

Halifax County Board of Commissioners

Vernon J. Bryant, Chairman
J. Rives Manning, Jr., Vice-Chairman
Carolyn C. Johnson
Linda A. Brewer
Marcelle O. Smith
T. Patrick W. Qualls



Tony N. Brown
County Manager
Andrea H. Wiggins
Clerk to the Board
M. Glynn Rollins, Jr.
County Attorney

Monday April 29, 2019 Regular Meeting 5:30 PM

Halifax County Historic Courthouse
10 North King Street, Post Office Box 38, Halifax, North Carolina 27839
252-583-1131/Fax: 252-583-9921
www.halifaxnc.com

The mission of the Halifax County Board of Commissioners is to provide leadership and support for an effective county government that seeks to enhance the quality of life for the people of Halifax County.

Call to Order

Chairman Vernon J. Bryant

Invocation and Pledge of Allegiance

Adoption of the Agenda

Conflict of Interest

Chairman Vernon J. Bryant

In accordance with the Halifax County Board of Commissioners Rules of Procedures and N. C. G. S. Sec.153A-44, it is the duty of every member present to vote on all matters coming before the Board, unless there is a conflict of interest as determined by the Board or by law. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and the remaining Board members will vote to consider the requested excuse.

1. Public Hearings

- | | | |
|----|---|---|
| A. | JBB Packaging LLC - Rail Spur and Building Reuse Grants | Cathy A. Scott, Economic Development Director |
| B. | Community Development Block Grant (CDBG) Building Reuse Grant Program | Cathy A. Scott, Economic Development Director |

2. Action on Public Hearings

- | | | |
|----|---|---|
| A. | JBB Packaging LLC - Rail Spur and Building Reuse Grants | Cathy A. Scott, Economic Development Director |
| B. | Community Development Block Grant (CDBG) Building Reuse Grant Program | Cathy A. Scott, Economic Development Director |

3. FY 2019-2020 Budget Discussions

- | | | |
|----|---|---|
| A. | Enfield Fire Department, Inc., Six Mile Fire Tax District | Ronnie Locke, Enfield Fire Department, Inc. |
| B. | FY 2019-2020 Budget Discussions | Tony N. Brown, County Manager |

4. Other Business

County Commissioners

5. Closed Session

County Commissioners

6. Adjourn

County Commissioners

Accommodations for individuals with disabilities may be arranged by contacting

the County Manager's office at 252-583-1131 at least 48 hours prior to the meeting.



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: M. Glynn Rollins, Jr., County Attorney

PRESENTER: Cathy A. Scott, Economic Development Director

SUBJECT: JBB Packaging LLC - Rail Spur and Building Reuse Grants

DATE: April 29, 2019 Regular Meeting

SUPPORTING INFORMATION:

Pursuant to G.S. 158-7.1(c), the Board of Commissioners will receive public comments on the proposed appropriation and expenditure of grant funds from North Carolina Railroad Company in the amount of \$400,000.00 and from the North Carolina Department of Transportation in the amount of \$200,000.00 for the purpose of a rail spur to benefit JBB Packaging, LLC.

The Board will also receive public comments on the proposed expenditure of grant funds in the amount of \$750,000.00 from the NC Department of Commerce, Rural Economic Development, CDBG-Economic Development Building Reuse Fund for renovations to property owned by JBB Properties LLC and occupied by JBB Packaging LLC.

The board must determine whether these projects will stimulate the local economy, increase the tax base, promote business or result in the creation of a substantial number of new, permanent jobs in Halifax County paying at or above the county average wage.

ATTACHMENTS:

Description

- ▢ Notice of Public Hearing_JBB Packaging LLC_Rail Spur and Building Reuse

TOTAL	COUNTY COST:	None after grant reimbursement for rail
COST: \$1,350,000.00		project

REQUEST: Conduct the public hearing required by G.S. 158-7.1(c).

COUNTY OF HALIFAX

NOTICE OF PUBLIC HEARING

Pursuant to GS 158-7.1 (c), notice is hereby given that the Halifax County Board of Commissioners will hold a public hearing during the meeting of the Board, which begins at 5:30 p.m., April 29, 2019, in the Commissioners' Meeting Room located on the second floor of the Historic Courthouse, 10 N. King St., Halifax, NC.

The Board of Commissioners of Halifax County, North Carolina, pursuant to GS 158-7.1(a) and (b)(1), intends to appropriate and expend funds for a rail spur to benefit JBB Packaging LLC. The total cost of this project shall not exceed \$600,000.00, and will be funded by a grant from North Carolina Railroad Company in the amount of \$400,000.00 and a grant from North Carolina Department of Transportation Rail Access in the amount of \$200,000.00.

The commissioners also intend to expend certain grant funds from the NC Department of Commerce, Rural Economic Development, CDBG-Economic Development Building Reuse Fund, pursuant to GS 158-7.1(a) for renovations to property owned by JBB Properties LLC and occupied by JBB Packaging LLC in an amount not to exceed \$750,000.00.

The commissioners believe these projects will stimulate the local economy, increase the tax base, promote business and result in the creation of a substantial number of new, permanent jobs in Halifax County that pay at or above the median average wage.

All persons interested in this public hearing are encouraged to attend and express their views. Halifax County will provide reasonable accommodation and service for any qualified disabled person who wishes to attend the Public Hearing. To request such accommodations please contact Andrea H. Wiggins, Clerk to the Board, at (252) 583-1131 three (3) days prior to the public hearing.

Andrea H. Wiggins, MMC
Clerk to the Board
Halifax County Commissioners

April 18, 2019



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Cathy A. Scott, Economic Development Director

PRESENTER: Cathy A. Scott, Economic Development Director

SUBJECT: Community Development Block Grant (CDBG) Building Reuse Grant Program

DATE: April 29, 2019 Regular Meeting

SUPPORTING INFORMATION:

The purpose of this hearing is to solicit input regarding an application to the NC Department of Commerce, Rural Division, for Community Development Block Grant Building Reuse grant funds in the amount of \$750,000 on behalf of JBB Packaging LLC. These funds will be used for Phase II renovation and upfit costs of the company's industrial building located at 100 Grace Drive, Weldon. The total estimated Phase II renovation and upfit cost is \$1,500,000. The company will create 50 new jobs within the next three years with 60% of these jobs to be filled by persons of low-to-moderate income.

ATTACHMENTS:

Description

▣ Notice of Public Hearing

TOTAL COST: \$750,000 (CDBG Grant Funds)

COUNTY COST: None

REQUEST: Conduct this second public hearing pursuant to Community Development Block Grant guidelines prior to submission of an application to the NC Department of Commerce, Rural Division on May 2, 2019.

**NOTICE OF PUBLIC HEARING
APPLICATION FOR 2019 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
BUILDING REUSE GRANT PROGRAM
HALIFAX COUNTY, NC**

Notice is hereby given that the Halifax County Board of Commissioners will hold a public hearing on Tuesday, April 29, 2019 at 5:30 PM in the Commissioners Meeting Room located on the second floor of the Historic Halifax Courthouse in Halifax, NC. The purpose of this hearing is to solicit public input regarding an application to the NC Department of Commerce, Rural Division, for Community Development Block Grant Building Reuse grant funds in the amount of \$750,000 on behalf of JBB Packaging LLC. These funds will be used for Phase II renovation and upfit costs of the company's industrial building located at 100 Grace Drive, Weldon. The total estimated Phase II renovation and upfit cost is \$1,500,000. The company will create 50 new jobs within the next three years with 60% of these jobs to be filled by persons of low-to-moderate income.

