

# Halifax County Board of Commissioners

Vernon J. Bryant, Chairman  
J. Rives Manning, Jr., Vice-Chairman  
Carolyn C. Johnson  
Linda A. Brewer  
Marcelle O. Smith  
T. Patrick W. Qualls



Tony N. Brown  
County Manager  
Andrea H. Wiggins  
Clerk to the Board  
M. Glynn Rollins, Jr.  
County Attorney

## Monday September 16, 2019 Regular Meeting 5:30 PM

Halifax County Historic Courthouse  
10 North King Street, Post Office Box 38, Halifax, North Carolina 27839  
252-583-1131/Fax: 252-583-9921  
[www.halifaxnc.com](http://www.halifaxnc.com)

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**The mission of the Halifax County Board of Commissioners is to provide leadership and support for an effective county government that seeks to enhance the quality of life for the people of Halifax County.**

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### Call to Order

**Chairman Vernon J. Bryant**

### Invocation and Pledge of Allegiance

### Adoption of the Agenda

### Conflict of Interest

**Chairman Vernon J. Bryant**

*In accordance with the Halifax County Board of Commissioners Rules of Procedures and N. C. G. S. Sec.153A-44, it is the duty of every member present to vote on all matters coming before the Board, unless there is a conflict of interest as determined by the Board or by law. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and the remaining Board members will vote to consider the requested excuse.*

### 1. Consent Agenda

**County Commissioners**

- A. 2019 Seniors Farmers Market Nutrition Program
- B. Halifax County 4-H Bus Replacement Grant
- C. Library Halifax Helps Grant

### 2. Special Recognition

- A. Resolution Honoring Elijah Lee Child Abuse Awareness Day

**County Commissioners**

### 3. Agenda Items

- A. NCDOT - Weldon Passenger Rail Service and Station Update
- B. Public Health Services New Clinical Fee

**North Carolina Department of  
Transportation Representatives  
Bruce L. Robistow, Health Director**

### 4. Other Business

**County Commissioners**

### 5. Closed Session

**County Commissioners**

- A. Closed Session

### 6. Adjourn Until The October 7, 2019 Regular Meeting

**County Commissioners**

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*Accommodations for individuals with disabilities may be arranged by contacting the County Manager's office at 252-583-1131 at least 48 hours prior to the meeting.*





**AGENDA**  
**Halifax County Board of Commissioners**  
**Regular Meeting**

**TO:** Halifax County Board of Commissioners

**FROM:** Rose Lewis, Aging Program Coordinator

**SUBJECT:** 2019 Seniors Farmers Market Nutrition Program

**DATE:** September 16, 2019 Regular Meeting

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**SUPPORTING INFORMATION:**

1. The Division of Aging and Adult Services in collaboration with NC Department of Agriculture will fund the Seniors Farmers' Market Nutrition Program for four congregate sites in Halifax County. Halifax County Council on Aging will pick up the Seniors Farmers' Market Nutrition Program Vouchers and distribute to eligible congregate sites participants of the congregate sites listed as follows:

Halifax County Council on Aging Senior Nutrition Services Roanoke Rapids and Enfield location, Haliwa-Saponi Indian Tribe Senior Nutrition Services and Town of Scotland Neck Senior Nutrition Services.

2. Approximately 118 participants of the congregate sites listed above will receive a set of \$24.00 in vouchers to shop at certified Farmers' Markets for fresh fruits and vegetables. Congregate sites are encouraged to offer field trips to the Farmers' Markets for participants to redeem their vouchers.

**ATTACHMENTS:**

Description

No Attachments Available

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**TOTAL COST:**\$2,832.00

**COUNTY COST:**\$0.00

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**REQUEST:** Request the Board of Commissioners' approval to receive from the Division of Aging an estimated \$2,832.00 in Farmers' Market vouchers to help the participating seniors at the four congregate site programs with nutrition and stimulate business at the Farmers' Markets.



**AGENDA**  
**Halifax County Board of Commissioners**  
**Regular Meeting**

**TO:** Halifax County Board of Commissioners

**FROM:** Joe Long, Rural Life Center Director

**SUBJECT:** Halifax County 4-H Bus Replacement Grant

**DATE:** September 16, 2019 Regular Meeting

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**SUPPORTING INFORMATION:**

Attached, please find a copy of the purposed grant application to receive additional funds to acquire new buses at the 4-H Rural Life Center.

**ATTACHMENTS:**

Description

- ▢ Halifax County Bus Replacement Application
- ▢ Halifax County\_Bus Replacement\_VWDiesel\_application

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**TOTAL COST:**

**COUNTY COST:**

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**REQUEST:** Permission to apply for and accept any monies, if awarded, from the Bus Replacement Grant.

# 2019 North Carolina VW Settlement Program

## Phase I Diesel Bus and Vehicle Programs Application

Please note applications are not considered confidential business information. All rebate applications and associated documentation are public record per North Carolina General Statutes §132-1, except for “confidential” or “trade secret” data as defined and classified in North Carolina General Statutes §66-152(3) and must be indicated as such by the applicant at the time of the initial rebate application submittal.

