

Halifax County Board of Commissioners

Vernon J. Bryant, Chairman
J. Rives Manning, Jr., Vice-Chairman
Carolyn C. Johnson
Linda A. Brewer
Marcelle O. Smith
T. Patrick W. Qualls



Tony N. Brown
County Manager
Andrea H. Wiggins
Clerk to the Board
M. Glynn Rollins, Jr.
County Attorney

Monday October 7, 2019 Regular Meeting 9:30 AM

Halifax County Historic Courthouse
10 North King Street, Post Office Box 38, Halifax, North Carolina 27839
252-583-1131/Fax: 252-583-9921
www.halifaxnc.com

The mission of the Halifax County Board of Commissioners is to provide leadership and support for an effective county government that seeks to enhance the quality of life for the people of Halifax County.

Call to Order

Chairman Vernon J. Bryant

Invocation and Pledge of Allegiance

Adoption of the Agenda

Conflict of Interest

Chairman Vernon J. Bryant

In accordance with the Halifax County Board of Commissioners Rules of Procedures and N. C. G. S. Sec.153A-44, it is the duty of every member present to vote on all matters coming before the Board, unless there is a conflict of interest as determined by the Board or by law. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and the remaining Board members will vote to consider the requested excuse.

1. Consent Agenda

County Commissioners

- A. Approval of Minutes
- B. Budget Amendments
- C. Property Tax Refund and Releases - September 2019

2. Special Recognition

- A. 2019 NCACC Risk Management Frank Bonner Scholarship Award - Roland Tellier, Fire Marshal

Bob Carruth, NCACC Risk Control Manager

3. Public Comment Period N. C. G. S. 153A - 52.1

- A. Public Comment Period

4. Agenda Items

- A. North Carolina Department of Transportation, Division of Highways, Request for Addition to the State Maintained Secondary Road System Resolutions Regarding Lee's Point Drive and Klausner Lumber Drive
- B. Halifax County Convention and Visitors Bureau Annual Report
- C. EMS Billing and Collections Process

Kristin Barnes, North Carolina Department of Transportation

Lori R. Medlin, President/CEO

Phil Ricks, Emergency Services Director and John Turnage, Southern Credit Adjusters

- D. 2020 Schedule of Values **C. Shane Lynch, Tax Assessor**
- E. Petition for Election to Increase Maximum School Tax Rate for Weldon City Schools **M. Glynn Rollins, Jr., County Attorney**
- F. Resolution Related to Livestock Running At Large **M. Glynn Rollins, Jr., County Attorney**

5. Board Appointments

- A. Board Appointments **County Commissioners**

6. Economic Development Report

7. County Manager's Report

8. County Attorney's Report

- 9. Other Business** **County Commissioners**

- 10. Closed Session** **County Commissioners**

- A. Approval of Closed Session Minutes

- 11. Adjourn Until The October 21, 2019 Regular Meeting** **County Commissioners**

Accommodations for individuals with disabilities may be arranged by contacting the County Manager's office at 252-583-1131 at least 48 hours prior to the meeting.



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Andrea H. Wiggins, MMC, Clerk to the Board/Assistant to the County Manager

SUBJECT: Approval of Minutes

DATE: October 7, 2019 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find draft minutes for your review.

ATTACHMENTS:

Description

- ▢ August 12, 2019 Regular Meeting
- ▢ August 14, 2019 Special Meeting

TOTAL COST:

COUNTY COST:

REQUEST: Approve the draft minutes.

**MINUTES
HALIFAX COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING
AUGUST 12, 2019**

***Note to Reader:** Although the printed agenda document for this Board meeting is not part of these minutes, the agenda document provides background information on most all of the items discussed by the Board at this meeting. The Clerk to the Board maintains the agenda document in accordance with the laws of North Carolina. One may see a copy of the agenda for this meeting by contacting the Clerk to the Board.*

The Halifax County Board of Commissioners held a Regular Meeting on Monday, August 12, 2019, at 9:30 A. M. in the Historic Courthouse, Halifax, North Carolina.

PRESENT: Honorable J. Rives Manning, Jr., Vice Chairman
Honorable Carolyn C. Johnson
Honorable Vernon J. Bryant, Chairman
Honorable T. Patrick W. Qualls
Honorable Linda A. Brewer

OTHERS: Tony N. Brown, County Manager
Andrea H. Wiggins, MMC, Clerk to the Board/Assistant to the County Manager
M. Glynn Rollins, Jr., County Attorney
Cathy A. Scott, Economic Development Director
Dia H. Denton, Deputy County Manager
Mary W. Duncan, Finance Director
Ian M. Bumgarner, Senior Management Analyst
Michelle F. Moseley, Paralegal

ABSENT: Honorable Marcelle O. Smith
Renee Perry, Human Resources Management Director

Call to Order

Chairman Bryant called the meeting to order.

Invocation and Pledge of Allegiance

Commissioner Qualls provided the invocation and the Pledge of Allegiance was then recited.

Adoption of the Agenda

Chairman Bryant requested that the agenda be amended to move Item 6B. Halifax County 911 Public Safety Answering Point and Regional Back-up Center Project - Architect Contract to Item 13. and that all other items be numbered subsequently.

Commissioner Brewer moved to adopt the agenda as amended. Commissioner Manning seconded the motion, which passed unanimously by voice vote.

Conflict of Interest

There was no conflict of interest noted by any member of the Board. Chairman Bryant stated that E. Glenn Echerd, Easterseals UCP Program Supervisor, would be making a presentation to the Board and they both worked part-time at Heaton Real Estate, Inc.

1. Consent Agenda

Commissioner Johnson moved to approve the following items on the consent agenda. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

A. Approval of Minutes

Andrea H. Wiggins, Clerk to the Board/Assistant to the County Manager, requested that the Board approve the draft minutes of the May 6, 2019 Board of Equalization and Review Meeting, May 6, 2019 Regular Meeting, May 20, 2019 Regular Meeting, June 3, 2019 Regular Meeting, and June 17, 2019 Regular Meeting.

B. Budget Amendments

Mary W. Duncan, Finance Director, requested that the Board approve a list of budget amendments and carry forward budget amendments from FY 2018-2019 into FY 2019-2020, which is attached to these minutes as Attachment A.

C. Property Tax Refunds and Releases - July 2019

Doris B. Hawkins, Halifax County Tax Coordinator and Collector, requested that the Board approve the property tax refunds and releases in accordance with N. C. G. S. §105-380 and N. C. G. S. §105-381.

2. Public Comment Period N. C. G. S. §153A - 52.1

Reverend Timothy Hutchins, 35493 Highway 561, Hollister, addressed the Board and voiced concerns regarding the nuisance of an illegal all-terrain vehicle park adjacent to his property that caused dust, noise, and trespassers on his property.

Travis Smith, 35935 Highway 561, Hollister, addressed the Board and echoed the sentiments of Reverend Timothy Hutchins as his property was also adjacent to the illegal all-

terrain vehicle park that had caused a great deal of noise, dust, and altered the quality of life for his family.

Bishop Shelton C. Daniel, Greater Joy North Church, 1711 East 10th Street, Roanoke Rapids, invited the Board to attend the 2019 Community for Unity Festival that would be held on September 7, 2019 from 9:00 A. M. until 2:00 P. M. at the T. J. Davis Recreation Center in Roanoke Rapids.

Sherry Herzing, 1137 Occanecchie Trail, Ebony, Virginia, provided information regarding the Lake Gaston 911 Community Task Force, a new non-profit organization. It was the mission of the Task Force to raise awareness and save lives during 911 emergencies and to partner with the five bordering counties of Lake Gaston to establish a team to provide better emergency response.

3. Public Hearing

A. Halifax Linen Service, Inc., Economic Development Incentive Grant

Cathy A. Scott, Economic Development Director, addressed the Board stating that Halifax Linen Service, Inc., was considering an expansion of its operations in the County. The company had requested assistance with this expansion under the County's Economic Development Incentive Grant Program. Pursuant to N. C. G. S. §158-7.1(c), a public hearing was required concerning the proposed incentive grant. Under consideration was a cash grant in the amount of \$89,000 payable in five annual installments of \$17,800. Halifax Linen Service, Inc., must meet a minimum ad valorem taxable investment in the amount of \$5,470,000 and maintain that level of taxable investment, less depreciation, over the term of the grant agreement. In addition, the company must maintain its current number of fulltime employees and maintain an average hourly wage that was at or greater than the average hourly wage in the County. Appropriate forfeiture and claw back provisions would apply if the investment, job, and wage levels were not met and maintained. It was requested that the Board adopt the resolution authorizing an Economic Development Incentive Grant to Halifax Linen Service, Inc., which is attached to these minutes as Attachment B, and approve the Economic Development Incentive Grant Agreement.

Chairman Bryant inquired if there were any questions from the Board regarding the Halifax Linen Service, Inc., Economic Development Incentive Grant. With there being no questions from the Board, Commissioner Johnson moved to open the public hearing. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

Chairman Bryant inquired if there were any questions from the public regarding the Halifax Linen Service, Inc., Economic Development Incentive Grant.

With there being no comments from the public, Commissioner Brewer moved that the public hearing be closed. Commissioner Qualls seconded the motion, which passed unanimously by voice vote.

4. Agenda Item

A. Sylvan Heights Bird Park Presentation

Brent Lubbock, Sylvan Heights Bird Park Director of Operations, addressed the Board and provided a brief PowerPoint presentation regarding the Sylvan Heights Bird Park. A pavilion with deck had been added that would allow for more events and educational programs. A café was in the process of opening to provide visitors a wider selection of food options such as sandwiches and hotdogs. The Sylvan Heights Bird Park received approximately 60,000 visitors each year and the gift shop had been expanded to accommodate the visitors. East Carolina University and Sylvan Heights Bird Park had established a great partnership and now the park was considered a research facility for the university. In partnership with the Halifax County Public Schools, Soaring into Science Programs were offered to middle school students. The Wings of Tropics exhibit had been updated and was now a greenhouse that housed tropical birds and plants all year round, which was of great benefit to visitors during the winter months. The Sylvan Heights Bird Park was continually adding and improving bird exhibits that would be beneficial to the birds and visitors. Mr. Lubbock stated that the next fundraising project would be a penguin exhibit that would include an educational building. He thanked the Board for their continued support of the Sylvan Heights Bird Park.

5. Action on Public Hearing

A. Halifax Linen Service, Inc., Economic Development Incentive Grant

Commissioner Qualls moved to adopt the resolution authorizing an Economic Development Incentive Grant to Halifax Linen Service, Inc., and to approve the Economic Development Incentive Grant Agreement. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

6. Agenda Items

A. Halifax County Jail Expansion Project Presentation

Dan Mace, Vice President of Moseley Architects, addressed the Board stating that a meeting was held with County staff, Sheriff's Office staff, and Moseley Architects on May 14, 2019 to discuss the scope in rebidding the Halifax County Jail Expansion Project. The revised scope included the following: The site would follow the 2013 design with an impound lot and security fencing encompassing the back of the facility. The Sheriff's Office addition and renovation in the previous design would not be part of the 2019 design. The jail addition consisted of a two-tier housing unit with outdoor recreation, 94 new beds; dorm unit with outdoor recreation, 40 new beds, and one isolation cell, one new bed. The total new bed capacity included 135 beds. Jail upgrades included the following: The current cells would include smoke control and sprinklers to meet jail standards, video visitation infrastructure, security system upgrades, and the existing outdoor recreation area would be renovated to meet jail standards. Mr. Mace reviewed the site plan which included a new first and second floor jail addition. The proposed project schedule was as follows: August 12, 2019 Board of Commissioners Halifax

County Jail Expansion Project presentation, September 26, 2019 project submission to the State, November 12, 2019 project ready for bid process, and December 17, 2019 receive bids. The total estimated project budget was in the amount of \$12,234,337.50.

Sheriff S. Wes Tripp, Sheriff's Office, addressed the Board and reviewed the daily population of the Halifax County Detention Center.

Commissioner Manning moved to approve moving forward with the Halifax County Jail Expansion Project and to meet with representatives of Moseley Architects to discuss the project. Commissioner Brewer seconded the motion.

The votes were as follows:

Commissioner Manning	Aye
Commissioner Johnson	No
Commissioner Bryant	Aye
Commissioner Qualls	Aye
Commissioner Brewer	Aye

B. Proposed Lease or Other Disposition of County Property, 1710 Watkins Drive, Weldon

E. Glenn Echerd, Easterseals UCP Program Supervisor, addressed the Board stating that Easterseals had been serving approximately 120 individuals with developmental disabilities in the facility located at 1710 Watkins Drive, Weldon, for over 30 years. The goal of Easterseals was to provide the individuals served with a meaningful day that included structured activities inside the facility and within the community as follows: Daily support for individuals and groups to teach self-help, socialization, prevocational, and adaptive skills. Adult Day Vocational Services provide organized activities to help individuals prepare to live and work as independently as possible in the community. Employment Services assist individuals with choosing, acquiring, and maintaining competitive employment. Mr. Echerd thanked the Board for their support and proposed a five-year lease, with a five-year extension option, at a rate of \$1,800 per month, \$21,600 per year.

M. Glynn Rollins, Jr., County Attorney, addressed the Board stating that Easterseals UCP North Carolina and Virginia, Inc., had proposed a new lease for property located at 1710 Watkins Drive, Weldon. The last lease for this property terminated on June 30, 2008, with lease payments in the amount of \$1.00 per month. Easterseals had been a holdover tenant since July 1, 2008. On May 7, 2019, the County provided notice to stop the holdover tenancy and vacate the property by June 30, 2019, unless Easterseals desired to make an offer to purchase the property or lease the property on new terms. The County extended the deadline to August 31, 2019, to allow time for an appraisal on the property and to provide time for Easterseals to propose a new lease. The property was appraised in the amount of \$226,000. The estimated gross rental rate was \$4.00 per square foot, annual gross rent in the amount of \$41,200. Easterseals proposed a five-year lease, with a five-year extension option, at a rate of \$1,800 per month, \$21,600 per year. Attorney Rollins stated that the acceptance of a lease with a ten-year term would require an

upset bid process. He stated that a local business had expressed interest in purchasing the property which would also require the usual upset bid process. A brief discussion was held regarding decreasing the number of years in the proposed lease and including verbiage that would allow the County to take advantage of economic development opportunities.

Commissioner Manning moved to authorize that the County Attorney negotiate a lease with Easterseals UCP. Commissioner Qualls seconded the motion, which passed unanimously by voice vote.

C. Sheriff Office's Budget Donation Line Creation and Acceptance of Donations

Sheriff S. Wes Tripp, Sheriff's Office, addressed the Board requesting the creation of a new donation line for the purchase of canine ballistic vests. The funds would be carried forward each year and appropriated when needed. Currently, all six canines had ballistic vests; however, the average life expectancy of a vest was three to five years. It was requested that the Board approve the creation of a new donation line to purchase canine ballistic vests and to receive the donation in the amount of \$425 in memory of Robert Graydon Morris.

Commissioner Manning moved to approve the creation of a new donation line to purchase canine ballistic vests and to receive the donation in the amount of \$425 in memory of Robert Graydon Morris. Commissioner Qualls seconded the motion, which passed unanimously by voice vote.

D. Sheriff's Office Cell Reception Booster Lease

Mary W. Duncan, Finance Director, addressed the Board stating that U. S. Cellular had offered to install equipment in the Sheriff's Office at no cost for a period of five years based on an agreement to maintain the current service contract with the company. The equipment would remain the property of U. S. Cellular and the company would provide the installation and maintenance. Approval was required by the Board because the Sheriff's Office Cell Reception Booster Lease exceeded 12 months. It was requested that the Board approve the U. S. Cellular lease for five years to improve wireless phone service for the Sheriff's Office.

Commissioner Brewer moved to approve the U. S. Cellular lease for five years to improve wireless phone service for the Sheriff's Office. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

E. Waiver of Occupancy Penalty for Red Roof Inn

Mary W. Duncan, Finance Director, addressed the Board stating that Red Roof Inn had requested a waiver of the assessed 10% penalty in the amount of \$573.90 regarding the June 2019 Occupancy Tax return to be collected and disbursed to the three school districts per State statute. The tax return and payment were received by the date required; however, the check was written off a closed account. Once this matter was brought to the attention of Red Roof Inn, a valid replacement check was issued. It was requested that the Board waive the occupancy penalty for Red Roof Inn in the amount of \$573.90.

Commissioner Johnson moved to waive the occupancy penalty for Red Roof Inn in the amount of \$573.90. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

F. Hazard Mitigation Grant Program Design and Engineering Services Contract

Chris D. Rountree, Planning and Development Services Director, addressed the Board stating that the County advertised a request for qualifications for design and engineering services for the elevation project feasibility in connection with the Hazard Mitigation Grant Program. The bid date was July 17, 2019 and requests were mailed to eight firms and one response was received from Appian Consulting Engineers, PA. The County applied for and received grant funding through the Hazard Mitigation Grant Program DR 4285, Hurricane Matthew, in 2018 for the elevation of one dwelling. The funding was provided by FEMA 75% and the State 25%. The County requested that the firm perform a feasibility study to determine if the dwelling was structurally sound and capable of being elevated safely, along with an evaluation of the existing septic system on the property. It was requested that the Board authorize County staff to negotiate a contract with Appian Consulting Engineers, PA, to provide design and engineering services for a feasibility study in connection with the Hazard Mitigation Grant Program.

Commissioner Qualls moved to authorize County staff to negotiate a contract with Appian Consulting Engineers, PA, to provide design and engineering services for a feasibility study in connection with the Hazard Mitigation Grant Program. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

G. Halifax County Code of Ordinances, Chapter 26, Civil Emergencies, Repeal and Replacement

Buddy Wrenn, Emergency Management Coordinator, addressed the Board stating that during its 2012 Legislative Session, the North Carolina General Assembly enacted S. L. 2012-12, known as the Modernize North Carolina Emergency Management Act, effective October 1, 2012. As a result of this legislation, it was apparent that numerous County ordinances set forth in Chapter 26 of the Halifax County Code of Ordinances was or may be inconsistent with the provisions of State law. The Emergency Management Coordinator and the County Attorney proposed a complete rewrite of the County ordinances regarding emergency management to comply with technical and substantive provisions of State law. The resolution to repeal the old ordinance and adopt the new ordinance is attached to these minutes as Attachment C. It was requested that the Board adopt the resolution to repeal Chapter 26 of the Halifax County Code of Ordinances entitled Civil Emergencies and replace it with a new ordinance enumerated as Chapter 26A entitled Civil Emergencies.

Commissioner Johnson moved to adopt the resolution to repeal Chapter 26 of the Halifax County Code of Ordinances entitled Civil Emergencies and replace it with a new ordinance enumerated as Chapter 26A entitled Civil Emergencies. Commissioner Brewer seconded the motion.

The votes were as follows:

Commissioner Manning	No
Commissioner Johnson	Aye
Commissioner Bryant	Aye
Commissioner Qualls	Aye
Commissioner Brewer	Aye

7. Board Appointments

Voluntary Agriculture District Board

Commissioner Manning moved to waive the term limit and reappoint Troy Fulkerson and Mike Hale to serve on the Voluntary Agriculture District Board, terms expiring August 31, 2022. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

8. Economic Development Report

Cathy A. Scott, Economic Development Director, addressed the Board and provided a brief PowerPoint presentation regarding the monthly Halifax County Economic Development Commission Activity Report.

9. County Manager's Report

A. EMS Advisory Board

Tony N. Brown, County Manager, addressed the Board requesting that the Board dissolve the EMS Advisory Board. He reviewed the EMS Advisory Board attendance roster which showed that approximately eight meetings had been cancelled each year due to the lack of a quorum for FY 2017-2018 and FY 2018-2019. The EMS Advisory Board had dwindled over time and the membership was down to two members whose terms expired last month. The third member did not wish to be reappointed as he had served on the board for many years and wanted to free up that time for other obligations. It was requested that the Board dissolve the EMS Advisory Board. A brief discussion was held regarding this matter.

Commissioner Manning moved to direct the County Manager and staff to review and recommend suggested changes to the bylaws of all County advisory boards regarding the definition of a quorum. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

Chairman Bryant moved to dissolve the EMS Advisory Board. Commissioner Qualls seconded the motion.

The votes were as follows:

Commissioner Manning	No
Commissioner Johnson	No
Commissioner Bryant	Aye

Commissioner Qualls	Aye
Commissioner Brewer	Aye

10. County Attorney's Report

- A. Ratification of a Resolution regarding a Community Development Block Grant Application related to JBB Packaging, LLC

M. Glynn Rollins, Jr., County Attorney, addressed the Board stating that he reviewed a number of documents related to the North Carolina Department of Commerce application for the approval of a Community Development Block Grant regarding JBB Packaging, LLC. One of the documents that was approved for execution by Chairman Bryant was a resolution regarding the Halifax County application for Community Development Block Grant funding for the JBB Packaging Building Renovation Project. Unfortunately, the resolution was misread to be a certification that the Board had conducted the appropriate public hearings held on September 4, 2018 and April 29, 2019 and authorized an application for the grant on April 29, 2019 further certifying that the County would comply with all grant requirements. Based upon the County Attorney's review and approval of the application documents as a whole, Chairman Bryant signed the document; however, the document was actually a resolution which required adoption by the Board. It was requested that the Board adopt a resolution to ratify and affirm a prior resolution related to an application to the North Carolina Department of Commerce for Community Development Block Grant funding to benefit JBB Packaging, LLC, which is attached to these minutes as Attachment D.

Commissioner Brewer moved to adopt a resolution to ratify and affirm a prior resolution related to an application to the North Carolina Department of Commerce for Community Development Block Grant funding to benefit JBB Packaging, LLC. Commissioner Qualls seconded the motion, which passed unanimously by voice vote.

11. Other Business

Chairman Bryant provided the Board with a copy of a thank you note from Senator Thom Tillis, United States Senate, for allowing his Regional Representative, Trey Lewis, to attend the Halifax County Intergovernmental Association Meetings.

12. Closed Session

Commissioner Brewer moved that Closed Session be entered pursuant to N. C. G. S. §143-318.11(a) to discuss (4) Economic Development and (3) Legal Matters. Commissioner Qualls seconded the motion, which passed unanimously by voice vote.

Chairman Bryant moved to return to Regular Session. Commissioner Qualls seconded the motion, which passed unanimously by voice vote.

Commissioner Johnson moved to adopt the authorizing resolution for the North Carolina Department of Commerce Building Reuse Program, which is attached to these minutes as

Attachment E. Commissioner Manning seconded the motion, which passed unanimously by voice vote.

13. Halifax County 911 Public Safety Answering Point and Regional Back-up Center Project - Architect Contract

Dia H. Denton, Deputy County Manager, addressed the Board stating that staff had been negotiating with the selected architect, Stewart-Cooper-Newell, to secure a contract with pricing for architectural and engineering services for the Halifax County 911 Public Safety Answering Point and Regional Back-up Center Project in the amount of \$377,891 and \$15,000 for reimbursable expenses. The funds were already set aside in the General Fund to cover the cost of the contract. The services would include standard architectural, civil, structural, plumbing, mechanical, and electrical design as required. The contract would also include assistance in obtaining necessary surveys, geotechnical evaluations, fire protection design, site lighting design, and interior design. It was requested that the Board authorize the appropriate staff to execute contract documents with Stewart-Cooper-Newell to provide architectural and engineering services for the Halifax County 911 Public Safety Answering Point and Regional Back-up Center Project.

After a brief discussion was held, it was the consensus of the Board to defer action on this matter until all members of the Board were in attendance and to schedule a Special Meeting.

14. Adjournment

Commissioner Johnson moved to adjourn the meeting. Commissioner Brewer seconded the motion, which passed unanimously by voice vote.

Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

Andrea H. Wiggins, MMC, NCCCC, Clerk to the Board
Halifax County Board of Commissioners

Attachment A

Budget Amendments	Fiscal Year 19 - 20	August 12, 2019
1	General Fund - Break out solar farm leases into specific agreements	\$ 9,978.00
2	General Fund - Appropriate Reassessment Fund Balance for FY 20 budget	51,477.17
3	General Fund - Reduce budgeted Indirect Cost to actual values per the finalized allocation plan	36,674.00
4	Historic Courthouse - Transfer funds from EMS to Operations for FY 20 postage expense	1,000.00
5	Historic Courthouse - Transfer funds from Solid Waste to Operations for FY 20 postage expense	250.00
6	Cooperative Extension - Operation Restart/Restitution - Reverse original grant budget for FY 19-20	80,175.00
7	Cooperative Extension - Operation Restart/Restitution - Set up revised grant budget for FY 19-20	82,246.00
8	Cooperative Extension - Operation Restart - Reverse original grant budget for FY 19-20	107,671.00
9	Cooperative Extension - Operation Restart - Set up revised grant budget for FY 19-20	92,660.00
10	Cooperative Extension - Student Incentive - Reverse original grant budget for FY 19-20	90,788.00
11	Cooperative Extension - Operation Restart - Set up actual revised grant budget for FY 19-20	98,333.00
12	Sheriff - Budget insurance claim reimbursement for a total loss due to fire	14,809.53
13	Sheriff - Budget additional revenue to the Drug Task Force	5,000.00
14	Reassessment Fund - Appropriate Fund Balance to the General Fund for FY 20 budget	51,477.17
15	EMS - Transfer funds to the General Fund - Operations for FY 20 postage expense	1,000.00
16	Public Utilities - Solid Waste - Transfer funds to the General Fund - Operations for FY 20 postage expense	250.00

Approved: August 12, 2019


Vernon J. Bryant
Chairman

Attachment A

**Carry Forward PY Balances
FYE 06-30-19**

<u>Fund</u>	<u>Dept</u>	<u>Department Name</u>	<u>Amount</u>
110	5128	TRANSFER & SUPPORT SERVICES	\$ 210,128.94
110	5128	TRANSFER & SUPPORT SERVICES	\$ 1,580.70
110	5145	TAX DEPARTMENT	\$ 57,200.00
110	5147	TAX REVALUATION	\$ 234,710.00
110	5150	LEGAL	\$ 8,316.00
110	5310	SHERIFF DEPARTMENT	\$ 7,542.13
110	5920	HALIFAX DEVELOPMENT COMMISSION	\$ 1,800.00
110	5949	COOP - FARMERS MARKET	\$ 556.23
110	5954	RURAL LIFE EDUCATION	\$ 1,170.00
110	6820	VETERANS	\$ 192.00
110	6860	COA - DONATIONS MEALS ON WHEELS	\$ 287.30
110	6866	LIBRARY - FY 15-16 ADULT LITERACY GRANT	\$ 2,540.00
110	6876	COA-CONSUMER CONTRIBUTIONS CONGREGATE/HOME DEL HCCBG	\$ 15,706.23
110	6879	COOP - MONSANTO FUND GRANT	\$ 650.00
110	6889	TRX FLEXII-88 NO-TILL GRASS DRILL GRANT	\$ 7,909.77
110	6893	CONSERVATION RESERVE ENHANCEMENT PROG	\$ 1,922.40
110	6894	LIBRARY - HOMEWORK HELP PILOT PROGRAM	\$ 35,000.00
110	6897	COOP-HALIFAX HELPS GRANT	\$ 291.97
110	6907	COOP-AGCAR FARM CREDIT GRANT	\$ 4,000.00
110	6908	COOP - FY 17-18 HALIFAX HELPS GRANT	\$ 2,000.00
110	6927	NRCS-SOIL HLTH COTTON COVER CROP INT PROG	\$ 5,218.02
110	6928	MKT BASE CONSERV INIT PILOT PROGRAM	\$ 10,725.00
110	6930	NRCS - EQUIP II	\$ 26,542.27
110	6931	J MONTFORT AMPHITHEATER GRANT	\$ 7,155.58
110	6942	NRCS - FARM & RANCHLAND PROT PROGRAM	\$ 12,000.00
110	6944	FY 18-19 SHIP MIPPA GRANT	\$ 2,632.00
110	6946	FY18 BULLETPROOF VEST GRANT	\$ 15,071.71
110	6950	EM MGMT - EMPG PROGRAM	\$ 49,451.39
110	6953	EM MGMT - TIER II LEPC GRANT	\$ 1,000.00
110	9125	CAPITAL OUTLAY - FINANCE DEPT	\$ 8,769.18
110	9151	REGISTER OF DEEDS-AUTOMATION ENHANCE PRG	\$ 25,948.06
110	9170	CAPITAL OUTLAY - MAIN & REP CNTY BUILDINGS	\$ 184,717.51
124	6183	HLTH - WORKING ON WELLNESS	\$ 3,162.70
125	6311	DSS - FEES & REFUNDS	\$ 40,185.19
125	6375	4-D PURCHASED SERVICES	\$ 498,542.94
125	6459	DSS-SHIFT NC PROGRAM	\$ 29,273.14
125	6460	DSS-ADOPTION PROMOTION FUND	\$ 2,473.26
125	6463	DSS-SAFE KIDS GRANT	\$ 1,579.08
125	6490	DSS-PROGRESS ENERGY	\$ 1,474.56

Attachment A

**Carry Forward PY Balances
FYE 06-30-19**

<u>Fund</u>	<u>Dept</u>	<u>Department Name</u>	<u>Amount</u>
125	9600	DSS-CAPITAL OUTLAY	\$ 31,240.00
127	5955	COOP-EXTENSION AGENT PROGRAMS	\$ 22,676.97
128	5956	COOP-COUNTY EXTENSION PROGRAMS	\$ 17,627.65
129	5957	COOP-4H ACCOUNT	\$ 11,601.74
445	6901	LOTTERY ADM-PUBLIC SCHOOL BLDG FUND	\$ 186,232.51
449	7146	MANNING ELEMENTARY SCHOOL PROJECT	\$ 19,426,600.16
450	5927	JBB PACKAGING RAIL SPUR PROJECT	\$ 1,200,000.00
451	7147	CDBG INFRASTRUCTURE AERATION SYSTEM PRJ	\$ 935,921.00
459	8126	911 REGIONAL BACKUP CENTER PROJECT	\$ 7,697,934.00
483	7160	C & D LANDFILL PROJECT	\$ 737,483.00
484	7161	JAIL EXPANSION PROJECT	\$ 340,000.00
485	7162	KLAUSNER LUMBER 2 PROJECT	\$ 12,194,661.79
487	7171	PROJECT FREEBIRD WTR & SEWER PROJECT	\$ 2,834,229.50
489	7174	4H RURAL LIFE PROJECT	\$ 370,000.00
490	7175	ASH MONOFILL FINAL COVER PROJECT	\$ 2,715,299.00

RESOLUTION AUTHORIZING AN
ECONOMIC DEVELOPMENT INCENTIVE GRANT (EDIG)
TO HALIFAX LINEN SERVICE, INC.

WHEREAS, Halifax Linen Service, Inc. (the Company), is currently considering the expansion of its manufacturing operations in Halifax County; and

WHEREAS, G.S. 158-7.1(a) authorizes a county to make appropriations and expenditures for economic development purposes; and

WHEREAS, the Halifax County Board of Commissioners held a public hearing to consider whether to offer certain incentives to the Company in the form of a cash incentive grant in the estimated amount of \$89,000.00 payable in annual installments over a five (5) year period of time; and

WHEREAS, it is anticipated that Company, as a result of anticipated expansion, will make a taxable investment including machinery and equipment within Halifax County of at least \$5,740,000 in Halifax County; and

WHEREAS, the expansion of Company in Halifax County will stimulate, diversify, and stabilize the local economy, promote business in Halifax County, and increase the population and taxable property in Halifax County; and

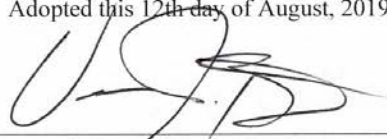
WHEREAS, the amount of any given annual installment payment under the proposed appropriation and expenditure shall be contingent upon the level of additional taxable investment made by the Company in the form of machinery and equipment, and maintaining a specified level of taxable investments, jobs and wages over the grant period, all being more particularly set out in the proposed form of Economic Development Incentive Grant (EDIG) Agreement presented to the Board and attached hereto; and

Attachment B

WHEREAS, the funding for this incentive will be appropriated from the county's general fund; and

NOW, THEREFORE, BE IT RESOLVED THAT, subject to the decision of the Company to expand its operations in Halifax County, authorization is given to appropriate and expend up to \$89,000.00 of county funds, payable in annual installments over a period of five (5) years, as an incentive grant for the Company subject to the terms and conditions as substantially set forth in the form of EDIG Agreement attached to this resolution.

Adopted this 12th day of August, 2019.



Vernon J. Bryant Chairman
Halifax County Board of Commissioners



Andrea H. Wiggins MMC
Clerk to the Board



**RESOLUTION TO REPEAL CHAPTER 26 OF THE HALIFAX COUNTY CODE OF ORDINANCES
ENTITLED "CIVIL EMERGENCIES" AND REPLACE IT WITH A NEW ORDINANCE
ENUMERATED AS CHAPTER 26A AND ENTITLED "CIVIL EMERGENCIES"**

WHEREAS, during its 2012 legislative session the N.C. General Assembly enacted S.L. 2012-12, known as the "Modernize NC Emergency Management Act", effective October 1, 2012 (the Act); and

WHEREAS, as a result of the adoption of the Act it is apparent that numerous county ordinances set forth in Chapter 26 of the Halifax County Code of Ordinances, entitled "Civil Emergencies" are inconsistent with the provisions of the Act; and

WHEREAS, county staff have proposed a complete re-write of county ordinances dealing with emergency management to comply with technical and substantive provisions of the Act;

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDAINED that Chapter 26 of the Halifax County Code of Ordinances, entitled "Civil Emergencies", is REPEALED, and in its place there is hereby adopted a new Chapter 26A, also to be entitled "Civil Emergencies", which reads as follows:

CHAPTER 26A - CIVIL EMERGENCIES

Article I In General

Sections 26.1-26.25. Reserved.

Article II Emergency Management

Section 26.26. Authority and Short Title.

This ordinance is adopted pursuant to Chapters 153A and 166A of the North Carolina General Statutes and shall be known and may be cited and referred to as the Halifax County Emergency Management Ordinance.

Section 26.27. Intent and Purpose.

- (1) It is the intent and purpose of this ordinance to establish an emergency management agency under the Halifax County Emergency Services Department (the "Halifax County Emergency Management Agency") that will ensure the efficient utilization of all Halifax County resources to respond to emergencies resulting from enemy actions or other emergencies as defined herein. The purposes of the Halifax County Emergency Management Agency shall be to reduce vulnerability of people and property of Halifax County to damage, injury, and loss of life and property; to prepare for prompt and efficient rescue, care and treatment of threatened or affected persons; to provide for the rapid and orderly rehabilitation of persons and restoration of property; and to provide for cooperation and coordination of activities relating to emergency and disaster mitigation, preparedness, response and recovery among agencies and officials of Halifax County and with similar agencies and officials of other counties and municipalities and with other private and quasi-official organizations.

Attachment C

- (2) The Halifax County Emergency Management Agency will be the coordinating agency for all activity in connection with Emergency Management in Halifax County and will be the instrument through which the Halifax County Board of Commissioners may exercise the authority to discharge the responsibilities vested in them during emergencies.
- (3) This ordinance will not abrogate the authority or responsibilities of the Chairman of the Halifax County Board of Commissioners or other County departments operating pursuant to applicable law, nor will it adversely affect the work of any volunteer agency organized for relief in emergencies.

Section 26.28. Definitions.

- (1) The following definitions shall apply in the interpretation of this ordinance:
 - (a) "Attack" shall mean direct or indirect assault against Halifax County, its government, environs, or of the nations, by the forces of a hostile nation or the agents thereof, including assault by bombing, conventional or nuclear, chemical or biological warfare, terrorism or sabotage.
 - (b) "Coordinator" shall mean the Coordinator of the Halifax County Emergency Management Agency, appointed as prescribed in this ordinance.
 - (c) "Emergency" shall mean an occurrence or imminent threat of widespread or severe damage, injury, or loss of life or property resulting from any natural or man-made accidental, military, paramilitary, weather-related, or riot-related cause. It shall include but not be limited to actual or threatened enemy attack, sabotage, extraordinary fire, flood, storm, epidemic, accident, chemical spill or other impending or actual calamity endangering or threatening to endanger health, life or property of constituted government.
 - (d) "Emergency Management" shall mean those measures taken by the populace and government of Halifax County to minimize the adverse effect of any type of emergency, which include the never-ending preparedness cycle of prevention, mitigation, warning, movement, shelter, emergency assistance and recovery. Emergency management shall include the basic government functions of maintaining the public peace, health and safety during an emergency. This term shall include plans and preparations for protection and relief, recovery and rehabilitation from effects of an attack by the forces of an enemy nation or the agents thereof, or an emergency as defined herein. It shall not, however, include any activity that is the primary responsibility of the military forces of the United States.
 - (e) "Emergency Management Forces" shall mean employees, equipment and facilities of all county departments, boards, councils, institutions and commissions; and in addition, it shall include all volunteer personnel, equipment and facilities contributed by, or obtained from, volunteer persons or agencies.
 - (f) "Emergency Management Volunteer" shall mean any person duly registered, identified and appointed by the Coordinator or the Halifax County Emergency Management Agency and assigned to participate in the emergency management activity.

Attachment C

- (g) "Regulations" shall mean plans, programs and other emergency procedures deemed essential to emergency management, including any rules, regulations, procedures or forms promulgated under Section 26.77 of this ordinance.
- (h) "Volunteer" shall mean contributing a service, equipment or facilities to the Emergency Management Agency without remuneration.

Section 26.29. Organization and Appointments.

- (1) The organization shall consist of the following:
 - (a) The Halifax County Emergency Management Agency, a division of Halifax County Emergency Services within Halifax County government. The head of the Halifax County Emergency Management Agency shall be known as the Coordinator. Such assistants and other employees deemed necessary from time to time for the proper functioning of the agency may be appointed subject to approval of such additional positions by the Board of Commissioners.
 - (b) The employees and resources of all Halifax County departments, boards, institutions, and councils which shall participate in emergency management activities. Duties assigned to County departments shall be the same as or similar to the normal duties of the department, where possible.
 - (c) Volunteer personnel and agencies offering service to, and accepted by, the County.
- (2) The Halifax County Manager, with input of the Halifax County Emergency Services Director, shall appoint a Coordinator of the Halifax Emergency Management Agency who shall be a person well versed and trained in planning operations involving the activities of many different agencies which will operated to protect the public health, safety and welfare in the event of danger from emergency as defined in this ordinance.
- (3) The Coordinator shall designate and appoint Assistant Coordinators to assume the emergency duties of the Coordinator in the event of her or his absence or inability to act.

Section 26.30. Day to Day Duties and Responsibilities of the Coordinator.

- (1) The Coordinator shall be responsible to the Halifax County Board of Commissioners in regard to all phases of emergency management activity and shall be responsible for the planning, coordination, and operation of the emergency management activities in Halifax County. The Coordinator shall maintain liaison with the State and Federal authorities and the authorities of nearby political subdivisions so as to ensure the most effective operation of the emergency management plans. The Coordinator's duties shall include, but not limited to, the following:
 - (a) Coordinating the recruitment of volunteer personnel and agencies to augment the personnel and facilities of the county for emergency management purposes.
 - (b) Development and coordination of plans for the immediate use of all facilities, equipment, manpower and other resources of the County for the purpose of minimizing or preventing damage to persons and property; and protecting and restoring to usefulness governmental services and public utilities necessary for the public health, safety and welfare.

Attachment C

- (c) Negotiating agreements with the owners or persons in control of buildings or other property for the use of such building or other property for the emergency management purposes and designating suitable buildings as public shelters.
- (d) Through public informational programs, educating the populace as to actions necessary and required for the protection of their persons and property in case of emergency, either impending or present.
- (e) Conducting public practice alerts to ensure the efficient operation of the emergency management forces and to familiarize residents with emergency management regulations, procedures and operations.
- (f) Coordinating the activity of all other public and private agencies engaged in any emergency management activities.

Section 26.31. Emergency Management Plans.

- (1) Comprehensive emergency management plans shall be prepared by the Coordinator and adopted by resolution of the Halifax County Board of Commissioners. In the preparation of these plans as they pertain to county organization, it is intended that the services, equipment, facilities and personnel of all existing departments and agencies shall be utilized to the fullest extent. When approved, it shall be the duty of all departments and agencies to perform the functions assigned by these plans and to maintain their portions of the plans in a current state of readiness at all times. These plans shall have the effect of law whenever a State of Emergency has been declared.
- (2) The Coordinator shall prescribe in the emergency plans those positions within the emergency organization, in addition to his own, for which lines of succession are necessary. In each instance, the responsible person will designate and keep on file with the Coordinator a current list of three (3) persons as successors to his position. The list will be in order of succession and will nearly as possible designate persons best capable of carrying out all assigned duties and functions.
- (3) Each service chief and department head assigned responsibility in the plans shall be responsible for carrying out all duties and functions assigned therein. Duties will include the organization and training of assigned employees and volunteers where needed. Each chief shall formulate the Standard Operating Procedure to implement the plans for his service.
- (4) Amendments to these Plans shall be submitted to the Coordinator. If approved, the Coordinator will then submit the amendments to the Halifax County Board of Commissioners with the Coordinator's recommendation for their approval.
- (5) When a required competency or skill for an emergency function is not available within county government, the Coordinator is authorized to seek assistance from persons outside of county government. The assignment of duties, when of a supervisory nature, shall also include granting of authority for the persons so assigned to carry out such duties prior to, during, and after the occurrence of an emergency. Such services from persons outside of government may be accepted by Halifax County on a volunteer basis. Such citizens shall be enrolled as emergency management volunteers.

Attachment C

Section 26.32. Violations.

Any person who violates any of the provisions of this ordinance or plans issued pursuant to the authority contained herein, or who willfully obstructs, hinders or delays any member of the emergency management organization as herein defined in the enforcement of the provisions of this ordinance or any plan issued thereunder shall be guilty of a misdemeanor punishable by a fine of five hundred dollars (\$500) and/or imprisonment of not more than thirty (30) days, as provided by G.S. 14-4.

Section 26.33. Severability.

Should any provision of this ordinance be declared invalid for any reason, such declaration shall not affect the validity of other provisions of this ordinance, as a whole, it being the legislative intent that the provisions of this ordinance shall be severable and remain valid notwithstanding such declaration.

Section 26.34. Repeal of Prior Chapter; Conflicting Ordinances, Orders, Rules and Regulations Suspended.

(1) Chapter 26 of the Halifax County Code of Ordinances, also entitled "Civil Emergencies", is hereby repealed.

(2) At all times when the orders, rules and regulations made and promulgated pursuant to this ordinance shall be in effect, they shall supersede all existing ordinances, orders, rules and regulations insofar as the latter may be inconsistent therewith.

Section 26.35-26.60. Reserved

Article III State of Emergency

Section 26.61. Restrictions Authorized.

- (1) A State of Emergency shall be deemed to exist whenever the Chairman of the Halifax County Board of Commissioners makes a finding and declaration that an Emergency exists.
"Emergency" is defined to mean an occurrence or imminent threat of widespread or severe damage, injury, or loss of life or property resulting from any natural or man-made accidental, military, paramilitary, weather-related, or riot related cause.
- (2) In the event of an existing or threatened State of Emergency endangering the lives, safety, health and welfare of the people within the county or any part thereof, or threatening damages to or destruction of property, the Chairman of the Halifax County Board of Commissioners is hereby authorized and empowered under G.S. 166A-19.22 and 166A-19.31 to make a finding of an Emergency and to issue a public declaration declaring to all persons the existence of such a State of Emergency, and, in order to more effectively protect the lives and property of people within the County, to place in effect any or all of the restrictions hereinafter authorized.
- (3) The Chairman is hereby authorized and empowered to limit by the declaration the application of all or part of such restrictions to any area specifically designated or described within the county and to specific hours of the day or night; and to exempt from all or any part of such restrictions, while acting in the line of and within the scope of their respective

duties, law enforcement officers, firemen and other public employees, rescue squad members, doctors, nurses, employees of hospitals and other medical facilities; on-duty military personnel, whether state or federal; on-duty employees of public utilities, public transportation companies and newspaper, magazine, radio broadcasting, and television broadcasting corporations operated for profit; and such other classes of persons as may be essential to the preservation of public order and immediately necessary to serve the safety, health, and welfare needs of people within the county.

Section 26.62. Declaration Imposing Prohibitions and Restrictions.

- (1) The Chairman of the Halifax County Board of Commissioners by declaration may impose the prohibitions and restrictions specified in Sections 26.63 through 26.68 of this ordinance in the manner described in those sections. The Chairman may impose as many of those specified prohibitions and restrictions as he finds are necessary or suitable, because of an emergency, to maintain an acceptable level of public order and services, and to protect lives, safety, and property. The Chairman shall recite his findings in the declaration.
- (2) The declaration shall be in writing. The Chairman shall take reasonable steps to give notice of the terms of the declaration to those affected by it and shall post a copy of it in the county courthouse. The Chairman shall send reports of the substance of the declaration to the mass communications media which serves the affected area. The Chairman shall retain a text of the declaration and furnish upon request certified copies of it.

Section 26.63. Evacuation.

The Chairman may direct and compel the voluntary or mandatory evacuation of all or part of the population of Halifax County; prescribe routes, modes of transportation, and destination in connection with evacuation; and control ingress and egress of an emergency area, the movement of persons within the area, and the occupancy of premises therein. Details of the evacuation may be set forth or amended in a subsequent declaration which shall be well publicized.

Section 26.64. Curfew.

- (1) The declaration may impose a curfew prohibiting in certain areas and during certain periods the appearance in public of anyone who is not a member of an exempted class. The declaration shall specify the geographical area or areas and the period during each 24-hour day to which the curfew applies. The Chairman may exempt from some or all of the curfew restrictions classes of people whose exemption the Chairman finds necessary for the preservation of the public health, safety, and welfare. The declaration shall state the exempted classes and the restrictions from which each is exempted.
- (2) Unless otherwise specified in the proclamation, the curfew shall apply during the specified period each day until the Chairman by declaration removes the curfew.

Section 26.65 Restrictions on Possession, Consumption, or Transfer of Alcoholic Beverages

The declaration may prohibit the possession or consumption of any alcoholic beverage; including beer, wine, and spirituous liquor other than on one's own premises, and may prohibit the transfer, transportation, sale or purchase of any alcoholic beverage within the area of the

Attachment C

county described in the declaration. The prohibition, if imposed, may apply to transfers of alcoholic beverages by employees of Alcoholic Beverage Control stores as well as anyone else within the geographical area described.

Section 26.66 Restrictions on Possession, Transportation, and Transfer of Dangerous Weapons and Substances

- (1) The declaration may prohibit the transportation or possession off one's own premises, or the sale or purchase of any dangerous weapon or substance. The Chairman may exempt from some or all of the restrictions classes of people whose possession, transfer, or transportation of certain dangerous weapons or substances is necessary to the preservation of the public health, safety, or welfare. The declaration shall state the exempted classes and the restrictions from which each is exempted. Notwithstanding any language herein to the contrary, this article does not authorize prohibitions or restrictions on lawfully possessed firearms or ammunition. As used in this article, "firearm" has the same meaning as it does under G.S. 14-409.39(2).
- (2) "Dangerous weapon or substance means:
 - (a) Any item described as a "Dangerous weapon or substance" as defined in G.S. 14-288.1.
 - (b) Any other instrument or substance that is capable of being used to inflict serious bodily injury or destruction of property, when the circumstances indicate that there is some probability that such instrument or substance will be so used.
 - (c) Any part or ingredient in any instrument or substance included above when the circumstances indicate a probability that such a part or ingredient will be so used.
- (3) If imposed, the restrictions shall apply throughout the jurisdiction of the county or such part thereof as designated in the declaration.

Section 26.67 Restrictions on Access to Areas

- (1) The declaration may prohibit obtaining access or attempting to obtain access to any area, designated in the manner described in this section, in violation of any order, clearly posted notice, or barricade indicating that access is denied or restricted.
- (2) Areas to which access is denied or restricted shall be designated by the Sheriff and his subordinates or other law enforcement officer when directed in the declaration to do so by the Chairman. When acting under this authority, the Sheriff and his subordinates may restrict or deny access to any area, street, highway, or location within the county if that restriction or denial of access or use is reasonably necessary to promote efforts being made to overcome the emergency or to prevent further aggravation of the emergency.