For additional information or to submit written comments, please contact Andrea Wiggins, Clerk to the Board, Historic Halifax Courthouse, 10 North King Street (PO Box 38), Halifax, NC 27839 or by telephone at 252-583-1131. Comments should be postmarked by April 25, 2019.

If you plan to attend the hearing and require special accommodations because of a disability or physical impairment, please contact: Andrea Wiggins, Clerk to the Board, 10 North King Street (PO Box 38), Halifax, NC 27839, by telephone at 252-583-1131 or TDD 1-800-735-2962.

This information is available in Spanish or any other language upon request. Please contact Andrea Wiggins, Clerk to the Board, at 252-583-1131 or at the Historic Halifax Courthouse, 10 North King (PO Box 38) Street, Halifax, NC 27839.

Esta información esta disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Andrea Wiggins al 252-583-1131 or Historic Halifax Courthouse, 10 North King Street, Halifax, NC 27839 de alojamiento para esta solicitud.

Andrea Wiggins, Clerk to the Board
Halifax County Board of Commissioners



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: M. Glynn Rollins, Jr., County Attorney

PRESENTER: Cathy A. Scott, Economic Development Director

SUBJECT: JBB Packaging LLC - Rail Spur and Building Reuse Grants

DATE: April 29, 2019 Regular Meeting

SUPPORTING INFORMATION:

The Board of Commissioners have received public comments on the proposed appropriation and expenditure of grant funds from North Carolina Railroad Company in the amount of \$400,000.00 and from the North Carolina Department of Transportation in the amount of \$200,000.00 for the purpose of a rail spur to benefit JBB Packaging LLC.

The Board has also received public comments on the proposed expenditure of grant funds in the amount of \$750,000.00 from the NC Department of Commerce, Rural Economic Development, CDBG-Economic Development Building Reuse Fund for renovations to property owned by JBB Properties LLC and occupied by JBB Packaging LLC.

The Board must determine whether these projects will stimulate the local economy, increase the tax base, promote business or result in the creation of a substantial number of new, permanent jobs in Halifax County that will pay at or above the county average wage.

In addition, because the two rail grants are paid by reimbursement, the Board will also need to appropriate \$600,000 in county funds for the rail spur project, which will be reimbursed under the terms of the two rail grant agreements.

The county will require that all company performance agreements or promissory notes associated with these grants be secured by a deed of trust on the JBB Properties LLC property.

ATTACHMENTS:

Description

- ▢ Resolution JBB Packaging LLC Rail Grants and CDBG Building Reuse Grant

**TOTAL
COST:**1,350,000.00

COUNTY COST:None after reimbursement for rail project

REQUEST: Determine whether these projects will stimulate the local economy, increase the tax base, promote business or result in the creation of a substantial number of new, permanent jobs in Halifax County that will pay at or above the county average wage.

Approve the appropriation and expenditure of grants funds from North Carolina Railroad Company in the amount of \$400,000.00 and from North Carolina Department of Transportation Rail Access in the amount of \$200,000.00 for a rail spur to benefit JBB Packaging LLC.

Because the two rail grants are paid by reimbursement, approve the appropriation and expenditure of \$600,000 in county funds for the rail spur project, to be reimbursed under the terms of the two rail grant agreements.

Contingent upon award of grant funds, approve the receipt, appropriation and expenditure of grant funds in the amount of \$750,000.00 from the NC Department of Commerce, Rural Economic Development, CDBG-Economic Development Building Reuse Fund for renovations to property owned by JBB Properties LLC and occupied by JBB Packaging LLC.

RESOLUTION AUTHORIZING THE
APPROPRIATION AND EXPENDITURE OF CERTAIN GRANT FUNDS
AND OTHER ACTIONS RELATED TO A RAIL SPUR IMPROVEMENT PROJECT
AND BUILDING REUSE IMPROVEMENTS TO BENEFIT JBB PACKAGING LLC

WHEREAS, JBB Packaging LLC (the Company) intends to locate its manufacturing operations in Halifax County; and

WHEREAS, G.S. 158-7.1(a) authorizes a county to make appropriations and expenditures for economic development purposes "by the allocation of other revenues whose use is not otherwise restricted by law"; and

WHEREAS, the County has been awarded grant funds from North Carolina Railroad Company in the amount of \$400,000.00 and from the North Carolina Department of Transportation in the amount of \$200,000.00 for the purpose rail spur improvements to benefit JBB Packaging LLC (the Rail Grants or Rail Grant Funds); and

WHEREAS, the Rail Grant Funds will be reimbursed to the County as design and construction of the rail spur improvements are accomplished by the County, thus requiring the advance of the cost of design and construction by the County; and

WHEREAS, the Rail Grants are subject to certain performance by the Company, including job creation, taxable capital investment and rail use; and

WHEREAS, Halifax County is applying for a \$750,000 CDBG Building Reuse Grant from the N. C. Department of Commerce, Rural Economic Development Division, in support of the Company's expansion plans; and

WHEREAS, it is anticipated that the CDBG Building Reuse Grant application will be approved; and

WHEREAS, the anticipated grant funds will be paid over to Halifax County for disbursement to the Company, subject to terms and conditions, including provisions related to job creation and taxable capital investment; and

WHEREAS, the County will require that all company performance agreements or promissory notes associated with the Rail Grants and the CDBG Building Reuse Grant be secured by a first lien deed of trust on the JBB Properties LLC property located at 100 Grace Drive, Weldon, North Carolina and more particularly described in a deed recorded in Book 2581, Page 719, Halifax Public Registry; and

WHEREAS, the Halifax County Board of Commissioners held a public hearing pursuant to G.S. 158-7.1(c) regarding the appropriation and expenditure of the Rail Grant Funds and the anticipated CDBG Building Reuse Grant funds; and

WHEREAS, the Board finds that the Company's operations in Halifax County will stimulate, diversify, and stabilize the local economy, promote business in Halifax County, increase the population and taxable property in Halifax County, and result in the creation of a substantial number of jobs in Halifax County paying at or above the average wage in the county, all of which justify the actions taken herein;

NOW, THEREFORE, BE IT RESOLVED:

1. The Board does hereby approve the appropriation and expenditure of grants funds from North Carolina Railroad Company in the amount of \$400,000.00 and from North Carolina Department of Transportation Rail Access in the amount of \$200,000.00 for a rail spur to benefit JBB Packaging LLC. Further, because these two rail grants are paid by reimbursement, the Board does hereby approve the appropriation and expenditure of \$600,000 in county funds for the rail spur project, to be reimbursed under the terms of these two rail grant agreements.

2. Contingent upon award of grant funds, the Board does hereby approve the receipt, appropriation and expenditure of grant funds in the amount of \$750,000.00 from the NC Department of Commerce, Rural Economic Development, CDBG-Economic Development Building Reuse Fund for renovations to property owned by JBB Properties LLC and occupied by JBB Packaging LLC.