### Applicant Contact Information

Project Title		NCID
Bus Replacement		jblong3
Organization Name	Organization Tax Identification Number (TIN)	
Halifax County	56-6001836	
Organization Mailing Address		
P.O. Box 37		
City	State	Zip Code
Halifax	NC	27839
Authorized Representative Name		
Tony Brown		
Authorized Representative E-mail Address		Authorized Representative Phone Number
brownt@halifaxnc.com		(252) 583-1131
Project Manager Name (primary contact)		
Joe Long		
Project Manager E-mail Address		Project Manager Phone Number
joe_long@ncsu.edu		(252) 583-5161
Financial Contact Name		
Mary Duncan		
Financial Contact E-mail Address		Financial Contact Phone Number
duncanm@halifaxnc.com		(252) 583-3771

### Project Details

Program Type	Eligible Applicant Type
Transit Bus Replacement (EMA-2b)	Government
Vehicle/Equipment Type	Project Type
Class 4-8 Transit Bus Replacement (EMA-2b)	Vehicle Replacement



**Project Location** (where equipment will be stored and/or used)

Street Address		
13763 Hwy. 903		
City	County	Zip Code
Halifax	Halifax	27839

**Project Budget**

Budget Item	Project Total	Requested Funds	Matching Funds (Your Org)	Other Funding	Other Funding (Specify)
New equipment/vehicle/engine	\$ 200,000.00	\$ 200,000.00	\$ 0.00	\$ 0.00	
Infrastructure costs (only for all-electric vehicle replacement or repower)*	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Other	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
<b>Total Project Budget</b>	\$ 200,000.00	\$ 200,000.00	\$ 0.00	\$ 0.00	

\*Please include as an attachment, the itemized costs for any requested charging infrastructure costs associated with an all-electric replacement or repower project. One charger allowed per vehicle replacement or repower.

# ***2019 North Carolina VW Settlement Program***

## ***Phase 1 Diesel Bus and Vehicle Programs Application***

**Project Details** (Questions 1-5 are required. The applications with "see attached" in lieu of complete applications will NOT be considered. Optional attachments should use the naming structure detailed in the Required Attachments section.)

1. Please provide a detailed description of the proposed project.

1716 out of 3317

Halifax County has been developing recreational programming for county residents, most especially youth. In 1995 Halifax County hired a full time Director for the county owned and operated 4-H Rural Life Center. During that time, two buses were also purchased, a 1982 gas and then later a 1990 diesel. These buses have been used for many years to transport county youth for programming held at the Center and the surrounding communities. In the Fall of 2013, Halifax County began an initiative that may eventually lead to county wide parks and recreation. Through the efforts of county staff and guided by citizen stakeholders from across the county, in 2017 Halifax County was successful in obtaining a Parks and Recreation Trust Fund Grant along with a Kate B. Reynolds Charitable Trust Grant. As a result of this funding, new facilities were built at the 4-H Rural Life Center that included a basketball court, a frisbee golf course, a walking trail, a pond, and both a youth and adult fitness/playground. Some of the programming at the Center revolves around healthy eating and exercise as well as opportunities to learn about conservation, recycling, and the importance of environmental stewardship. With the news of the VW Settlement Program, Halifax County would like to continue to grow it's opportunities for it's citizens by replacing the 1990 diesel bus with one that is new, reliable, and most importantly, much more clean and efficient to operate. Halifax County has been phasing in new and better opportunities for county residents over the course of these many years and the opportunity to replace older inefficient equipment positions the county to continue the momentum already set forth.



2. Explain how this request fits into North Carolina's Beneficiary Mitigation Plan.

613 out of 1562

The bus being replaced by this grant funding is older than any other bus in the county, including all three public school systems and a local public charter school. It is the biggest offender in terms of Nitrogen Oxide pollution of any bus in Halifax County. By replacing this bus, the DEQ can expect significant reductions in NO<sub>x</sub>, CO<sub>2</sub>, particulate matter and air toxic emissions. It also helps to ensure that tier one counties are represented by NC in it's application process and distribution of funding through this VW settlement plan providing not only cleaner environments, but also environmental justice.

3. What is the likelihood that the project will incentivize future indirect NO<sub>x</sub> and other emission reductions? That is, will this be the beginning or continuation of a transition of the fleet to an alternative fuel or electricity? If so, please provide details.

683 out of 1562

The other bus currently owned and operated by Halifax County for this programming is a gas bus and is even older than the one to be replaced by this grant opportunity. With regards to pollution, it is a larger offender as it is in a state of lesser operational ability. If funding became available, Halifax County would most certainly replace this bus and transition to a much cleaner and more efficient alternative. This would be of great benefit to a small tier one county like Halifax. Providing clean transportation would be a major benefit to all our citizens in regards to both the physical health of our population as well as the cleanliness of the environment we live in.





4. Are there any societal co-benefits of the project? Are there any “sensitive” populations including, but not limited to asthmatics, children, or the elderly that are likely to be directly benefited by the project?

773 out of 791

According to a recent study, from 2010-2014 there were a total of 329,119 asthma-related Emergency Department visits in NC. From this study, NC was divided into three regions where it was determined that the Eastern region of the state consistently had the highest rates of Emergency Department visits. It was also determined that rural, tier one counties have the highest rates in the state. This was the case for both youth and adults, and kids between 5 and 9 years old had the greatest increase in asthma-related emergency department visits. As a tier one county, Halifax county ranks 94th in the state in regard to health and this project will greatly enhance the health of our citizens through a more efficient vehicle capable of providing cleaner transportation.