Section 26.68 Activities, etc., prohibited or restricted

- (1) The following activities or conditions may be prohibited or restricted:
 - (a) Movements of people in public places;
 - (b) The operation of offices, business establishments, and other places to or from which people may travel or at which they may congregate; and

Attachment C

- (c) Other activities or conditions the control of which may be reasonably necessary to maintain order and protect lives or property during the state of emergency, within the area designated in the declaration.

Section 26.69 Removal of Prohibitions and Restrictions

The Chairman shall by declaration terminate the entire declaration of emergency or remove any of the prohibitions and restrictions when the emergency no longer requires them, or when directed to do so by the Board of Commissioners.

Section 26.70 Superseding and Amendatory declaration

The Chairman, in his discretion, may invoke the restrictions authorized by this ordinance in separate declaration, and may amend any declaration by means of superseding declaration in accordance with the procedures set forth in Section 26.62.

Section 26.71 Termination of Declaration

Any declaration of a State of Emergency issued under this ordinance shall expire when it is terminated by the Chairman. Prohibitions and restrictions imposed pursuant to the authority granted by this ordinance shall expire upon the earliest occurrence of either of the following: (1) The prohibition or restriction is terminated by the Chairman; (2) The State of Emergency is terminated.

Section 26.72 In Case of Absence or Disability of Chairman

In case of the absence or disability of the Chairman, the Vice Chairman of the Board of Commissioners, or such other person as may be designated by the Board of Commissioners, shall have and exercise all of the powers herein given to the Chairman.

ARTICLE IV Penalty; Conflict With Other Ordinances; Applicability; Validity; Administrative Authority; Effective Date

Section 26.73 Penalty for Violation

Any person violating any prohibition or restriction imposed by this ordinance or a declaration authorized by this ordinance shall be guilty of a Class 2 misdemeanor, as provided by G.S. 166A-19.31 and G.S. 14-288.20A.

Section 26.74 Conflict with Other Ordinances

Whenever the provisions of this Ordinance conflict with other Ordinances of Halifax County, this Ordinance shall govern to the extent permitted by law.

Section 26.75 Territorial Applicability

This ordinance shall not apply within the corporate limits of any municipality, or within any area of the county over which the municipality has jurisdiction to enact general police-power ordinances, unless the municipality's governing body or mayor consents to or requests its application. Such consent or request may be with respect to one or more of the prohibitions and restrictions imposed by the declaration, and need not be with respect to all prohibitions and

Attachment C

restrictions imposed by the declaration. The application of this ordinance and any declaration adapted thereto to the corporate limits of any municipality or any area of the county over which the municipality has jurisdiction to enact general police-power ordinances shall be limited in scope to that consented to or requested by the municipality's governing body or mayor.

Section 26.76 Validity

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Commissioners hereby declares that it would have passed this ordinance and each section, subsection, clause, and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

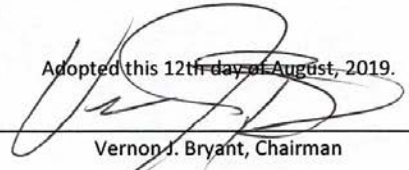
Section 26.77. Administration; Rules; Regulations; Procedures; Forms.

The Coordinator, with the concurrence of the County Manager and the County Emergency Services Director, is authorized to promulgate rules, regulations, procedures and forms for the efficient implementation, administration and enforcement of this Chapter, provided such rules, procedures and forms are consistent with the substantive provisions of this Chapter. All rules, procedures and forms shall be maintained in written form, readily available to the public, except for those related to emergency response plans, public security plans and arrangements, or plans to prevent or respond to terrorist activity to the extent allowed by public records law. The rules, procedures and forms promulgated under this authority shall be subject to the same procedures allowed for the enforcement of ordinances.

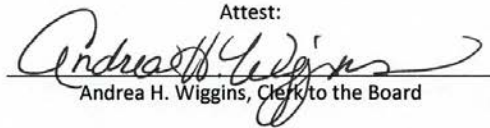
Section 26.78 Effective Date of Ordinance

This Ordinance shall become effective upon adoption by the Board of Commissioners.

Adopted this 12th day of August, 2019.


Vernon J. Bryant, Chairman

Attest:


Andrea H. Wiggins, Clerk to the Board

RESOLUTION TO RATIFY AND AFFIRM
PRIOR RESOLUTION RELATED TO APPLICATION TO N.C. DEPT. OF COMMERCE
FOR CDBG FUNDING TO BENEFIT JBB PACKAGING LLC

WHEREAS, on September 4, 2018, the Halifax County Board of Commissioners (the Board) conducted a public hearing related to the 2018 Community Development Block Grant Program; and

WHEREAS, on April 29, 2019, the Board conducted a public hearing on a proposed application to the N. C. Department of Commerce, Rural Division, for approval of a Community Development Block Grant Building Reuse Grant (CDBG Building Reuse Grant) for the benefit of JBB Packaging LLC in the amount of \$750,000; and

WHEREAS, on April 29, 2019, the Board authorized application for the CDBG Building Reuse Grant; and

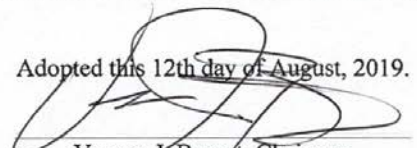
WHEREAS, among numerous documents submitted with the CDBG Building Reuse Grant application was a particular document entitled "Resolution for Halifax County Application For Community Development Block Grant Funding for the JBB Packaging Building Renovation Project", a copy of which, dated June 3, 2019, is attached to this resolution; and

WHEREAS, through inadvertence the June 3, 2019 resolution was not formally presented to the Board for adoption; and

WHEREAS, the Board desires to ratify and affirm the June 3, 2019 resolution as its official act effective as of June 3, 2019;

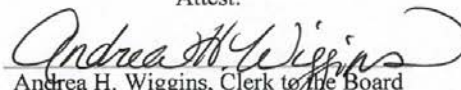
NOW, THEREFORE, the Halifax County Board of Commissioners does hereby ratify and affirm the resolution attached hereto entitled "Resolution for Halifax County Application for Community Development Block Grant Funding for the JBB Packaging Building Renovation Project", dated June 3, 2019, as an official action of the Board relating back to and effective as of June 3, 2019.

Adopted this 12th day of August, 2019.



Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

Attest:



Andrea H. Wiggins, Clerk to the Board



Halifax County Board of Commissioners

Vernon J. Bryant, Chairman
J. Rives Manning, Jr., Vice-Chairman
Carolyn C. Johnson
Linda A. Brewer
Marcella O. Smith
T. Patrick W. Qualls



Tony N. Brown
County Manager
Andrea H. Wiggins
Clerk to the Board
M. Glynn Rollins, Jr.
County Attorney

Halifax County Historic Courthouse
10 North King Street, Post Office Box 38, Halifax, North Carolina 27839
252-583-1131 • Fax: 252-583-9921
www.halifaxnc.com

RESOLUTION FOR HALIFAX COUNTY APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING FOR THE JBB PACKAGING BUILDING RENOVATION PROJECT

WHEREAS, the Halifax County Board of Commissioners has previously indicated its desire to assist in economic development efforts within the County; and

WHEREAS, the Halifax County Board of Commissioners has held two public hearings concerning the proposed application for Community Development Block Grant funding to benefit JBB Packaging LLC; and

WHEREAS, the Halifax County Board of Commissioners will pursue a formal application for Community Development Block Grant funding to benefit JBB Packaging LLC; and

WHEREAS, the Halifax County Board of Commissioners certifies it will meet all federal regulatory and statutory requirements of the Small Cities Community Development Block Grant Program.

NOW, THEREFORE BE IT RESOLVED, by the Halifax County Board of Commissioners that Halifax County has authorized the submission of a formal application to the North Carolina Department of Commerce for approval of a Community Development Block Grant for Economic Development to benefit JBB Packaging LLC.

Adopted this the 3rd day of June, 2019 in Halifax, North Carolina

Vernon J. Bryant, Chairman

ATTEST:

Andrea H. Wiggins, Clerk to the Board

The mission of the Halifax County Board of Commissioners is to provide leadership and support for an effective county government that seeks to enhance the quality of life for the people of Halifax County.

In God We Trust

Attachment E

Halifax County Board of Commissioners

Vernon J. Bryant, Chairman
J. Rives Manning, Jr., Vice-Chairman
Carolyn C. Johnson
Linda A. Brewer
Marcelle O. Smith
T. Patrick W. Qualls



Tony N. Brown
County Manager
Andrea H. Wiggins
Clerk to the Board
M. Glynn Rollins, Jr.
County Attorney

Halifax County Historic Courthouse
10 North King Street, Post Office Box 38, Halifax, North Carolina 27839
252-583-1131 · Fax: 252-583-9921
www.halifaxnc.com

AUTHORIZING RESOLUTION FOR THE NORTH CAROLINA DEPARTMENT OF COMMERCE BUILDING REUSE PROGRAM

WHEREAS, The North Carolina Department of Commerce operates the Building Reuse Program with funding provided by the North Carolina General Assembly, and

WHEREAS, The Building Reuse Program is offered to stimulate job creation in rural communities by supporting the reuse of existing and vacant buildings that will create new jobs; and

WHEREAS, Halifax County intends to request grant assistance from the Building Reuse Program to support the expansion of an existing building in Halifax County to create new jobs and investment, commonly referred to as the Project Sense Building Reuse Project.

NOW THEREFORE BE IT RESOLVED, BY THE HALIFAX COUNTY BOARD OF COMMISSIONERS:

Halifax County will make application to the North Carolina Department of Commerce for up to \$500,000 in Building Reuse funds and the private business will commit to the creation of 120 new jobs.

That if approved for a grant, Halifax County will provide up to \$25,000 in required matching funds for the project.

That Vernon J. Bryant, Chairman, and successors so titled, is hereby authorized to execute, file, and accept an application on behalf of Halifax County with the North Carolina Department of Commerce for a grant to assist in the construction of the project described above.

That Vernon J. Bryant, Chairman, and successors so titled, is hereby authorized and directed to furnish such information as the North Carolina Department of Commerce may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

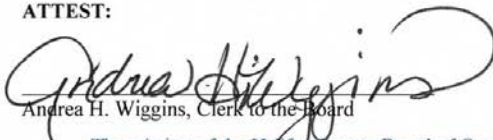
That Cathy A. Scott, Executive Director of the Halifax County Economic Development Commission, is authorized as the contact for Halifax County for information regarding the Project Sense Building Reuse Project.

That Halifax County has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to the grants pertaining thereto.

Adopted this 12th day of August 2019 in Halifax County, North Carolina.


Vernon J. Bryant, Chairman

ATTEST:


Andrea H. Wiggins, Clerk to the Board

The mission of the Halifax County Board of Commissioners is to provide leadership and support for an effective county government that seeks to enhance the quality of life for the people of Halifax County.

In God We Trust

**MINUTES
HALIFAX COUNTY
BOARD OF COMMISSIONERS
SPECIAL MEETING
AUGUST 14, 2019**

***Note to Reader:** Although the printed agenda document for this Board meeting is not part of these minutes, the agenda document provides background information on most all of the items discussed by the Board at this meeting. The Clerk to the Board maintains the agenda document in accordance with the laws of North Carolina. One may see a copy of the agenda for this meeting by contacting the Clerk to the Board.*

The Halifax County Board of Commissioners held a Special Meeting on Wednesday, August 14, 2019, at 5:30 P. M. in the Historic Courthouse, Halifax, North Carolina.

PRESENT: Honorable J. Rives Manning, Jr., Vice Chairman
Honorable Carolyn C. Johnson
Honorable Marcelle O. Smith
Honorable Vernon J. Bryant, Chairman
Honorable T. Patrick W. Qualls
Honorable Linda A. Brewer

OTHERS: Tony N. Brown, County Manager
Andrea H. Wiggins, MMC, Clerk to the Board/Assistant to the County Manager
M. Glynn Rollins, Jr., County Attorney
Dia H. Denton, Deputy County Manager
Ian M. Bumgarner, Senior Management Analyst
Michelle F. Moseley, Paralegal

ABSENT: Mary W. Duncan, Finance Director
Renee Perry, Human Resources Management Director

Call to Order

Chairman Bryant called the meeting to order.

Invocation and Pledge of Allegiance

Commissioner Smith provided the invocation and the Pledge of Allegiance was then recited.

Adoption of the Agenda

Commissioner Manning moved to approve the agenda as presented. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

Conflict of Interest

There were no conflicts of interest noted by any member of the Board.

1. Notice of Special Meeting pursuant to N. C. G. S. §153A-40(b)

Chairman Bryant stated that the Special Meeting was called Pursuant to N. C. G. S. §153A-40(b). He inquired if each member of the Board had received a copy of the Notice of Special Meeting at least 48 hours prior to the time of the meeting. Each member of the Board responded that a copy of the Notice of Special Meeting was received at least 48 hours prior to the Special Meeting.

2. Agenda Item

A. Halifax County 911 Public Safety Answering Point and Regional Back-up Center Project-Architect Contract

Dia H. Denton, Deputy County Manager, addressed the Board stating that during the August 12, 2019 Regular Meeting, the Board deferred action regarding the Halifax County 911 Public Safety Answering Point and Regional Back-up Center Project until all members of the Board could be in attendance. She reported that staff had been negotiating with the selected architect, Stewart-Cooper-Newell, to secure a contract with pricing for architectural and engineering services for the Halifax County 911 Public Safety Answering Point and Regional Back-up Center Project in the amount of \$377,891 and \$15,000 for reimbursable expenses. The funds were already set aside in the General Fund to cover the cost of the contract. The services would include standard architectural, civil, structural, plumbing, mechanical, and electrical design as required. The contract would also include assistance in obtaining necessary surveys, geotechnical evaluations, fire protection design, site lighting design, and interior design. It was requested that the Board authorize the appropriate staff to execute contract documents with Stewart-Cooper-Newell to provide architectural and engineering services for the Halifax County 911 Public Safety Answering Point and Regional Back-up Center Project.

Heather Joyner, E-911 Central Communications Telecommunications Manager, addressed the Board stating that she had been in contact with Dominion Energy North Carolina executives regarding a partnership with the County to build a new radio tower in Halifax and if successful would decrease the County's funding for the Halifax County 911 Public Safety Answering Point and Regional Back-up Center Project by approximately \$1,000,000. She reported that staff was also researching other revenue sources that would reduce the amount of County funds needed for the project.

A brief discussion was held regarding the Halifax County 911 Public Safety Answering Point and Regional Back-up Center Project in the total amount of \$7,697,934 as follows: North Carolina 911 Board Grant \$4,067,780 and Halifax County Fund Balance \$3,630,154; funding

possibilities to offset the County's cost; additional cost and options to upgrade to the Viper System or other digital radio system to be in compliance with Franklin and Warren counties; cost to the County's emergency services to improve radio communications with E-911 Central Communications; lack of funds from Franklin and Warren counties in the construction of the facility; and the decrease in the County's Fund Balance for other impending projects.

Commissioner Manning moved to approve that County staff execute contract documents with Stewart-Cooper-Newell to provide architectural and engineering services for the Halifax County 911 Public Safety Answering Point and Regional Back-up Center Project. Commissioner Smith seconded the motion.

By a show of hands, the votes were as follows:

Commissioner Manning	No
Commissioner Johnson	No
Commissioner Smith	Aye
Commissioner Bryant	No
Commissioner Qualls	No
Commissioner Brewer	No

Tony N. Brown, County Manager, stated that based on the action taken by the Board staff would contact Warren County, Franklin County, North Carolina 911 Board and the \$3,630,154 would be returned to the County's Fund Balance.

3. Adjourn until the September 3, 2019 Regular Meeting

Commissioner Brewer moved to adjourn the meeting until the September 3, 2019 Regular Meeting. Commissioner Johnson seconded the motion, which passed unanimously by voice vote.

Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

Andrea H. Wiggins, MMC, NCCCC, Clerk to the Board
Halifax County Board of Commissioners



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Mary W. Duncan, Finance Director

SUBJECT: Budget Amendments

DATE: October 7, 2019 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find a copy of the budget amendments which transfer funds between accounts or changes the originally adopted budget due to increases and/or decreases as a result of federal/state funding authorizations, fees or insurance reimbursements.

ATTACHMENTS:

Description

- ▢ BA Coversheet 10-7-19
- ▢ BA for 10-7-19

TOTAL COST:

COUNTY COST:

REQUEST: Approve presented Budget Amendments

Budget Amendments	Fiscal Year 19 - 20	October 7, 2019
1	Historic Courthouse - Transfer funds for FY 20 EMS Postage to Operations	\$ 1,000.00
2	Historic Courthouse - Transfer funds for FY 20 Solid Waste Postage to Operations	250.00
3	Sheriff - Budget additional interest revenue for 2nd year debt payment on patrol cars	81,000.00
4	Cooperative Extension - Farmer's Market - Budget additional revenue	725.00
5	Capital Outlay - Maintenance & Repair to Buildings - Budget insurance claim reimbursement for Enfield Clinic HVAC damage	5,250.00
6	Sheriff - Budget insurance claim reimbursement supplements for 3 not at fault accidents	4,327.34
7	Sheriff - Budget insurance claim reimbursement for not at fault accident	5,357.15
8	Sheriff - Budget insurance claim reimbursement for not at fault accident	4,565.95
9	Sheriff - Budget insurance claim reimbursement for not at fault accident	1,716.72
10	DSS - Budget insurance claim reimbursement for cyber security attack	7,730.50
11	Cooperative Extension - Extension Agent Program - Budget additional revenue	10.00
12	Cooperative Extension - 4H Account - Budget additional revenue from miscellaneous activities	741.00
13	EMS - Transfer funds to Operations FY 20 postage account	1,000.00
14	EMS - Budget insurance claim reimbursement for (1) not at fault accident and (1) at fault accident	14,088.38
15	Public Utilities - Solid Waste - Transfer funds to Operations for FY 20 postage account	250.00
16	Public Utilities - Solid Waste - Budget insurance claim for an at fault accident with circumstances	926.60

Approved: October 7, 2019

Vernon J. Bryant
Chairman

BUDGET AMENDMENT

Account Number / Name	Debit	Credit	Explanation
110-5261-5325-00 / Postage	1,000.00		Historic Courthouse
110-4410-4991-00 / Fund Balance		1,000.00	Transfer funds to Operations for FY 20 postage usage from EMS
TOTALS	1,000.00	1,000.00	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director Date

Program Director

Date

Wayne W. Duncan

9-4-19

Department / Agency Head

Date

County Manager or

Date

Deputy County Manager or

County Commissioner Chairman

BUDGET AMENDMENT

Account Number / Name	Debit	Credit	Explanation
110-5261-5325-00 / Postage	250.00		Historic Courthouse
110-4410-4991-00 / Fund Balance		250.00	Transfer funds to Operations for FY 20 postage usage from Solid Waste
TOTALS	250.00	250.00	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director Date

Program Director

Date

Wayne Durcan
Department / Agency Head

9-4-19
Date

County Manager or
Deputy County Manager or
County Commissioner Chairman

Date

BUDGET AMENDMENT

Account Number / Name	Debit	Credit	Explanation
110-5310-5710-00 Debt Serv-Prin	81,000.00		Sheriff
110-4412-4831-00 Interest Earned		81,000.00	
			Budget additional General Fund revenue for Halifax Electric Loan
			2nd year payment
	81,000.00	81,000.00	

* To **increase** a **revenue** line item, you credit - to decrease, you debit
* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources DirectorDate

Program DirectorDate

Wally W. Duncan9-20-19

Department / Agency HeadDate

County Manager/Deputy Co. Manager orCounty Commissioner ChairmanDate

BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
110-5949-5693-00 - Contracted Services	600.00		Cooperative Extension - Farmers Market
110-5949-5321-00 - Telephone	125.00		Budget additional funds
110-4410-4310-74 - Farmers Market Revenue		725.00	
TOTALS	725.00	725.00	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director

Date

revised 9/16/14

Program Director

Date

AK Arthur Whitehead 9/31/19
 Department / Agency Head Date

County Manager or

Date

Deputy County Manager or

County Commissioner Chairman

FIN BA 01

BUDGET AMENDMENT

Account Number / Name	Debit	Credit	Explanation
110-9170-5550-00 / Inv Equipment-CA	5,250.00		Capital Outlay - Maint & Rep to Bldgs
110-4410-4839-97 / Insurance Claims Reimb		5,250.00	To budget insurance claims reimbursement (Enfield Clinic HVAC)
TOTALS	5,250.00	5,250.00	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director _____ Date _____

Program Director

Date

Department / Agency Head

Date

County Manager or

Date

Deputy County Manager or

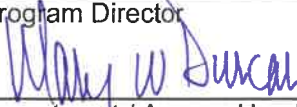
County Commissioner Chairman

BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
110-9200-5353-00 / Maint & Repair - Auto	315.20		Sheriff
110-4410-4839-97 / Insurance Claims Reimb		315.20	To budget insurance claims reimbursement for a not at fault accident (supplement)
110-9200-5353-00 / Maint & Repair - Auto	2,184.77		To budget insurance claims reimbursement for a not at fault accident (supplement)
110-4410-4839-97 / Insurance Claims Reimb		2,184.77	
110-9200-5353-00 / Maint & Repair - Auto	1,827.37		To budget insurance claims reimbursement for a not at fault accident (supplement)
110-4410-4839-97 / Insurance Claims Reimb		1,827.37	
TOTALS	4,327.34	4,327.34	

- * To **increase** a **revenue** line item, you credit - to decrease, you debit
 * To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation	
Human Resources Director	Date


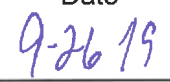
Program Director	Date
	9-26-19
Department / Agency Head	Date
County Manager or Deputy County Manager or County Commissioner Chairman	Date

BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
110-9200-5353-00 / Maint & Repair - Auto	5,357.15		Sheriff
110-4410-4839-97 / Insurance Claims Reimb		5,357.15	To budget insurance claims reimbursement for a not at fault accident (car chase)
TOTALS	5,357.15	5,357.15	

- * To **increase** a **revenue** line item, you credit - to decrease, you debit
 * To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation	
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Human Resources Director	Date

Program Director	Date
	
Department / Agency Head	Date
County Manager or Deputy County Manager or County Commissioner Chairman	Date

BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
110-9200-5353-00 / Maint & Repair - Auto	4,565.95		Sheriff
110-4410-4839-97 / Insurance Claims Reimb		4,565.95	To budget insurance claims reimbursement for a not at fault accident (car chase)
TOTALS	4,565.95	4,565.95	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director _____ Date _____

Program Director

Date

Wayne W. Duncan
Department / Agency Head

9-26-19
Date

County Manager or
Deputy County Manager or
County Commissioner Chairman

Date

BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
110-9200-5353-00 / Maint & Repair - Auto	1,716.72		Sheriff
110-4410-4839-97 / Insurance Claims Reimb		1,716.72	To budget insurance claims reimbursement for a not at fault accident (deer collision)
TOTALS	1,716.72	1,716.72	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director Date

Program Director

Date

Department / Agency Head

Date

County Manager or
Deputy County Manager or
County Commissioner Chairman

Date

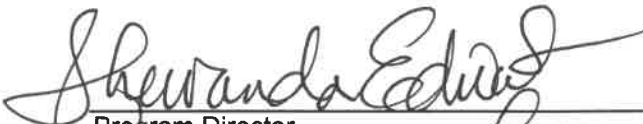
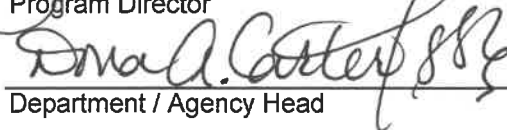
BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
			DSS
125-4531-4393-97 Ins. Claims Reimbursement		7,730.50	Budget revenue to appropriate expense lines
125-9600-5550-01 Tools and Equipment	7,730.50		
TOTALS	7,730.50	7,730.50	

- * To **increase** a **revenue** line item, you credit - to decrease, you debit
- * To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director _____ Date _____


