or regulatory action, which adversely affects Halifax County's authority to continue its obligations under this contract, then this contract shall automatically terminate without penalty to Halifax County upon written notice to Contractor of such limitation or change in Halifax County's legal authority.

Dispute Resolution/Jurisdiction/Venue. Any dispute arising under this Agreement may be settled by mediation in the State of North Carolina in accord with such procedures as may be available to units of local government under state law. No other dispute resolution procedures shall apply. Jurisdiction for any legal proceedings concerning this contract or agreement shall be state courts in the State of North Carolina. Venue for such proceedings shall be Halifax County.

No pledge of taxing authority. No deficiency judgment may be rendered against Halifax County or any agency of Halifax County in any action for breach of a contractual obligation under this contract. The taxing power of the Halifax County is not pledged directly or indirectly to secure any monies due under this contract.

No waiver of governmental immunity; Violation of law. Notwithstanding anything in this contract or agreement to the contrary, if any provision of the Contract or Agreement is deemed to constitute a waiver of governmental immunity or is in violation of any legal, statutory or state constitutional prohibition, then such provision(s) shall be unenforceable against Halifax County.

Conflict of Interest: If this is a contract for design, engineering, contract administration or similar services, the Contractor will not enter into contracts or agreements with third parties that will that will present a potential for conflict of interest between the Halifax County and the third parties regarding the subject matter of this Contract or Agreement.

Compliance with E-Verify requirements: The Contractor and any of its subcontractors must comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes, if applicable, which requires certain employers to verify the work authorization of each newly hired employee through the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies.

For the CONTRACTOR: _____ Title: _____

For HALIFAX COUNTY: _____ Title: _____

CONTRACT SIGNATURE PAGE

CONTRACTOR: NC Department of Transportation

COUNTY DEPARTMENT: Halifax County Aging / Human Resource Management

SUBJECT OF CONTRACT: Rural Operating Assistance Program (ROAP)

DATE/TERM OF CONTRACT: 7/01/18 to 6/30/19

HALIFAX COUNTY

By: _____
Tony N. Brown, County Manager

Date: _____

This instrument has been preaudited in the Manner
Required by the Local Government and
Fiscal Control Act

Finance Officer

Date: _____

Approved as to Form and Legality

County Attorney

Date: _____



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Rose Lewis, Aging Program Coordinator

SUBJECT: Blue Cross and Blue Shield of NC / Meals on Wheels of NC Senior Hunger Grant

DATE: October 2, 2018 Regular Meeting

SUPPORTING INFORMATION:

1. Blue Cross and Blue Shield of NC has partnered with Meals on Wheels of NC to address senior hunger.
2. Tier 1 counties in NC will receive funding to support home delivered meals services.
3. Halifax County Council on Aging will receive \$5,000 per year for 3 years, 2018, 2019, 2020.

ATTACHMENTS:

Description

- ▢ BCBS of NC Partnering with MOW NC Senior Hunger Grant

TOTAL COST:\$15,000

COUNTY COST:\$0.00

REQUEST: Request the Board of Commissioners' approve the receipt of funds from the Blue Cross and Blue Shield of NC / NC Meals on Wheels Senior Hunger Grant.



Halifax County COA
 PO Box 646
 26 North King Street
 Halifax, NC 27839-0159

We are thrilled to share some great news with you! Blue Cross and Blue Shield of North Carolina has partnered with Meals on Wheels of North Carolina to invest \$1.2 million over 3 years in senior hunger. They will be providing funding to home delivered meal services in each of the Tier 1 counties in North Carolina. This includes your program! Your portion of the grant will be \$5,000 per year for 3 years.

We are working with Blue Cross NC to make a formal announcement on September 6th in Raleigh. This will be a multi-partner event to announce the MOW of NC investment as well as two large investments they are making in the Food Bank of Central & Eastern NC and MANNA Food Bank. Since September is Hunger Action Month, it is a great way to tie in the three investments.

Below are the counties that will be receiving these funds in 2018, 2019, & 2020:

• Alleghany	• Anson	• Ashe	• Bertie
• Bladen	• Camden	• Caswell	• Cherokee
• Chowan	• Clay	• Columbus	• Edgecombe
• Gates	• Graham	• Greene	• Halifax
• Hertford	• Hyde	• Jackson	• Jones
• Lenoir	• Macon	• Martin	• McDowell
• Mitchell	• Montgomery	• Northhampton	• Pasquotank
• Perquimans	• Person	• Richmond	• Robeson
• Scotland	• Swain	• Tyrrell	• Vance
• Warren	• Washington	• Yadkin	• Yancey

To distribute the funds, Meals on Wheels of Durham will be acting as the fiscal sponsor, with a 1% processing fee deducted from your distribution. You will receive checks directly from their team. **What we need from you (please send by 9/6/18 to gale@mowdurham.org):**

- **Most recent W-9**
- **Main point of contact for this funding – include name, title, e-mail address, phone number**
Where to send the check - including how to make the check out, and the address to mail the check to
- **Social Handles – Twitter, Facebook, & Instagram**
- **September 6th – Blue Cross NC will provide some sample text for event day and we encourage you all to post on social media to show your excitement of the investment!**
 - **If your organization is interested in putting out a press release or formal announcement on or after 9/6, please let us know.**



- We encourage you to include it in your newsletter and other communication that goes out to your donors, volunteers, clients, etc after the 9/6 announcement.

This is not public until September 6th, so we ask you to keep it quiet until the formal announcement is made.

We are grateful for the support of Blue Cross NC and their commitment to helping us end senior hunger in NC!

Best,

A handwritten signature in blue ink that reads 'Gale Singer Adland'.

Gale Singer Adland
Meals on Wheels North Carolina, Treasurer

2522 Ross Road
Durham, NC 27703

919-667-9424



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Angela Bolton, Taxpaying People

SUBJECT: Angela Bolton, Taxpaying People

DATE: October 2, 2018 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find a completed Request to Appear Form from Angela Bolton, Taxpaying People, for your review.

ATTACHMENTS:

Description

- ▢ Community Issues Statement
- ▢ Request To Appear - Angela Bolton, Taxpaying People

TOTAL COST:

COUNTY COST:

REQUEST:

COMMUNITY ISSUES

The Halifax County Board of Commissioners honors requests from citizens of Halifax County to appear at the Board of Commissioner's meetings in order to make comments or voice concerns to the Board regarding a specific subject. We request that each speaker limit their comments solely to the issue stated in their written request and not direct comments towards specific individuals. The Board of Commissioners values and appreciates the opportunity to listen to the citizens of Halifax County and respectfully requests that the above guidelines be followed.

Andrea Wiggins

From: noreply@civicplus.com
Sent: Wednesday, September 19, 2018 3:45 PM
To: Andrea Wiggins
Subject: Online Form Submittal: Request To Appear Before the Halifax County Board of Commissioners

Request To Appear Before the Halifax County Board of Commissioners

State of North Carolina County of Halifax
Board of County Commissioners
Historic Courthouse ~ PO Box 38 ~ King Street ~ Halifax, NC 27839
252-583-1131 ~ Fax: 252-583-9921

Request to Appear Before the Halifax County Board of Commissioners
It is the goal of the Board of Commissioners to conduct effective meetings and to make informed decisions. Individuals requesting to appear before the Board of Commissioners must submit their request in writing to the Clerk to the Board two weeks prior to the meeting date. This form must indicate the item of discussion along with pertinent materials for review.

Meeting Date	10/2/2018
Name of Person Requesting to Appear	Angela Bolton
Organization Representing (if applicable)	Taxpaying People
Address	221 Brad Elliott Drive
City	Littleton
State	North Carolina
Zip Code	27850
Phone Number	252-538-2282
Item of Discussion	Dogs on chains

The mission of the Halifax County Board of Commissioners is to provide leadership and support for an Effective county government that seeks to enhance the quality of life for the people of Halifax County.

Email not displaying correctly? [View it in your browser.](#)



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Tracy Banks, Taxpaying People

SUBJECT: Tracy Banks, Taxpaying People

DATE: October 2, 2018 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find a completed Request to Appear Form from Tracy Banks, Taxpaying People, for your review.

ATTACHMENTS:

Description

- ▢ Community Issues Statement
- ▢ Request To Appear - Tracy Banks, Taxpaying People

TOTAL COST:

COUNTY COST:

REQUEST:

COMMUNITY ISSUES

The Halifax County Board of Commissioners honors requests from citizens of Halifax County to appear at the Board of Commissioner's meetings in order to make comments or voice concerns to the Board regarding a specific subject. We request that each speaker limit their comments solely to the issue stated in their written request and not direct comments towards specific individuals. The Board of Commissioners values and appreciates the opportunity to listen to the citizens of Halifax County and respectfully requests that the above guidelines be followed.

Andrea Wiggins

From: noreply@civicplus.com
Sent: Wednesday, September 19, 2018 3:48 PM
To: Andrea Wiggins
Subject: Online Form Submittal: Request To Appear Before the Halifax County Board of Commissioners

Request To Appear Before the Halifax County Board of Commissioners

State of North Carolina County of Halifax
Board of County Commissioners
Historic Courthouse ~ PO Box 38 ~ King Street ~ Halifax, NC 27839
252-583-1131 ~ Fax: 252-583-9921

Request to Appear Before the Halifax County Board of Commissioners
It is the goal of the Board of Commissioners to conduct effective meetings and to make informed decisions. Individuals requesting to appear before the Board of Commissioners must submit their request in writing to the Clerk to the Board two weeks prior to the meeting date. This form must indicate the item of discussion along with pertinent materials for review.

Meeting Date	10/2/2018
Name of Person Requesting to Appear	Tracy Banks
Organization Representing (if applicable)	Taxpaying People
Address	101 Stevens Drive
City	Littleton
State	North Carolina
Zip Code	27850
Phone Number	252-538-2282
Item of Discussion	Having a dog on a chain.

The mission of the Halifax County Board of Commissioners is to provide leadership and support for an Effective county government that seeks to enhance the quality of life for the people of Halifax County.

Email not displaying correctly? [View it in your browser.](#)



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Desmond Cross, Taxpaying People

SUBJECT: Desmond Cross, Taxpaying People

DATE: October 2, 2018 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find a completed Request to Appear Form from Desmond Cross, Taxpaying People, for your review.

ATTACHMENTS:

Description

- ▢ Community Issues Statement
- ▢ Request To Appear - Desmond Cross, Taxpaying People

TOTAL COST:

COUNTY COST:

REQUEST:

COMMUNITY ISSUES

The Halifax County Board of Commissioners honors requests from citizens of Halifax County to appear at the Board of Commissioner's meetings in order to make comments or voice concerns to the Board regarding a specific subject. We request that each speaker limit their comments solely to the issue stated in their written request and not direct comments towards specific individuals. The Board of Commissioners values and appreciates the opportunity to listen to the citizens of Halifax County and respectfully requests that the above guidelines be followed.

From: noreply@civicplus.com
Sent: Wednesday, September 19, 2018 3:58 PM
To: Andrea Wiggins
Subject: Online Form Submittal: Request To Appear Before the Halifax County Board of Commissioners

Request To Appear Before the Halifax County Board of Commissioners

State of North Carolina County of Halifax
Board of County Commissioners
Historic Courthouse ~ PO Box 38 ~ King Street ~ Halifax, NC 27839
252-583-1131 ~ Fax: 252-583-9921

Request to Appear Before the Halifax County Board of Commissioners
It is the goal of the Board of Commissioners to conduct effective meetings and to make informed decisions. Individuals requesting to appear before the Board of Commissioners must submit their request in writing to the Clerk to the Board two weeks prior to the meeting date. This form must indicate the item of discussion along with pertinent materials for review.

Meeting Date	10/2/2018
Name of Person Requesting to Appear	Desmond Cross
Organization Representing (if applicable)	Taxpaying People
Address	9002 Highway 561
City	Halifax
State	North Carolina
Zip Code	27870
Phone Number	252-676-2765
Item of Discussion	The right to keep our dogs on chains.

The mission of the Halifax County Board of Commissioners is to provide leadership and support for an Effective county government that seeks to enhance the quality of life for the people of Halifax County.



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: FyiQuan Lassiter, Taxpaying People

SUBJECT: FyiQuan Lassiter, Taxpaying People

DATE: October 2, 2018 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find a completed Request to Appear Form from FyiQuan Lassiter, Taxpaying People, for your review.

ATTACHMENTS:

Description

- ▢ Community Issues Statement
- ▢ Request To Appear - FyiQuan, Taxpaying People

TOTAL COST:

COUNTY COST:

REQUEST:

COMMUNITY ISSUES

The Halifax County Board of Commissioners honors requests from citizens of Halifax County to appear at the Board of Commissioner's meetings in order to make comments or voice concerns to the Board regarding a specific subject. We request that each speaker limit their comments solely to the issue stated in their written request and not direct comments towards specific individuals. The Board of Commissioners values and appreciates the opportunity to listen to the citizens of Halifax County and respectfully requests that the above guidelines be followed.

From: noreply@civicplus.com
Sent: Wednesday, September 19, 2018 3:54 PM
To: Andrea Wiggins
Subject: Online Form Submittal: Request To Appear Before the Halifax County Board of Commissioners

Request To Appear Before the Halifax County Board of Commissioners

State of North Carolina County of Halifax
Board of County Commissioners
Historic Courthouse ~ PO Box 38 ~ King Street ~ Halifax, NC 27839
252-583-1131 ~ Fax: 252-583-9921

Request to Appear Before the Halifax County Board of Commissioners
It is the goal of the Board of Commissioners to conduct effective meetings and to make informed decisions. Individuals requesting to appear before the Board of Commissioners must submit their request in writing to the Clerk to the Board two weeks prior to the meeting date. This form must indicate the item of discussion along with pertinent materials for review.

Meeting Date 10/2/2018

Name of Person Requesting to Appear Fyi Quan Lassiter

Organization Representing (if applicable) Taxpaying People

Address 8962 Highway 561

City Halifax

State North Carolina

Zip Code 27870

Phone Number 252-578-0129

Item of Discussion The right to have a dog on a chain.

The mission of the Halifax County Board of Commissioners is to provide leadership and support for an Effective county government that seeks to enhance the quality of life for the people of Halifax County.



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: M. Glynn Rollins, Jr., County Attorney

PRESENTER: Cathy A. Scott, Economic Development Director

SUBJECT: Halifax Corporate Park Demolition Project

DATE: October 2, 2018 Regular Meeting

SUPPORTING INFORMATION:

Pursuant to GS 158-7.1(b)(1) the County is authorized to appropriate and expend funds for the purpose of demolishing or rehabilitating existing structures on land that has been acquired for an industrial park. The total costs of this project is estimated to be \$30,940.00. Halifax County has applied for and been awarded grant funds in the amount of \$23,305.00 by the North Carolina Department of Commerce Rural Demolition Grant Program. Such grant requires a match in the amount of \$7,735.00 which will be funded by the general funds of Halifax County. The Board of Commissioners of Halifax County believes this project will stimulate the local economy, promote business and result in the creation of a substantial number of new, permanent jobs in Halifax County that pay at or above the median average wage.

ATTACHMENTS:

Description

- ▣ Public Hearing Opening Statement
- ▣ Notice of Hearing_Halifax Corporate Park Demolition Grant

TOTAL COST:30,940.00

COUNTY COST:7,735.00

REQUEST: The Halifax County Board of Commissioners will receive public comment on the proposed appropriation and expenditure of of the estimated \$30,940.00 for the Halifax Corporate Park Demolition Project.

OPENING STATEMENT

PUBLIC HEARING

Public hearings are held for the purpose of receiving comments from the public regarding a specific subject. Those persons desiring to speak will give their name, their physical address, their phone number and the name of the organization they are speaking for, if applicable. We request that each speaker limit their comments solely to the issue at hand and not direct comments toward specific individuals. In the interest of time, please do not repeat facts or issues covered by previous speakers.

If you wish to comment, you should express your opinion on the subject matter and give the Board an understanding of whether you favor, or oppose, the issue being discussed.

The Board of Commissioners values and appreciates the opportunity to listen to the citizens of Halifax County and respectfully requests that the above guidelines be followed.

COUNTY OF HALIFAX

NOTICE OF PUBLIC HEARING

Pursuant to GS 158-7.1(c), notice is hereby given that the Halifax County Board of Commissioners will hold a public hearing during the meeting of the Board, which begins at 9:30 a.m., Tuesday, October 2, 2018, in the Commissioners' Meeting Room located on the second floor of the Historic Courthouse, 10 N. King St, Halifax, NC.

Pursuant to GS 158-7.1 (b)(1), the Board intends to appropriate and expend funds for the purpose of demolition and clearance of structures at the Halifax Corporate Park. The costs of this project is estimated to be \$30,940.00 and will be funded by a grant of \$23,305.00 from the North Carolina Department of Commerce Rural Building Demolition Grant Program and \$7,735.00 from the general revenues of Halifax County.

The Board of Commissioners of Halifax County believes this project will stimulate the local economy, promote business and result in the creation of a substantial number of new, permanent jobs in Halifax County that pay at or above the median average wage.

All persons interested in this public hearing are encouraged to attend and express their view. The County of Halifax will provide reasonable accommodation and service for any qualified disabled person who wishes to attend the Public Hearing. To request such accommodations please contact Andrea H. Wiggins, Clerk to the Board, at (252) 583-1131 three (3) days prior to the public hearing.