5. Project Feasibility: Provide a description of how you as the applicant have the necessary technical, managerial, procurement, and financial capability and experience to execute on your proposed project.

370 out of 791

Halifax County has much experience in working with grants, having dealt with DENR, USDA, Economic Development, EDA, PARTF, as well as many others. Halifax County has a tax collection rate of over 97% with a general fund budget of over \$44,000,000.00. The county is well positioned to operate grant funding on reimbursement terms as is required by most funding sources.

6. Use this space for any additional information that you believe will be helpful in evaluating the project.  
(Optional)

0 out of 791



### Certification

The undersigned is an official authorized to represent the applicant. The person signing this document must have the authority to legally bind the applicant or be the designated fiscal agent.

*I certify that all proposed activities will be carried out; that all money received will be utilized solely for the purposes for which it is intended; that records documenting the planning process and implementation will be maintained and submitted when requested, and DEQ is hereby granted access to inspect project sites and/or records. It is understood that if this project is selected a contract with DEQ will be executed. I further attest that at least 70% of the equipment's operation will occur in North Carolina for the next 5 years.*

Print Name of Authorized Representative	Title
Tony Brown	County Manager
Signature of Authorized Representative	Date
<b>Document Signature Required</b>	09/16/2019

### Required Attachments

Please attach the following documents with the filenames as indicated in the parenthesis. If the filenames are other than provided in parenthesis, the application will be returned for corrections.

1. All applicants must download and complete the application worksheet titled **2019VWRFPDiesel.xls** and rename to include your organization name and project title as follows:  
**([organization\_name]\_[project\_title]\_VWDiesel\_application.xls).**
2. Any nonprofit applicants required to obtain a Charitable Solicitation License from the North Carolina Department of the Secretary of State must provide a copy of the license and name the file with your organization name and project title as follows:  
**([organization\_name]\_[project\_title]\_VWDiesel\_nonprofit\_license.pdf).**
3. Save this file and rename to include your organization name and project title as follows:  
**([organization\_name]\_[project\_title]\_VWDiesel\_application.pdf).**
4. Optional attachments should be named to include your organization name, project title, general description as follows: **([organization\_name]\_[project\_title]\_VWDiesel\_support.pdf).**
5. For projects requesting funding for charging infrastructure with an all-electric replacement or repower, please include an itemized budget. (One charger allowed for each vehicle replacement or repower requested.) Name this attachment to include your organization name and project title as follows: **([organization\_name]\_[project\_title]\_VWDiesel\_charging\_budget.pdf).**

All files and any additional supporting documentation must be emailed to:  
**[svc.NCVWApplication@ncdenr.gov](mailto:svc.NCVWApplication@ncdenr.gov) no later than 5:00 p.m. Eastern Time on September 30, 2019.**

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NCDEQ Internal Use Only

Receipt Date and Time: \_\_\_\_\_  
Application ID: \_\_\_\_\_  
Assigned to: \_\_\_\_\_



## **Instructions**

Please completely read the Competitive Application and the instructions below before beginning this spreadsheet.

Applicants must completely fill out the sheet that corresponds to the category of their request.

Incomplete applications will not be considered. NCDEQ may contact you or your organization for clarification and/or supplemental information so be sure that the contact information that you provide both here in this spreadsheet and in the Competitive Application is accurate; applicants will have 10 calendar days to respond to any such request for additional information.

If you are having trouble gathering all of the required information for this application, please contact NCDEQ well in advance of the deadline to submit as we may be able to provide some assistance. All questions regarding this spreadsheet should be emailed to: [Daq.NC\\_VWGrants@ncdenr.gov](mailto:Daq.NC_VWGrants@ncdenr.gov) with the subject line "Diesel Bus & Vehicle RFP".

This file, saved as "[organization name]\_[project title]\_VWDiesel\_application.xls" should be emailed to: [svc.NCVWApplication@ncdenr.gov](mailto:svc.NCVWApplication@ncdenr.gov) with your accompanying completed and electronically signed PDF application.

Organization Name (same as entered on Adobe application)	Halifax County
Project Title (same as entered on Adobe application)	Bus Replacement

Organization Name (same as entered on Adobe application)	Halifax County
Project Title (same as entered on Adobe application)	Bus Replacement

[illegible][illegible]

COPY AND PASTE ADDITIONAL COLUMNS AS NEEDED TO CAPTURE ALL ENGINE/VEHICLE GROUPS

Organization Name (same as entered on Adobe application)	
Project Title (same as entered on Adobe application)	

[illegible][illegible]



**AGENDA**  
**Halifax County Board of Commissioners**  
**Regular Meeting**

**TO:** Halifax County Board of Commissioners

**FROM:** Brenda Faithful, Library Director

**SUBJECT:** Library Halifax Helps Grant

**DATE:** September 16, 2019 Regular Meeting

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**SUPPORTING INFORMATION:**

See attached the grant application and quotes for computers.

**ATTACHMENTS:**

Description

- ▯ Halifax Helps Grant for computer purchases-Enfield Library

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**TOTAL COST:**4,500.00

**COUNTY COST:**0.00

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**REQUEST:** Approve the submission of the Halifax Helps application, the receipt of funds, if awarded, and authorize the appropriate staff to execute documents.