 Program Director

 Department / Agency Head

9/19/2019
Date

9/19/2019

County Manager or
 Deputy County Manager or
 County Commissioner Chairman


Date
FIN BA 01

BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
127-5955-5290-40 - Voluntary Ag District	10.00		Cooperative Extension - Extension Agent Programs
127-4500-4310-00 - Fees		10.00	Budget additional funds
TOTALS	10.00	10.00	

- * To **increase** a **revenue** line item, you credit - to decrease, you debit
- * To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation	
Human Resources Director	Date

Program Director	Date
 Arthur Whitehead	9/3/19
Department / Agency Head	Date

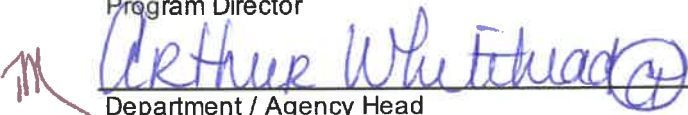
County Manager or Deputy County Manager or County Commissioner Chairman	Date
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BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
129-5957-5398-12 - Miscellaneous Activities	741.00		Cooperative Extension - 4H Acct
129-4502-4490-10 - 4H Miscellaneous Activities		741.00	Budget additional funds
TOTALS	741.00	741.00	

- * To **increase** a **revenue** line item, you credit - to decrease, you debit
- * To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation	
Human Resources Director	Date

Program Director	Date
 Arthur Whitehead	9/3/19
Department / Agency Head	Date

County Manager or Deputy County Manager or County Commissioner Chairman	Date
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BUDGET AMENDMENT

Account Number / Name	Debit	Credit	Explanation
130-4439-4991-00 / EMS Fund Balance	1,000.00		EMS
130-5336-5325-00 / EMS Postage		1,000.00	Transfer funds to Operations for FY 20 postage usage
TOTALS	1,000.00	1,000.00	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

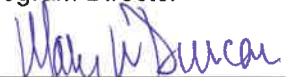
* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director Date

Program Director

Date


Department / Agency Head

9-4-19

Date

County Manager or
Deputy County Manager or
County Commissioner Chairman

Date

BUDGET AMENDMENT

Account Number / Name	Debit (Expense Increase) (Revenue Decrease)	Credit (Expense Decrease) (Revenue Increase)	Explanation
130-9800-5353-00 / Maint & Rep-Vehicles	7,104.53		EMS
130-4439-4839-97 / Insurance Claims Reimb		7,104.53	To budget insurance claims reimbursement for a not at fault accident (struck by another vehicle)
130-9800-5353-00 / Maint & Rep-Vehicles	6,983.85		To budget insurance claims reimbursement for an at fault accident (rear-end accident)
130-4439-4839-97 / Insurance Claims Reimb		6,983.85	
TOTALS	14,088.38	14,088.38	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director

Date

Program Director

Date

Department / Agency Head

Date

County Manager or

Date

Deputy County Manager or

County Commissioner Chairman

BUDGET AMENDMENT

Account Number / Name	Debit	Credit	Explanation
666-4740-4991-00 / Fund Balance	250.00		Public Utilities - Solid Waste
666-8402-5325-00 / Postage		250.00	Transfer funds to Operations for FY 20 postage usage
TOTALS	250.00	250.00	

* To **increase** a **revenue** line item, you credit - to decrease, you debit

* To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation

Human Resources Director

Date

Program Director

Date

Department / Agency Head

Date

County Manager or

Deputy County Manager or

County Commissioner Chairman

Date

BUDGET AMENDMENT

Account Number / Name	Debit	Credit	Explanation
666-9905-5353-00 / Maint & Rep - Vehicles	926.60		Public Utilities - Solid Waste
666-4740-4839-97 / Insurance Claims Reimb		926.60	To budget insurance claims reimbursement for an at-fault w/ circumstances accident
TOTALS	926.60	926.60	

- * To **increase** a **revenue** line item, you credit - to decrease, you debit
 * To **increase** an **expense** line item, you debit - to decrease, you credit

Approval for Performance Compensation	
<div style="border-top: 1px solid black; display: flex; justify-content: space-between; margin-top: 10px;"> Human Resources Director Date </div>	

Program Director 	Date 9-26-19
Department / Agency Head	Date
County Manager or Deputy County Manager or County Commissioner Chairman	Date



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Doris Hawkins, Halifax County Tax Collector

SUBJECT: Property Tax Refund and Releases - September 2019

DATE: October 7, 2019 Regular Meeting

SUPPORTING INFORMATION:

Elmer Lowe; 74 Green Acres Rd; Enfield NC 27823

Parcel 0401673: cabin burned in 2017 per fire report

2018-Halifax County	\$ 43.89
2018-Halifax County	\$ 5.70
Schools	
TOTAL	\$ 49.59

ATTACHMENTS:

Description

No Attachments Available

TOTAL COST:

COUNTY COST:

REQUEST: Approve the September 2019 property tax refund and releases. The releases report will be provided after the month-end process is completed on the last business day of the month.



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Bob Carruth, NCACC Risk Control Manager

PRESENTER: Bob Carruth, NCACC Risk Control Manager

SUBJECT: 2019 NCACC Risk Management Frank Bonner Scholarship Award - Roland Tellier, Fire Marshal

DATE: October 7, 2019 Regular Meeting

SUPPORTING INFORMATION:

Halifax County Fire Marshal, Roland Tellier, is the recipient of the 2019 Frank Bonner Scholarship. The 2019 award consists of full payment of registration and associated fees, hotel, and all travel expenses to attend the five-day PRIMA Institute, which takes place Monday, October 21, 2019 to Friday, October 25, 2019 in San Diego, California.

The Prima Institute is the premier educational program for both new risk managers and seasoned risk professionals who seek to learn more about emerging trends and best practices. As well as being an innovative educational symposium comprised of fundamental risk management curriculum and outstanding faculty, the Institute also offers an excellent networking opportunity for public entity risk managers. Bob Carruth, NCACC Risk Control Manager, will present Roland Tellier, Halifax County Fire Marshal, with a framed certificate along with a check to cover his incidental expenses.

ATTACHMENTS:

Description

No Attachments Available

TOTAL COST:

COUNTY COST:

REQUEST:



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Andrea H. Wiggins, MMC, Clerk to the Board/Assistant to the County Manager

SUBJECT: Public Comment Period

DATE: October 7, 2019 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find the Public Comment Period Statement.

ATTACHMENTS:

Description

▯ Public Comment Period Statement

TOTAL COST:

COUNTY COST:

REQUEST:



OPENING STATEMENT PUBLIC COMMENT PERIOD

As required by G.S. 153A-52.1, the Halifax County Board of Commissioners provides a public comment period once a month as an item of business on its regular meeting agenda. Now is the scheduled time for the public comment period.

When I call your name, please come to the podium, state your name and address, and begin speaking. You will have three minutes to address the board. If you have documents that you want to give to the board, please hand those out before going to the podium.

I will not go over the rules for the public comment period because they were posted by the door of this room. By signing up to speak, you have acknowledged that you are familiar with the rules and that you will abide by them.

We will do our best to hear from everyone who has signed up to speak, but if we are unable to accommodate everyone in the time allotted, you will be invited to speak during our next public comment period, at which time you will be given priority without having to sign up again.

We appreciate your interest in Halifax County government, and we look forward to hearing from you.

At this time, I invite our first speaker to come to the podium and give us your remarks.



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Kristin Barnes, North Carolina Department of Transportation

PRESENTER: Kristin Barnes, North Carolina Department of Transportation

SUBJECT: North Carolina Department of Transportation, Division of Highways, Request for Addition to the State Maintained Secondary Road System Resolutions Regarding Lee's Point Drive and Klausner Lumber Drive

DATE: October 7, 2019 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find the North Carolina Department of Transportation, Division of Highways, Request for Addition to the State Maintained Secondary Road System Resolutions regarding Lee's Point Drive and Klausner Lumber Drive.

ATTACHMENTS:

Description

- ▢ Request for Addition to the State Maintained Secondary Road System Resolution- Lee's Point Drive
- ▢ Request for Addition to the State Maintained Secondary Road System Resolution - Klausner Lumber Drive

TOTAL COST:

COUNTY COST:

REQUEST: Approve the North Carolina Department of Transportation, Division of Highways, Request for Addition to the State Maintained Secondary Road System Resolutions regarding Lee's Point Drive and Klausner Lumber Drive.



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

DIVISION OF HIGHWAY

JAMES H. TROGDON, III
SECRETARY

August 30, 2019

Tony Brown, County Manager
Halifax County Board of Commissioners
P.O Box 38
Halifax, NC 27839

Dear Mr. Brown:

Attached are forms SR-1 (Petition), Form SR-2 (Resolution), SR -4 (Investigation Report), a portion of a marked county map indicating the location, verification of right of way for Lee's Point Extension in Lee's Point Subdivision which we plan to present at your September 16, 2019 County Commissioners meeting.

If you should have any questions, please feel free to call on me.

Yours very truly,

A handwritten signature in cursive script that reads "K.W. Barnes".

K.W. Barnes, PE
DISTRICT ENGINEER

Attachment

14194 Highway 903, Halifax, NC 27839
Telephone (252) 583-4230
Fax (252) 583-1608

**North Carolina Department of Transportation
Division of Highways
Request for Addition to State Maintained Secondary Road System**

North Carolina

County: Halifax

Road Description: Lee's Point Dr. will be an extension of SR-1909 Lee's Point Sub. The previous road is 0.66Mi. and will be taking over the last section of 0.22mi. to Cul de sak

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Halifax requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Halifax that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Halifax at a meeting on the _____ day of _____, 20__.

WITNESS my hand and official seal this the _____ day of _____, 20__.

Official Seal

Clerk, Board of Commissioners
County: _____

PLEASE NOTE:

Forward direct with request to the Division Engineer, Division of Highways

County: Halifax Co. File No: _____ Date: 8/30/2019
Township: Littleton Div. File No: _____ Div. No: _____

*Bridges Yes No X * Pipe > 48" Yes No X *Retaining Walls Within Right of Way Yes No X

Is this a subdivision street subject to the construction requirements for such streets? Yes

Other uses having entrances into road:	None
--	------

Is petition (SR-1) attached?	Yes
------------------------------	-----

Is a map attached indicating information for reference in locating road by the _____

Planning Department? Yes

Cost to place in acceptable maintenance condition: Total Cost: \$ N/A

Grade, drain, stabilize: \$	N/A	Drainage: \$	N/A	Other: \$	N/A
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Remarks and Recommendations: This is the Extension of the Existing SR-1909 Lee's Point Drive

Submitted by: _____ Reviewed and Approved: _____
DISTRICT ENGINEER DIVISION ENGINEER

Reviewed and Approved

BOARD OF TRANSPORTATION MEMBER: _____

	Do not write in this space- For Use by Secondary Roads Unit
	Petition #

**North Carolina Department of Transportation
Division of Highways
Petition for Road Addition**

ROADWAY INFORMATION: (Please Print/Type)

County: Halifax (08/30/19) Road Name: Lee's Point Drive
(Please list additional street names and lengths on the back of this form.)

Subdivision Name: Lee's Point Subdivision Length (miles): 1,162' (0.22 Mi)

Number of occupied homes having street frontage: 4 Located (miles): 1430' (0.27 Mi.)

miles N ☐ S ☒ E ☐ W ☐ of the intersection of Route 1482 and Route 1458 .
(Check one) (SR, NC, US) (SR, NC, US)

We, the undersigned, being property owners and/or developers of Lee's Point Subdivision in
Halifax County, do hereby request the Division of Highways to add the above described road.

CONTACT PERSON: Name and Address of First Petitioner. (Please Print/Type)

Name: Robert Colin Jr. (Contact person) Phone Number: 919-616-3912

Street Address: 845 Lee's Point Drive, Littleton, NC 27850

Mailing Address: 2424 BrassField Road, Raleigh, NC 27614

PROPERTY OWNERS

Name

Mailing Address

Telephone

James Watson Jr.

Stephen Brent Hamill

Sandra Hayner

Bailey Parker III Trust

James C. Wallace

Roger M.Squires

Robert Colin Jr.

September 16, 2019 This Sheet was revised to add the last 0.22 Mi. of Lee's Point Drive.
0.66 Mi. of SR-1909 Lee's Point Drive was added back in September 22, 2006

NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION DIVISION OF HIGHWAYS PETITION

North Carolina
County of Halifax

Petition request for (check one) Addition to State System ☒
Paving ☐
Maintenance Improvement ☐

We the undersigned, being property owners on Lee's Point Drive (Describe or give local name or Secondary Road Number) in Halifax County do hereby request the Division of Highways of the Department of Transportation to add the above-described road.

We further advise that the road requested to add is 0.22 miles in length and at the present time there are 5 occupied homes located on L.P.D. the road and having entrances into the road.

Finally, we agree to dedicate to the Division of Highways a right-of-way of the necessary width to construct the road to the minimum construction standards required by the Division of Highways. This right-of-way will extend the entire length of the road that is requested to be improved and will include the necessary areas outside the right-of-way for cut and fill slopes and drainage. Also, we agree to dedicate additional right-of-way in the public road intersections for sight distance and design purposes and to execute said right-of-way agreement forms that will be submitted to us by representatives of the Division of Highways.

REMARKS

Four copies of recorded subdivision plat enclosed if applicable

PROPERTY OWNERS

NAME

MAILING ADDRESS

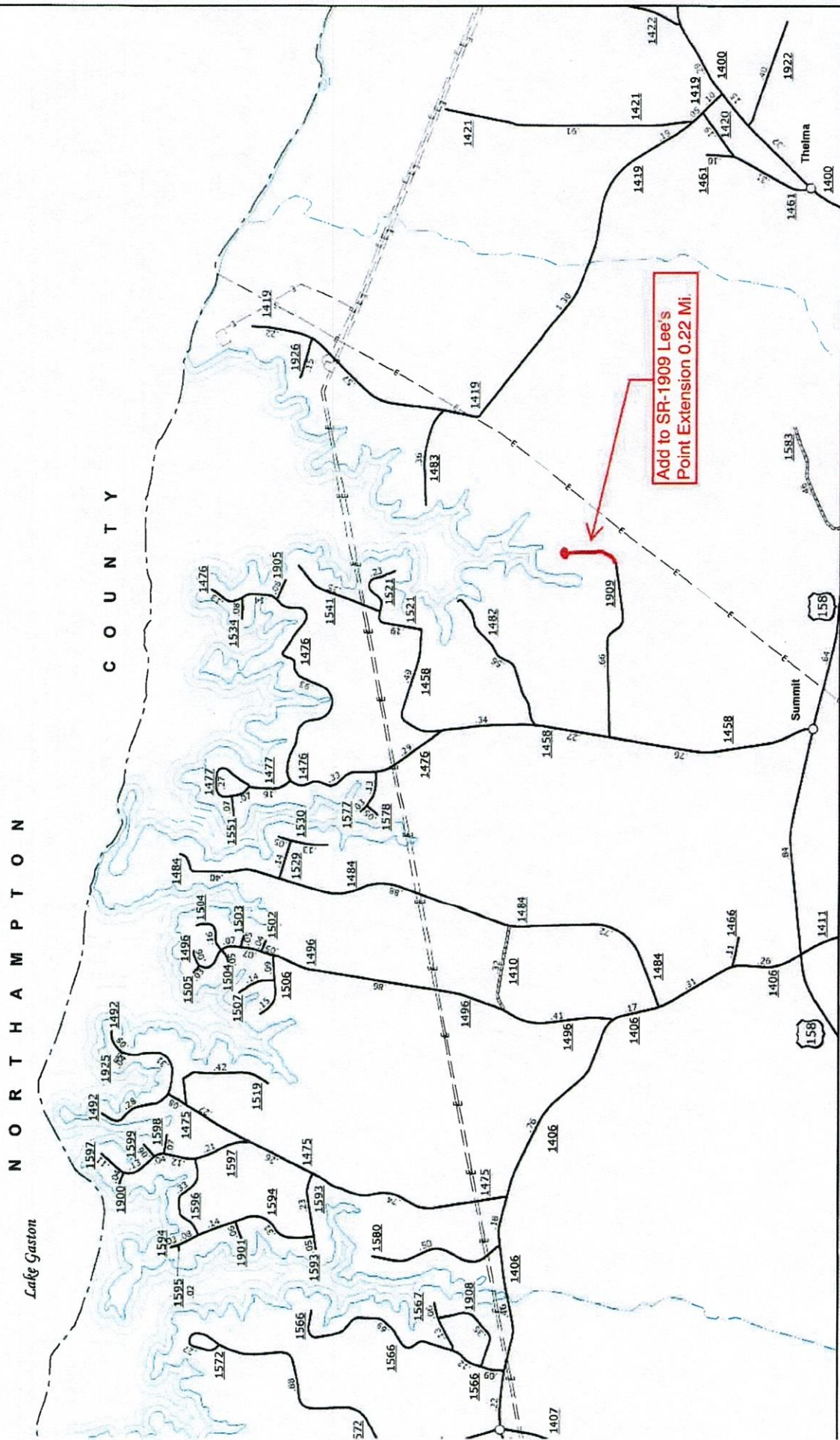
TELEPHONE

The Division of Highways should contact the first petitioner listed below:

James and Sandra Hagner	882 Lees Point Drive, Littleton, NC 27850	252-586-6754
<i>James S. Hagner</i>	<i>Sandra L. Hagner</i>	<i>5/8/06</i>
James and Martha Wallace	* 12021 Bromwich Dr. Richmond, VA 23236	804-794-9755
<i>James Wallace</i>	<i>Martha Wallace</i>	<i>5/8/06</i>
Bonnie and Bonnie Vest	867 Lees Point Dr. Littleton, NC 27850	252-586-7547
<i>Bonnie Vest</i>	<i>Bonnie Vest</i>	<i>5/7/06</i>
John and Lori Jones	845 Lees Point Dr. Littleton, NC 27850	252-586-7266
<i>John Jones</i>	<i>Lori Jones</i>	<i>5/3/06</i>
Jimmy and Christine Diddy	235 Lees Point Dr. Littleton, NC 27850	252-586-2024
<i>Jimmy Diddy</i>	<i>Christine Diddy</i>	<i>5/9/06</i>

Revised Form SR-1 (8-98) All previous forms obsolete

*Owners of 871 Lees Point Drive.



Add to SR-1909 Lee's
Point Extension 0.22 Mi.

[Halifax Co.]

Doc ID: 000406630001 Type: CRP
 Recorded: 07/07/2006 at 11:06:00 AM
 Fee Amt: \$14.00 Page 1 of 1
 Instr# 200600000222
 Halifax, NC
 Judy Evans-Barbee Register of Deeds
 BK 2140 PG 540

RIGHT OF WAY AGREEMENT

Ann D. Williams
 RF1400 Deputy

DRAWN BY: SP Grimes

CHECKED BY: _____

STATE OF NORTH CAROLINA
 COUNTY OF HALIFAX
 TOWNSHIP OF LITTLETON

WBS ELEMENT: 4C.042010
 PARCEL: 01
 LOCAL NAME OF ROAD: LEE'S POINT DRIVE

LEE'S POINT PROPERTY OWNERS ASSOCIATION, INC.

the undersigned owners of that certain property described in Deed Book 1713 at Page 92 in the Register of Deeds office of Halifax County, recognizing the benefits to said property by reason of the Department of Transportation assuming responsibility for the maintenance of the above-described road, hereby grants to the Department of Transportation, the right of way for said proposed road and releases the Department from all claims for damages by reason of said right of way across the lands of the undersigned and the past and further use thereof by the Department, its successors and assigns for all purposes for which the Department is authorized by law to subject said right of way; said right of way being the width indicated and across said property as follows:

50 feet in width measured 25 feet on each side of the center line of said proposed road as shown on a plat recorded in the Halifax Register of Deeds Office in Plat Cabinet 5 Slide 352.

It is understood and agreed that the centerline of the 50 foot right of way hereinabove described is shown upon plans for the project in the office of the Department of Transportation in Halifax, NC. It is further agreed that the property owners will erect no fencing nor engage in cultivation upon the right of way described herein.

There are no conditions to this agreement not expressed herein. The undersigned hereby covenant and warrant that they are the sole owners of said property; that they solely have the right to grant this right of way, and that they will forever warrant and defend the title to the same against the lawful claims of all persons whomsoever.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed our seals this the 23rd day of June, 2006.

LEE'S POINT PROPERTY OWNERS ASSOCIATION, INC.

(Corporate Name)

BY: James Hayner
 James Hayner

(President)

(Corp. Seal)



My commission expires

STATE OF NORTH CAROLINA COUNTY OF JOHNSTON

I, Stephan P. Grimes a Notary Public for said County and State, certify that James Hayner personally came before me this day and acknowledged that he is President of Lee's Point Property Owners Association, Inc. a corporation, and that he, as President being authorized to do so, executed the foregoing on behalf of the corporation. Witness my hand and official stamp or seal, this the 23rd day of June 2006.

March 5, 2010

Stephan P. Grimes
 Notary Public

✓ WCDot
 2416 Bedgood Dr.
 W: 150 NC 27893



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

DIVISION OF HIGHWAY

JAMES H. TROGDON, III
SECRETARY

August 30, 2019

Tony Brown, County Manager
Halifax County Board of Commissioners
P.O Box 38
Halifax, NC 27839

Dear Mr. Brown:

Attached are forms SR-1 (Petition), Form SR-2 (Resolution), SR -4 (Investigation Report), a portion of a marked county map indicating the location, verification of right of way for Klausner Lumber Drive which we plan to present at your September 16, 2019 County Commissioners meeting.

If you should have any questions, please feel free to call on me.

Yours very truly,

A handwritten signature in cursive script that reads "K.W. Barnes".

K.W. Barnes, PE
DISTRICT ENGINEER

Attachment

14194 Highway 903, Halifax, NC 27839
Telephone (252) 583-4230
Fax (252) 583-1608

**North Carolina Department of Transportation
Division of Highways
Request for Addition to State Maintained Secondary Road System**

North Carolina

County: Halifax

Road Description: Klausner Drive is located off US-301 about 1.4 Miles North of NC-481.

Klausner Drive runs in a Northwesternly direction for 1772' (0.34 Mi.) to Dead End.

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Halifax requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Halifax that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Halifax at a meeting on the ____ day of _____, 20__.

WITNESS my hand and official seal this the ____ day of _____, 20__.

Official Seal

Clerk, Board of Commissioners

County: _____

PLEASE NOTE:

Forward direct with request to the Division Engineer, Division of Highways

**North Carolina Department of Transportation
Division of Highways
Secondary Road Addition Investigation Report**

County: Halifax Co. File No: _____ Date: 08/30/2019
Township: Enfield Div. File No: _____ Div. No: _____

Local Name: Klausner Drive Subdivision Name: N/A
Length: 1772' (0.34Mi.) Width: 30' to 45' Surface Type: Asphalt S9.5.C PVMT Condition: Good
Surface Thickness: 2 inches Base Thickness: 4.5 inches
Base Type: I-19C

*Bridges Yes _____ No X * Pipe > 48" Yes _____ No X *Retaining Walls Within Right of Way Yes _____ No X

*** If Yes -Include Bridge Maintenance Investigation Report**

Is this a subdivision street subject to the construction requirements for such streets? NO

Recording Date: 01/06/2014 Book: 2404 / 2014 Page: 75 / 1

Number of homes having entrances into road: NONE

Other uses having entrances into road: BUSINESS

Right-of-Way Width: 80' to 95' If right-of-way is below the desired width, give reasons under "Remarks and Recommendations."