Andrea H. Wiggins, MMC
Clerk to the Board
Halifax County Commissioners

September 20, 2018



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: M. Glynn Rollins, Jr., County Attorney

PRESENTER: Christopher S. Guyant, Sheriff's Office

SUBJECT: Edward Byrne Justice Assistance Grant

DATE: October 2, 2018 Regular Meeting

SUPPORTING INFORMATION:

Halifax County has applied for a grant in the amount of \$30,000.00 through the Edward Byrne Justice Assistance Grant Program. The grant funds, if awarded, will be used to fund criminal evidence analysis and processing improvements in the Halifax County Sheriff's Office. The grant application was presented to the Halifax County Board of Commissioners on September 4, 2018 for review.

ATTACHMENTS:

Description

- ▢ Public Hearing Opening Statement
- ▢ Edward Byrne Grant_Notice of Public Hearing_2 Oct

TOTAL COST:30,000.00

COUNTY COST:

REQUEST: The Halifax County Board of Commissioners will hear public comment regarding the Edward Byrne Justice Assistance Grant as required by the funding agency.

OPENING STATEMENT

PUBLIC HEARING

Public hearings are held for the purpose of receiving comments from the public regarding a specific subject. Those persons desiring to speak will give their name, their physical address, their phone number and the name of the organization they are speaking for, if applicable. We request that each speaker limit their comments solely to the issue at hand and not direct comments toward specific individuals. In the interest of time, please do not repeat facts or issues covered by previous speakers.

If you wish to comment, you should express your opinion on the subject matter and give the Board an understanding of whether you favor, or oppose, the issue being discussed.

The Board of Commissioners values and appreciates the opportunity to listen to the citizens of Halifax County and respectfully requests that the above guidelines be followed.

NOTICE OF PUBLIC HEARING

Notice is given that the Halifax County Board of Commissioners will conduct a public hearing during the meeting of the Board, which begins at 9:30 a.m., on October 2, 2018, in the County Commissioners Meeting Room on the second floor of the Historic Courthouse, 10 N. King St., Halifax, NC, for the purpose of receiving public comment on an application for federal grant funds through the Edward Byrne Justice Assistance Grant Program in the amount of \$30,000.00, to be used to fund criminal evidence analysis and processing improvements in the Halifax County Sheriff's Office. A copy of the grant application may be obtained by contacting the County Manager's Office at 252-583-1131.

All interested persons are encouraged to attend the public hearing and comment. Halifax County will provide reasonable accommodation and service for any qualified disabled person who wishes to attend the public hearing. To request accommodations, please contact Andrea H. Wiggins, Clerk to the Board, at (252) 583-1131 three (3) days prior to the Public Hearing.

Andrea H. Wiggins
MMC, Clerk to the Board
Halifax County Commissioners

Date of Publication: September 20, 2018



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Lori R. Medlin, President/CEO

PRESENTER: Lori R. Medlin, President/CEO

SUBJECT: Halifax County Convention and Visitors Bureau Annual Report

DATE: October 2, 2018 Regular Meeting

SUPPORTING INFORMATION:

A brief presentation regarding the Halifax County Convention and Visitors Bureau Annual Report will be provided.

ATTACHMENTS:

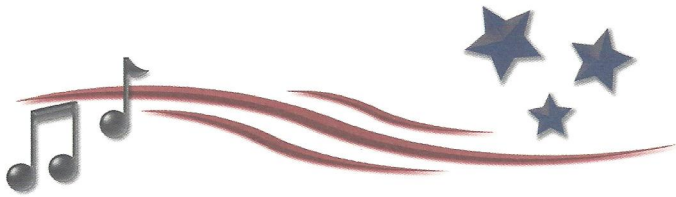
Description

- ▯ Halifax County Convention and Visitors Bureau Annual Report - Letter of Request

TOTAL COST:

COUNTY COST:

REQUEST: Accept the Halifax County Convention and Visitors Bureau Annual Report.



HALIFAX COUNTY

CONVENTION AND VISITORS BUREAU

260 Premier Blvd.
Roanoke Rapids, NC 278780

(252) 535-1687
(800) 522-4282
Fax: (252) 535-5767

September 4, 2018

Ms. Andrea H. Wiggins, MMC, NCCCC
Clerk to the Board/Assistant to the County Manager
County of Halifax
P. O. Box 38
Halifax, NC 27839

Dear Andrea:

On behalf of the Halifax County CVB Board of Directors and myself, we respectfully request to be on the October 2, 2018 Agenda of Halifax County Board of Commissioners to present our Annual Report.

Thank you for your consideration. If you have any questions, please do not hesitate to call me at (252) 535-1687.

Best Regards,



Lori R. Medlin, CDME
President/CEO

LRM/scw



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: M. Glynn Rollins, Jr., County Attorney

PRESENTER: County Commissioners

SUBJECT: Halifax Corporate Park Demolition Project

DATE: October 2, 2018 Regular Meeting

SUPPORTING INFORMATION:

ATTACHMENTS:

Description

▢ Resolution Approving Expenditure_Corporate Park Demolition

TOTAL COST:30,940.00

COUNTY COST:7,735.00

REQUEST: Adoption of a Resolution authorizing the appropriation and expenditure of funds in the total amount of \$30,940.00 for the demolition and clearance of structures at the Halifax Corporate Park.

RESOLUTION APPROVING APPROPRIATION AND EXPENDITURE FOR THE HALIFAX
CORPORATE PARK DEMOLITION PROJECT

WHEREAS, N. C. G. S. § 158-7.1(b)(1) authorizes a county to make appropriations for the demolition or rehabilitation of existing structures on land used for an industrial park; and

WHEREAS, Halifax County owns certain land known as the Halifax Corporate Park; and

WHEREAS, the County desires to demolish certain structures located thereon; and

WHEREAS, the estimated costs of this demolition project is \$30,940.00; and

WHEREAS, Halifax County has received a grant from the North Carolina Department of Commerce Rural Building Demolition Grant Program in the amount of \$23,205.00 for the purpose of the demolition and clearance of certain structures; and

WHEREAS, the grant requires 25% of the project cost in matching funds from the County in the amount of \$7,735.00; and

WHEREAS, the Halifax County Board of Commissioners held a public hearing on its intention to appropriate and expend funds pursuant to N. C. G. S. § 158-7.1(b)(1) for the demolition and clearance of structures at the Halifax Corporate Park; and

WHEREAS, the Halifax County Board of Commissioners believe that the appropriation and expenditure will stimulate, diversify, and stabilize the local economy, promote business in Halifax County, increase the population and taxable property in Halifax County, and result in the creation of a substantial number of good paying jobs in Halifax County; and

NOW, THEREFORE, the Halifax County Board of Commissioners hereby RESOLVES that it appropriate and expend grant funds from the North Carolina Department of Commerce in the amount of \$23,205.00 and general county funds in the amount of \$7,735.00 for a total of \$30,940.00 for the demolition and clearance of certain structures at the Halifax Corporate Park.

ADOPTED THIS 2nd day of October, 2018.

Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

Andrea H. Wiggins, MMC
Clerk to the Board



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: M. Glynn Rollins, Jr., County Attorney

PRESENTER: County Commissioners

SUBJECT: Edward Byrne Justice Assistance Grant

DATE: October 2, 2018 Regular Meeting

SUPPORTING INFORMATION:

An application has been submitted and presented to the Board for its review as required by the granting agency. The required Public Hearing was held for the purpose of receiving public comment.

ATTACHMENTS:

Description

No Attachments Available

TOTAL COST:\$30,000.00

COUNTY COST:\$6,000.00 to \$15,000.00

REQUEST: Authorize the Chairman of the Board to execute all documents relating to the final submission of the grant application, accept the grant funds, if awarded, execute the grant agreement and appropriate the county match not to exceed \$15,000.00 from the general funds of Halifax County.



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: C. Shane Lynch, Tax Assessor

PRESENTER: C. Shane Lynch, Tax Assessor

SUBJECT: KIPP ENC Public Schools Exclusion Late Application 2018

DATE: October 2, 2018 Regular Meeting

SUPPORTING INFORMATION:

The Tax Department has reviewed KIPP's application and had it been received before the deadline the request for exclusion would have been approved. The deadline is the listing period, which in Halifax County for 2018 ended February 1, 2018. This application was received on September 14, 2018.

See the attached letter and application from KIPP ENC Public Schools for further details. Also attached is NCGS 105-275(46) noting the criteria to be met for this exclusion and 105-282.1(a1) which addresses the late application issue.

ATTACHMENTS:

Description

- ▢ KIPP letter, application, bill and statutes

TOTAL COST:

COUNTY COST:

REQUEST: The Halifax County Board of Commissioner's approval for a late application to be submitted for the 2018 tax year is the only recourse KIPP ENC Public Schools has to obtain this property tax exclusion for the 2018 tax year. If approved, KIPP is aware that this application is only good for 2018 and that they will have to submit a timely application for 2019

KIPP:ENC

College Prep Public Schools

KIPP ENC Public Schools
KIPP Halifax College Prep

September 14, 2018

To: Halifax County Board of Commissioners

KIPP ENC would like to request property tax exemption for KIPP Halifax College Prep [KIPP Halifax], located at 9986 NC-903, Halifax, NC 27839. KIPP Halifax qualifies for property tax exemption since it is a public charter school operated in North Carolina by a non-profit corporation, 501c3 (G.S. 105-275(46)).

Our request for property tax exemption is late because the KIPP ENC leadership team was not aware of the need, timeline, and process for securing property tax exemption. As background, KIPP Gaston opened in 2001 thereby filing for property tax exemption nearly seventeen years ago. Since 2001, KIPP ENC's leadership team and Board of Directors has changed significantly. Additionally KIPP ENC has grown from one school in Gaston, NC to six schools across Northampton, Halifax, and Durham counties. The growth, change in leadership, and significant time gap between the opening of KIPP Gaston and KIPP Halifax has led to our lack of timeliness in applying for property tax exemption this school year, 2017-18.

As further background, KIPP ENC opened KIPP Halifax in 2014 by leasing First Baptist Church in Roanoke Rapids. KIPP Halifax operated as a lessee to the church for three years. Once KIPP ENC finished developing the school building for KIPP Halifax in the summer of 2017, operations moved to the new site located at 9986 NC-903, Halifax, NC. The leadership team has focused most intensely on starting operations in the new school building to ensure students and families have a safe and high quality learning experience.

KIPP ENC is honored to operate KIPP Halifax in Halifax County and hopes the Board of Commissioners will see fit to provide the requested tax exemption. We humbly apologize for our late application and hope you understand the circumstances that led us to this place. Thank you for your support of the school as well as its over 500 students and families.

Sincerely,



Dawn Arthur
Chief Operating Officer
KIPP ENC Public Schools

The mission of KIPP ENC is to empower all of its students with the knowledge, skills, and character necessary to succeed at the colleges of their choice, strengthen their communities, and fight for social justice.

APPLICATION for TAX YEAR 2018

Property Tax Exemption or Exclusion

COUNTY: Halifax

MUNICIPALITY: Halifax County

Full Name of Owner(s): KIPP ENC Public Schools

Trade Name of Business: _____

Mailing Address of Owner: 320 Pleasant Hill Road Gaston, NC 27832

Phone Numbers: Home: 252-578-2680 Work: 252-410-0277 Cell: _____

List the Property Identification Numbers and addresses/locations for the properties included in this application (attach list if needed):

Property ID #: 0530308 Address/Location: 9986 NC 903 Halifax, NC 27839

Property ID #: _____ Address/Location: _____

Property ID #: _____ Address/Location: _____

Non-Deferment Exemptions and Exclusions—Check or write in the exemption or exclusion for which this application is made. These exemptions or exclusions do not result in the creation of deferred taxes. However, taxes for prior years of exemption or exclusion may be recoverable if it is later determined that the property did not actually qualify for exemption or exclusion for those prior years.

- | | | | |
|--|--|--|-------------------------------------|
| <input type="checkbox"/> G.S. 105-275(8) | Pollution abatement/recycling | <input type="checkbox"/> G.S. 105-278.5 | Religious educational assemblies |
| <input type="checkbox"/> G.S. 105-275(17) | Veterans organizations | <input type="checkbox"/> G.S. 105-278.6 | Home for the aged, sick, or infirm |
| <input type="checkbox"/> G.S. 105-275(18),(19) | Lodges, fraternal & civic purposes | <input type="checkbox"/> G.S. 105-278.6 | Low- or moderate-income housing |
| <input type="checkbox"/> G.S. 105-275(20) | Goodwill Industries | <input type="checkbox"/> G.S. 105-278.6 | YMCA, SPCA, VFD, orphanage |
| <input type="checkbox"/> G.S. 105-275(45) | Solar energy electric system | <input type="checkbox"/> G.S. 105-278.6A | CCRC-Attach Form AV-11 |
| <input checked="" type="checkbox"/> G.S. 105-275(46) | Charter school property | <input type="checkbox"/> G.S. 105-278.7 | Other charitable, educational, etc. |
| <input type="checkbox"/> G.S. 105-277.13 | Brownfields-Attach brownfields agreement | <input type="checkbox"/> G.S. 105-278.8 | Charitable hospital purposes |
| <input type="checkbox"/> G.S. 105-278.3 | Religious purposes | <input type="checkbox"/> G.S. 131A-21 | Medical Care Commission bonds |
| <input type="checkbox"/> G.S. 105-278.4 | Educational purposes (institutional) | <input type="checkbox"/> Other: | |

Tax Deferment Programs—Check the tax deferment program for which this application is made. ***These programs will result in the creation of deferred taxes that will become immediately due and payable with interest when the property loses eligibility. The number of years for which deferred taxes will become due and payable varies by program. Read the applicable statute carefully.***

- | | |
|--|---|
| <input type="checkbox"/> G.S. 105-275(12) | Nonprofit corporation or association organized to receive and administer lands for conservation purposes |
| <input type="checkbox"/> G.S. 105-275(29a) | Historic district property held as a future site of a historic structure |
| <input type="checkbox"/> G.S. 105-277.14 | Working waterfront property |
| <input type="checkbox"/> G.S. 105-277.15A | Site infrastructure land |
| <input type="checkbox"/> G.S. 105-278 | Historic property-Attach copy of the local ordinance designating property as historic property or landmark. |
| <input type="checkbox"/> G.S. 105-278.6(e) | Nonprofit property held as a future site of low- or moderate-income housing |

Describe the property: 35 acres that support K-8 education facility.
The building is 85K square feet and opened summer 2017

Describe how you are using the property. If another organization is using the property, give their name, how they are using the property, and any income you receive from their use: Public Charter School Education

AFFIRMATION: I, the undersigned, declare under penalties of law that this application and any attachments are true and correct to the best of my knowledge and belief. I have read the applicable exemption or exclusion statute. I fully understand that an ineligible transfer of the property or failure to meet the qualifications will result in the loss of eligibility. If applying for a tax deferment program, I fully understand that loss of eligibility will result in removal from the program and the immediate billing of deferred taxes.

Signature(s) of Owner(s): [Signature] Title: Chief Operating Officer Date: 9/14/2018

(All tenants of a tenancy) _____ Title: _____ Date: _____

In common must sign: _____ Title: _____ Date: _____

The Tax Assessor may contact you for additional information after reviewing this application.

OFFICE USE ONLY: ☐ APPROVED ☐ DENIED BY: _____

REASON FOR DENIAL: _____



HALIFAX COUNTY TAX COLLECTOR
PO BOX 68
HALIFAX, NC 27839-0068
ADDRESS SERVICE REQUESTED

HALIFAX COUNTY PROPERTY TAX NOTICE IMPORTANT – PLEASE READ

- **PROPERTY SOLD:** PLEASE FORWARD THIS TAX NOTICE TO THE NEW OWNER IF YOU HAVE SOLD THE REAL PROPERTY ASSESSED TO YOU.
- **DUE DATE:** Property taxes are due and payable Sept. 1, 2018 and delinquent if not paid before Jan 8, 2019.
- **FAILURE TO PAY:** Delinquent taxes are subject to garnishment of wages, attachment of monies on deposit or rents received, levy on personal property and foreclosure proceedings **AFTER Jan 7, 2019.**
- **INTEREST:** Accrues at the rate of 2% on January 8, 2019 & 0.75% the first day of each following month.
- **ESCROW/MORTGAGE ACCOUNTS:** Please forward to the appropriate mortgage holder if funds are held in escrow to pay this notice.
- **INSTALLMENTS:** Partial payments will be accepted. Account must be paid in full before January 8, 2019.
- **DISCOUNT:** Please deduct discount amount shown on bill if paid by 8-31-18. Pay total amount due if paid 9-1-18 through 1-7-19. Partial payments are accepted through January 7, 2019. Payment agreements must be signed after delinquent date of January 8, 2019.

NOTE: See back of form for code explanations.