# Halifax Helps Inc.

P. O. Box 545  
208 W. Whitfield Street  
Enfield, NC 27823  
(252) 445-5111

## Grant Application

### Instructions for completing application.

- (1) Please type application, if possible.
- (2) **Individuals** complete Sections A, C, D, and E.
- (3) **Organizations** complete Sections A, B, C, D, and E.
- (4) If you are requesting funds to purchase a specific item, please include a cost estimate and/or quote in addition to a detailed description of the item.
- (5) Mail your completed application to: **Julia Allsbrook,**  
**Halifax Helps Inc.**  
**P. O. Box 545,**  
**Enfield, NC 27823-0545.**

## Application for Grant

### A. PROFILE INFORMATION

Name of Organization/Individual Lilly Pike Sullivan Municipal Library  
103 S. E. Railroad St

Cheryl S. Dickens (Address)  
(City) (State) (Zip Code)

Contact Person Cheryl S. Dickens Branch Manager  
(Name) (Title)

Telephone Number 252-445-5203 252-382-0960  
(Work) (Home)

Fax Number 252-445-4321 Email Address Cheryldickens@gmail.com

The grant request is for: ☐ Individual ☒ Group ☐ Community

### B. ORGANIZATION INFORMATION

Organization is ☐ For Profit ☒ Non-Profit ☐ 501(c)(3) \_\_\_\_\_  
(Tax ID Number)

Purpose of the Organization

The purpose of the library is to offer a wide variety of services to the general public such as  
computer usage, fax/copying service, and also book circulation. We serve as one of the  
many advocates for educational advancement in the community that urges the community

to strive for excellence in reading and learning. We also assist the public in job search, resume building and we provide space for online students.

Number of individuals, families or groups served annually 12808

Is organization a Halifax EMC member?

☐ Yes

☒ No

Geographic area served by the organization.

We serve the areas of Halifax and Edgecombe

Approximate number of Halifax EMC members served by the organization.

12808

Does organization utilize volunteers?

☒ Yes

☐ No

Explain:

We have volunteers to come in to assist us in the everyday function of the library. Volunteers assist us in shelving books and putting books back in order, assisting patrons on the computers and answering tech questions.

Does your organization have a governing body?

☒ Yes

☐ No

### C. PROJECT DESCRIPTION

Please check the appropriate category:

☐ Economic Development

☒ Education

☐ Emergency Response

☐ Energy Efficiency

☐ Environment

☐ Other

Project Title/Item Requested Technology for the Community/4 Public Access Computers

Describe the project and tell what specifically the money will be used for:

The Lilly Pike Sullivan Library is dedicated to enriching the lives of the community by encouraging them not only to read but to expand their minds in the technology world. By offering patrons free access to public computers, our patrons are able to perform job search, create resume's, attend online classes, perform research for school assignments, check email, along with many other things. At the moment we currently only have 4 public access computers. At times there are patrons waiting to use the computers. With



more computers we will be able to serve more patrons without an extended wait time.

Geographic area or individual's address to be served by project:

This project will serve Halifax County and surrounding areas.

Project Start Date December 2019

Project End Date January 2020

Who will benefit from the project or grant? Individuals should describe circumstances/financial need. Attach additional sheet if necessary.

This project will benefit those who do not have access to a computer or internet use. It will also target those who need assistance in job search and resume building.

#### D. GRANT REQUEST

Amount Needed for Total Project (Required)

\$ 4500.00

What is the minimum amount of funding needed to implement the project?

\$ 2500.00

Amount Requested from Halifax Helps (Required)

\$ 4500.00

Check One:

☒ Estimated cost for item to be purchased

\$ 4484.45

☐ Proposed budget for program to be implemented (Budget Attached)

\$ \_\_\_\_\_

When funding is needed December 2019 Is this a one-time project?

☒ Yes ☐ No

Within what time frame will grant funds be spent? ☒ 3 months ☐ 6 months ☐ 9 months

☐ 1 year ☐ More than a year

If more than a year, explain \_\_\_\_\_

Will this project continue without additional funding?

☐ Yes ☒ No

If yes, explain \_\_\_\_\_

Will individual or organization accept partial funding for the project? ☒ Yes ☐ No

Will these funds, if awarded, be used to leverage other funds? ☐ Yes ☒ No

Has your organization or individual previously received a grant from Halifax Helps? ☒ Yes ☐ No

If yes, give date(s) and amount(s) of grants received.

The library was awarded a Halifax Helps Grant in the year of 2014 in the amount of \$1000.00

If individual or organization has previously received a grant from Halifax Helps, please attach an activity sheet detailing how the grant money was used. Is sheet attached? ☒ Yes ☐ No

Other sources of funding for the project:

\_\_\_\_\_  
\$ \_\_\_\_\_  
\_\_\_\_\_  
\$ \_\_\_\_\_  
\_\_\_\_\_  
\$ \_\_\_\_\_

## E. CERTIFICATION

In submitting this application the applicant agrees that it will spend funds solely for the purposes stated in the application and will refund any unexpended portion of such funds, if any. *The applicant will provide a final summary, in writing, at the end of the project to the Halifax Helps Board of Directors.*

Lilly Pike Sullivan Municipal Library

Name of Organization/Individual

Cheryl Dickens  
Authorized Signature

Digitally signed by Cheryl Dickens  
Date: 2019.09.03 09:51:51 -04'00'

9/3/2019  
Date

Branch Manager  
Title

## ADDITIONAL SIGNATURES

**(Organizations only!)** A minimum of three additional signatures from the governing body is required.

Name	Title
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Address	City	State	Zip
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Name	Title
------	-------

Address	City	State	Zip
---------	------	-------	-----

Name	Title
------	-------

Address	City	State	Zip
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## HALIFAX HELPS GRANT

### **B. Purpose of the organization:**

The purpose of the library shall be to provide information, cultural enrichment, recreation and the means of continuing education for people of all ages and interests.