Is petition (SR-1) attached? N/A

Is the County Commissioners Approval (SR-2) attached? YES If not, why not? N/A

Is a map attached indicating information for reference in locating road by the Planning Department? YES

Cost to place in acceptable maintenance condition: Total Cost: \$ N/A

Grade, drain, stabilize: \$ N/A Drainage: \$ N/A Other: \$ N/A

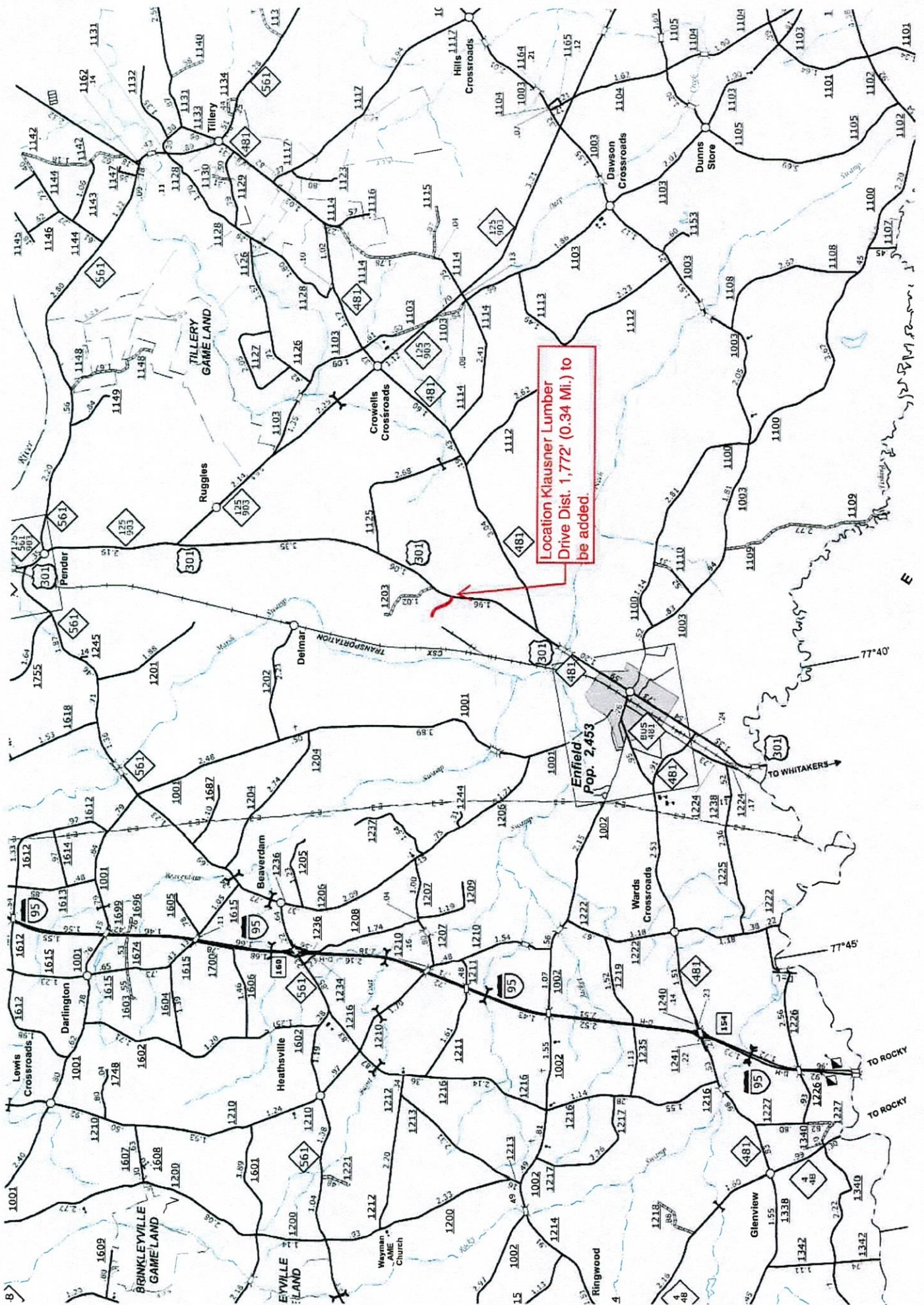
Remarks and Recommendations: N/A

Submitted by: _____ Reviewed and Approved: _____
DISTRICT ENGINEER DIVISION ENGINEER

Reviewed and Approved

BOARD OF TRANSPORTATION MEMBER: _____

	Do not write in this space- For Use by Secondary Roads Unit
	Petition #



KLAUSNER LUMBER TWO, LLC HALIFAX CO. N.C. SAWMILL PROJECT HALIFAX COUNTY, NORTH CAROLINA

OWNER:

KLAUSNER LUMBER TWO, LLC
1297 Professional Drive, Suite 202
Myrtle Beach, SC 29577

HALIFAX COUNTY:

COUNTY MANAGER

Tony N. Brown

COUNTY COMMISSIONERS

James Pierce - Chairman
J. Rives Manning, Jr. - Vice Chairman
Carolyn C. Johnson
Marcelle O. Smith
Rachel K. Hux
Vernon J. Bryant

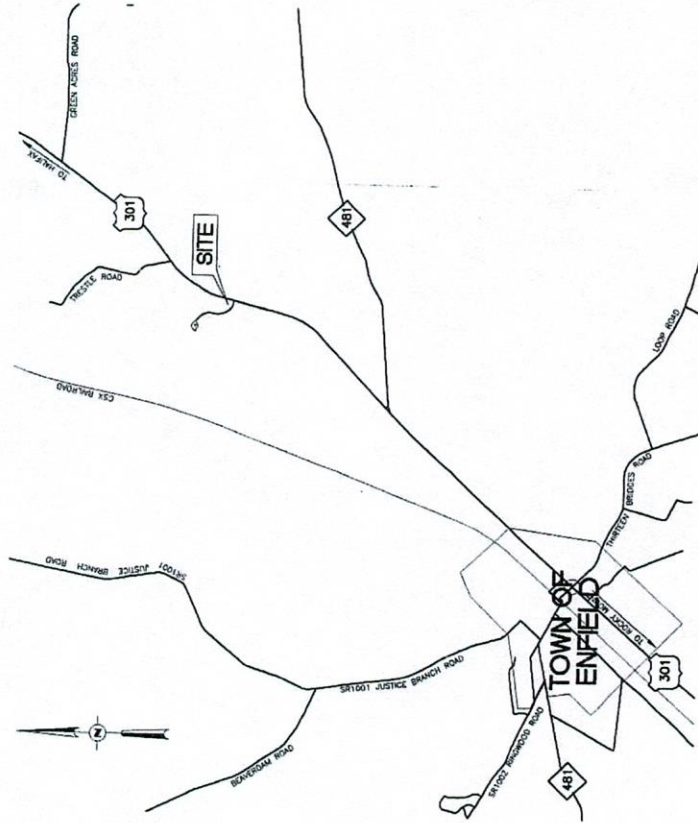
PUBLIC UTILITIES DIRECTOR

Gwen Matthews

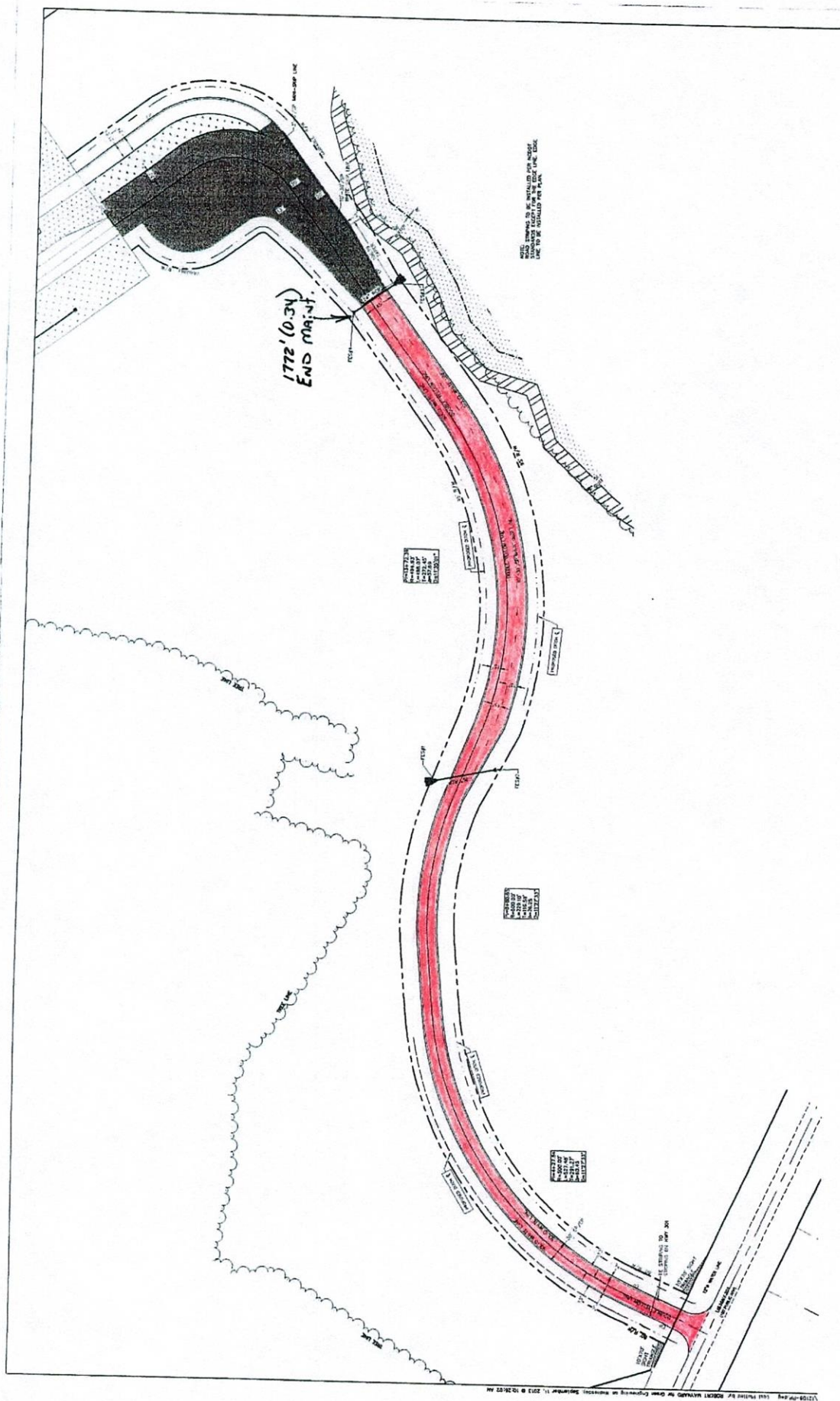


NC FIRM LICENSE P-0115
WATER, WASTEWATER, SURVEYING
PLANNING, PROJECT MANAGEMENT
301 G.S. 237.237.5 FAX 252.237.5749 OFFICE@GREENE.NC.COM

Sheet Number	Sheet Title
1	COVER
2	GENERAL NOTES
3	PROPOSED
4	PROPOSED
5	PROPOSED
6	PROPOSED
7	PROPOSED
8	PROPOSED
9	PROPOSED
10	PROPOSED
11	PROPOSED
12	PROPOSED
13	PROPOSED
14	PROPOSED
15	PROPOSED
16	PROPOSED
17	PROPOSED



LOCATION MAP
Scale 1" = 2000'





AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Lori R. Medlin, President/CEO

PRESENTER: Lori R. Medlin, President/CEO

SUBJECT: Halifax County Convention and Visitors Bureau Annual Report

DATE: October 7, 2019 Regular Meeting

SUPPORTING INFORMATION:

A brief presentation regarding the Halifax County Convention and Visitors Bureau Annual Report will be provided.

ATTACHMENTS:

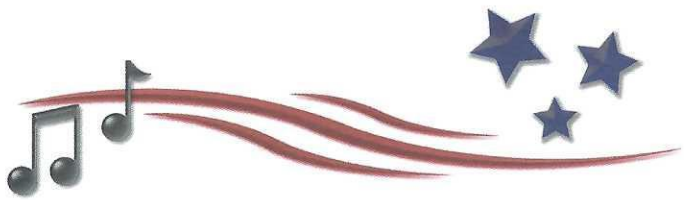
Description

- ▮ Halifax County Convention and Visitors Bureau Letter of Request

TOTAL COST:

COUNTY COST:

REQUEST: Accept the Halifax County Convention and Visitors Bureau Annual Report.



HALIFAX COUNTY

CONVENTION AND VISITORS BUREAU

260 Premier Blvd.
Roanoke Rapids, NC 278780

(252) 535-1687
(800) 522-4282
Fax: (252) 535-5767

September 20, 2019

Ms. Andrea H. Wiggins, MMC, NCCCC
Clerk to the Board/Assistant to the County Manager
County of Halifax
P. O. Box 38
Halifax, NC 27839

Dear Andrea:

On behalf of the Halifax County CVB Board of Directors and myself, we respectfully request to be on the October 7, 2019 Agenda of Halifax County Board of Commissioners to present our Annual Report.

Thank you for your consideration. If you have any questions, please do not hesitate to call me at (252) 535-1687.

Best Regards,

Lori R. Medlin, CDME
President/CEO

LRM/scw



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Phil Ricks, Emergency Services Director

PRESENTER: Phil Ricks, Emergency Services Director and John Turnage, Southern Credit Adjusters

SUBJECT: EMS Billing and Collections Process

DATE: October 7, 2019 Regular Meeting

SUPPORTING INFORMATION:

The EMS billing and collections process will be outlined from time of service to billing and collection.

ATTACHMENTS:

Description

- ▢ EMS Process for Billing
- ▢ SCA Process for Billing

TOTAL COST:n/a

COUNTY COST:n/a

REQUEST: No action requested.

HALIFAX COUNTY EMERGENCY SERVICES



Communications



EM



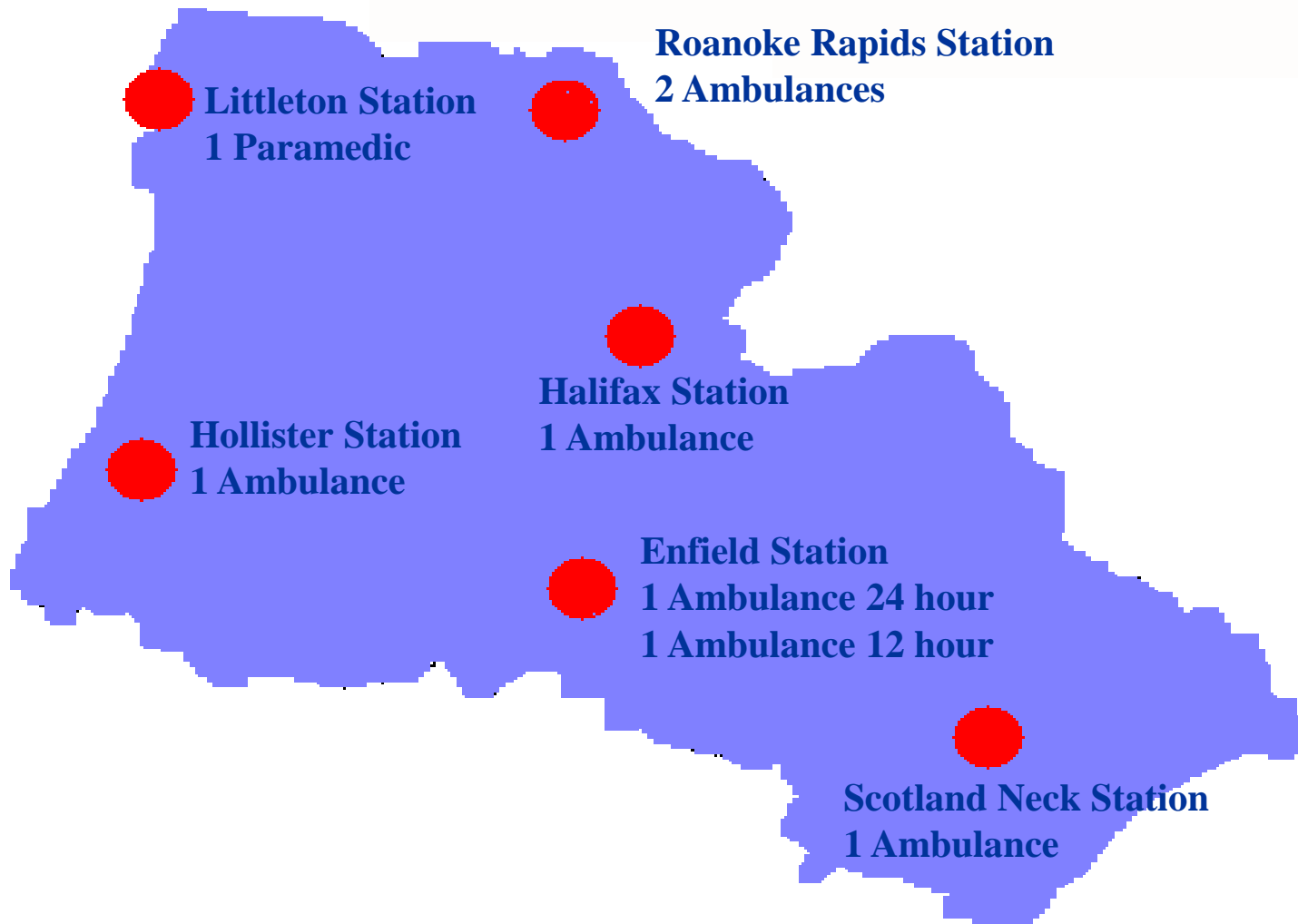
EMS

October 7, 2019
Commissioners Meeting

EMS in Halifax County

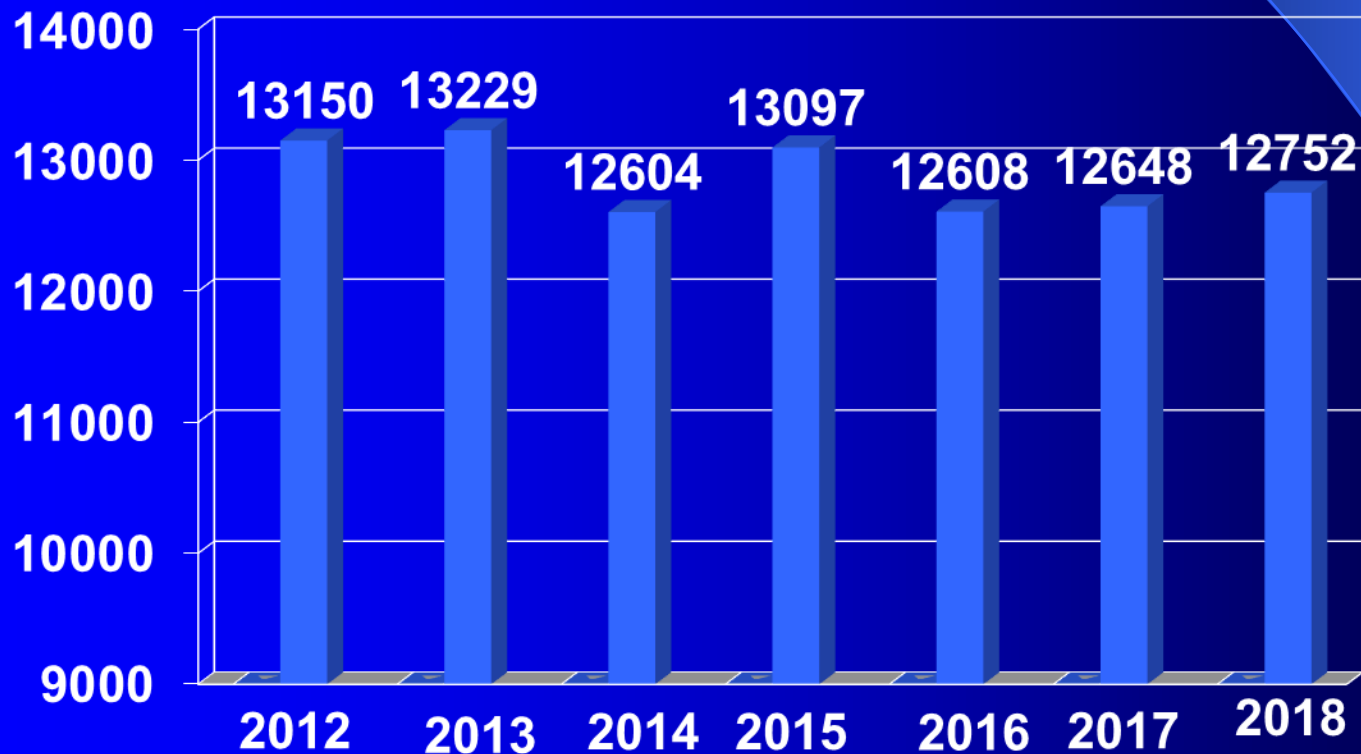
- Halifax County has 14 permitted ambulances.
- Halifax County staffs 6 ambulances and 1 QRV 24/7/365. 1 ambulance 7pm-7am in Enfield.

HALIFAX COUNTY EMS



Halifax County Emergency Medical Services

Call Volume Comparison



Patient Care Report

- Completed for every call an ambulance is dispatched to or a patient contact.
- Entered into ePCR program emsCharts.
- Each call is assigned a run number and is documented on the Station Run Log as well as the PCR.
- The Run Log and the PCR Run Numbers are reconciled every day by the Field Supervisors.

Patient Care Report

- Information is entered into an Ipad.
- Copy of hospital face sheet is saved into the record by taking a snapshot.
- Signatures from the patient, receiving nurse and crew are obtained on the Ipad.
- Copy of vital signs/ECG tracings are transmitted to the cloud for download in the PCR once the crew returns to the station.
- Notes page is printed at the hospital.

Patient Care Report

- Upon returning to the Station, the crew logs into emsCharts pulls up the call on the Station Computer.
- They log into the call and complete their documentation. The PCR is electronically signed and is then locked.
- Data is transmitted to NCOEMS database.

QA/QI Process

QA – Quality Assurance; QI – Quality Improvement

- Each PCR is audited by a Supervisor for content and completeness.
- If the PCR is complete it is then forwarded to the next level. If not, the chart is flagged and the technician has to fix the problem and resubmit to the audit process.

Billing

- PCR's that have completed the audit process are then advanced to 911 Revenue Management for billing.

Halifax County Emergency Services

Questions ???



HALIFAX COUNTY EMS

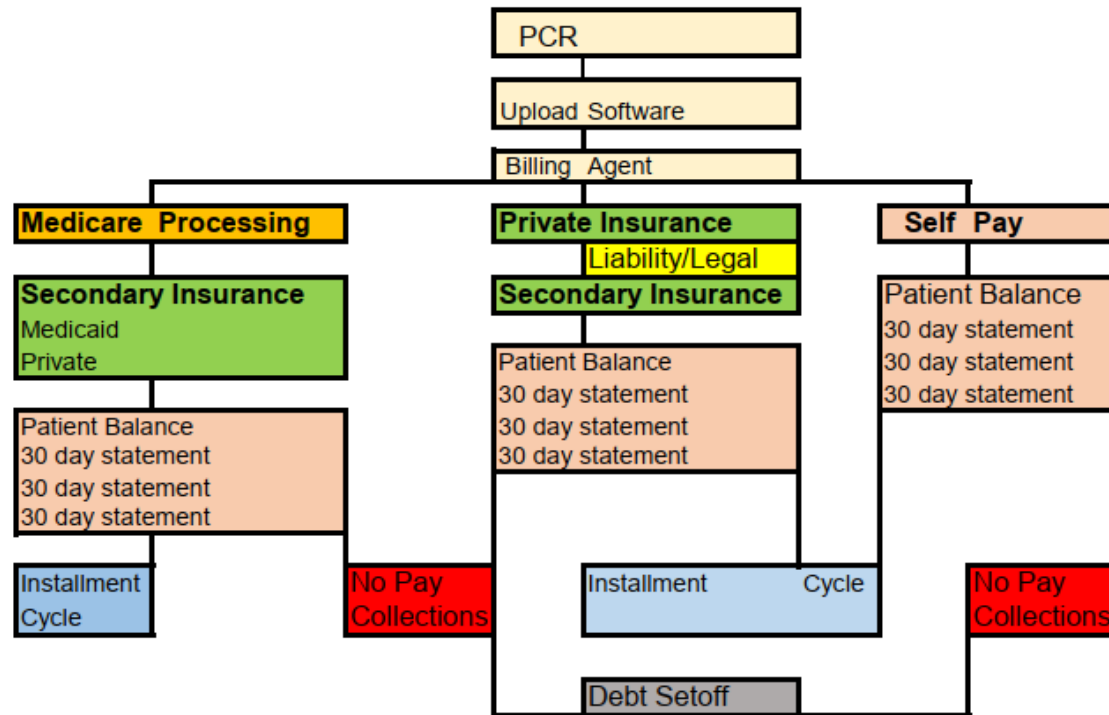
SOUTHERN CREDIT ADJUSTERS



Southern Credit Adjusters, Inc
Full Service Collections & Billing



A DIVISION OF SOUTHERN CREDIT





- Calls are imported into billing once they have gone thru the QA process at HCEMS, just a couple of days after the transport.
- The gathering of insurance information and filing of the claims starts the day that it is imported into the billing office.
- Once all insurance has processed the claim for the date of service, the billing cycle for the patient begins. (usually about 35 days)
- The patients are mailed 3 statements, 30 days apart. If there is no response within 90 days after insurance resolution they are referred to collections.