YEAR	ACCOUNT NUMBER	PROPERTY ID NUMBER	BILL NUMBER	EXEMPTION
2018	000161441	0530308	29866	0
PERSONAL VALUE	REAL VALUE	DEFERRED VALUE	ACREAGE	TAXABLE VALUE
0	13799400	0	35.00	13799400

Property Location / Description:

PT LOT 2/R B BRICKEL
Township Code: 05 FAUCETTE

CREDIT CARD PAYMENT

Call 1-800-2PAYTAX
Jurisdiction #4329
or visit www.halifaxnc.com
under online services

OFFICE INFORMATION
Tax Department located in Court Services Building 357 Ferrell Lane Halifax, NC 27839 252-583-2121 Office hours 8:30 A.M. - 5:00 P.M. Monday - Friday

DESCRIPTION	RATE	AMOUNT ASSESSED
FHX HAL FIR RE	0.073	\$10045.96
G01 CO TX RE	0.770	\$106255.38
SWL SWL RP	0.200	\$27598.80
Late List Penalty		\$0.00
Payments/Credits		\$0.00
Prior Year Amount		\$0.00
DISCOUNT AMOUNT		\$2878.01
Notice Date: 7/28/2018	TOTAL DUE	\$143900.14

PLEASE NOTE CORRECT MAILING ADDRESS BELOW



Due to postage costs, receipts will not be sent for mail payments. For proof of payment and income tax purposes, retain this portion and your cancelled check.

Thank You

DETACH AND RETAIN THIS PORTION FOR YOUR RECORDS

PLEASE RETURN THIS PORTION WITH PAYMENT

NORTH CAROLINA GENERAL STATUTE 105-357 PROVIDES A PENALTY OF TEN PERCENT (10%) ON CHECKS RETURNED BY THE BANK BECAUSE OF INSUFFICIENT FUNDS OR NONEXISTENCE OF AN ACCOUNT.

YEAR	ACCOUNT NUMBER	PROPERTY ID NUMBER	BILL NUMBER	TOTAL DUE
2018	161441	0530308	29866	\$143900.14

MAKE CHECK PAYABLE & REMIT TO:
(Include the account # and bill # on your check)

HALIFAX COUNTY TAX COLLECTOR
PO BOX 68
HALIFAX, NC 27839-0068



KIPP ENC PUBLIC SCHOOLS
F/K/A GASTON COLLEGE PREPARATORY
320 PLEASANT HILL RD
GASTON NC 27832-9511

See reverse side for change of address and payment by card

☐ Please check box if address is changed on back.

Code Explanations

Code	Description
G01	Halifax County
ENC	Town of Enfield
HAR	Town of Halifax
HGC	Town of Hobgood
LIR	Town of Littleton
RRR	City of Roanoke Rapids
SNC	Town of Scotland Neck
WER	Town of Weldon
FAR	Arcoa Fire Department
FDR	Darlington Fire Department
FDV	Davie Fire Department
FEN	Enfield Fire Department
FHB	Hobgood Fire Department
FHX	Halifax Fire Department
FLT	Littleton Fire Department
FRH	Rheasville Fire Department
FSN	Scotland Neck Fire Department
FTL	Tillery Fire Department
FWD	Weldon Fire Department
HCS	Halifax County Schools
RRS	Roanoke Rapids Graded Schools
SWL	Weldon City Schools
ASF	Solid Waste Availability Fee
RSW	Roanoke Rapids Solid Waste Collection Fee
SWD	Solid Waste Disposal Fee
SWF	Solid Waste Collection Fee
WSW	Weldon Solid Waste Collection Fee

Township Codes
01 Brinkleyville
02 Butterwood
03 Conoconnara
04 Enfield
05 Faucettie
06 Halifax
07 Littleton
08 Palmyra
09 Roanoke Rapids
10 Roseneath
11 Scotland Neck
12 Weldon

Pursuant to N.C.G.S. 105-317.1(c) the taxpayer may appeal the value, situs or taxability of this personal property within 30 days after the date of this notice.

Pursuant to N.C.G.S. 105-369(1)(a) the name of the record owner as of the date the taxes become delinquent for each parcel on which the taxing unit has a lien for unpaid taxes shall be advertised.

Pursuant to N.C.G.S. 105-366 through 105-375, for collecting on delinquent taxes the "taxpayer" is the owner of record on the date the taxes become delinquent for real estate and any subsequent owner of record of the real property if conveyed after that date and remain unpaid are subject to collection enforcement.

Tax district codes ending with "L" indicate a 10% late listing penalty for personal property not listed during the listing period. (For example, G01L, RRRL or SWLL)

____ MASTERCARD ____ VISA ____ DISCOVER

CHANGE OF ADDRESS

CARDHOLDER NAME _____

Name _____

CARD NUMBER _____ EXP ____ / ____

Address _____

*TAX CHARGES \$ _____ CVV _____

City _____

CONVENIENCE FEE \$ _____ (2.50% of the CHARGE + \$0.45)

State _____ Zip _____

TOTAL DUE \$ _____ (Including convenience fee)

Account(s) _____

*Include penalty and interest, if applicable.

CARDHOLDER SIGNATURE _____

DATE _____

DAY PHONE # _____

equalization and review or board of commissioners and appeal to the Property Tax Commission.

- (14) Tangible personal property. – All personal property that is not intangible and that is not permanently affixed to real property.
- (15) Tax or taxes. – The principal amount of any property tax or dog license tax and costs, penalties, and interest.
- (16) Taxing unit. – A county or municipality authorized to levy ad valorem property taxes.
- (17) Taxpayer. – A person whose property is subject to ad valorem property taxation by any county or municipality and any person who, under the terms of this Subchapter, has a duty to list property for taxation.
- (18) Valuation. – Appraisal and assessment.
- (19) Wholesale merchant. – A taxpayer who is regularly engaged in the sale of tangible personal property, acquired by a means other than manufacture, processing, or producing by the merchant, to other retail or wholesale merchants for resale or to manufacturers for use as ingredient or component parts of articles being manufactured for sale. (1939, c. 310, s. 2; 1971, c. 806, s. 1; 1973, c. 695, ss. 14, 15; 1985, c. 656, s. 20; 1985 (Reg. Sess., 1986), c. 947, ss. 3, 4; 1987, c. 43, s. 1; c. 440, s. 2; c. 805, s. 3; c. 813, ss. 1-4; 1991, c. 34, s. 3; 1991 (Reg. Sess., 1992), c. 975, s. 1; c. 1004, s. 1; 1993, c. 354, s. 23; c. 459, s. 1; 1995, c. 461, s. 15; 1998-212, s. 29A.18(c); 2001-506, s. 1; 2002-156, s. 4; 2003-400, s. 4; 2006-106, ss. 1, 8; 2008-35, s. 1.1; 2009-308, s. 1; 2009-445, s. 20; 2015-223, s. 1.)

Article 12.

Property Subject to Taxation.

§ 105-274. Property subject to taxation.

(a) All property, real and personal, within the jurisdiction of the State shall be subject to taxation unless it is:

- (1) Excluded from the tax base by a statute of statewide application enacted under the classification power accorded the General Assembly by Article V, § 2(2), of the North Carolina Constitution, or
- (2) Exempted from taxation by the Constitution or by a statute of statewide application enacted under the authority granted the General Assembly by Article V, § 2(3), of the North Carolina Constitution.

(b) No provision of this Subchapter shall be construed to exempt from taxation any property situated in this State belonging to any foreign corporation unless the context of the provision clearly indicates a legislative intent to grant such an exemption. (1939, c. 310, ss. 303, 1800; 1961, c. 1169, s. 8; 1967, c. 1185; 1971, c. 806, s. 1.)

§ 105-275. Property classified and excluded from the tax base.

The following classes of property are designated special classes under Article V, Sec. 2(2), of the North Carolina Constitution and are excluded from tax:

- (1) Repealed by Session Laws 1987, c. 813, s. 5.

The provisions of the exclusion established by this subdivision are not severable. If any provision of this subdivision or its application is held invalid, the entire subdivision is repealed.

- (41) Repealed by Session Laws 2012-120, s. 1(a), effective October 1, 2012.
- (42) A vehicle that is offered at retail for short-term lease or rental and is owned or leased by an entity engaged in the business of leasing or renting vehicles to the general public for short-term lease or rental. For the purposes of this subdivision, the term "short-term lease or rental" shall have the same meaning as in G.S. 105-187.1, and the term "vehicle" shall have the same meaning as in G.S. 153A-156(e) and G.S. 160A-215.1(e). A gross receipts tax as set forth by G.S. 153A-156 and G.S. 160A-215.1 is substituted for and replaces the ad valorem tax previously levied on these vehicles.
- (42a) Heavy equipment on which a gross receipts tax may be imposed under G.S. 153A-156.1 and G.S. 160A-215.2.
- (43) Real or tangible personal property that is subject to a capital lease pursuant to G.S. 115C-531.
- (44) Free samples of drugs that are required by federal law to be dispensed only on prescription and are given to physicians and other medical practitioners to dispense free of charge in the course of their practice.
- (45) Eighty percent (80%) of the appraised value of a solar energy electric system. For purposes of this subdivision, the term "solar energy electric system" means all equipment used directly and exclusively for the conversion of solar energy to electricity.
- (46) Real property that is occupied by a charter school and is wholly and exclusively used for educational purposes as defined in G.S. 105-278.4(f) regardless of the ownership of the property.
- (47) **(Effective for taxes imposed for taxable years beginning on or after July 1, 2015)** Energy mineral interest in property for which a permit has not been issued under G.S. 113-395. For the purposes of this subdivision, "energy mineral" has the same meaning as in G.S. 105-187.76.
- (48) Real and personal property located on lands held in trust by the United States for the Eastern Band of Cherokee Indians, regardless of ownership.
- (49) **(Effective for taxes imposed for taxable years beginning on or after July 1, 2018)** A mobile classroom or modular unit that is occupied by a school and is wholly and exclusively used for educational purposes, as defined in G.S. 105-278.4(f), regardless of the ownership of the property. For the purposes of this subdivision, the term "school" means a public school, including any school operated by a local board of education in a local school administrative unit; a nonprofit charter school; a regional school; a nonprofit nonpublic school regulated under Article 39 of Chapter 115C of the General Statutes; or a community college established under Article 2 of Chapter 115D of the General Statutes. (1939, c. 310, s. 303; 1961, c. 1169, s. 8; 1967, c. 1185; 1971, c. 806, s. 1; c. 1121, s. 3; 1973, cc. 290, 451; c. 476, s. 128; c. 484; c. 695, s. 1; c. 790, s. 1; cc. 904, 962, 1028, 1034, 1077; c. 1262, s. 23; c. 1264, s. 1; 1975, cc. 566, 755; c. 764, s. 6; 1977, c. 771, s. 4; c. 782, s. 2; c. 1001, ss. 1, 2; 1977, 2nd Sess., c. 1200, s. 4; 1979, c. 200, s. 1; 1979, 2nd

§ 105-282.1. Applications for property tax exemption or exclusion; annual review of property exempted or excluded from property tax.

(a) **Application.** – Every owner of property claiming exemption or exclusion from property taxes under the provisions of this Subchapter has the burden of establishing that the property is entitled to it. If the property for which the exemption or exclusion is claimed is appraised by the Department of Revenue, the application shall be filed with the Department. Otherwise, the application shall be filed with the assessor of the county in which the property is situated. An application must contain a complete and accurate statement of the facts that entitle the property to the exemption or exclusion and must indicate the municipality, if any, in which the property is located. Each application filed with the Department of Revenue or an assessor shall be submitted on a form approved by the Department. Application forms shall be made available by the assessor and the Department, as appropriate.

Except as provided below, an owner claiming an exemption or exclusion from property taxes must file an application for the exemption or exclusion annually during the listing period.

- (1) **No application required.** – Owners of the following exempt or excluded property do not need to file an application for the exemption or exclusion to be entitled to receive it:
 - a. Property exempt from taxation under G.S. 105-278.1 or G.S. 105-278.2.
 - b. Special classes of property excluded from taxation under G.S. 105-275(15), (16), (26), (31), (32a), (33), (34), (37), (40), (42), or (44).
 - c. Property classified for taxation at a reduced valuation under G.S. 105-277(g) or G.S. 105-277.9.
- (2) **Single application required.** – An owner of one or more of the following properties eligible for a property tax benefit must file an application for the benefit to receive it. Once the application has been approved, the owner does not need to file an application in subsequent years unless new or additional property is acquired or improvements are added or removed, necessitating a change in the valuation of the property, or there is a change in the use of the property or the qualifications or eligibility of the taxpayer necessitating a review of the benefit.
 - a. Property exempted from taxation under G.S. 105-278.3, 105-278.4, 105-278.5, 105-278.6, 105-278.7, or 105-278.8.
 - b. Special classes of property excluded from taxation under G.S. 105-275(3), (7), (8), (12), (17), (18), (19), (20), (21), (31e), (35), (36), (38), (39), (41), or (45) or under G.S. 131A-21.
 - c. Special classes of property classified for taxation at a reduced valuation under G.S. 105-277(h), 105-277.1, 105-277.1C, 105-277.10, 105-277.13, 105-277.14, 105-277.15, 105-277.17, or 105-278.
 - d. Property owned by a nonprofit homeowners' association but where the value of the property is included in the appraisals of property owned by members of the association under G.S. 105-277.8.
 - e. Repealed by Session Laws 2008-35, s. 1.2, effective for taxes imposed for taxable years beginning on or after July 1, 2008.

(a1) **Late Application.** – Upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the close of the listing period may be approved by the Department of Revenue, the board of equalization and

review, the board of county commissioners, or the governing body of a municipality, as appropriate. An untimely application for exemption or exclusion approved under this subsection applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed.

(b) **Approval and Appeal Process.** – The Department of Revenue or the assessor to whom an application for exemption or exclusion is submitted must review the application and either approve or deny the application. Approved applications shall be filed and made available to all taxing units in which the exempted or excluded property is situated. If the Department denies an application for exemption or exclusion, it shall notify the taxpayer, who may appeal the denial to the Property Tax Commission.

If an assessor denies an application for exemption or exclusion, the assessor must notify the owner of the decision and the owner may appeal the decision to the board of equalization and review or the board of county commissioners, as appropriate, and from the county board to the Property Tax Commission. If the notice of denial covers property located within a municipality, the assessor shall send a copy of the notice and a copy of the application to the governing body of the municipality. The municipal governing body shall then advise the owner whether it will adopt the decision of the county board or require the owner to file a separate appeal with the municipal governing body. In the event the owner is required to appeal to the municipal governing body and that body renders an adverse decision, the owner may appeal to the Property Tax Commission. Nothing in this subsection shall prevent the governing body of a municipality from denying an application which has been approved by the assessor or by the county board provided the owner's rights to notice and hearing are not abridged. Applications handled separately by a municipality shall be filed in the office of the person designated by the governing body, or in the absence of such designation, in the office of the chief fiscal officer of the municipality.

(c) **Discovery of Property.** – When an owner of property that may be eligible for exemption or exclusion neither lists the property nor files an application for exemption or exclusion, the assessor or the Department of Revenue, as appropriate, shall proceed to discover the property. If, upon appeal, the owner demonstrates that the property meets the conditions for exemption or exclusion, the body hearing the appeal may approve the exemption or exclusion. Discovery of the property by the Department or the county shall automatically constitute a discovery by any taxing unit in which the property has a taxable situs.

(d) **Roster of Exempted and Excluded Property.** – The assessor shall prepare and maintain a roster of all property in the county that is granted tax relief through classification or exemption. On or before November 1 of each year, the assessor must send a report to the Department of Revenue summarizing the information contained in the roster. The report must be in the format required by the Department. The assessor must also send the Department a copy of the roster upon the request of the Department. As to affected real and personal property, the roster shall set forth:

- (1) The name of the owner of the property.
- (2) A brief description of the property.
- (3) A statement of the use to which the property is put.
- (4) A statement of the value of the property.
- (5) The total value of exempt property in the county and in each municipality therein.

(e) **Annual Review of Exempted or Excluded Property.** – Pursuant to G.S. 105-296(l), the assessor must annually review at least one-eighth of the parcels in the county exempted or excluded from taxation to verify that the parcels qualify for the exemption or exclusion. (1973, c. 695, s. 8; c. 1252; 1981, c. 54, ss. 2, 3; c. 86, s. 2; c. 915; 1985 (Reg. Sess., 1986), c. 982, s.



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Ian M. Bumgarner, Senior Management Analyst

PRESENTER: Ian M. Bumgarner, Senior Management Analyst

SUBJECT: Charters of Freedom

DATE: October 2, 2018 Regular Meeting

SUPPORTING INFORMATION:

David Streater, State Director of Foundation Forward Inc. will be presenting the opportunity for Halifax County to have the Charters of Freedom constructed here in Halifax County. He will be presenting what the organization does and the next steps are to have the displays built in Halifax County.

He looks forward to the opportunity to discuss having these documents displayed in Halifax and will discuss the possibility of constructing a display for Halifax Resolves and how the organization could help us accomplish that.