3. The Board does hereby authorize the Chairman and other appropriate county officials and staff to execute all documents reasonably necessary to carry out the purposes set forth in this resolution, including but not limited to all grant agreements, company performance agreements and company

promissory notes. In addition, the County shall require all instruments necessary to obtain a first lien deed of trust on the real property located at 100 Grace Drive, Weldon, North Carolina, and described in Deed Book 2581, Page 719, Halifax Public Registry, to indemnify the County from any loss resulting from the failure of the Company to perform its obligations associated with these grants. All documents or instruments shall require the approval of the County Attorney.

Adopted this 29th day of April, 2019.

Vernon J. Bryant Chairman
Halifax County Board of Commissioners

Andrea H. Wiggins, MMC
Clerk to the Board



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Cathy A. Scott, Economic Development Director

PRESENTER: Cathy A. Scott, Economic Development Director

SUBJECT: Community Development Block Grant (CDBG) Building Reuse Grant Program

DATE: April 29, 2019 Regular Meeting

SUPPORTING INFORMATION:

Please refer to information provided with the public hearing associated with this matter. A pre-application is attached for \$750,000 in CDBG Building Reuse Grant funds on behalf of JBB Packaging LLC as matching funds for Phase II building renovations. This pre-application is due to the NC Department of Commerce Rural Division by May 2, 2019. Phase II renovations will include construction of a mechanical tower, electrical improvements, construction of company offices, mechanical and plumbing improvements, and other general renovations. The total estimated cost of PHASE II renovations is \$1,500,000. The company has committed to create 50 new jobs within the next three years with 60% of these jobs to be filled by persons of low to moderate income.

ATTACHMENTS:

Description

- ▣ Pre-Application for CDBG Building Reuse Grant Funds

TOTAL COST:\$750,000

COUNTY COST:None

REQUEST: Approve the pre-application for Community Development Block Grant Building Reuse Grant funds (attached) in the amount of \$750,000.

CDBG Economic Development Pre-Application Form

GENERAL INFORMATION

Legal Name of Local Govt. Applicant: Halifax County County: Halifax Tier # 1
Name of Chief Elected Official: Vernon J. Bryant Title: Chairman
Mailing Address: PO Box 38 **Street Address:** 10 North King Street
City: Halifax **State:** NC **Zip:** 27839
Primary Telephone(s): 252-583-1131 **Fax:** 252-583-9921
Email: bryantv@halifaxnc.com **DUNS #:** 1014305957

Local Government Contact:

Name: Cathy A. Scott **Title:** Executive Director
Primary Telephone: 252-519-2630 **Email:** cathyscott@halifaxdevelopment.com

Person Preparing Application:

Mailing Address: 260 Premier Boulevard **Street Address:** 260 Premier Boulevard
City: Roanoke Rapids **State:** NC **Zip:** 27870
Name: Cathy A. Scott **Title:** Ex. Director, Halifax County Economic Dev. Commission
Primary Telephone: 252-519-2630 **Email:** cathyscott@halifaxdevelopment.com

PROJECT INFORMATION

Grant Amount Requested (\$) \$750,000

Will the company relocate from and/or close any other facility? Yes ☐ No ☒ If yes, describe: _____

Name and a brief description of business(s) involved in project:

JBB Packaging LLC has purchased the former Flambeau manufacturing building located at 100 Grace Drive in Weldon, NC. The company will manufacture plastic bags and films. To accommodate manufacturing operations, the facility requires major improvements that will be divided into two phases. CDBG Building Reuse grant funds will be used to accomplish Phase II improvements as described below. JBB Packaging will create 50 jobs at wages above the average wage for Halifax County (\$40,400 annually compared to Halifax County's Average Wage of \$32,188).

Provide a brief description of the proposed project activities:

To accommodate the company's manufacturing operations, JBB Packaging plans to implement PHASE II renovations that will include construction of a mechanical tower, electrical improvements, construction of company offices, mechanical and plumbing improvements, and other general renovations. The total estimated cost of PHASE II renovations is \$1,500,000.

CDBG Economic Development Pre-Application Form

BUSINESS INFORMATION

BUSINESS : Name JBB Packaging LLC DUNS #: 093229852

Business Rep Name and Title: Dave Cron, Vice President NAICS Code: 32611

Business Rep Phone: 201-697-4915 Business Rep Email: davecron@jbbpkg.com

Check ONE box below for the Industry Type of the Business:

☐ Data & Call Services ☐ Healthcare ☒ Manufacturing ☐ Processing ☐ Warehouse/Distribution

☐ Other Describe: _____

Is the proposed Business a startup? Yes ☒ No ☐ If no, how many years in business? _____

Number of Existing Full-Time employees: 0 What % of Health Benefits is Employer Paid? 50 %

Number of New Full-Time Jobs Committed: 50 Average Weekly Wage of the Proposed Full-Time Jobs? \$776.92

Estimated Total Private Investment (\$): 11,900,000

Insert additional Businesses as needed. If handwritten, provide additional Business information on the back of this page.

Have you recently received or applied for other funds for this project? Yes ☐ No ☒

If YES, provide name of program? _____

Name of Program _____

Name of Program _____

Name of Program _____

PROJECT COST

Clearly indicate the sources, amounts, dates of availability and the status of funds to finance this project

	Source A	Source B	Source C	Source D	RG/P	Total Cost Amount
	JBB Packaging					
	(specify)	(specify)	(specify)	(specify)		
Water						
Sewer						
Building Reuse						
Natural Gas						
Access Road						
Rail Spur						
Other Building Imp.	\$750,000				\$750,000	\$1,500,000
Total Project Cost	\$750,000				\$750,000	\$1,500,000
Funding Status	Secured				Pending	
(Pending or Secured)						

Date of Availability: Immediately

SIGNATURE OF CHIEF ELECTED OFFICIAL OR AUTHORIZED REPRESENTATIVE

Vernon J. Bryant, Chairman

TYPED NAME AND TITLE

DATE



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Ronnie Locke, Enfield Fire Department, Inc.

PRESENTER: Ronnie Locke, Enfield Fire Department, Inc.

SUBJECT: Enfield Fire Department, Inc., Six Mile Fire Tax District

DATE: April 29, 2019 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find a letter of request regarding the Enfield Fire Department, Inc., Six Mile Fire Tax District.

ATTACHMENTS:

Description

- ▢ Enfield Fire Department, Inc., Six Mile Fire Tax District
- ▢ Enfield Fire District Tax Proposal
- ▢ Enfield Fire Department Agreement

TOTAL COST:

COUNTY COST:

REQUEST: Approve or deny the request regarding the Enfield Fire Department, Inc., Six Mile Fire Tax District.



ENFIELD FIRE DEPARTMENT Inc.

Date: 3/29/2019

To: Halifax County Commissioners

Reference: Enfield Fire Department Inc. Six (6) Mile Fire Tax District

Chairman Bryant and fellow Commissioners, the Enfield Fire Department Inc. is requesting to come before you at the Halifax County Commissioners Finance Meeting on Tuesday, April 16, 2019. This is in reference to our request for an increase in the tax % in the six (6) mile fire tax district that our department serves. We will provide a full explanation for this request, as well as how this increase in revenue will be used.

Thank You

Ronnie Locke

Chief of Operations

Phone#: (252)903-6875

email: rlocke@enfieldnc.org

William (W.C.) Crickmore

Captain / Training Officer

Phone#: (252)908-0960

email: wcefd330@gmail.com



2019-2020 TAX % INCREASE / SERVICES PROPOSAL

ENFIELD FIRE DEPARTMENT INC.