ACCOUNTS RECEIVABLE

Write-Offs



FISCAL YEAR 2017/2018

- 8807 Billable Calls
- Net Charges = \$4,078,928.35
- Collected = \$3,086,203.44
- Active or PIF Patient Accounts = 6799



FY 2017/2018 WRITE OFFS

- Total Write-off - \$992,724.91
- 2844 Patient Accounts Written Off
- 1203 are Multiple Transports for One Patient – 42%
- 402 Individual Patients comprise 1203 Multi-Transports = 14% Total Patients in Write-Off



WRITE-OFF DOES NOT MEAN UNCOLLECTABLE

- FY 2014/2015 Write Off = \$1,183,149.91
Balance on 6/30/2019 = \$ 940,917.34 Collection = \$242,232.57
- FY2015/2016 Write Off = \$1,392,570.29
Balance on 6/30/2019 = \$1,230,839.34 Collection = \$161,730.95
- FY 2016/2017 Write Off = \$1,117,190.86
Balance on 6/30/2017 = \$1,091,088.85 Collection = \$26,102.01



Questions ?



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: C. Shane Lynch, Tax Assessor

PRESENTER: C. Shane Lynch, Tax Assessor

SUBJECT: 2020 Schedule of Values

DATE: October 7, 2019 Regular Meeting

SUPPORTING INFORMATION:

The Tax Assessor will submit hard copies of the 2020 Schedule of Values to the Board of Commissioners for their review pursuant to N.C. General Statute 105-317 Appraisal of real property; adoption of schedules, standards, and rules.

The Assessor will outline notable changes made to the Schedule of Values and answer any questions.

ATTACHMENTS:

Description

- ▣ N.C. G.S. 105-317

TOTAL COST:

COUNTY COST:

REQUEST: The Board of Commissioners review the 2020 Schedule of Values pursuant to N.C. General Statute 105-317 in preparation for a Public Hearing on November 4, 2019 and adoption on November 18, 2019.

Article 19.

Administration of Real and Personal Property Appraisal.

§ 105-317. Appraisal of real property; adoption of schedules, standards, and rules.

(a) Whenever any real property is appraised it shall be the duty of the persons making appraisals:

- (1) In determining the true value of land, to consider as to each tract, parcel, or lot separately listed at least its advantages and disadvantages as to location; zoning; quality of soil; waterpower; water privileges; dedication as a nature preserve; conservation or preservation agreements; mineral, quarry, or other valuable deposits; fertility; adaptability for agricultural, timber-producing, commercial, industrial, or other uses; past income; probable future income; and any other factors that may affect its value except growing crops of a seasonal or annual nature.
- (2) In determining the true value of a building or other improvement, to consider at least its location; type of construction; age; replacement cost; cost; adaptability for residence, commercial, industrial, or other uses; past income; probable future income; and any other factors that may affect its value.
- (3) To appraise partially completed buildings in accordance with the degree of completion on January 1.

(b) In preparation for each revaluation of real property required by G.S. 105-286, it shall be the duty of the assessor to see that:

- (1) Uniform schedules of values, standards, and rules to be used in appraising real property at its true value and at its present-use value are prepared and are sufficiently detailed to enable those making appraisals to adhere to them in appraising real property.
- (2) Repealed by Session Laws 1981, c. 678, s. 1.
- (3) A separate property record be prepared for each tract, parcel, lot, or group of contiguous lots, which record shall show the information required for compliance with the provisions of G.S. 105-309 insofar as they deal with real property, as well as that required by this section. (The purpose of this subdivision is to require that individual property records be maintained in sufficient detail to enable property owners to ascertain the method, rules, and standards of value by which property is appraised.)
- (4) The property characteristics considered in appraising each lot, parcel, tract, building, structure and improvement, in accordance with the schedules of values, standards, and rules, be accurately recorded on the appropriate property record.
- (5) Upon the request of the owner, the board of equalization and review, or the board of county commissioners, any particular lot, parcel, tract, building, structure or improvement be actually visited and observed to verify the accuracy of property characteristics on record for that property.
- (6) Each lot, parcel, tract, building, structure and improvement be separately appraised by a competent appraiser, either one appointed under the provisions of G.S. 105-296 or one employed under the provisions of G.S. 105-299.
- (7) Notice is given in writing to the owner that he is entitled to have an actual visitation and observation of his property to verify the accuracy of property characteristics on record for that property.

(c) The values, standards, and rules required by subdivision (b)(1) shall be reviewed and approved by the board of county commissioners before January 1 of the year they are applied. The board of county commissioners may approve the schedules of values, standards, and rules to be used in appraising real property at its true value and at its present-use value either separately or simultaneously. Notice of the receipt and adoption by the board of county commissioners of either or both the true value and present-use value schedules, standards, and rules, and notice of a property owner's right to comment on and contest the schedules, standards, and rules shall be given as follows:

- (1) The assessor shall submit the proposed schedules, standards, and rules to the board of county commissioners not less than 21 days before the meeting at which they will be considered by the board. On the same day that they are submitted to the board for its consideration, the assessor shall file a copy of the proposed schedules, standards, and rules in his office where they shall remain available for public inspection.
- (2) Upon receipt of the proposed schedules, standards, and rules, the board of commissioners shall publish a statement in a newspaper having general circulation in the county stating:
 - a. That the proposed schedules, standards, and rules to be used in appraising real property in the county have been submitted to the board of county commissioners and are available for public inspection in the assessor's office; and
 - b. The time and place of a public hearing on the proposed schedules, standards, and rules that shall be held by the board of county commissioners at least seven days before adopting the final schedules, standards, and rules.
- (3) When the board of county commissioners approves the final schedules, standards, and rules, it shall issue an order adopting them. Notice of this order shall be published once a week for four successive weeks in a newspaper having general circulation in the county, with the last publication being not less than seven days before the last day for challenging the validity of the schedules, standards, and rules by appeal to the Property Tax Commission. The notice shall state:
 - a. That the schedules, standards, and rules to be used in the next scheduled reappraisal of real property in the county have been adopted and are open to examination in the office of the assessor; and
 - b. That a property owner who asserts that the schedules, standards, and rules are invalid may except to the order and appeal therefrom to the Property Tax Commission within 30 days of the date when the notice of the order adopting the schedules, standards, and rules was first published.

(d) Before the board of county commissioners adopts the schedules of values, standards, and rules, the assessor may collect data needed to apply the schedules, standards, and rules to each parcel in the county. (1939, c. 310, s. 501; 1959, c. 704, s. 4; 1967, c. 944; 1971, c. 806, s. 1; 1973, c. 476, s. 193; c. 695, s. 5; 1981, c. 224; c. 678, s. 1; 1985, c. 216, s. 2; c. 628, s. 4; 1987, c. 45, s. 1; c. 295, s. 1; 1997-226, s. 5.)



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: M. Glynn Rollins, Jr., County Attorney

PRESENTER: M. Glynn Rollins, Jr., County Attorney

SUBJECT: Petition for Election to Increase Maximum School Tax Rate for Weldon City Schools

DATE: October 7, 2019 Regular Meeting

SUPPORTING INFORMATION:

We have received a petition from the Weldon City Schools Board of Education requesting an election to ascertain the will of the voters within their school district as to whether the maximum rate for the supplemental school tax should be increased to 50¢ per \$100 value of real and personal property. This is the maximum rate allowed by law. Pursuant to G.S. §115C-506, upon receipt of the petition, the county is required to call for the election. It is too late to have this matter on the November 4 ballot. March 3, 2020, is the next available election day. The expense of the election must be paid for by the school district. Copies of the petition and the proposed resolution are attached.

ATTACHMENTS:

Description

- ▢ Petition from Weldon City Schools
- ▢ Resolution Calling for an Election

TOTAL COST:n/a

COUNTY COST:n/a

REQUEST: Consider adoption of the attached "Resolution Calling for an Election Regarding Whether to Increase the Maximum Supplemental School Tax Rate in the Weldon City School District."



Weldon City Schools

Charging Into Excellence

Tracy Gary
Superintendent

Board of Education
Hugh Credle, Chairman
James Williams, Vice-Chairman
Tanya Byrd-Robinson
Alberta Greene
Tiffany Hale
Edith Jenkins
O.D. Sykes

September 19, 2019

Vernon J. Bryant, Chair
Halifax County Board of County Commissioners
P.O. Box 38
Halifax, NC 27839

Tony Brown, County Manager
Halifax County
P.O. Box 38
Halifax, NC 27839

Dear Mr. Bryant and Mr. Brown:

On behalf of the Weldon City Board of Education, we hereby submit the enclosed petition pursuant to G.S. 115C-501(b) and G.S. 115C-503 calling for a referendum to determine if the maximum amount of the supplemental school tax that may be levied and assessed for the benefit of Weldon City Schools should be increased from 20 cents to 50 cents per \$100 valuation of real and personal property. The Weldon City Board of Education approved this petition at its official meeting on August 15, 2019. Per G.S. 115C-506, it is the duty of the Halifax County Board of County Commissioners, upon receipt of this petition, to call an election for a referendum on this question and to fix the date for the same. Please let us know if we may be of assistance in the scheduling of this election or if you have questions regarding the petition.

Respectfully,

Hugh Credle, Board Chair

Tracy Gary, Superintendent

encl.: Petition & Attached Exhibit

cc: **Glynn Rollins, Attorney for Halifax County**

Neal Ramee and Rod Malone, Attorneys for Weldon City Board of Education



PETITION FOR ELECTION TO INCREASE SUPPLEMENTAL SCHOOL TAX RATE

WHEREAS, the mission of the Weldon City School District (the "District") is to create and maintain a highly effective educational system in which every student receives the highest quality education;

WHEREAS, the vision of the District is to serve as a model district for the state of North Carolina based upon the success generated through students' academic and behavioral performance;

WHEREAS, through the tireless efforts and commitment of the District's teachers, staff, administrators, school board members, students, parents, and community members, the District has built a strong foundation on which to achieve its vision;

WHEREAS, in 1946, voters previously approved a supplemental tax not to exceed twenty cents (20¢) per one-hundred-dollar (\$100) valuation of real and personal property for the purpose of operating schools of a higher standard within the District;

WHEREAS, the maximum rate of tax that may be levied pursuant to N.C. General Statute §115C-502 for supplementing the public school budget is fifty cents (50¢) per one-hundred-dollar (\$100) valuation of real and personal property;

WHEREAS, the District is grateful for the past, present, and continued support of its community; and

WHEREAS, despite its efforts and the support of its community members, the District continues to face economic barriers that lead to academic and social inequities for its students and impact its ability to achieve its vision.

NOW, THEREFORE, BE IT:

RESOLVED, that the Weldon City Schools Board of Education hereby submits this petition for election to the Halifax County Board of Commissioners pursuant to N.C. General Statute § 115C-501(b) and § 115C-503;

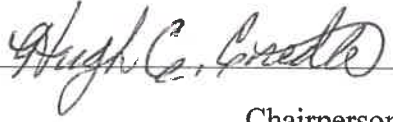
RESOLVED, that the Board of Education's purpose in calling the election, pursuant to N.C. General Statute § 115C-501(b), is to determine the will of the voters as to whether to increase the supplemental tax rate to the maximum rate allowed by law in order to help overcome economic barriers and improve educational opportunities for students in the Weldon City Schools;

RESOLVED, that the election is requested for the area described in Exhibit A to this Petition, which the Board represents is a legally sufficient description of the Weldon City School District; and

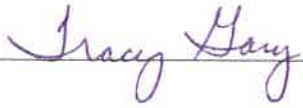
RESOLVED, that the maximum rate of tax proposed to be levied as a supplemental tax is fifty cents (50¢) per one-hundred-dollar (\$100) value of real and personal property.

Upon due consideration, the Weldon City Schools Board of Education APPROVES this petition for election:

WELDON CITY SCHOOLS BOARD OF EDUCATION

By: 
_____, Chairperson

Date: 9/19/19

By: 
_____, Superintendent and Secretary to the Board of Education

Date: 9-19-19

EXHIBIT A

**INSERT METES AND BOUNDS OR OTHER LEGALLY SUFFICIENT DESCRIPTION
OF THE AREA IN WHICH THE ELECTION IS REQUESTED (WELDON CITY
SCHOOL DISTRICT)**

Exhibit A: Legal Description of Weldon City Schools Administrative Unit

The Weldon City Schools administrative consists of the following geographic areas:

1. Beginning at a point on the Roanoke River six and three tenths (6.3) air miles East of Halifax; thence a line running South 39° West, which line crosses North Carolina Highway No. 561 at a point five miles east of the junction of North Carolina Highway No. 561 with United States Highway No. 301, to a point on North Carolina Highway No. 125 where Conoconara Swamp crosses said highway, said point lying between the junction of North Carolina Highway No. 125 with United States Highway No. 301 and the intersection of North Carolina Highways No. 481 and No. 125; thence a line running North 51° West 4.7 miles to Marsh Swamp, said line crossing United States Highway No. 301 at a point one and five tenths (1.5) miles South of the junction of North Carolina Highway No. 125 with United States Highway No. 301; thence a line up the run of Marsh Swamp as it meanders to the point North Carolina Highway No. 561 crosses said swamp east of Henry Willey's store; thence a line running in an easterly direction along the South side of North Carolina Highway No. 561 one and three tenths (1.3) miles; thence a line running North 21° West 3.9 miles to Pierce's Cross Road; thence a line following the boundary line between Halifax and Weldon Townships to the Roanoke River; thence a line down the Roanoke River to the beginning.

and

2. Commencing at a point where the western line of the land of G. W. Fulghum intersects the southern boundary of the canal of the Roanoke Navigation and Water Power Company; thence along the line or said land of G. W. Fulghum to the line of the land of the West Weldon Land and Improvement Company; thence along the western boundary of the Westray Place of said Land and Improvement Company to the public road leading from Tilghman's Crossroads, to the town of Weldon; thence along the said public road towards Weldon, to a point where said public road crosses the Seaboard Air Line Railway; thence along the track of said Seaboard Air Line Railway to Chockoyotte Creek; thence up Chockoyotte Creek to the southern line of the Glenview track of land, owned by the heirs of R. W. Daniel, deceased; thence along said line until the railroad of the Atlantic Coast Line Company is reached; thence a straight line to the public road leading from Weldon to Halifax; thence down said public road to a point where the Halifax Road forks and goes to the H.J. Pope place; thence along the road to the Pope place until the line of the Belt place, owned by M. W. Ransom, is reached; thence along said line to Long's Bayou; thence down said Bayou to Roanoke River; thence up said Roanoke River to a point thereon opposite the first station, Fulghum's line; thence a straight line from said point to the beginning, Fulghum's line.

RESOLUTION CALLING FOR AN ELECTION REGARDING
WHETHER TO INCREASE THE MAXIMUM SUPPLEMENTAL SCHOOL TAX RATE
IN THE WELDON CITY SCHOOL DISTRICT

WHEREAS, the Halifax County Board of Commissioners has received a petition from the Weldon City Schools Board of Education requesting an election to ascertain the will of the voters within the Weldon City School District as to whether the maximum rate for the supplemental school tax in said District shall be increased to fifty cents (50¢) per one-hundred-dollar (\$100) value of real and personal property, the maximum rate allowed by law, pursuant to G.S. §115C-501(b) and §115C-503; and

WHEREAS, pursuant to G.S. §115C-506 the Board of Commissioners, upon receipt of the petition, is required to call for such election;

IT IS THEREFORE RESOLVED that the Board of Commissioners does hereby call for an election, to be held on March 3, 2020, to determine the will of the voters in the Weldon City School District as to whether to increase the supplemental school tax rate to fifty cents (50¢) per one-hundred-dollar (\$100) value of real and personal property in the District.

A copy of this resolution shall be transmitted forthwith to the Halifax County Board of Elections for further action on its part consistent with Article 36, Chapter 115C of the North Carolina General Statutes.

This the 7th day of October, 2019.

Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

Andrea H. Wiggins
Clerk to the Board



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: M. Glynn Rollins, Jr., County Attorney

PRESENTER: M. Glynn Rollins, Jr., County Attorney

SUBJECT: Resolution Related to Livestock Running At Large

DATE: October 7, 2019 Regular Meeting

SUPPORTING INFORMATION:

There is a persistent problem in Halifax County with livestock running at large which creates a public nuisance, a threat to public safety, and a potential risk to animal welfare. Article 3, Chapter 68 of the North Carolina General Statutes (the "Livestock Law") sets forth various statutes related to the impoundment, care, disposition and recovery of costs related to livestock running at large, including the statutory authority for local governments to impound, care for, dispose of, and recover costs related to livestock running at large. Because of this statutory authority, the adoption of county ordinances related to livestock running at large is not necessary. However, to avoid an *ad hoc* approach to this problem, county staff proposes that the County Manager be authorized to develop policies and procedures consistent with the Livestock Law for the impoundment, care, disposition and recovery of costs related to livestock running at large. If authorized by the board, board approval of the specific policies and procedures established would not be required. However, future board approval would be required for the adoption of any fee schedule or budget ordinance amendments necessary to implement those policies and procedures.

ATTACHMENTS:

Description

- ▢ NCGS Art. 3, Chap. 68_Livestock Law
- ▢ NCGS 153A-102_Commissioners to fix fees
- ▢ Proposed Resolution

TOTAL COST:Not determined-to be
recouped by fees per GS 153A-102

COUNTY COST:Not determined-to be
recouped by fees per GS 153A-102

REQUEST: Consider adoption of the attached "Resolution Authorizing the County Manager to Develop Policies and Procedures for the Impoundment of Livestock Running at Large Pursuant to Article 3, Chapter 68 of the North Carolina General Statutes"

Article 3.

Livestock Law.

§ 68-15. Term "livestock" defined.

The word "livestock" in this Chapter shall include, but shall not be limited to, equine animals, bovine animals, sheep, goats, llamas, and swine. (Code, s. 2822; Rev., s. 1681; C.S., s. 1841; 1971, c. 741, s. 1; 1997-84, s. 2.)

§ 68-16. Allowing livestock to run at large forbidden.

If any person shall allow his livestock to run at large, he shall be guilty of a Class 3 misdemeanor. (Code, s. 2811; 1889, c. 504; Rev., s. 3319; C.S., s. 1849; 1971, c. 741, s. 1; 1993, c. 539, s. 536; 1994, Ex. Sess., c. 24, s. 14(c).)

§ 68-17. Impounding livestock at large; right to recover costs and damages; abandoned livestock.

(a) Any person may take up any livestock running at large or straying and impound the same; and such impounder may recover from the owner the reasonable costs of impounding and maintaining the livestock as well as damages to the impounder caused by such livestock, and may retain the livestock, with the right to use with proper care until such recovery is had. Reasonable costs of impounding shall include any fees paid pursuant to G.S. 68-18.1 in order to locate the owner.

(b) Livestock is deemed to be abandoned when (i) it is placed in the custody of any other person for treatment, boarding, or care; (ii) the owner of the livestock does not retake custody of the animal within two months after the last day the owner paid a fee to the custodian for the treatment, boarding, or care of the livestock; and (iii) the custodian has made reasonable attempts to collect any past-due fees during the two-month period. If, after the end of the two-month period, the custodian of the abandoned livestock has been unsuccessful in collecting the past-due fees and the owner of the livestock has not retaken custody of the livestock, the custodian may sell or transfer the livestock by executing an affidavit that identifies the buyer or transferee of the livestock and certifies compliance with the criteria and requirements of this subsection. If the custodian is unable to sell or transfer the livestock, the custodian may, but shall not be required to, otherwise humanely dispose of the abandoned livestock. A custodian shall provide written notice of the provisions of this subsection in conspicuous type to the owner of livestock at the time the livestock is delivered for treatment, boarding, or care as follows: "Pursuant to N.C. General Statutes § 68-17(b), the owner of this facility is entitled to sell, transfer, or otherwise humanely dispose of any livestock abandoned at this facility." (Code, s. 2186; Rev., s. 1679; C.S., s. 1850; 1951, c. 569; 1971, c. 741, s. 1; 1991, c. 472, s. 3; 2017-108, s. 4.)

§ 68-18. Notice and demand when owner known.

If the owner of impounded livestock is or becomes known to the impounder, actual notice of the whereabouts of the impounded livestock must be immediately given to the owner and the impounder must then make demand upon the owner of the livestock for the costs of impoundment

and the damages to the impounder, if any, caused by such livestock. (Code, s. 2817; Rev., s. 1680; C.S., s. 1851; 1971, c. 741, s. 1.)

§ 68-18.1. Notice when owner not known.

If the owner of the impounded livestock is not known or cannot be found, the impounder shall inform the sheriff of the county in which the livestock was found of the impoundment, giving a full description of the livestock impounded, including all marks or brands on the livestock, and shall state when and where the animal was taken up. (1874-5, c. 258, s. 2; Code, s. 3768; Rev., s. 2833; C.S., s. 3951; 1991, c. 472, s. 2; 2012-18, s. 1.10.)

§ 68-19. Determination of damages by selected landowners or by referee.

If the owner and impounder cannot agree as to the cost of impounding and maintaining such livestock, as well as damages to the impounder caused by such livestock running at large, then such costs and damages shall be determined by three disinterested landowners, one to be selected by the owner of the livestock, one to be selected by the impounder and a third to be selected by the first two. If within 10 days a majority of the landowners so selected cannot agree, or if the owner of the livestock or the impounder fails to make his selection, or if the two selected fail to select a third, then the clerk of superior court of the county where the livestock is impounded shall select a referee. The determination of such costs and damages by the landowners or by the referee shall be final. (Code, s. 2186; Rev., s. 1679; C.S., s. 1850; 1951, c. 569; 1971, c. 741, s. 1.)

§ 68-20. Notice of sale and sale where owner fails to redeem or is unknown; application of proceeds.

If the owner fails to redeem his livestock within three days after the notice and demand as provided in G.S. 68-18 is received or within three days after the determination of the costs and damages as provided in G.S. 68-19, the impounder shall notify the local Sheriff's office and the Sheriff shall post a notice fully describing the livestock and stating the place, date, and hour of sale on the Web site of the Sheriff's department. After 10 days from such posting, the impounder shall sell the livestock at public auction. If the owner of the livestock remains unknown to the impounder, then, three days after publication of the notice required by G.S. 68-18.1, the impounder shall notify the local Sheriff's office and the Sheriff shall post a notice fully describing the livestock and stating the place, date, and hour of sale on the Web site of the Sheriff's department. After 10 days from such posting, the impounder shall sell the livestock at public auction. The proceeds of any such public sale shall be applied to pay the reasonable costs of impounding and maintaining the livestock and the damages to the impounder caused by the livestock. Reasonable costs of impounding shall include any fees paid pursuant to G.S. 68-18.1 in an attempt to locate the owner of the livestock. The balance, if any, shall be paid to the owner of the livestock, if known, or, if the owner is not known, then to the school fund of the county where the livestock was impounded. (Code, s. 2817; Rev., s. 1680; C.S., s. 1851; 1971, c. 741, s. 1; 1991, c. 472, s. 4; 2015-263, s. 24(a).)

§ 68-21. Illegally releasing or receiving impounded livestock misdemeanor.

If any person willfully releases any lawfully impounded livestock without the permission of the impounder or receives such livestock knowing that it was unlawfully released, he shall be guilty of a Class 3 misdemeanor. (Code, s. 2819; 1889, c. 504; Rev., s. 3310; C.S., s. 1853; 1971, c. 741, s. 1; 1993, c. 539, s. 537; 1994, Ex. Sess., c. 24, s. 14(c).)