ATTACHMENTS:

Description

- ▢ Charters of Freedom Pamphlet
- ▢ Charters of Freedom Presentation

TOTAL COST:

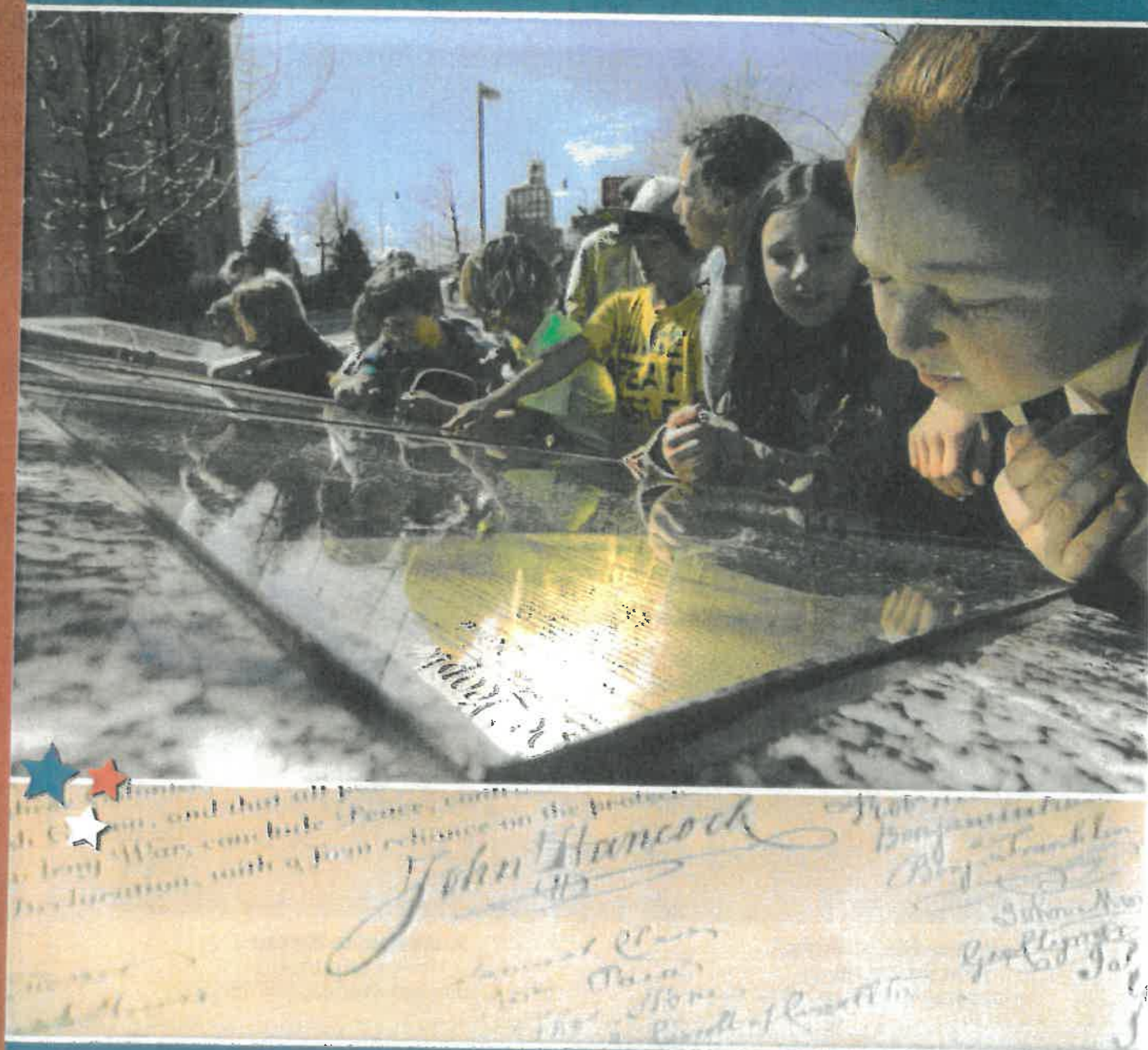
COUNTY COST:

REQUEST: Request the Board approve county staff to begin working with Foundation Forward Inc. in getting the Charters of Freedom constructed in Halifax County.



ACCESS EDUCATION COMMUNITY

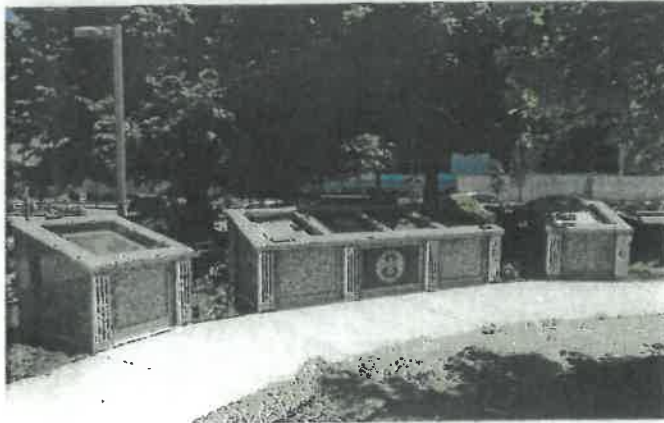
CHARTERS OF **FREEDOM**



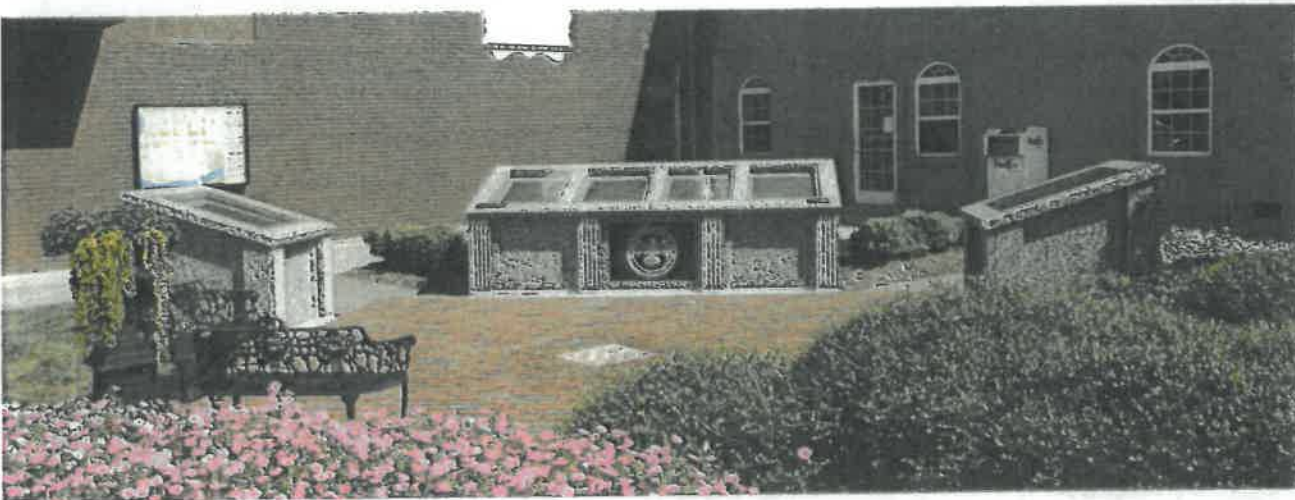
Foundation Forward, Inc. A 501(c)(3) Nonprofit Education Organization



Morganton, North Carolina
Burke County
Dedicated July 2, 2014



Asheville, North Carolina
Buncombe County
Dedicated May 25, 2015



Murphy, North Carolina
Cherokee County
Dedicated September 17, 2014

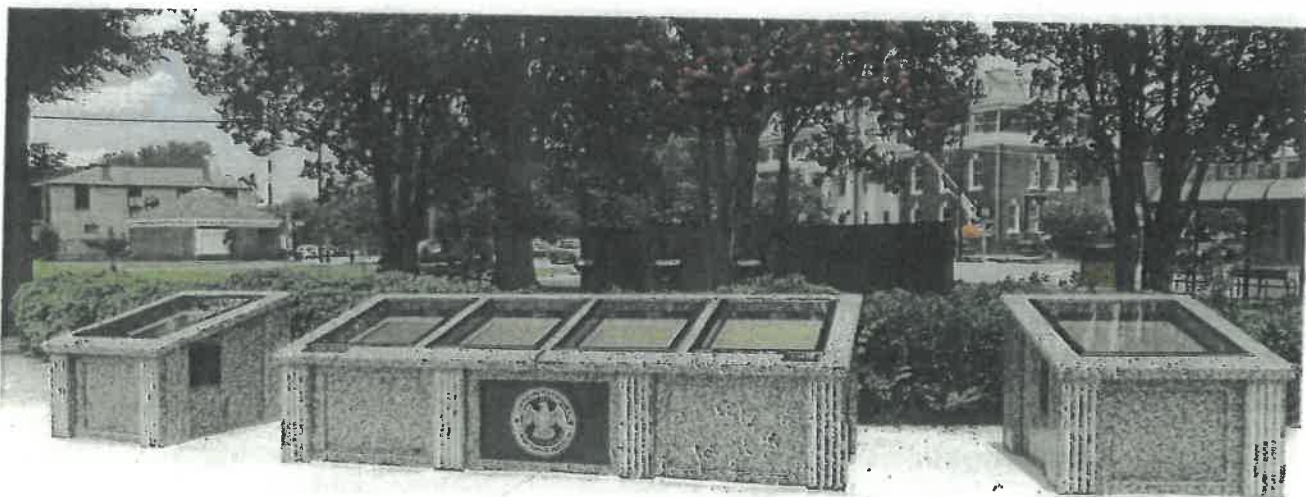


Jacksonville, Illinois
Morgan County
Dedicated May 30, 2015



Kokomo, Indiana
Howard County
Dedicated August 7, 2015





Columbia, South Carolina
Richland County
Dedicated May 26, 2016



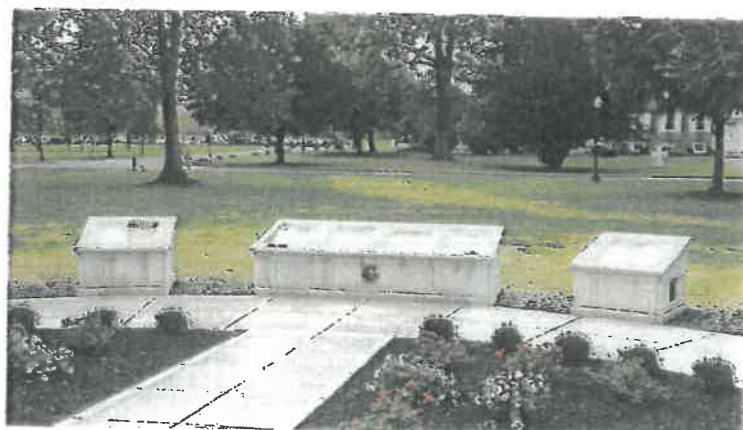
Sylva, North Carolina
Jackson County
Dedicated May 19, 2017



Windsor, North Carolina
Bertie County
Dedicated August 24, 2017



Ft. Thomas, Kentucky
Campbell County
Dedicated July 4, 2017



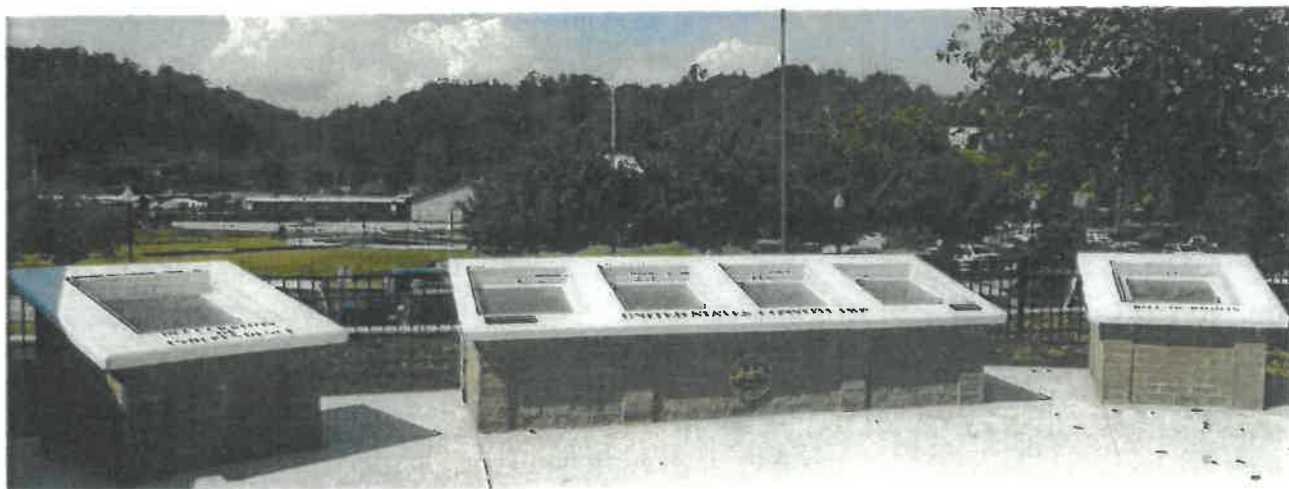
Hanover College, Indiana
Jefferson County
Dedicated September 19, 2017



Hanover College Students



Burnsville, North Carolina
Yancey County
Dedicated September 25, 2017



Bryson City, North Carolina
Swain County
Dedicated September 28, 2015



Bryson City, NC JROTC



Franklin, North Carolina
Macon County
Dedicated November 11, 2017





Our founding fathers authored The Declaration of Independence, The United States Constitution, and The Bill of Rights.

These three documents are known as **The Charters of Freedom**.

These three documents declare:

1. We are an independent people.
2. We are governed by a democratic republic.
3. We are secure in our freedom and rights as citizens of The United States of America.

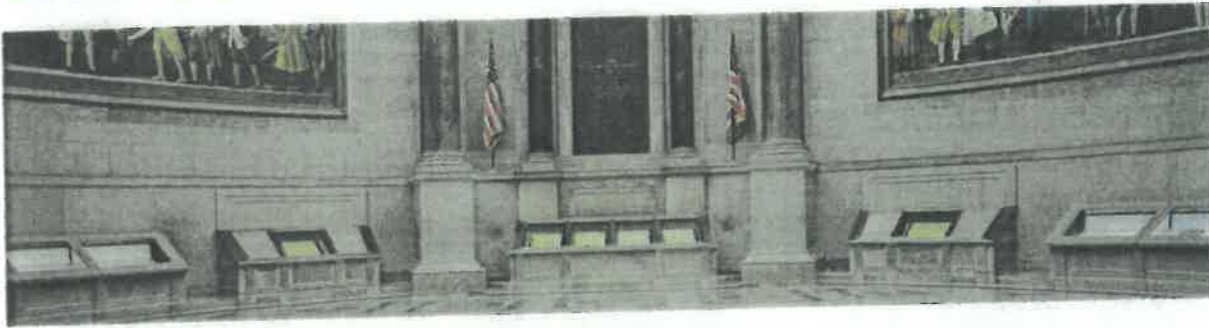
OUR MISSION

Simply put, Foundation Forward, Inc. is an educational, not for profit project. It is an organization that builds Your Charters of Freedom settings in communities across the country.

Our Passion is to provide easy Access and Education to these founding documents in a proper setting.

Our Vision is to provide this Access and Education to these founding documents in all communities in the United States of America.

Our Goals are to educate the children and citizens of each community on how our government is meant to serve and protect, and to preserve history.



OUR STORY

In the fall of 2011, Vance and Mary Jo Patterson were visiting Washington, DC for meetings with some members of Congress and various organizations. They had some free time and decided to go to the National Archives because they had never seen The Declaration of Independence and The U.S. Constitution. Walking through the large bronze gates, they entered the rotunda. There, on the other side of the room, were the founding documents on display – The Declaration of Independence on the left, four pages of The United States Constitution in the middle, and on the right, the original document listing the first proposed 12 amendments which contain the Bill of Rights. These three original documents are known as your Charters of Freedom.

When they got the chance, Vance and Mary Jo stepped up to view The Declaration of Independence and began a very emotional experience. Vance recalls, "Seeing something our founding fathers had actually penned, and then their signatures - Thomas Jefferson, John Adams, Benjamin Franklin, Rutledge and the others - I got goosebumps. And, when I moved over and saw the first page of The Constitution and the words, 'We The People,' I actually got a lump in my throat."

In the spring of 2012, Vance tells how he remembers "sitting with Mary Jo on the Old Courthouse Green in Burke County, NC for a National Day of Prayer service, and towards the end of the service the thought came to him, 'What if I could take the experience Mary Jo and I had up in Washington at the National Archives the first time we saw the Charters of Freedom – what if we could bring that experience back to the citizens of Burke County?' I started getting excited about it and after the meeting, I told Mary Jo and we actually walked around picking out possible locations."

Later that year, Vance began working on a project. It turned out to be an education project: to design and build a Charters of Freedom setting on the Old Burke County Courthouse Green. Two years later on July 2, 2014 the first Charters of Freedom setting outside of Washington, DC was dedicated in downtown Morganton, North Carolina.



This was only the beginning.



Founder Vance Patterson states, "It took me over 60 years to get to The National Archives in Washington, D.C. to see our Founding Documents. Even though it is free and open to the public, there is just so much to see in Washington, all the monuments and museums, that you don't get a chance to get to the National Archives." Most people will never see and experience these founding documents in a proper setting.



The goal of Foundation Forward is to bring these documents to local communities in life size replicas of the settings in the National Archives. Your Charters of Freedom setting will be placed in a location central to the community, 24 hour access, with high visibility, high foot traffic, and easy access for school children. They are **built to last 300 to 500 years**.

3,142 COUNTIES
UNITED STATES OF AMERICA



ACCESS - EDUCATION - COMMUNITY

THIS IS AN EDUCATION PROJECT



You would not believe how many people come up to the documents and say, "That's all there is to our Constitution - just four pages?"

You would not believe how many people do not know that our first ten amendments are our Bill of Rights!