Geographic area served: The library is open to all residents of Halifax County.  
Halifax EMC members served – 12808

Does your library have a governing body? Yes

### **C. Project Description: Education**

The staff of the Lilly Pike Sullivan Memorial Library is requesting \$4,500.00 to purchase 4 public access computers for the enhancement of the technology area of the library which currently only houses 4 computers.

Free library computer usage with internet access is an integral part of a modern library service. Today, libraries are constantly seeing the request for digital learning and computer skills rising from the surrounding communities. It becomes harder to do essential everyday tasks offline such as job search/applying for jobs, creating resumes, homework, online classes, etc.

In a study done by the Bill & Melinda Gates Foundation and the Institute of Museum and Library Services shows that 40 percent of library computer users (an estimated 30 million people) received help with career needs. Among these users, 75 percent reported they searched for a job online. Half of these users filled out an online application or submitted a resume. 42 percent received help with educational needs. Among these users, 37 percent (an estimated 12 million students) used their local library computer to do homework for a class.

Having 4 additional public access computers added to the Lilly Pike Memorial Library will help reach even more people who are in need of basic computer and internet access.

**Who will benefit from the project?** The Enfield & surrounding communities.

### **D. Grant Request \$4,500.00**

Proposed Budget

4 Computers \$4484.45



## A quote for your consideration.

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

<b>Quote No.</b>	3000043586175.3	<b>Sales Rep</b>	Nanda Kishore G
<b>Total</b>	\$4,484.45	<b>Phone</b>	(800) 456-3355, 4162538
<b>Customer #</b>	530015716822	<b>Email</b>	Nanda_Kishore_G@Dell.com
<b>Quoted On</b>	Aug. 28, 2019	<b>Billing To</b>	JESSICA MCMILLAN
<b>Expires by</b>	Sep. 27, 2019		FRIENDS OF THE LIBRARY; 1600 MAIN ST SCOTLAND NECK, NC 27874-1438

### Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order.  
Thank you for shopping with Dell!

Regards,  
Nanda Kishore G

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### Shipping Group

#### Shipping To

JESSICA MCMILLAN  
FRIENDS OF THE LIBRARY;  
1600 MAIN ST  
SCOTLAND NECK, NC 27874-1438  
(919) 971-5533

#### Shipping Method

Expedited Delivery

Product	Unit Price	Qty	Subtotal
OptiPlex 5060 SFF	\$1,027.78	4	\$4,111.12
Dell Adapter - DisplayPort to VGA	\$19.99	4	\$79.96

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*DBC as low as \$135.00 / month^A*

<b>Subtotal:</b>	<b>\$4,191.08</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Estimated Tax:</b>	<b>\$293.37</b>
<hr/>	
<b>Total:</b>	<b>\$4,484.45</b>

Special lease pricing may be available for qualified customers and offers. Please contact your DFS Sales Representative for details.

## Shipping Group Details

### Shipping To

JESSICA MCMILLAN  
FRIENDS OF THE LIBRARY;  
1600 MAIN ST  
SCOTLAND NECK, NC 27874-1438  
(919) 971-5533

### Shipping Method

Expedited Delivery

OptiPlex 5060 SFF		\$1,027.78	Qty 4	Subtotal \$4,111.12
Estimated delivery if purchased today: Aug. 30, 2019				
Description	SKU	Unit Price	Qty	Subtotal
OptiPlex 5060 Small Form Factor BTX	210-AOJY	-	4	-
Intel Core i5-8500 (6 Cores/9MB/6T/up to 4.1GHz/65W); supports Windows 10/Linux	338-BNZU	-	4	-
Win 10 Pro 64 English, French, Spanish	619-AHKN	-	4	-
No AutoPilot	340-CKSZ	-	4	-
8GB 2X4GB DDR4 2666MHz UDIMM Non-ECC	370-AEBL	-	4	-
3.5" 500GB 7200rpm SATA Hard Disk Drive	400-AWFO	-	4	-
No Additional Hard Drive	401-AANH	-	4	-
Intel Integrated Graphics, Dell OptiPlex	490-BBFG	-	4	-
No Media Card Reader	379-BBHM	-	4	-
ODD Bezel, Small Form Factor	325-BCXP	-	4	-
8x DVD+/-RW 9.5mm Optical Disk Drive	429-ABFH	-	4	-
No Wireless LAN Card	555-BBFO	-	4	-
No Wireless Driver	340-AFMQ	-	4	-
No PCIe add-in card	492-BBFF	-	4	-
OptiPlex 5060 Small Form Factor with 200W up to 85% efficient Power Supply (80Plus Bronze)	329-BDRI	-	4	-
Black Dell KB216 Wired Multi-Media Keyboard English	580-ADJC	-	4	-
Black Dell MS116 Wired Mouse	275-BBBW	-	4	-
No Cable Cover	325-BCZQ	-	4	-
No Additional Cable Requested	379-BBCY	-	4	-
Not selected in this configuration	817-BBBC	-	4	-
No Integrated Stand option	575-BBBI	-	4	-
OS-Windows Media Not Included	620-AALW	-	4	-
ENERGY STAR Qualified	387-BBLW	-	4	-
System Power Cord (Philipine/TH/US)	450-AAOJ	-	4	-
Safety/Environment and Regulatory Guide (English/French Multi-language)	340-AGIK	-	4	-
Documentation,English,French,Dell OptiPlex 5060 Small Form Factor	340-CDZF	-	4	-