DECEMBER 2018 PROPOSAL

2019-2020 FIRE TAX % INCREASE / SERVICES PROPOSAL

We are asking the County Commissioners and Management of Halifax County for a 2¢ per \$100 fire tax increase beginning at the 2019-2020 fiscal year. Our current rate is 6.9¢ per \$100, so therefore, we are asking for 8.9¢ per \$100 in order to provide the following:

VISION

GOALS:

- | | |
|--------|--|
| Goal 1 | *Provide 2 (two) On-Duty Personnel to Service the Citizens and Community
(Fire and EMS First Responder incidents) |
| Goal 2 | *Improve the Insurance Rating of the Fire District |
| Goal 3 | *Provide On- Duty Personnel to Upkeep and Sustain the Department's Facilities and Equipment |

MISSION STATEMENTS FOR GOALS

DESCRIPTIONS:

- | | |
|--------|---|
| Goal 1 | <p>*2 (two) On-duty personnel during the following days and times:
Monday through Friday 08:00 am – 05:00 pm
Optional on holidays</p> <p>*The estimated cost for on-duty personnel is projected as follows:
\$60,000 – salaries (depending on hours worked)
9 (nine) part time staff members (2 each day)
\$2,000 – Uniforms (shirts, pants, coats, etc.)</p> <p>*Any cost that is above the monies received from the proposed fire tax % increase will be paid by the Enfield Fire Department Inc. This will allow the department to offer a competitive wage to recruit qualified candidates. (We want to offer this opportunity to the members of our department and community first.) Then if needs be, to others from the surrounding areas.</p> <p>This will also allow the department to purchase the required uniforms and equipment for the on-duty personnel.</p> <p>*This personnel will respond to:</p> <ul style="list-style-type: none">*Fire and Rescue incidents*"C" and "D" emergency dispatchEMS incidents, as well as any EMS incident that requires an out of district unit to respond, east of |
|--------|---|

Interstate 95 in our district.
We will continue to respond as
called upon if needed in all other
areas in our district.
*Public Service Events such as
school and community safety
training and so forth

- Goal 2 *The addition of on-duty personnel is essential in increasing the
Department of Insurance's ISO Fire Rating (the better a fire
department's rating is, the lower the cost of fire insurance is for
residences and businesses. Especially businesses)
 *Quicker Response Times
 *Ease of Meeting the ISO Requirements
- Goal 3 *On-duty personnel do the maintenance and upkeep on department
equipment and facilities.
 *This increases the reliability and the safety of equipment
 *This allows volunteer members to train more often instead
of maintaining the equipment and facilities. (This in itself is a
tremendous assistance to the volunteer.)

Timelines

IMPLEMENTATION:

- Preparation *We will recruit and obtain the required personnel and equipment to
begin on-duty staffing of 2 (two) personnel.
 *We will have policies and procedures implemented to show the
duties and responsibilities of the on-duty personnel.
- Completion *2 (two) on-duty personnel will be staffed as early as October 1, 2019
and no later than December 1, 2019.

****ALL APPROPRIATE SIGNATURES TO BE OBTAINED FOR APPROVED
CONTRACTUAL AGREEMENT****

NORTH CAROLINA
HALIFAX COUNTY

THIS AGREEMENT, effective this 1st day of July, 2014, by between Halifax County, a body politic and corporate of the State of North Carolina, hereinafter called the "COUNTY", and Enfield Fire Department, Inc., a nonprofit corporation organized under the laws of the State of North Carolina, with its principle place of business in Halifax County, hereinafter called the "FIRE DEPARTMENT";

WITNESSETH:

WHEREAS, by resolution adopted on May 2, 1994, the Halifax County Board of Commissioners established the Enfield Fire Service District (the "District") pursuant to Chapter 153A, Article 16, Part 1 of the North Carolina General Statutes; and

WHEREAS, upon the establishment of the District it is the duty of the COUNTY to furnish fire protection to said District to the extent of the tax levied, appropriated, and collected for fire protection in said District; and

WHEREAS, the Board of County Commissioners administer the taxes collected for fire protection purposes for said District as provided in G.S. 153A-305 and other applicable laws, and the COUNTY wishes to contract with the FIRE DEPARTMENT, an incorporated, non-profit fire department located in said District, to furnish fire protection for said District upon the terms herein set forth: and

WHEREAS, the FIRE DEPARTMENT currently furnishes fire protection services for the District under an agreement dated November 1, 2006; and

WHEREAS, the COUNTY has determined that it is necessary and desirable to make certain revisions to the form of agreement between the County and all entities providing fire protection services in the various fire protection districts throughout Halifax County; and

WHEREAS, the FIRE DEPARTMENT is willing and able to continue furnishing fire protection services for the District upon the terms and conditions set forth herein;

NOW, THEREFORE, in consideration of the premises and mutual covenants and promises contained herein, the parties hereto do hereby agree as follows:

1. The FIRE DEPARTMENT will furnish fire protection, limited rescue and will assist with first responding at the request of EMS only, as defined in G.S. 69-25.4 to the Fire Protection District, which protection shall include but not be limited to the use of fire trucks, pumps, hose, and other equipment, personnel, water, and other items necessary for firefighting and protection that are in the possession or control of the FIRE DEPARTMENT. In addition, the FIRE DEPARTMENT will furnish satisfactory evidence of sufficient workers' compensation coverage applicable to all personnel, regardless of status, of the FIRE DEPARTMENT. The FIRE DEPARTMENT will adopt and apply the National Incident Management System (NIMS) as the standard for incident management for use in daily operations, as well as disaster operations in Halifax County, North Carolina. All work performed and all funds expended shall be in strict accordance with applicable laws.

2. The FIRE DEPARTMENT shall not assign any interest in this agreement and shall not transfer any interest in this agreement without prior written approval of the COUNTY.

3. The FIRE DEPARTMENT shall maintain all accounts, books, ledgers, journals, and records in accordance with generally accepted accounting principles, practices and procedures. The FIRE DEPARTMENT shall submit a Receipt and Disbursement Statement annually to the County Fire Marshal showing the allocation and expenditure of funds for the services rendered under this Agreement. In addition, every two years, the FIRE DEPARTMENT will submit its bank statements and general ledger and subsidiary ledgers to the County Fire Marshal. The COUNTY shall be entitled to require a complete audit upon the recommendation of the County Fire Marshal.

4. It is acknowledged that the FIRE DEPARTMENT also provides fire protection services within the municipal corporate limits of the Town of Enfield. It is also acknowledged that the rural fire district taxes levied by the COUNTY cannot be used to provide or support fire protection services within the municipal corporate limits of the Town of Enfield. Therefore, on or before June 30 of each year, the FIRE DEPARTMENT will report to the COUNTY the full amount of all appropriations or other financial support received from the Town of Enfield during the previous twelve month period, as well as the amount of support expected to be received from the Town of Enfield in the upcoming fiscal year. It is understood that the purpose of this information will be to insure that rural fire district tax revenues are not being used to supplant revenues that should be received from the Town of Enfield for fire protection within the town's municipal corporate limits.

5. All books and records shall be maintained by the FIRE DEPARTMENT for a period of at least three years from the date that the FIRE DEPARTMENT'S fiscal year ends and shall be made available for audit upon request during regular business hours of the FIRE DEPARTMENT.