§ 68-22. Impounded livestock to be fed and watered.

If any person shall impound or cause to be impounded any livestock and shall fail to supply to the livestock during the confinement a reasonably adequate quantity of good and wholesome feed and water, he shall be guilty of a Class 3 misdemeanor. (1881, c. 368, s. 3; Code, s. 2484; 1891, c. 65; Rev., s. 3311; C.S., s. 1854; 1971, c. 741, s. 1; 1993, c. 539, s. 538; 1994, Ex. Sess., c. 24, s. 14(c).)

§ 68-23. Right to feed impounded livestock; owner liable.

When any livestock is impounded under the provisions of this Chapter and remains without reasonably adequate feed and water for more than 24 hours, any person may lawfully enter the area of impoundment to supply the livestock with feed and water. Such person shall not be liable in trespass for such entry and may recover of the owner or, if the owner is unknown, of the impounder of the livestock, the reasonable costs of the feed and water. (1881, c. 368, s. 4; Code, s. 2485; Rev., s. 1682; C.S., s. 1855; 1971, c. 741, s. 1.)

§ 68-24. Penalties for violation of this Article.

A violation of G.S. 68-16, 68-21 or 68-22 is a Class 3 misdemeanor. (1971, c. 741, s. 1; 1993, c. 539, s. 539; 1994, Ex. Sess., c. 24, s. 14(c).)

§ 68-25. Domestic fowls running at large after notice.

(a) If any person shall permit any turkeys, geese, chickens, ducks or other domestic fowls to run at large on the lands of any other person while such lands are under cultivation in any kind of grain or feedstuff or while being used for gardens or ornamental purposes, after having received actual or constructive notice of such running at large, the person is guilty of a Class 3 misdemeanor.

(b) If any person permits any domestic fowls to run at large on the lands of a commercial poultry operation of any other person after having received actual or constructive notice of such running at large, the person is guilty of a Class 3 misdemeanor. For purposes of this subsection, a commercial poultry operation means any premises or operation where domestic poultry are fed, caged, housed, or otherwise kept for meat or egg production until sold or marketed.

(b1) Repealed by Session Laws 2011-412, s. 3.1, effective October 15, 2011.

(c) If it shall appear to any magistrate that after three days' notice any person persists in allowing his fowls to run at large in violation of this section and fails or refuses to keep them upon his own premises, then the said magistrate may, in his discretion, order any sheriff or other officer to kill the fowls when they are running at large as herein provided.

(C.S., s. 1864; 1971, c. 741, s. 1; 1993, c. 539, s. 540; 1994, Ex. Sess., c. 24, s. 14(c); 2011-313, s. 1; 2011-412, s. 3.1.)

§§ 68-26 through 68-41: Repealed by Session Laws 1971, c. 741, s. 2.

§ 153A-102. Commissioners to fix fees.

The board of commissioners may fix the fees and commissions charged by county officers and employees for performing services or duties permitted or required by law. The board may not, however, fix fees in the General Court of Justice or modify the fees of the register of deeds prescribed by G.S. 161-10 or the fees of the board of elections prescribed by G.S. 163A-979. (1953, c. 1227, ss. 1-3; 1969, c. 358, s. 1; c. 1017; 1973, c. 822, s. 1; 2017-6, s. 3.)

A RESOLUTION AUTHORIZING THE COUNTY MANAGER TO DEVELOP POLICIES AND
PROCEDURES FOR THE IMPOUNDMENT OF LIVESTOCK RUNNING AT LARGE PURSUANT TO
ARTICLE 3, CHAPTER 68 OF THE NORTH CAROLINA GENERAL STATUTES

WHEREAS, there is a persistent problem in Halifax County with livestock running at large which creates a public nuisance, a threat to public safety, and a potential risk to animal welfare; and

WHEREAS, Article 3, Chapter 68 of the North Carolina General Statutes (the "Livestock Law") sets forth various statutes related to the impoundment, care, disposition and recovery of costs related to livestock running at large, including the statutory authority for local governments to impound, care for, dispose of, and recover costs related to dealing with livestock running at large; and

WHEREAS, it is the desire of the Board of Commissioners to have policies and procedures related to the impoundment, care, disposition and recovery of costs related to livestock running at large; and

NOW, THEREFORE, IT IS HEREBY RESOLVED that the County Manager is authorized to develop policies and procedures consistent with the Livestock Law for the impoundment, care, disposition and recovery of costs related to livestock running at large. Such policies and procedures may include, but are not limited to:

1. the assignment of responsibility for enforcement of the Livestock Law to one or more departments or agencies of county government;
2. the establishment of contracts or agreements with third parties for the care and boarding of livestock impounded by the county;
3. the establishment of fees (with board approval pursuant to G.S. 153A-102) sufficient to recover the costs of impoundment, care and disposition of livestock running at large, including transportation, boarding, feeding, cost of sale, necessary veterinary care, etc.; and
4. such other policies and procedures deemed appropriate or necessary for the effective enforcement of the Livestock Law.

Although board approval of the policies and procedures established under the authority granted herein shall not be required, board approval shall be required for the adoption of any fees or budget amendments necessary to implement those policies and procedures.

Adopted this ____ day of _____, 2019.

Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

ATTEST:

Andrea H. Wiggins, Clerk to the Board



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Andrea H. Wiggins, MMC, Clerk to the Board/Assistant to the County Manager

PRESENTER: County Commissioners

SUBJECT: Board Appointments

DATE: October 7, 2019 Regular Meeting

SUPPORTING INFORMATION:

Attached, please find the Board Appointments.

ATTACHMENTS:

Description

- ▢ Board Appointments Requiring Action
- ▢ Board Vacancies Without Recommendations
- ▢ November 2019 Board Appointments

TOTAL COST:

COUNTY COST:

REQUEST: Approve the Board Appointments that require action.

BOARD APPOINTMENTS

- A. Central Communications Advisory Board
- B. Halifax-Northampton Regional Airport Authority
- C. Human Relations Commission
- D. Juvenile Crime Prevention Council
- E. Board Vacancies Without Recommendations
- F. November 2019 Board Appointments

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: CENTRAL COMMUNICATIONS ADVISORY BOARD

According to our records, the Central Communications Advisory Board has two members that are appointed by the Board of Commissioners with terms that will expire on October 31, 2019:

James Michael Hale and Richard Pulley

The following action is requested, if the Board so chooses:

- Receive nominations to waive the term limit and reappoint James Michael Hale
- Receive nominations to reappoint Richard Pulley

Central Communications Advisory Board

11	Winifred <i>Littleton</i>	Bowens	Chief of Police <i>Black Female</i>	through Term Number:	Appointed by: Littleton Town Council Eligible for reappointment? Yes
14	Tony <i>Halifax</i>	Brown	Ex-Officio <i>Black Male</i>	through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
2	Christopher <i>Weldon</i>	Davis	Police Chief <i>White Male</i>	through Term Number:	Appointed by: Weldon Town Council Eligible for reappointment? Yes
3	Tyree <i>Enfield</i>	Davis	Police Chief <i>Black Male</i>	through Term Number:	Appointed by: Enfield Town Commissioners Eligible for reappointment? Yes
4	John <i>Scotland Neck</i>	Hopkins	Ex-Officio <i>White Male</i>	through Term Number:	Appointed by: Hobgood Town Council Eligible for reappointment? Yes
16	Heather <i>Halifax</i>	Joyner (Vacant)	Ex-Officio <i>White Female</i>	through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
9	Bobby <i>Roanoke Rapids</i>	Martin, Jr.	Chief of Police <i>Black Male</i>	through Term Number:	Appointed by: Roanoke Rapids City Council Eligible for reappointment? Yes
1	Jason <i>Roanoke Rapids</i>	Patrick	Fire Chief <i>White Male</i>	through Term Number:	Appointed by: Roanoke Rapids City Council Eligible for reappointment? Yes
15	Phil <i>Halifax</i>	Ricks	Ex-Officio <i>White Male</i>	through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
8	John <i>Scotland Neck</i>	Tippett	Member <i>White Male</i>	through Term Number:	Appointed by: Scotland Neck Town Council Eligible for reappointment? Yes
13	John <i>Halifax</i>	White	Ex-Officio <i>White Male</i>	through Term Number:	Appointed by: Halifax Town Council Eligible for reappointment? Yes
6	James Michael <i>Littleton</i>	Hale	Volunteer Fire Department Memb <i>White Male</i>	11/1/2016 through 10/31/2019 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
12	Richard <i>Littleton</i>	Pulley	At-Large Member <i>White Male</i>	3/6/2017 through 10/31/2019 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
5	Neil <i>Halifax</i>	Aycock	Sheriff's Department <i>White Male</i>	11/1/2017 through 10/31/2020 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
7	Tanya <i>Halifax</i>	Byrd-Robinson	At-Large Member <i>Black Female</i>	11/1/2018 through 10/31/2021 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
10	Adam <i>Scotland Neck</i>	Greene	EMS Member <i>White Male</i>	11/1/2018 through 10/31/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

**SUBJECT: HALIFAX-NORTHAMPTON REGIONAL AIRPORT
AUTHORITY**

According to our records, the Halifax-Northampton Regional Airport Authority has one member that is appointed by the Board of Commissioners that has resigned:

Edward Lee Clements

- Receive nominations to appoint Ralph R. Johnson, Jr. to fill the unexpired term of Edward Lee Clements

Airport Authority

15	Vacant		Alternate Member		through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
14	Vacant		Alternate Member		through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
13	Vacant		Alternate Member		through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
12	Vacant		Alternate Member		through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	Ian Halifax	Bumgarner	Ex-Officio White Male		through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
2	Mary Halifax	Duncan	Ex-Officio White Female		through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
4	Nicole Rich Square	Boone	Black Female	3/18/2019	through 1/31/2020 Term Number: 0	Appointed by: Northampton County Commissioners Eligible for reappointment? Yes
1	Chris Roanoke Rapids	Canady	Member White Male	2/1/2017	through 1/31/2020 Term Number: 1	Appointed by: Roanoke Rapids City Council Eligible for reappointment? Yes
10	Robert Roanoke Rapids	Clark	Member Black Male	2/1/2017	through 1/31/2020 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
5	Andrew Rocky Mount	Roy	Member White Male	2/1/2017	through 1/31/2020 Term Number: 2	Appointed by: Halifax-Northampton Airport Authority Eligible for reappointment? Yes
9	Joyce Margarettsville	Buffaloe	Member Black Female	3/18/2019	through 1/31/2021 Term Number: 0	Appointed by: Northampton County Commissioners Eligible for reappointment? Yes
8	Calvin Roanoke Rapids	Potter	Secretary White Male	2/1/2018	through 1/31/2021 Term Number: 9	Appointed by: Roanoke Rapids City Council Eligible for reappointment? No
11	Vernon J. Roanoke Rapids	Bryant	Member Black Male	2/1/2019	through 1/31/2022 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
7	Edward Lee Halifax	Clements (Vacant)	Member White Male	2/1/2019	through 1/31/2022 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
6	Julia Weldon	Meacham	Member White Female	2/1/2019	through 1/31/2022 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No



State of North Carolina
County of Halifax

HISTORIC COURTHOUSE - PO BOX 38 - KING STREET - HALIFAX, NC 27839
252-583-1131 - FAX: 252-583-9921



Date Received 9/23/2019

APPLICATION FOR: AUTHORITIES, BOARDS, COMMISSIONS, and COMMITTEES

Note: All information on this document will be released to the public on request.

Name: Ralph R. Johnson, Jr Nickname: _____

ETHNIC BACKGROUND: African American ___ Caucasian X Hispanic ___ Native American ___ Other ___

SEX: (M) X (F) ___ AGE: Under 18 ___ 18-30 ___ 31-50 ___ 50-65 ___ Over 65 X

Home Phone Number: 252-673-2793 Home Fax Number: N/A

Email Address: ralphjohnson540@msn.com

Home Address: 4440 U.S Hwy 158 Roanoke Rapids NC 27870
street city state zip

Mailing Address: 4440 U.S Hwy 158 Roanoke Rapids, NC 27870

Are you a full-time resident of Halifax County? Yes X No ___ Township: _____

Do you live within any corporate or town limits? Yes ___ No X Which: _____

Employer: Retired

Business Address: N/A
street city state zip

Business Phone Number: N/A Business Fax: N/A

Name of Authority/Board/Commission/Committee you are interested in:

Halifax Northampton Regional Airport Authority

If Applicable - Specific category applying for: (e.g. Nurse, Attorney, At-Large, etc.)

BOARD member

Qualification for specific category: PRIVATE Pilot for 34 years; Aircraft owner

for 21 years; Airport Manager for Halifax County Airport 2007-2009;

Halifax Northampton Reg. Airport Manager - 2009-2017; Aux Board member.

Member of The North Carolina Airport Association.

Name of any Halifax County Board/Commission/Committee on which you presently serve:

Halifax Northampton Regional Airport Authority

Auxiliary Board member

If reapplying for a position you presently hold, how long have you served? _____

Based on your qualifications and experiences, briefly describe why your services on this Authority/ Board/Commission/Committee would be beneficial to the County:

I have a vast knowledge and experience in aviation. I know
firsthand the importance, and what positive economic impact an
airport has on the community. As a member of the Halifax
Northampton Regional Airport Authority, I will use my knowledge and
experience to make good sound judgments and decisions about the airport.
Is your property tax listing current? Yes X No

Are your Halifax County property and motor vehicle taxes paid in full on a current basis? Yes X No

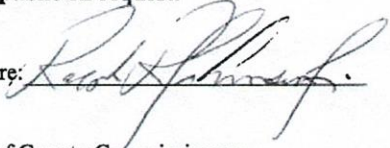
Do you have any delinquent Halifax County taxes? Yes No X

Other information you consider pertinent: (i.e., education, occupational background, civic memberships, related work experiences, etc.):

30 years in law enforcement. former Chief of Police with the Weldon
Police Department; former Chief of Detectives with the Roanoke Rapids
Police Department. Established and ran the Halifax County Crime
Stoppers Program until I retired. Law enforcement instructor
with the Coastal Plains Law Enforcement training facility in Wilson, NC.
Past President of the North Carolina Crime Stoppers Association.
Member of the North Carolina Airport Association.
(If necessary, you may add additional pages - Check here if additional pages are added:)

Note: All information on this document will be released to the public on request.

Date: 09-22-2019

Applicant's Signature: 

Return application to:

Clerk to the Board of County Commissioners
Halifax County Manager's Office
Post Office Box 38
Halifax, NC 27839

Fax: (252) 583-9921

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: HUMAN RELATIONS COMMISSION

According to our records, the Halifax County Human Relations Commission has four members that are appointed by the Board of Commissioners with terms that will expire on October 31, 2019:

Sandra Bryant, Sheldon Deaton, Susie Hodges, and J. Rives Manning, Jr.

- Receive nominations to waive the term limits and reappoint Sandra Bryant, Susie Hodges, and J. Rives Manning, Jr.
- Receive nominations to reappoint Sheldon Deaton

Halifax County Human Relations Commission

1	George Branch, Jr. (Vacant) <i>Roanoke Rapids</i>	Member <i>Black Male</i>	11/1/2010 through 10/31/2013 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
9	Doris Richardson (vacant) <i>Hollister</i>	Member <i>Indian Female</i>	11/1/2012 through 10/31/2015 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
5	Sandra Bryant <i>Roanoke Rapids</i>	Member <i>Black Female</i>	11/1/2016 through 10/31/2019 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
2	Sheldon Deaton <i>Roanoke Rapids</i>	Member <i>White Male</i>	11/1/2016 through 10/31/2019 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Susie Hodges <i>Littleton</i>	Member <i>Black Female</i>	11/1/2016 through 10/31/2019 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
4	J. Rives Manning, Jr. <i>Roanoke Rapids</i>	Member <i>White Male</i>	11/1/2016 through 10/31/2019 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
8	Terry Buffaloe <i>Roanoke Rapids</i>	Member <i>Black Male</i>	11/1/2017 through 10/31/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Michael Felt <i>Roanoke Rapids</i>	Member <i>White Male</i>	11/1/2017 through 10/31/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	Robert Bigham <i>Tillery</i>	Member <i>White Male</i>	11/1/2018 through 10/31/2021 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: JUVENILE CRIME PREVENTION COUNCIL

According to our records, the Juvenile Crime Prevention Council has one member that is appointed by the Board of Commissioners for consideration:

Chuck Hasty

The following action is requested, if the Board so chooses:

- Receive nominations to appoint Bobby Martin, Jr., to fill the unexpired term of Chuck Hasty

Juvenile Crime Prevention Council

9	Diane Pridgen (Vacant) <i>Scotland Neck</i>	Substance Abuse Professional <i>White Female</i>	2/1/2010 through 1/31/2012 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
7	Fred Draper (Vacant) <i>Roanoke Rapids</i>	Non-Profit or United Way Repres <i>White Male</i>	2/1/2011 through 1/31/2013 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
25	Ronna Graham (Vacant) <i>Halifax</i>	At-Large Member <i>White Female</i>	2/1/2013 through 1/31/2015 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
16	Linda Vaughan (Vacant) <i>Roanoke Rapids</i>	At-Large Member <i>White Female</i>	5/6/2013 through 1/31/2015 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
10	Janyah Alston (Vacant) <i>Scotland Neck</i>	Representative under 18 years ol <i>Black Female</i>	3/10/2014 through 1/31/2016 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
5	Niasia Anthony (Vacant) <i>Scotland Neck</i>	Representative under 18 years ol <i>Black Female</i>	2/1/2014 through 1/31/2016 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	Bettina Flood (Vacant) <i>Halifax</i>	Juvenile Defense Attorney <i>Black Female</i>	2/1/2014 through 1/31/2016 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
26	Levi Scott (Vacant) <i>Enfield</i>	Business Community Member <i>Black Male</i>	8/3/2015 through 1/31/2016 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
12	Clarette Glenn (Vacant) <i>Henderson</i>	Mental Health Representative <i>Black Female</i>	2/1/2017 through 1/31/2019 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	Ellen Burnette <i>Roanoke Rapids</i>	At-Large Member <i>White Female</i>	2/1/2018 through 1/31/2020 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
6	Anzell Harris <i>Halifax</i>	Halifax Sheriff Office <i>Black Male</i>	2/1/2018 through 1/31/2020 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
8	Joe Long <i>Halifax</i>	Parks & Recreation Representati <i>White Male</i>	2/1/2018 through 1/31/2020 Term Number: 11	Appointed by: Halifax County Commissioners Eligible for reappointment? No
4	Joseph Sandoval <i>Weldon</i>	Faith Community Representative <i>White Male</i>	2/1/2018 through 1/31/2020 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
14	Valerie Asbell <i>Halifax</i>	District Attorney <i>White Female</i>	2/1/2019 through 1/31/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
20	Brenda Branch <i>Roanoke Rapids</i>	District Court Judge <i>Black Female</i>	2/1/2019 through 1/31/2021 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
13	Tony N. Brown <i>Halifax</i>	County Manager <i>Black Male</i>	2/1/2019 through 1/31/2021 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No

23	Terry <i>Roanoke Rapids</i>	Buffaloe	At-Large Member <i>Black Male</i>	2/1/2019 through 1/31/2021 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
24	Eric <i>Halifax</i>	Cunningham	School Superintendent Designee <i>Black Male</i>	2/1/2019 through 1/31/2021 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
17	Chuck <i>Roanoke Rapids</i>	Hasty	Police Chief <i>White Male</i>	2/1/2019 through 1/31/2021 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
11	Robin <i>Halifax</i>	Johnson	Social Services representative <i>White Female</i>	2/1/2019 through 1/31/2021 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Teresa <i>Enfield</i>	King	At-Large Member <i>Black Female</i>	2/1/2019 through 1/31/2021 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
21	Sonynia <i>Halifax</i>	Leonard	Chief Court Counselor <i>Black Female</i>	2/1/2019 through 1/31/2021 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
18	Doris <i>Littleton</i>	Mack	At-Large Member <i>Black Female</i>	2/1/2019 through 1/31/2021 <i>Term Number: 11</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
15	Angela <i>Roanoke Rapids</i>	Moody	Public Health Representative <i>White Female</i>	2/1/2019 through 1/31/2021 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
22	Barbara <i>Weldon</i>	Plum	At-Large Member <i>Black Female</i>	2/1/2019 through 1/31/2021 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
19	Marcelle <i>Scotland Neck</i>	Smith	County Commissioner <i>Black Male</i>	2/1/2019 through 1/31/2021 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>



State of North Carolina
County of Halifax

HISTORIC COURTHOUSE - PO BOX 38 - KING STREET - HALIFAX, NC 27839
252-583-1131 - FAX: 252-583-9921



Date Received 9/10/19

APPLICATION FOR: AUTHORITIES, BOARDS, COMMISSIONS, and COMMITTEES

Note: All information on this document will be released to the public on request.

Name: Bobby Lewis Martin Jr. Nickname: Bobby

ETHNIC BACKGROUND: African American ☐ Caucasian ☒ Hispanic ☐ Native American ☐ Other ☐

SEX: (M) ☒ (F) ☐ AGE: Under 18 ☐ 18-30 ☐ 31-50 ☐ 50-65 ☐ Over 65 ☐

Home Phone Number: 252-676-9127 Home Fax Number:

Email Address: bmartin@roanoke-rapids.nc.com

Home Address: 506 Arbutus Dr. E. Roanoke Rapids NC 27870
street city state zip

Mailing Address: Same as above

Are you a full-time resident of Halifax County? Yes ☒ No ☐ Township: Roanoke Rapids

Do you live within any corporate or town limits? Yes ☒ No ☐ Which: Roanoke Rapids

Employer: Roanoke Rapids Police Dept.

Business Address: 1040 Roanoke Ave Roanoke Rapids NC 27870
street city state zip

Business Phone Number: 252-578-8969 Business Fax: 252-533-2826

Name of Authority/Board/Commission/Committee you are interested in:

E-911 Advisory Board

If Applicable - Specific category applying for: (e.g. Nurse, Attorney, At-Large, etc.)

Qualification for specific category:

Name of any Halifax County Board/Commission/Committee on which you presently serve:

I currently serve on the Halifax County Child Fatality Team.
Child protective team.

If reapplying for a position you presently hold, how long have you served?

Based on your qualifications and experiences, briefly describe why your services on this Authority/ Board/Commission/Committee would be beneficial to the County:

I believe I can provide a view point from the law Enforcement side. I would be able to provide valuable feedback in regards to Officer Safety

Is your property tax listing current? Yes ☒ No ☐

Are your Halifax County property and motor vehicle taxes paid in full on a current basis? Yes ☒ No ☐

Do you have any delinquent Halifax County taxes? Yes ☐ No ☒

Other information you consider pertinent: (i.e., education, occupational background, civic memberships, related work experiences, etc.):

I have served for 24 years with law Enforcement in and around Halifax County. I have completed my Bachelor's Degree in Criminal Justice Administration. I currently hold the position as Chief of Police @ the Roanoke Rapids Police Dept.

(If necessary, you may add additional pages - Check here if additional pages are added: ☐)

Note: All information on this document will be released to the public on request.

Date: 8-16-19

Applicant's Signature: Bobby Lewis Munter, Jr.

Return application to:

Clerk to the Board of County Commissioners
Halifax County Manager's Office
Post Office Box 38
Halifax, NC 27839

Fax: (252) 583-9921

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: BOARD VACANCIES WITHOUT RECOMMENDATIONS

For Information Only – No Action Required

No action is necessary at this time unless a member of the Board has a recommendation for an appointment.

According to our records, the **Adult Care Home Advisory Committee** has one position that is appointed by the Board of Commissioners that is vacant:

Fred Brown

According to our records, the **Community Child Protection Team** has two positions that are appointed by the Board of Commissioners that are vacant:

Susan Horrell and Lakeshia Jones

According to our records, the **Five County Community Operations Center Oversight Board** has one position that is appointed by the Board of Commissioners that is vacant:

Dean Smith

According to our records, the **Halifax County Board of Adjustment** has one position that is appointed by the Board of Commissioners that is vacant:

Thomas Myrick, Jr.