Retail POD	389-BDQH	-	4	-
TPM Enabled	329-BBJL	-	4	-
Ship Material for OptiPlex Small Form Factor	340-CDWZ	-	4	-
Shipping Label for DAO	389-BBUU	-	4	-
CMS Essentials DVD no Media	658-BBTV	-	4	-
SFF EPA Regulatory LBL for Mexico	389-CXHV	-	4	-
No CompuTrace	461-AABF	-	4	-
No Intel Responsive	551-BBBJ	-	4	-
Intel(R) Core(TM) i5 Processor Label	389-CGBB	-	4	-
Desktop BTS/BTP Shipment	800-BBIP	-	4	-
Fixed Hardware Configuration	998-CYYV	-	4	-
Chassis Intrusion Switch SFF	461-AAEE	-	4	-
No Hard Drive Bracket for Small Form Factor, Dell OptiPlex	575-BBKX	-	4	-
No External ODD	429-ABGY	-	4	-
Intel Standard Manageability	631-ABRK	-	4	-
No Additional Video Ports	492-BCKH	-	4	-
Dell Limited Hardware Warranty Plus Service	804-9043	-	4	-
ProSupport: 7x24 Technical Support, 5 Years	804-9052	-	4	-
ProSupport: Next Business Day Onsite 5 Years	804-9072	-	4	-
Thank you choosing Dell ProSupport. For tech support, visit //support.dell.com/ProSupport or call 1-866-516-3115	989-3449	-	4	-
Microsoft Office Home and Business 2019	630-ABGK	-	4	-
McAfee Small Business Security 30 Day Free Trial	650-0028	-	4	-
SupportAssist	525-BBCL	-	4	-
Dell(TM) Digital Delivery Cirrus Client	640-BBLW	-	4	-
Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	658-BBMR	-	4	-
Waves Maxx Audio	658-BBRB	-	4	-
Dell Developed Recovery Environment	658-BCUV	-	4	-
Software for OptPlex Systems	658-BDVO	-	4	-
			<b>Qty</b>	<b>Subtotal</b>
<b>Dell Adapter - DisplayPort to VGA</b>		<b>\$19.99</b>	<b>4</b>	<b>\$79.96</b>
Estimated delivery if purchased today: Aug. 30, 2019				
<b>Description</b>	<b>SKU</b>	<b>Unit Price</b>	<b>Qty</b>	<b>Subtotal</b>
Kit - Dell Adapter - DisplayPort to VGA	470-AANJ	-	4	-

<b>Subtotal:</b>	<b>\$4,191.08</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Estimated Tax:</b>	<b>\$293.37</b>
<b>Total:</b>	<b>\$4,484.45</b>



## Important Notes

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### Terms of Sale

Unless you have a separate written agreement that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hardcopy from Dell at your request: Dell's Terms of Sale, which include a binding consumer arbitration provision and incorporate Dell's U.S. Return Policy and Warranty (for Consumer warranties; for Commercial warranties).

If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - Type A and use of the Dell-branded system software is subject to the Dell End User License Agreement - Type S.

If your purchase is for Mozy; in addition to the foregoing applicable terms, your use of the Mozy service is subject to the terms and conditions located at <https://mozy.com/about/legal/terms>.

If your purchase is for Boomi services or support, your use of the Boomi Services (and related professional service) is subject to the terms and conditions located at <https://boomi.com/msa>.

If your purchase is for Secureworks services or support, your use of the Secureworks services (and related professional service) is subject to the terms and conditions located at <https://www.secureworks.com/eula/eula-us>.

If this purchase is for (a) a storage product identified in the DELL EMC Satisfaction Guarantee Terms and Conditions located at ("Satisfaction Guarantee") and (ii) three (3) years of a ProSupport Service for such storage product, in addition to the foregoing applicable terms, such storage product is subject to the Satisfaction Guarantee.

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

### Pricing, Taxes, and Additional Information

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, including your Customer Number, to the Dell Tax Department at 800-433-9023. Please ensure that your tax-exemption certificate reflects the correct Dell entity name: **Dell Marketing L.P.**

Note: All tax quoted above is an estimate; final taxes will be listed on the invoice.

If you have any questions regarding tax please send an e-mail to [Tax\\_Department@dell.com](mailto:Tax_Department@dell.com).

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.

#### **^Dell Business Credit (DBC):**

OFFER VARIES BY CREDITWORTHINESS AS DETERMINED BY LENDER. Offered by WebBank to Small and Medium Business customers with approved credit. Taxes, shipping and other charges are extra and vary. Minimum monthly payments are the greater of \$15 or 3% of account balance. Dell Business Credit is not offered to government or public entities, or business entities located and organized outside of the United States.