6. In connection with the performance of this Agreement, the FIRE DEPARTMENT shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, handicap, or national origin.

7. As a condition of receiving funds from the COUNTY, the FIRE DEPARTMENT agrees to fully indemnify and hold harmless the COUNTY, its officers, agents, and employees from and against any and all claims, demands, payments, suits, actions, costs, recoveries, and judgments of every kind and description brought out of or occurring in connection with, directly or indirectly, activities funded in part or in whole with funds made available under this Agreement. The FIRE DEPARTMENT shall be solely responsible for compliance with all applicable laws, including but not limited to those relating to occupational health and safety and financial expenditure and reporting, and FIRE DEPARTMENT agrees to indemnify and hold harmless the COUNTY against any and all violations, real or alleged in accordance with the foregoing sentence.

8. The COUNTY shall have no authorization or responsibility for the administration and supervision of FIRE DEPARTMENT'S officers, employees, and agents, it being acknowledged and agreed that said persons are not officers, employees, or agents of the COUNTY.

9. The COUNTY will levy, appropriate and collect property taxes within the District in the manner authorized by G.S. 153A-307 and other applicable laws. The rate of taxation from year to year shall be determined in the sole discretion of the Board of Commissioners of the COUNTY, based upon the request of the FIRE DEPARTMENT and the recommendation of the County Manager. In addition, from year to year, the COUNTY may, but shall not be obligated to, allocate to the District other revenues not otherwise restricted by law. The taxing district revenues levied, appropriated and collected will be paid to the FIRE DEPARTMENT at regular or irregular intervals and in varying amounts during the fiscal year, provided, however that no payment of fire district taxes shall exceed the amount actually collected by the COUNTY regardless of the amount levied or appropriated, nor shall the total payment from any source of revenues exceed the amount actually budgeted by the COUNTY unless authorized by subsequent budget amendment.

10. All funds paid to FIRE DEPARTMENT by the COUNTY shall be used exclusively to provide fire protection within said District, and to pay other legitimate fire protection expenses and obligations.

11. The FIRE DEPARTMENT shall provide the necessary equipment and personnel for furnishing adequate fire protection in the district as determined by the North Carolina Department of Insurance, Fire and Rescue Service Division, or other designated State or local agency, for all property located within the fire district, and it will furnish said fire protection without charge to all persons located in said in an efficient and workmanlike manner.

12. This Agreement shall be effective as of July 1, 2014, and shall continue in effect from fiscal year to fiscal year, it being the desire of the parties that this shall be a continuing agreement which shall not require re-execution each fiscal year. This contract may be amended from time to time by mutual written agreement. This contract may be terminated by either party with or without cause, but only upon 90 days prior written notice.

13. Any notices required or deemed necessary under this contract shall be directed as follows:

If to the COUNTY:

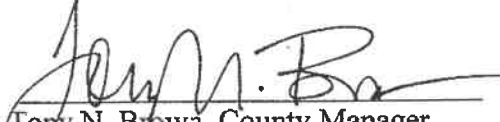
Tony N. Brown
County Manager
Halifax County
Post Office Box 38
Halifax, North Carolina 27839

If to the DEPARTMENT:

Ronnie Locke, Chief
Enfield Fire Department, Inc.
12719 Hwy 481
Enfield, North Carolina 27823

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers, the day and year first above written.

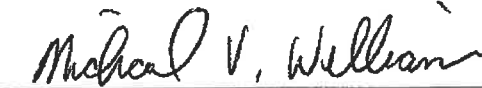
COUNTY:


Tony N. Brown, County Manager

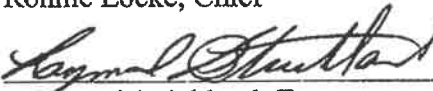
ATTEST:


Andrea H. Wiggins, CMC, MMC, Clerk
Halifax County Board of Commissioners

FIRE DEPARTMENT:


~~David Hunt~~, Chairman MICHAEL V. WILLIAMS

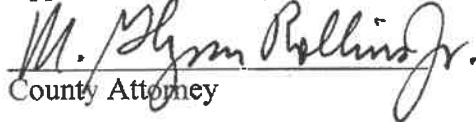

Ronnie Locke, Chief


Raymond Strickland, Treasurer

This contract has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.


County Finance Director

Approved As To Legal Sufficiency:


County Attorney

Approved As To Content:


County Fire Marshal



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Tony N. Brown, County Manager

PRESENTER: Tony N. Brown, County Manager

SUBJECT: FY 2019-2020 Budget Discussions

DATE: April 29, 2019 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find documents regarding the FY 2019-2020 Budget for your review and discussion.

ATTACHMENTS:

Description

▯ FY 2019-2020 Budget Discussions

TOTAL COST:0

COUNTY COST:0

REQUEST:

Fiscal Year 2019-2020 Balanced Budget: \$44,046,282

April 29, 2019

Balanced Budget Includes

- Funding for each County Department to Support & Maintain Current Service Levels
- Funding for Recurring Capital in each County Department
- Funding ADM for each LEA at FY 18-19 (current) Levels
- Funding for School Capital at FY 18-19 (current) Levels
- Funding for Contingencies
- Funding to Absorb Increased Benefits Costs (Health, Retirement, etc.)

***Article 44 Funding for Schools (2019 total = \$786,000) (\$726k + \$60k in county \$)**

Capital:

- Halifax Community College	\$186,000
- Halifax County Schools	\$200,000
- Roanoke Rapids Graded School District	\$200,000
- Weldon City Schools	\$200,000

****Will need a motion to commit these funds to this specific purpose.***

FUND BALANCE REFERENCES:

- Working/Cash-on-Hand (CoH) Fund Balance:	\$999,804.00	
- Actual (<u>LGC</u>) Fund Balance (6/30/17 goal 18-22%):	\$31,843,736.00	(52.10%)

Current Tax Rate: \$.77/\$100 value

\$.01 = \$315,000

The Following Options are **RECOMMENDATIONS** and are designed to be a starting point for the Board's discussion. Each Option is not a final product and can be adjusted to more closely match the desires of the Board.

Option 1:

ONLY USE FB

RECOMMENDED FUNDING

Working (Cash-on-Hand) Fund Balance.....	\$999,804
Critical Unfinanced Requirements.....	<u>\$417,770</u>
Available Funds Total.....	\$582,034
Critical Capital Requests.....	<u>\$460,038</u>
Available Funds Total.....	\$121,996
Outside Requests (reduced amount)	<u>\$122,000</u>
FINAL CoH FB TOTAL	-\$4

NOTES

- Leaves no CoH FB available for emergencies
- Does not address any employee support needs
- Reduces Outside Request (staff recommended) Funding [see updated sheet]

Option 2:

USE FB + HHHH

RECOMMENDED FUNDING

Working (Cash-on-Hand) Fund Balance.....\$999,804

HHHH Addition\$300,000

TOTAL: \$1,299,804

Critical Unfinanced Requirements.....\$417,770

Available Funds Total\$882,034

Critical Capital Requests.....\$460,038

Available Funds Total\$421,996

Outside Requests (staff recommendation).....\$170,500

FINAL CoH FB TOTAL\$251,496

NOTES

- Leaves little CoH FB available for emergencies
- Does not address any employee support needs

Option 2a:

USE FB + HHHH

RECOMMENDED FUNDING

Working (Cash-on-Hand) Fund Balance.....\$999,804

HHHH Addition\$300,000

TOTAL: \$1,299,804

Critical Unfinanced Requirements.....\$417,770

Available Funds Total.....\$882,034

Critical Capital Requests.....\$460,038

Available Funds Total.....\$421,996

Outside Requests (enhanced)\$210,500

FINAL CoH FB TOTAL\$211,496

NOTES

- Leaves little CoH FB available for emergencies
- Provides better Outside Request Support [see updated sheet]
- Does not address any employee support needs

Option 3:

USE FB + HHHH

RECOMMENDED FUNDING

Working (Cash-on-Hand) Fund Balance.....	\$999,804
HHHH Addition	<u>\$300,000</u>
TOTAL:	\$1,299,804

Critical Unfinanced Requirements.....	<u>\$417,770</u>
Available Funds Total.....	<u>\$882,034</u>

Critical Capital Requests.....	<u>\$460,038</u>
Available Funds Total.....	<u>\$421,996</u>

Outside Requests (staff recommendation).....	<u>\$170,500</u>
Available Funds Total.....	<u>\$251,496</u>

\$300 Employee Bonus (\$70k/\$100).....	<u>\$210,000</u>
FINAL CoH FB TOTAL	<u>\$41,496</u>

NOTES

- Leaves no CoH FB available for emergencies
- Provides short-term employee salary support

Option 3a:

USE FB + HHHH

RECOMMENDED FUNDING

Working (Cash-on-Hand) Fund Balance.....\$999,804

HHHH Addition\$300,000

TOTAL: \$1,299,804

Critical Unfinanced Requirements.....\$417,770

Available Funds Total\$882,034

Critical Capital Requests.....\$460,038

Available Funds Total\$421,996

Outside Requests (enhanced)\$210,500

Available Funds Total\$211,496

\$300 Employee Bonus (\$70k/\$100).....\$210,000

FINAL CoH FB TOTAL\$1,496

NOTES

- Leaves no CoH FB available for emergencies
- Provides short-term employee salary support
- Provides better Outside Request support [see updated sheet]

Option 4:

USE FB + HHHH + \$.01 Tax Increase

RECOMMENDED FUNDING

Working (Cash-on-Hand) Fund Balance.....	\$999,804
\$.01 Property Tax Increase	\$315,000
HHHH Addition	\$300,000
TOTAL:	\$1,614,804

Critical Unfinanced Requirements.....	\$417,770
Available Funds Total	\$1,197,034

Critical Capital Requests.....	\$460,038
Available Funds Total	\$736,996

Outside Requests (enhanced)	\$210,500
Available Funds Total	\$526,496

2% Employee Market Adjustment (1% = \$176,341)	\$352,682
FINAL CoH FB TOTAL	\$173,814

Add Employee Bonus? (\$70k/\$100)

NOTES

- Leaves little CoH FB available for emergencies
- Provides long-term employee salary support
- Provides better Outside Request support [see updated sheet]

Option 5:

USE FB + HHHH + \$.02 Tax Increase

RECOMMENDED FUNDING

Working (Cash-on-Hand) Fund Balance.....	\$999,804
\$.02 Property Tax Increase	\$630,000
HHHH Addition	<u>\$300,000</u>
TOTAL:	\$1,929,804

Critical Unfinanced Requirements.....	<u>\$417,770</u>
Available Funds Total	<u>\$1,512,034</u>

Critical Capital Requests.....	<u>\$460,038</u>
Available Funds Total	<u>\$1,051,996</u>

Outside Requests (enhanced)	<u>\$210,500</u>
Available Funds Total	<u>\$841,496</u>

2% Employee Market Adjustment (1% = \$176,341)	<u>\$352,682</u>
Available Funds Total	<u>\$488,814</u>

Employee Pay-for-Performance Plan	<u>\$259,283</u>
FINAL CoH FB TOTAL	<u>\$229,531</u>

Add Employee Bonus? (\$70k/\$100)

NOTES

- Leaves some CoH FB available for emergencies
- Provides long-term employee salary support and performance pay
- Provides better Outside Request support [see updated sheet]

STAFF RECOMMENDATIONS

FY19-20						
		REQUESTED		STAFF	COMMISSIONERS	FINAL
OUTSIDE REQUESTS	FY18-19	FY19-20	APPROPRIATED	RECOMMENDATIONS	ADDITIONS	BUDGET
Beaver Mgmt	4,000.00	4,000.00		4,000.00		
Boys & Girls Club of Halifax County	-	-				
CADA	15,000.00	-		10,000.00		
CPTA	17,500.00	-		10,000.00		
East Carolina Livestock	-	-		2,000.00		
Eastern Carolina 4-H Livestock Show & Sale	500.00	-		500.00		
Families Supporting Families	1,500.00	1,500.00		-		
Family Drug Treatment Court (CFW \$10,000)	-	-				
Four Rivers	500.00	-		-		
Halifax County Crimestoppers	-	-				
Halifax County Harvest Days	3,000.00	-		3,000.00		
Halifax Northampton Reg Airport Authority	40,000.00	40,000.00		40,000.00		
HCIA	700.00	-	700.00			
Hollister Reach, Inc.	-	-				
School of Government Dues	6,422.00	-	6,422.00			
Lake Gaston Weed Control Council*	58,000.00	116,000.00				
National Association of Counties	1,243.00	-	1,243.00			
NC Forestry Protection Mgmt	114,066.00	119,234.00		100,000.00		
NCACC Dues	6,008.00	6,080.00	6,080.00			
Parks & Recreation Advisory Board	-	300,000.00				
Quiz Bowl	1,000.00	1,000.00		1,000.00		
Recreation Partners Program	20,000.00	20,000.00		-		
Roanoke Avenue Business Alliance	-	-				
Roanoke Rapids Youth Baseball Association, Inc.	-	-				
Roanoke River Basin	1,000.00	-		-		
Roanoke Rivers Partners	500.00	500.00		-		
Roanoke Valley Rescue Squad	25,000.00	75,000.00	-			
The Historical Halifax Restoration Association	-	-				
Town of Halifax	-	-				
Upper Coastal Plain COG	24,186.00	23,669.00	23,669.00			
Totals	340,125.00	706,983.00	38,114.00	170,500.00	-	-