People do not know that the First Amendment which covers Freedom of Speech, Freedom of The Press, Freedom of Religion, Freedom to

Assemble, and Freedom to Petition The Government is only 45 words long!



Imagine if you will, a grade school teacher taking her third or fourth grade students on an annual field trip to Your Charters of Freedom setting. Sitting on the grass in front of The United States Constitution, they are listening to stories about our Founding Fathers and learning some about our Founding Documents. While they are there, they will learn a little about our government, state and local history, along with local heroes.



Our hope is that our future leaders will come from communities with their own Charters of Freedom; that they will grow up, not talking about The Constitution and Bill of Rights in Washington, but talking about *Their Constitution and Their Bill of Rights*, the ones they grew up with, right in their home community. And, they will know how government is supposed to work to protect and serve *We The People*.



YOUR COMMUNITY

Having a Charters of Freedom setting will show that your community takes pride in being an All American Community. This will be a positive attraction for those considering moving to your area, both people and businesses.

Your community will have Access to Your Charters of Freedom without traveling to Washington, D.C.

Your community will participate in the opening of the time capsules and celebration of our 300th Anniversary of our U.S. Constitution on Constitution Day, September 17, 2007, along with all the other communities around the country.



YOUR EDUCATIONAL SYSTEM

Your Charters of Freedom setting is not a monument. It is an active, hands-on educational supplement to your school's curriculum, encouraging your school system, Public, Private, and Home to educate all students in the history of our Country, Founding Fathers, and Government responsibilities.

Having a Charters of Freedom setting will encourage your school children to get involved in the needs of our country; just as our Founding Fathers did in Colonial times.



YOU & YOUR FAMILY, YOUR LEGACY

Gifting or helping to gift a Charters of Freedom setting to your community will allow you the Joy of Giving.

Gifting or helping to gift a Charters of Freedom setting to your community will give you a direct link to our Founding Fathers by helping to preserve what it is they gave this country; a government to protect and serve We The People.

Gifting or helping to gift a Charters of Freedom setting to your community will establish Your Legacy in the community with your name on the dedication plaque. Your future generations will be able to take their grandchildren down to the monument and show them what their great, great ancestor did for their community and country.





VANCE & MARY JO PATTERSON

Founders



Vance is a businessman, an Industrial Manufacturer - started 22 companies, two of which made the INC. 500 List for fastest growing companies in the U.S. He's a two-time finalist Entrepreneur of The Year in S.E. Father of four, married 43 years.



PERRY SNIDER

State Director, Military Coordinator

Perry is the director of activities in North Carolina, conducting presentations for city and county leaders. After projects are approved, he will initiate community support to fund the project. With the funding in place, he will coordinate contractors and suppliers to construct the monuments. Perry works with various military organizations such as the VFW, American Legion as well as civic organizations such as the Boy Scouts and Girl Scouts.

Command Sergeant Major, US Army (retired). Perry has spent 11 years in both Iraq & Afghanistan, building and sustaining camps for the US Military. He was a Project Manager for Kellogg, Brown & Root as well as Fluor Daniels.



RON LEWIS

Facilitator, Spokesman, Foundation Treasurer

Ron is the primary contact for those counties considering a Charters of Freedom setting in their community. He schedules presentations and speaks on behalf of Foundation Forward in the absence of the president. Ron also works directly with community support and outreach programs.

Former USMC Communications Platoon Commander. Ron has 31 years experience as a North Carolina County Manager, and is currently a consultant for Faith Based Disaster Relief Organizations. Four of his ancestors have fought in the American Revolution.



**David Streater***State Director, Military Coordinator*

David researches the history of the Founding Fathers and develops supplemental educational curriculum materials to be shared with educators across the U.S. These materials are then used for visits to their local settings.

As a criminologist with an acute history interest, he has an extensive background with careers in probation and parole holding officer and higher management positions, in addition to college teaching and senior administration. Dr. Streater earned degrees from Pfeiffer College (now University) BA; Rollins College, MSCJ; and Barry University, PhD, with additional graduate qualifications teaching forensic psychology.

Dr. Streater is a veteran of the US Navy having served aboard the USS Nitro and in the Navy JAG office, NTC Orlando. David married his wife, Vivian, during December 1979. They have two children, Matthew and Aaron.

**Connie Snider***Office Manager*

Connie manages the daily operation of Foundation Forward's corporate office in Morganton, answering and directing inquiries to the appropriate team members. She handles initial and follow-up correspondence, accounting, extensive research, monitoring and updating social media as well as handling press related matters.

Connie has over 20 years experience in office management both in Florida and North Carolina. She enjoys spending time with her husband and their two loving pups.



DEDICATIONS & CELEBRATIONS



FOUNDATION FORWARD

BUILDING

YOUR CHARTERS OF FREEDOM

Declaration of Independence – U.S. Constitution – Bill of Rights

WHAT ARE THEY DOING IN THE CAROLINAS ?

RON B. LEWIS

DAVID W. STREATER, Ph.D

--FOUNDATION FORWARD--

501 (c)(3) NON-PROFIT

WORKS OVER WORDS

What is happening in the Carolinas?

AN EDUCATIONAL ORGANIZATION

-ACCESS-

-EDUCATION-

-COMMUNITY-

WHAT IS FOUNDATION FORWARD?

Foundation Forward is a **non-profit education project**. It is an organization that builds *Your* Charters of Freedom Settings in communities across the country.

Our Passion is to provide easy and open Access for all to visit these founding documents:
Declaration of Independence
United States Constitution
Bill of Rights.

Our Vision is to provide this *Access and Education* in all communities across the United States of America.

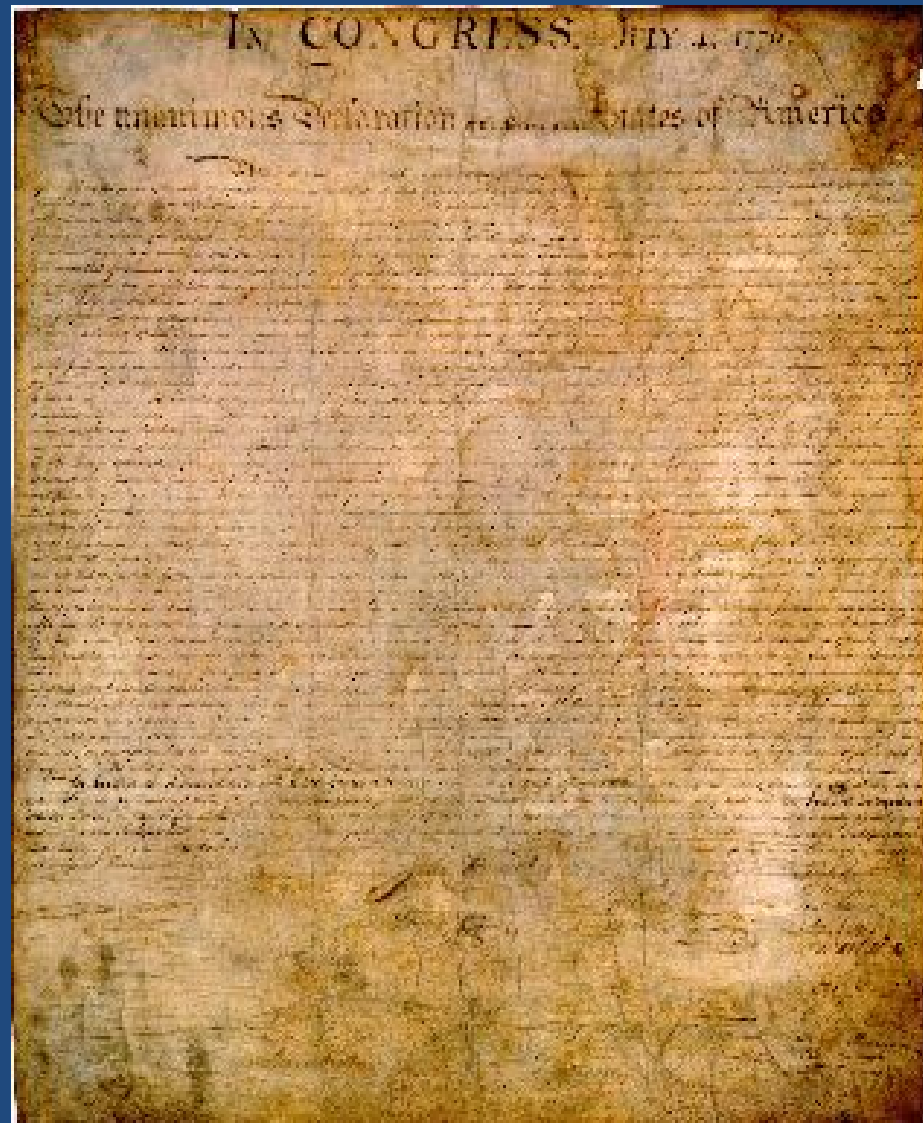
Our Goal is to educate people and preserve American history.



The National Archives; Washington, DC



The Rotunda for The Charters of Freedom



THE DECLARATION OF INDEPENDENCE

We the People

Article 1.

Wilson. All *Hydrobia* have been found, and a variety of *Corbicula* of the United States. The whole coast of the Sound, and those of *Apogonites*.

Allen & the House of Representatives, which is composed of members chosen every second year of the Republic of the United States, and the Senate, which is chosen every second year, for the purpose of electing the President and Vice President of the United States.

[illegible][illegible]

I immediately after they shall be concluded in consequence of the first Article, I request to be admitted as guests as may be in case of the first Article.

What is the Commission of the North Sea, which was created many decades ago, and what is its purpose? The Commission of the North Sea was created in 1922, and its purpose is to coordinate the activities of the governments of the North Sea states in the field of fisheries, navigation, and other matters of common interest.

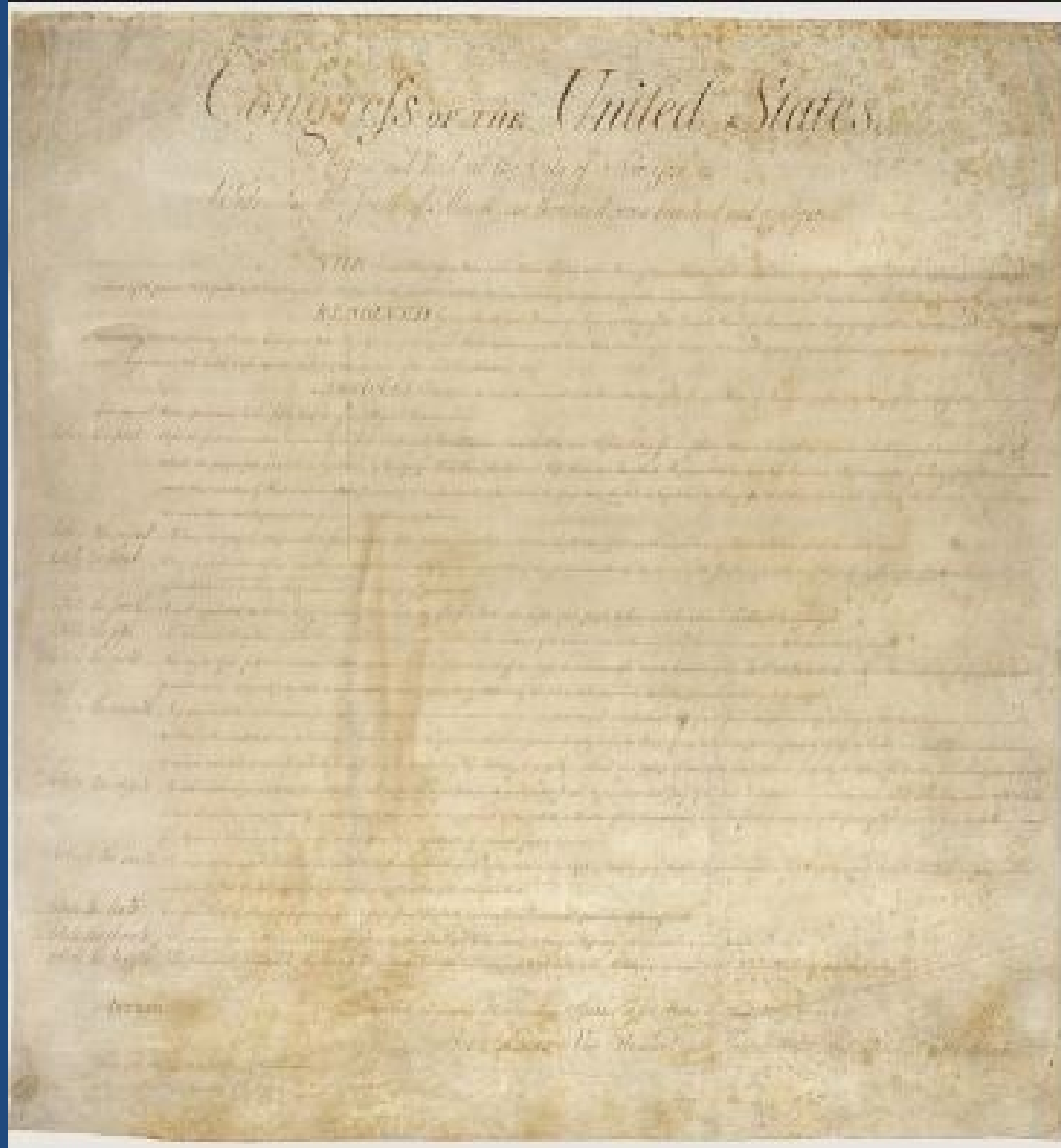
It is known that the authorities in the United States have not yet received a full and complete list of the names of the persons who have been arrested in connection with the recent disturbances in the city of New Orleans.

The Vice President of the Board of Directors of the Bank of America, New York City, has been elected to the position of President of the Bank of America, New York City.

Presented to the Council of State.

The Board of Directors of the Bank of the City of New York, have the honor to acknowledge the receipt of your letter of the 10th inst. and in reply to inform you that the same has been forwarded to the proper authorities for their consideration.

[illegible][illegible]



THE BILL OF RIGHTS

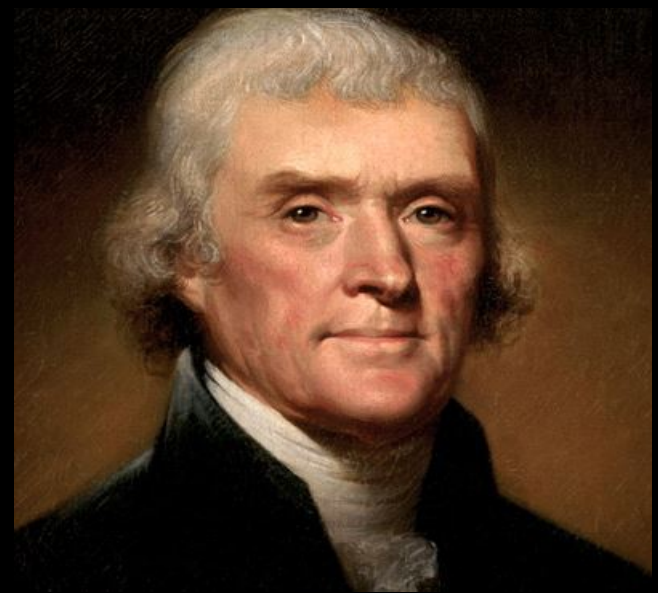
FOUNDING FATHERS ON EDUCATION

- **BENJAMIN FRANKLIN**

Author, Musician, Printer, Political
Theorist, Politician, Postmaster,
Scientist, Inventor, Sage.

- **THOMAS JEFFERSON**

Third United States President,
Author of The Declaration of
Independence,
Farmer, Inventor, Business Person,
Manufacturer.



BEN FRANKLIN AND THOMAS JEFFERSON

THEIR IDEAS FOR EDUCATION

PRIMARY LEVEL: Teach our youth how to function in life.

- Reading
- Writing
- Math

SECONDARY LEVEL: Teach our youth how to survive in the world.

- Accounting
- Living Languages
- Geography
- History - Civics and Government
- Vocations and Trades

THIRD LEVEL: Advanced education.

- Sciences
- Arts
- Professions (Law, Medicine, etc.)
- Culture of Virtue – Knowledge, Mores, and Ethics



National Day of Prayer – May 2012

**FOUNDATION FORWARD
IS AN
EDUCATIONAL
NON-PROFIT
ORGANIZATION**

**PROVIDING CHARTERS OF FREEDOM SETTINGS &
ACCOMPANING EDUCATIONAL MATERIALS**

SCOPE OF PROJECT

Design and build replicas of the Charters of Freedom display as exhibited in the National Archives Rotunda, Washington, D.C.

The display *must* be central and open to the community, with high visibility, voluminous foot traffic, and easy access for school children and all others.

**Building settings --
there are three documents in order, as they are
displayed in The National Archives.**

**The Declaration of Independence on the left;
The United States Constitution in the center;
The Bill of Rights on the right.**



Construction Process





The side displays will measure 4'x 4'





Document Tray Being Placed and Secured

DOCUMENT TRAY BEING PLACED ON TOP OF
FOUNDATION SUPER-STRUCTURE



The six documents will be original size on 1/4" etched bronze. Each document weighs over 60 pounds, and is covered by a sheet of engineered industrial viewing glass.



United States Constitution

The Declaration of Independence

The Bill of Rights





Back side of the setting will is a vault with a
Time Capsule sealed inside. To be opened
Constitution Day, Sept. 17, 2087.