#### **\*Dell Financial Services Lease:**

1. This proposal is property of Dell Financial Services and contains confidential information. This proposal shall not be duplicated or disclosed in whole or part. Minimum transaction size \$500.
2. All terms are subject to credit approval, execution and return of mutually acceptable lease documentation.
3. Lease rates are based upon the final amount, configuration and specification of the supplied equipment. Interim rent may apply and be due in the first payment cycle.
4. The Lease Quote is exclusive of shipping costs, maintenance fees, filing fees, licensing fees, property or use taxes, insurance premiums and similar items, which shall be for Lessee's account.
5. This proposal is valid through the expiration date shown above, or, if none is specified, for 30 calendar days from date of presentation.



**AGENDA**  
**Halifax County Board of Commissioners**  
**Regular Meeting**

**TO:** Halifax County Board of Commissioners

**FROM:** Vernon J. Bryant, Chairman

**PRESENTER:** County Commissioners

**SUBJECT:** Resolution Honoring Elijah Lee Child Abuse Awareness Day

**DATE:** September 16, 2019 Regular Meeting

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**SUPPORTING INFORMATION:**

Attached, please find a resolution honoring Elijah Lee Child Abuse Awareness Day.

**ATTACHMENTS:**

Description

- ▢ Resolution Honoring Elijah Lee Child Abuse Awareness Day

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**TOTAL COST:**

**COUNTY COST:**

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**REQUEST:** Adopt the resolution honoring Elijah Lee Child Abuse Awareness Day .



**RESOLUTION**  
**Elijah Lee**  
**Child Abuse Awareness Day**

**WHEREAS**, Elijah Lee, a student at KIPP Gaston College Preparatory, is an advocate and voice for children experiencing child abuse by bringing child abuse awareness to light in Halifax County and the surrounding areas; and

**WHEREAS**, Elijah Lee began organizing an annual Child Abuse Awareness March in 2018 slated for the first Saturday in March at Centennial Park, Roanoke Rapids, North Carolina; and

**WHEREAS**, all children deserve to have safe, stable, nurturing homes and communities to foster healthy growth and development; and

**WHEREAS**, trauma during childhood affects a person for the rest of their life and these affects can be mentally, physically, and emotionally harmful; and

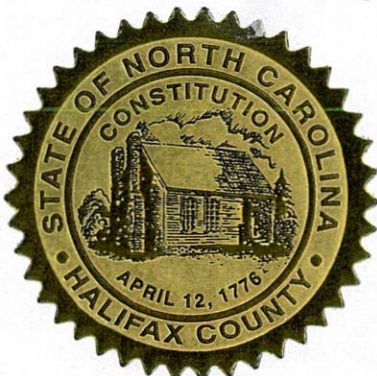
**WHEREAS**, effective child abuse prevention strategies succeed because of partnerships created among citizens, human services agencies, schools, faith communities, healthcare providers, civic organizations, law enforcement agencies, and the business community; and

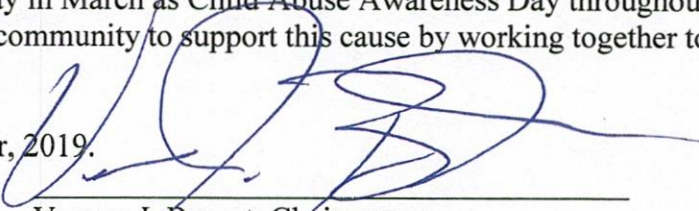
**WHEREAS**, Elijah Lee believes that when one of us falls, we all fall and when one of us rises, we all rise; and

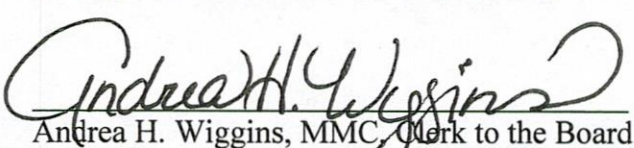
**WHEREAS**, the Halifax County Board of Commissioners would like to commend Elijah Lee for his inspiration, strong spirit, and for teaching us that we all must take a stand to help protect our children.

**NOW, THEREFORE, BE IT RESOLVED**, that the Halifax County Board of Commissioners proclaims the first Saturday in March as Child Abuse Awareness Day throughout Halifax County and encourages the entire community to support this cause by working together to prevent child abuse.

Adopted this 16<sup>th</sup> day of September, 2019.



  
Vernon J. Bryant, Chairman  
Halifax County Board of Commissioners

  
Andrea H. Wiggins, MMC, Clerk to the Board  
Halifax County Board of Commissioners



**AGENDA**  
**Halifax County Board of Commissioners**  
**Regular Meeting**

**TO:** Halifax County Board of Commissioners

**FROM:** Cathy A. Scott, Economic Development Director

**PRESENTER:** North Carolina Department of Transportation Representatives

**SUBJECT:** NCDOT - Weldon Passenger Rail Service and Station Update

**DATE:** September 16, 2019 Regular Meeting

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**SUPPORTING INFORMATION:**

Representatives from the North Carolina Department of Transportation will provide a brief update to the Board of their efforts in collaboration with local leaders to support passenger rail service and a station location in Weldon.

**ATTACHMENTS:**

Description

No Attachments Available

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**TOTAL COST:**0.00

**COUNTY COST:**0.00

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**REQUEST:** No action requested.