Unappropriated outside requests

668,869.00

***Lake Gaston Weed Control (carry forward FY19 allocation)**

OUTSIDE REQUESTS OPTION 1-REDUCED

FY19-20						
OUTSIDE REQUESTS	FY18-19	REQUESTED FY19-20	APPROPRIATED	STAFF RECOMMENDATIONS	COMMISSIONERS ADDITIONS	FINAL BUDGET
Beaver Mgmt	4,000.00	4,000.00				
Boys & Girls Club of Halifax County	-	-				
CADA	15,000.00	-				
CPTA	17,500.00	-				
East Carolina Livestock	-	-		2,000.00		
Eastern Carolina 4-H Livestock Show & Sale	500.00	-				
Families Supporting Families	1,500.00	1,500.00		-		
Family Drug Treatment Court (CFW \$10,000)	-	-				
Four Rivers	500.00	-		-		
Halifax County Crimestoppers	-	-				
Halifax County Harvest Days	3,000.00	-				
Halifax Northampton Reg Airport Authority	40,000.00	40,000.00		30,000.00		
HCIA	700.00	-	700.00			
Hollister Reach, Inc.	-	-				
School of Government Dues	6,422.00	-	6,422.00			
Lake Gaston Weed Control Council*	58,000.00	116,000.00				
National Association of Counties	1,243.00	-	1,243.00			
NC Forestry Protection Mgmt	114,066.00	119,234.00		90,000.00		
NCACC Dues	6,008.00	6,080.00	6,080.00			
Parks & Recreation Advisory Board	-	300,000.00				
Quiz Bowl	1,000.00	1,000.00				
Recreation Partners Program	20,000.00	20,000.00		-		
Roanoke Avenue Business Alliance	-	-				
Roanoke Rapids Youth Baseball Association, Inc.	-	-				
Roanoke River Basin	1,000.00	-		-		
Roanoke Rivers Partners	500.00	500.00		-		
Roanoke Valley Rescue Squad	25,000.00	75,000.00	-			
The Historical Halifax Restoration Association	-	-				
Town of Halifax	-	-				
Upper Coastal Plain COG	24,186.00	23,669.00	23,669.00			

Totals	340,125.00	706,983.00	38,114.00	122,000.00	-	-
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Unappropriated outside requests	668,869.00
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*Lake Gaston Weed Control (carry forward FY19 allocation)

OUTSIDE REQUESTS ENHANCED

FY19-20						
OUTSIDE REQUESTS	FY18-19	REQUESTED FY19-20	APPROPRIATED	STAFF RECOMMENDATIONS	COMMISSIONERS ADDITIONS	FINAL BUDGET
Beaver Mgmt	4,000.00	4,000.00		4,000.00		
Boys & Girls Club of Halifax County	-	-				
CADA	15,000.00	-		10,000.00		
CPTA	17,500.00	-		10,000.00		
East Carolina Livestock	-	-		2,000.00		
Eastern Carolina 4-H Livestock Show & Sale	500.00	-		500.00		
Families Supporting Families	1,500.00	1,500.00		-		
Family Drug Treatment Court (CFW \$10,000)	-	-				
Four Rivers	500.00	-		-		
Halifax County Crimestoppers	-	-				
Halifax County Harvest Days	3,000.00	-		3,000.00		
Halifax Northampton Reg Airport Authority	40,000.00	40,000.00		40,000.00		
HCIA	700.00	-	700.00			
Hollister Reach, Inc.	-	-				
School of Government Dues	6,422.00	-	6,422.00			
Lake Gaston Weed Control Council*	58,000.00	116,000.00				
National Association of Counties	1,243.00	-	1,243.00			
NC Forestry Protection Mgmt	114,066.00	119,234.00		100,000.00		
NCACC Dues	6,008.00	6,080.00	6,080.00			
Parks & Recreation Advisory Board	-	300,000.00				
Quiz Bowl	1,000.00	1,000.00		1,000.00		
Recreation Partners Program	20,000.00	20,000.00		20,000.00		
Roanoke Avenue Business Alliance	-	-				
Roanoke Rapids Youth Baseball Association, Inc.	-	-				
Roanoke River Basin	1,000.00	-		-		
Roanoke Rivers Partners	500.00	500.00		-		
Roanoke Valley Rescue Squad	25,000.00	75,000.00	-	20,000.00		
The Historical Halifax Restoration Association	-	-				
Town of Halifax	-	-				
Upper Coastal Plain COG	24,186.00	23,669.00	23,669.00			
Totals	340,125.00	706,983.00	38,114.00	210,500.00	-	-

Unappropriated outside requests

668,869.00

*Lake Gaston Weed Control (carry forward FY19 allocation)

HISTORY OF FUND BALANCE

YEAR	TOTAL FUND BALANCE Designated/Undesignated	FUND BALANCE Undesignated	FUND BALANCE Unassigned	FUND BALANCE Other Restricted/Non-spendable	FUND BALANCE Committed	FUND BALANCE Assigned	TOTAL EXPENDITURES	FUND BALANCE % Total Fund Balance	FUND BALANCE % of Unassigned FB
2011	32,574,663		17,589,602	10,056,147	987,513	3,941,401	52,768,583	61.73%	33.33%
2012	33,291,780		13,226,413	14,524,034	1,010,972	4,530,361	54,722,005	60.84%	24.17%
2013	29,748,050		10,528,955	14,658,077	1,063,800	3,497,218	57,478,840	51.75%	18.32%
2014	27,111,500		11,643,265	12,696,926	888,375	1,882,934	54,854,593	49.42%	21.23%
2015	26,713,384		8,329,303	13,725,830	747,339	3,910,912	54,683,068	48.85%	15.23%
2016	25,690,994		2,271,623	19,682,193	646,014	3,361,164	56,100,983	45.79%	4.05%
2017	27,214,345		4,707,922	18,827,181	545,144	3,134,128	59,341,415	45.86%	7.93%
2018	31,843,736		4,253,587	25,435,906	599,639	1,554,604	61,122,891	52.10%	6.96%

**2002 - 2016 reflect actual audited figures for Fund Balance percentages. The audited figures include 18 departmental funds considered General Fund by GAAP (Generally Accepted Auditing Principals).

Non-spendable: Not in Cash form - prepaid, inventories...
Restricted: External restrictions such as laws or grants
Committed: Internal constraints at Board level; require Board action to reallocate
Assigned: Internal constraints at lower level than Committed
Unassigned: No external or internal constraints