TIME CAPSULE PLAQUE

(On the back of The United States Constitution Lower left corner)

THE CHARTERS OF FREEDOM TIME CAPSULE

To be opened on
CONSTITUTION DAY
September 17, 2087

to celebrate the
300th Anniversary adoption of
The United States Constitution

TRANSFORMATION OF SITE

A photograph of the Burke County Courthouse in Morganton, North Carolina. The image shows a two-story building with light-colored siding and white trim around the windows. A large, mature tree stands in the center of the courtyard, casting a shadow over a central path. The path is paved with light-colored concrete and is flanked by low stone walls. Benches are placed on either side of the path. A tall, black lamppost with a white globe stands in the center of the path. The foreground shows a grassy area with some red flowers on the left and a small black object on the ground.

BEFORE

Burke County Courthouse, Morganton, North Carolina



July, 2014

Burke County Courthouse, Morganton, North Carolina

Brick Setting



Burnsville, Yancey County, North Carolina

GRANITE SETTING – ASHEVILLE, NC



LIMESTONE SETTING



Dedication

- Burnsville, North Carolina
- September 25, 2017

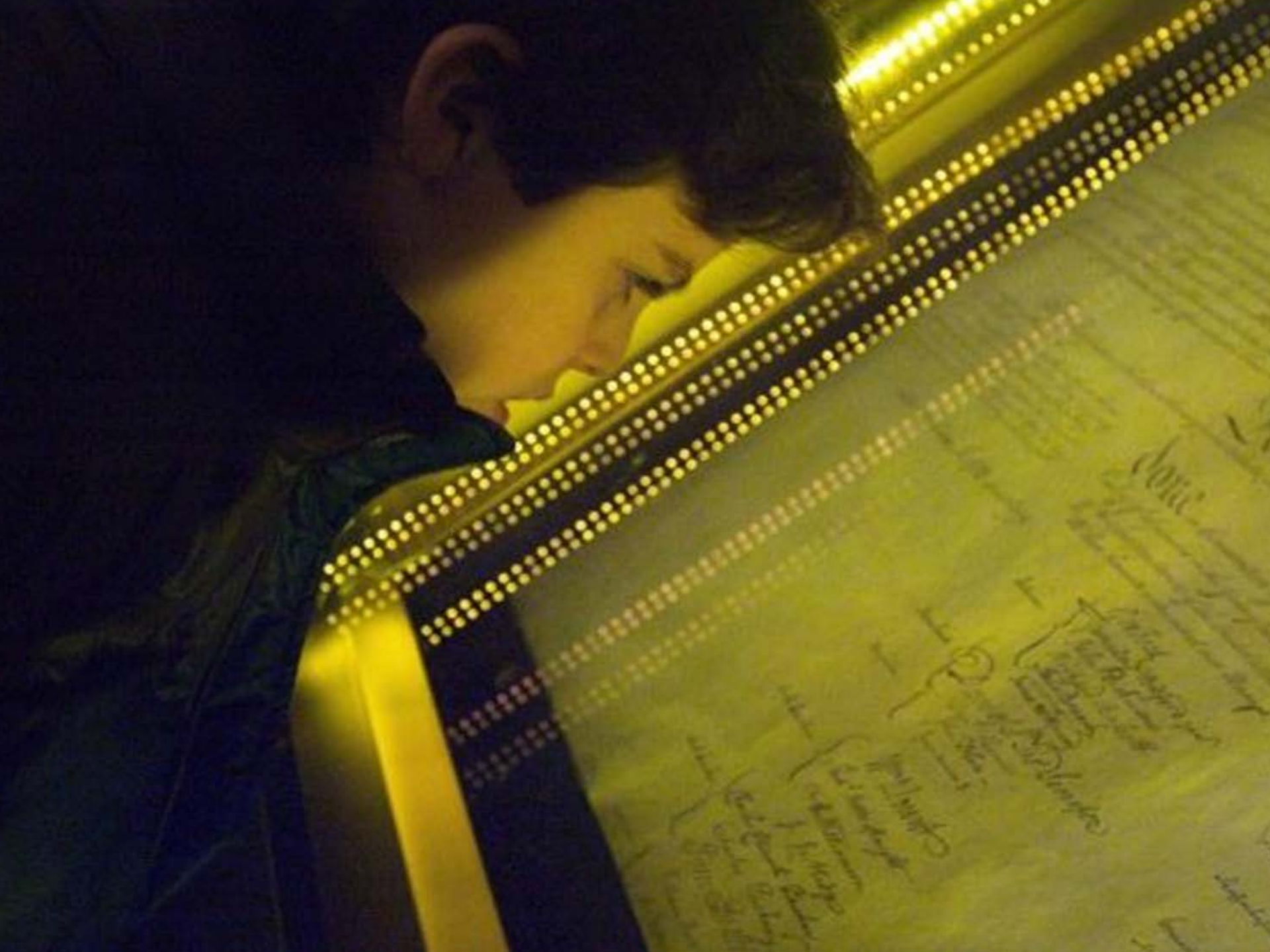


Dedication Day, Morganton, NC









Ben Franklin & Dr. Streater with Students, Franklin, NC





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--Mr. Ron Lewis

--Dr. David W. Streater



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Andrea H. Wiggins, Clerk to the Board, MMC

PRESENTER: County Commissioners

SUBJECT: Board Appointments

DATE: October 2, 2018 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find the Board Appointments.

ATTACHMENTS:

Description

- ▢ Board Appointments Requiring Action
- ▢ Board Vacancies Without Recommendations
- ▢ November 2018 Board Appointments

TOTAL COST:

COUNTY COST:

REQUEST: Approve the Board Appointments that require action.

BOARD APPOINTMENTS

- A. Central Communications Advisory Board
- B. EMS Advisory Committee
- C. Human Relations Committee
- D. Board Vacancies Without Recommendations
- E. November 2018 Board Appointments

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: CENTRAL COMMUNICATIONS ADVISORY BOARD

According to our records, the Central Communications Advisory Board has two members that are appointed by the Board of Commissioners with terms that will expire on October 31, 2018:

Tanya Byrd-Robinson and Adam Greene

The following action is requested, if the Board so chooses:

- Receive nominations to reappoint Tanya Byrd-Robinson and Adam Greene

Central Communications Advisory Board

2	James Weldon	Avens, Jr.	Police Chief <i>Black Male</i>	through <i>Term Number:</i>	<i>Appointed by:</i> Weldon Town Council <i>Eligible for reappointment?</i> Yes
11	Winifred Littleton	Bowens	Chief of Police <i>Black Female</i>	through <i>Term Number:</i>	<i>Appointed by:</i> Littleton Town Council <i>Eligible for reappointment?</i> Yes
14	Tony Halifax	Brown	Ex-Officio <i>Black Male</i>	through <i>Term Number:</i>	<i>Appointed by:</i> Halifax County Commissioners <i>Eligible for reappointment?</i> Yes
1	Stacy Roanoke Rapids	Coggins	Fire Chief <i>White Male</i>	through <i>Term Number:</i>	<i>Appointed by:</i> Roanoke Rapids City Council <i>Eligible for reappointment?</i> Yes
3	Tyree Enfield	Davis	Police Chief <i>Black Male</i>	through <i>Term Number:</i>	<i>Appointed by:</i> Enfield Town Commissioners <i>Eligible for reappointment?</i> Yes
9	Chuck Roanoke Rapids	Hasty	Chief of Police <i>White Male</i>	through <i>Term Number:</i>	<i>Appointed by:</i> Roanoke Rapids City Council <i>Eligible for reappointment?</i> Yes
4	John Scotland Neck	Hopkins	Ex-Officio <i>White Male</i>	through <i>Term Number:</i>	<i>Appointed by:</i> Hobgood Town Council <i>Eligible for reappointment?</i> Yes
16	Heather Halifax	Joyner	Ex-Officio <i>White Female</i>	through <i>Term Number:</i>	<i>Appointed by:</i> Halifax County Commissioners <i>Eligible for reappointment?</i> Yes
15	Phil Halifax	Ricks	Ex-Officio <i>White Male</i>	through <i>Term Number:</i>	<i>Appointed by:</i> Halifax County Commissioners <i>Eligible for reappointment?</i> Yes
8	John Scotland Neck	Tippett	Member <i>White Male</i>	through <i>Term Number:</i>	<i>Appointed by:</i> Scotland Neck Town Council <i>Eligible for reappointment?</i> Yes
13	John Halifax	White	Ex-Officio <i>White Male</i>	through <i>Term Number:</i>	<i>Appointed by:</i> Halifax Town Council <i>Eligible for reappointment?</i> Yes
7	Tanya Halifax	Byrd-Robinson	At-Large Member <i>Black Female</i>	11/1/2015 through 10/31/2018 <i>Term Number: 1</i>	<i>Appointed by:</i> Halifax County Commissioners <i>Eligible for reappointment?</i> Yes
10	Adam Scotland Neck	Greene	EMS Member <i>White Male</i>	10/2/2017 through 10/31/2018 <i>Term Number: 0</i>	<i>Appointed by:</i> Halifax County Commissioners <i>Eligible for reappointment?</i> Yes
6	James Michael Littleton	Hale	Volunteer Fire Department Memb <i>White Male</i>	11/1/2016 through 10/31/2019 <i>Term Number: 6</i>	<i>Appointed by:</i> Halifax County Commissioners <i>Eligible for reappointment?</i> No
12	Richard Littleton	Pulley	At-Large Member <i>White Male</i>	3/6/2017 through 10/31/2019 <i>Term Number: 0</i>	<i>Appointed by:</i> Halifax County Commissioners <i>Eligible for reappointment?</i> Yes
5	Nell Halifax	Aycock	Sheriff's Department <i>White Male</i>	11/1/2017 through 10/31/2020 <i>Term Number: 2</i>	<i>Appointed by:</i> Halifax County Commissioners <i>Eligible for reappointment?</i> Yes

Andrea Wiggins

From: Heather Joyner
Sent: Friday, August 17, 2018 4:27 PM
To: Andrea Wiggins
Cc: Phil Ricks
Subject: Tanya Byrd-Robinson | Reappointment Request

Importance: High

Hi, Andrea

Tanya is requesting reappointment to the E-911 Advisory Board.
Her membership was to expire October 31, 2018.

Thanks,



HEATHER JOYNER

Telecommunications Manager
Halifax County E-911 Central Communications
P.O. Box 677 | 10 N. King Street
Halifax, North Carolina 27839

joynerh@halifaxnc.com

Office: 252.583.2390 | Mobile: 252.678.3788

Fax: 252.583.2490

ORI: NC042013N

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Andrea Wiggins

From: Heather Joyner
Sent: Sunday, August 19, 2018 9:44 PM
To: Andrea Wiggins
Cc: Phil Ricks; Henry Hedgepeth
Subject: E-911 Adv Board Membership Notice | Adam Greene

Importance: High

Hi, Andrea

Adam is requesting reappointment to the E-911 Advisory Board.
His membership was to expire October 31, 2018.

Thanks,



HEATHER JOYNER

Telecommunications Manager
Halifax County E-911 Central Communications
P.O. Box 677 | 10 N. King Street
Halifax, North Carolina 27839

joynerh@halifaxnc.com

Office: 252.583.2390 | Mobile: 252.678.3788

Fax: 252.583.2490

ORI: NC042013N

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MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: EMS ADVISORY COMMITTEE

According to our records, the EMS Advisory Committee has one member that is appointed by the Board of Commissioners that has resigned:

Suzanne Whiddon

The following action is requested, if the Board so chooses:

- Receive nominations to replace Suzanne Whiddon

EMS Advisory Committee

5	John Patrick Staton (vacant) Scotland Neck	Member White Male	7/1/2013 through 6/30/2016 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
6	Linwood Letchworth (vacant) Scotland Neck	Member White Male	7/1/2015 through 6/30/2018 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
7	Ronald Locke (vacant) Enfield	Member White Male	7/1/2015 through 6/30/2018 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
9	Janice Hales Roanoke Rapids	Member White Female	7/1/2016 through 6/30/2019 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
3	Terry Newsom Littleton	Member White Male	7/1/2016 through 6/30/2019 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
8	Sandra Showalter Roanoke Rapids	Member White Female	7/1/2016 through 6/30/2019 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	Mildred Dotson Littleton	Member White Female	7/1/2017 through 6/30/2020 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
4	Kenneth Smith (vacant) Roanoke Rapids	Member White Male	7/1/2017 through 6/30/2020 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
2	Suzanne Whiddon Roanoke Rapids	Member White Female	7/1/2017 through 6/30/2020 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No

Andrea Wiggins

From: Phil Ricks
Sent: Thursday, September 13, 2018 11:53 AM
To: Andrea Wiggins
Cc: Tony Brown; Dia Denton
Subject: FW: EMS Advisory Committee

FYI

-----Original Message-----

From: Suzanne Whiddon [mailto:jaysmom@aol.com]
Sent: Thursday, September 13, 2018 11:50 AM
To: CountyCommissioners <Commissioners@halifaxnc.com>
Cc: Phil Ricks <ricksp@halifaxnc.com>; Janice Hales <JHALES@HALIFAXRMC.ORG>
Subject: EMS Advisory Committee

Dear Sirs:

At this time I reluctantly must offer my resignation from the EMS Advisory Committee. I have recently retired and we will be moving out of state. Please accept this resignation effective October 1, 2018.

I wish to thank the Commissioners for the opportunity to serve on this committee. My tenure has been interesting and enjoyable.

Sincerely,

Suzanne Whiddon

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: HUMAN RELATIONS COMMISSION

According to our records, the Halifax County Human Relations Commission has one member that is appointed by the Board of Commissioners with a term that will expire on October 31, 2018:

Robert Bigham

The following action is requested, if the Board so chooses:

- Defer all appointments until the December 7, 2018 Retreat

Halifax County Human Relations Commission

1	George Branch, Jr. (Vacant) <i>Roanoke Rapids</i>	Member <i>Black Male</i>	11/1/2010 through 10/31/2013 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
9	Doris Richardson (vacant) <i>Hollister</i>	Member <i>Indian Female</i>	11/1/2012 through 10/31/2015 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
6	Robert Bigham <i>Tillery</i>	Member <i>White Male</i>	11/1/2015 through 10/31/2018 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
5	Sandra Bryant <i>Roanoke Rapids</i>	Member <i>Black Female</i>	11/1/2016 through 10/31/2019 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
2	Sheldon Deaton <i>Roanoke Rapids</i>	Member <i>White Male</i>	11/1/2016 through 10/31/2019 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Susie Hodges <i>Littleton</i>	Member <i>Black Female</i>	11/1/2016 through 10/31/2019 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
4	J. Rives Manning, Jr. <i>Roanoke Rapids</i>	Member <i>White Male</i>	11/1/2016 through 10/31/2019 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
8	Terry Buffaloe <i>Roanoke Rapids</i>	Member <i>Black Male</i>	11/1/2017 through 10/31/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Michael Felt <i>Roanoke Rapids</i>	Member <i>White Male</i>	11/1/2017 through 10/31/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Andrea Wiggins

From: Linda Taylor
Sent: Wednesday, August 29, 2018 10:51 AM
To: Andrea Wiggins
Cc: Tony Brown; Dia Denton; Ian Bumgarner; Glynn Rollins; Mary Duncan
Subject: Human Relations Commission

On Monday, August 27th Management Team meeting, a discussion was held relating to appointments to the Human Relations Commission. It was decided to hold any appointments to this board for discussion at the next scheduled Commissioners' Retreat.

Thank you,

Linda Taylor

Interim Director Human Resources Management

Halifax County Government

26 N. King Street, P.O. Box 646

Halifax, North Carolina 27839-0646

(O) 252-583-1688, ext. 2236

(F) 252-583-1766

www.halifaxnc.com

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: BOARD VACANCIES WITHOUT RECOMMENDATIONS

For Information Only – No Action Required

No action is necessary at this time unless a member of the Board has a recommendation for an appointment.

According to our records, the **Amphitheater Advisory Board** has one position that is appointed by the Board of Commissioners that is vacant:

Christopher Mayo

According to our records, the **Community Child Protection Team** has two positions that are appointed by the Board of Commissioners that are vacant:

Susan Horrell and Lakeshia Jones

According to our records, the **EMS Advisory Committee** has five positions that are appointed by the Board of Commissioners that are vacant:

John Patrick Staton, Linwood Letchworth, Ronald Locke, Suzanne Whiddon, and Kenneth Smith

According to our records, the **Five County Community Operations Center Oversight Board** has one position that is appointed by the Board of Commissioners that is vacant:

Dean Smith

According to our records, the **Halifax County Board of Adjustment** has one position that is appointed by the Board of Commissioners that is vacant:

Thomas Myrick, Jr.

Continued

According to our records, the **Halifax County Council on Aging** has one position that is appointed by the Board of Commissioners that is vacant:

James Richard Scott

According to our records, the **Halifax County Human Relations Commission** has two positions that are appointed by the Board of Commissioners that are vacant:

George Branch, Jr. and Doris Richardson

According to our records, the **Halifax County Planning Board** has one position that is appointed by the Board of Commissioners that is vacant:

Robert Moore, Jr.