According to our records, the **Halifax County Council on Aging** has one position that is appointed by the Board of Commissioners that is vacant:

Jennifer Cooper

Continued

According to our records, the **Halifax County Human Relations Commission** has two positions that are appointed by the Board of Commissioners that are vacant:

George Branch, Jr. and Doris Richardson

According to our records, the **Halifax County Joseph Montfort Amphitheater Advisory Board** has one position that is appointed by the Board of Commissioners that is vacant:

Christopher Mayo

According to our records, the **Halifax-Northampton Regional Airport Authority** has five positions that may be appointed by the Board of Commissioners that are vacant:

Edward Lee Clements and Alternates

According to our records, the **Industrial Facilities and Pollution Control Financing Authority** has one position that is appointed by the Board of Commissioners that is vacant:

Rick Gilstrap

According to our records, the **Juvenile Crime Prevention Council** has nine positions that are appointed by the Board of Commissioners that are vacant:

Diane Pridgen, Fred Draper, Ronna Graham, Linda Vaughan, Janyah Alston, Niasia Anthony,
Bettina Flood, Levi Scott, and Clarette Glenn

According to our records, the **Nursing Home Community Advisory Committee** has three positions that are appointed by the Board of Commissioners that are vacant:

Delores McGriff, Nannie Lynch, and Hattie Squire

According to our records, the **Roanoke Rapids Board of Adjustment** has one position that is appointed by the Board of Commissioners that is vacant:

Tillman Long

According to our records, the **Roanoke Rapids Planning Board** has two positions that are appointed by the Board of Commissioners that are vacant:

Tillman Long and Robert Moore, Jr.

Continued

According to our records, the **Solid Waste Advisory Board** has two positions that are appointed by the Board of Commissioners that are vacant:

Bill Dickens and John Lovett

According to our records, the **Tourism Authority** has one position that is appointed by the Board of Commissioners that is vacant:

Kathy White

According to our records, the **Upper Coastal Plain Board of Directors** has one position that is appointed by the Board of Commissioners that is vacant:

Norlan Graves

Adult Care Home Advisory Committee

3	Fred Brown (Vacant) <i>Roanoke Rapids</i>	Member <i>Black Male</i>	7/1/2016 through 6/30/2019 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
1	Hattie Staton <i>Scotland Neck</i>	Member <i>Black Female</i>	7/1/2017 through 6/30/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
5	Prudence Boseman <i>Littleton</i>	Member <i>White Female</i>	7/1/2018 through 6/30/2021 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	Ozie Ruffin <i>Weldon</i>	Member <i>Black Female</i>	7/1/2018 through 6/30/2021 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
2	Alberta Greene <i>Weldon</i>	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 <i>Term Number: 7</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>

Community Child Protection Team (CCPT)

5	Susan Horrell (Vacant) <i>Halifax</i>	Member <i>White Female</i>	4/1/2015 through 3/31/2018 <i>Term Number: 5</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
8	Lakeshia Jones (Vacant) <i>Roanoke Rapids</i>	Parent of Deceased Child <i>Female</i>	9/8/2015 through 3/31/2018 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	Magda Baligh <i>Roanoke Rapids</i>	Member <i>White Female</i>	4/1/2018 through 3/31/2021 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
1	Florine Bell <i>Roanoke Rapids</i>	Citizen <i>Black Female</i>	4/1/2018 through 3/31/2021 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Kevin Kupietz <i>Roanoke Rapids</i>	Firefighter <i>White Male</i>	4/1/2018 through 3/31/2021 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	Bobby Martin <i>Roanoke Rapids</i>	Law Enforcement <i>White Male</i>	4/1/2018 through 3/31/2021 <i>Term Number: 5</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Shannon McAllister <i>Littleton</i>	Member <i>White Female</i>	4/1/2018 through 3/31/2021 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Michael Pittman <i>Halifax</i>	Member <i>Black Male</i>	4/1/2018 through 3/31/2021 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Five County Community Oper. Center Oversight Board

1	Dean Smith (vacant) <i>Roanoke Rapids</i>	Consumer/Family Member of Co <i>White Male</i>	7/1/2012 through 6/30/2015 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Marcelle Smith <i>Scotland Neck</i>	County Commissioner <i>Black Male</i>	7/1/2015 through 6/30/2018 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Regina Dickens <i>Littleton</i>	Community Stakeholder/Citizen <i>White Female</i>	7/1/2016 through 6/30/2019 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Halifax County Board of Adjustment

2	Thomas <i>Littleton</i>	Myrick, Jr. (Vacant)	Alternate <i>White Male</i>	6/2/2014 through 2/28/2017 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
5	Jeffrey <i>Roanoke Rapids</i>	Faison	Alternate <i>White Male</i>	3/1/2017 through 2/20/2020 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	Lee <i>Roanoke Rapids</i>	Bone	Member <i>White Male</i>	3/1/2017 through 2/28/2020 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
4	Jason <i>Littleton</i>	Myrick	Member <i>White Male</i>	2/4/2019 through 2/28/2020 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	James <i>Enfield</i>	Whitaker	Member <i>Black Male</i>	2/5/2018 through 2/28/2020 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
7	James <i>Roanoke Rapids</i>	Burroughs, Jr.	Member <i>Black Male</i>	3/1/2018 through 2/28/2021 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
8	Levi <i>Enfield</i>	Scott	Alternate <i>Black Male</i>	3/1/2018 through 2/28/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
6	John <i>Scotland Neck</i>	Smith	Member <i>Black Male</i>	7/1/2017 through 6/30/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes

Halifax County Council on Aging

12	Carolyn Johnson <i>Littleton</i>	County Commissioner <i>Black Female</i>	through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
10	Jennifer Cooper (Vacant) <i>Enfield</i>	Member <i>Other Female</i>	7/1/2016 through 6/30/2019 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
5	Brenda Ausby <i>Roanoke Rapids</i>	Member <i>Black Female</i>	7/1/2017 through 6/30/2020 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
2	Helen Bush <i>Roanoke Rapids</i>	Member <i>White Female</i>	7/1/2017 through 6/30/2020 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
16	James Walden <i>Halifax</i>	Member <i>Black Male</i>	7/1/2017 through 6/30/2020 Term Number: 5	Appointed by: Halifax County Commissioners Eligible for reappointment? No
9	Gail Walker <i>Roanoke Rapids</i>	Member <i>White Female</i>	7/1/2017 through 6/30/2020 Term Number: 8	Appointed by: Halifax County Commissioners Eligible for reappointment? No
11	Greg Browning <i>Roanoke Rapids</i>	Member <i>Black Male</i>	7/1/2018 through 6/30/2021 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
13	Undine Garner <i>Roanoke Rapids</i>	Member <i>White Female</i>	7/1/2018 through 6/30/2021 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
14	Marion Lewis <i>Littleton</i>	Member <i>Black Female</i>	7/1/2018 through 6/30/2021 Term Number: 7	Appointed by: Halifax County Commissioners Eligible for reappointment? No
3	Ernestine Ware <i>Scotland Neck</i>	Member <i>Black Female</i>	7/1/2018 through 6/30/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
15	Belinda Belfield <i>Halifax</i>	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
4	Katherine Lee <i>Halifax</i>	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 Term Number: 9	Appointed by: Halifax County Commissioners Eligible for reappointment? No
7	Tillman Long <i>Roanoke Rapids</i>	Member <i>White Male</i>	7/1/2019 through 6/30/2022 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	William Mueller <i>Roanoke Rapids</i>	Member <i>White Male</i>	7/1/2019 through 6/30/2022 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
8	Sandra Rosser <i>Roanoke Rapids</i>	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
6	Gladys Walden <i>Halifax</i>	Member <i>Black Female</i>	7/1/2019 through 6/30/2022 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No

Halifax County Human Relations Commission

1	George Branch, Jr. (Vacant) <i>Roanoke Rapids</i>	Member <i>Black Male</i>	11/1/2010 through 10/31/2013 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
9	Doris Richardson (vacant) <i>Hollister</i>	Member <i>Indian Female</i>	11/1/2012 through 10/31/2015 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
6	Robert Bigham <i>Tillery</i>	Member <i>White Male</i>	11/1/2015 through 10/31/2018 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
5	Sandra Bryant <i>Roanoke Rapids</i>	Member <i>Black Female</i>	11/1/2016 through 10/31/2019 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
2	Sheldon Deaton <i>Roanoke Rapids</i>	Member <i>White Male</i>	11/1/2016 through 10/31/2019 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Susie Hodges <i>Littleton</i>	Member <i>Black Female</i>	11/1/2016 through 10/31/2019 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
4	J. Rives Manning <i>Roanoke Rapids</i>	Member <i>White Male</i>	11/1/2016 through 10/31/2019 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
8	Terry Buffaloe <i>Roanoke Rapids</i>	Member <i>Black Male</i>	11/1/2017 through 10/31/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Michael Felt <i>Roanoke Rapids</i>	Member <i>White Male</i>	11/1/2017 through 10/31/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Amphitheater Advisory Board

9	Christopher Mayo (Vacant) <i>Halifax</i>	Member <i>White Male</i>	8/1/2016 through 3/31/2018 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	George Daniel <i>Scotland Neck</i>	Member <i>White Male</i>	7/10/2017 through 3/31/2019 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
5	Lori Medlin <i>Roanoke Rapids</i>	Member <i>White Female</i>	4/1/2016 through 3/31/2019 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Richard Woodruff <i>Roanoke Rapids</i>	Member <i>White Male</i>	4/1/2016 through 3/31/2019 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
8	William Cox <i>Roanoke Rapids</i>	Member <i>White Male</i>	4/1/2017 through 3/31/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Jeff Dickens <i>Littleton</i>	Member <i>White Male</i>	4/1/2017 through 3/31/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
1	Judy Evans-Barbee <i>Roanoke Rapids</i>	Member <i>White Female</i>	4/1/2017 through 3/31/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
10	Curtis Strickland <i>Roanoke Rapids</i>	Member <i>White Male</i>	4/1/2017 through 3/31/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Frances King <i>Halifax</i>	Member <i>White Female</i>	4/1/2018 through 3/31/2021 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	J. Rives Manning, Jr. <i>Roanoke Rapids</i>	Member <i>White Male</i>	4/1/2018 through 3/31/2021 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
11	W. Turner Stephenson III <i>Roanoke Rapids</i>	Member <i>White Male</i>	4/1/2018 through 3/31/2021 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Airport Authority

15	Vacant		Alternate Member		through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
14	Vacant		Alternate Member		through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
13	Vacant		Alternate Member		through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
12	Vacant		Alternate Member		through Term Number:	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	Ian Halifax	Bumgarner	Ex-Officio White Male		through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
2	Mary Halifax	Duncan	Ex-Officio White Female		through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
4	Nicole Rich Square	Boone	Black Female	3/18/2019	through 1/31/2020 Term Number: 0	Appointed by: Northampton County Commissioners Eligible for reappointment? Yes
1	Chris Roanoke Rapids	Canady	Member White Male	2/1/2017	through 1/31/2020 Term Number: 1	Appointed by: Roanoke Rapids City Council Eligible for reappointment? Yes
10	Robert Roanoke Rapids	Clark	Member Black Male	2/1/2017	through 1/31/2020 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
5	Andrew Rocky Mount	Roy	Member White Male	2/1/2017	through 1/31/2020 Term Number: 2	Appointed by: Halifax-Northampton Airport Authority Eligible for reappointment? Yes
9	Joyce Margarettsville	Buffaloe	Member Black Female	3/18/2019	through 1/31/2021 Term Number: 0	Appointed by: Northampton County Commissioners Eligible for reappointment? Yes
8	Calvin Roanoke Rapids	Potter	Secretary White Male	2/1/2018	through 1/31/2021 Term Number: 9	Appointed by: Roanoke Rapids City Council Eligible for reappointment? No
11	Vernon J. Roanoke Rapids	Bryant	Member Black Male	2/1/2019	through 1/31/2022 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
7	Edward Lee Halifax	Clements (Vacant)	Member White Male	2/1/2019	through 1/31/2022 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
6	Julia Weldon	Meacham	Member White Female	2/1/2019	through 1/31/2022 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No

Industrial Facilities & Pollution Control

5	Kenny Deloatch Roanoke Rapids	Member White Male	2/1/2013 through 1/31/2019 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
6	Carl Ferebee Roanoke Rapids	Member Black Male	3/11/2013 through 1/31/2019 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
7	G. Wayne Long Roanoke Rapids	Member White Male	2/1/2013 through 1/31/2019 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	Rick Gilstrap (Vacant) Roanoke Rapids	Member White Male	2/1/2015 through 1/31/2021 Term Number: 5	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
2	Clay Shields Scotland Neck	Member White Male	2/1/2015 through 1/31/2021 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	Michael Knudson Roanoke Rapids	Member White Male	2/1/2017 through 1/31/2023 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
4	Marvin Newsom, III Littleton	Member White Male	2/1/2017 through 1/31/2023 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes

Juvenile Crime Prevention Council

9	Diane Scotland Neck	Pridgen (Vacant)	Substance Abuse Professional White Female	2/1/2010 through 1/31/2012 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
7	Fred Roanoke Rapids	Draper (Vacant)	Non-Profit or United Way Repres White Male	2/1/2011 through 1/31/2013 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
25	Ronna Halifax	Graham (Vacant)	At-Large Member White Female	2/1/2013 through 1/31/2015 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
16	Linda Roanoke Rapids	Vaughan (Vacant)	At-Large Member White Female	5/6/2013 through 1/31/2015 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
10	Janyah Scotland Neck	Alston (Vacant)	Representative under 18 years ol Black Female	3/10/2014 through 1/31/2016 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
5	Niasia Scotland Neck	Anthony (Vacant)	Representative under 18 years ol Black Female	2/1/2014 through 1/31/2016 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	Bettina Halifax	Flood (Vacant)	Juvenile Defense Attorney Black Female	2/1/2014 through 1/31/2016 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
26	Levi Enfield	Scott (Vacant)	Business Community Member Black Male	8/3/2015 through 1/31/2016 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
12	Clarette Henderson	Glenn (Vacant)	Mental Health Representative Black Female	2/1/2017 through 1/31/2019 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	Ellen Roanoke Rapids	Burnette	At-Large Member White Female	2/1/2018 through 1/31/2020 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
6	Anzell Halifax	Harris	Halifax Sheriff Office Black Male	2/1/2018 through 1/31/2020 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
8	Joe Halifax	Long	Parks & Recreation Representati White Male	2/1/2018 through 1/31/2020 Term Number: 11	Appointed by: Halifax County Commissioners Eligible for reappointment? No
4	Joseph Weldon	Sandoval	Faith Community Representative White Male	2/1/2018 through 1/31/2020 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
14	Valerie Halifax	Asbell	District Attorney White Female	2/1/2019 through 1/31/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
20	Brenda Roanoke Rapids	Branch	District Court Judge Black Female	2/1/2019 through 1/31/2021 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
13	Tony N. Halifax	Brown	County Manager Black Male	2/1/2019 through 1/31/2021 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No

23	Terry <i>Roanoke Rapids</i>	Buffaloe	At-Large Member <i>Black Male</i>	2/1/2019 through 1/31/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
24	Eric <i>Halifax</i>	Cunningham	School Superintendent Designee <i>Black Male</i>	2/1/2019 through 1/31/2021 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
17	Chuck <i>Roanoke Rapids</i>	Hasty	Police Chief <i>White Male</i>	2/1/2019 through 1/31/2021 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
11	Robin <i>Halifax</i>	Johnson	Social Services representative <i>White Female</i>	2/1/2019 through 1/31/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
2	Teresa <i>Enfield</i>	King	At-Large Member <i>Black Female</i>	2/1/2019 through 1/31/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
21	Sonynia <i>Halifax</i>	Leonard	Chief Court Counselor <i>Black Female</i>	2/1/2019 through 1/31/2021 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
18	Doris <i>Littleton</i>	Mack	At-Large Member <i>Black Female</i>	2/1/2019 through 1/31/2021 Term Number: 11	Appointed by: Halifax County Commissioners Eligible for reappointment? No
15	Angela <i>Roanoke Rapids</i>	Moody	Public Health Representative <i>White Female</i>	2/1/2019 through 1/31/2021 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
22	Barbara <i>Weldon</i>	Plum	At-Large Member <i>Black Female</i>	2/1/2019 through 1/31/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
19	Marcelle <i>Scotland Neck</i>	Smith	County Commissioner <i>Black Male</i>	2/1/2019 through 1/31/2021 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No

Nursing Home Advisory Committee

5	Carolyn <i>Littleton</i>	Johnson	Ex-Officio <i>Black Female</i>		through <i>Term Number:</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Delores <i>Enfield</i>	McGriff (vacant)	Member <i>Other Female</i>	9/3/2013	through 6/30/2014 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
1	Nannie <i>Hollister</i>	Lynch (vacant)	Member <i>Black Female</i>	7/1/2012	through 6/30/2015 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
7	Hattie <i>Roanoke Rapids</i>	Squire (Vacant)	Member <i>Black Female</i>	7/1/2012	through 6/30/2015 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
6	Prudence <i>Littleton</i>	Boseman	Member <i>White Female</i>	2/1/2016	through 6/30/2018 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Clarence <i>Scotland Neck</i>	Pender	Member <i>Black Male</i>	7/1/2017	through 6/30/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	Isabelle <i>Scotland Neck</i>	Pender	Member <i>Black Female</i>	7/1/2017	through 6/30/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Roanoke Rapids Board of Adjustment

- | | | | | |
|---|--|--------------------------------|--|---|
| 1 | Tillman Long (vacant)
Roanoke Rapids | ETJ Member
White Male | 6/1/2011 through 5/31/2014
Term Number: 4 | Appointed by: Halifax County Commissioners
Eligible for reappointment? No |
| 2 | Greg Browning
Roanoke Rapids | Alternate Member
Black Male | 6/1/2018 through 5/31/2021
Term Number: 6 | Appointed by: Halifax County Commissioners
Eligible for reappointment? No |

Roanoke Rapids Planning Board

2	Tillman Long (vacant) Roanoke Rapids	ETJ Member White Male	6/1/2011 through 5/31/2014 Term Number: 8	Appointed by: Halifax County Commissioners Eligible for reappointment? No
1	Terry Campbell Roanoke Rapids	ETJ Member Black Male	6/1/2016 through 5/31/2019 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
3	Robert Moore, Jr. (Vacant) Roanoke Rapids	ETJ Member Black Male	6/1/2017 through 5/31/2020 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
4	Greg Browning Roanoke Rapids	ETJ Member Black Male	6/1/2018 through 5/31/2021 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No

Solid Waste Advisory Board

5	Bill <i>Enfield</i>	Dickens (vacant)	Enfield <i>White Male</i>	2/1/2011 through 1/31/2014 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
11	John <i>Halifax</i>	Lovett (vacant)	Member <i>White Male</i>	2/1/2011 through 1/31/2014 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
2	Danny <i>Roanoke Rapids</i>	Acree	Roanoke Rapids <i>White Male</i>	2/1/2017 through 1/31/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	Jeffrey <i>Weldon</i>	Elks	Weldon <i>White Male</i>	2/1/2017 through 1/31/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
8	Gregory <i>Enfield</i>	Griffin	Ex-Officio <i>White Male</i>	2/1/2017 through 1/31/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	James <i>Scotland Neck</i>	Gunnells	Scotland Neck <i>White Male</i>	2/1/2017 through 1/31/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Al <i>Littleton</i>	Haskins	At-Large Member <i>White Male</i>	2/1/2017 through 1/31/2020 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
1	Ann <i>Littleton</i>	Jackson	At-Large Member <i>White Female</i>	2/1/2017 through 1/31/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
9	John <i>Scotland Neck</i>	Smith	At-Large Member <i>Black Male</i>	2/1/2017 through 1/31/2020 <i>Term Number: 7</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
4	Robert <i>Hobgood</i>	Sykes, Jr.	Hobgood <i>White Male</i>	2/1/2017 through 1/31/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
10	Betty <i>Littleton</i>	Willis	Littleton <i>White Female</i>	2/1/2017 through 1/31/2020 <i>Term Number: 5</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>

Tourism Authority

4	Mary Duncan <i>Halifax</i>	Ex-Officio <i>White Female</i>	through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? No
2	Cathy Scott <i>Roanoke Rapids</i>	Ex-Officio <i>White Female</i>	through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? No
1	Jim Trzinki <i>Littleton</i>	Ex-Officio <i>White Male</i>	through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? No
3	Arthur Whitehead <i>Halifax</i>	Ex-Officio <i>White Male</i>	through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? No
6	Kathy White (Vacant) <i>Roanoke Rapids</i>	Member <i>White Female</i>	8/1/2016 through 7/31/2019 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
10	Sandra Bryant <i>Roanoke Rapids</i>	Member <i>Black Female</i>	8/1/2017 through 7/31/2020 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? No
9	James Carlisle <i>Roanoke Rapids</i>	Member <i>White Male</i>	8/1/2017 through 7/31/2020 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? No
8	Jessica Hedgpeth <i>Roanoke Rapids</i>	Member <i>Indian Female</i>	7/9/2018 through 7/31/2020 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
13	Christina Gregory <i>Roanoke Rapids</i>	Member <i>White Female</i>	8/1/2018 through 7/31/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
12	Brent Lubbock <i>Scotland Neck</i>	Member <i>White Male</i>	6/3/2019 through 7/31/2021 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
11	Percilla West <i>Roanoke Rapids</i>	Member <i>Black Female</i>	8/1/2018 through 7/31/2021 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
7	Yvonne Thompson <i>Littleton</i>	Member <i>White Female</i>	8/1/2019 through 7/31/2022 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? No
5	Curtis Wynn <i>Roanoke Rapids</i>	Member <i>Black Male</i>	8/1/2019 through 7/31/2022 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? No

Upper Coastal Plain Board of Directors

3	Tony <i>Halifax</i>	Brown	County Manager <i>Black Male</i>	7/1/2018 through 6/30/2020 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Ian <i>Halifax</i>	Bumgarner	Alternate Member <i>White Male</i>	7/1/2018 through 6/30/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	Dia <i>Halifax</i>	Denton	Alternate Member <i>White Female</i>	7/1/2018 through 6/30/2020 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	Norlan <i>Roanoke Rapids</i>	Graves (Vacant)	At-Large/Private Sector <i>Black Male</i>	7/1/2018 through 6/30/2020 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
1	Barbara <i>Enfield</i>	Simmons	At-Large/Private Sector <i>Black Female</i>	7/1/2018 through 6/30/2020 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
5	Marcelle <i>Scotland Neck</i>	Smith	Elected Official <i>Black Male</i>	7/1/2018 through 6/30/2020 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: NOVEMBER 2019 BOARD APPOINTMENTS

For Information Only – No Action Required

No action is necessary at this time because Boards have until the middle of this month to make recommendations regarding these appointments.

According to our records, the Eastern Carolina Livestock Arena Board has one members that is appointed by the Board of Commissioners with a term that will expire on November 30, 2019:

William Scott West

Eastern Carolina Livestock Arena Board

- | | | | | | |
|---|----------------------------|---------|----------------------|--|---|
| 1 | William Scott
Littleton | West | Member
White Male | 12/1/2015 through 11/30/2019
Term Number: 2 | Appointed by: Halifax County Commissioners
Eligible for reappointment? No |
| 2 | Benjamin
Halifax | Winslow | Member
White Male | 12/1/2017 through 11/30/2021
Term Number: 1 | Appointed by: Halifax County Commissioners
Eligible for reappointment? Yes |



AGENDA
Halifax County Board of Commissioners
Regular Meeting

TO: Halifax County Board of Commissioners

FROM: Andrea H. Wiggins, MMC, Clerk to the Board/Assistant to the County Manager

PRESENTER: County Commissioners

SUBJECT: Approval of Closed Session Minutes

DATE: October 7, 2019 Regular Meeting

SUPPORTING INFORMATION:

The draft minutes of the July 8, 2019 and August 12, 2019 Closed Session Meetings have been previously provided for your review and approval. A copy of these minutes will also be provided during the meeting.

ATTACHMENTS:

Description

No Attachments Available

TOTAL COST:

COUNTY COST:

REQUEST: Approve the Closed Session Minutes.