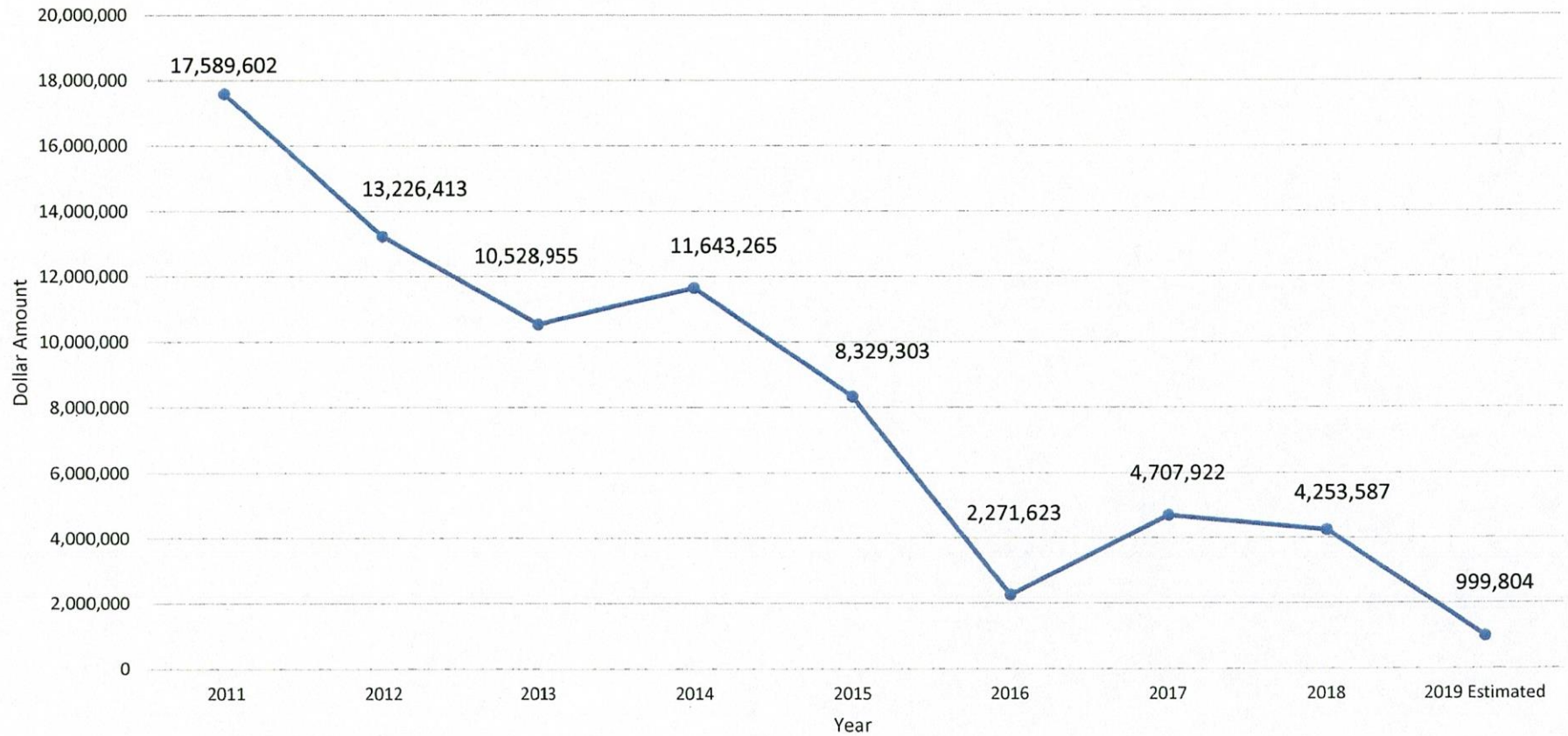
APPROPRIATED FUND BALANCE HISTORY

FY10-11	FY11-12	FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	FY17-18	Grand Total
2,072,596	1,956,117	1,937,007	1,242,140	779,922	2,901,558	2,502,546	1,554,604	14,946,490
6¢	6¢	6¢	4¢	2¢	10¢	8¢	5¢	47¢

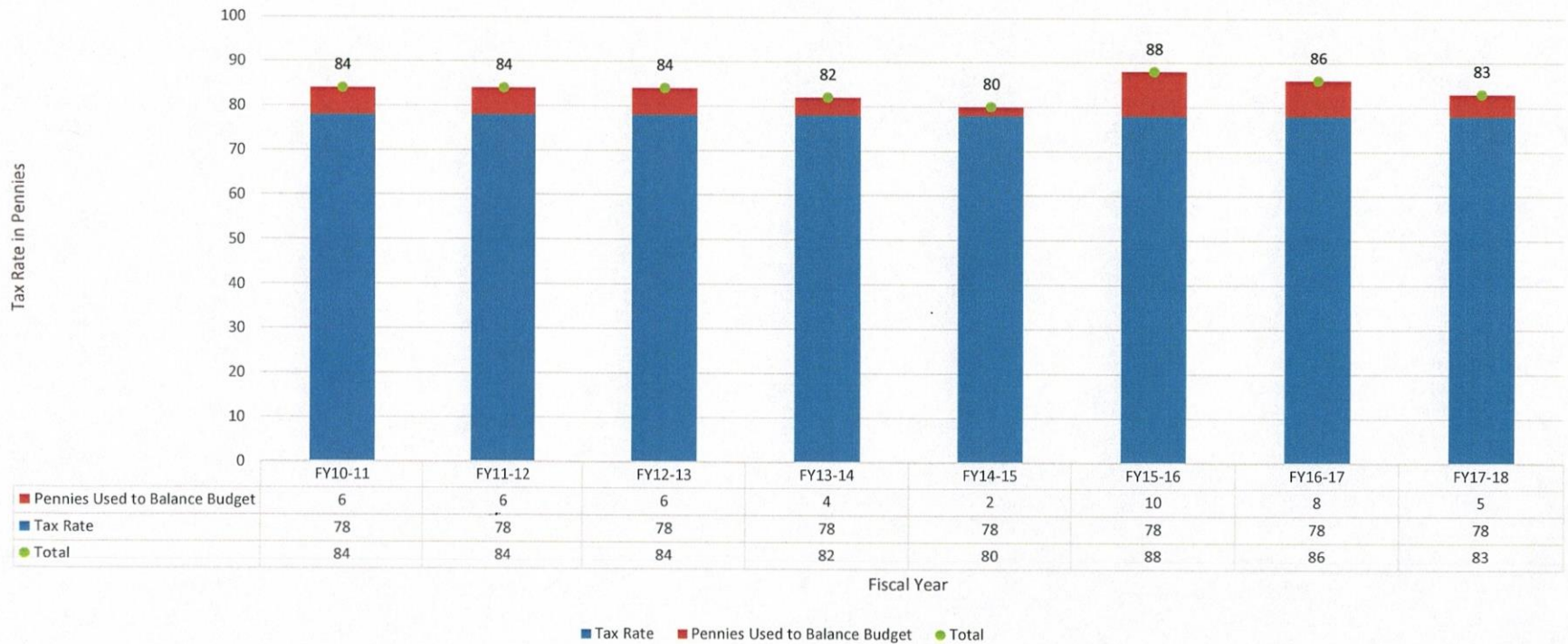
\$330,000 = .01 Tax Increase for FY 15 and earlier

\$300,000 = .01 Tax Increase for FY 16 , 17 & 18

Unassigned (Spendable) Fund Balance History



Balanced Budget Make Up



GENERAL FUND DEBT PAYMENT SCHEDULE 2019 -2020

LONG TERM DEBT

	ORIGINAL	LIFE OF	FINAL	INTEREST	PRIN AND INT		6/30/2020
	LOAN	LOAN	PAY DATE	RATE	PAYMENT '19-20	PRINCIPAL	BALANCE DUE
EMS Zoll Monitors	397,706.04	5	Dec., 2021	0.00%	83,517.04	77,553.87	165,801.94
RRHS (QZAB Sinking Fund)	1,642,400.00	16 yrs.	Dec., 2020	0.00%	89,500.00	89,500.00	1,642,400.00
Economic Dev. Bldg (1/3 GF)	387,000.00	7 yrs	Mar-25	0.00%	18,428.52	18,428.52	87,526.89
DSS /Inborden Elem Refinancing	12,005,000.00	10 yrs	June., 2026	2.35%	1,475,854.00	1,284,000.00	7,201,000.00
QSCB - Weldon & Roanoke Rapids	2,552,967.00	15 yrs.	Sept, 2026	5.00%	290,383.01	165,933.15	2,488,997.27
Manning Elementary	18,100,000.00	15 yrs.	April, 2031	3.10%	1,646,194.99	1,206,666.66	13,273,333.36

Co Share only

TOTAL	35,085,073.04				3,603,877.56	2,842,082.20	24,859,059.46
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Transfer Station (Enterprise Debt)	1,700,000.00	11 yrs	June, 2022	2.15%	189,837.98	80,647.30	291,746.60
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TOTAL ENTERPRISE	1,700,000.00				189,837.98	80,647.30	291,746.60
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Debt Service as equivalent to 1 cent tax

\$0.1144