According to our records, the **Halifax-Northampton Regional Airport Authority** has four alternate positions that may be appointed by the Board of Commissioners that are vacant:

Alternates

According to our records, the **Health Board** has one position that is appointed by the Board of Commissioners that is vacant:

Raj Bhagwandass

According to our records, the **Industrial Facilities and Pollution Control** has one position that is appointed by the Board of Commissioners that is vacant:

Rick Gilstrap

According to our records, the **Juvenile Crime Prevention Council** has nine positions that are appointed by the Board of Commissioners that are vacant:

Diane Pridgen, Fred Draper, Sandra Fleming, Ronna Graham, Linda Vaughan, Janyah Alston,
Niasia Anthony, Bettina Flood and Levi Scott

According to our records, the **Nursing Home Advisory Committee** has three positions that are appointed by the Board of Commissioners that are vacant:

Delores McGriff, Nannie Lynch and Hattie Squire

Continued

According to our records, the **Parks and Recreation Advisory Board** has six positions that are appointed by the Board of Commissioners that are vacant:

Loraine Searcy, Chris Wicker, Chester Williams, Kennon Wrenn, Jr.,
Sylvia Alston, and Michael Green

According to our records, the **Regional Aging Advisory Council** has one position that is appointed by the Board of Commissioners that is vacant:

James Richard Scott

According to our records, the **Roanoke Rapids Board of Adjustment** has one position that is appointed by the Board of Commissioners that is vacant:

Tillman Long

According to our records, the **Roanoke Rapids Planning Board** has two positions that are appointed by the Board of Commissioners that are vacant:

Tillman Long and Robert Moore, Jr.

According to our records, the **Solid Waste Advisory Board** has two positions that are appointed by the Board of Commissioners that are vacant:

Bill Dickens and John Lovett

Amphitheater Advisory Board

9	Christopher Mayo (Vacant) <i>Halifax</i>	Member <i>White Male</i>	8/1/2016 through 3/31/2018 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	George Daniel <i>Scotland Neck</i>	Member <i>White Male</i>	7/10/2017 through 3/31/2019 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
5	Lori Medlin <i>Roanoke Rapids</i>	Member <i>White Female</i>	4/1/2016 through 3/31/2019 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Richard Woodruff <i>Roanoke Rapids</i>	Member <i>White Male</i>	4/1/2016 through 3/31/2019 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
8	William Cox <i>Roanoke Rapids</i>	Member <i>White Male</i>	4/1/2017 through 3/31/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Jeff Dickens <i>Littleton</i>	Member <i>White Male</i>	4/1/2017 through 3/31/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
1	Judy Evans-Barbee <i>Roanoke Rapids</i>	Member <i>White Female</i>	4/1/2017 through 3/31/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
10	Curtis Strickland <i>Roanoke Rapids</i>	Member <i>White Male</i>	4/1/2017 through 3/31/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Frances King <i>Halifax</i>	Member <i>White Female</i>	4/1/2018 through 3/31/2021 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	J. Rives Manning, Jr. <i>Roanoke Rapids</i>	Member <i>White Male</i>	4/1/2018 through 3/31/2021 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
11	W. Turner Stephenson III <i>Roanoke Rapids</i>	Member <i>White Male</i>	4/1/2018 through 3/31/2021 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Community Child Protection Team (CCPT)

5	Susan Horrell (Vacant) <i>Halifax</i>	Member <i>White Female</i>	4/1/2015 through 3/31/2018 <i>Term Number: 5</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
8	Lakeshia Jones (Vacant) <i>Roanoke Rapids</i>	Parent of Deceased Child <i>Female</i>	9/8/2015 through 3/31/2018 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	Magda Baligh <i>Roanoke Rapids</i>	Member <i>White Female</i>	4/1/2018 through 3/31/2021 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
1	Florine Bell <i>Roanoke Rapids</i>	Citizen <i>Black Female</i>	4/1/2018 through 3/31/2021 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Kevin Kupietz <i>Roanoke Rapids</i>	Firefighter <i>White Male</i>	4/1/2018 through 3/31/2021 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	Bobby Martin <i>Roanoke Rapids</i>	Law Enforcement <i>White Male</i>	4/1/2018 through 3/31/2021 <i>Term Number: 5</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Shannon McAllister <i>Littleton</i>	Member <i>White Female</i>	4/1/2018 through 3/31/2021 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Michael Pittman <i>Halifax</i>	Member <i>Black Male</i>	4/1/2018 through 3/31/2021 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

EMS Advisory Committee

5	John Patrick Staton (vacant) Scotland Neck	Member White Male	7/1/2013 through 6/30/2016 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
6	Linwood Letchworth (vacant) Scotland Neck	Member White Male	7/1/2015 through 6/30/2018 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
7	Ronald Locke (vacant) Enfield	Member White Male	7/1/2015 through 6/30/2018 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
9	Janice Hales Roanoke Rapids	Member White Female	7/1/2016 through 6/30/2019 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
3	Terry Newsom Littleton	Member White Male	7/1/2016 through 6/30/2019 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
8	Sandra Showalter Roanoke Rapids	Member White Female	7/1/2016 through 6/30/2019 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	Mildred Dotson Littleton	Member White Female	7/1/2017 through 6/30/2020 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
4	Kenneth Smith (vacant) Roanoke Rapids	Member White Male	7/1/2017 through 6/30/2020 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
2	Suzanne Whiddon (vacant) Roanoke Rapids	Member White Female	7/1/2017 through 6/30/2020 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No

Five County Community Oper. Center Oversight Board

1	Dean Smith (vacant) <i>Roanoke Rapids</i>	Consumer/Family Member of Co <i>White Male</i>	7/1/2012 through 6/30/2015 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Marcelle Smith <i>Scotland Neck</i>	County Commissioner <i>Black Male</i>	7/1/2015 through 6/30/2018 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Regina Dickens <i>Littleton</i>	Community Stakeholder/Citizen <i>White Female</i>	7/1/2016 through 6/30/2019 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Halifax County Board of Adjustment

2	Thomas <i>Littleton</i>	Myrick, Jr. (Vacant)	Alternate <i>White Male</i>	6/2/2014 through 2/28/2017 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
5	Jeffrey <i>Roanoke Rapids</i>	Faison	Alternate <i>White Male</i>	3/1/2017 through 2/20/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
1	Lee <i>Roanoke Rapids</i>	Bone	Member <i>White Male</i>	3/1/2017 through 2/28/2020 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
4	Ashley <i>Littleton</i>	Mohorn	Member <i>White Male</i>	3/1/2017 through 2/28/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	James <i>Enfield</i>	Whitaker	Member <i>Black Male</i>	2/5/2018 through 2/28/2020 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	James <i>Roanoke Rapids</i>	Burroughs, Jr.	Member <i>Black Male</i>	3/1/2018 through 2/28/2021 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
8	Levi <i>Enfield</i>	Scott	Alternate <i>Black Male</i>	3/1/2018 through 2/28/2021 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	John <i>Scotland Neck</i>	Smith	Member <i>Black Male</i>	3/1/2018 through 2/28/2021 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>

Halifax County Council on Aging

12	Carolyn Johnson <i>Littleton</i>	County Commissioner <i>Black Female</i>	through Term Number:	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
15	Belinda Belfield <i>Halifax</i>	Member <i>Black Female</i>	7/1/2016 through 6/30/2019 Term Number: 2	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
10	Jennifer Cooper <i>Enfield</i>	Member <i>Other Female</i>	7/1/2016 through 6/30/2019 Term Number: 1	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
4	Katherine Lee <i>Halifax</i>	Member <i>Black Female</i>	7/1/2016 through 6/30/2019 Term Number: 8	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
7	Tillman Long <i>Roanoke Rapids</i>	Member <i>White Male</i>	7/1/2016 through 6/30/2019 Term Number: 1	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
8	Sandra Rosser <i>Roanoke Rapids</i>	Member <i>Black Female</i>	7/1/2016 through 6/30/2019 Term Number: 3	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
1	James Richard Scott (vacant) <i>Scotland Neck</i>	Member <i>White Male</i>	7/1/2016 through 6/30/2019 Term Number: 2	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
6	Gladys Walden <i>Halifax</i>	Member <i>Black Female</i>	7/1/2016 through 6/30/2019 Term Number: 2	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
5	Brenda Ausby <i>Roanoke Rapids</i>	Member <i>Black Female</i>	7/1/2017 through 6/30/2020 Term Number: 3	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
2	Helen Bush <i>Roanoke Rapids</i>	Member <i>White Female</i>	7/1/2017 through 6/30/2020 Term Number: 1	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
16	James Walden <i>Halifax</i>	Member <i>Black Male</i>	7/1/2017 through 6/30/2020 Term Number: 5	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
9	Gail Walker <i>Roanoke Rapids</i>	Member <i>White Female</i>	7/1/2017 through 6/30/2020 Term Number: 8	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
11	Greg Browning <i>Roanoke Rapids</i>	Member <i>Black Male</i>	7/1/2018 through 6/30/2021 Term Number: 4	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
13	Undine Garner <i>Roanoke Rapids</i>	Member <i>White Female</i>	7/1/2018 through 6/30/2021 Term Number: 6	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
14	Marion Lewis <i>Littleton</i>	Member <i>Black Female</i>	7/1/2018 through 6/30/2021 Term Number: 7	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>
3	Ernestine Ware <i>Scotland Neck</i>	Member <i>Black Female</i>	7/1/2018 through 6/30/2021 Term Number: 3	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? No</i>

Halifax County Human Relations Commission

1	George Branch, Jr. (Vacant) <i>Roanoke Rapids</i>	Member <i>Black Male</i>	11/1/2010 through 10/31/2013 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
9	Doris Richardson (vacant) <i>Hollister</i>	Member <i>Indian Female</i>	11/1/2012 through 10/31/2015 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
6	Robert Bigham <i>Tillery</i>	Member <i>White Male</i>	11/1/2015 through 10/31/2018 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
5	Sandra Bryant <i>Roanoke Rapids</i>	Member <i>Black Female</i>	11/1/2016 through 10/31/2019 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
2	Sheldon Deaton <i>Roanoke Rapids</i>	Member <i>White Male</i>	11/1/2016 through 10/31/2019 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Susie Hodges <i>Littleton</i>	Member <i>Black Female</i>	11/1/2016 through 10/31/2019 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
4	J. Rives Manning <i>Roanoke Rapids</i>	Member <i>White Male</i>	11/1/2016 through 10/31/2019 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
8	Terry Buffaloe <i>Roanoke Rapids</i>	Member <i>Black Male</i>	11/1/2017 through 10/31/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Michael Felt <i>Roanoke Rapids</i>	Member <i>White Male</i>	11/1/2017 through 10/31/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Halifax County Planning Board

1	T. Patrick W. Qualls <i>Roanoke Rapids</i>	Ex-Officio <i>White Male</i>	1/5/2015 through <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Greg Browning <i>Roanoke Rapids</i>	Member <i>Black Male</i>	3/1/2016 through 2/28/2019 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
3	Thomas Hedgepeth <i>Hollister</i>	Alternate <i>Black Male</i>	3/1/2016 through 2/28/2019 <i>Term Number: 5</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
4	Robert Moore, Jr. (Vacant) <i>Roanoke Rapids</i>	Member <i>Black Male</i>	12/5/2016 through 2/28/2019 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
5	Neal Davis <i>Littleton</i>	Alternate <i>White Male</i>	3/1/2017 through 2/28/2020 <i>Term Number: 8</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
7	Tyrone Hewlin <i>Enfield</i>	Member <i>Black Male</i>	3/1/2017 through 2/28/2020 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
6	Bentley Mohorn <i>Halifax</i>	Member <i>White Male</i>	3/1/2017 through 2/28/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
9	Danford Josey <i>Scotland Neck</i>	Member <i>White Male</i>	3/1/2018 through 2/28/2021 <i>Term Number: 7</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
8	Portia Shields <i>Scotland Neck</i>	Member <i>Black Female</i>	3/12/2018 through 2/28/2021 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
10	Tyrone Williams <i>Enfield</i>	Member <i>Black Male</i>	3/1/2018 through 2/28/2021 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Airport Authority

15	Vacant		Alternate Member		through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
14	Vacant		Alternate Member		through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
13	Vacant		Alternate Member		through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
12	Vacant		Alternate Member		through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	Dia Halifax	Denton	Ex-Officio White Female		through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
2	Mary Halifax	Duncan	Ex-Officio White Female		through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
8	Calvin Roanoke Rapids	Potter	Secretary White Male	2/1/2015	through 1/31/2018 Term Number: 8	Appointed by: Roanoke Rapids City Council Eligible for reappointment? No
9	Geneva Rich Square	Riddick-Faulkner	Member Black Female	5/2/2017	through 1/31/2018 Term Number: 0	Appointed by: Northampton County Commissioners Eligible for reappointment? Yes
11	Vernon J. Roanoke Rapids	Bryant	Member Black Male	2/1/2016	through 1/31/2019 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
7	Edward Lee Halifax	Clements	Member White Male	2/1/2016	through 1/31/2019 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
6	Julia Weldon	Meacham	Member White Female	2/1/2016	through 1/31/2019 Term Number: 5	Appointed by: Halifax County Commissioners Eligible for reappointment? No
1	Chris Roanoke Rapids	Canady	Member White Male	2/1/2017	through 1/31/2020 Term Number: 1	Appointed by: Roanoke Rapids City Council Eligible for reappointment? Yes
10	Robert Roanoke Rapids	Clark	Member Black Male	2/1/2017	through 1/31/2020 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
4	Fannie Gaston	Greene	Black Female	2/1/2017	through 1/31/2020 Term Number: 4	Appointed by: Northampton County Commissioners Eligible for reappointment? Yes
5	Andrew Rocky Mount	Roy	Member White Male	2/1/2017	through 1/31/2020 Term Number: 2	Appointed by: Halifax-Northampton Airport Authority Eligible for reappointment? Yes

Health Board

2	Raj Bhagwandass (Vacant) <i>Roanoke Rapids</i>	Dentist <i>Asian Male</i>	1/1/2014 through 12/31/2016 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
11	Justin Blackmon <i>Roanoke Rapids</i>	Engineer Position <i>White Male</i>	1/1/2016 through 12/31/2018 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
1	Donald Crowder <i>Roanoke Rapids</i>	At-Large Member <i>White Male</i>	1/1/2016 through 12/31/2018 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Eloise P. Hardee <i>Roanoke Rapids</i>	Registered Nurse <i>White Female</i>	1/4/2016 through 12/31/2018 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
10	Belinda Hill <i>Roanoke Rapids</i>	At-Large Member <i>Black Female</i>	1/1/2016 through 12/31/2018 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
9	Kimberly Mack <i>Littleton</i>	At-Large Member <i>Black Female</i>	1/1/2016 through 12/31/2018 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
8	Carol Anne Rupe <i>Roanoke Rapids</i>	Physician <i>White Female</i>	1/4/2016 through 12/31/2018 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	Melissa Woodruff <i>Weldon</i>	Pharmacist <i>White Female</i>	1/1/2016 through 12/31/2018 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	Carolyn Johnson <i>Littleton</i>	County Commissioner <i>Black Female</i>	1/1/2017 through 12/31/2019 <i>Term Number: 5</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
5	Louis V. Mann, III <i>Roanoke Rapids</i>	Veterinarian <i>White Male</i>	4/3/2017 through 12/31/2019 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Delisha Moore <i>Roanoke Rapids</i>	Optometrist <i>White Female</i>	1/1/2017 through 12/31/2019 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>

Industrial Facilities & Pollution Control

5	Kenny Deloatch <i>Roanoke Rapids</i>	Member <i>White Male</i>	2/1/2013 through 1/31/2019 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	Carl Ferebee <i>Roanoke Rapids</i>	Member <i>Black Male</i>	3/11/2013 through 1/31/2019 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	G. Wayne Long <i>Roanoke Rapids</i>	Member <i>White Male</i>	2/1/2013 through 1/31/2019 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
1	Rick Gilstrap (Vacant) <i>Roanoke Rapids</i>	Member <i>White Male</i>	2/1/2015 through 1/31/2021 <i>Term Number: 5</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Clay Shields <i>Scotland Neck</i>	Member <i>White Male</i>	2/1/2015 through 1/31/2021 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Michael Knudson <i>Roanoke Rapids</i>	Member <i>White Male</i>	2/1/2017 through 1/31/2023 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	Marvin Newsom, III <i>Littleton</i>	Member <i>White Male</i>	2/1/2017 through 1/31/2023 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Juvenile Crime Prevention Council