**AGENDA**  
**Halifax County Board of Commissioners**  
**Regular Meeting**

**TO:** Halifax County Board of Commissioners

**FROM:** Bruce L. Robistow, Health Director

**PRESENTER:** Bruce L. Robistow, Health Director

**SUBJECT:** Public Health Services New Clinical Fee

**DATE:** September 16, 2019 Regular Meeting

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**SUPPORTING INFORMATION:**

Halifax County Public Health System/Health Department would like to establish a new fee to provide the following service:

<u>Description</u>	<u>Fee</u>
Meningococcal B Vaccine (90620): Help protect against meningococcal disease caused by serogroup B. 2-Dose schedule	\$184.00

**ATTACHMENTS:**

Description

No Attachments Available

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**TOTAL COST:**\$0.00

**COUNTY COST:**\$0.00

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**REQUEST:** Approve new clinical fee.



**AGENDA**  
**Halifax County Board of Commissioners**  
**Regular Meeting**

**TO:** Halifax County Board of Commissioners

**FROM:** Tony N. Brown, County Manager

**SUBJECT:** Closed Session

**DATE:** September 16, 2019 Regular Meeting

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**SUPPORTING INFORMATION:**

Attached, please find the Employee Performance Evaluation Report.

**ATTACHMENTS:**

Description

▯ Employee Performance Evaluation Report

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**TOTAL COST:**

**COUNTY COST:**

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**REQUEST:**



# County of Halifax, North Carolina

## Employee Performance Evaluation Report

### MANAGEMENT / ADMINISTRATIVE

**Employee:** Tony Brown      **Position:** County Manager      **SSN:** \_\_\_\_\_  
**Department:** County Manager's Office      **Division:** \_\_\_\_\_ N/A  
**Type of Evaluation:** ("X" only one)    ☐ Probation    ☐ Annual    ☒ Special 2-yr      **Period of** 3/12/2017 to 3/11/2019

Outstanding Performance	Highly Effective	Standard Effective	Needs Improvement	Needs Much Improvement	Unsatisfactory
Consistently exceeds expectations	Frequently exceeds overall expectations	Meets overall expectations	Work is frequently below standards	Work is consistently below standards	Work does not meet standards
5	4	3	2	1	0

Rate each statement for each Element ( 0 1 2 3 4 5 ) and enter the rate in the box    **Rating Weight x Score = Total**

<b>ELEMENT 1 - Application of Knowledge and Expertise</b>					
A. Does the employee have sufficient knowledge to perform most duties without assistance?					
B. Does the employee recognize issues or circumstances which require the attention of a higher authority?					
C. Does the employee demonstrate a thorough knowledge of the technical (federal, state and local) rules, regulations, procedures and policies of the area assigned?					
<b>Supervisor Comment:</b>			15%	0.00	0.00
<b>ELEMENT 2 - Planning</b>					
A. Does the employee develop work plans that maintain service levels, anticipate financial needs, as well as consider emergency situations?					
B. Is the employee able to revise the workload, if necessary?					
<b>Supervisor Comment:</b>					
<b>ELEMENT 3 - Coordination</b>					
A. Does the employee communicate necessary information to others within the department?					
B. Is the employee able to communicate the goals and activities of the organization both within the department and to supervisors?					
<b>Supervisor Comment:</b>					
<b>ELEMENT 4 - Human Resource Management</b>					
A. Is the employee able to use personnel policies and procedures to the enhancement of subordinates?					
B. Does the employee provide and encourage staff development opportunities?					
<b>Supervisor Comment:</b>					



Rate each statement for each Element ( 0 1 2 3 4 5 ) and enter the rate in the box		Rating	Weight	x	Score	=	Total
<b>ELEMENT 5 - Fiscal Management</b>							
A. Is the employee able to develop realistic and responsible annual budgets?							
B. Is the employee able to work well within the department and with County Management in emergency or crisis budget situations?							
C. Does the employee meet County financial deadlines?							
<b>Supervisor Comment:</b>							
		20%	0.00				0.00
<b>ELEMENT 6 - Public Relations and Communications</b>							
A. Does the employee present a positive image to the public?							
B. Is the employee able to respond to a given situation with tact and patience?							
C. Is the employee able to respond constructively to criticism from the public and supervisors?							
D. Does the employee support departmental / community events?							
<b>Supervisor Comment:</b>							
		15%	0.00				0.00
<b>ELEMENT 7 - Research and Analysis</b>							
A. Is the employee able to locate information resources necessary to perform the job?							
B. Is the employee able to take the information and use it to resolve or enhance a work situation?							
<b>Supervisor Comment:</b>							
		10%	0.00				0.00
<b>ELEMENT 8 - Attendance and Punctuality</b>							
A. Does the employee use leave time in an acceptable manner?							
B. Does the employee regularly attend meetings (boards, committees, training, staff meetings, etc.)?							
<b>Supervisor Comment:</b>							
		5%	0.00				0.00
<b>ELEMENT 9 - Other</b>							
A.							
B.							
C.							
<b>Supervisor Comment:</b>							
			0.0				0.00

100%

**Total Score :**

**0.00**



**Supervisor's Overall Comments:**

Supervisor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Reviewing Authority's Comments:**

Reviewing Authority's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Employee's Comments:**

Employee's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Employee's signature does not necessarily indicate agreement with the performance evaluation. It indicates only that the employee has seen the evaluation and has had an interview with his/her supervisor concerning the evaluation and goals and objectives for the next year.