9	Diane Pridgen (Vacant) <i>Scotland Neck</i>	Substance Abuse Professional <i>White Female</i>	2/1/2010 through 1/31/2012 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Fred Draper (Vacant) <i>Roanoke Rapids</i>	Non-Profit or United Way Repres <i>White Male</i>	2/1/2011 through 1/31/2013 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Sandra Fleming (Vacant) <i>Roanoke Rapids</i>	At-Large Member <i>Black Female</i>	2/1/2013 through 1/31/2015 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
25	Ronna Graham (Vacant) <i>Halifax</i>	At-Large Member <i>White Female</i>	2/1/2013 through 1/31/2015 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
16	Linda Vaughan (Vacant) <i>Roanoke Rapids</i>	At-Large Member <i>White Female</i>	5/6/2013 through 1/31/2015 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
10	Janyah Alston (Vacant) <i>Scotland Neck</i>	Representative under 18 years ol <i>Black Female</i>	3/10/2014 through 1/31/2016 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
5	Niasia Anthony (Vacant) <i>Scotland Neck</i>	Representative under 18 years ol <i>Black Female</i>	2/1/2014 through 1/31/2016 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
1	Bettina Flood (Vacant) <i>Halifax</i>	Juvenile Defense Attorney <i>Black Female</i>	2/1/2014 through 1/31/2016 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
26	Levi Scott (vacant) <i>Enfield</i>	Business Community Member <i>Black Male</i>	8/3/2015 through 1/31/2016 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
14	Valerie Asbell <i>Halifax</i>	District Attorney <i>White Female</i>	2/1/2017 through 1/31/2019 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
20	Brenda Branch <i>Roanoke Rapids</i>	District Court Judge <i>Black Female</i>	2/1/2017 through 1/31/2019 <i>Term Number: 5</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
13	Tony N. Brown <i>Halifax</i>	County Manager <i>Black Male</i>	2/1/2017 through 1/31/2019 <i>Term Number: 5</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
23	Terry Buffaloe <i>Roanoke Rapids</i>	At-Large Member <i>Black Male</i>	2/1/2017 through 1/31/2019 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
24	Eric Cunningham <i>Halifax</i>	School Superintendent Designee <i>Black Male</i>	2/1/2017 through 1/31/2019 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
12	Clarette Glenn <i>Henderson</i>	Mental Health Representative <i>Black Female</i>	2/1/2017 through 1/31/2019 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
17	Chuck Hasty <i>Roanoke Rapids</i>	Police Chief <i>White Male</i>	2/1/2017 through 1/31/2019 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
11	Robin Johnson <i>Halifax</i>	Social Services representative <i>White Female</i>	2/1/2017 through 1/31/2019 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

21	Sonynia <i>Halifax</i>	Leonard	Chief Court Counselor <i>Black Female</i>	2/1/2017 through 1/31/2019 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
18	Doris <i>Littleton</i>	Mack	At-Large Member <i>Black Female</i>	2/1/2017 through 1/31/2019 <i>Term Number: 10</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
15	Angela <i>Roanoke Rapids</i>	Moody	Public Health Representative <i>White Female</i>	12/4/2017 through 1/31/2019 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
22	Barbara <i>Weldon</i>	Plum	At-Large Member <i>Black Female</i>	2/1/2017 through 1/31/2019 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
19	Marcelle <i>Scotland Neck</i>	Smith	County Commissioner <i>Black Male</i>	2/1/2017 through 1/31/2019 <i>Term Number: 5</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
3	Ellen <i>Roanoke Rapids</i>	Burnette	At-Large Member <i>White Female</i>	2/1/2018 through 1/31/2020 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
6	Anzell <i>Halifax</i>	Harris	Halifax Sheriff Office <i>Black Male</i>	2/1/2018 through 1/31/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
8	Joe <i>Halifax</i>	Long	Parks & Recreation Representati <i>White Male</i>	2/1/2018 through 1/31/2020 <i>Term Number: 11</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
4	Joseph <i>Weldon</i>	Sandoval	Faith Community Representative <i>White Male</i>	2/1/2018 through 1/31/2020 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Nursing Home Advisory Committee

5	Carolyn <i>Littleton</i>	Johnson	Ex-Officio <i>Black Female</i>		through <i>Term Number:</i>	<i>Appointed by:</i> Halifax County Commissioners <i>Eligible for reappointment?</i> Yes
3	Delores <i>Enfield</i>	McGriff (vacant)	Member <i>Other Female</i>	9/3/2013	through 6/30/2014 <i>Term Number: 1</i>	<i>Appointed by:</i> Halifax County Commissioners <i>Eligible for reappointment?</i> Yes
1	Nannie <i>Hollister</i>	Lynch (vacant)	Member <i>Black Female</i>	7/1/2012	through 6/30/2015 <i>Term Number: 4</i>	<i>Appointed by:</i> Halifax County Commissioners <i>Eligible for reappointment?</i> No
7	Hattie <i>Roanoke Rapids</i>	Squire (Vacant)	Member <i>Black Female</i>	7/1/2012	through 6/30/2015 <i>Term Number: 4</i>	<i>Appointed by:</i> Halifax County Commissioners <i>Eligible for reappointment?</i> No
6	Prudence <i>Littleton</i>	Boseman	Member <i>White Female</i>	2/1/2016	through 6/30/2018 <i>Term Number: 0</i>	<i>Appointed by:</i> Halifax County Commissioners <i>Eligible for reappointment?</i> Yes
2	Clarence <i>Scotland Neck</i>	Pender	Member <i>Black Male</i>	7/1/2017	through 6/30/2020 <i>Term Number: 1</i>	<i>Appointed by:</i> Halifax County Commissioners <i>Eligible for reappointment?</i> Yes
4	Isabelle <i>Scotland Neck</i>	Pender	Member <i>Black Female</i>	7/1/2017	through 6/30/2020 <i>Term Number: 1</i>	<i>Appointed by:</i> Halifax County Commissioners <i>Eligible for reappointment?</i> Yes

Parks and Recreation Advisory Board

8	Loraine <i>Halifax</i>	Searcy (vacant)	Member <i>White Female</i>	9/8/2015 through 9/30/2018 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
10	Chris <i>Roanoke Rapids</i>	Wicker (Vacant)	Member <i>White Male</i>	9/8/2015 through 9/30/2018 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
12	Chester <i>Enfield</i>	Williams (Vacant)	Member <i>Black Male</i>	10/5/2015 through 9/30/2018 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
11	Kennon <i>Roanoke Rapids</i>	Wrenn, Jr. (Vacant)	Member <i>White Male</i>	9/8/2015 through 9/30/2018 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
1	Sylvia <i>Littleton</i>	Alston (Vacant)	Member <i>White Female</i>	10/1/2016 through 9/30/2019 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Delores <i>Halifax</i>	Amason	Member <i>Black Female</i>	10/1/2016 through 9/30/2019 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
13	Jennifer <i>Hobgood</i>	Fields	Member <i>Black Female</i>	10/1/2016 through 9/30/2019 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Michael <i>Roanoke Rapids</i>	Green (vacant)	Member <i>White Male</i>	10/1/2016 through 9/30/2019 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	Archie <i>Hollister</i>	Lynch	Member <i>Indian Male</i>	10/1/2016 through 9/30/2019 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
5	Audrey <i>Roanoke Rapids</i>	Hardy	Member <i>Black Female</i>	10/1/2017 through 9/30/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
15	Lavern <i>Weldon</i>	Harris	Member <i>Black Female</i>	10/1/2017 through 9/30/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	Bettie <i>Halifax</i>	Moore	Member <i>Black Female</i>	10/1/2017 through 9/30/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Regina <i>Roanoke Rapids</i>	Reaves	Member <i>White Female</i>	10/1/2017 through 9/30/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
14	Willis <i>Enfield</i>	Richardson	Member <i>Black Male</i>	11/6/2017 through 9/30/2020 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
9	Paul <i>Halifax</i>	Walden	Member <i>Black Male</i>	10/1/2018 through 9/30/2021 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Regional Aging Advisory Council

2	Rose Battle <i>Rocky Mount</i>	Ex-Officio (Aging Director) <i>Black Female</i>	through <i>Term Number:</i>	<i>Appointed by:</i> Halifax County Commissioners <i>Eligible for reappointment?</i> Yes
7	William Mueller <i>Roanoke Rapids</i>	Ex-Officio (NC Senior Tar Heel) <i>White Male</i>	through <i>Term Number:</i>	<i>Appointed by:</i> Halifax County Commissioners <i>Eligible for reappointment?</i> Yes
3	James Richard Scott (vacant) <i>Scotland Neck</i>	Member <i>White Male</i>	11/7/2016 through 6/30/2018 <i>Term Number: 0</i>	<i>Appointed by:</i> Halifax County Commissioners <i>Eligible for reappointment?</i> Yes
6	Greg Browning <i>Roanoke Rapids</i>	Member <i>Black Male</i>	7/1/2018 through 6/30/2020 <i>Term Number: 1</i>	<i>Appointed by:</i> Halifax County Commissioners <i>Eligible for reappointment?</i> Yes

Roanoke Rapids Board of Adjustment

1	Tillman Long (vacant) Roanoke Rapids	ETJ Member White Male	6/1/2011 through 5/31/2014 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
2	Greg Browning Roanoke Rapids	Alternate Member Black Male	6/1/2018 through 5/31/2021 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No

Roanoke Rapids Planning Board

2	Tillman Long (vacant) <i>Roanoke Rapids</i>	ETJ Member <i>White Male</i>	6/1/2011 through 5/31/2014 <i>Term Number: 8</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
1	Terry Campbell <i>Roanoke Rapids</i>	ETJ Member <i>Black Male</i>	6/1/2016 through 5/31/2019 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
3	Robert Moore, Jr. (Vacant) <i>Roanoke Rapids</i>	ETJ Member <i>Black Male</i>	6/1/2017 through 5/31/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	Greg Browning <i>Roanoke Rapids</i>	ETJ Member <i>Black Male</i>	6/1/2018 through 5/31/2021 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>

Solid Waste Advisory Board

5	Bill <i>Enfield</i>	Dickens (vacant)	Enfield <i>White Male</i>	2/1/2011 through 1/31/2014 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
11	John <i>Halifax</i>	Lovett (vacant)	Member <i>White Male</i>	2/1/2011 through 1/31/2014 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
2	Danny <i>Roanoke Rapids</i>	Acree	Roanoke Rapids <i>White Male</i>	2/1/2017 through 1/31/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	Jeffrey <i>Weldon</i>	Elks	Weldon <i>White Male</i>	2/1/2017 through 1/31/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
8	Gregory <i>Enfield</i>	Griffin	Ex-Officio <i>White Male</i>	2/1/2017 through 1/31/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	James <i>Scotland Neck</i>	Gunnells	Scotland Neck <i>White Male</i>	2/1/2017 through 1/31/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Al <i>Littleton</i>	Haskins	At-Large Member <i>White Male</i>	2/1/2017 through 1/31/2020 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
1	Ann <i>Littleton</i>	Jackson	At-Large Member <i>White Female</i>	2/1/2017 through 1/31/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
9	John <i>Scotland Neck</i>	Smith	At-Large Member <i>Black Male</i>	2/1/2017 through 1/31/2020 <i>Term Number: 7</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
4	Robert <i>Hobgood</i>	Sykes, Jr.	Hobgood <i>White Male</i>	2/1/2017 through 1/31/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
10	Betty <i>Littleton</i>	Willis	Littleton <i>White Female</i>	2/1/2017 through 1/31/2020 <i>Term Number: 5</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS
FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD
SUBJECT: NOVEMBER 2018 BOARD APPOINTMENTS

For Information Only – No Action Required

There are no terms expiring in the month of November.



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: M. Glynn Rollins, Jr., County Attorney

PRESENTER: M. Glynn Rollins, Jr., County Attorney

SUBJECT: Public Comment Policy

DATE: October 2, 2018 Regular Meeting

SUPPORTING INFORMATION:

G.S. 153A-52.1 requires that the board of county commissioners provide at least one period for public comment per month at a regular meeting of the board. Currently, we have a "Community Issues" procedure by which members of the general public can make application in advance to be on the agenda and express their concerns about a given topic. While this procedure has merits, it does not strictly comply with the statute. Attached is a proposed Public Comment Policy that is compliant, and which is proposed as a replacement for our "Community Issues" procedure. The proposed policy will not require any advance application to be on the agenda.

ATTACHMENTS:

Description

- ▢ Proposed Public Comment Policy
- ▢ Public Comment Period Opening Statement and Public Comment Period Sign-up Sheet
- ▢ Halifax County Board of Commissioners Rules and Procedures

TOTAL COST:-0-

COUNTY COST:-0-

REQUEST: Adoption of the proposed Public Comment Policy as presented or as may be amended prior to adoption.

HALIFAX COUNTY BOARD OF COMMISSIONERS
PUBLIC COMMENT POLICY

Pursuant to G.S. 153A-52.1, the Halifax County Board of Commissioners will provide a public comment period at least once per month as an item of business on the agenda of the board. In a month when there are two meetings of the board, the public comment period will be included as an item of business on the agenda of the first meeting of the month. There will be no public comment period during special meetings, emergency meetings or workshops, unless otherwise specified by the board.

The public comment period shall be subject to the following guidelines:

1. Each person desiring to speak during the public comment period must sign up prior to the start of the meeting on the sign-up sheet located on the podium in the Commissioners' Meeting Room, by listing his or her name, address and the topic on which he or she will speak. The sign-up sheet will be available thirty minutes prior to the scheduled meeting time, and removed from the podium by the clerk to the board five (5) minutes prior to the scheduled start of the meeting, after which no additional speakers will be added.

2. Any speaker who desires to distribute documents to the commissioners must have at least nine (9) copies to distribute. Documents will NOT be entered into the minutes of the meeting unless specifically approved by action of the board.

3. A total of fifteen (15) minutes will be set aside for public comment. At the end of this time, those who signed up to speak but could not be recognized during the allotted time will be invited to make their comments at the next public comment period, at which time they will be given priority for speaking without signing up again. Alternatively, the chair, in his or her discretion, or the board by motion duly adopted, may extend the time allotted for public comment.

4. Each speaker will have a maximum of three (3) minutes to speak. A speaker may not sign up to speak more than once during the same public comment period. No time may be yielded to a speaker by another speaker. To avoid repetitiveness, groups are encouraged to select a spokesperson to speak on their behalf. At the request of the chair, groups of persons supporting or opposing the same positions may be asked to designate a spokesperson to speak, and the designated spokesperson may be allotted up to five (5) minutes. Additional time may be allowed by the chair in his or her discretion, or by the board by motion duly adopted.

5. Speakers will be recognized in the order in which their names appear on the sign-up sheet. Speakers will address the commissioners from the lectern and begin their remarks by stating their name and address.

6. The purpose of the public comment period is to provide an opportunity to express concerns to the board. Speakers should not expect commissioners or county staff to answer impromptu questions. Speakers should not expect a dialogue with or response from commissioners, except to the extent necessary to clarify the speaker's position. The board will not take action on an item presented during public comment. When appropriate, the board may refer inquiries or items brought up during public comment to the county manager or other staff for follow-up.

7. Speakers' comments will be limited to subjects that are germane to Halifax County and within the jurisdiction or authority of the board of commissioners to act. Speakers will not discuss matters regarding the candidacy of any person seeking public office, including the candidacy of the person addressing the board.

8. Speakers should maintain proper decorum and make their comments in a civil manner. While helpful criticism is not discouraged, personal attacks and obscene, derogatory, or slanderous remarks cannot be tolerated.

9. A copy of this Public Comment Policy will be posted at the door of the Commissioners' Meeting Room.

Adopted October 2, 2018



OPENING STATEMENT PUBLIC COMMENT PERIOD

As required by G.S. 153A-52.1, the Halifax County Board of Commissioners provides a public comment period once a month as an item of business on its regular meeting agenda. Now is the scheduled time for the public comment period.

When I call your name, please come to the podium, state your name and address, and begin speaking. You will have three minutes to address the board. If you have documents that you want to give to the board, please hand those out before going to the podium.

I will not go over the rules for the public comment period because they were posted by the door of this room. By signing up to speak, you have acknowledged that you are familiar with the rules and that you will abide by them.

We will do our best to hear from everyone who has signed up to speak, but if we are unable to accommodate everyone in the time allotted, you will be invited to speak during our next public comment period, at which time you will be given priority without having to sign up again.

We appreciate your interest in Halifax County government, and we look forward to hearing from you.

At this time, I invite our first speaker to come to the podium and give us your remarks.



PUBLIC COMMENT PERIOD SIGN-UP SHEET

Meeting Date: _____ Meeting Time: _____

Please Print Legibly

By signing up to speak, you acknowledge that you are familiar with and will abide by the rules set forth in the Halifax County Board of Commissioners Public Comment Policy.

NAME

ADDRESS

TOPIC

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

Rule 6. Public Address to the Board.

Any individual or group who wishes to address the board shall make a request to be on the agenda to the board's clerk. However, the chair shall determine at the meeting whether it will hear the individual or group who is not on the agenda. The time allowed to individuals or groups to speak shall be set on the agenda in the case of speakers shown on the agenda or by the chair for speakers not shown on the agenda and shall be based on the subject matter's complexity, the number of individuals or groups to speak, and the board's prior knowledge of the subject matter. An individual or group may be allowed additional time if the chair determines additional time is needed for the board to fully understand the issue.

Rule 7. Presiding Officer.

The chair of the board shall preside at board meetings if he or she is present, unless he or she becomes actively engaged in debate on a particular matter. The chair shall vote in all cases. In order to address the board, a member of the board or the public must be recognized by the chair.

If the chair is absent, the vice-chair shall preside. If both the chair and vice-chair are absent, another member designated by vote of the board shall preside. The vice-chair or another member who is temporarily presiding retains all of his or her rights as a member, including the right to make motions and the right to vote.

The presiding officer shall have the following powers:

- To rule motions in or out of order, including any motion patently offered for obstructive or dilatory purposes;
- To determine whether a speaker has gone beyond reasonable standards of courtesy in his remarks and to entertain and rule on objections from other members on this ground;
- To call a brief recess at any time;
- To adjourn in an emergency.

Rules and Procedures

***Halifax County, NC
Board of Commissioners***